

**TOWN OF BRIGHTON
BOARD OF MAYOR AND ALDERMEN MEETING**

December 12, 2017

7:00 PM

CALL TO ORDER, PLEDGE OF ALLEGIANCE & INVOCATION

The meeting was called to order by Mayor Sarah Crocker at 7:00p.m. The Pledge of Allegiance to the flag was led by the Board of Mayor and Aldermen. Ms. Ann Blackmon gave the invocation.

ROLL CALL

Present

Sarah Crocker, Mayor
Stephanie Chapman-Washam, Alderwoman
Jason Dittrich, Alderman
Kenny Hall, Alderman
George Smith, Alderman

Absent

Others Attending: Tammy McKinney, Town Recorder
Ricky Russell, Brighton Fire Chief
David Braden, Poplar Grove Utility District

Guests: Ann Blackmon, 164 Shady Lane, Brighton, TN; Shane Greer, 68 Woodshire Ln, Brighton, TN; Jack Baker, 1464 Brighton Clopton, Brighton, TN; Kristen Gardner, 347 Miss Helen Circle

APPROVAL OF MINUTES

Minutes Approval: Regular Board of Mayor and Aldermen Meeting November 14, 2017

Alderman Hall made a motion to approve the minutes as written. The motion was seconded by Alderman Smith. All approved. Motion carried.

FINANCIAL REPORT/PAYMENT OF BILLS

The financial report was presented. Alderman Dittrich made a motion to pay the Town's bills. The motion was seconded by Alderwoman Chapman-Washam. All approved. Motion carried.

ACKNOWLEDGEMENT OF GUESTS

Shane Greer, 68 Woodshire Ln, Brighton, TN

Mr. Greer wants to know the status of meeting due to the continual drainage issues. Mr. Braden had a conversation with Mr. Chlarson and Mr. Ken King and the status right now is that the MTAS attorney will also be involved to make sure all proper procedures are followed. Mr. Chlarson has the list and has visited many of the sights because he, Mayor Crocker and Alderwoman Washam were with him. He is working on prioritizing the list. When the Town gets that prioritized list, then the Mayor and Board will have to go about making decisions on how to go about it. Funding will be an issue. There are several

different ways that funding can be done. It is going to be a long term project. Mr. Braden advised the Town to monitor the issues and make sure they don't create some foundational issues for anyone's homes and possibly fencing off some that could be considered hazards. Alderwoman Chapman-Washam added that Mr. Chlarson said he could get some type of metal fencing (instead of caution tape and plastic fencing) to keep the neighborhood safer. Mr. Braden continued...until a long term is reached; as far as what to do, when to do it, what order to get it done and how to pay for it; those measures be put into place. But the long term plan is to get everything put together; get a cost estimate; and figure out how to pay for that and potentially grant, loans, bond issue and get it all knocked at one time with one contractor in order to overall save the Town some money. Mr. Greer understands the need for prioritizing but he's been the one down here kicking everyone's tail so he doesn't want to go to the bottom of the list. Mayor Crocker said the unofficial list had his property in the top 5. Alderman Dittrich asked if we were given a deadline of when to expect the list. Mr. Braden said he has not been notified of any timeframe yet. Alderman Dittrich asked if someone could reach out to him and ask for a date before the January Board Meeting. Mr. Braden said he would send him an email tomorrow. Alderwoman Chapman-Washam asked if he would also include the information about the secure fencing. During their initial inspection, they found a lot more issues than the Town had even heard of.

Mr. Greer also mentioned an issue with the tunnel sign at Old Hwy 51 and Kenwood. That sign needs to be moved or adjusted because if you are traveling on Old Hwy 51 to make a left turn on Kenwood, you can't see the sign. Mr. Payne asked if the sign was placed back 30-40 ft. once you complete your turn would it be visible? Mr. Greer said yes if it was placed 10 ft back it would probably be visible. Alderman Hall asked if they were finished changing out the new signs. The reason being he has seen a few "just poles". Mr. Payne replied by saying that could have been a sign that read "Slow Children Playing" which the State has advised us to take the signs down. However, he will get those poles removed. Alderman Hall said there is one in front of his house that used to be a speed limit sign but it was twisted.

