



# TOWN OF BRIGHTON

139 NORTH MAIN \* POST OFFICE BOX 277 \* BRIGHTON, TENNESSEE 38011

## BOARD OF MAYOR AND ALDERMEN MEETING

AUGUST 13, 2019

7:00 PM

### CALL TO ORDER, PLEDGE OF ALLEGIANCE & INVOCATION

The meeting was called to order by Vice Mayor Stephanie Chapman-Washam at 7:02p.m. The Pledge of Allegiance to the flag was led by the Board of Mayor and Aldermen. Ms. Ann Blackmon gave the invocation.

### ROLL CALL

#### Present

Stephanie Chapman-Washam, Alderwoman  
Shane Greer, Alderman  
Kenny Hall, Alderman  
George Smith, Alderman

#### Absent

Sarah Crocker, Mayor

#### **Others Attending:**

Tammy McKinney, Town Recorder  
Johnathon Briles, Public Works Director  
David Braden, Poplar Grove Utility  
Jeremy Armstrong, Eckel & Associates  
Aubrey Foreman, Public Works Department  
Ricky Russell, Brighton Fire Department  
Mike Durham, Brighton Police Chief  
Sergeant Max, Brighton Police Department

**Guests:** Ann Blackmon, 164 Shady Lane, Brighton, TN; Gus Smith, 147 Phillips Dr., Brighton, TN; Jack Baker, 1464 Brighton Clopton Rd, Brighton, TN; Shawn Coleman, 240 Carrington Ave, Brighton, TN

## **APPROVAL OF MINUTES**

**Minutes Approval: Regular Board of Mayor and Aldermen Meeting July 9, 2019  
Special Called Meeting July 29, 2019**

Alderman Hall made a motion to approve the minutes as written. The motion was seconded by Alderman Greer. All approved. Motion carried.

## **FINANCIAL REPORT/PAYMENT OF BILLS**

The financial report was presented. Alderman Hall made a motion to approve the Town's bills as presented. The motion was seconded by Alderman Greer. All approved. Motion carried.

## **ACKNOWLEDGEMENT OF GUESTS**

### **Shawn Coleman, 240 Carrington Ave, Brighton**

Mr. Coleman expressed concerns about the existing sink hole in his yard. He attended a meeting 18 months ago concerning this same sink hole. Nothing has been done and he finds that unacceptable. Vice Mayor Washam stated that she understood his frustration. However, the Town is under the advisement of the engineers and our legal team on how to proceed with the properties that have drainage issues. MTAS Engineer, Mr. Chlarson, suggested months ago that the Town needs to fence and monitor the problem areas. Aldermen Greer also mentioned that no improvements can be made while the Town is trying to obtain a grant. David Braden, Poplar Grove Utility, agreed that putting a band aid on it can really compound issues....legally, structurally and just practically.

Mr. Coleman also requested a Newsletter on the Town's website to update the citizens about the drainage issues.

### **Gus Smith, 147 Phillips, Brighton**

Mr. Smith again expressed concerns about the trash piled up at Oaklawn Heights. He was here about the same issue last month. Mr. Foreman, Brighton Public Works, said he has spoken Mr. Bob, owner of Oaklawn Heights, and the trash is supposed to be picked up twice a week. There was discussion about some of the tenants may be throwing their trash out behind the apartments and not actually in the dumpster.

### **Jack Baker, 1464 Brighton Clopton Rd**

Mr. Baker expressed concerns about the bridge close to his property. He stated that years ago an easement was purchased by the County to repair the bridge. The County repaired the bridge however it was paid by the Town. There was discussion about the bridge not being within the Town limits originally but it could have been annexed since then. Mr. Baker stated that rip rap was not added to one side when it was repaired and now the drainage is damaging his property. He wants it fixed. Mr. Briles, Public Works Director, will speak with the Tipton County Public Works Director about this issue.

Mr. Baker also expressed concerns about the code enforcement issues. Mr. Braden replied that most code enforcement issues are originated by a citizen complaint. A citizen will call in with an

address and a description of the problem. This results in a work order to be done and a code enforcement letter mailed to the homeowner.

### **DEPARTMENTAL REPORTS**

**Fire Department:** Mr. Russell, Brighton Fire Chief, presented the report. (See attached report). The specs for the fire truck were approved.

