

***Board of Mayor and Aldermen***  
**Meeting Agenda**

**Tuesday, February 22, 2022**  
**7:00p.m.**

Invocation & Pledge of Allegiance

- I. Call to Order & Roll Call**
- II. Approval of Minutes**
  - a. Rescheduled Board Meeting – January 24, 2022
  - b. Special Called Meeting – February 11, 2022
- III. Financial Report/Payment of Bills**
  - a. Financial Report
  - b. Invoice Report
- IV. Citizen Concerns**
- V. Departmental Reports**
  - a. Fire Department
  - b. Police Department
  - c. Public Works Department
    - i. Updated Suggested List
  - d. Building Inspection/Code Enforcement
  - e. Parks Department
  - f. Planning Commission
    - i. Planning Commission Minutes – January 25, 2022
- VI. Old Business**
  - a. Ordinance - Second Reading to Amend the 2021/2022 Budget Ordinance
- VII. New Business**
  - a. Ordinance – First Reading to Amend Section 6 (D) of the Personnel Policy Ordinance Passed on Final Reading June 13, 2017, in Regard to Overtime Compensation Paid to Employees of the Town of Brighton.

- b. Resolution 02222022- Authorizing the Issuance, Sale and Payment of Patriot Bank Capital Outlay Notes not to Exceed \$106,656.58

**VIII. Miscellaneous Items from the Board of Mayor and Aldermen**

- a. Town Hall Overtime Report

**IX. Adjourn**



# TOWN OF BRIGHTON

139 NORTH MAIN \* POST OFFICE BOX 277 \* BRIGHTON, TENNESSEE 38011

## BOARD OF MAYOR AND ALDERMEN MEETING

January 24, 2022

7:00 PM

### CALL TO ORDER

The meeting was called to order by Mayor Chapman Washam at 7:01p.m.

### ROLL CALL

#### Present

Stephanie Chapman-Washam, Mayor  
Melissa Sartain, Vice Mayor  
Eunice Foster, Alderman  
Shane Greer, Alderman

#### Absent

David Boone, Alderman

#### **Others Attending:**

Tammy McKinney, Town Recorder  
Johnathon Briles, Public Works Director  
Aubrey Foreman, Brighton Public Works  
Ricky Russell, Brighton Fire Chief  
Mike Durham, Brighton Police Chief  
Corey Gatlin, Brighton Code Enforcer  
Blaine Max, Brighton Police Sergeant  
Mr. MO Eckel, Town Attorney

**Guests:** Ann Blackmon, 164 Shady Lane, Brighton, TN; Larrick Johnson, 92 Bloomington, Brighton, TN; Lovie Williams, 34 Huffman Drive, Brighton, TN

## **APPROVAL OF MINUTES**

**Minutes Approval:** Regular Scheduled Meeting November 9, 2021  
Regular Scheduled Meeting December 14, 2021  
Special Called Meeting December 23, 2021

Vice Mayor Sartain made a motion to approve the minutes. Alderman Foster seconded the motion. All approved. Motion carried.

## **FINANCIAL REPORTS/PAYMENT OF BILLS**

Vice Mayor Sartain made a motion to approve the bills as presented. Alderman Greer seconded the motion. All approved. Motion carried.

## **CITIZEN CONCERNS**

### **Mr. Larrick Johnson, 92 Bloomington Drive, Brighton**

#### **State Championship Sign**

Mr. Johnson asked for the Board of Mayor and Aldermen to approve adding a State Championship sign on the highway. He will research the TDOT rules relating to signs such as this.

#### **Downton Improvement Grant Program**

Mr. Johnson spoke about the Downtown Improvement Grant Program for July 2022 – June 2024. The State is requiring the applicant to have a designated nonprofit 501 organization or a municipality that will host the steering committee. He is requesting the Town of Brighton to approve hosting the committee. If agreed, there will be a Letter of Intent to Apply and a Resolution prepared for the February Board Meeting.

### **Ms. Lovie Williams, 34 Huffman Drive, Brighton**

Ms. Williams asked what business was being built at the corner of Hwy 51 and Kenwood. Mayor Chapman Washam replied that it was going to be a convenient store.

## **DEPARTMENTAL REPORTS**

**Fire Department:** Mr. Ricky Russell, Brighton Fire Chief, presented the monthly status report (see attached report).

#### **Vacant Positions**

Mr. Chase Gibson will begin working full time in two weeks.

### Donation

Texas Gas donated money to the fire department. Chief Russell is requesting to use that money in his equipment budget to purchase new hose. The Board of Mayor and Aldermen verbally agreed to amend his budget accordingly. They also requested Chief Russell to publically thank Texas Gas for their donation.

### Fire Hydrants

Mr. Russell would like to get new "color coded" reflectors for the fire hydrants in the town limits added to next fiscal year's budget. He would like to see if the amount could be split between the fire department and public works. There's approximately 135 hydrants in the Town and it will cost about \$14.00 per hydrant.

**Police Department:** Mr. Mike Durham, Brighton Police Chief, presented the monthly status report (see attached report).

### Resignation

SRO Mobley has resigned from his position.

### Police Academy

Officer Huggins has completed his first week of the Police Academy in Nashville. It's a 12 week course.

### New Hire

Chief Durham announced they hired Dallas Burns. He should begin in about two weeks. He is already a Certified Police Officer.

### Midnight Shift

Chief Durham spoke with the Tipton County Sheriff's Department. They have agreed to patrol our area during the midnight shift temporarily until Officer Huggins graduates the Academy. This will also help the Police Department's Overtime Budget.

### Financing

The Comptroller's Office requested the Town to obtain three rates from three different financial institutions instead of going through Ford Motor Credit. Those are being presented at tonight's meeting. There was a brief discussion. **Alderman Greer made a motion to change from our previous financing of Ford Motor Credit to Patriot Bank at an interest rate of 2.70% for 60 months using monthly payments. Vice Mayor Sartain seconded the motion. All approved. Motion carried.**

**Public Works Department:** Mr. Johnathon Briles, Brighton Public Works Director, presented the monthly status report (see attached report).

### Portersville Road

Vice Mayor Sartain asked for an update on the Brandt's issue on Portersville Road. Director Briles stated that it has been resolved.

### Alice Wakefield Property

Mayor Washam asked if Public Works has spoken to Ms. Wakefield. Director Briles stated that he has spoken to her. They are going to do what that can this week and may need to revisit it in the spring to add

sod in order to get her yard back to the way it looked prior to the water break. The 6" water main break really caused a lot of issues to her yard.

#### Appreciation

The Board of Mayor and Aldermen thanked the Public Works for the hard work they put in recently when they had several main breaks in Brighton Village Loop.

#### Vacant Position

One of their employees has put in a two week notice so they currently have a position available.

#### Inventory

Alderman Greer asked if Mr. Braden ever discovered anything concerning the difference in the water audit. Mayor Washam said Public Works was not keeping an inventory of their supplies. The previous auditor never requested it in year's past. After speaking with Mr. Ronnie Neill, with MTAS, the audit numbers can't be correct when an inventory isn't kept. Currently, Director Briles is completing an inventory of all supplies and equipment.

Updates were addressed for the list of suggestions below:

1. Stop purchasing 5/8" x 3/4" water meters for about \$77.00/each and get quotes from different suppliers. (Also applies to all materials purchased.)  
**RESOLVED**
2. Have all large water meters tested, calibrated, repaired, changed out, etc. Update: Purchase order has been issued for the 14 large meters.  
**RESOLVED**
3. Set up a methodical water meter change out program instead of changing out all small water meters.  
**RESOLVED**
4. Stop using private lab for quarterly wastewater sample and use Munford's lab.  
**RESOLVED**
5. Get Johnny Payne certified in Distribution, Collection and Backflow Prevention  
**RESOLVED**
6. Evaluate the number of employees needed in the field.  
**RESOLVED**
7. Direct employees to stock the shelves with materials needed for day to day operations and for repair purposes.  
**RESOLVED**
8. Adopt SOP's and Ordinances as soon as possible so that employees know how to operate the Town's facilities and also know what you expect of them.  
**RESOLVED**
9. All delivery tickets and purchase orders for materials and services must be signed off on by receiving employee and delivered to Town Hall before invoices are paid. (No ticket, no P.O. = No pay)  
**RESOLVED**
10. Institute a chain of command and make every employee aware of it.  
**RESOLVED**
11. Consider changing out the meters that have 1.0 million gallons usage.  
**RESOLVED**
12. Johnny is preparing a list of potential sewer system infiltration sites. This list will be prioritized according to the volume of infiltration and the repairs will be made accordingly.

**RESOLVED**

13. The Town has at least one company that has been given permission in the past to use the Town's hydrants to fill tanks.

**RESOLVED**

14. Johnny has started organizing all water and sewer records in an orderly fashion.

**RESOLVED**

15. All deficiencies noted in the last Water System Sanitary Survey have been addressed and corrected.

**RESOLVED**

16. Johnny and I have started working on updating the Sampling Plan to bring it into compliance with EPA's new Coliform Monitoring Rule.

**RESOLVED**

17. The town has to have a Drought Management Plan approved and submitted to TDEC by June 30<sup>th</sup> 2017. David Braden was verbally given approval to begin this plan.

**RESOLVED**

18. Apparently both pressure reducing valves at the master meter are not operating properly from time to time.

**RESOLVED**

19. The State Revolving Fund Loan has approved the Town for funding to replace the old asbestos cement pipe. This loan will be for \$698,400.00, paid back over 20 years at an interest rate of 0.19%. They are requesting a resolution from the Town to authorize them to undertake the rate study.

**RESOLVED**

20. The Town's Water Supply Contract with Poplar Grove Utility District will expire in October 2017.

**RESOLVED**

21. The Town is required by TDEC regulation to have its elevated water tanks inspected every 5 years by a qualified person.

**RESOLVED**

22. The Town's Water & Sewer System is under an order from the State's Water and Wastewater Financing Board to improve its financial standing.

**RESOLVED**

23. The Tipton County School System has requested to connect to the Town's sewer system. In order to do this, some improvements to the Town's existing sewer system are required.