Kristin Gardner, 347 Miss Helen Circle

Her husband wanted her to follow up on the septic tank issue at their house. He's tired of 10 years of hearsay regarding how often we can pump our tank. She wants concrete paper documentation. Her septic tank is full again after four years of having it pumped. Where do they go from here? She has lived here for ten years. The first six years the previous Public Works supervisor would come out and stir her tank every time it backed up into her house about every 3 months. She uses ridex twice a month. She uses all the right paper products. Then when Johnny was hired, he came out and pumped her tank. It has lasted for four years. Then last month, she had to call maintenance to come out and stir her tank because it started back flowing up into her house again. She was told by the previous Public Works supervisor that they would pump her tank once every 5 years. Then recently I learned we only get 1 free pumping then it falls on the homeowner. Where's that concrete evidence that shows the guidelines? Mr. Payne informed the Board that her septic tank was installed backwards. The baffling of the septic tank that should stop all solids; however, it is reversed so everything is dumping into the reverse side. When this was done, I believe the agreement was instead of the homeowner having to replace their tank; the previous Public Works supervisor just said the Town would come out and stir her tank or whatever to keep her going. When Johnny pulled the lid off her tank, that's when it was determined it was put in backwards. There's no front baffle. He pumped the tank at that time; had all the interior and exterior lines cleaned. It's been four years and now it's resurfacing again. To answer her question, I don't have it in writing but I was told every 7 years. Alderman Dittrich asked if the public line began where it exits the house. Mr. Payne said "yes. The homeowner owns the tank". Alderman Dittrich asked if the City maintained it. Mr. Payne said

they pump them once every seven years which is a healthy tank. Alderman Hall asked Mr. Payne if he would mind researching for that documentation and getting back with her. Mr. Payne agreed. He also emphasized that with the tank being in backwards; having it cleaned it may run 12 months or 12 years. Because with the tank in backwards it's not going to be functioning like it should or be as efficient so it may be an ongoing issue. There are several homes in the Town that are like this. Unfortunately, it's going to be an expense to the homeowner. Alderman Hall said we need to find where our policy is in writing and give that to her. Mr. Braden thinks that would be in the Sewer Use Ordinance. He thinks Mr. Ronnie Neill of MTAS would have a copy of the Sewer Use Ordinance. Aldermen Smith asked if the septic tanks were inspected when they were put down. Mr. Braden would like to say yes but not knowing when it was installed and who was the installer and who worked for the Town at that time....he couldn't answer that question. They are supposed to be inspected though.

Jack Baker, 1464 Brighton Clopton Road

Mr. Baker is back again concerning the Budget Dumping System. He would like some answers.

Alderman Hall: It is being inspected and tested.

Mr. Baker: By who?

Alderman Hall: By us.

Alderman Hall: By y'all?

Mr. Payne: The City of Munford is doing the testing. We are pulling them and taking them to the City of Munford to their lab.

Mr. Baker: What kind of results did you get?

Mr. Braden: One of the test is a 5 day BOD and it obviously takes 5 days to run the test. The sample was delivered yesterday?

Mr. Payne: Actually the sample should have been pulled today if they had flow. They went to pull it yesterday but with no flow you can't pull a sample. We were waiting for it to flow to get an accurate sample.

Mr. Baker: So what kind of sludge you got in the tank?

Mr. Payne: In his holding tank?

Mr. Baker: In his holding tank.

Mr. Payne: The holding tank has not been sampled. We have a testing chamber for the effluent which is coming from the sludge that is being tested.

Mr. Baker: So you are not doing a composite sample every time he dumps a load in.

Mr. Payne: That is correct.

Mr. Baker: So what you are telling me is that it's a hit and miss situation.

Mr. Braden: According to State guidelines and the permit which was adopted according to State guidelines, it requires testing on the effluent (water coming out of the tanks). Johnny and I, since he's been back, have visited the site numerous times. Not been able to find anyone there at any time that we have visited. So....but we are looking at some things....from all visible appearances there, it is domestic waste water. Residential....can't say that for sure but as you know even the effluent testing is going to show whether there's anything that's there that shouldn't be there. We have reviewed the permit again to determine what the requirements of the permit are. Matter of fact, I reviewed it today and I have a copy of it here. So yeah the Town is watching. We expect to potentially come back with some recommendations about possibly altering the permit within the next month or so. Depending on what we find.

Mr. Baker: You said something here the last meeting we had about the septic tank coming off the school. It was about 43% solids.

