

Board of Mayor and Aldermen
Meeting Agenda
Tuesday, July 12, 2022 7:00p.m.

Invocation & Pledge of Allegiance

- I. **Call to Order & Roll Call**
- II. **Approval of Minutes**
 - a. Special Called Meeting - May 31, 2022
 - b. Regularly Scheduled Board Meeting – June 14, 2022
 - c. Special Called Meeting – June 30, 2022
- III. **Financial Report/Payment of Bills**
 - a. Financial Report
 - b. Invoice Report
- IV. **Citizen Concerns**
- V. **Departmental Reports**
 - a. Fire Department
 - b. Police Department
 - c. Public Works Department
 - i. Updated Suggestion List
 - d. Code Enforcement/Building Inspection
 - e. Parks Department
 - f. Planning Commission
- VI. **Old Business**
- VII. **New Business**
- VIII. **Miscellaneous Items from the Board of Mayor and Aldermen**
 - a. Town Hall Overtime Report
- IX. **Adjourn**



TOWN OF BRIGHTON

139 NORTH MAIN * POST OFFICE BOX 277 * BRIGHTON, TENNESSEE 38011

SPECIAL CALLED MEETING

May 31, 2022

2:30 PM

CALL TO ORDER

The meeting was called to order by Mayor Chapman Washam at 2:35p.m.

ROLL CALL

Present

Stephanie Chapman-Washam, Mayor
Melissa Sartain, Vice Mayor
Eunice Foster, Alderman
Shane Greer, Alderman

Absent

Others Attending:

Guests:

This Special Called Meeting was established in order to officially allocate the funds from the Local Government Recovery & Rebuilding Direct Grant. The Town of Brighton received \$46,816.00 from this grant. In March 2022 Board Meeting, the Board already verbally agreed to use a portion of these funds for a new Fire Department Software. The original cost of the software was \$6,318.00. However, the cost came in at a lower price of \$5,625.00. This leaves a remaining balance of \$41,191.00 to be allocated.

HVAC QUOTES

There were HVAC quotes obtained for the Board Room/Kitchen at the new Town Hall location (1270 Old

Hwy 51 South). The three quotes are as follows:

Knight Heat and Air	\$23,250.00
Premier	
Superior Mechanical Solutions, LLC	\$24,300.00

Alderman Greer made a motion to accept the bid from Knight Heat and Air. The motion was seconded by Vice Mayor Sartain. All approved. Motion carried.

BOARD ROOM QUOTES

There were quotes obtained for the reconstruction of the Board/Kitchen Area/Mayor's Front Office for the new Town Hall location (1270 Old Hwy 51 South). The quotes are as follows:

MPC	\$5,814.00	
	\$3,315.00	
	\$5,614.00	\$14,743.00
Strickland Construction		\$48,800.00

Alderman Greer made a motion to accept the bid from Strickland Construction for the Board Room area. That amount was \$31,100.00. Alderman Foster seconded the motion. All approved. Motion carried.

ADDITIONAL FUNDS

The Board recognizes that these allocations are more than the funds received for Local Government Recovery & Rebuilding Direct Grant. **Alderman Greer made a motion that the remainder will come from the General Fund Budget. Alderman Foster seconded the motion. All approved. Motion carried.**

ADJOURNMENT

Alderman Greer made a motion to adjourn the meeting. Alderman Foster seconded the motion. All approved. Motion passed. The meeting adjourned at 3:00p.m.

Stephanie Chapman-Washam, Mayor

Tammy McKinney, CMFO



TOWN OF BRIGHTON

139 NORTH MAIN * POST OFFICE BOX 277 * BRIGHTON, TENNESSEE 38011

BOARD OF MAYOR AND ALDERMEN MEETING

June 14, 2022

7:00 PM

*****THIS MEETING WAS HELD AT THE BRIGHTON COMMUNITY CENTER.*****

CALL TO ORDER

The meeting was called to order by Mayor Chapman Washam at 7:01p.m.

ROLL CALL

Present

Stephanie Chapman-Washam, Mayor
Melissa Sartain, Vice Mayor
Eunice Foster, Alderman
Shane Greer, Alderman

Absent

Others Attending:

Tammy McKinney, CMFO
Johnathon Briles, Public Works Director
Mike Durham, Brighton Police Chief
Brad Fowler, Brighton Fire Department
David Braden, Poplar Grove Utility District
Corey Gatlin, Brighton Code Enforcement
Aubrey Foreman, Brighton Public Works
Blaine Max, Brighton Police Sergeant
M Eckel, Town Attorney
Nathan Smith, Brighton Police Dept
Chase Gibson, Brighton Fire Dept

Guests: Ann Blackmon, 164 Shady Lane, Brighton, TN; Steve Gardner, 347 Miss Helen Circle, Brighton, TN; Larrick G Johnson, 92 Bloomington Drive, Brighton, TN 38011

*****Mayor Stephanie Chapman Washam sworn in the newly appointed Alderwoman, Kristin L. Gardner. *****

*****Mayor Stephanie Chapman Washam sworn in the newly appointed Brighton Fire Chief, Brad Fowler.*****

APPROVAL OF MINUTES A

Minutes Approval: Regularly Scheduled Board Meeting May 10, 2022

Vice Mayor Sartain made a motion to approve the minutes. Alderman Foster seconded the motion. All approved. Motion carried.

FINANCIAL REPORTS/PAYMENT OF BILLS

Vice Mayor Sartain made a motion to approve the bills as presented. Alderman Foster seconded the motion. All approved. Motion carried.

CITIZEN CONCERNS

Mr. Larrick Johnson, 92 Bloomington Drive, Brighton, TN

State Sign

Mr. Johnson spoke to the Jackson TDOT Office. TDOT said the "State Sign" can't impede or obstruct their signage. He suggested just two areas: (1) past the traffic light heading south on Hwy 51 and (2) heading north on Hwy 51 on the knoll at the split of Old Hwy 51 and Hwy 51.

Food Bank Cabinet

Mr. Johnson spoke to a lady that owns a boutique on Main Street concerning the "food bank cabinet". The lady stated they were trying to get rid of the cabinet but the food bank contents belonged to the Town. The Mayor stated the Town has never managed the food bank. Since the Town does not own the cabinet or the food bank items, the Town has no authority of approving or disapproving Mr. Johnson to take those items.

Septic Tank

Mr. Johnson asked if the Town still pumped septic tanks once in 5 years. The Mayor said to call Town Hall and complete a work order for this.

Fire Hydrants at Woodlawn

Mr. Johnson expressed concerns about when the fire hydrants at Woodlawn Plantation have been inspected. Fire Chief Fowler replied.

Sink Holes

Mr. Johnson expressed concerns about the number of sink holes in his neighborhood. Mayor Chapman Washam replied.

Proud Moment

Mr. Johnson wanted to make mention of his oldest son who is deaf. The deaf community are not allowed to compete in the Olympics or the Paralympics. They have their own type of Olympics. His son competed in Brazil and brought home the bronze medal in wrestling.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT: Mr. Brad Fowler, Brighton Fire Chief, presented the monthly status report.

POLICE DEPARTMENT: Mr. Mike Durham, Brighton Police Chief, presented the monthly status report.

The Mayor would like to thank the Police Department for patrolling Woodlawn Plantation. It has helped with speeding and disregarding the stop signs.

PUBLIC WORKS DEPARTMENT: Mr. Johnathon Briles, Brighton Public Works Director, presented the monthly status report.

The Mayor wanted to thank Public Works for moving everything from the old Town Hall to the new Town Hall.

