



# TOWN OF BRIGHTON

139 NORTH MAIN \* POST OFFICE BOX 277 \* BRIGHTON, TENNESSEE 38011

## BOARD OF MAYOR AND ALDERMEN MEETING

April 13, 2021

7:00 PM

### CALL TO ORDER

The meeting was called to order by Mayor Chapman-Washam at 7:06p.m.

### ROLL CALL

#### Present

Stephanie Chapman-Washam, Mayor  
Melissa Sartain, Vice-Mayor  
David Boone, Alderman  
Eunice Foster, Alderman  
Shane Greer, Alderman

#### Absent

#### **Others Attending:**

Tammy McKinney, Town Recorder  
Johnathon Briles, Public Works Director  
Aubrey Foreman, Brighton Public Works  
David Braden, Poplar Grove Utility  
Blaine Max, Brighton Police Lieutenant  
Mike Durham, Brighton Police Chief  
Jeremy Armstrong, Eckel & Associates  
Daniel Moore, Brighton Fire Department

**Guests:** Ann Blackmon, 164 Shady Lane, Brighton, TN; Jeremy Edwards, 1678 Liberty Church Road, Brighton, TN; David Copeland, 4110 Brighton Clopton, Brighton, TN; Lauren Raynor, Town of Brighton Judge; Kristin Gardner, 347 Miss Helen Circle, Brighton, TN

## **APPROVAL OF MINUTES**

### **Minutes Approval: Regular Board of Mayor and Aldermen Meeting, March 9, 2021**

Vice Mayor Sartain made a motion to approve the minutes as written. The motion was seconded by Alderman Boone. All approved. Motion carried.

## **FINANCIAL REPORT/PAYMENT OF BILLS**

The financial report was presented. Vice Mayor Sartain made a motion to approve the Town's bills as presented. The motion was seconded by Alderman Foster. All approved. Motion carried.

## **CITIZEN CONCERNS**

### **David Copeland, Tipton County Commissioner**

Mr. Copeland will like to request the Brighton Community Center for their Community Awareness Meetings beginning May 13, 2021 at 7:00pm. The speaker will be from the West Tennessee Alzheimer's Association. Mayor Chapman-Washam stated that May 13 is one of the dates she had potentially scheduled for her 51 Corridor Meeting. She would like to tie that meeting in with his. TDOT requested to meet between 5:30pm-6:30pm. The Mayor and Mr. Copeland will be in contact with one another.

### **Jeremy Edwards, Budget Drain Masters**

Mr. Edwards expressed concerns about renewing his current permit. He's a local Septic Company that owns a site at BCI Cove in Brighton. The Town's Engineer, King Engineering, has revised the permit with the correct dates, etc. **Vice Mayor Sartain made a motion to accept the renewal for Budget Drain Master, LLC. Alderman Greer seconded the motion. All approved. Motion carried.**

## **DEPARTMENTAL REPORTS**

**Fire Department:** Mr. Daniel Moore, Brighton Fire Department Lieutenant, presented the monthly status report (see attached report).

There was a brief discussion about the Fire Department moving five volunteer firemen to part-time status.

**Police Department:** Mr. Mike Durham, Brighton Police Chief, presented the monthly status report (see attached report).

Alderman Foster asked how Officer Bryant was doing at the Police Academy. Lieutenant Max replied that he is doing very well.

**Public Works:** Mr. Briles, Brighton Public Works Director, presented the monthly status report (see attached report).

Mr. Briles expressed concerns about the pumps at the Donald Jackett location. They both need to be replaced. One of the pumps is currently not working and the other pump is in jeopardy. He has a quote from Xylem Dewatering Solutions, Inc. for \$18,400.00 plus installation. This pump effects Old Hwy 51 including Brighton Elementary School, Fastimes and Dollar General, etc. After much discussion, the Board of Mayor and Alderman decided to make an emergency purchase. **Vice Mayor Sartain would like to make a motion to declare an Emergency Purchase for the \$18,400.00 plus installation to replace the pumps at the Donald Jackett location. The motion was seconded by the Alderman Boone. All approved. Motion carried.**

Mr. Braden was given the floor.