Mr. Braden: Yes I believe that is correct.

Mr. Baker: Now who pumps that?

Mr. Braden: Well in the future...currently what happened about a month ago was Budget did pump that. But we don't know if it had ever been pumped before so I can't answer what happened before working the Town. However, Budget did pump it this time. Next time when it needs to be pumped that will be a decision that the Town will make on who does the pumping. I don't have any authority there.

Mr. Baker: Now he dumped that back in these tanks.

Mr. Braden: As far as I know, I don't know he did not.

Mr. Payne: According to his invoice, I believe the sludge from the tanks was delivered to Memphis.

Mr. Baker: So he's pulling sludge out of Memphis....I know that for a fact...and that's what you are going to have to watch because you may just get in trouble. That's what I've been talking about. I do not know who set this up? Or why they set it up? Why would you let somebody come in and dump their sludge in a system that you just raised your sewer rates 10%? Now I've got a question to ask you now what do you charge him? What is his monthly fee?

Mr. Braden: Well his rate that he pays is \$4.82 per 1,000 gallons of gray water that flows over out of his septic system. Same rate that everyone in the Town pays. If I'm not mistaken....am I right Tammy?

Ms. McKinney: Yes

Mr. Baker: But it doesn't make any sense...I mean it doesn't make sense. If you stop and think about it, it doesn't make sense. So can I ask the Town, can I do the same thing and bring Schneider in to dump in the City? At the same rate?

Alderman Hall: If you get a permit for it.

Mr. Baker: Can I get permitted for it?

Mr. Braden: If TDEC approves the permit and the permitting process here at the Town and the Town approves it then yes...as long as it meets certain conditions. Now his septic tanks down there have filters that are specifically designed to keep any time of sludge from overflowing out of the tanks into the city sewer system. I've also got a copy of the site plan here and when Johnny and I were down there the other day we did observe filters that are between each tank. We have the information that we need right now. What we've got to do is get some flow out of those tanks in order to do the sampling and get that to the lab. All other parts of it has been done.

Mr. Baker: So you won't know what your percentage is...43%? Or 68%? Because you are pumping that 4 times I believe right?

Mr. Braden: Well it's actually 3 tanks there.

Mr. Baker: No, you are pumping it from there 4 times to get it to Munford.

Alderman Hall: The samples taken from his site is what he's saying.

Mr. Baker: That's not what I'm talking about.

Alderman Hall: Oh ok

Mr. Payne: It's 3 cycles.

Mr. Baker: It's 3 cycles? Ok well I understood it was four. So if you take a sample of your water and it's 58% solids. Now you are messing up 3 pumps. See what I'm talking about?

Mr. Payne: The system is designed to be solid free.

Mr. Baker: He said 43%...that has an impact on our pumping system.

Mr. Payne: That's their septic tank. That's not our wet well.

Mr. Braden: That was the septic tank at the high school.

Mr. Baker: At the high school?

Mr. Braden: Yes

Mr. Baker: But you say at 43% at the last meeting, that when it gets that high it starts effecting your pumps.

Mr. Braden: No, No, No, No....it effects

Mr. Baker: Or did I misunderstand you?

Mr. Braden: I think you did. At 43%, according to what I was told because I'm not a septic tank expert...but what I was told was when a septic tank gets above 33% solids settled in the bottom that you end up with a situation where the septic tank, no matter what size it is and what volume of water is going through it, it will not settle out properly and a lot of the solids will flow straight through. So what we're talking about is the bottom of the tank has 33% or more solids settled to the bottom. So you're basically only dealing with 67% of the capacity of the tank and so that's the problem with it. It's not the suspended solids in the water being 43%. It's settleable solids that have gone to the bottom of the tank and eaten up the capacity of the tank. So that's the situation there. We don't know what the suspended solids and the BOD level is until a sample is pulled from there and catching a sample from there is a bit tricky. Johnny is working right now to coordinate so when he dumps and there is an overflow out of the third tank into the city's system that he can catch a sample at that time. And that's what he been trying to coordinate. Because it's set up quarterly samples.

Mr. Baker: You take a sample out of the tank...43% right?

Mr. Braden: Out of the effluent pipe.

Mr. Baker: Ok. You get Budget in there, they pump it out right? They carry it to Memphis. Supposedly. Because Munford ain't gonna take it. Alright...he goes around; he does the same thing in the City of Memphis. Those are solids that he's pumping.