Alderman Greer asked if he knows what has happened to the 3.1 million gallons. Director Briles said they are going to swap out the meter at the master meter. Once they get the results from that, then they will know whether or not to look further for a possible leak.

Mr. Braden was given the floor.

Since Mr. Braden updated his list, the Letter of Release of Contract Conditions was received earlier today. The only issue that he and Mr. King (King Engineering) is concerned about is that it states "the location of some of the culverts will impact an unnamed tributary of Hatchel Creek such that an Aquatic Resource Alteration Permit (ARAP) will be required for this project. He and Mr. King disagree with this. They think TDEC has misunderstood the scope of the project which is not actually digging and replacing any pipe. Mr. King has sent an email to TDEC.

Alderman Greer questioned why the project called for CIPP. He thought the only location where that was being used was where it was too close to dig to a house. Mr. Braden can only assume that is also being proposed at this location at Windward too based on the email Mr. King sent to TDEC. Alderman Greer asked if these plans were brought before the Board and approved. Mr. Braden has not seen the plans so he can't answer that.

Updates were addressed for the list of suggestions below:

1. Stop purchasing 5/8" x 3/4" water meters for about \$77.00/each and get quotes from different suppliers. (Also applies to all materials purchased.)
RESOLVED
2. Have all large water meters tested, calibrated, repaired, changed out, etc. Update: Purchase order has been issued for the 14 large meters.
RESOLVED
3. Set up a methodical water meter change out program instead of changing out all small water meters.
RESOLVED
4. Stop using private lab for quarterly wastewater sample and use Munford's lab.
RESOLVED
5. Get Johnny Payne certified in Distribution, Collection and Backflow Prevention
RESOLVED
6. Evaluate the number of employees needed in the field.
RESOLVED
7. Direct employees to stock the shelves with materials needed for day to day operations and for repair purposes.
RESOLVED
8. Adopt SOP's and Ordinances as soon as possible so that employees know how to operate the Town's facilities and also know what you expect of them.
RESOLVED
9. All delivery tickets and purchase orders for materials and services must be signed off on by receiving employee and delivered to Town Hall before invoices are paid. (No ticket, no P.O. = No pay)
RESOLVED
10. Institute a chain of command and make every employee aware of it.
RESOLVED
11. Consider changing out the meters that have 1.0 million gallons usage.
RESOLVED
12. Johnny is preparing a list of potential sewer system infiltration sites. This list will be prioritized according to the volume of infiltration and the repairs will be made accordingly.
RESOLVED
13. The Town has at least one company that has been given permission in the past to use the Town's hydrants to fill tanks.
RESOLVED
14. Johnny has started organizing all water and sewer records in an orderly fashion.
RESOLVED
15. All deficiencies noted in the last Water System Sanitary Survey have been addressed and corrected.
RESOLVED
16. Johnny and I have started working on updating the Sampling Plan to bring it into compliance with EPA's new Coliform Monitoring Rule.
RESOLVED

17. The town has to have a Drought Management Plan approved and submitted to TDEC by June 30th 2017. David Braden was verbally given approval to begin this plan.

RESOLVED

18. Apparently both pressure reducing valves at the master meter are not operating properly from time to time.

RESOLVED

19. The State Revolving Fund Loan has approved the Town for funding to replace the old asbestos cement pipe. This loan will be for \$698,400.00, paid back over 20 years at an interest rate of 0.19%. They are requesting a resolution from the Town to authorize them to undertake the rate study.

RESOLVED

20. The Town's Water Supply Contract with Poplar Grove Utility District will expire in October 2017.

RESOLVED

21. The Town is required by TDEC regulation to have its elevated water tanks inspected every 5 years by a qualified person.

RESOLVED

22. The Town's Water & Sewer System is under an order from the State's Water and Wastewater Financing Board to improve its financial standing.

RESOLVED

23. The Tipton County School System has requested to connect to the Town's sewer system. In order to do this, some improvements to the Town's existing sewer system are required.

RESOLVED

24. The Town has recently experienced problems with the High School and Dale Smith Pump Stations.

RESOLVED

25. Mr. Chlarson has evaluated the drainage problems in Town and is compiling a list. Mr. Ronnie Neill is prepared to assist the Town in the creation of a Storm Water Utility to fund the needed repairs.

RESOLVED (PHASES 1 & 2 Completed)

Update 06/08/21: Community Development Partners and KEC are working to finalize the paperwork for the next round of grants. There doesn't appear to be any reason that this grant application won't be submitted on time.

Update 11/09/21: Last week, I spoke to Ms. Mattie Cushman concerning the grant application. Because the State's staff is also dealing with the American Rescue Plan funding, announcements concerning grants have been delayed. However, they should be making grant awards soon.

Update 12/14/21: Last week, I spoke with Ms. Mattie Cushman concerning the grant application. Because the State's staff is also dealing with the American Rescue Plan funding, announcements concerning grants have been delayed. However, they should be making grant awards soon.

Update 01/24/22: We have been told by E&CD that the grant awards will be announced in mid to late January 2022.

Update 02/22/22: The Town has been awarded \$326,679.00 in the most recent round of grants for drainage repairs within the Town.

Update 04/12/22: Things are progressing on schedule with the Town having to acquire one temporary easement to expand a catch basin.

Update 05/10/22: Plans and Specifications by KEC are 98% complete. CDP is drafting one temporary easement that is required and should be completing the environmental review within the next 30 days.

Update 06/14/22: Plans and Specifications by KEC are complete and have been reviewed/approved by the Town. The environmental review has been completed by CDP, submitted to TDEC and we are expecting the Letter of Release of Contract Conditions any day now.

26. I think that the Town desires to resolve the issue of the old car tires on the Fosters' property. In an attempt to help resolve this matter, I have received information from Mr. Leland Harris at TDEC that

Resolution 06142022

A resolution to establish capitalization thresholds for financial reporting purposes as required by GASB34 was presented to the Mayor of Board and Aldermen. **Vice Mayor Sartain made a motion to approve Resolution 06142022. Alderman Foster seconded the motion. All approved. Motion carried.**

FROM THE BOARD OF MAYOR AND ALDERMEN
FYE 2022 Budget Ordinance

The Mayor stated the budget numbers are ready to be approved. However, they are still waiting on the current year's general ledger numbers to approve the budget ordinance. Alderman Greer asked if we would make our deadline for the budget this year. Ms. McKinney, CMFO, thoroughly explained how difficult it has been to import the general ledger numbers from ADP to Local Government. Alderman Greer is confused on why the leading payroll company in the world is that difficult to use. Ms. McKinney replied that she isn't convinced they service another municipality. The Mayor asked Ms. McKinney if she could estimate when she expects to be up to date on the general ledger. Ms. McKinney would not estimate a date on record.

ADJOURNMENT

Vice Mayor Sartain made a motion to adjourn. Alderman Greer seconded the motion. All approved. Motion carried. The meeting adjourned at 7:53pm.

Stephanie Chapman-Washam, Mayor

Tammy McKinney, CMFO



TOWN OF BRIGHTON

139 NORTH MAIN * POST OFFICE BOX 277 * BRIGHTON, TENNESSEE 38011

SPECIAL CALLED MEETING

June 30, 2022

6:00 PM

This meeting was held at the Brighton Community Center.

CALL TO ORDER

The meeting was called to order by Mayor Chapman Washam at 6:08p.m.

