

Board of Mayor and Aldermen
Meeting Agenda
Tuesday, April 12, 2022 7:00p.m.

Invocation & Pledge of Allegiance

- I. **Call to Order & Roll Call**
- II. **Public Hearing**
 - a. Second Reading of the Brighton Municipal Zoning Ordinance
- III. **Approval of Minutes**
 - a. Rescheduled Board Meeting – March 14, 2022
- IV. **Financial Report/Payment of Bills**
 - a. Financial Report
 - b. Invoice Report
- V. **Citizen Concerns**
- VI. **Departmental Reports**
 - a. Fire Department
 - b. Police Department
 - c. Public Works Department
 - ii. Updated Suggestion List
 - d. Code Enforcement/Building Inspection
 - e. Parks Department
 - f. Planning Commission
- VII. **Old Business**
- VIII. **New Business**
 - a. 2021/2022 Budget Amendment #3
- IX. **Miscellaneous Items from the Board of Mayor and Aldermen**
 - a. Town Hall Overtime Report
- X. **Adjourn**



TOWN OF BRIGHTON

139 NORTH MAIN * POST OFFICE BOX 277 * BRIGHTON, TENNESSEE 38011

BOARD OF MAYOR AND ALDERMEN MEETING

March 14, 2022

7:00 PM

CALL TO ORDER

The meeting was called to order by Mayor Chapman Washam at 7:03p.m.

ROLL CALL

Present

Stephanie Chapman-Washam, Mayor
Melissa Sartain, Vice Mayor
Eunice Foster, Alderman
Shane Greer, Alderman

Absent

David Boone, Alderman

Others Attending:

Leah Hayse, Senior Town clerk
Johnathon Briles, Public Works Director
Mike Durham, Brighton Police Chief
Corey Gatlin, Brighton Code Enforcer
Tammy French, Town Clerk
Brad Fowler, Brighton Fire Department
Scott Dodge, Brighton Police Captain
Kristin Stang, Brighton Fire Department
Chase Gibson, Brighton Fire Department
David Braden, Poplar Grove Utility District
Mr. MO Eckel, Town Attorney

Guests: Ann Blackmon, 164 Shady Lane, Brighton, TN; Kristin Gardner, 347 Miss Helen Circle, Brighton, TN; Garrett Hazlerig

APPROVAL OF MINUTES

Minutes Approval: Rescheduled Board Meeting February 22, 2022

Vice Mayor Sartain made a motion to approve the minutes. Alderman Foster seconded the motion. All approved. Motion carried.

FINANCIAL REPORTS/PAYMENT OF BILLS

Vice Mayor Sartain made a motion to approve the bills as presented. Alderman Foster seconded the motion. All approved. Motion carried.

CITIZEN CONCERNS

Kristin Gardner, 347 Miss Helen Circle

Mrs. Gardner is asking about the property on Kenwood across from Brighton Middle School. She has noticed some movement on the property. Mayor Chapman-Washam replied that no one has come before the Brighton Planning Commission lately concerning the property. The Mayor requested that she attend the next Planning Commission Meeting.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT: Mr. Brad Fowler, Brighton Fire Department, presented the monthly status report (see attached report). Alderman Greer mentioned that the totals under the MVC Calls didn't add up. Mr. Fowler agreed it should say 7.

Software

Their current Firehouse Software will be expiring July 1st. The company is dissolving. Mr. Fowler has been looking at other options. ESO is one commonly used by surrounding municipalities. Their quotes are attached. The lowest quote being \$6318.00 (one-time payment) in order to do the day to day operations. The contract must be signed before they even start building the software. It will take 90 – 100 days to build the software and train them. Alderman Greer asked what would this new software do? Mr. Fowler replied it will allow us to do all of our Fireman EMS reports, scheduling, maintenance, equipment inventory, investigations and GPS on all our vehicles. Vice Mayor Sartain asked if we were required to have software. Mr. Fowler said the State requires it. Reporting should be completed and turn in to the state monthly. This would be how they (the State) keeps track of the fire department. The Mayor suggested using the Local Government Recovery & Rebuilding Direct Grant. **After a lengthy discussion, Vice Mayor Sartain made a motion to go ahead with the purchase the ESO quote for \$6318.00. The Town is accepting the lowest bid presented in front of us and it will be current come July. Alderman Foster seconded the motion. All approved. Motion carried.**

Fire Chief Posting

The Board of Mayor and Aldermen discussed when they wanted to run the ad for the vacant Fire Chief position.

POLICE DEPARTMENT: Mr. Mike Durham, Brighton Police Chief, presented the monthly status report (see attached report).

Police Academy

Officer Huggins graduates the Police Academy on April 1st,

Lieutenant Blaine Max

Lieutenant Max is currently attending a TIBERS Conference in Gatlinburg, TN.

New Patrol Cars

The new patrol cars have been received.

Sick Time

At the last Board Meeting, there was a discussion about changing the Town's sick time. Captain Dodge expressed that he would like to see the cap removed so that you can accrue sick time that can later be transferred to TCRS.

Watson

Captain Dodge mentioned they have cloud based reporting through Watson. They will be creating a spreadsheet of all the evidence where they can log it in and log it out.

PUBLIC WORKS DEPARTMENT: Mr. Johnathon Briles, Brighton Public Works Director, presented the monthly status report (see attached report).

Donald Jacket Pump Station

Alderman Foster asked for an update on the status of this pump station. Director Briles said there has not been any word received.

Tipton County Emergency Management

The Mayor and Director Briles received an email from Mr. Dunavant stating there is grant money available resulting from the recent ice storms.

Dale Smith Pumping Station

Alderman Foster asked about the Dale Smith Pump Station. Director Briles said that during the last ice storm there were several electrical surges that damaged the computer. Since they had a spare, they were able to get it back up and running.

Light Out

The Mayor was told there was a light out on Kenwood Ave between Sherry Bailey and Sammy Laxton. Captain Dodge suggested that once a month the second shift officer drive around and make note of all the lights that are out. The Mayor agreed.

Vice Mayor Sartain mentioned another light out in front of R & L Transport on Hwy 51.