**RESOLVED**

24. The Town has recently experienced problems with the High School and Dale Smith Pump Stations.

**RESOLVED**

25. Mr. Chlarson has evaluated the drainage problems in Town and is compiling a list. Mr. Ronnie Neill is prepared to assist the Town in the creation of a Storm Water Utility to fund the needed repairs.

**RESOLVED (PHASES 1 & 2 Completed)**

**Update 06/08/21:** Community Development Partners and KEC are working to finalize the paperwork for the next round of grants. There doesn't appear to be any reason that this grant application won't be submitted on time.

**Update 11/09/21:** Last week, I spoke to Ms. Mattie Cushman concerning the grant application. Because the State's staff is also dealing with the American Rescue Plan funding, announcements concerning grants have been delayed. However, they should be making grant awards soon.

**Update 12/14/21:** Last week, I spoke with Ms. Mattie Cushman concerning the grant application. Because the State's staff is also dealing with the American Rescue Plan funding, announcements concerning grants have been delayed. However, they should be making grant awards soon.

**Update 01/24/22:** We have been told by E&CD that the grant awards will be announced in mid to late January 2022.

26. I think that the Town desires to resolve the issue of the old car tires on the Fosters' property. In an attempt to help resolve this matter, I have received information from Mr. Leland Harris at TDEC that the State may have some grant money for such cleanup project. I am currently making contact with TDEC's Nashville office to learn more about this program. **Update 07/09/18:** Mr. Bob Fletcher with TDEC has contacted me, requesting location information for the Foster property which I have provided. I expect that a site visit will be made by TDEC within the next 30-45 days. **Update 08/14/18:** On Monday, July 30<sup>th</sup>, TDEC conducted an on-site inspection of the Foster property after a meeting chaired by County Executive Jeff Huffman. The findings of that meeting and site visit are in TDEC's MEMO dated August 2<sup>nd</sup>, 2018.

27. The Town's Water System does not have an up to date Emergency Operation Plan as required by TDEC (the health department). The proposed plan that you have before you tonight has been developed using TAUD's template. I would ask that you consider the adopting of it at this time.

**RESOLVED**

28. The Town has been directed by its insurance carrier to develop a Sewer Backup Prevention Program.

**RESOLVED**

29. In our efforts to resolve #24, it has been discovered that an active, ongoing septic tank pumping program may be necessary to completely resolve the problem of solids in the Town's main pumping stations. Sometime in the near future, KEC, Mr. Briles and I will probably be making recommendations as to implementing this maintenance program.

**RESOLVED**

Mr. Evan Johnsey with Alexander, Thompson & Arnold will be providing the Water System Expenses by 01/12/22 so that the AWWA Water Audit can be finalized for the FY 2021 Audit.

**Building / Code Enforcement:** Mr. Gatlin, Code Enforcer, presented the monthly status report (see attached report).

**339 Regency**

Vice Mayor Sartain was concerned about the property at 339 Regency. Code Enforcer Gatlin said he hasn't found a forwarding address. The letters have been returned.

**Delinquent Property Taxes**

Code Enforcer Gatlin asked how long a property can go without paying property taxes. He was told to contact Tipton County Chancery Court.

**Software**

Code Enforcer Gatlin is looking at some new software that will make building permits more streamline.

**Parks Department**

**Basketball**

The basketball season will be ending in a couple of weeks. There will be a season ending tournament. There will be a \$2.00 admission charge for the tournament.

The deadline for adult teams to sign up is January 28, 2022. The price is \$600.00 per team.



### Spring Fling

The Board of Mayor and Aldermen need to be thinking about the Spring Fling. People have already shown interest.

### Planning Commission

The next meeting is tomorrow night, January 25, 2022, at 6:00pm.

## OLD BUSINESS

### Old Brighton High

Alderman Greer asked if the "crawl spaces" on the Old Brighton High Building could get closed up. Mr. Foreman, Brighton Public Works, said it was completed today. He also asked about the back window, Mr. Foreman stated he will look at that tomorrow.

## NEW BUSINESS

### Reporting

Alderman Greer asked if they could mimic David Braden's list. It would be a list of issues that the Town is dealing with. Once the issue is resolved, we can show them as being resolved. That way things don't get put on the back burner. Alderman Greer volunteered Ms. McKinney, CMFO, to keep up with the list. Ms. McKinney said everyone volunteers her to do everything and she will have to say no.

### Activation Fee

Alderman Foster stated that an individual was moving from Oaklawn Apartments to another location in the city limits of Brighton. This individual had to pay the nonrefundable activation again. He didn't think that was right. Ms. McKinney said according to the existing New Customer Agreement Form Ordinance, the information given to the customer is correct. He would like to revisit that. After a brief discussion, the Board of Mayor and Aldermen requested a copy of that ordinance to be sent to them.

### Resolution 01242022

Resolution 01242022 was presented to the Board of Mayor and Aldermen. This resolution will provide a cost sharing arrangement between the town employees in regard to the cost of medical, vision and dental insurance provided to town employees and their families. **After a brief discussion, Vice Mayor Sartain made a motion to approve Resolution 01242022 regarding insurance premiums and out of pockets expenses and with the understanding we will revisit this at a later date. Alderman Foster seconded the motion. All approved. Motion carried.**

### Police Pay

Sergeant Max would like to discuss the threshold for police pay again. The Town of Brighton doesn't pay overtime until the employee has worked 43 regular hours. The department would like to see this lowered to 40 regular hours. Mayor Washam replied that the Town would like to see this changed at the new fiscal year budget.

Ordinance

An ordinance to amend the 2021/2022 budget was presented to the Board of Mayor and Aldermen. **Vice Mayor Sartain made a motion to approve the 2021/2022 budget. Alderman Foster seconded the motion.** There was a brief discussion. There was a break called while Ms. McKinney printed some documents. **All approved. Motion carried.**

**FROM THE BOARD OF MAYOR AND ALDERMEN**

Public Works IPAD Program

Alderman Greer asked if the IPAD program had capabilities of saving pictures. Mr. Foreman said it did. Alderman Greer did not believe the employees whom were at his house today knew that it had that capability.

**ADJOURNMENT**

Vice Mayor Sartain made a motion to adjourn. Alderman Greer seconded the motion. All approved. Motion carried. The meeting adjourned at 9:23pm.

---

**Stephanie Chapman-Washam, Mayor**

---

**Tammy McKinney, CMFO**



# TOWN OF BRIGHTON

139 NORTH MAIN \* POST OFFICE BOX 277 \* BRIGHTON, TENNESSEE 38011

## SPECIAL CALLED MEETING

February 11, 2022

10:00 AM

### CALL TO ORDER

The meeting was called to order by Mayor Chapman Washam at 10:00a.m.

### ROLL CALL

#### Present

Stephanie Chapman-Washam, Mayor  
Melissa Sartain, Vice Mayor  
Eunice Foster, Alderman  
Shane Greer, Alderman

#### Absent

David Boone, Alderman

**Others Attending:** Tammy McKinney, CMFO      Mike Durham, Brighton Police Chief  
Corey Gatlin, Code Enforcer  
Johnathon Briles, Brighton Public Works Director

**Guests:** Gus Smith, 147 Phillips Street, Brighton, TN; Kristin Gardner, 347 Miss Helen Circle

**Mayor Washam stated the Special Called Meeting was called to discuss the properties at 1270 Old Hwy 51 and 139 North Main St.**

### NEW BUSINESS

#### 1270 Old Hwy 51, Brighton, TN

The owner of the property located at 1270 Old Hwy 51, Brighton, TN, approached Mayor Chapman Washam about purchasing the building and relocating Brighton Town Hall. She provided a map of the

property for the Board of Mayor and Aldermen to review. The property owner stated he would add a new roof coating (on the Banquet Hall portion), add gravel (behind the Banquet Hall) and build a covered deck behind the back of the building. There was a discussion about other repairs that may need to be made. The Mayor stated the Town could use a portion of the ARPA Funding to purchase the building under the pandemic guidelines.

Alderman Greer asked if there were any special procedures the Town needs to do for this purchase and/or sale to happen. The Mayor has discussed this with the Town Attorney. Mr. Eckel said you would need to sell the property at fair market value and the proceeds must be used for the interest of the Town. He doesn't see where a bid is required. The Town should just follow normal business formality.

The Board of Mayor and Aldermen verbally approved to get the building professionally inspected.

**Alderman Greer made a motion to move forward with purchasing 1270 Old Hwy 51 for Town Hall. Vice Mayor Sartain seconded the motion. All approved. Motion carried.**

**139 N Main Street , Brighton, TN**

Mr. Mike Dement, owner of SSI, has offered to purchase this building for his existing business.

**Alderman Greer made a motion to pursue selling Town Hall. Alderman Foster seconded the motion. All approved. Motion carried.**

**ADJOURNMENT**

Alderman Greer made a motion to adjourn the meeting. Alderman Foster seconded the motion. All approved. Motion passed. The meeting adjourned at 11:05am.