ROLL CALL

Present

Stephanie Chapman-Washam, Mayor
Melissa Sartain, Vice Mayor
Eunice Foster, Alderman
Alderwoman Kristin Gardner
Shane Greer, Alderman

Absent

Others Attending:

Guests:

OLD BUSINESS

FYE 2022 Budget Amendment

The Budget Amendment Ordinance No. 20220630-1 was presented to the Board of Mayor and Alderman. This ordinance is to amend the 2021-22 budget. **Vice Mayor Sartain made a motion to approve the Ordinance No. 20220630-1. Alderman Foster seconded the motion. All approved. Motion carried.**

FYE 2023 Budget Ordinance

The Board of Mayor and Alderman was presented the FYE 2023 Budget Ordinance No. 20220630-2. This ordinance is to adopt the annual budget and tax rate for the fiscal year beginning July 1, 2022 and ending June 30, 2023. **Vice Mayor Sartain made a motion to approve Ordinance No. 20220630-2. Alderwoman Gardner seconded the motion. All approved. Motion carried.**

ADJOURNMENT

Alderman Greer made a motion to adjourn the meeting. Vice Mayor Sartain seconded the motion. All approved. Motion passed. The meeting adjourned at 6:16p.m.

Stephanie Chapman-Washam, Mayor

Tammy McKinney, CMFO

ACCOUNT BALANCES											
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	21-Jul	21-Aug	21-Sep	21-Oct	21-Nov	21-Dec	22-Jan	22-Feb	22-Mar	22-Apr	22-May	22-Jun
	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE
GENERAL CHECKING	\$ 448,582.80	\$ 378,691.94	\$ 349,702.17	\$ 789,757.52	\$ 779,804.37	\$ 840,085.68	\$ 631,510.38	\$ 731,511.51	\$ 823,856.45	\$ 664,341.74	\$ 781,316.41	\$ 880,989.64
WATER CHECKING	\$ 440,496.08	\$ 416,897.52	\$ 416,402.90	\$ 433,632.25	\$ 445,657.93	\$ 430,547.58	\$ 395,336.57	\$ 352,994.29	\$ 361,304.62	\$ 355,693.18	\$ 341,603.86	\$ 217,136.26
STREET AID CHECKING	\$ 62,150.82	\$ 68,591.87	\$ 74,501.28	\$ 80,345.13	\$ 85,910.29	\$ 91,086.23	\$ 95,974.28	\$ 100,917.73	\$ 105,511.91	\$ 109,056.63	\$ 115,213.79	\$ 120,373.30
METER CHECKING	\$ 4,511.17	\$ 4,088.39	\$ 3,821.40	\$ 3,821.40	\$ 2,980.76	\$ 2,903.25	\$ 2,285.94	\$ 1,981.65	\$ 1,913.78	\$ 41,808.29	\$ 41,713.61	\$ 41,153.27
DRUG CHECKING	\$ 11,870.87	\$ 9,847.12	\$ 11,503.99	\$ 7,418.64	\$ 9,882.12	\$ 9,882.12	\$ 9,882.12	\$ 9,957.12	\$ 7,993.12	\$ 8,468.12	\$ 8,468.12	\$ 8,586.87
STORM WATER CHECKING	\$ 23,543.25	\$ 28,436.21	\$ 35,664.34	\$ 42,349.54	\$ 49,026.32	\$ 54,018.33	\$ 47,707.33	\$ 54,818.17	\$ 61,673.46	\$ 67,540.93	\$ 74,380.09	\$ 80,196.69

BALANCES AS OF 7/1/22

CD # 01-124245-20

\$ 7,490.69

CD # 01-125354-20

\$ 115,929.14

Town of Brighton
Invoice Listing By GL Account

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Employee Deduction

GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
110-21220	Aflac	15	679908	06/20/2022	\$851.80
	<i>Legislative</i>		Totals For Function	21220	\$851.80
110-41100-235	Business Card	70	06202022B	06/20/2022	\$109.20
110-41100-280	Stephanie Washam	588	06232022	06/23/2022	\$450.33
110-41100-280	Business Card	70	06302022a	06/30/2022	\$156.06
110-41100-280	Business Card	70	06302022a	06/30/2022	\$15.00
110-41100-280	Stephanie Washam	588	06032022	06/03/2022	\$1,302.33
	<i>Planning: Zoning</i>		Totals For Function	41100	\$2,032.92
110-41700-142	Mutual Of Omaha	451	001378017453	06/27/2022	\$9.00
110-41700-200	NEXTRAQ	805	at1458183	06/21/2022	\$38.95
110-41700-245	Sandstorm	652	44119	06/03/2022	\$54.20
110-41700-245	Sandstorm	652	44119	06/03/2022	\$79.34
110-41700-245	AT&T Mobility	20	06202022	06/20/2022	\$42.68
110-41700-252	Eckel and Associates, PLLC	1114	1273	06/07/2022	\$100.00
	<i>Financial Admin</i>		Totals For Function	41700	\$324.17
110-41900-142	Mutual Of Omaha	451	001378017453	06/27/2022	\$36.00
110-41900-200	Business Card	70	06272022d	06/27/2022	\$10.00
110-41900-200	Sandstorm	652	44119	06/03/2022	\$331.02
110-41900-200	Business Information Systems	91	S193529	06/07/2022	\$400.00
110-41900-200	Sandstorm	652	44197	06/09/2022	\$4,352.15
110-41900-200	Stericycle, Inc	789	8001842284	06/27/2022	\$136.40
110-41900-200	Stericycle, Inc	789	8001647716	06/01/2022	\$34.10
110-41900-200	SECURITY SOLUTIONS, INC.	999	086528	06/27/2022	\$40.00
110-41900-200	JAN-PRO DEVELOPMENT OF MEMPHIS & MIDSOUTH	1270	124742	06/29/2022	\$130.00
110-41900-200	MSC 7511	543	4841705	06/27/2022	\$200.49
110-41900-200	Business Card	70	06202022B	06/20/2022	\$29.00
110-41900-211	U.S. Post Office	727	06032022	06/03/2022	\$18.00
110-41900-231	The Leader	628	06102022D	06/10/2022	\$58.00
110-41900-231	The Leader	628	06102022D	06/10/2022	\$58.00
110-41900-231	The Leader	628	06102022D	06/10/2022	\$279.00
110-41900-236	Business Card	70	06302022a	06/30/2022	\$31.74