Melrose / Holly Grove

Vice Mayor Sartain received a complaint about a culvert located at Melrose / Holly Grove. The individual first called Tipton County Public Works. Tipton County Public Works advised them to call the

Town of Brighton. Vice Mayor Sartain just wants to make sure this location is NOT in our area. Director Briles verified that it is NOT in our area.

Wells Processing

Vice Mayor Sartain received several complaints about the odor on Main Street. The discussion was the smell actually coming from Wells Processing or a pump station. They have all smelled this odor before and agreed it smelled more like sewer. It isn't a consistent smell. If you can determine the smell is coming from a particular pump station, there are solutions you can try. Mr. Braden suggested an activated carbon pack that can absorb the odor.

Old Brighton Elementary Building

Alderman Greer mentioned that the last time he went by the building the back side and the two crawl spaces had not been boarded up. Director Briles thought that had been completed. He will get that done this week.

Elevated Water Towers

Alderman Greer was looking through some old board minutes and it mentions in 2017 that TDEC suggested all elevated water tanks get inspected every five years. So, we are at the five year mark. Alderman Greer wanted to know who schedules that. Mr. Braden said King Engineering usually inspects them. He will find out if that is already on the schedule. Director Briles was thinking it was another company. He will look for the report and follow up with them.

Budget Drain Master Permit

Alderman Greer also found that Budget Drain Master Permit is set to expire in 2022. Director Briles said he will reach out to Mr. Edwards and remind him.

Updates were addressed for the list of suggestions below:

1. Stop purchasing 5/8" x 3/4" water meters for about \$77.00/each and get quotes from different suppliers. (Also applies to all materials purchased.)
RESOLVED
2. Have all large water meters tested, calibrated, repaired, changed out, etc. Update: Purchase order has been issued for the 14 large meters.
RESOLVED
3. Set up a methodical water meter change out program instead of changing out all small water meters.
RESOLVED
4. Stop using private lab for quarterly wastewater sample and use Munford's lab.
RESOLVED
5. Get Johnny Payne certified in Distribution, Collection and Backflow Prevention
RESOLVED
6. Evaluate the number of employees needed in the field.
RESOLVED
7. Direct employees to stock the shelves with materials needed for day to day operations and for repair purposes.
RESOLVED
8. Adopt SOP's and Ordinances as soon as possible so that employees know how to operate the Town's facilities and also know what you expect of them.
RESOLVED
9. All delivery tickets and purchase orders for materials and services must be signed off on by receiving employee and delivered to Town Hall before invoices are paid. (No ticket, no P.O. = No

pay)

RESOLVED

10. Institute a chain of command and make every employee aware of it.

RESOLVED

11. Consider changing out the meters that have 1.0 million gallons usage.

RESOLVED

12. Johnny is preparing a list of potential sewer system infiltration sites. This list will be prioritized according to the volume of infiltration and the repairs will be made accordingly.

RESOLVED

13. The Town has at least one company that has been given permission in the past to use the Town's hydrants to fill tanks.

RESOLVED

14. Johnny has started organizing all water and sewer records in an orderly fashion.

RESOLVED

15. All deficiencies noted in the last Water System Sanitary Survey have been addressed and corrected.

RESOLVED

16. Johnny and I have started working on updating the Sampling Plan to bring it into compliance with EPA's new Coliform Monitoring Rule.

RESOLVED

17. The town has to have a Drought Management Plan approved and submitted to TDEC by June 30th 2017. David Braden was verbally given approval to begin this plan.

RESOLVED

18. Apparently both pressure reducing valves at the master meter are not operating properly from time to time.

RESOLVED

19. The State Revolving Fund Loan has approved the Town for funding to replace the old asbestos cement pipe. This loan will be for \$698,400.00, paid back over 20 years at an interest rate of 0.19%. They are requesting a resolution from the Town to authorize them to undertake the rate study.

RESOLVED

20. The Town's Water Supply Contract with Poplar Grove Utility District will expire in October 2017.

RESOLVED

21. The Town is required by TDEC regulation to have its elevated water tanks inspected every 5 years by a qualified person.

RESOLVED

22. The Town's Water & Sewer System is under an order from the State's Water and Wastewater Financing Board to improve its financial standing.

RESOLVED

23. The Tipton County School System has requested to connect to the Town's sewer system. In order to do this, some improvements to the Town's existing sewer system are required.

RESOLVED

24. The Town has recently experienced problems with the High School and Dale Smith Pump Stations.

RESOLVED

25. Mr. Chlarson has evaluated the drainage problems in Town and is compiling a list. Mr. Ronnie Neill is prepared to assist the Town in the creation of a Storm Water Utility to fund the needed repairs.

RESOLVED (PHASES 1 & 2 Completed)

Update 06/08/21: Community Development Partners and KEC are working to finalize the paperwork for the next round of grants. There doesn't appear to be any reason that this grant application won't be submitted on time.

Update 11/09/21: Last week, I spoke to Ms. Mattie Cushman concerning the grant application.

Because the State's staff is also dealing with the American Rescue Plan funding, announcements concerning grants have been delayed. However, they should be making grant awards soon.
Update 12/14/21: Last week, I spoke with Ms. Mattie Cushman concerning the grant application. Because the State's staff is also dealing with the American Rescue Plan funding, announcements concerning grants have been delayed. However, they should be making grant awards soon.

Update 01/24/22: We have been told by E&CD that the grant awards will be announced in mid to late January 2022.

Update 02/22/22: The Town has been awarded \$326,679.00 in the most recent round of grants for drainage repairs within the Town.

26. I think that the Town desires to resolve the issue of the old car tires on the Fosters' property. In an attempt to help resolve this matter, I have received information from Mr. Leland Harris at TDEC that the State may have some grant money for such cleanup project. I am currently making contact with TDEC's Nashville office to learn more about this program. **Update 07/09/18:** Mr. Bob Fletcher with TDEC has contacted me, requesting location information for the Foster property which I have provided. I expect that a site visit will be made by TDEC within the next 30-45 days. **Update 08/14/18:** On Monday, July 30th, TDEC conducted an on-site inspection of the Foster property after a meeting chaired by County Executive Jeff Huffman. The findings of that meeting and site visit are in TDEC's MEMO dated August 2nd, 2018.
27. The Town's Water System does not have an up to date Emergency Operation Plan as required by TDEC (the health department). The proposed plan that you have before you tonight has been developed using TAUD's template. I would ask that you consider the adopting of it at this time.
RESOLVED
28. The Town has been directed by its insurance carrier to develop a Sewer Backup Prevention Program.
RESOLVED
29. In our efforts to resolve #24, it has been discovered that an active, ongoing septic tank pumping program may be necessary to completely resolve the problem of solids in the Town's main pumping stations. Sometime in the near future, KEC, Mr. Briles and I will probably be making recommendations as to implementing this maintenance program.
RESOLVED

I will be finalizing the AWWA Water Audit for FY 2021 as soon as Mr. Evan Johnsey with Alexander, Thomas, Arnold provides me with the Water System Expenses for that fiscal year.