---

**Stephanie Chapman-Washam, Mayor**

---

**Tammy McKinney, CMFO**

## ACCOUNT BALANCES

[illegible]

Town of Brighton  
Invoice Listing By GL Account

User: Leah Hayse  
Date/Time: 2/2/2022 10:32 AM  
Page 1 of 10

GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
110-21220	UHS Premium Billing	737	499099171270	01/21/2022	\$3,278.40
110-21220	Aflac	15	759635	01/04/2022	\$769.28
	Totals For Function				\$4,047.68
110-34759	CARROT TOP DESIGNS	818	2022001	01/04/2022	\$20.00
	Totals For Function				\$20.00
110-36210	KIM SCOTT	1292	12302021	01/04/2022	\$50.00
110-36210	BETH ZIMMERMAN	1309	01182022A	01/18/2022	\$50.00
110-36210	KAYLA ADAMS	1312	01252022	01/25/2022	\$50.00
110-36210	CHAD CROSS	1308	01182022	01/18/2022	\$50.00
	Totals For Function				\$200.00
110-41100-280	Stephanie Washam	588	01252022	01/25/2022	\$484.23
	Totals For Function				\$484.23
110-41700-252	Eckel and Associates, PLLC	1114	1225	01/05/2022	\$100.00
110-41700-200	King Engineering	387	11960	01/10/2022	\$106.80
110-41700-245	Sandstorm	652	43189	01/04/2022	\$19.20
110-41700-245	Sandstorm	652	43189	01/04/2022	\$35.00
110-41700-142	Mutual Of Omaha	451	001306693913	01/25/2022	\$9.00
110-41700-200	AT&T Mobility	20	01192022A	01/19/2022	\$42.73
110-41700-200	King Engineering	387	11960	01/10/2022	\$7.04
110-41700-200	Sandstorm	652	43189	01/04/2022	\$79.34
110-41700-245	Sandstorm	652	43265	01/05/2022	\$48.00
110-41700-142	UHS Premium Billing	737	499099171270	01/21/2022	\$359.23
110-41700-256	Radford Planning Solutions	1256	1110	01/05/2022	\$2,125.00
	Totals For Function				\$2,931.34
110-41900-252	Eckel and Associates, PLLC	1114	1225	01/05/2022	\$100.00
110-41900-310	JD Distributors, Inc	383	467398	12/09/2021	\$36.98
110-41900-245	Sandstorm	652	43265	01/05/2022	\$528.00
110-41900-142	Tammy French	1166	01032021F	01/03/2022	\$1,376.58
110-41900-245	Sandstorm	652	43189	01/04/2022	\$175.00
110-41900-200	MSC 7511	543	4470867	01/18/2022	\$200.49

Employee Deduction

Basketball Reg - Did JE to move to P:R

Cleaning Refund

Legislative

Planning Zoning

Financial Admin

**Town of Brighton**  
**Invoice Listing By GL Account**

**User:** Leah Hayse  
**Date/Time:** 2/2/2022 10:32 AM  
Page 2 of 10

GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
110-41900-142	Tammy McKinney	810	01192022	01/19/2022	\$301.99
110-41900-200	MSC 7511	543	4557489	01/05/2022	\$234.17
110-41900-244	City Of Munford	110	01032021	01/03/2022	\$68.86
110-41900-245	Comcast	172	01232022	01/13/2022	\$95.41
110-41900-231	The Leader	628	01102021A	01/10/2022	\$116.00
110-41900-310	JD Distributors, Inc	383	468776	12/23/2021	\$23.34
110-41900-300	Dollar General-Regions 410526	423	01182021d	01/18/2022	\$27.25
110-41900-200	Sandstorm	652	43189	01/04/2022	\$25.00
110-41900-142	UHS Premium Billing	737	499099171270	01/21/2022	\$723.20
110-41900-245	Sandstorm	652	43189	01/04/2022	\$19.20
110-41900-241	Southwest Tennessee Electric	562	01072021A	01/07/2022	\$162.70
110-41900-245	AT&T Mobility	20	01192022A	01/19/2022	\$47.75
110-41900-142	Mutual Of Omaha	451	001306693913	01/25/2022	\$18.00
110-41900-310	JD Distributors, Inc	383	469209	01/05/2022	\$33.59
110-41900-200	Sandstorm	652	43189	01/04/2022	\$306.02
110-41900-200	Stericycle, Inc	789	8000653388	01/25/2022	\$34.10
110-41900-300	Capital One	749	01102021B	01/10/2022	\$42.33
110-41900-260	JAN-PRO DEVELOPMENT OF MEMPHIS & MIDSOUTH	1270	119667	01/25/2022	\$325.00
	<b>Police</b>		<b>Totals For Function</b>	<b>41900</b>	<b>\$5,020.96</b>
110-42100-329	Jonathan Blaine Max	1103	01102021	01/10/2022	\$183.40
110-42100-252	Eckel and Associates, PLLC	1114	1225	01/05/2022	\$100.00
110-42100-260	AUTOZONE	1124	2082818888	01/04/2022	\$19.99
110-42100-200	Grose Fire Protection	173	65621	01/03/2022	\$70.13
110-42100-200	MSC 7511	543	4557489	01/05/2022	\$234.17
110-42100-260	HOMER SKELTON FORD MILLINGTON	1197	55022817	01/20/2022	\$234.66
110-42100-244	City Of Munford	110	01032021	01/03/2022	\$130.95
110-42100-245	Comcast	172	01232022	01/13/2022	\$95.41
110-42100-245	Sandstorm	652	43189	01/04/2022	\$19.20
110-42100-200	NEXTRAQ	805	AT1438827	01/19/2022	\$279.64
110-42100-241	Southwest Tennessee Electric	562	01072021A	01/07/2022	\$90.35
110-42100-245	Verizon Wireless	746	9895426486	12/30/2021	\$272.00

**Town of Brighton**  
**Invoice Listing By GL Account**

**User:** Leah Hayse  
**Date/Time:** 2/2/2022 10:32 AM  
Page 3 of 10

GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
110-42100-245	Sandstorm	652	43189	01/04/2022	\$105.00
110-42100-200	MSC 7511	543	4470867	01/18/2022	\$200.49
110-42100-142	UHS Premium Billing	737	499099171270	01/21/2022	\$2,754.38
110-42100-260	AUTOZONE	1124	2082800818	12/14/2021	\$8.69
110-42100-200	Stericycle, Inc	789	8000653388	01/25/2022	\$77.61
110-42100-200	Southern Automated Systems	600	202110065	01/04/2022	\$768.00
110-42100-260	HOMER SKELTON CHRYSLER DODGE JEEP	1207	55022817	01/05/2022	\$238.18
110-42100-200	Sandstorm	652	43189	01/04/2022	\$249.35
110-42100-142	Scott Dodge	1150	01032021G	01/03/2022	\$846.48
110-42100-200	Tipton County E911	800	01102021A	01/10/2022	\$3,632.32
110-42100-260	AUTOZONE	1124	2082800805	12/14/2021	\$146.70
110-42100-142	Mutual Of Omaha	451	001306693913	01/25/2022	\$72.00
110-42100-200	Sandstorm	652	43189	01/04/2022	\$15.00
110-42100-245	Sandstorm	652	43265	01/05/2022	\$384.00
110-42100-310	JD Distributors, Inc	383	467398	12/09/2021	\$18.00
	<i>Fire Dept</i>		<b>Totals For Function</b>	42100	\$11,246.10
110-42200-200	nexAir, LLC	461	9442062	01/19/2022	\$270.75
110-42200-310	JD Distributors, Inc	383	467398	12/09/2021	\$18.00
110-42200-200	NEXTRAQ	805	AT1438827	01/19/2022	\$171.78
110-42200-241	Southwest Tennessee Electric	562	01072021A	01/07/2022	\$222.54
110-42200-142	Mutual Of Omaha	451	001306693913	01/25/2022	\$9.00
110-42200-245	Sandstorm	652	43265	01/05/2022	\$240.00
110-42200-252	Eckel and Associates, PLLC	1114	1225	01/05/2022	\$100.00
110-42200-200	Sandstorm	652	43189	01/04/2022	\$79.34
110-42200-245	Sandstorm	652	43189	01/04/2022	\$105.00
110-42200-200	CREDENTIAL CHECK CORPORATION	1158	276937	01/04/2022	\$31.52
110-42200-300	Brighton Lumber Co.	63	1057595	12/07/2021	\$62.49
110-42200-245	AT&T Mobility	20	01272022A	01/27/2022	\$224.46
110-42200-200	Tipton County E911	800	01102021A	01/10/2022	\$3,632.31
110-42200-245	Comcast	172	01232022	01/13/2022	\$95.41
110-42200-245	Sandstorm	652	43189B	01/19/2022	\$35.00



**Town of Brighton**  
**Invoice Listing By GL Account**

**User:** Leah Hayse  
**Date/Time:** 2/2/2022 10:32 AM  
Page 4 of 10

GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
110-42200-245	Sandstorm	652	43189	01/04/2022	\$19.20
110-42200-200	Tennessee Association of Rescue Squads	950	12142021	12/14/2021	\$195.00
110-42200-200	nexAir, LLC	461	9468184	01/19/2022	\$8.75
110-42200-244	City Of Munford	110	01032021	01/03/2022	\$366.01
110-42200-245	AT&T Mobility	20	01272022	01/27/2022	\$224.61
110-42200-200	nexAir, LLC	461	0009442062	01/03/2022	\$270.75
110-42200-200	Comcast	172	01242022	01/24/2022	\$17.34
110-42200-326	Business Card	70	01032021D	01/03/2022	\$167.04
110-42200-162	Business Card	70	01032021D	01/03/2022	\$77.35
			<b>Totals For Function</b>	42200	\$6,643.65
110-43100-300	Municipal Emergency Services Depository account	975	1662780A	01/19/2022	\$119.12
110-43100-260	Mainline Safety & Supply, Inc	1255	4856	01/04/2022	\$840.00
110-43100-247	Southwest Tennessee Electric	562	01072021A	01/07/2022	\$3.01
110-43100-247	Southwest Tennessee Electric	562	01072021A	01/07/2022	\$4.03
110-43100-260	Mainline Safety & Supply, Inc	1255	4884	01/18/2022	\$563.52
110-43100-247	Southwest Tennessee Electric	562	01072021A	01/07/2022	\$32.11
110-43100-260	Mainline Safety & Supply, Inc	1255	4862	01/04/2022	\$840.00
110-43100-300	Brighton Lumber Co.	63	1058507	01/04/2022	\$0.88
110-43100-247	Southwest Tennessee Electric	562	01072021A	01/07/2022	\$163.71
110-43100-247	Southwest Tennessee Electric	562	01072021A	01/07/2022	\$2.94
110-43100-599	Illinois Central Railroad Co	330	9500233200	01/05/2022	\$375.00
110-43100-300	R & L Transport Co. Inc.	539	12648A	12/22/2021	\$130.00
110-43100-247	Southwest Tennessee Electric	562	01072021A	01/07/2022	\$28.19
110-43100-247	Southwest Tennessee Electric	562	01072021A	01/07/2022	\$3.53
			<b>Totals For Function</b>	43100	\$3,106.04
110-44700-304	KEONA BOUNDS	1310	01192022B	01/19/2022	\$105.00
110-44700-304	Shelby Glore	1305	01132022	01/12/2022	\$105.00
110-44700-244	City Of Munford	110	01032021	01/03/2022	\$47.58
110-44700-304	Matthew Nelson	966	01062021	01/04/2022	\$70.00
110-44700-304	Business Card	70	01032021E	01/03/2022	\$40.14
110-44700-304	Cetrice Bounds	1298	01272022	01/27/2022	\$105.00