Town of Brighton
Invoice Listing By GL Account

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GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
110-41900-236	Business Card	70	06202022B	06/20/2022	\$150.00
110-41900-236	Business Card	70	06202022B	06/20/2022	\$38.72
110-41900-236	Business Card	70	06202022B	06/20/2022	\$158.23
110-41900-236	Business Card	70	06202022B	06/20/2022	\$29.63
110-41900-236	Business Card	70	06202022B	06/20/2022	\$62.63
110-41900-236	Business Card	70	06202022B	06/20/2022	\$214.01
110-41900-236	Business Card	70	06202022B	06/20/2022	\$140.85
110-41900-236	Business Card	70	06202022B	06/20/2022	\$51.58
110-41900-241	Southwest Tennessee Electric	562	06062022	06/06/2022	\$327.54
110-41900-241	Southwest Tennessee Electric	562	06062022	06/06/2022	\$221.60
110-41900-241	Southwest Tennessee Electric	562	06082022	06/08/2022	\$53.42
110-41900-245	Sandstorm	652	44119	06/03/2022	\$198.20
110-41900-245	Comcast	172	06072022	06/07/2022	\$95.41
110-41900-245	AT&T Mobility	20	06202022	06/20/2022	\$47.72
110-41900-252	Eckel and Associates, PLLC	1114	1273	06/07/2022	\$350.00
110-41900-253	ALEXANDER THOMPSON ARNOLD PLLC	1346	404307	06/28/2022	\$9,950.00
110-41900-260	Qsi, Inc	521	54768	06/30/2022	\$196.65
110-41900-260	Home Depot Credit Services	319	06062022	06/06/2022	\$65.76
110-41900-260	Home Depot Credit Services	319	06062022	06/06/2022	\$106.16
110-41900-260	Home Depot Credit Services	319	06062022	06/06/2022	\$100.82
110-41900-260	Home Depot Credit Services	319	06062022	06/06/2022	\$152.97
110-41900-260	Home Depot Credit Services	319	06062022	06/06/2022	\$173.10
110-41900-260	Qsi, Inc	521	58949	06/30/2022	\$420.75
110-41900-260	HALEY ELECTRIC	1246	1166	06/08/2022	\$270.00
110-41900-310	Business Card	70	06272022d	06/27/2022	\$652.19
110-41900-310	JD Distributors, Inc	383	498335	06/27/2022	\$71.11
110-41900-310	JD Distributors, Inc	383	496272	06/06/2022	\$598.00
110-41900-310	AMAZON CAPITAL SERVICES	1293	1GGQ-N674-GKNT	06/08/2022	\$86.97
110-41900-310	AMAZON CAPITAL SERVICES	1293	1T9Q-1DJJ-M7H9	06/01/2022	\$80.20
110-41900-310	AMAZON CAPITAL SERVICES	1293	1P6P-KFRX-1CRT	06/06/2022	\$127.28
110-41900-310	Dollar General-Regions 410526	423	1001167497	06/08/2022	\$16.00
110-41900-599	Business Card	70	06272022d	06/27/2022	\$72.70

Town of Brighton
Invoice Listing By GL Account

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GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
110-41900-599	Business Card	70	06302022a	06/30/2022	\$14.61
110-41900-599	Business Card	70	06302022a	06/30/2022	\$39.00
110-41900-900	Home Depot Credit Services	319	06272022b	06/27/2022	\$45.92
110-41900-900	Home Depot Credit Services	319	06272022b	06/27/2022	\$47.99
110-41900-900	Home Depot Credit Services	319	06272022b	06/27/2022	\$59.36
110-41900-900	Knight Heat & Air	1344	2729	06/27/2022	\$23,250.00
110-41900-900	Strickland Construction	1345	3024	06/27/2022	\$31,100.00
110-41900-900	Home Depot Credit Services	319	06272022	06/27/2022	\$5.96
110-41900-900	Home Depot Credit Services	319	06272022	06/27/2022	\$444.68
110-41900-900	Home Depot Credit Services	319	06272022	06/27/2022	\$32.34
110-41900-900	KEITH VOLNER	1341	06102022	06/10/2022	\$1,220.00
110-41900-900	Home Depot Credit Services	319	06272022	06/27/2022	\$48.93
110-41900-900	Home Depot Credit Services	319	06272022	06/27/2022	\$81.96
110-41900-900	Home Depot Credit Services	319	06272022	06/27/2022	\$297.09
110-41900-900	Home Depot Credit Services	319	06272022	06/27/2022	\$50.00
110-41900-900	Home Depot Credit Services	319	06272022	06/27/2022	\$41.92
110-41900-900	Home Depot Credit Services	319	06272022	06/27/2022	\$51.77
Totals For Function				41900	\$78,255.63
110-42100-142	Mutual Of Omaha	451	001378017453	06/27/2022	\$81.00
110-42100-148	VIRTUAL ACADEMY	1269	va8496	06/29/2022	\$160.84
110-42100-200	Sandstorm	652	44119	06/03/2022	\$264.35
110-42100-200	Bailey's Automotive & Racing	96	2218	06/01/2022	\$150.00
110-42100-200	Sandstorm	652	44197	06/09/2022	\$305.90
110-42100-200	Stericycle, Inc	789	8001842284	06/27/2022	\$88.64
110-42100-200	Stericycle, Inc	789	8001647716	06/01/2022	\$81.85
110-42100-200	EASLEY DELONES FAMILY MEDICINE	1334	06032022	06/03/2022	\$65.00
110-42100-200	NEXTRAQ	805	at1458183	06/21/2022	\$272.65
110-42100-200	NEXTRAQ	805	SV028230	06/21/2022	\$150.00
110-42100-200	Southern Automated Systems	600	202204047	06/03/2022	\$1,080.00
110-42100-200	MSC 7511	543	4841705	06/27/2022	\$200.49
110-42100-200	NEXTRAQ	805	AT1462923	06/20/2022	\$318.59

Police

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110-42100-211	U.S. Post Office	727	06032022	06/03/2022	\$18.00
110-42100-241	Southwest Tennessee Electric	562	06062022	06/06/2022	\$118.72
110-42100-245	Sandstorm	652	44119	06/03/2022	\$128.20
110-42100-245	Comcast	172	06072022	06/07/2022	\$95.41
110-42100-245	Verizon Wireless	746	9909192668	06/27/2022	\$272.00
110-42100-252	Eckel and Associates, PLLC	1114	1273	06/07/2022	\$100.00
110-42100-260	QUALITY TIRE & SERVICE	817	105168	06/08/2022	\$282.50
110-42100-260	AUTOZONE	1124	2082917058	06/08/2022	\$341.68
110-42100-260	AUTOZONE	1124	2082916431	06/08/2022	\$94.85
110-42100-300	BRITE	1244	25655	06/29/2022	\$1,694.20
110-42100-310	Business Card	70	06012022	06/01/2022	\$378.61
110-42100-326	SAM SHORT	1339	06062022B	06/06/2022	\$123.45
110-42100-331	Fastimes Market	262	06012022	06/03/2022	\$60.10
110-42100-560	Department of Safety	641	06152022	06/03/2022	\$27.55
110-42100-560	Department of Safety	641	06152022	06/03/2022	\$23.75
Totals For Function				42100	\$6,978.33
110-42200-142	Mutual Of Omaha	451	001378017453	06/27/2022	\$27.00
110-42200-148	Tennessee Fire Service & Codes Enforcement Academy	663	10929	06/13/2022	\$136.00
110-42200-148	Tennessee Fire Service & Codes Enforcement Academy	663	10829	06/13/2022	\$432.00
110-42200-148	Tennessee Fire Service & Codes Enforcement Academy	663	10828	06/13/2022	\$432.00
110-42200-148	Business Card	70	06272022d	06/27/2022	\$469.13
110-42200-162	Stitch-N-Time	566	154256	06/06/2022	\$174.00
110-42200-162	Stitch-N-Time	566	154154	06/06/2022	\$106.00
110-42200-200	Comcast	172	06222022b	06/22/2022	\$9.57
110-42200-200	Sandstorm	652	44119	06/03/2022	\$79.34
110-42200-200	Sandstorm	652	44197	06/09/2022	\$305.90
110-42200-200	NEXTRAQ	805	at1458183	06/21/2022	\$194.75
110-42200-200	NEXTRAQ	805	AT1462923	06/20/2022	\$171.78
110-42200-211	U.S. Post Office	727	06032022	06/03/2022	\$18.00
110-42200-231	The Leader	628	06102022D	06/10/2022	\$87.00
110-42200-241	Southwest Tennessee Electric	562	06062022	06/06/2022	\$300.86