Alderman Hall: Right

Mr. Baker: Those are not liquid.

Mr. Braden: Right

Mr. Baker: They're solids. He carries it out here and dumps it in those tanks. So eventually those solids is gotta go somewhere or is he gonna pump it out and carry it to Memphis? I'm gonna tell you right now he's not gonna do it.

Mr. Braden: Well that what the contract provides for. The contract provides it when...

Mr. Baker: I'm gonna tell you right now it ain't gonna happen.

Alderman Dittrich: That's what the agreement was. It's going to be....

Mr. Baker: So in other words, it's just a big tank settling....

Alderman Dittrich: Basically to get the gray water off the top...

Mr. Baker: Let him suck the water out and carry it to Memphis.

Mayor Crocker: Ok moving on....

Mr. Braden: I can assure you that the Town is keeping a much more watchful eye now uh and you brought the question up and uh....

Mr. Baker: I want answers.

Mr. Braden: I completely understand but we won't have any other answers. We've given you all the answers we have right now. The way it's supposed to function; the way it is functioning and when we have a sample; those will be public record as well. Be happy to share those with anybody who wants those. It's not a problem. And if there is any type of violation there then that will become public as well. And uh it'll be public record as well.

Mr. Baker: I gotta question to ask you. You gotta little more time.

Mayor Crocker: One minute

Mr. Baker: One minute?

Mayor Crocker: Yeah

Mr. Baker: Can you lift the lid up on those tanks and look in them?

Mr. Braden: Yes sir you can.

Mr. Baker: It's not fenced off?

Mr. Braden: It is not. There was no fence in the sight design.

Mr. Baker: Dagum man...I can go down there open the lid and jump in it right?

Mr. Braden: It is a private property issue though.

Mr. Payne: With a key you can.

Mr. Baker: That's wide open.

Mr. Payne: The tops are sealed.

Mr. Baker: I see why things happen. This beats all I ever seen. Move on.

DEPARTMENTAL REPORTS

Fire Department: Mr. Ricky Russell, Brighton Fire Chief, presented the monthly status report (see attached report).

Chief Russell has requested the county grant money in the amount of \$44,127.27 which is an increase of \$16,400.00 from last year. He would also to request that increase to be used for fire department equipment. The Board of Mayor and Aldermen will get back him after reviewing the budget.

Police Department: Mayor Crocker, Brighton Police Chief, presented the monthly status report (see attached report).

Public Works: Mr. David Braden presented the monthly status report (see attached report).

Mr. David Braden was given the floor. Updates were addressed for the list of suggestions below:

1. Stop purchasing 5/8" x 3/4" water meters for about \$77.00/each and get quotes from different suppliers. (Also applies to all materials purchased.) **Update 07/11/17: RESOLVED**
2. Have all large water meters tested, calibrated, repaired, changed out, etc. Update: Purchase order has been issued for the 14 large meters. **Update 07/11/17: RESOLVED**
3. Set up a methodical water meter change out program instead of changing out all small water meters. **Update 07/11/17: RESOLVED**
4. Stop using private lab for quarterly wastewater sample and use Munford's lab. **Update 07/11/17: RESOLVED**
5. Get Johnny Payne certified in Distribution, Collection and Backflow Prevention **Update 07/11/17: RESOLVED**
6. Evaluate the number of employees needed in the field. **Update 07/11/17: RESOLVED**
7. Direct employees to stock the shelves with materials needed for day to day operations and for repair purposes. **Update 07/11/17: RESOLVED**
8. Adopt SOP's and Ordinances as soon as possible so that employees know how to operate the Town's facilities and also know what you expect of them. **Update 07/11/17: RESOLVED**
9. All delivery tickets and purchase orders for materials and services must be signed off on by receiving employee and delivered to Town Hall before invoices are paid. (No ticket, no P.O. = No pay) **Update 07/11/17: RESOLVED**
10. Institute a chain of command and make every employee aware of it. **Update 07/11/17: RESOLVED**