**Police Department:** Mr. Mike Durham, Brighton Police Chief, presented the monthly status report (see attached report).

The Tipton County Board of Education voted to add a School Resource Officer in Brighton Middle School. They received a grant that will pay his annual payroll of \$35,000.00. The Town would be responsible to provide medical insurance which would be \$11,000.00 a year for family coverage. The Town will also be responsible for including him on their auto insurance and paying the employer's portion of OASI. It is a 2 year grant. The Town will be able to use this School Resource Officer in the summer when school isn't in session. The TCBOE will furnish him a car during the school months.

The Department purchased tazers and radar guns out of the Drug Fund.

The Town will be sending Nathan Smith to the Training Academy.

Chief Durham was looking to purchase a Dodge Truck. However, they do not lease vehicles like Ford. The Ford vehicle will end up costing more money so the payment appropriated in the budget will need to be increased from original \$7,000.00.

Alderman Greer said they will need to look at the budget concerning (1) adding the SRO Officer and (2) increasing the vehicle payment.

Vice Mayor Chapman-Washam requested that Officer Specht monitor speeding in the School Zone on Kenwood between the Brighton Middle School and Brighton High School entrances. She is also would like for someone to monitor speeding in Woodlawn Plantation in the mornings.

Vice Mayor Chapman-Washam read aloud a letter from Tipton County Chief Deputy Bill Daugherty complimenting Sergeant Max on his professionalism during a situation that happened a couple of months ago.

**Public Works:** Mr. Briles, Public Works Director, presented the monthly status report (see attached report).

Mr. Braden was given the floor.

Updates were addressed for the list of suggestions below:

1. Stop purchasing 5/8" x 3/4" water meters for about \$77.00/each and get quotes from different suppliers. (Also applies to all materials purchased.) **Update 07/11/17: RESOLVED**

2. Have all large water meters tested, calibrated, repaired, changed out, etc. Update: Purchase order has been issued for the 14 large meters. **Update 07/11/17: RESOLVED**
3. Set up a methodical water meter change out program instead of changing out all small water meters. **Update 07/11/17: RESOLVED**
4. Stop using private lab for quarterly wastewater sample and use Munford's lab. **Update 07/11/17: RESOLVED**
5. Get Johnny Payne certified in Distribution, Collection and Backflow Prevention **Update 07/11/17: RESOLVED**
6. Evaluate the number of employees needed in the field. **Update 07/11/17: RESOLVED**
7. Direct employees to stock the shelves with materials needed for day to day operations and for repair purposes. **Update 07/11/17: RESOLVED**
8. Adopt SOP's and Ordinances as soon as possible so that employees know how to operate the Town's facilities and also know what you expect of them. **Update 07/11/17: RESOLVED**
9. All delivery tickets and purchase orders for materials and services must be signed off on by receiving employee and delivered to Town Hall before invoices are paid. (No ticket, no P.O. = No pay) **Update 07/11/17: RESOLVED**
10. Institute a chain of command and make every employee aware of it. **Update 07/11/17: RESOLVED**
11. Consider changing out the meters that have 1.0 million gallons usage. **Update 12/08/15:** Two or three of these meters will be pulled for testing. One of the 55 meters with over 1.5 million gallons has been replaced. This testing will determine whether these meters need to be changed out at this time. **Update 02/09/16:** Since the meter change out to automated meters is so close, I would recommend that the meters with 1.0 million gallons usage on them not be changed out at this time. **Update 05/10/16:** State Revolving Fund Loan has been approved. Mayor Crocker has more information. **Update 06/14/16:** The grant amount has increased by 80%. The payback amount is approximately \$80,000.00. KEC is revising the Cost Estimate. 5 year to 20 year payback. **Update 08/09/16:** The State Revolving Fund Loan is requesting the Adopted Ordinance authorizing the increase in rates so that they can proceed. The Ordinance is being voted on tonight. **Update 10/11/16:** Tammy has sent the Ordinance to the State Revolving Fund Loan. We are awaiting further instructions from SRFL in order to proceed. **Update 12/13/16:** SRFL is requesting two resolutions be adopted tonight in order to move this project forward. One resolution to authorize KEC to proceed with plans and specifications for the project and the other resolution authorizing the execution of applications and agreements. **Update 01/10/17:** SRFL is now reviewing the Plans and Specifications. **Update 02/14/17:** The SRFL's committee will be meeting in early March to approve and sign grant agreements. The Town should receive the signed contract and authorization to proceed shortly after that, hopefully by the second week in March. **Update 04/11/17:** Contracts are signed and projects are out for bid. **Update 05/09/17:** The SRFL did not like the wording in the Advertisement for Bids although they had preapproved it. Because of that, the bids must be rejected and the project rebid. Rebid date May 26, 2017. **Update 06/13/17:** New bids were received on May 26<sup>th</sup> with National Waterworks (Badger Meter) being the low bidder at \$282,216.30 which is slightly under budget. You will be voting tonight on a resolution authorizing the Mayor to sign a contract with the low bidder. That contract will then go to the SRFL in Nashville for their approval. We can expect an approval letter from the SRFL by the end of the month. The telemetry portion of this project was bid on June 9<sup>th</sup> with only one bidder, KEC, knowing that this would be unacceptable to the SRFL and the Town's Board, has set a new bid date of June 30<sup>th</sup>. Two additional contractors have obligated themselves to bid this project bringing the total number of bidders up to three which should be acceptable to everyone. **Update 07/11/17:** The Town is awaiting the approval of the SRFL for the AMR bid package. The resolution for the awarding of the telemetry contract will be presented tonight for the Board's consideration. **Update 08/08/17:** SRFL approval has been granted, supply