There was a discussion about ATA. Mr. Eckel asked what their contract stated. Once Mr. Eckel is provided that information, he can mail them a letter.

CODE ENFORCEMENT DEPARTMENT: Mr. Gatlin, Code Enforcer, presented the monthly status report (see attached report).

Testing

Mr. Gatlin is hoping to take his Residential Building Inspector test by the end of March. Shortly after this test, he will begin his Commercial Building Inspector testing. Both tests have been paid for. He has three years to take them both.

PARKS DEPARTMENT:

Basketball

Adult basketball will be coming to an end this week.

Spring Festival

Mayor Chapman Washam suggested May 7th for the Spring Festival.

Hanging Baskets

The Board would like citizens to sponsor a basket in memory or in honor of someone. They would like to see this as an annual tradition.

Main Street Grant

The Mayor received an email from Laura Todd about the Main Street Grant. Our application was incomplete therefore we will not be considered for a grant.

PLANNING DEPARTMENT:

The Planning Commission Minutes from February 22, 2022 was provided.

Brighton Municipal Zoning Ordinance

The Brighton Municipal Zoning Ordinance has been approved by the Brighton Planning Commission and forwarded to the Board of Mayor and Aldermen for their approval. **Vice Mayor Sartain made a motion to approve the Brighton Municipal Zoning Ordinance. The motion was seconded by Alderman Greer. All approved. Motion carried for the First Reading.**

OLD BUSINESS

Ordinance No. 20220314

Ordinance 20220314 was presented to the Board of Mayor and Aldermen. This ordinance is to amend Section 6 (D) of the personnel policy ordinance passed on Final Reading June 13, 2017, in regard to overtime compensation paid to employees of the Town of Brighton. **Alderman Greer made a motion to adopt Ordinance 20220314. Vice Mayor Sartain seconded the motion. All approved. Motion carried for the Second Reading.**

Customer Agreement Form Ordinance

Alderman Greer presented the Board with the water fees for Covington, Munford and Covington municipalities. The City of Covington charges \$80.00 for water. The City of Munford charges \$80.00 nonrefundable connection fee. Mayor Chapman Washam pointed out they charge separate for sewer connections and the Town of Brighton charges one fee for both. One of the municipalities charge separately for inside the city limits and outside the city limits like we currently do. Mr. Braden stated Poplar Grove charges \$150.00 for an already installed meter. He expressed everything you need to take into effect when trying to figure the cost. Town of Atoka is currently getting a TAUD study. Mr. Braden expects their rates to be changing based on the results of that study. Mr. Braden also suggested separating the expenditures "water" and "sewer" so you can see the difference. Vice Mayor Sartain would like to see a three year bad debt list. **After much discussion, Alderman Greer made a motion to table this discussion until the Town of Brighton gets the water reports back. Vice Mayor Sartain seconded the motion. Alderman Foster opposed. Motion carried.**

1270 Old Hwy 51, Brighton

The Mayor advised the Board that MPC agreed to the all the changes the Town requested. These changes

were recommended due to the Inspection Report. Alderman Foster said he would not be 100% for purchasing the building until the french drain is verified to be working properly. There was a discussion about what the inspection report stated about the drain.

NEW BUSINESS

Resolution No. 03142022

Resolution No. 03142022 was presented to the Board of Mayor and Aldermen. This resolution is to support restoring the historic revenue sharing relationship between the State of Tennessee and its local governments and to return the local share of the single article cap to local governments. **Vice Mayor Sartain made a motion to accept Resolution 03142022 regarding the historic revenue sharing relationship between the State of Tennessee and its local governments. Alderman Greer seconded the motion. All approved. Motion carried.**

TDEC

The Mayor met with Jenny with TLM, an engineering firm out of Jackson, TN. At this meeting, the Mayor found out the Town is eligible for \$818,000.00 in TDEC money. This is guaranteed money. The Town just needs to submit for it. It's a 20% match so that should be \$160,000.00. The projects they look at would be in the order of water, sewer then drainage. Since our water loss is only 5% to 10%, we wouldn't be required to do a water project. Project ideas that were suggested was to pick up the pipe replacements from where they left off, backup generators, or drainage. Jenny would submit the project for us and TDEC would approve the project.

FROM THE BOARD OF MAYOR AND ALDERMEN

Budget Workshops

The Mayor suggested the dates of April 18th, April 25th, May 2nd and May 9th for the Budget Workshops. They would be held at 10:00am. The Department Heads could come at 5:00pm before the next Board Meeting on April 12th to present to the Board.

ADJOURNMENT

Vice Mayor Sartain made a motion to adjourn. Alderman Greer seconded the motion. All approved. Motion carried. The meeting adjourned at 9:51pm.