Updates were addressed for the list of suggestions below:

1. Stop purchasing 5/8" x 3/4" water meters for about \$77.00/each and get quotes from different suppliers. (Also applies to all materials purchased.)  
**RESOLVED**
2. Have all large water meters tested, calibrated, repaired, changed out, etc. Update: Purchase order has been issued for the 14 large meters.  
**RESOLVED**
3. Set up a methodical water meter change out program instead of changing out all small water meters.  
**RESOLVED**
4. Stop using private lab for quarterly wastewater sample and use Munford's lab.  
**RESOLVED**
5. Get Johnny Payne certified in Distribution, Collection and Backflow Prevention  
**RESOLVED**
6. Evaluate the number of employees needed in the field.  
**RESOLVED**
7. Direct employees to stock the shelves with materials needed for day to day operations and for repair purposes.  
**RESOLVED**
8. Adopt SOP's and Ordinances as soon as possible so that employees know how to operate the Town's facilities and also know what you expect of them.  
**RESOLVED**
9. All delivery tickets and purchase orders for materials and services must be signed off on by receiving employee and delivered to Town Hall before invoices are paid. (No ticket, no P.O. = No pay) **RESOLVED**
10. Institute a chain of command and make every employee aware of it.  
**RESOLVED**
11. Consider changing out the meters that have 1.0 million gallons usage.  
**RESOLVED**
12. Johnny is preparing a list of potential sewer system infiltration sites. This list will be prioritized according to the volume of infiltration and the repairs will be made accordingly.  
**RESOLVED**
13. The Town has at least one company that has been given permission in the past to use the Town's hydrants to fill tanks.  
**RESOLVED**

14. Johnny has started organizing all water and sewer records in an orderly fashion.  
**RESOLVED**
15. All deficiencies noted in the last Water System Sanitary Survey have been addressed and corrected.  
**RESOLVED**
16. Johnny and I have started working on updating the Sampling Plan to bring it into compliance with EPA's new Coliform Monitoring Rule.  
**RESOLVED**
17. The town has to have a Drought Management Plan approved and submitted to TDEC by June 30<sup>th</sup> 2017. David Braden was verbally given approval to begin this plan.  
**RESOLVED**
18. Apparently both pressure reducing valves at the master meter are not operating properly from time to time.  
**RESOLVED**
19. The State Revolving Fund Loan has approved the Town for funding to replace the old asbestos cement pipe. This loan will be for \$698,400.00, paid back over 20 years at an interest rate of 0.19%. They are requesting a resolution from the Town to authorize them to undertake the rate study.  
**RESOLVED**
20. The Town's Water Supply Contract with Poplar Grove Utility District will expire in October 2017.  
**RESOLVED**
21. The Town is required by TDEC regulation to have its elevated water tanks inspected every 5 years by a qualified person.  
**RESOLVED**
22. The Town's Water & Sewer System is under an order from the State's Water and Wastewater Financing Board to improve its financial standing.  
**RESOLVED**
23. The Tipton County School System has requested to connect to the Town's sewer system. In order to do this, some improvements to the Town's existing sewer system are required.  
**RESOLVED**
24. The Town has recently experienced problems with the High School and Dale Smith Pump Stations. We believe that most of the problems are related to the lack of maintenance of the high school's and middle school's septic tanks. KEC and I have prepared a finding report and a suggested preventative maintenance program for the school's septic tanks and all pump stations. I recommend that the Mayor and the Board adopt this plan. **Update 12/10/19:** Upon recommendation of KEC, Public Works has begun having the schools' septic tanks and the three main pump stations (Southwest, High School and Dale Smith) cleaned semi-annually. At this time, this program appears to be working by controlling the volume of wet wipes. Mr. Briles, Mr. Foreman and I will continue to monitor this program and make regular reports back to the Mayor and Board. **Update 01/14/2020:** Approximately one week after the new pump was installed at the Dale Smith Pump Station, Public Works employees noticed that the intake screen was beginning to be clogged with wet wipes. The pump was immediately shut down and the intake screen was cleaned by Mid-South Septic. Because of this problem, Public Works entire staff, Ken King, Alex Somboona and I met at the station on Wednesday, January 8<sup>th</sup> to evaluate the problem and discuss solutions. After input from everyone, it was determined that the best resolution is a 5,000 gallon septic tank that all wastewater flows into before it goes to the Dale Smith Wetwell where the pumps are located. To test the effectiveness of this potential solution, it was determined that by installing an elevated outlet pipe with a screen on it in the existing manhole just prior to the Wetwell could indicate whether this would work or not. Public Works is currently waiting on quotes for the installation of this pipe. KEC has prepared a report which you have before you tonight. **Update 02/11/2020:** The elevated pipe was installed in the manhole and is highly effective in keeping solids from entering the Dale Smith Wetwell. It has been determined that 2-2,000 gallon