11. Consider changing out the meters that have 1.0 million gallons usage. **Update 12/08/15:** Two or three of these meters will be pulled for testing. One of the 55 meters with over 1.5 million gallons has been replaced. This testing will determine whether these meters need to be changed out at this time. **Update 02/09/16:** Since the meter change out to automated meters is so close, I would recommend that the meters with 1.0 million gallons usage on them not be changed out at this time. **Update 05/10/16:** State Revolving Fund Loan has been approved. Mayor Crocker has more information. **Update 06/14/2016:** The grant amount has increased by 80%. The payback amount is approximately \$80,000.00. KEC is revising the Cost Estimate. 5 year to 20 year payback. **Update 08/09/16:** The State Revolving Fund Loan is requesting the Adopted Ordinance authorizing the increase in rates so that they can proceed. The Ordinance is being voted on tonight. **Update 10/11/16:** Tammy has sent the Ordinance to the State Revolving Fund Loan. We are awaiting further instructions from SRFL in order to proceed. **Update 12/13/16:** SRFL is requesting two resolutions be adopted tonight in order to move this project forward. One resolution to authorize KEC to proceed with plans and specifications for the project and the other resolution authorizing the execution of applications and agreements. **Update 01/10/17:** SRFL is now reviewing the Plans and Specifications. **Update 02/14/17:** The SRFL's committee will be meeting in early March to approve and sign grant agreements. The Town should receive the signed contract and authorization to proceed shortly after that, hopefully by the second week in March. **Update 04/11/17:** Contracts are signed and projects are out for bid. **Update 05/09/17:** The SRFL did not like the wording in the Advertisement for Bids although they had preapproved it. Because of that, the bids must be rejected and the project rebid. Rebid date May 26, 2017. **Update 06/13/2017:** New bids were received on May 26th with National Waterworks (Badger Meter) being the low bidder at \$282,216.30 which is slightly under budget. You will be voting tonight on a resolution authorizing the Mayor to sign a contract with the low bidder. That contract will then go to the SRFL in Nashville for their approval. We can expect an approval letter from the SRFL by the end of the month. The telemetry portion of this project was bid on June 9th with only one bidder, KEC, knowing that this would be unacceptable to the SRFL and the Town's Board, has set a new bid date of June 30th. Two additional contractors have obligated themselves to bid this project bringing the total number of bidders up to three which should be acceptable to everyone. **Update 07/11/17:** The Town is awaiting the approval of the SRFL for the AMR bid package. The resolution for the awarding of the telemetry contract will be presented tonight for the Board's consideration. **Update 08/08/17:** SRFL approval has been granted, supply contract has been signed with Badger Meter and meters will be delivered within 60 days. The telemetry contract is scheduled to be signed with Industrial Controls and Electrical on August 15th. **Update 09/12/2017:** Industrial Controls and Electrical has begun the telemetry installation at the tank site. They anticipate completion by mid October. **Update 10/10/2017:** One half of the meters have been delivered. The meter installation process should begin by November 1st. Industrial Controls and Electricals' installation of the telemetry stands at 75% complete. **Update 11/14/2017:** SRFL personnel will be conducting an inspection on Thursday the 16th. **Update 12/12/2017:** The meter change out process has begun with approximately 100 meters changed out to date. At this pace, the process should be completed in 12-14 months as originally planned.
12. Johnny is preparing a list of potential sewer system infiltration sites. This list will be prioritized according to the volume of infiltration and the repairs will be made accordingly. **Update 02/09/16:** Johnny is in the process of identifying potential infiltration sites and locating manholes. **Update 07/12/16:** Infiltration sites have been identified. With the low rainfall amounts during the summer, this is a relatively low priority at this time. Johnny is prepared to address these sites before September 15th.