Fire Dept

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110-42200-245	Sandstorm	652	44119	06/03/2022	\$124.20
110-42200-245	Comcast	172	06072022	06/07/2022	\$95.41
110-42200-245	AT&T Mobility	20	287288014227X0H	06/28/2022	\$797.83
110-42200-252	Eckel and Associates, PLLC	1114	1273	06/07/2022	\$100.00
110-42200-260	Dudley's Fire Consultants	201	0713	06/09/2022	\$300.00
110-42200-300	Business Card	70	06272022d	06/27/2022	\$67.72
110-42200-300	Grose Fire Protection	173	66063	06/06/2022	\$192.00
110-42200-300	TENNESSEE MEDICAL EQUIPMENT INC.	1343	603232	06/22/2022	\$66.86
110-42200-300	Fastimes Market	262	06072022A	06/07/2022	\$57.38
110-42200-300	nexAir, LLC	461	0009911850	06/15/2022	\$38.13
110-42200-300	Business Card	70	06222022a	06/22/2022	\$119.00
110-42200-312	Nafeco, Inc.	460	1150507-0	06/13/2022	\$719.39
110-42200-312	Nafeco, Inc.	460	1151065-0	06/13/2022	\$2,598.00
110-42200-312	Municipal Emergency Services Depository account	975	1724230	06/15/2022	\$1,228.00
	<i>Streets</i>		Totals For Function	42200	\$9,447.25
110-43100-110	TIMOTHY WILLIAMS	1342	06102022A	06/10/2022	\$301.60
110-43100-200	Tipton County Sanitation	955	2914	06/22/2022	\$35.00
110-43100-247	Southwest Tennessee Electric	562	06062022	06/06/2022	\$31.71
110-43100-247	Southwest Tennessee Electric	562	06062022	06/06/2022	\$64.17
110-43100-247	Southwest Tennessee Electric	562	06062022	06/06/2022	\$3.98
110-43100-247	Southwest Tennessee Electric	562	06062022	06/06/2022	\$2.99
110-43100-247	Southwest Tennessee Electric	562	06062022	06/06/2022	\$28.07
110-43100-247	Southwest Tennessee Electric	562	06062022	06/06/2022	\$2.99
110-43100-247	Southwest Tennessee Electric	562	06062022	06/06/2022	\$2.71
110-43100-260	G & C Supply	277	6869413	06/30/2022	\$124.86
110-43100-260	Home Depot Credit Services	319	06062022	06/06/2022	\$188.84
110-43100-260	G & C Supply	277	6869414	06/30/2022	\$124.80
110-43100-268	J&G COMPANY	1160	1062	06/01/2022	\$609.94
110-43100-268	CORE & MAIN	1013	Q890293	06/01/2022	\$1,118.00
110-43100-300	G & C Supply	277	6868664	06/22/2022	\$290.00
110-43100-300	John Deere Financial	363	06152022	06/15/2022	\$575.94

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110-44700-200	<u>P.R.</u> Business Card	70	Totals For Function 43100		\$3,505.60
110-44700-200	SECURITY SOLUTIONS, INC.	999	06302022a	06/30/2022	\$29.00
110-44700-200	NEXTRAQ	805	086198	06/15/2022	\$40.00
110-44700-241	Southwest Tennessee Electric	562	AT1462923	06/20/2022	\$9.74
110-44700-241	Southwest Tennessee Electric	562	06062022	06/06/2022	\$29.43
110-44700-241	Southwest Tennessee Electric	562	06062022	06/06/2022	\$114.36
110-44700-241	Southwest Tennessee Electric	562	06062022	06/06/2022	\$29.43
110-44700-241	Southwest Tennessee Electric	562	06062022	06/06/2022	\$300.86
110-44700-241	Southwest Tennessee Electric	562	06062022	06/06/2022	\$72.61
			Totals For Function 44700		\$625.43
121-43100-247	<u>Streets</u> Southwest Tennessee Electric	562	Totals For Fund 110		\$102,021.13
			06272022C	06/27/2022	\$2,953.89
			Totals For Function 43100		\$2,953.89
127-35200	<u>Drug fund</u> Torshanaey Smith	1340	Totals For Fund 121		\$2,953.89
			06082022	06/08/2022	\$393.00
			Totals For Function 35200		\$393.00
			Totals For Fund 127		\$393.00
413-21411	<u>Water; Sewer</u> Town of Brighton	640	033122	06/13/2022	\$3,231.08
413-21411	Town of Brighton	640	033122B	06/13/2022	\$21,470.05
413-21411	Town of Brighton	640	03152022	06/06/2022	\$18,435.77
413-21411	Town of Brighton	640	042022	06/15/2022	\$3,266.93
413-21411	Town of Brighton	640	022022	06/16/2022	\$2,725.93
413-21411	Town of Brighton	640	04152022	06/06/2022	\$17,392.76
413-21411	Town of Brighton	640	022022B	06/16/2022	\$20,003.88
413-21411	Town of Brighton	640	042022B	06/15/2022	\$21,723.70
			Totals For Function 21411		\$108,250.10
413-23200	Division of State Government Finance	1025	06202022	06/20/2022	\$295.00
			Totals For Function 23200		\$295.00
413-23210	Division of State Government Finance	1025	06202022A	06/20/2022	\$2,159.00

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413-52300-142	Mutual Of Omaha	451	Totals For Function 23210		\$2,159.00
413-52300-146	PUBLIC ENTITY PARTNERS	635	001378017453A	06/27/2022	\$36.00
413-52300-148	Tennessee Association of Utility Districts	647	2216782	06/23/2022	\$197.12
413-52300-200	CREDENTIAL CHECK CORPORATION	1158	20221834	06/22/2022	\$565.00
413-52300-200	Mid-South Septic Services	453	284122	06/16/2022	\$31.52
413-52300-200	NEXTRAQ	805	57232	06/30/2022	\$250.00
413-52300-200	Mid-South Septic Services	453	AT1462923A	06/20/2022	\$239.94
413-52300-200	Business Card	70	55163	06/22/2022	\$750.00
413-52300-200	Business Information Systems	91	06222022	06/22/2022	\$229.99
413-52300-200	Mid-South Septic Services	453	S193529A	06/07/2022	\$500.00
413-52300-200	Sandstorm	652	54923	06/22/2022	\$300.00
413-52300-200	Mid-South Septic Services	453	44119A	06/03/2022	\$135.95
413-52300-200	Mid-South Septic Services	453	55412	06/01/2022	\$500.00
413-52300-200	Mid-South Septic Services	453	55630	06/07/2022	\$250.00
413-52300-200	Mid-South Septic Services	453	55155	06/09/2022	\$307.80
413-52300-200	NEXTRAQ	805	at1458183a	06/21/2022	\$233.70
413-52300-200	Mid-South Septic Services	453	57195	06/30/2022	\$250.00
413-52300-200	Mid-South Septic Services	453	57225	06/30/2022	\$250.00
413-52300-200	Mid-South Septic Services	453	55239	06/09/2022	\$500.00
413-52300-200	Sandstorm	652	44197A	06/09/2022	\$305.90
413-52300-200	Mid-South Septic Services	453	55612	06/06/2022	\$250.00
413-52300-200	Mid-South Septic Services	453	55656	06/07/2022	\$478.80
413-52300-200	Mid-South Septic Services	453	55096	06/01/2022	\$750.00
413-52300-200	B.A.M.2, Inc.	81	10628	06/01/2022	\$3,052.06
413-52300-200	Mid-South Septic Services	453	55572	06/01/2022	\$250.00
413-52300-200	Waypoint Analytical, Inc	236	1193406	06/22/2022	\$80.00
413-52300-200	Mid-South Septic Services	453	54068	06/01/2022	\$250.00
413-52300-200	Mid-South Septic Services	453	55573	06/01/2022	\$250.00
413-52300-200	Mid-South Septic Services	453	55571	06/01/2022	\$250.00
413-52300-200	Mid-South Septic Services	453	53352	06/07/2022	\$250.00
413-52300-200	Stericycle, Inc	789	8001647716A	06/01/2022	\$34.10