Stephanie Chapman-Washam, Mayor

Tammy McKinney, CMFO

ACCOUNT BALANCES

ACCOUNT BALANCES

Employee Deduction

Town of Brighton Invoice Listing By GL Account

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GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
110-21220	UHS Premium Billing	737	499093403988	03/16/2022	\$3,124.45
110-35110	<u>Citation Over payment</u> DALTON RICHARD	1329	Totals For Function 21220 03292022	03/29/2022	\$3,124.45 \$50.00
110-36210	<u>Cleaning Refund</u> MARIANNE BAKER	1322	Totals For Function 35110 03012022	03/01/2022	\$50.00
110-36210	JAMEE COLEMAN	1323	03012022A	03/01/2022	\$50.00
110-36210	Town of Brighton	640	03142022	03/14/2022	\$170.00
110-36210	Candy Hooks	150	03292022B	03/29/2022	\$50.00
110-37499	Tipton County Register	687	Totals For Function 36210 03102022	03/10/2022	\$320.00 \$12.00
110-41100-280	<u>Legislative</u> Business Card	70	Totals For Function 37499 03012022	03/01/2022	\$12.00 \$100.80
110-41100-280	Business Card	70	03302022A	03/30/2022	\$230.00
110-41700-142	<u>Planning: Zoning</u> Mutual Of Omaha	451	Totals For Function 41100 001337995865	03/28/2022	\$330.80 \$9.00
110-41700-200	Sandstorm	652	43601	03/02/2022	\$79.34
110-41700-200	AT&T Mobility	20	287306422097x03	03/16/2022	\$42.73
110-41700-231	The Leader	628	37489	03/10/2022	\$124.00
110-41700-245	Sandstorm	652	43601	03/02/2022	\$54.20
110-41700-252	Eckel and Associates, PLLC	1114	1241	03/01/2022	\$4,262.00
110-41900-142	<u>Financial Admin</u> Mutual Of Omaha	451	Totals For Function 41700 001337995865	03/28/2022	\$4,571.27 \$27.00
110-41900-142	UHS Premium Billing	737	499093403988	03/16/2022	\$723.20
110-41900-148	The University Of Tn Municipal Technical Advisory Servc 639	639	20562	03/07/2022	\$85.00
110-41900-148	The University Of Tn Municipal Technical Advisory Servc 639	639	20817	03/08/2022	\$65.00
110-41900-200	Stericycle, Inc	789	8001240114	03/25/2022	\$34.10
110-41900-200	Sandstorm	652	43601	03/02/2022	\$331.02
110-41900-200	CREDENTIAL CHECK CORPORATION	1158	280417	03/16/2022	\$31.52
110-41900-200	Business Card	70	03232022	03/23/2022	\$10.00
110-41900-200	Inman-Murphy Inc.	337	804280	03/14/2022	\$75.00

Town of Brighton
Invoice Listing By GL Account

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GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
110-41900-231	The Leader	628	36595	03/10/2022	\$116.00
110-41900-236	Carl Perkins Center	118	03232022B	03/23/2022	\$36.00
110-41900-236	Carl Perkins Center	118	03232022B	03/23/2022	\$36.00
110-41900-236	Carl Perkins Center	118	03232022B	03/23/2022	\$36.00
110-41900-236	Brighton High School Softball	66	03242022b	03/24/2022	\$125.00
110-41900-241	Southwest Tennessee Electric	562	03082022A	03/08/2022	\$148.40
110-41900-244	City Of Munford	110	03072022A	03/07/2022	\$106.52
110-41900-245	Sandstorm	652	43601	03/02/2022	\$194.20
110-41900-245	AT&T Mobility	20	287306422097x03	03/16/2022	\$47.75
110-41900-252	Eckel and Associates, PLLC	1114	1241	03/01/2022	\$100.00
110-41900-260	JAN-PRO DEVELOPMENT OF MEMPHIS & MIDSOUTH	1270	121388	03/28/2022	\$325.00
110-41900-260	JAN-PRO DEVELOPMENT OF MEMPHIS & MIDSOUTH	1270	120541	03/01/2022	\$325.00
110-41900-280	Tammy McKinney	810	03102022A	03/10/2022	\$392.00
110-41900-280	Business Card	70	03232022	03/23/2022	\$559.65
110-41900-300	Business Card	70	03232022	03/23/2022	\$60.30
110-41900-310	JD Distributors, Inc	383	487533	03/16/2022	\$399.31
110-41900-310	Dollar General-Regions 410526	423	03102022	03/10/2022	\$53.00
110-41900-310	Dollar General-Regions 410526	423	03102022	03/10/2022	\$38.90
110-41900-310	Business Card	70	03232022	03/23/2022	\$288.72
110-41900-555	Business Card	70	03232022	03/23/2022	\$19.99
110-41900-555	Business Card	70	03232022	03/23/2022	\$39.00
Totals For Function				41900	\$4,828.58
110-42100-142	Mutual Of Omaha	451	001337995865	03/28/2022	\$72.00
110-42100-142	UHS Premium Billing	737	499093403988	03/16/2022	\$2,754.38
110-42100-200	Stericycle, Inc	789	8001240114	03/25/2022	\$77.29
110-42100-200	AXON ENTERPRISE, INC.	1139	INUS037841	03/03/2022	\$310.00
110-42100-200	Sandstorm	652	43601	03/02/2022	\$264.35
110-42100-200	Jim's Auto Body & Towing Service, Inc	344	77321	03/08/2022	\$610.00
110-42100-200	Southern Automated Systems	600	202202027	03/02/2022	\$516.00
110-42100-200	THE POLICE AND SHERIFFS PRESS	1152	159792	03/18/2022	\$17.58
110-42100-200	Sandstorm	652	43515	03/03/2022	\$122.50