contract has been signed with Badger Meter and meters will be delivered within 60 days. The telemetry contract is scheduled to be signed with Industrial Controls and Electrical on August 15<sup>th</sup>.

**Update 09/12/17:** Industrial Controls and Electrical has begun the telemetry installation at the tank site. They anticipate completion by mid-October. **Update 10/10/17:** One half of the meters have been delivered. The meter installation process should begin by November 1<sup>st</sup>. Industrial Controls and Electricals' installation of the telemetry stands at 75% complete. **Update 11/14/17:** SRFL personnel will be conducting an inspection on Thursday the 16<sup>th</sup>. **Update 12/12/17:** The meter change out process has begun with approximately 100 meters changed out to date. At this pace, the process should be completed in 12-14 months as originally planned. **Update 01/09/18:** 204 meters have been changed out, keeping us on track to meet the deadline. **Update 02/13/18:** 426 meters have been changed out. We're still on track to complete on time. **Update 03/13/18:** 456 meters have been changed out. Still on track to complete on time. **Update 04/10/18:** 627 meters have been changed out. We are still on track to complete on time. **Update 05/08/18:** 695 meters have been changed out. We are still on track to complete on time. **Update 06/12/18:** As of June 7<sup>th</sup>, 831 meters have been changed out. We are still on track to complete on time. **Update 07/09/18:** 870 meters have been changed out. We are still on track to complete on time. **Update 08/14/18:** As of August 13<sup>th</sup>, 950 meters have been changed out, keeping us on track to complete on time. For the first time, the Town was able to read some meters using the automated, drive by system in July 2018. This reading was very successful. **Update 09/11/18:** As of September 10<sup>th</sup>, 951 meters have been changed out. **Update 10/09/18:** As of October 5<sup>th</sup>, 1034 meters have been changed out putting us at approximately 80% complete. At this pace, the project should be completed sometime in January which is ahead of schedule. **Update 11/13/18:** As of 11/08/18, 1066 meters have been changed out keeping us on track to complete on time. **Update 12/11/18:** 1,135 meters have been changed out, leaving 83 to be changed. On track to complete on time. **Update 01/08/19:** As of 01/07/19, 1,178 meters have been changed out, leaving 83 to be changed. On track to complete on time. **Update 02/12/19:** As of 02/11/2019, 1,209 meters have been changed out, leaving 287 to change. Johnathon and I have spoken about the importance of completing the change out asap. **Update 03/12/19:** As of 03/08/2019, 1231 meters have been changed out, leaving 265 to change. **Update 04/09/19:** As of 04/08/2019, 1295 meters have been changed out, leaving 201 to change. **Update 05/14/19 –** As of 05/10/2019, 1348 meters have been changed out leaving 148 to be changed. **Update 06/11/19 –** As of 06/11/2019, 1375 meters have been changed out leaving 121 to be changed. **Update 07/09/19 –** As of 07/05/2019, 1405 meters have been changed out leaving 91 to be changed. **Update 08/13/19 –** As of 08/12/19, 1461 meters have been changed out leaving 35 to be changed.