**Town of Brighton**  
**Invoice Listing By GL Account**

**User:** Leah Hayse  
**Date/Time:** 2/2/2022 10:32 AM  
Page 5 of 10

GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
110-44700-304	Cetrice Bounds	1298	01272022	01/27/2022	\$105.00
110-44700-304	Ariana Bounds	1313	01272022	01/27/2022	\$16.00
110-44700-304	Shelby Glore	1305	01272022	01/27/2022	\$105.00
110-44700-304	AMAZON CAPITAL SERVICES	1293	19VK-CPPP-P3VC	01/04/2022	\$69.86
110-44700-304	Rodney Bounds	1299	01132022	01/12/2022	\$105.00
110-44700-304	Business Card	70	01032021E	01/03/2022	\$94.35
110-44700-304	KEONA BOUNDS	1310	01272022	01/27/2022	\$70.00
110-44700-304	Shelby Glore	1305	01272022	01/27/2022	\$105.00
110-44700-304	Cetrice Bounds	1298	01272022	01/27/2022	\$70.00
110-44700-241	Southwest Tennessee Electric	562	01072021A	01/07/2022	\$77.22
110-44700-304	Business Card	70	01032021E	01/03/2022	\$208.46
110-44700-304	Business Card	70	01032021E	01/03/2022	\$39.49
110-44700-304	Business Card	70	01032021E	01/03/2022	\$13.57
110-44700-244	City Of Munford	110	01032021	01/03/2022	\$185.06
110-44700-241	Southwest Tennessee Electric	562	01072021A	01/07/2022	\$35.10
110-44700-304	Ariana Bounds	1313	01272022	01/27/2022	\$24.00
110-44700-200	Sandstorm	652	43265	01/05/2022	\$48.00
110-44700-241	Southwest Tennessee Electric	562	01072021A	01/07/2022	\$222.54
110-44700-241	Southwest Tennessee Electric	562	01072021A	01/07/2022	\$62.05
110-44700-200	NEXTRAQ	805	AT1438827	01/19/2022	\$9.74
110-44700-304	Peyton Glore	1306	01272022	01/27/2022	\$105.00
110-44700-304	Rodney Bounds	1299	01272022	01/27/2022	\$105.00
110-44700-304	Business Card	70	01032021E	01/03/2022	\$308.08
110-44700-304	Business Card	70	01032021E	01/03/2022	\$327.71
110-44700-304	Cetrice Bounds	1298	01132022	01/12/2022	\$105.00
110-44700-302	Capital One	749	01102021B	01/10/2022	\$213.42
110-44700-304	Ariana Bounds	1313	01272022	01/27/2022	\$24.00
110-44700-304	Rodney Bounds	1299	01132022	01/12/2022	\$105.00
110-44700-304	John Cochran	870	01132022	01/12/2022	\$70.00
110-44700-304	Philadelphia Insurance Company	951	2004041409	01/03/2022	\$397.00
110-44700-304	Business Card	70	01032021E	01/03/2022	\$29.00
110-44700-599	Business Card	70	01032021E	01/03/2022	\$100.00

**Town of Brighton**  
**Invoice Listing By GL Account**

**User:** Leah Hayse  
**Date/Time:** 2/2/2022 10:32 AM  
Page 6 of 10

GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
110-44700-304	Cetrice Bounds	1298	01132022	01/12/2022	\$105.00
110-44700-302	AMAZON CAPITAL SERVICES	1293	1469-73CV-YLCR	12/01/2021	\$11.03
110-44700-304	Peyton Glore	1306	01132022	01/12/2022	\$105.00
110-44700-304	Ariana Bounds	1313	01272022	01/27/2022	\$24.00
110-44700-304	CARROT TOP DESIGNS	818	2022013	01/25/2022	\$60.00
110-44700-304	Capital One	749	01102021B	01/10/2022	\$116.06
110-44700-304	Capital One	749	01102021B	01/10/2022	\$18.02
110-44700-304	Business Card	70	01032021E	01/03/2022	\$19.67
110-44700-304	Cetrice Bounds	1298	01192022	01/19/2022	\$105.00
110-44700-260	Ted's Glass Company	627	11734	01/26/2022	\$1,575.00
110-44700-244	City Of Munford	110	01032021	01/03/2022	\$347.38
110-44700-241	Southwest Tennessee Electric	562	01072021A	01/07/2022	\$29.43
110-44700-304	Gil Erwin	1302	01062022	01/04/2022	\$105.00
110-44700-200	SECURITY SOLUTIONS, INC.	999	081147	01/18/2022	\$40.00
110-44700-304	Braden Twisdale	1303	01062022	01/05/2022	\$105.00
		<b>Totals For Function</b>	44700		\$6,792.96
		<b>Totals For Fund</b>	110		\$40,492.96
121-43100-247	Southwest Tennessee Electric	562	01032021B	01/03/2022	\$3,484.21
		<b>Totals For Function</b>	43100		\$3,484.21
		<b>Totals For Fund</b>	121		\$3,484.21
413-21411	Town of Brighton	640	01152022	01/04/2022	\$27,334.48
		<b>Totals For Function</b>	21411		\$27,334.48
413-23200	Division of State Government Finance	1025	01202022A	01/06/2022	\$295.00
		<b>Totals For Function</b>	23200		\$295.00
413-23210	Division of State Government Finance	1025	01202022	01/06/2022	\$2,159.00
		<b>Totals For Function</b>	23210		\$2,159.00
413-52300-241	Southwest Tennessee Electric	562	01072021	01/07/2022	\$57.32
413-52300-245	Sandstorm	652	43189C	01/19/2022	\$35.00
413-52300-260	AUTOZONE	1124	2082805685	12/14/2021	\$48.38
413-52300-300	Municipal Emergency Services Depository account	975	1662780	01/19/2022	\$119.12

Streets

Water: Sewer

**Town of Brighton**  
**Invoice Listing By GL Account**

**User:** Leah Hayse  
**Date/Time:** 2/2/2022 10:32 AM  
Page 7 of 10

GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
413-52300-260	HALEY ELECTRIC	1246	1029	01/18/2022	\$190.00
413-52300-260	AUTOZONE	1124	2082793441	12/14/2021	\$168.56
413-52300-300	Greenpoint AG	463	704799	12/14/2021	\$4.00
413-52300-630	Division of State Government Finance	1025	01202022	01/06/2022	\$158.00
413-52300-241	Southwest Tennessee Electric	562	01072021	01/07/2022	\$98.66
413-52300-260	Brighton Lumber Co.	63	1058120	12/21/2021	\$33.56
413-52300-200	Sandstorm	652	43189A	01/04/2022	\$135.95
413-52300-241	Southwest Tennessee Electric	562	01072021	01/07/2022	\$64.33
413-52300-245	Comcast	172	01232022A	01/13/2022	\$95.42
413-52300-241	Southwest Tennessee Electric	562	01042021	01/04/2022	\$28.19
413-52300-241	Southwest Tennessee Electric	562	01072021	01/07/2022	\$126.39
413-52300-260	AUTOZONE	1124	2082812792	01/04/2022	\$70.78
413-52300-300	Brighton Lumber Co.	63	1057890	12/14/2021	\$23.39
413-52300-260	TIREHUB, LLC	1206	24806889	01/04/2022	\$1,150.64
413-52300-241	Southwest Tennessee Electric	562	01042021	01/04/2022	\$40.16
413-52300-300	BR Supply	1132	7119124	12/21/2021	\$60.50
413-52300-260	AUTOZONE	1124	2082818410	01/04/2022	\$22.68
413-52300-241	Southwest Tennessee Electric	562	01072021	01/07/2022	\$39.29
413-52300-211	U.S. Post Office	727	01262022	01/26/2022	\$350.83
413-52300-326	National Industrial & Safety Supply	1212	23837	12/30/2021	\$238.80
413-52300-312	AUTOZONE	1124	2082818866	01/04/2022	\$346.99
413-52300-353	Poplar Grove Utility	494	01192022	01/19/2022	\$22,594.40
413-52300-300	Brighton Lumber Co.	63	1057781	12/14/2021	\$11.07
413-52300-241	Southwest Tennessee Electric	562	01072021	01/07/2022	\$1,052.42
413-52300-241	Southwest Tennessee Electric	562	01072021	01/07/2022	\$504.13
413-52300-241	Southwest Tennessee Electric	562	01072021	01/07/2022	\$41.54
413-52300-244	City Of Munford	110	01032021A	01/03/2022	\$1,634.42
413-52300-300	R & L Transport Co. Inc.	539	12633	12/14/2021	\$573.06
413-52300-326	Haddad's Dept Store	315	0107720	12/14/2021	\$249.99
413-52300-241	Southwest Tennessee Electric	562	01072021	01/07/2022	\$30.27
413-52300-260	Mid-South Septic Services	453	48242	01/04/2022	\$636.65
413-52300-290	Poplar Grove Utility	494	01202022	01/20/2022	\$44.00