septic tanks placed in series will be the most effective, permanent solution to contain the solids. KEC is drafting plans for the septic tanks and is in communication with TDOT concerning the placement of these tanks. **Update 03/10/2020:** Events over the past month have indicated that the installation of the septic tanks ahead of the Dale Smith Pump Station Wetwell are most definitely needed. Several options are being explored as to the best placement of these tanks. **Update 06/09/2020:** Bids have been taken for the installation of septic tanks. The low bidder is W & T Contracting Corp. Public Works is requesting that the Board approve these bids and award the contract tonight. We are anticipating that the easement from Mr. David Scott will be secured very soon, allowing the project to go forward. **Update 07/14/2020:** W & T Contracting Corp. has agreed to keep their bid good until July 31st in anticipation of the secured easement from Mr. Scott. Mr. Scott wants his attorney to consult with Mr. Eckel before Mr. Scott signs the easement. **Update 08/11/2020:** Mr. Scott's requested changes to the easement have been made and the revised easement has been submitted to Mr. Scott and the Town's attorney. W & T Contracting has agreed to extend their bid until August 15<sup>th</sup>. **Update 09/08/2020:** The easement from Mr. Scott has been secured. W & T has submitted the shop drawing for the project and KEC has approved them. The contracts have been executed by W & T and are on the way to Town Hall via UPS. When they are fully executed, W & T will be given a Notice to Proceed by KEC. **Update 04/13/2021:** All work in this phase has been completed.

25. Mr. Chlarson has evaluated the drainage problems in Town and is compiling a list. Mr. Ronnie Neill is prepared to assist the Town in the creation of a Storm Water Utility to fund the needed repairs. **Update 02/13/18:** Mr. Chlarson has advised me that he is developing a cost estimate to repair the drainage problems and that this cost estimate should be available to the Town within the next 30-45 days. **Update 03/13/18:** Mr. Chlarson's report and cost estimate has been delivered to the Town. This report only includes the drainage structures that are failing. The Town should seriously consider replacing all the CMP in the areas where the failures are currently occurring. Also, I'm not sure whether Mr. Neill has given the Town a proposal for the Storm Water Ordinance. **Update 04/10/18:** Bids for the CCTV part of the project will be received at 2:00pm on Friday April 13<sup>th</sup>. Currently there are seven contractors that have picked up plans and specifications. **Update 05/08/18:** Bids were received on April 13<sup>th</sup> for the CCTV part of the project with Mid South Septic being the low bidder at a Base Bid of \$21,752.00. Their bid for the Additive Alternate is \$43,789.50 in case additional scoping is required at McLister and Carrington. **Update 06/12/18:** Some scoping of the drainage systems has occurred, but no reports have been delivered to the Town or KEC. KEC has requested these reports on two different occasions. McLister and Carrington appear to have catch basin problems with the drain pipes being sound. Woodlawn appears to have terrible pipe failures. **Update 07/09/18:** No reports from Mid-South have been delivered to the Town or KEC and no payment has been made to Mid-South. **Update 08/14/18:** No reports have been received from Mid-South, nor has any payment been made to them. Mr. Ault has assured KEC that they have acquired a new camera and will be back on the job soon. **Update 09/11/18:** The reports and videos have been received from Mid-South. KEC has done some spot, site visits to also determine the degree of rust deterioration of the pipes. These spot checks coupled with the video indicate that rather than pipe replacement, Cured-in-Place Pipe coating procedure should be seriously considered by the Board. KEC also believes that the inlet structures can be repaired using an injection process called Polyurethane Pour-in-Place system. Both of these processes are proven methods that require much less disruption to yards and streets. Also at this point, it is my opinion that the Town should start looking at financing options since any grant funding appears unavailable. **Update 04/09/19:** As everyone is aware, Ms. Mattie Cushman has secured an Imminent Threat Grant for Marshall Road and other severe drainage problems in hopes of following up with a similar grant through normal channels in order to repair all Town drainage problems. This IT grant consist of \$315,000.00 in grant and a matching local funding of \$35,041.00. This is obviously excellent news for the Town. **Update 05/14/2019** – Johnathon has secured the easements for the MarsThey instead paved over the concrete hall Road portion of the project. Securing

the one for Wylie Drive has encountered a snag with the property owner requesting \$1,800 for this easement. Mr. Eckel is researching to see if the acquisition of this easement is actually necessary.