12. Johnny is preparing a list of potential sewer system infiltration sites. This list will be prioritized according to the volume of infiltration and the repairs will be made accordingly. **Update 02/09/16:** Johnny is in the process of identifying potential infiltration sites and locating manholes. **Update 07/12/16:** Infiltration sites have been identified. With the low rainfall amounts during the summer, this is a relatively low priority at this time. Johnny is prepared to address these sites before September 15<sup>th</sup>.
13. The Town has at least one company that has been given permission in the past to use the Town's hydrants to fill tanks. **Update 07/11/17: RESOLVED**
14. Johnny has started organizing all water and sewer records in an orderly fashion. **07/11/17: RESOLVED**
15. All deficiencies noted in the last Water System Sanitary Survey have been addressed and corrected. **Update 07/11/17:** TDEC conducted a Sanitary Survey on May 19<sup>th</sup>, 2017 with the Town receiving a score of 97%. **Update 03/12/19:** TDEC conducted a Sanitary Survey on February 21, 2019 with the Town receiving a score of 96%. Johnathon and I have discussed the issues that need to be resolved and Johnathon is putting together a plan to resolve them. **Update 04/09/19:** Johnathon has either

resolved or put together a plan to resolve all issues noted in the Sanitary Survey. Mr. Hoffman at TDEC has received this plan by email and is satisfied with it.

16. Johnny and I have started working on updating the Sampling Plan to bring it into compliance with EPA's new Coliform Monitoring Rule. **Update 07/11/17: RESOLVED**
17. The town has to have a Drought Management Plan approved and submitted to TDEC by June 30<sup>th</sup> 2017. David Braden was verbally given approval to begin this plan. **Update 08/08/17: RESOLVED**
18. Apparently both pressure reducing valves at the master meter are not operating properly from time to time. **Update 07/17/17: RESOLVED**
19. The State Revolving Fund Loan has approved the Town for funding to replace the old asbestos cement pipe. This loan will be for \$698,400.00, paid back over 20 years at an interest rate of 0.19%. They are requesting a resolution from the Town to authorize them to undertake the rate study. The Resolution is being voted on tonight. **Update 10/11/16:** The SRFL has changed its financing deal with the Town by offering 20% grant and 80% financed at 0.26% for 20 years. This equates to approximately \$140,000.00 in grant. King Engineering, Johnny and I have reviewed the originally proposed route for the new water mains and determined that these routes are impractical because of their utilities in the area. New routes have been determined and seem feasible according to the area evaluation however, the final field work required during the design process may require acquisition of private easements because AT&T did not locate their cables as requested. We do believe that most if not all of their cables are aerial and therefore, will not present a problem. **Update 11/08/16:** King Engineering has begun the field work for the preparations of the Plans and Specification. A resolution to hire KEC for this project is to be considered at tonight's meeting. **Update 01/10/17:** King Engineering has completed the field work. The Plans and Specifications are being developed now which has led to some questions. King Engineering will be soon presenting these questions to the Town. **Update 05/09/17:** Plans and Specifications have been sent to TDEC for their approval. Easement acquisition is underway with 8 of the 14 easements signed, 5 awaiting signatures and 1 may be unnecessary. **Update 06/13/17:** 10 of the 13 easements are secured. Attempts are still being made to secure the 3 remaining easements. **Update 02/13/18:** We were able to eliminate the need for 2 of the 3 remaining easements. The 3<sup>rd</sup> easement is still required and has been secured. We are attempting to have the project out for bid no later than mid-March. **Update 03/13/18:** We are still waiting for TDEC approval of Plans & Specifications. **Update 04/10/18:** At tonight's meeting, Mr. Braden had a copy of the letter from TDEC approving the Plans & Specifications. The ad advertising for bids will be in this Thursday's paper. **Update 05/08/18:** Bids for the project were received on April 27<sup>th</sup> with DozerTrax USA being the low bidder at \$456,964.90 which is \$99,845.10 below budget (including contingency). I've spoken with Johnny about identifying additional areas where AC pipe replacement is necessary if indeed funds are remaining at the end of the project. **Update 06/12/18:** The contract will be awarded to Dozertrax on Thursday, June 14<sup>th</sup>, at 2:00pm. At Town Hall. The Notice to Proceed will be issued at that time. **Update 07/09/18:** The contractor has installed approximately 2,200' of 8" main and 2 fire hydrants. According to KEC, the project is on schedule to complete on time. **Update 08/14/18:** As of August 13<sup>th</sup>, the contractor has installed approximately 3,900 of 8" water main, 4 fire hydrants and 3 live tap connections. According to KEC, the contractor is on schedule. There is approximately \$100,000.00 remaining in project funds which will allow for up to 900' of additional A/C pipe replacement. It appears that the best, additional places for pipe replacement are E. Woodlawn to Main Street and E. Kenwood, almost to the R.R. tracks. **Update 09/11/18:** As of September 10<sup>th</sup>, the pressure testing of the 3,900' of main installed revealed several fitting leaks that are currently being repaired (tightened more). It appears that these repairs will be made and the pressure testing completed this week. Once the pressure testing is complete, the contractor will begin installing the customer services on this new main. Also, the additional 900' of pipe change order will require several easements along Woodlawn and Kenwood. KEC is currently preparing these easements. I anticipate that we will be contacting the property