**Town of Brighton**  
**Invoice Listing By GL Account**

**User:** Leah Hayse  
**Date/Time:** 2/2/2022 10:32 AM  
Page 8 of 10

GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
413-52300-326	Haddad's Dept Store	315	0107706	12/14/2021	\$194.99
413-52300-260	AUTOZONE	1124	2082781260	11/02/2021	\$26.38
413-52300-312	AMAZON CAPITAL SERVICES	1293	1N9L-PRHM-1WCK	01/05/2022	\$408.30
413-52300-241	Southwest Tennessee Electric	562	01042021	01/04/2022	\$29.54
413-52300-300	Brighton Lumber Co.	63	1057871	12/14/2021	\$82.66
413-52300-260	AUTOZONE	1124	2082792262	11/30/2021	\$168.39
413-52300-260	HALEY ELECTRIC	1246	1028	01/18/2022	\$690.00
413-52300-260	AUTOZONE	1124	2082783698	11/15/2021	\$129.59
413-52300-260	Mid-South Septic Services	453	48195	01/04/2022	\$1,118.00
413-52300-241	Southwest Tennessee Electric	562	01072021	01/07/2022	\$63.18
413-52300-243	City Of Munford	110	01032021A	01/03/2022	\$14,896.82
413-52300-241	Southwest Tennessee Electric	562	01072021	01/07/2022	\$27.96
413-52300-200	Stericycle, Inc	789	800063388A	01/25/2022	\$34.10
413-52300-241	Southwest Tennessee Electric	562	01072021	01/07/2022	\$27.73
413-52300-260	Waypoint Analytical, Inc	236	1180177	12/22/2021	\$80.00
413-52300-260	Mid-South Septic Services	453	48384	01/18/2022	\$250.00
413-52300-260	B.A.M.2, Inc.	81	10516	01/24/2022	\$7,449.80
413-52300-300	R & L Transport Co. Inc.	539	12612	12/08/2021	\$282.96
413-52300-300	G & C Supply	277	6846550	12/22/2021	\$90.48
413-52300-300	R & L Transport Co. Inc.	539	12624	12/14/2021	\$130.00
413-52300-241	Southwest Tennessee Electric	562	01072021	01/07/2022	\$30.96
413-52300-260	B & C TOWING	1301	21-42567	01/04/2022	\$75.00
413-52300-260	Mid-South Septic Services	453	47691	12/22/2021	\$250.00
413-52300-260	Mid-South Septic Services	453	47924	01/04/2022	\$2,327.25
413-52300-241	Southwest Tennessee Electric	562	01072021	01/07/2022	\$41.08
413-52300-245	Sandstorm	652	43189A	01/04/2022	\$19.20
413-52300-241	Southwest Tennessee Electric	562	01032021C	01/03/2022	\$97.61
413-52300-630	Division of State Government Finance	1025	01202022A	01/06/2022	\$5.00
413-52300-300	R & L Transport Co. Inc.	539	12648	12/22/2021	\$130.00
413-52300-260	HALEY ELECTRIC	1246	1015	01/04/2022	\$252.50
413-52300-241	Southwest Tennessee Electric	562	01042021	01/04/2022	\$29.58
413-52300-241	Southwest Tennessee Electric	562	01072021	01/07/2022	\$47.31

**Town of Brighton**  
**Invoice Listing By GL Account**

**User:** Leah Hayse  
**Date/Time:** 2/2/2022 10:32 AM  
Page 9 of 10

GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
413-52300-300	National Industrial & Safety Supply	1212	23837	12/30/2021	\$149.00
413-52300-260	Mid-South Septic Services	453	47952	01/04/2022	\$250.00
413-52300-241	Southwest Tennessee Electric	562	01072021	01/07/2022	\$84.49
413-52300-241	Southwest Tennessee Electric	562	01072021	01/07/2022	\$38.32
413-52300-241	Southwest Tennessee Electric	562	01182022b	01/18/2022	\$31.00
413-52300-260	B.A.M.2, Inc.	81	10523	01/18/2022	\$4,938.11
413-52300-300	G & C Supply	277	6845763	12/14/2021	\$315.00
413-52300-245	Sandstorm	652	43265A	01/05/2022	\$96.00
413-52300-241	Southwest Tennessee Electric	562	01072021	01/07/2022	\$30.96
413-52300-630	Division of State Government Finance	1025	01202022A	01/06/2022	\$35.00
413-52300-260	Rogers Hydrant Service, Inc	885	1649	01/04/2022	\$2,161.04
413-52300-260	Mid-South Septic Services	453	48256	01/04/2022	\$2,725.13
413-52300-312	G & C Supply	277	6845764	12/14/2021	\$248.00
413-52300-241	Southwest Tennessee Electric	562	01072021	01/07/2022	\$486.75
413-52300-245	AT&T Mobility	20	01192022B	01/19/2022	\$421.13
413-52300-560	TN Dept Of Environment And Conservation	723	01312022	01/13/2022	\$1,380.00
413-52300-260	Mid-South Septic Services	453	47570	12/21/2021	\$4,964.80
413-52300-300	Brighton Lumber Co.	63	1058209	01/04/2022	\$12.71
413-52300-142	UHS Premium Billing	737	499099171270A	01/21/2022	\$3,812.84
413-52300-260	Mid-South Septic Services	453	48331	01/04/2022	\$380.00
413-52300-211	U.S. Post Office	727	01262022	01/26/2022	\$30.45
413-52300-300	Brighton Lumber Co.	63	1057784	12/14/2021	\$12.19
413-52300-245	Tennessee One-Call System	649	32515	12/21/2021	\$635.44
413-52300-252	Eckel and Associates, PLLC	1114	1225a	01/05/2022	\$100.00
413-52300-260	AUTOZONE	1124	2082809374	12/21/2021	\$203.92
413-52300-260	Mid-South Septic Services	453	47978	01/04/2022	\$2,370.05
413-52300-300	Haddad's Dept Store	315	0107706B	12/14/2021	\$28.09
413-52300-310	Dollar General-Regions 410526	423	01182022d	01/18/2022	\$35.40
413-52300-148	Treasurer, State of Tennessee	654	43478 & 44392	01/18/2022	\$50.00
413-52300-148	Treasurer, State of Tennessee	654	43478 & 44392	01/18/2022	\$50.00
413-52300-300	CORE & MAIN	1013	Q018994	12/14/2021	\$225.00
413-52300-260	AMAZON CAPITAL SERVICES	1293	1GYL-PN9Q-61NJ	01/04/2022	\$100.99

**Town of Brighton**  
**Invoice Listing By GL Account**

**User:** Leah Hayse  
**Date/Time:** 2/2/2022 10:32 AM  
Page 10 of 10

GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
413-52300-630	Division of State Government Finance	1025	01202022	01/06/2022	\$32.00
413-52300-300	AUTOZONE	1124	2082787213	11/15/2021	\$602.56
413-52300-300	AUTOZONE	1124	2082804701	12/14/2021	\$17.47
413-52300-260	AUTOZONE	1124	2082781183	11/02/2021	\$30.44
413-52300-260	R & L Transport Co. Inc.	539	12612	12/08/2021	\$282.96
413-52300-142	Mutual Of Omaha	451	001306943913A	01/25/2022	\$45.00
413-52300-241	Southwest Tennessee Electric	562	01072021	01/07/2022	\$222.54
413-52300-300	G & C Supply	277	6847034	12/22/2021	\$1,157.18
413-52300-241	Southwest Tennessee Electric	562	01042021	01/04/2022	\$294.59
413-52300-300	R & L Transport Co. Inc.	539	12657	12/30/2021	\$724.43
413-52300-300	Brighton Lumber Co.	63	1058034	12/21/2021	\$24.38
413-52300-300	Greenpoint AG	463	704750	12/14/2021	\$504.45
413-52300-260	Mid-South Septic Services	453	48147	01/04/2022	\$310.00
413-52300-200	NEXTRAQ	805	AT1438827A	01/19/2022	\$239.94
413-52300-260	Munford Tire & Brake	425	106817	01/04/2022	\$81.68
413-52300-310	JD Distributors, Inc	383	467398A	12/09/2021	\$18.00
413-52300-245	Sandstorm	652	43189A	01/04/2022	\$35.00
413-52300-326	Haddad's Dept Store	315	0107706	12/14/2021	\$209.99
			<b>Totals For Function</b>	52300	\$91,799.68
			<b>Totals For Fund</b>	413	\$121,588.16
416-23200	Tennessee Municipal Bond Fund	1199	0122-004	01/13/2022	\$11,100.00
			<b>Totals For Function</b>	23200	\$11,100.00
			0122-004	01/13/2022	\$2,019.50
			<b>Totals For Function</b>	43150	\$2,019.50
416-43150-630	Tennessee Municipal Bond Fund	1199	0122-004	01/13/2022	\$13,119.50
			<b>Totals For Fund</b>	416	\$13,119.50
			<b>Grand Total</b>		\$178,684.83

*Storm Water*

# BRIGHTON FIRE DEPT



## 2022 INCIDENT REPORT

Structure Fire	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	2	0	0	0	0	0	0	0	0	0	0	0	2
County	0	0	0	0	0	0	0	0	0	0	0	0	0
Mutual Aid	6	0	0	0	0	0	0	0	0	0	0	0	6
Totals	8	0	0	0	0	0	0	0	0	0	0	0	8
Grass Fire	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	1	0	0	0	0	0	0	0	0	0	0	0	1
County	1	0	0	0	0	0	0	0	0	0	0	0	1
Mutual Aid	1	0	0	0	0	0	0	0	0	0	0	0	1
Totals	3	0	0	0	0	0	0	0	0	0	0	0	3
Auto Fire	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	0	0	0	0	0	0	0	0	0	0	0	0	0
County	0	0	0	0	0	0	0	0	0	0	0	0	0
Mutual Aid	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Calls	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	1	0	0	0	0	0	0	0	0	0	0	0	1
County	4	0	0	0	0	0	0	0	0	0	0	0	4
Mutual Aid	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals	5	0	0	0	0	0	0	0	0	0	0	0	5
MVC Calls	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	2	0	0	0	0	0	0	0	0	0	0	0	2
County	1	0	0	0	0	0	0	0	0	0	0	0	1
Mutual Aid	2	0	0	0	0	0	0	0	0	0	0	0	2
Totals	5	0	0	0	0	0	0	0	0	0	0	0	5
EMS Calls	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	24	0	0	0	0	0	0	0	0	0	0	0	24
County	29	0	0	0	0	0	0	0	0	0	0	0	29
Mutual Aid	2	0	0	0	0	0	0	0	0	0	0	0	2
Totals	55	0	0	0	0	0	0	0	0	0	0	0	55
TOTALS	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	30	0	0	0	0	0	0	0	0	0	0	0	30
County	35	0	0	0	0	0	0	0	0	0	0	0	35
Mutual Aid	11	0	0	0	0	0	0	0	0	0	0	0	11
Department Total Calls	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
BRIGHTON FIRE DEPT	76	0	0	0	0	0	0	0	0	0	0	0	76





Office (901) 475-6536

[Firechief@TownofBrighton.com](mailto:Firechief@TownofBrighton.com)

## INCIDENT REPORT 2022

[illegible]



# Brighton Fire Department

January 2022 Overtime

## Brad Fowler

1/1/22 24 HR Cover A Shift

1/3/22 10 HR Cover C Shift

1/7/22 4 HR County Fire

1/10/22 24 HR Cover A Shift

1/25/22 2 HR MVC

1/28/22 24 HR Cover C Shift

## Chase Gibson

1/31/22 2 HR Cover City

Total HR- 90



# Brighton Police Department



## Monthly Report

January 2022

Information Only 4

Drugs/Narcotics 0

DUI 0

Theft/Forgery 0

Citations 104

Burglary 1

Juvenile Citations 2

Overtime 30

Warning(s) 39

Incidents 8

Parking 0

Collisions 3

Assaults 1 (aggravated)

Notes:

BOARD MEETING

February 8, 2022

Water:	January 2021	7.3 MG
	January 2022	10.7 MG
	Daily Avg.	347,451 Gpd

Water Leaks: (6)

- 6" Main on Brookhollow
- $\frac{3}{4}$ " Service on Owens Cv.
- $\frac{3}{4}$ " Service on Brookhollow
- $\frac{3}{4}$ " Service on Brighton Clopton
- $\frac{3}{4}$ " Service on Old Hwy 51

Sewer: By-Pass Pump installed at Jacketts P.S.