**Update 08/13/19:** The bid date for the Imminent Threat portion of the project is scheduled for Thursday, August 15<sup>th</sup>. **Update 09/10/19** – As we are all aware, the bid for the West Oaklawn culvert replacement was extremely high and TCPW has agreed to do the culvert replacement with the Town handling the paving repair and guardrail installation. Also, we are waiting on the State to allow the Town to enter into negotiations with the bidder for the remainder of the bid project to determine how many repairs can be done with the subdivision. **Update 10/08/19** – On West Oaklawn (Marshall Road), the water main has been replaced allowing TCPW the needed space to replace the culvert. Tomorrow at 2:00pm, the Town will be opening the mini rebid packet from Mr. Marbury. The Town has been awarded a second grant for the drainage repairs in the amount of \$244,000.00 with a local match of \$34,081.00. It is anticipated that most if not all the drainage repairs can be made with both grants if the bidding process is very competitive and the repairs can be done during the dry, summer months. **Update 11/2/2019** – The West Oaklawn culvert has been replaced and Public Works is maintaining the gravel until the paving can be done. The mini bid process was successful and contract documents have been sent to the contractor. With this IT Grant money as many of the inlets will be repaired as possible with the contractor being paid on a per pound basis. **Update 01/14/2020:** KEC has prepared a report that you have before you tonight. A summary of this report is that the spacing between 254 Woodshire and the next door neighbor's home is too close to allow for pipe replacement therefore, Cured In Place Pipe appears to be the only viable option for making the repair. **Update 03/10/2020:** Of the 21 inlets on the plan for repair, 15 have been repaired to date. Also after reviewing the CCTV footage, Mr. Mike Woodcock with Portland Utilities Construction Company says that the CIPP will solve the problem with the drainage pipe at 254 Woodshire Lane. Community Development Partners is preparing the easements for 254 & 230 Woodshire for the replacement of the inadequate junction manhole in their back yards. **Update 06/09/2020:** The 21 inlets shown on the plan have all been repaired. The easements at 254 & 230 Woodshire have both been secured allowing the Town to move forward with this repair. KEC has sent these plans and specs to CDP for their review before they go to E & CD (the State). Marbury Construction Company has stated that they will be at 520 Wiley Drive to make that repair in late June/early July. **Update 07/14/20:** Marbury Construction Company has begun work at 520 Wylie Drive. The street should be reopened for traffic by Friday, July 10<sup>th</sup>. We are still awaiting the approval of plans by E & CD for the work at 230 & 254 Woodshire. KEC has inquired as to the date of approval plans but has not received an answer. **Update 08/11/20:** The construction at 520 Wylie has been completed. Bids were taken on Thursday the 6<sup>th</sup> for the repairs at 230 & 254 Woodshire with the bids for Cured In Place Pipe being less expensive than digging and replacing the pipe. The resolution is on the agenda tonight. **Update 09/08/2020:** Portland Utilities Inc. has signed the contract for the CIPP at 230 & 254 Woodshire. KEC is attempting to schedule a preconstruction conference on September 16<sup>th</sup> for this project. **Update 10/13/2020:** Portland Utilities Inc. has completed the prep work (clean out) of the pipe at 230 & 254 Woodshire and materials for the repair/replacement are on order. KEC is preparing plans for the next round of grants and will need the Town's input for problem areas and priorities. **Update 11/10/2020:** At 230 & 254 Woodshire, Portland Utilities Inc.'s subcontractor will be replacing the junction box and 3 catch basins this week so that Portland can still install the CIPP. KEC needs the Town's input for the next round of grants. **Update 12/08/2020:** The junction box and 3 catch basins have been replaced and Portland Utilities, Inc. will be starting the CIPP process on Monday, December 7<sup>th</sup>. Also, I am presenting a map of pipe failure areas that need to be prioritized by the Town and returned to KEC. **Update 01/12/2021:** Portland Utilities Inc. continues to work at 230 & 254 Woodshire and are currently 65% complete. Last week, the Town held its public hearing for the next round of drainage funding. You have the application resolution before you tonight. **Update 02/09/2021:** Portland Utilities has completed the CIPP installation. The 3 inlets and 1 junction box are currently being enlarged according to the plans.