owners next week. **Update 10/09/18:** The 6 easements have been presented to the 5 property owners with positive feedback from each property owner. Four owners have agreed to grant the Town the easements and one owner is still considering. I am to follow up with her later this week. **Update 11/13/18:** Of the 6 easements needed for the change order, 4 have been signed and I anticipate the other 2 being granted soon. Approximately, 700 feet of 8" water main and 1 fire hydrant has been installed on Woodlawn Avenue. **Update 12/11/18:** 5 of the 6 easements have been acquired. The Bailey easement is the only one outstanding however, since it is the most eastwardly easement on Kenwood, it is not actually required for the change order to be completed. As of 12/10/2018, we are awaiting word from CDP on how to proceed in the change order process. The initial contract is about 61% complete according to KEC. The contractor is currently connecting the new services along Old Hwy 51 and killing the old services. Once this is completed, the contractor will kill the old main along Old Hwy 51. **Update 01/08/19:** Currently the project stands at 70.15% complete according to King Engineering Consulting. The contractor is working on East Woodlawn preparing for the interconnect so that the pressure testing, connecting the new services and killing the old services can be done. Concerning Change Order #1, TDEC approved plans have been received, the change order has been signed by the contractor and Davina with CDP is working on the budget revision. **Update 02/12/19:** Currently, the project stands at 76% complete. The contractor has been conducting the pressure test on East Woodlawn. Five services on Old 51 still need to be removed from the old water main and connected to the new along with the water main that feeds Gladman. Major progress has been hampered by the rainy weather conditions. **Update 03/12/19:** Currently the project stands at 81% complete. The contractor has connected all services to the new water main on Woodlawn from the old water plant to Old 51. The only remaining connections on Old 51 are the main at Gladman and the service at Uncle Sam's. The rainy weather continues to hinder progress. **Update 04/09/19:** Currently the project stands at 77% complete overall. (The original contract before Change Order #1, stands at 83% complete.) An underground storage tank containing what is thought to be kerosene was hit in front of the Police Department. An environmental specialist (Mr. Dave Schmidt) has been to the site. Mr. Schmidt has been in contact with Ken King and Mr. Eckel to develop a plan to contain the tank and contents. The weather has improved somewhat but still continues to be a hindrance to progress. **Update 05/14/19** – As of 04/30/2019, the project stands at 82.2% complete overall. (The original contract before Change Order #1 stands at 88.1% complete). We are still waiting on word concerning the fuel tank in front of the PD. All new services have been installed and it appears that the main on Gladman has been located so that interconnect can be completed. The killing of old mains, removing of old fire hydrants, dressing up and asphaltting should begin soon. **Update 06/11/19:** As of 06/07/2019, the project stands at 88% complete overall. (The original contract before Change Order #1 stands at 91% complete.) The Town is still waiting on word from TDEC concerning the underground storage tank in front of the Police Department. Several unknown interconnects (S. Poplar & Woodlawn in 2 places) have been discovered that require the Town's personnel to excavate and determine where these interconnects are so that they can be moved over to the newly installed mains. This work will take place starting this week. **Update 07/09/19** – As of 07/08/19, not much has changed since last month's update with the exception of some dress up work has been done and concrete pads have been poured around some of the valves. **Update 08/13/19:** As of 08/10/19, nothing has changed since last month's update. We are still waiting on the State to tell us what to do on the fuel tank in front of the Police Department. Soil samples have been collected near the tank. Once these samples are tested, we'll know what the State will require. If there is no soil contamination, the project can resume as normal. However if the soil is contaminated, that soil will have to be removed and replaced with clean soil before the project may resume.