Drainage: No ditches were cleaned last month.

General: Repairing potholes as needed.  
Currently working on inventory.

Cut Offs: (40)

Work Orders: (44)

January 2022 Overtime  
Report  
PUBLIC WORKS

Week of:	Hours of Overtime	Explanation of Overtime
1/2-1/8		
Toward Comp	1	1/3-1/4-Shop
Briles, Johnathon	2	1/4-Call Out
Foreman, Aubrey	0	
Ridgell, Billy	3.5	12/10-Tree Down Old 51
Nelson, Jeff	2	1/4-Call Out
Tate, Lee	2	1/4-Call Out
Burnett, Damon		
1/9-1/15		
Toward Comp	0	
Briles, Johnathon	22	1/9-1/10- 6" Main Break
Foreman, Aubrey	0	
Ridgell, Billy	14	1/9-1/10- 6" Main Break
Nelson, Jeff	26	1/9-1/10- 6" Main Break, 1/9, 1/15-Call Outs
Tate, Lee	22	1/9-1/10- 6" Main Break
Burnett,Damon		
1/16-1/22		
Toward Comp	0	
Briles, Johnathon	0	
Foreman, Aubrey	3	1/16-1/22-Call Outs
Ridgell, Billy	0	
Nelson, Jeff	0	
Tate, Lee	0	
Burnett,Damon	0	
1/23-1/29		
Toward Comp	0	
Briles, Johnathon	3	1/24-Board Meeting
Foreman, Aubrey	12	1/25,1/29-Call Outs
Ridgell, Billy	0	
Nelson, Jeff	0	
Tate, Lee	0	
Burnett,Damon	0	

# TOWN OF BRIGHTON

Tuesday, February 22nd, 2022

Suggestions to improve operations-Updated (not necessarily in order of importance):

- 1) Stop purchasing 5/8" X 3/4" water meters for about \$77.00/each and get quotes from different suppliers. (Also applies to all materials purchased.)  
**RESOLVED**
- 2) Have all large water meters tested, calibrated, repaired, changed out, etc.  
Update: Purchase Order issued for the 14 large meters.  
**RESOLVED**
- 3) Set up a methodical water meter change out program instead of changing out all small water meters.  
**RESOLVED**
- 4) Stop using private lab for quarterly wastewater sample and use Munford's lab.  
**RESOLVED**
- 5) Get Johnny Payne certified in Distribution, Collection and Backflow  
**RESOLVED**
- 6) Evaluate the number of employees needed in the field.  
**RESOLVED**
- 7) Direct employees to stock the shelves with materials needed for day to day operations and for repair purposes.  
**RESOLVED**
- 8) Adopt SOP's and Ordinances as soon as possible so that employees know how to operate the Town's facilities and also know what you expect of them.  
**RESOLVED**
- 9) All delivery tickets and purchase orders for materials and services must be signed off on by receiving employee and delivered to Town Hall before invoices are paid. (No ticket, no P.O. = No pay.)  
**RESOLVED**
- 10) Institute a chain of command and make every employee aware of it.  
**RESOLVED**
- 11) Consider changing out the meters that have 1.0 million gallons usage.  
**RESOLVED**
- 12) Johnny is preparing a list of potential sewer system infiltration sites. This list will be prioritized according to the volume of infiltration and the repairs will be made accordingly.  
**RESOLVED**

- 13) The Town has at least one company that has been given permission in the past to use the Town's hydrants to fill tanks.  
**RESOLVED**
- 14) Johnny has started organizing all water and sewer records in an orderly fashion.  
**RESOLVED**
- 15) All deficiencies noted in the last Water System Sanitary Survey have been addressed and corrected.  
**RESOLVED**
- 16) Johnny and I have started working on updating the Sampling Plan to bring it into compliance with EPA's new Coliform Monitoring Rule.  
**RESOLVED**
- 17) The Town has to have a Drought Management Plan approved and submitted to TDEC by June 30<sup>th</sup>, 2017. With the Mayor and Board's permission, I'll begin working on this after Poplar Grove's is approved.  
**RESOLVED**
- 18) Apparently both pressure reducing valves at the master meter are not operating properly from time to time.  
**RESOLVED**
- 19) The State Revolving Fund Loan has approved the Town for funding to replace the old Asbestos Cement Pipe. This loan will be for \$698,400.00, paid back over 20 years at an interest rate of 0.19%. They are requesting a resolution from the Town to authorize them to undertake the rate study.  
**RESOLVED**
- 20) The Town's Water Supply Contract with Poplar Grove Utility District will expire in October 2017.  
**RESOLVED**
- 21) The Town is required by TDEC regulations to have its elevated water tanks inspected every 5 years by a qualified person.  
**RESOLVED**
- 22) The Town's Water & Sewer System is under an order from the State's Water and Wastewater Financing Board to improve its financial standing.  
**RESOLVED**
- 23) The Tipton County School System has requested to connect to the Town's sewer system. In order to do this, some improvements to the Town's existing sewer system are required.  
**RESOLVED**
- 24) The Town has recently experienced problems with the High School and Dale Smith Pump Stations.  
**RESOLVED**

- 25) Mr. Chlarson has evaluated the drainage problems in Town and is compiling a list. Mr. Ronnie Neill is prepared to assist the Town in the creation of a Storm Water Utility to fund the needed repairs.

**RESOLVED** (PHASES 1 & 2 Completed)

Update: Community Development Partners and KEC are working to finalize the paperwork for the next round of grants. There doesn't appear to be any reason that this grant application won't be submitted on time.

Update: Last week, I spoke with Ms. Mattie Cushman concerning the grant application. Because the State's staff is also dealing with the American Rescue Plan funding, announcements concerning grants have been delayed. However, they should be making grant awards soon.

Update: Last week, I spoke with Ms. Mattie Cushman concerning the grant application. Because the State's staff is also dealing with the American Rescue Plan funding, announcements concerning grants have been delayed. However, they should be making grant awards soon.

Update: We have been told by E&CD that the grant awards will be announced in mid to late January 2022.

Update: The Town has been awarded \$326,679.00 in the most recent round of grants for drainage repairs within the Town.

- 26) I think that the Town desires to resolve the issue of the old car tires on the Fosters' property. In an attempt to help resolve this matter, I have received information from Mr. Leland Harris at TDEC that the State may have some grant money for such cleanup project. I am currently making contact with TDEC's Nashville office to learn more about this program.

Update: Mr. Bob Fletcher with TDEC has contacted me requesting location information for the Foster property which I have provided. I expect the site visit will be made by TDEC within the next 30-45 days.

Update: On Monday July 30<sup>th</sup>, TDEC conducted an on-site inspection of the Foster property after a meeting chaired by County Executive Jeff Huffman. The findings of that meeting and site visit are in TDEC's MEMO dated August 2<sup>nd</sup>, 2018.

- 27) The Town's Water System does not have an up to date Emergency Operation Plan as required by TDEC (the health department). The proposed plan that you have before you tonight has been developed using TAUD's template. I would ask that you consider the adoption of it at this meeting.

**RESOLVED**

- 28) The Town has been directed by its insurance carrier to develop a Sewer Backup Prevention Program.

**RESOLVED**





## DIRECTOR OF CODE ENFORCEMENT

[illegible]



# TOWN OF BRIGHTON

139 NORTH MAIN \* POST OFFICE BOX 277 \* BRIGHTON, TENNESSEE 38011

## PLANNING COMMISSION MEETING

January 25, 2022

7:00 PM

### CALL TO ORDER

Chairman Cyndi Timbs at 6:00pm.

### ROLL CALL

#### Present

Mayor Stephanie Chapman Washam  
Chairman, Cyndi Timbs  
Vice Chairman, John Pate  
Secretary, Kinney Bridges  
Aubrey Foreman  
Shane Greer

#### Absent

**Others Attending:** Will Radford, City Planner; Corey Gatlin, Brighton Code Enforcer

**Guests:** David Grape, 342 Miss Helen Circle, Brighton, TN; Jeremy Cates, 214 Woodlawn Trace, Brighton, TN

### APPROVAL OF MINUTES

**Minutes Approval: Regular Meeting January 25, 2021.** Mr. Pate made a motion to approve the minutes as written. The motion was seconded by Mr. Greer. All approved. Motion passed.

Chairman Timbs gave Mr. Will Radford the floor.

## **NEW BUSINESS**

### **Election of Officers**

Mr. Radford said that it was a good practice to elect Officers every January. Mayor Chapman Washam appointed Mr. Jeremy Cates to the Planning Commission to fill Mr. Bob Bailey's vacated seat. **Mr. Greer made a motion to maintain the already elected Officers. Vice Chairman Pate seconded the motion. All approved. Motion carried.**

### **Subdivision Regulations**

There was discussion about the revision of the Subdivision Regulations. He suggested that the Town may look into adding such requirements as underground electric and/or sidewalks on both sides of the road to the Subdivision Regulations. Mr. Radford said he would work on the Municipal Subdivision Regulations first and then Regional Subdivision Regulations afterwards.

## **OLD BUSINESS**

### **Zoning Ordinance**

There was discussion about the revision of the Municipal Zoning Ordinance. Mr. Gatlin, Code Enforcer, noted several changes that need to be made.