KEC has instructed the contractor to complete the project by March 10<sup>th</sup> and request that the Board authorize the Mayor to sign a change order extending the time of completion to March 10<sup>th</sup> at the latest. **Update 03/09/2021:** The 3 inlets and the junction box at Bloomington and Woodshire are completed, the dirt work is completed and all but 1 of the inlets and sod has been ordered. With the nice weather, it is anticipated that the contractor will complete this week. **Update 04/13/2021:** All work in this phase has been completed by the contractor. Community Development Partners and KEC are working to finalize the paperwork for the next round of grants. There doesn't appear to be any reason that this grant application won't be submitted on time.

26. I think that the Town desires to resolve the issue of the old car tires on the Fosters' property. In an attempt to help resolve this matter, I have received information from Mr. Leland Harris at TDEC that the State may have some grant money for such cleanup project. I am currently making contact with TDEC's Nashville office to learn more about this program. **Update 07/09/18:** Mr. Bob Fletcher with TDEC has contacted me, requesting location information for the Foster property which I have provided. I expect that a site visit will be made by TDEC within the next 30-45 days. **Update 08/14/18:** On Monday, July 30<sup>th</sup>, TDEC conducted an on-site inspection of the Foster property after a meeting chaired by County Executive Jeff Huffman. The findings of that meeting and site visit are in TDEC's MEMO dated August 2<sup>nd</sup>, 2018.
27. The Town's Water System does not have an up to date Emergency Operation Plan as required by TDEC (the health department). The proposed plan that you have before you tonight has been developed using TAUD's template. I would ask that you consider the adopting of it at this time.

**RESOLVED**

28. The Town has been directed by its insurance carrier to develop a Sewer Backup Prevention Program. I have completed the first draft and submitted it to Mr. Briles for his input and review before sending it to Town Attorney Eckel. I also have copies to distribute to the Mayor and Board tonight if anyone desires one. **Update 07/14/20** – In an email dated June 18<sup>th</sup>, Mr. Eckel states that the proposed Sewer Backup Prevention Program is in order. It appears that this program is ready to be adopted by the Board and implemented in Public Works.

**RESOLVED**

29. In our efforts to resolve #24, it has been discovered that an active, ongoing septic tank pumping program may be necessary to completely resolve the problem of solids in the Town's main pumping stations. Sometime in the near future, KEC, Mr. Briles and I will probably be making recommendations as to implementing this maintenance program. **Update 02/11/2020:** If the installation of the septic tanks before the Dale Smith Pump Station is effective, this ongoing maintenance program may need to focus more on the monitoring of the solids' level in each septic tank allowing this monitoring program to dictate when each tank should be pumped. **Update 01/12/2021:** Public Works' personnel have determined that the 2 additional septic tanks need to be installed to help prevent wet wipes and other solids from entering the Dale Smith Pump Station Wetwell. Under the contract with W & T Contracting Corp., the cost is \$38,500.00. **Update 02/09/2021:** The Town has signed and sent Change Order #1 to W & T Contracting Corp. We are expecting that W & T will have it back to KEC at any time. KEC is in the process of reviewing and approving the shop drawing. **Update 03/09/2021:** The contractor has completed the installation of the 2 additional septic tanks. Johnathon and I met with the foreman on Monday morning, and he anticipates that he will have the project completed by Wednesday.

**RESOLVED**

- **TDEC (Health Dept) recently conducted a Sanitary Survey on the Town's water system. The Town scored 98%. Points were deducted because of dead-end lines not having flush valves.**

**This had been noted in previous Sanitary Surveys and the Town has been working to remedy the issue. You have this report before you tonight.**

- **The Town's AWWA Water Audit for FY 2020 will be completed as soon as I receive the total Annual Operating Expenses for the water system from Jeff Hunter.**

Alderman Foster asked about an update on the natural gas brought up at the last meeting. Mr. Braden responded. He said if at least five people sign up for gas service through the City of Munford, then they (City of Munford) will run the gas line. He requested that the Town survey those residents to see who would potentially sign up.

Alderman Greer asked about the concrete running down the gutter on Woodshire. Mr. Foreman said they were pouring a driveway earlier today. He will go out there tomorrow to see what happened.

Alderman Foster mentioned a water leak at Mr. Jeff Scott's house. Mr. Foreman said they were aware of this service leak.

Vice Mayor Sartain received a complaint about the grass (back yard) on a Main Street property. Mr. Foreman stated he would go by and take a look at the property. He could issue a code enforcement letter if needed.

Vice Mayor Sartain received a complaint from 427 Carrington about storm drainage issues. Mr. Braden said the issue will probably need orange fencing. Mayor Sartain will give them an update based on this discussion.