Police

Town of Brighton
Invoice Listing By GL Account

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GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
110-42100-200	Whaley's Auto Repair & Towing	774	67967-1	03/18/2022	\$200.00
110-42100-200	NEXTRAQ	805	AT1448539	03/17/2022	\$279.64
110-42100-200	Whaley's Auto Repair & Towing	774	67965-1	03/18/2022	\$222.00
110-42100-241	Southwest Tennessee Electric	562	03082022A	03/08/2022	\$96.06
110-42100-244	City Of Munford	110	03072022A	03/07/2022	\$207.20
110-42100-245	Sandstorm	652	43601	03/02/2022	\$124.20
110-42100-245	Verizon Wireless	746	9902205500	03/28/2022	\$272.00
110-42100-245	Sandstorm	652	43515	03/03/2022	\$48.00
110-42100-252	Eckel and Associates, PLLC	1114	1241	03/01/2022	\$100.00
110-42100-260	AUTOZONE	1124	2082858863	03/23/2022	\$155.42
110-42100-260	AUTOZONE	1124	2082862036	03/23/2022	\$8.49
110-42100-260	AUTOZONE	1124	2082862550	03/23/2022	\$74.74
110-42100-260	AUTOZONE	1124	2082866976	03/23/2022	\$59.66
110-42100-260	Nice Tintz	483	2786	03/28/2022	\$490.00
110-42100-280	Jonathan Blaine Max	1103	03232022A	03/23/2022	\$64.16
110-42100-280	Jonathan Blaine Max	1103	03232022A	03/23/2022	\$50.59
110-42100-280	Jonathan Blaine Max	1103	03232022A	03/23/2022	\$46.79
110-42100-280	Jonathan Blaine Max	1103	03232022A	03/23/2022	\$53.36
110-42100-280	Business Card	70	03302022	03/30/2022	\$40.00
110-42100-280	Business Card	70	03302022	03/30/2022	\$88.75
110-42100-280	Business Card	70	03302022	03/30/2022	\$212.60
110-42100-280	Business Card	70	03302022	03/30/2022	\$92.00
110-42100-280	Jonathan Blaine Max	1103	03232022	03/23/2022	\$470.88
110-42100-310	Scott Dodge	1150	03022022a	03/02/2022	\$41.38
110-42100-312	POSGUYS.COM	1325	PG465538	03/03/2022	\$1,740.59
110-42100-329	Jonathan Blaine Max	1103	03072022	03/14/2022	\$62.16
110-42100-329	Munford Animal Hospital, LLC	957	444999	03/08/2022	\$254.83
110-42100-331	Doylen Baskin	228	03142022	03/14/2022	\$46.00
110-42100-331	Scott Dodge	1150	03292022	03/29/2022	\$66.76
110-42100-331	Jonathan Blaine Max	1103	03142022A	03/14/2022	\$43.19
110-42100-599	Business Card	70	03302022	03/30/2022	\$18.15
110-42100-599	Business Card	70	03302022	03/30/2022	\$18.15

Town of Brighton
Invoice Listing By GL Account

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GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
110-42100-900	FORD OF MURFREESBORO	1162	188544	03/18/2022	\$51,734.44
110-42100-900	FORD OF MURFREESBORO	1162	188543	03/18/2022	\$48,922.14
	<i>Fire Dept</i>		Totals For Function	42100	\$111,148.43
110-42200-142	Mutual Of Omaha	451	001337995865	03/28/2022	\$18.00
110-42200-142	UHS Premium Billing	737	499093403988	03/16/2022	\$359.23
110-42200-200	nexAir, LLC	461	0009622441	03/07/2022	\$165.81
110-42200-200	Sandstorm	652	43601	03/02/2022	\$79.34
110-42200-200	CREDENTIAL CHECK CORPORATION	1158	280417	03/16/2022	\$31.52
110-42200-200	NEXTRAQ	805	AT1448539	03/17/2022	\$171.78
110-42200-200	nexAir, LLC	461	0009640572	03/07/2022	\$35.50
110-42200-241	Southwest Tennessee Electric	562	03082022A	03/08/2022	\$245.82
110-42200-244	City Of Munford	110	03072022A	03/07/2022	\$519.31
110-42200-245	Sandstorm	652	43601	03/02/2022	\$124.20
110-42200-252	Eckel and Associates, PLLC	1114	1241	03/01/2022	\$120.00
110-42200-260	Nafeco, Inc.	460	1116100	03/15/2022	\$497.66
110-42200-260	Ted's Glass Company	627	11966	03/07/2022	\$70.00
110-42200-280	Business Card	70	03112022	03/11/2022	\$19.62
110-42200-280	Business Card	70	03112022	03/11/2022	\$485.13
110-42200-280	Business Card	70	03112022	03/11/2022	\$13.71
110-42200-300	Business Card	70	03112022	03/11/2022	\$141.54
110-42200-300	Municipal Emergency Services Depository account	975	1682444	03/07/2022	\$53.49
110-42200-312	Home Depot Credit Services	319	03242022	03/24/2022	\$139.96
110-42200-326	Midsouth Solutions	447	174559	03/22/2022	\$193.50
110-42200-326	Business Card	70	03112022	03/11/2022	\$214.00
	<i>Streets</i>		Totals For Function	42200	\$3,699.12
110-43100-200	Eckel and Associates, PLLC	1114	1241	03/01/2022	\$20.00
110-43100-247	Southwest Tennessee Electric	562	03082022A	03/08/2022	\$28.28
110-43100-247	Southwest Tennessee Electric	562	03082022A	03/08/2022	\$30.04
110-43100-247	Southwest Tennessee Electric	562	03082022A	03/08/2022	\$2.92
110-43100-247	Southwest Tennessee Electric	562	03082022A	03/08/2022	\$70.37
110-43100-247	Southwest Tennessee Electric	562	03082022A	03/08/2022	\$2.98

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GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
110-43100-247	Southwest Tennessee Electric	562	03082022A	03/08/2022	\$4.00
110-43100-247	Southwest Tennessee Electric	562	03082022A	03/08/2022	\$2.98
110-43100-260	G & C Supply	277	3855881	03/07/2022	\$924.00
110-43100-268	LEHMAN-ROBERTS CO.	1203	81761	03/31/2022	\$3,869.18
110-43100-300	G & C Supply	277	6857274	03/17/2022	\$601.80
110-43100-300	G & C Supply	277	6857282	03/17/2022	\$159.45
	Totals For Function		43100		\$5,716.00
110-44700-200	SECURITY SOLUTIONS, INC.	999	083075	03/16/2022	\$40.00
110-44700-200	NEXTRAQ	805	AT1448539	03/17/2022	\$9.74
110-44700-200	SECURITY SOLUTIONS, INC.	999	082467	03/08/2022	\$75.00
110-44700-241	Southwest Tennessee Electric	562	03082022A	03/08/2022	\$245.82
110-44700-241	Southwest Tennessee Electric	562	03082022A	03/08/2022	\$243.66
110-44700-241	Southwest Tennessee Electric	562	03082022A	03/08/2022	\$29.43
110-44700-241	Southwest Tennessee Electric	562	03082022A	03/08/2022	\$29.43
110-44700-241	Southwest Tennessee Electric	562	03082022A	03/08/2022	\$60.79
110-44700-244	Brighton Lumber Co.	63	1059910	03/02/2022	\$9.37
110-44700-244	City Of Munford	110	03072022A	03/07/2022	\$777.72
110-44700-244	City Of Munford	110	03072022A	03/07/2022	\$290.26
110-44700-244	City Of Munford	110	03072022A	03/07/2022	\$72.12
110-44700-304	Business Card	70	03012022	03/01/2022	\$29.00
110-44700-304	Business Card	70	03012022	03/01/2022	\$205.42
110-44700-304	Business Card	70	03012022	03/01/2022	\$15.31
110-44700-304	Business Card	70	03012022	03/01/2022	\$37.57
110-44700-304	Business Card	70	03012022	03/01/2022	\$29.44
110-44700-304	Business Card	70	03012022	03/01/2022	\$77.04
110-44700-304	STAN THERRELL	1321	03142022A	03/14/2022	\$105.00
110-44700-304	STAN THERRELL	1321	03142022A	03/14/2022	\$105.00
110-44700-304	STAN THERRELL	1321	03082022C	03/08/2022	\$105.00
110-44700-304	Brandon Maclin	1316	03212022	03/21/2022	\$105.00
110-44700-304	Brandon Maclin	1316	03212022	03/21/2022	\$105.00
110-44700-304	Brandon Maclin	1316	03212022	03/21/2022	\$70.00