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413-52300-200	Mid-South Septic Services	453	55582	06/06/2022	\$641.25
413-52300-211	U.S. Post Office	727	06282022	06/28/2022	\$353.40
413-52300-211	U.S. Post Office	727	06282022	06/28/2022	\$28.70
413-52300-211	U.S. Post Office	727	06032022a	06/03/2022	\$18.00
413-52300-241	Southwest Tennessee Electric	562	06062022A	06/06/2022	\$126.73
413-52300-241	Southwest Tennessee Electric	562	06062022A	06/06/2022	\$104.06
413-52300-241	Southwest Tennessee Electric	562	06062022A	06/06/2022	\$30.99
413-52300-241	Southwest Tennessee Electric	562	06062022A	06/06/2022	\$1,733.08
413-52300-241	Southwest Tennessee Electric	562	06062022A	06/06/2022	\$27.61
413-52300-241	Southwest Tennessee Electric	562	06062022A	06/06/2022	\$41.37
413-52300-241	Southwest Tennessee Electric	562	06132022	06/13/2022	\$31.04
413-52300-241	Southwest Tennessee Electric	562	06302022	06/30/2022	\$29.83
413-52300-241	Southwest Tennessee Electric	562	06302022	06/30/2022	\$137.73
413-52300-241	Southwest Tennessee Electric	562	06302022	06/30/2022	\$635.87
413-52300-241	Southwest Tennessee Electric	562	06062022A	06/06/2022	\$68.43
413-52300-241	Southwest Tennessee Electric	562	06062022A	06/06/2022	\$35.74
413-52300-241	Southwest Tennessee Electric	562	06062022A	06/06/2022	\$37.75
413-52300-241	Southwest Tennessee Electric	562	06062022A	06/06/2022	\$63.02
413-52300-241	Southwest Tennessee Electric	562	06062022A	06/06/2022	\$79.15
413-52300-241	Southwest Tennessee Electric	562	06062022A	06/06/2022	\$27.50
413-52300-241	Southwest Tennessee Electric	562	06062022A	06/06/2022	\$59.19
413-52300-241	Southwest Tennessee Electric	562	06062022A	06/06/2022	\$53.66
413-52300-241	Southwest Tennessee Electric	562	06062022A	06/06/2022	\$30.55
413-52300-241	Southwest Tennessee Electric	562	06062022A	06/06/2022	\$300.87
413-52300-241	Southwest Tennessee Electric	562	06062022A	06/06/2022	\$27.95
413-52300-241	Southwest Tennessee Electric	562	06062022A	06/06/2022	\$40.02
413-52300-241	Southwest Tennessee Electric	562	06202022A	06/20/2022	\$421.08
413-52300-245	AT&T Mobility	20	44119A	06/03/2022	\$124.20
413-52300-245	Sandstorm	652	06072022A	06/07/2022	\$95.42
413-52300-245	Comcast	172	1273a	06/07/2022	\$100.00
413-52300-252	Eckel and Associates, PLLC	1114	404307a	06/28/2022	\$9,950.00
413-52300-253	ALEXANDER THOMPSON ARNOLD PLLC	1346	1062696	06/06/2022	\$95.92
413-52300-260	Brighton Lumber Co.	63			

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413-52300-260	Brighton Lumber Co.	63	1063993	06/30/2022	\$27.18
413-52300-260	G & C Supply	277	6869233	06/30/2022	\$1,040.00
413-52300-260	Home Depot Credit Services	319	06062022c	06/06/2022	\$101.51
413-52300-260	Home Depot Credit Services	319	06062022c	06/06/2022	\$64.02
413-52300-260	AUTOZONE	1124	2082936190	06/30/2022	\$8.18
413-52300-260	AUTOZONE	1124	2082902998	06/01/2022	\$192.11
413-52300-260	BR Supply	1132	7214857	06/22/2022	\$47.56
413-52300-260	Brighton Lumber Co.	63	1063656	06/30/2022	\$30.16
413-52300-260	Brighton Lumber Co.	63	1062575	06/06/2022	\$13.28
413-52300-260	AUTOZONE	1124	2082912900	06/06/2022	\$110.98
413-52300-260	G & C Supply	277	6869235	06/30/2022	\$2,080.00
413-52300-260	Xylem Dewatering Solutions, Inc	1056	401175357	06/22/2022	\$4,878.49
413-52300-260	Brighton Lumber Co.	63	1062701	06/06/2022	\$11.18
413-52300-260	G & C Supply	277	6866941	06/06/2022	\$675.00
413-52300-260	Xylem Dewatering Solutions, Inc	1056	401160865	06/01/2022	\$2,406.57
413-52300-260	AUTOZONE	1124	2082912864	06/06/2022	\$129.76
413-52300-260	ISLAND HYDRAULIC SUPPLY, INC	1324	8256	06/30/2022	\$78.67
413-52300-260	Wooten Tractor Company	752	1430	06/09/2022	\$306.00
413-52300-260	AUTOZONE	1124	2082908221	06/06/2022	\$26.79
413-52300-260	Greenpoint AG	463	713065	06/06/2022	\$163.45
413-52300-260	AUTOZONE	1124	2082913081	06/06/2022	\$14.62
413-52300-260	Brighton Lumber Co.	63	1063161	06/06/2022	\$10.74
413-52300-260	Brighton Lumber Co.	63	1063164	06/06/2022	\$4.78
413-52300-260	AUTOZONE	1124	2082914277	06/06/2022	\$11.99
413-52300-260	G & C Supply	277	6866123	06/01/2022	\$281.88
413-52300-260	Xylem Dewatering Solutions, Inc	1056	401157198	06/01/2022	\$7,819.00
413-52300-300	JD Distributors, Inc	383	498335a	06/27/2022	\$50.98
413-52300-300	Home Depot Credit Services	319	06272022a	06/27/2022	\$67.78
413-52300-300	Business Card	70	06222022	06/22/2022	\$83.93
413-52300-300	Business Card	70	06222022	06/22/2022	\$119.00
413-52300-300	Brighton Lumber Co.	63	1063386	06/15/2022	\$4.90
413-52300-300	Home Depot Credit Services	319	06062022c	06/06/2022	\$215.59