20. The Town's Water Supply Contract with Poplar Grove Utility District will expire in October 2017.

**Update 07/11/17: RESOLVED**

21. The Town is required by TDEC regulation to have its elevated water tanks inspected every 5 years by a qualified person. **Update 07/11/17: RESOLVED**
22. The Town's Water & Sewer System is under an order from the State's Water and Wastewater Financing Board to improve its financial standing. **Update 10/10/17: RESOLVED**
23. The Tipton County School System has requested to connect to the Town's sewer system. In order to do this, some improvements to the Town's existing sewer system are required. **Update 10/10/17: RESOLVED**
24. The Town has recently experienced problems with the High School and Dale Smith Pump Stations. We believe that most of the problems are related to the lack of maintenance of the high school's and middle school's septic tanks. KEC and I have prepared a finding report and a suggested preventative maintenance program for the school's septic tanks and all pump stations. I recommend that the Mayor and the Board adopt this plan. **RESOLVED**
25. Mr. Chlarson has evaluated the drainage problems in Town and is compiling a list. Mr. Ronnie Neill is prepared to assist the Town in the creation of a Storm Water Utility to fund the needed repairs. **Update 02/13/18:** Mr. Chlarson has advised me that he is developing a cost estimate to repair the drainage problems and that this cost estimate should be available to the Town within the next 30-45 days. **Update 03/13/18:** Mr. Chlarson's report and cost estimate has been delivered to the Town. This report only includes the drainage structures that are failing. The Town should seriously consider replacing all the CMP in the areas where the failures are currently occurring. Also, I'm not sure whether Mr. Neill has given the Town a proposal for the Storm Water Ordinance. **Update 04/10/18:** Bids for the CCTV part of the project will be received at 2:00pm on Friday April 13<sup>th</sup>. Currently there are seven contractors that have picked up plans and specifications. **Update 05/08/18:** Bids were received on April 13<sup>th</sup> for the CCTV part of the project with Mid South Septic being the low bidder at a Base Bid of \$21,752.00. Their bid for the Additive Alternate is \$43,789.50 in case additional scoping is required at McLister and Carrington. **Update 06/12/18:** Some scoping of the drainage systems has occurred, but no reports have been delivered to the Town or KEC. KEC has requested these reports on two different occasions. McLister and Carrington appear to have catch basin problems with the drain pipes being sound. Woodlawn appears to have terrible pipe failures. **Update 07/09/18:** No reports from Mid-South have been delivered to the Town or KEC and no payment has been made to Mid-South. **Update 08/14/18:** No reports have been received from Mid-South, nor has any payment been made to them. Mr. Ault has assured KEC that they have acquired a new camera and will be back on the job soon. **Update 09/11/18:** The reports and videos have been received from Mid-South. KEC has done some spot, site visits to also determine the degree of rust deterioration of the pipes. These spot checks coupled with the video indicate that rather than pipe replacement, Cured-in-Place Pipe coating procedure should be seriously considered by the Board. KEC also believes that the inlet structures can be repaired using an injection process called Polyurethane Pour-in-Place system. Both of these processes are proven methods that require much less disruption to yards and streets. Also at this point, it is my opinion that the Town should start looking at financing options since any grant funding appears unavailable. **Update 04/09/19:** As everyone is aware, Ms. Mattie Cushman has secured an Imminent Threat Grant for Marshall Road and other severe drainage problems in hopes of following up with a similar grant through normal channels in order to repair all Town drainage problems. This IT grant consist of \$315,000.00 in grant and a matching local funding of \$35,041.00. This is obviously excellent news for the Town. **Update 05/14/2019** – Johnathon has secured the easements for the Marshall Road portion of the project. Securing the one for Wylie Drive has encountered a snag with the property owner requesting \$1,800 for this easement. Mr. Eckel is researching to see if the acquisition of this easement is actually necessary. **Update 08/13/19:** The bid date for the Imminent Threat portion of the project is scheduled for Thursday, August 15<sup>th</sup>.
26. I think that the Town desires to resolve the issue of the old car tires on the Fosters' property. In an attempt to help resolve this matter, I have received information from Mr. Leland Harris at TDEC that