## **OTHER BUSINESS**

### **Statement of Interest Forms**

Mr. Radford wanted to remind the Planning Commission about the Statement of Interest Forms that needed to be completed by January of each year. The Planning Commission said they have received this year's letter.

### **David Grape, 342 Miss Helen Circle. Brighton**

Mr. Grape wanted an update on the development behind his home. The Planning Commission had no new information.

## **ADJOURNMENT**

Mr. Greer made a motion to adjourn the meeting at 7:15pm. The motion was seconded by Mr. Greer. All approved. Motion carried.

---

Stephanie Chapman-Washam, Mayor

---

Tammy McKinney, CMFO

**Ordinance No. 20220222**

**AN ORDINANCE TO AMEND THE 2021-22 BUDGET ORDINANCE.**

Whereas, an annual budget process appropriating funds to the various departments and division of the town government for the fiscal year beginning July 1, 2021 has been completed in accordance with state law and local ordinances;

**NOW, THEREFORE BE IT ORDAINED**, by the Board of Mayor and Aldermen of the Town of Brighton, Tennessee;

Section 1. That the 2021-2022 budget ordinance for the Town of Brighton is hereby amended and does allocate and appropriate additional funding; increasing the amount in the following accounts:

**General Fund**

**Revenues:** **\$1,405,589**

Intergovernmental Revenue \$ 428,816  
    **To Include Adding 110-33594 Sportsbetting Payment**

Charges for Services 15,769  
    **To Include Adding Basketball Registration**  
    **To Include Adding Special Events Sponsorships**

Miscellaneous Revenue \$ 59,804

**Expenses:** **\$1,614,865**

General Government \$ 290,733

Public Safety \$1,063,448

Health, Recreation & Welfare \$ 79,934  
    **To Include Adding 110-44700-266 Gymnasium Repairs**

**Drug Fund**

**Expenses:** **\$ 4,615**

Public Safety \$ 4,615

**Water & Sewer Fund**

**Revenues:** **\$ 902,315**

Operating Revenues \$902,315

**Expenses:**  
**Water & Sewer**

**\$1,270,332**

**\$1,270,332**

Section 2. This ordinance shall take effect upon final passage the public welfare requiring it.

First Consideration January 24, 2022

Second Consideration \_\_\_\_\_

\_\_\_\_\_  
Stephanie Chapman-Washam, Mayor

\_\_\_\_\_  
Tammy McKinney, CMFO

# 21/22 Budget Amendment #2

GENERAL LEDGER ACCOUNT	DEBIT	CREDIT
<b>GENERAL FUND:</b>		
<b>REVENUES</b>		
110-33594 Sportsbetting Payment	\$2,000.00	
110-34759 Basketball Registration	\$9,000.00	
110-34791 Special Events Sponsorships	\$5,019.00	
110-36350 Insurance Recoveries	\$39,454.00	
110-27100 Fund Balance		\$55,473.00
<b>TOTAL</b>	<b>\$55,473.00</b>	<b>\$55,473.00</b>
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$55,473.00</b>	<b>\$55,473.00</b>
<b>EXPENDITURES</b>		
<b>LEGISLATIVE</b>		
110-27100 Fund Balance	\$2,057.00	
110-41100-148 Employee Education & Training		\$750.00
110-41100-280 Travel		\$1,307.00
<b>TOTAL</b>	<b>\$2,057.00</b>	<b>\$2,057.00</b>
<b>PLANNING &amp; ZONING</b>		
110-27100 Fund Balance	\$1,000.00	
110-41700-132 Bonus		\$1,000.00
<b>TOTAL</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>
<b>GOVERNMENTAL GENERAL</b>		
110-27100 Fund Balance	\$822.00	
110-41900-132 Bonus		\$500.00
110-41900-521 Building Insurance		\$322.00
<b>TOTAL</b>	<b>\$822.00</b>	<b>\$822.00</b>
<b>POLICE</b>		
110-27100 Fund Balance	\$4,500.00	
110-42100-123 Overtime		\$4,500.00
<b>TOTAL</b>	<b>\$4,500.00</b>	<b>\$4,500.00</b>
<b>FIRE</b>		
110-27100 Fund Balance	\$14,500.00	
110-42200-123 Overtime		\$12,000.00
110-42200-124 Part Time Wages		\$1,500.00
110-42200-312		\$1,000.00
<b>TOTAL</b>	<b>\$14,500.00</b>	<b>\$14,500.00</b>
<b>PARKS</b>		
110-27100 Fund Balance	\$42,734.00	
110-44700-266 Gymnasium Repairs		\$4,030.00
110-44700-521 Building Insurance		\$1,250.00

110-44700-900		\$37,454.00
<b>TOTAL</b>	<b>\$42,734.00</b>	<b>\$42,734.00</b>
<b>TOTAL GENERAL FUND (EXPENDITURES)</b>	<b>\$65,613.00</b>	<b>\$65,613.00</b>
<b>DRUG FUND:</b>		
<b>EXPENDITURES</b>		
<b>POLICE</b>		
127-27100 Fund Balance	\$1,115.00	
127-42100-312		\$1,115.00
<b>TOTAL</b>	<b>\$1,115.00</b>	<b>\$1,115.00</b>
<b>TOTAL DRUG FUND EXPENDITURES</b>	<b>\$1,115.00</b>	<b>\$1,115.00</b>
<b>WATER AND SEWER FUND:</b>		
<b>REVENUES</b>		
<b>WATER AND SEWER FUND</b>		
413-36300 Sale of Surplus	\$5,055.00	
413-37499 Miscellaneous	\$985.00	
413-28300 Fund Balance		\$6,040.00
<b>TOTAL</b>	<b>\$6,040.00</b>	<b>\$6,040.00</b>
<b>TOTAL WATER &amp; SEWER FUND (REVENUES)</b>	<b>\$6,040.00</b>	<b>\$6,040.00</b>
<b>EXPENDITURES</b>		
<b>WATER AND SEWER FUND</b>		
413-28300 Fund Balance	\$25,864.00	
413-52300-243 Sewer		\$9,610.00
413-52300-300 Supplies		\$11,000.00
413-52300-312 Equipment		\$5,254.00
<b>TOTAL</b>	<b>\$25,864.00</b>	<b>\$25,864.00</b>
<b>TOTAL WATER &amp; SEWER (EXPENDITURES)</b>	<b>\$25,864.00</b>	<b>\$25,864.00</b>

**ORDINANCE NUMBER \_\_\_\_\_**

**AN ORDINANCE TO AMEND SECTION 6 (D) OF THE PERSONNEL POLICY ORDINANCE PASSED ON FINAL READING JUNE 13, 2017, IN REGARD TO OVERTIME COMPENSATION PAID TO EMPLOYEES OF THE TOWN OF BRIGHTON.**

Whereas, the Fair Labor Standards Act allows municipalities to require police officers to work more than 43 hours in a seven-day work period before being eligible for overtime compensation; and

Whereas it has been the policy of the Town of Brighton to pay overtime compensation to police officers after 43 hours in a seven-day work period; and

Whereas, the Board of Mayor and Aldermen have determined that police officers should receive overtime compensation for all hours over 40 hours in a seven-day work period;

Whereas, the Board of Mayor and Aldermen wish to make changes in these policies effective July 1, 2022.

**NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF BRIGHTON THAT:**

SECTION 1. Section 6 (D) of the Town of Brighton Personnel Policy adopted by Ordinance on final reading June 13, 2017, is amended by deleting the section in its entirety and substituting instead the following:

D. OVERTIME COMPENSATION - The Fair Labor Standards Act (FLSA) shall govern the overtime compensation of municipal employees (29 C.F.R. part 541 et seq.). Police officers shall receive overtime compensation for all hours worked over 40 hours per seven-day work period.

SECTION 2. This ordinance shall become effective upon final passage, the public welfare requiring it.

First consideration \_\_\_\_\_, 2022

Second consideration \_\_\_\_\_, 2022

\_\_\_\_\_  
Stephanie Chapman Washam, Town of Brighton Mayor

Attest:

\_\_\_\_\_  
Tammy McKinney, Town of Brighton CMFO



# Capital Outlay Note Resolution

Resolution No. 02222022

RESOLUTION OF THE GOVERNING BODY OF  
TOWN OF BRIGHTON, TENNESSEE,  
AUTHORIZING THE ISSUANCE, SALE, AND PAYMENT OF  
PATRIOT BANK CAPITAL OUTLAY NOTES  
NOT TO EXCEED \$100,656.58

WHEREAS, the Governing Body of the Town of Brighton, Tennessee, (the "Local Government") has determined that it is necessary and desirable to issue capital outlay notes in order to provide funds for the following project: The Purchase of Two Police Vehicles (the "Project"); and

WHEREAS, the Governing Body has determined that the Project is a police department project within the meaning of the Act (as defined below); and

WHEREAS, under the provisions of Parts I, IV and VI of Title 9, Chapter 21, Tennessee Code Annotated (the "Act"), local governments in Tennessee are authorized to finance the cost of this Project through the issuance and sale of interest-bearing capital outlay notes upon the approval of the Comptroller of the Treasury or Comptroller's designee; and

WHEREAS, the Governing Body finds that it is advantageous to the Local Government to authorize the issuance of capital outlay notes to finance the cost of the Project;

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Town of Brighton, Tennessee, as follows:

**Section 1.** For the purpose of providing funds to finance the cost of the Project, the chief executive officer of the Local Government is hereby authorized in accordance with the terms of this resolution, and upon approval of the Comptroller of the Treasury or Comptroller's designee, to issue and sell interest-bearing capital outlay notes in a principal amount not to exceed One Hundred Thousand Six Hundred Fifty Six Dollars and Fifty Eight Cents (\$100,656.58) (the "Notes"). The Notes shall be designated "Patriot Bank Capital Outlay Notes, Series 2022"; shall be numbered serially from 1 upwards; shall be dated as of the date of issuance; shall be in denomination(s) as agreed upon with the purchaser; shall be sold at not less than 99% of par value plus accrued interest if any; and shall bear interest at a rate or rates not to exceed Two Point Seventy per cent (2.70%) per annum, and in no event shall the rate exceed the legal limit provided by law.