13. The Town has at least one company that has been given permission in the past to use the Town's hydrants to fill tanks. **Update 07/11/17: RESOLVED**
14. Johnny has started organizing all water and sewer records in an orderly fashion.
15. All deficiencies noted in the last Water System Sanitary Survey have been addressed and corrected. **Update 07/11/17: TDEC conducted a Sanitary Survey on May 19th, 2017 with the Town receiving a score of 97%.**
16. Johnny and I have started working on updating the Sampling Plan to bring it into compliance with EPA's new Coliform Monitoring Rule. **Update 07/11/17: RESOLVED**
17. The town has to have a Drought Management Plan approved and submitted to TDEC by June 30th 2017. David Braden was verbally given approval to begin this plan. **Update 08/08/17: RESOLVED**
18. Apparently both pressure reducing valves at the master meter are not operating properly from time to time. **Update 07/17/17: RESOLVED**
19. The State Revolving Fund Loan has approved the Town for funding to replace the old asbestos cement pipe. This loan will be for \$698,400.00, paid back over 20 years at an interest rate of 0.19%. They are requesting a resolution from the Town to authorize them to undertake the rate study. The Resolution is being voted on tonight. **Update 10/11/16: The SRFL has changed its financing deal with the Town by offering 20% grant and 80% financed at 0.26% for 20 years. This equates to approximately \$140,000.00 in grant. King Engineering, Johnny and I have reviewed the originally proposed route for the new water mains and determined that these routes are impractical because of their utilities in the area. New routes have been determined and seem feasible according to the area evaluation however, the final field work required during the design process may require acquisition of private easements because AT&T did not locate their cables as requested. We do believe that most if not all of their cables are aerial and therefore, will not present a problem. Update 11/08/16: King Engineering has begun the field work for the preparations of the Plans and Specification. A resolution to hire KEC for this project is to be considered at tonight's meeting. Update 01/10/17: King Engineering has completed the field work. The Plans and Specifications are being developed now which has led to some questions. King Engineering will be soon presenting these questions to the Town. Update 05/09/17: Plans and Specifications have been sent to TDEC for their approval. Easement acquisition is underway with 8 of the 14 easements signed, 5 awaiting signatures and 1 may be unnecessary. Update 06/13/17: 10 of the 13 easements are secured. Attempts are still being made to secure the 3 remaining easements.**
20. The Town's Water Supply Contract with Poplar Grove Utility District will expire in October 2017. **Update 07/11/17: RESOLVED**
21. The Town is required by TDEC regulation to have its elevated water tanks inspected every 5 years by a qualified person. **Update 07/11/17: RESOLVED**
22. The Town's Water & Sewer System is under an order from the State's Water and Wastewater Financing Board to improve its financial standing. **Update 10/10/2017: RESOLVED**
23. The Tipton County School System has requested to connect to the Town's sewer system. In order to do this, some improvements to the Town's existing sewer system are required. **Update 10/10/17: RESOLVED**
24. The Town has recently experienced problems with the High School and Dale Smith Pump Stations. We believe that most of the problems are related to the lack of maintenance of the high school's and middle school's septic tanks. KEC and I have prepared a finding report and a suggested preventative maintenance program for the school's septic tanks and all pump stations. I recommend that the Mayor and the Board adopt this plan.

Alderwoman Chapman-Washam inquired about an update on Ms. Barbee's drainage issue. Mr. Payne informed her that it has been completed as of today. They borrowed Poplar Grove Utility's mini and was able to get the swale cut and the outside ditches. They still have some clean up to do.

PARKS AND RECREATION REPORT

Christmas basketball tournament starts Monday, December 18th. We have 28 teams.

PLANNING COMMISSION REPORT

There was a Planning Commission meeting in November and one of the items on the agenda was Lot 15 Carrington Estates. Ms. McKinney was not in attendance but was told afterwards that Mr. Stieg said that if the lot had a sewer tap on it then it is considered a buildable lot. She asked if anyone, other than the property owner, has verified there was indeed a sewer tap on that lot. To this date, no one has verified it. Alderman Hall asked that someone go out there and verify whether or not a sewer tap has been installed.

MAYOR AND ALDERMEN REPORTS

Alderwoman Washam talked to Mr. Hall of the TCBOE about the signs for the new Brighton Middle School school zone. He said he will get us signs but he will not get us flashing or solar ones because he really doesn't think it falls on the TCBOE to provide them. .

OLD BUSINESS

None

NEW BUSINESS

The Town Hall roofing bids were included in this month's meeting. There were two bids. One from JD Ventures LLC for \$13,100.00 and one from Summit Roofing & restoration for \$11,026.88. Alderman Dittrich **made a motion to accept Summit Roofing and Restoration's bid for the Brighton Town Hall Roofing Project. Alderman Hall seconded the motion. All approved. Motion carried.**

ADJOURNMENT

Alderman Dittrich made a motion to adjourn the meeting. The motion was seconded by Alderwoman Chapman-Washam. All approved. Motion carried. The meeting adjourned at 7:58p.m.

Sarah Crocker, Mayor

Tammy McKinney, Town Recorder