the State may have some grant money for such cleanup project. I am currently making contact with TDEC's Nashville office to learn more about this program. **Update 07/09/18:** Mr. Bob Fletcher with TDEC has contacted me, requesting location information for the Foster property which I have provided. I expect that a site visit will be made by TDEC within the next 30-45 days. **Update 08/14/18:** On Monday, July 30<sup>th</sup>, TDEC conducted an on-site inspection of the Foster property after a meeting chaired by County Executive Jeff Huffman. The findings of that meeting and site visit are in TDEC's MEMO dated August 2<sup>nd</sup>, 2018.

27. The Town's Water System does not have an up to date Emergency Operation Plan as required by TDEC (the health department). The proposed plan that you have before you tonight has been developed using TAUD's template. I would ask that you consider the adopting of it at this time. **RESOLVED**

David Braden mentioned the Ronnie Oliver Development on John Hill Road. He is speaking as a representative for Poplar Grove Utility District at this time. He would like to know if the Town will approve Poplar Grove Utility District accommodating this development with water service. Alderman Hall added that the plan will be if the Town decides to take it over they will have that option. Mr. Braden agreed and it will be at no charge. Poplar Grove's Board would like an unanimous approval from the Town before proceeding. There will be a contract provided between the Town of Brighton and Poplar Grove Utility. The Board of Mayor and Aldermen present all verbally approved for Poplar Grove to service this development at this time.

#### **PARKS AND RECREATION REPORT**

None

#### **PLANNING COMMISSION REPORT**

There was a Special Called Meeting to appoint 2 new members of the Planning Commission. They were Sarita Alston and Aubrey Foreman.

#### **MAYOR AND ALDERMEN REPORTS**

None

#### **OLD BUSINESS**

##### **BMS School Zone**

Vice Mayor Chapman-Washam revisited the discussion of school zone signs needed on Kenwood (BMS). In a previous meeting, Mayor Crocker had stated the flashing signs would cost between \$5,000.00 to \$8,000.00. Vice Mayor Chapman-Washam spoke to Superintendent Combs about splitting the cost. Mr. Barnett Hall, from TCBOE, called Mayor Crocker and said they would NOT be splitting the cost of the signs. There was discussion about possibly getting a nonflashing sign to cut down on costs. Mr. Armstrong, Eckel and Associates, will review regulations on school zone signs.

##### **Weekly Updates**

Alderman Greer mentioned the "weekly updates" that he requested from the Mayor and Public Works Department haven't been emailed. He would like those to restart. He thinks those updates keep them on track with information, deadlines, etc.

**Old Brighton High Gym**

The door has been repaired. It now has its own meter for electricity. There was some discussion about it being closed indefinitely per a previous Board Meeting. However, it was also mentioned that it was to be closed for 30 days until repairs were made.

**NEW BUSINESS**

The Community Meeting was moved to Tuesday, August 20<sup>th</sup>. The new Brighton High School principal, Brian Norton, will be the guest speaker.

**ADJOURNMENT**

Alderman Hall made a motion to adjourn the meeting. The motion was seconded by Alderman Greer. All approved. Motion carried. The meeting adjourned at 8:22pm.

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**Stephanie Chapman-Washam, Vice Mayor**

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**Tammy McKinney, Town Recorder**