Alderman Greer mentioned that his yard is washing again by the drain. They did the "bulldog method" on that drain. Alderman Greer asked if was under some type of guarantee. He noticed the issue about a month ago.

Alderman Foster expressed concerns about rewriting the personnel policy. The Mayor has been in contact with MTAS about writing new policies. She has requested ideas and/or revisions to be emailed to her so that she can let MTAS know.

### **Parks Department**

Mayor Chapman-Washam and Vice Mayor Sartain participated in the "Trashersize" event on April 3, 2021 where they picked up several bags of trash.

Keep Tipton Beautiful has a new Director, Jessica Hernandez.



The Mayor has spoken to a couple of businesses on Main Street about having a “Spring Fling”. She would like to have this event in May/June. The event would include closing Main Street for vendors to set up.

### **Planning Commission**

The Zoning Appeals Meeting Minutes from March 9, 2021 and the Planning Commission Minutes from March 22, 2021 were included.

### **Ordinance**

An ordinance was presented to amend the Brighton Municipal Code and any other ordinances amendatory thereto relative to the Brighton Planning Commission and to repeal all ordinances or parts of ordinances in conflict with this ordinance. This ordinance came from the Mayor speaking with Ronnie Neill from MTAS about our Planning Commission. The Planning Commission should abide the State of Tennessee law. **Alderman Greer made a motion to approve the ordinance for the Brighton Planning Commission. Alderman Boone seconded the motion. All approved. Motion passed for the First Reading of the Ordinance.**

### **Reappoint Board Member to Planning Commission**

Each time you have a newly elected Board, the Board of Mayor and Aldermen will need to reappoint a board member to the Planning Commission. It is currently Alderman Greer. **Vice Mayor Sartain made a motion for Alderman Greer to continue serving on the Planning Commission for another term. Alderman Foster seconded the motion. All approved. Motion passed.**

### **OLD BUSINESS**

None

### **NEW BUSINESS**

#### **Judge Position**

The Town had two applicants to apply by the deadline. A third applicant was added after she contacted the Town via Facebook Messenger and was not replied to immediately. There has been some concern shown for the third applicant not meeting the deadline. Also one of the two applicants that applied on time is not in attendance tonight, she is currently in the hospital. The Mayor is asking how the Board would like to proceed. Mrs. Raynor-McDaniel spoke on her behalf. After much discussion, the Board decided to postpone the vote until the next meeting and accept additional applicants until Friday, May 7<sup>th</sup> and also allowing Ms. Trotter time to recover. **Alderman Greer made the motion. Alderman Foster**

**seconded the motion. Vice Mayor Sartain, Alderman Foster and Alderman Greer all replied “aye”. Alderman Boone stands opposed replying “naye”. Motion passed.**

### **Town of Brighton Property**

Mr. Jimmy Vandergrift has approached Alderman Greer about purchasing the property next to Brighton Town Hall. A GIS map has been provided. It's 120ft x 30ft grassy area. A storage building will be placed in this area if purchased. Mr. Armstrong, Eckel Law Firm, asked if he would be able to erect a building on a 120ft X 30ft strip without intruding on the Town's ROW on private property. After much discussion, no motion was made to sell the property.

## **FROM THE BOARD OF MAYOR AND ALDERMEN**

### **Gladman Property**

This customer has called several times expressing concerns about flooding on her property. The Mayor and Public Works Director Briles went to look at the issue. The home sets down a hill. Director Briles pulled the map and originally her house wasn't there when they developed the subdivision. The property owner states the Town should be responsible. They agreed to have an engineer look at. The engineer wrote a letter explaining a couple of options that may help but it would only cause other issues for other property owners because you would then create a different water flow which you legally can't do. The Town is not responsible for repairing this issue. Mr. Armstrong with Eckel and Associates Law Firm requested that the Mayor send him a copy of the engineer's letter. They will also prepare a letter to be sent to the property owner.

### **Hazmat Mitigation Meeting**

The Mayor attended the Hazmat Mitigation Meeting. She learned that the minimal cost for tornado sirens is \$75,000.00. They will require an annual upkeep for a minimum of \$8,500.00 per year. There are some grants that the Town could apply for to purchase tornado sirens. For the time being, there is a free app called CodeRed that anyone can sign up for.

## **ADJOURNMENT**

Vice Mayor Sartain made a motion to adjourn the meeting. The motion was seconded by Alderman Foster. All approved. Motion carried. The meeting adjourned at 9:16pm.

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**Stephanie Chapman-Washam, Mayor**

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**Tammy McKinney, CMFO**