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413-52300-300	AMAZON CAPITAL SERVICES	1293	11R4-PM36-KWVM	06/07/2022	\$164.98
413-52300-300	Brighton Lumber Co.	63	1062997	06/06/2022	\$16.56
413-52300-300	G & C Supply	277	6867472	06/09/2022	\$79.50
413-52300-300	Brighton Lumber Co.	63	1063232	06/01/2022	\$16.66
413-52300-300	AUTOZONE	1124	2082907035	06/06/2022	\$359.40
413-52300-300	AUTOZONE	1124	2082928293	06/30/2022	\$4.09
413-52300-300	AUTOZONE	1124	2082928292	06/30/2022	\$20.45
413-52300-312	AMAZON CAPITAL SERVICES	1293	1WPC-P91Q-NKYJ	06/30/2022	\$454.49
413-52300-312	Business Card	70	06222022	06/22/2022	\$94.98
413-52300-312	AUTOZONE	1124	2082941385	06/30/2022	\$57.99
413-52300-312	Wooten Tractor Company	752	COV-4496	06/01/2022	\$494.57
413-52300-312	AUTOZONE	1124	2082941468	06/30/2022	\$58.98
413-52300-353	Poplar Grove Utility	494	06102022C	06/10/2022	\$28,379.64
413-52300-630	Division of State Government Finance	1025	06202022	06/20/2022	\$35.00
413-52300-630	Division of State Government Finance	1025	06202022	06/20/2022	\$5.00
413-52300-630	Division of State Government Finance	1025	06202022A	06/20/2022	\$158.00
413-52300-630	Division of State Government Finance	1025	06202022A	06/20/2022	\$32.00
Totals For Function				52300	\$78,786.36
Totals For Fund				413	\$189,490.46
416-43150-260	The Leader	628	06102022E	06/10/2022	\$976.50
416-43150-935	King Engineering	387	12100	06/28/2022	\$17,160.00
416-43150-935	Community Development Partners, LLC	140	9706	06/14/2022	\$6,000.00
Totals For Function				43150	\$24,136.50
Totals For Fund				416	\$24,136.50
Grand Total					\$318,994.98

Storm Water

BRIGHTON FIRE DEPT



2022 INCIDENT REPORT

Structure Fire	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	2	2	0	0	0	0	0	0	0	0	0	0	4
County	0	3	0	0	0	1	0	0	0	0	0	0	4
Mutual Aid	6	14	0	0	0	2	0	0	0	0	0	0	22
Totals	8	19	0	0	0	3	0	0	0	0	0	0	30
Grass Fire	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	1	0	0	0	1	5	0	0	0	0	0	0	7
County	1	1	0	0	2	3	0	0	0	0	0	0	7
Mutual Aid	1	4	0	0	0	2	0	0	0	0	0	0	6
Totals	3	4	0	0	3	10	0	0	0	0	0	0	20
Auto Fire	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	0	1	0	0	0	0	0	0	0	0	0	0	1
County	0	1	0	0	0	0	0	0	0	0	0	0	1
Mutual Aid	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals	0	2	0	0	0	0	0	0	0	0	0	0	2
Other Calls	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	1	4	0	0	4	3	0	0	0	0	0	0	12
County	4	4	0	0	5	7	0	0	0	0	0	0	20
Mutual Aid	0	0	0	0	13	23	0	0	0	0	0	0	36
Totals	5	8	0	0	22	32	0	0	0	0	0	0	68
MVC Calls	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	2	2	0	0	1	3	0	0	0	0	0	0	8
County	1	2	0	0	3	3	0	0	0	0	0	0	9
Mutual Aid	2	3	0	0	3	1	0	0	0	0	0	0	9
Totals	5	0	0	0	7	7	0	0	0	0	0	0	26
EMS Calls	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	24	21	0	0	24	19	0	0	0	0	0	0	88
County	29	33	0	0	27	34	0	0	0	0	0	0	123
Mutual Aid	2	3	0	0	0	0	0	0	0	0	0	0	9
Totals	55	57	0	0	51	53	0	0	0	0	0	0	220
TOTALS	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	30	21	0	0	30	30	0	0	0	0	0	0	120
County	35	44	0	0	37	48	0	0	0	0	0	0	164
Mutual Aid	11	21	0	0	16	28	0	0	0	0	0	0	82
Department Total Calls	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
BRIGHTON FIRE DEPT	76	86	58	91	83	106	0	0	0	0	0	0	500

Monthly Call Totals



Brighton Police Department



Monthly Report

June 2022

Information Only 10

Drugs/Narcotics 1

DUI 1

Theft/Forgery 4

Citations 208

Burglary 1

Juvenile Citations 8

Overtime 41

Warning(s) 81

Incidents 32

Parking 1

Collisions 6

Assaults 3 (1 agg.)

Notes:

Animal Destruction 1
Civil Matter 3
Criminal Trespass Warning 0
Crisis Intervention 1
DOA 1
Internet Crime, not in jurisdiction 1
Lost Property 1
Property Damage 0
Suspicious Circumstances 2
Warrants 1
Weapons Violation 2

BOARD MEETING

July 12, 2022

Water:	June 2021	8.9 MG
	June 2022	11.9 MG
	Daily Avg.	399,600 Gpd
	June 2022 Billed	7.5 MG

Water Leaks: (4)

- ¾ Service- Brighton Village Loop
- ¾ Service- Marshall Rd.
- ¾ Service- Brighton Clopton
- ¾ Service- Phillips

Sewer:

- Working with insurance on Dale Smith P.S.
- Working with FEMA on Jackett's P.S.
- Fixed 2 Sewer lines- Old Hwy 51, Covington Housing Authority.

Drainage:

- Getting easements signed for the next drainage project.

General:

- Repairing potholes throughout the Town.
- Cleaning and Cutting roadsides.
- Cutting Grass throughout the Town.

Cut Offs: (75)

Work Orders: (46)

Department Detail Report

Current Pay Period and Employee Effective As Of : 07/11/2022

Worked Department: 043100

Last Name	First Name	Position ID		
Worked Department	Pay Code		Hours	Doll
Burnett	Damon	3FV000139		
043100	HOLIDAY-Holiday		8.00	XX
043100	REGULAR-Regular		32.00	XX
	Subtotal		40.00	XX
Ridgell	Billy	3FV000116		
043100	HOLIDAY-Holiday		8.00	XX
043100	REGULAR-Regular		24.00	XX
	Subtotal		32.00	XX
Tate	Andrew	3FV000120		
043100	HOLIDAY-Holiday		8.00	XX
043100	REGULAR-Regular		32.00	XX
	Subtotal		40.00	XX
Williams	Timothy	3FV000130		
043100	HOLIDAY-Holiday		8.00	XX
043100	REGULAR-Regular		34.00	XX
	Subtotal		42.00	XX
	Total for: 043100		154.00	XX

Department Detail Report

Current Pay Period and Employee Effective As Of : 07/11/2022

Worked Department: 052300

Last Name	First Name	Position ID		
Worked Department	Pay Code		Hours	Doll.
Briles	Johnathon	3FV000110		
052300	HOLIDAY-Holiday		8.00	XX
052300	REGSAL-Salary Regular Hours		34.00	XX
Subtotal			42.00	XX
Total for: 052300			42.00	XX

Department Detail Report

Current Pay Period and Employee Effective As Of : 07/11/2022

Pay Code Summary

	Hours	Doll
HOLIDAY-Holiday	32.00	XX
REGULAR-Regular	122.00	XX
Total for Worked Department: 043100	154.00	XX
<hr/>		
HOLIDAY-Holiday	8.00	XX
REGSAL-Salary Regular Hours	34.00	XX
Total for Worked Department: 052300	42.00	XX
<hr/>		
Grand Total	196.00	XX

TOWN OF BRIGHTON

Tuesday, July 12th, 2022

Suggestions to improve operations-Updated (not necessarily in order of importance):