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GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
110-44700-304	Brandon Maclin	1316	03212022	03/21/2022	\$105.00
110-44700-304	Brandon Maclin	1316	03142022B	03/14/2022	\$105.00
110-44700-304	Brandon Maclin	1316	03142022B	03/14/2022	\$105.00
110-44700-304	Business Card	70	03302022A	03/30/2022	\$87.95
110-44700-304	Brandon Maclin	1316	03082022b	03/08/2022	\$210.00
110-44700-304	DAGEN'S LIVING WATER CHRISTIAN BOOKSTORE	1074	0004	03/24/2022	\$50.00
110-44700-304	Woody Chipman	1327	04182022	03/18/2022	\$105.00
110-44700-304	Woody Chipman	1327	04182022	03/18/2022	\$105.00
110-44700-304	Woody Chipman	1327	04182022	03/18/2022	\$70.00
110-44700-304	Business Card	70	03012022	03/01/2022	\$180.74
110-44700-304	Business Card	70	03012022	03/01/2022	\$127.90
110-44700-304	John Cochran	870	03082022B	03/08/2022	\$105.00
110-44700-304	Business Card	70	03302022A	03/30/2022	\$44.65
110-44700-304	Business Card	70	03302022A	03/30/2022	\$86.08
110-44700-304	Business Card	70	03302022A	03/30/2022	\$29.00
110-44700-599	Business Card	70	03302022A	03/30/2022	\$52.45
			Totals For Function	44700	\$4,440.89
			Totals For Fund	110	\$138,241.54
121-43100-247	Southwest Tennessee Electric	562	03312022A	03/31/2022	\$2,971.62
			Totals For Function	43100	\$2,971.62
			Totals For Fund	121	\$2,971.62
127-35200	THEODORE LEACH JR.	1328	03252022A	03/25/2022	\$1,964.00
			Totals For Function	35200	\$1,964.00
			Totals For Fund	127	\$1,964.00
413-13221	TERRY SMITH	1320	03182022	03/18/2022	\$80.00
			Totals For Function	13221	\$80.00
413-23200	Division of State Government Finance	1025	03202022A	03/14/2022	\$295.00
			Totals For Function	23200	\$295.00
413-23210	Division of State Government Finance	1025	03202022	03/14/2022	\$2,159.00

Streets

Drug Fund

Water & Sewer

Town of Brighton
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			Totals For Function	23210	
413-52300-142	UHS Premium Billing	737	499093403988a	03/16/2022	\$2,159.00
413-52300-142	Mutual Of Omaha	451	001337995865A	03/28/2022	\$3,453.61
413-52300-146	PUBLIC ENTITY PARTNERS	635	2216588	03/08/2022	\$27.00
413-52300-200	Stericycle, Inc	789	8001240114a	03/08/2022	\$132.44
413-52300-200	Sandstorm	652	43601A	03/25/2022	\$34.10
413-52300-200	CREDENTIAL CHECK CORPORATION	1158	280417A	03/02/2022	\$135.95
413-52300-200	NEXTRAQ	805	AT1448539A	03/16/2022	\$31.52
413-52300-211	U.S. Post Office	727	03282022	03/17/2022	\$239.94
413-52300-211	U.S. Post Office	727	03282022	03/28/2022	\$28.00
413-52300-231	The Leader	628	36614	03/28/2022	\$353.11
413-52300-241	Southwest Tennessee Electric	562	03312022	03/10/2022	\$87.00
413-52300-241	Southwest Tennessee Electric	562	03312022	03/31/2022	\$162.12
413-52300-241	Southwest Tennessee Electric	562	03312022	03/31/2022	\$31.40
413-52300-241	City Of Munford	110	03072022	03/31/2022	\$711.33
413-52300-241	Southwest Tennessee Electric	562	03082022	03/07/2022	\$1,281.96
413-52300-241	Southwest Tennessee Electric	562	03082022	03/08/2022	\$30.96
413-52300-241	Southwest Tennessee Electric	562	03082022	03/08/2022	\$43.59
413-52300-241	Southwest Tennessee Electric	562	03072022C	03/07/2022	\$27.94
413-52300-241	Southwest Tennessee Electric	562	03072022C	03/07/2022	\$29.54
413-52300-241	Southwest Tennessee Electric	562	03072022C	03/07/2022	\$29.60
413-52300-241	Southwest Tennessee Electric	562	03072022C	03/07/2022	\$137.32
413-52300-241	Southwest Tennessee Electric	562	03082022	03/08/2022	\$41.48
413-52300-241	Southwest Tennessee Electric	562	03082022	03/08/2022	\$29.60
413-52300-241	Southwest Tennessee Electric	562	03082022	03/08/2022	\$71.66
413-52300-241	Southwest Tennessee Electric	562	03082022	03/08/2022	\$245.81
413-52300-241	Southwest Tennessee Electric	562	03072022C	03/07/2022	\$39.37
413-52300-241	Southwest Tennessee Electric	562	03072022C	03/07/2022	\$400.22
413-52300-241	Southwest Tennessee Electric	562	03082022	03/08/2022	\$28.16
413-52300-241	Southwest Tennessee Electric	562	03082022	03/08/2022	\$136.33
413-52300-241	Southwest Tennessee Electric	562	03082022	03/08/2022	\$70.10
413-52300-241	Southwest Tennessee Electric	562	03082022	03/08/2022	\$37.85