**Section 2.** The Notes shall mature in 60 months (5) fiscal years after the fiscal year of issuance and, unless otherwise approved by the Comptroller of the Treasury or Comptroller's designee, the Notes shall be amortized through mandatory redemption in amounts reflecting level debt service on the Notes or an equal

amount of principal paid in each fiscal year as is agreed upon by the chief executive officer and the Purchaser. The principal amount paid in each fiscal year shall be set forth in the form of the Note. The weighted average maturity of the Notes shall not exceed the reasonably expected weighted average life of the Project which is hereby estimated to be five years.

**Section 3.** [The Notes shall be subject to redemption at the option of the Local Government, in whole or in part, at any time, at the principal amount and accrued interest to the date of redemption, without a premium, or, if sold at par, with or without a premium of not exceeding one percent (1%) of the principal amount as determined with the purchaser.] [The Notes shall not be subject to redemption prior to maturity.] [Select one option]

**Section 4.** The Notes shall be direct general obligations of the Local Government, for which the punctual payment of the principal and interest on the Notes, the full faith and credit of the Local Government is irrevocably pledged, and the Local Government hereby pledges its taxing power as to all taxable property in the Local Government for the purpose of providing funds for the payment of principal of and interest on the Notes. The Governing Body of the Local Government hereby authorizes the levy and collection of a special tax on all taxable property of the Local Government over and above all other taxes authorized by the Local Government to create a sinking fund to retire the Notes with interest as they mature in an amount necessary for that purpose.

**Section 5.** The Notes shall be executed in the name of the Local Government; shall bear the signature of the chief executive officer of the Local Government and the signature of the recording officer of the Local Government and shall be payable as to principal and interest at the office of recording officer of the Local Government or at the office of the paying agent duly appointed by the Local Government. Proceeds of the Notes shall be deposited with the official designated by law as custodian of the funds of the Local Government. All proceeds shall be paid out for financing the Project pursuant to this Resolution and as required by law.

**Section 6.** The Notes will be issued in fully registered form and that at all times during which any Note remains outstanding and unpaid, the Local Government or its agent shall keep or cause to be kept at its office a note register for the registration, exchange or transfer of the Notes. The note register, if held by an agent of the Local Government, shall at all times be open for inspection by the Local Government or any duly authorized officer of the Local Government. Each Note shall have the qualities and incidents of a negotiable instrument and shall be transferable only upon the note register kept by the Local Government or its agent, by the registered owner of the Note in person or by the registered owner's attorney duly authorized in writing, upon presentation and surrender to the Local Government or its agent together with a written instrument or transfer satisfactory to the Local Government duly executed by the registered owner or the registered owner's duly authorized attorney. Upon the transfer of any such Note, the Local Government shall issue in the name of the transferee a new registered note or notes of the same aggregate principal amount and maturity as the surrendered Notes. The Local Government shall not be obligated to make any such Note transfer during the fifteen (15) days next preceding an interest payment date on the Notes or, in the case of any redemption of the Notes, during the forty-five (45) days next preceding the date of redemption.

**Section 7.** The Notes shall be in substantially the form attached as Attachment 1 with only changes as are necessary or appropriate to comply with the requirements of the purchaser thereof as determined by the chief executive officer.

**Section 8.** The Notes shall be sold through the informal bid process provided in Tenn. Code Ann. Section 9-21-609.

**Section 9.** The Notes shall not be sold until receipt of the Comptroller of the Treasury or Comptroller's Designee's written approval for the sale of the Notes.

**Section 10.** The chief executive officer is authorized to designate the Notes as qualified tax-exempt obligations for the purpose of Section 265(b) (3) of the Internal Revenue Code of 1986 if so eligible to be designated.

**Section 11.** After the sale of the Notes, and for each year that any of the Notes are outstanding, the Local Government shall prepare an annual budget and budget ordinance in a form consistent with accepted governmental standards and as approved by the Comptroller of the Treasury or Comptroller's designee. The budget shall be kept balanced during the life of the Notes and shall appropriate sufficient monies to pay all annual debt service. The annual budget and ordinance shall be submitted to the Comptroller of the Treasury or Comptroller's designee immediately upon its adoption; however, it shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or Comptroller's Designee in accordance with Title 9, Chapter 21, Tennessee Code Annotated (the "Statutes"). If the Comptroller of the Treasury or Comptroller's designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes, or as directed by the Comptroller of the Treasury or Comptroller's designee.

**Section 12.** All orders or resolutions in conflict with this Resolution are hereby repealed insofar as such conflict exists and this Resolution shall become effective immediately upon its passage.

Duly passed and approved this 16<sup>th</sup> day of February, 2022.

---

Mayor Stephanie Chapman Washam, Town of Brighton

ATTESTED:

---

Tammy McKinney, Town of Brighton CMFO

CAPITAL OUTLAY NOTE FORM

Registered Note No. \_\_\_\_\_

Registered \$ 100,656.58

TOWN OF BRIGHTON

of the State of Tennessee

Capital Outlay Notes, Series 2022

DATED: FEBRUARY 16, 2022

INTEREST RATE: 2.70%

MATURITY DATE: 60 Months

Registered Owner: PATRIOT BANK

Principal Sum: \$100,656.58

The Town of Brighton, Tennessee (the Local Government) hereby acknowledges itself indebted, and for value received hereby promises to pay to the Registered Owner hereof (named above), or registered assigns, the Principal Sum specified above on the Maturity Date specified above or according to an amortization schedule attached hereto (unless this note shall have been duly called for prior redemption and payment of the redemption price shall have been duly made or provided for), upon presentation and surrender to the Local Government or its agent, and to pay interest on the Principal Sum on March 1, 2022 and thereafter on 1<sup>st</sup> of each month of each year at the Interest Rate per annum specified above or according to an amortization schedule attached hereto, by check, draft, or warrant mailed to the Registered Owner at the address of the Registered Owner as it appears on the fifteenth (15th) calendar day of the month next preceding the applicable payment date in the note register maintained by or on behalf of the Town of Brighton Local Government. Both principal of and interest on this note are payable at the office of the Of the Local Government or a paying agent duly appointed by the Local Government in lawful money of the United States of America.

This note is a direct obligation of the Local Government for the payment of which as to both principal and interest the full faith and credit of the Local Government is pledged.

[This note is subject to redemption prior to its stated maturity in whole or in part at any time at the option of the Local Government upon payment of the principal amount of the note together with the interest accrued thereon to the date of redemption with a premium of \_\_\_\_% of par value.][This note is not subject to redemption prior to maturity.]

This note is issued under the authority of Parts I, IV, and VI of Title 9, Chapter 21, Tennessee Code Annotated, and a Resolution duly adopted by the Governing Body of the Local Government meeting on the 16<sup>th</sup> day of February, 2022 (the "Resolution") to provide funds to finance the cost of public works projects referenced in the Resolution.

This note shall have the qualities and incidents of a negotiable instrument and shall be transferable only upon the note register kept by the Local Government or its agent, by the Registered Owner of the note in person or by the Registered Owner's attorney duly authorized in writing, upon presentation and surrender to the Local Government or its agent of the note together with a written instrument of transfer satisfactory to the Local Government duly executed by the Registered Owner or the Registered Owner's duly authorized attorney but only in the manner as provided in the Resolution of the Local Government authorizing the issuance of this note and upon surrender hereof for cancellation. Upon the transfer of any such note, the Local Government or its agent shall issue in the name of the transferee a new registered note or notes of the same aggregate principal amount and maturity as the surrendered note. The Local Government shall not be obligated to make any such Note transfer during the fifteen (15) days next preceding an interest payment date on the Notes or, in the case of any redemption of the Notes, during the forty-five (45) days next preceding the date of redemption.

Pursuant to Tenn. Code Ann. Section 9-21-117, this note and interest thereon are exempt from all state, county, and municipal taxation except for inheritance, transfer and estate taxes and except as otherwise provided under the laws of the State of Tennessee.

IT IS HEREBY CERTIFIED, RECITED AND DECLARED that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this note exist, have happened and have been performed in due time, form and manner as required by the Constitution and laws of the State of Tennessee, and that the amount of this note, together with all other indebtedness of the Local Government, does not exceed any constitutional or statutory limitation thereon, and that this note is within every constitutional and statutory limitation.

IN WITNESS WHEREOF, the Governing Body of the Local Government has caused this note to be executed in the name of the Local Government by the signature of the Mayor and attested by the signature of the Certified Municipal Finance Officer with the Seal of the Local Government affixed hereto or imprinted hereon, and this note to be dated as of the 16<sup>th</sup> day of February, 2022.

---

Mayor Stephanie Chapman Washam, Town of Brighton

ATTESTED:

---

Tammy McKinney, Town of Brighton CMFO

## ASSIGNMENT

Note No. \_\_\_\_\_

Amount: \_\_\_\_\_

For value received, the undersigned hereby sells, assigns, and transfers unto

\_\_\_\_\_  
(Name and Address of assignee)

\_\_\_\_\_  
(Please indicate social security or other tax identifying number of assignee)

The within-mentioned note and hereby irrevocably constitutes and appoints \_\_\_\_\_  
attorney-in-fact, to transfer the same on the note register in the office of the \_\_\_\_\_  
\_\_\_\_\_ or the agent of the Local Government with full power of substitution in the premises.

Date: \_\_\_\_\_

Assignor: \_\_\_\_\_

Address: \_\_\_\_\_

### Over time -City Hall employees

21-Aug

Mallory Box

0

Tammy French

0

Tammy McKinney

4 comp time

Reason for over time

0

Reason for over time

0

Reason for over time/comp

Board Meeting

21-Sep

Mallory Box

0.5

Tammy French

2 comp time

Tammy McKinney

1.5 comp time

Reason for over time

court

Reason for over time

court and coworker out of the office for a week

Reason for over time/comp

Planning Commission Meeting

21-Oct

Mallory Box

0

Tammy French

0

Tammy McKinney

0 comp time

Reason for over time

Reason for over time

Reason for over time/comp

21-Nov

Mallory Box

0

Tammy French

0.75

Tammy McKinney

0 comp time

Reason for over time

Reason for over time

Traffic Court

Reason for over time/comp

21-Dec

Tammy French

0

Tammy McKinney

0.75 comp time

Reason for over time

Reason for over time/comp

Meetings

22-Jan

Tammy French

0

Tammy McKinney

12.5 comp time

Reason for over time

Reason for over time/comp

Meetings