- 1) Stop purchasing 5/8" X 3/4" water meters for about \$77.00/each and get quotes from different suppliers. (Also applies to all materials purchased.)
RESOLVED
- 2) Have all large water meters tested, calibrated, repaired, changed out, etc.
Update: Purchase Order issued for the 14 large meters.
RESOLVED
- 3) Set up a methodical water meter change out program instead of changing out all small water meters.
RESOLVED
- 4) Stop using private lab for quarterly wastewater sample and use Munford's lab.
RESOLVED
- 5) Get Johnny Payne certified in Distribution, Collection and Backflow
RESOLVED
- 6) Evaluate the number of employees needed in the field.
RESOLVED
- 7) Direct employees to stock the shelves with materials needed for day to day operations and for repair purposes.
RESOLVED
- 8) Adopt SOP's and Ordinances as soon as possible so that employees know how to operate the Town's facilities and also know what you expect of them.
RESOLVED
- 9) All delivery tickets and purchase orders for materials and services must be signed off on by receiving employee and delivered to Town Hall before invoices are paid. (No ticket, no P.O. = No pay.)
RESOLVED
- 10) Institute a chain of command and make every employee aware of it.
RESOLVED
- 11) Consider changing out the meters that have 1.0 million gallons usage.
RESOLVED
- 12) Johnny is preparing a list of potential sewer system infiltration sites. This list will be prioritized according to the volume of infiltration and the repairs will be made accordingly.
RESOLVED

- 13) The Town has at least one company that has been given permission in the past to use the Town's hydrants to fill tanks.
RESOLVED
- 14) Johnny has started organizing all water and sewer records in an orderly fashion.
RESOLVED
- 15) All deficiencies noted in the last Water System Sanitary Survey have been addressed and corrected.
RESOLVED
- 16) Johnny and I have started working on updating the Sampling Plan to bring it into compliance with EPA's new Coliform Monitoring Rule.
RESOLVED
- 17) The Town has to have a Drought Management Plan approved and submitted to TDEC by June 30th, 2017. With the Mayor and Board's permission, I'll begin working on this after Poplar Grove's is approved.
RESOLVED
- 18) Apparently both pressure reducing valves at the master meter are not operating properly from time to time.
RESOLVED
- 19) The State Revolving Fund Loan has approved the Town for funding to replace the old Asbestos Cemen Pipe. This loan will be for \$698,400.00, paid back over 20 years at an interest rate of 0.19%. They are requesting a resolution from the Town to authorize them to undertake the rate study.
RESOLVED
- 20) The Town's Water Supply Contract with Poplar Grove Utility District will expire in October 2017.
RESOLVED
- 21) The Town is required by TDEC regulations to have its elevated water tanks inspected every 5 years by a qualified person.
RESOLVED
- 22) The Town's Water & Sewer System is under an order from the State's Water and Wastewater Financing Board to improve its financial standing.
RESOLVED
- 23) The Tipton County School System has requested to connect to the Town's sewer system. In order to do this, some improvements to the Town's existing sewer system are required.
RESOLVED
- 24) The Town has recently experienced problems with the High School and Dale Smith Pump Stations.
RESOLVED

- 25) Mr. Chlarson has evaluated the drainage problems in Town and is compiling a list. Mr. Ronnie Neill is prepared to assist the Town in the creation of a Storm Water Utility to fund the needed repairs.

RESOLVED (PHASES 1 & 2 Completed)

Update: Community Development Partners and KEC are working to finalize the paperwork for the next round of grants. There doesn't appear to be any reason that this grant application won't be submitted on time.

Update: Last week, I spoke with Ms. Mattie Cushman concerning the grant application. Because the State's staff is also dealing with the American Rescue Plan funding, announcements concerning grants have been delayed. However, they should be making grant awards soon.

Update: Last week, I spoke with Ms. Mattie Cushman concerning the grant application. Because the State's staff is also dealing with the American Rescue Plan funding, announcements concerning grants have been delayed. However, they should be making grant awards soon.

Update: We have been told by E&CD that the grant awards will be announced in mid to late January 2022.

Update: The Town has been awarded \$326,679.00 in the most recent round of grants for drainage repairs within the Town.

Update: Things are progressing on schedule with the Town having to acquire one temporary easement to expand a catch basin.

Update: Plans and Specifications by KEC are 98% complete. CDP is drafting the one temporary easement. This is required and should be completing the environmental review within the next 30 days.

Update: Plans and Specifications by KEC are complete and have been reviewed/approved by the Town. The environmental review has been completed by CDP, submitted to TDEC and we are expecting the Letter of Release of Contract Conditions any day now.

- 26) I think that the Town desires to resolve the issue of the old car tires on the Fosters' property. In an attempt to help resolve this matter, I have received information from Mr. Leland Harris at TDEC that the State may have some grant money for such cleanup project. I am currently making contact with TDEC's Nashville office to learn more about this program.

Update: Mr. Bob Fletcher with TDEC has contacted me requesting location information for the Foster property which I have provided. I expect the site visit will be made by TDEC within the next 30-45 days.

Update: On Monday July 30th, TDEC conducted an on-site inspection of the Foster property after a meeting chaired by County Executive Jeff Huffman. The findings of that meeting and site visit are in TDEC's MEMO dated August 2nd, 2018.

- 27) The Town's Water System does not have an up to date Emergency Operation Plan as required³ by TDEC (the health department). The proposed plan that you have before you tonight has been developed using TAUD's template. I would ask that you consider the adoption of it at this meeting.

RESOLVED

- 28) The Town has been directed by its insurance carrier to develop a Sewer Backup Prevention Program.

RESOLVED

- 29) In our efforts to resolve #24, it has been discovered that an active, ongoing septic tank pumping program may be necessary to completely resolve the problem of solids in the Town's main pumping stations. Sometime in the near future, KEC, Mr. Briles and I will probably be making recommendations as to implementing this maintenance program.

RESOLVED

The Town's master meter was changed out on 07/01/22 with no change in the daily flows. Corey Gatlin has discovered water running into Indian Creek potentially coming from a cross country line between West Woodlawn Ave and Sherrill Street. Public Works employees intend to dig later this week to determine what is leaking.

David Braden



Town of Brighton Building / Codes

COREY GATLIN

Jun-22

DIRECTOR OF CODE ENFORCEMENT

1612 Brighton clop	6/8/2022	13-107	Letter sent for tall grass	Issue resolved 6/17/2022
437 W. Kenwood	6/8/2022	13-107	Spoke with POA for this property and was advised that cleanup will begin soon	Clean up in progress 6/20/2022
152 Brighton Village	6/13/2022	13-107	letter sent for grass	Issue resolved
122 Brighton Village	6/13/2022	13-107	letter sent for grass	Issue resolved
88 Brighton Village	6/13/2022	13-107	letter sent for grass	Issue resolved
8337 Hwy 51 S	6/7/2022		Building Permit issued	
341 Wylie Dr	6/13/2022		Pool permit issued	
108 Darlington Dr.	6/13/2022		pool permit issued	
1600 Old Hwy 51	6/21/2022	13-107	letter sent for brush overgrowth	6/28/22 spoke with property owner going to hire someone to clean up
lot on Grandview (APC Rentals)	6/21/2022	13-107	Letter sent for overgrown property line	Issue resolved

[illegible]

Over time -City Hall employees

22-Jan

Tammy French

0

Tammy McKinney

12.5 comp time

Reason for over time

Reason for over time/comp

Meetings

22-Feb

Tammy French

0

Tammy McKinney

2.75 comp time

Reason for over time

Reason for over time/comp

Meetings

22-Mar

Tammy French

0.5

Tammy McKinney

1.5 comp time

Reason for over time

Reason for over time/comp

Traffic court & TGFOA

22-Apr

Tammy French

0

Jewlie Kerns

0.5

Tammy McKinney

0.25 comp time

Reason for over time

Reason for over time

court

Reason for over time/comp

court

22-May

Tammy French

0

Jewlie Kerns

0

Reason for over time

Reason for over time

22-Jun

Tammy French

0

Jewlie Kerns

0

Reason for over time

Reason for over time