Town of Brighton
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413-52300-241	Southwest Tennessee Electric	562	03082022	03/08/2022	\$29.84
413-52300-241	Southwest Tennessee Electric	562	03082022	03/08/2022	\$41.59
413-52300-241	Southwest Tennessee Electric	562	03082022	03/08/2022	\$117.03
413-52300-241	Southwest Tennessee Electric	562	03082022	03/08/2022	\$74.64
413-52300-241	Southwest Tennessee Electric	562	03082022	03/08/2022	\$31.38
413-52300-241	Southwest Tennessee Electric	562	03082022	03/08/2022	\$1,433.94
413-52300-241	Southwest Tennessee Electric	562	03082022	03/08/2022	\$64.44
413-52300-241	Southwest Tennessee Electric	562	03082022	03/08/2022	\$102.61
413-52300-243	City Of Munford	110	03072022	03/07/2022	\$14,897.02
413-52300-245	Sandstorm	652	43601A	03/02/2022	\$124.20
413-52300-245	AT&T Mobility	20	03162022	03/16/2022	\$421.13
413-52300-252	Eckel and Associates, PLLC	1114	1241a	03/01/2022	\$120.00
413-52300-260	Xylem Dewatering Solutions, Inc	1056	401150868	03/02/2022	\$4,878.49
413-52300-260	AUTOZONE	1124	2082862547	03/23/2022	\$22.37
413-52300-260	Wooten Tractor Company	752	COV-3872	03/22/2022	\$5.74
413-52300-260	Wooten Tractor Company	752	COV-3867	03/22/2022	\$842.60
413-52300-260	AUTOZONE	1124	2082863246	03/23/2022	\$11.73
413-52300-260	Badger Meter	1122	80094856	03/31/2022	\$759.36
413-52300-260	AUTOZONE	1124	2082853150	03/03/2022	\$444.51
413-52300-260	Powerplan	505	1768963	03/30/2022	\$79.26
413-52300-260	Greenpoint AG	463	708134	03/10/2022	\$69.96
413-52300-260	AUTOZONE	1124	2082853151	03/03/2022	\$43.38
413-52300-260	Abby Farm Supply	847	MI21931	03/22/2022	\$143.61
413-52300-260	AUTOZONE	1124	2082863046	03/23/2022	\$56.99
413-52300-260	WATERSERV COMPANY	1307	855	03/02/2022	\$1,315.24
413-52300-260	Waypoint Analytical, Inc	236	1186544	03/23/2022	\$80.00
413-52300-260	Mid-South Septic Services	453	51082	03/10/2022	\$250.00
413-52300-260	Greenpoint AG	463	707919	03/10/2022	\$531.63
413-52300-260	B.A.M.2, Inc.	81	10569	03/17/2022	\$3,014.04
413-52300-290	Poplar Grove Utility	494	03022022	03/02/2022	\$44.00
413-52300-300	Brighton Lumber Co.	63	1060277	03/02/2022	\$3.39
413-52300-300	AUTOZONE	1124	2082862548	03/23/2022	\$6.09

Town of Brighton
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GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
413-52300-300	Brighton Lumber Co.	63	1060552	03/22/2022	\$19.20
413-52300-300	AUTOZONE	1124	2082862550A	03/23/2022	\$13.19
413-52300-300	G & C Supply	277	6857831	03/23/2022	\$41.67
413-52300-300	G & C Supply	277	6857830	03/23/2022	\$119.33
413-52300-300	Home Depot Credit Services	319	03242022a	03/24/2022	\$26.96
413-52300-300	Business Card	70	04282022	03/28/2022	\$69.98
413-52300-300	C and C Maintenance Supply	1304	2999	03/24/2022	\$448.00
413-52300-300	AUTOZONE	1124	2082848859	03/03/2022	\$602.56
413-52300-300	G & C Supply	277	6857829	03/23/2022	\$190.00
413-52300-300	Brighton Lumber Co.	63	1059448	03/02/2022	\$8.58
413-52300-300	Brighton Lumber Co.	63	1059900	03/02/2022	\$25.79
413-52300-300	Brighton Lumber Co.	63	1059867	03/02/2022	\$49.68
413-52300-300	AUTOZONE	1124	2082853409	03/03/2022	\$53.09
413-52300-300	Home Depot Credit Services	319	03242022a	03/24/2022	\$21.98
413-52300-310	Home Depot Credit Services	319	03242022a	03/24/2022	\$115.89
413-52300-310	Business Card	70	04282022	03/28/2022	\$94.01
413-52300-310	ABC Locksmith	10	3632	03/02/2022	\$190.00
413-52300-312	G & C Supply	277	6857819	03/23/2022	\$5,452.25
413-52300-312	ISLAND HYDRAULIC SUPPLY, INC	1324	7066	03/02/2022	\$1,707.78
413-52300-312	BARTLETT SMALL ENGINES	1326	857640	03/22/2022	\$2,424.85
413-52300-312	C & C Equipment Rental, Inc.	155	159673	03/10/2022	\$122.97
413-52300-312	BARTLETT SMALL ENGINES	1326	0000857640	03/07/2022	\$2,424.85
413-52300-326	Home Depot Credit Services	319	03242022a	03/24/2022	\$87.79
413-52300-353	Poplar Grove Utility	494	03112022	03/11/2022	\$25,361.36
413-52300-555	Business Card	70	04282022	03/28/2022	\$10.13
413-52300-630	Division of State Government Finance	1025	03202022	03/14/2022	\$32.00
413-52300-630	Division of State Government Finance	1025	03202022	03/14/2022	\$158.00
413-52300-630	Division of State Government Finance	1025	03202022A	03/14/2022	\$35.00
413-52300-630	Division of State Government Finance	1025	03202022A	03/14/2022	\$5.00
Totals For Function				52300	\$78,081.11
Totals For Fund				413	\$80,615.11

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GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
			Grand Total		\$223,792.27



Brighton Police Department



Monthly Report

March 2022

Information Only 17

Drugs/Narcotics 1

DUI 0

Theft/Forgery 1

Citations 146

Burglary 1

Juvenile Citations 4

Overtime 39

Warning(s) 41

Incidents 30

Parking 3

Collisions 6

Assaults 4 (aggravated)

Notes:

BRIGHTON FIRE DEPT



2022 INCIDENT REPORT

Structure Fire	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	2	2	3	0	0	0	0	0	0	0	0	0	7
County	0	3	4	0	0	0	0	0	0	0	0	0	7
Mutual Aid	6	14	7	0	0	0	0	0	0	0	0	0	27
Totals	8	19	14	0	0	0	0	0	0	0	0	0	41
Grass Fire	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	1	0	0	0	0	0	0	0	0	0	0	0	1
County	1	1	2	0	0	0	0	0	0	0	0	0	4
Mutual Aid	1	4	1	0	0	0	0	0	0	0	0	0	6
Totals	3	5	3	0	0	0	0	0	0	0	0	0	11
Auto Fire	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	0	1	0	0	0	0	0	0	0	0	0	0	1
County	0	1	1	0	0	0	0	0	0	0	0	0	2
Mutual Aid	0	0	1	0	0	0	0	0	0	0	0	0	1
Totals	0	2	2	0	0	0	0	0	0	0	0	0	4
Other Calls	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	1	4	2	0	0	0	0	0	0	0	0	0	7
County	4	4	0	0	0	0	0	0	0	0	0	0	8
Mutual Aid	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals	5	8	2	0	0	0	0	0	0	0	0	0	15
MVC Calls	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	2	2	0	0	0	0	0	0	0	0	0	0	4
County	1	2	2	0	0	0	0	0	0	0	0	0	5
Mutual Aid	2	3	3	0	0	0	0	0	0	0	0	0	8
Totals	5	7	5	0	0	0	0	0	0	0	0	0	17
EMS Calls	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	24	21	18	0	0	0	0	0	0	0	0	0	63
County	29	33	14	0	0	0	0	0	0	0	0	0	76
Mutual Aid	2	3	0	0	0	0	0	0	0	0	0	0	5
Totals	55	57	32	0	0	0	0	0	0	0	0	0	144
TOTALS	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
City	30	30	23	0	0	0	0	0	0	0	0	0	83
County	35	44	23	0	0	0	0	0	0	0	0	0	102
Mutual Aid	11	24	12	0	0	0	0	0	0	0	0	0	47
Department Total Calls	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Year to Date
BRIGHTON FIRE DEPT	76	98	58	0	0	0	0	0	0	0	0	0	232

Monthly Call Totals

[illegible]

BOARD MEETING

April 12, 2022

Water:	March 2021	7.1 MG
	March 2022	11.0 MG
	Daily Avg.	355,935 Gpd

Water Leaks: (3)

2" on Alexander

¾ Service on Donna Dr.

¾ Service on Main St.

Sewer:

All sewer testing results from Budget and Wells Processing have come in and are being billed accordingly.

Drainage:

Started ditching on Hill St., Working with King Engineering about any easements to obtain for this next round of drainage.

General:

Repairing potholes throughout the Town.

Working on inventory.

All forms have been filled out from the first Ice Storm and have been sent in to FEMA. Currently waiting on FEMA for instructions to proceed with the next step.

Cut Offs: (44)

Work Orders: (40)

March 2022 Overtime
Report

PUBLIC WORKS

Week of:

3/6-3/12

Hours of Overtime

Explanation of Overtime

Briles, Johnathon

Toward Comp

1

3/10-Shop

Foreman, Aubrey

0

Ridgell, Billy

5

3/6-3/12 Pump Stations

0

Tate, Lee

0

Burnett, Damon

0

3/13-3/19

Briles, Johnathon

Toward Comp

5.5

3/17-Board Meeting, 3/17-Community I

Foreman, Aubrey

0

Ridgell, Billy

0.5

3/14-Work Order.

1/9-1/10- 6" Main Break

Tate, Lee

2.5

3/19-Pump Stations,Call Out

Burnett,Damon

4.5

3/13-3/19- Pump Stations, Call Out

3/20-3/26

Briles, Johnathon

Toward Comp

1.5

3/21,3/23-Turn on's

Foreman, Aubrey

0

Ridgell, Billy

0

Tate, Lee

5.5

3/20-3/26-Call Outs

Burnett,Damon

0

Henry, Jimmy

0

3/27-4/2

Briles, Johnathon

Toward Comp

2

3/30-Streets Flooding

Foreman, Aubrey

4.5

3/30-Streets Flooding

Ridgell, Billy

0

Tate, Lee

0.5

3/28-Shop.

Burnett,Damon

2.5

3/30-Streets Flooding

Henry, Jimmy

0

TOWN OF BRIGHTON

Tuesday, April 12th, 2022

Suggestions to improve operations-Updated (not necessarily in order of importance):

- 1) Stop purchasing 5/8" X 3/4" water meters for about \$77.00/each and get quotes from different suppliers. (Also applies to all materials purchased.)

RESOLVED

- 2) Have all large water meters tested, calibrated, repaired, changed out, etc.

Update: Purchase Order issued for the 14 large meters.

RESOLVED

- 3) Set up a methodical water meter change out program instead of changing out all small water meters.

RESOLVED

- 4) Stop using private lab for quarterly wastewater sample and use Munford's lab.

RESOLVED

- 5) Get Johnny Payne certified in Distribution, Collection and Backflow

RESOLVED

- 6) Evaluate the number of employees needed in the field.

RESOLVED

- 7) Direct employees to stock the shelves with materials needed for day to day operations and for repair purposes.

RESOLVED

- 8) Adopt SOP's and Ordinances as soon as possible so that employees know how to operate the Town's facilities and also know what you expect of them.

RESOLVED

- 9) All delivery tickets and purchase orders for materials and services must be signed off on by receiving employee and delivered to Town Hall before invoices are paid. (No ticket, no P.O. = No pay.)

RESOLVED

- 10) Institute a chain of command and make every employee aware of it.

RESOLVED

- 11) Consider changing out the meters that have 1.0 million gallons usage.

RESOLVED

- 12) Johnny is preparing a list of potential sewer system infiltration sites. This list will be prioritized according to the volume of infiltration and the repairs will be made accordingly.

RESOLVED

- 13) The Town has at least one company that has been given permission in the past to use the Town's hydrants to fill tanks.
RESOLVED
- 14) Johnny has started organizing all water and sewer records in an orderly fashion.
RESOLVED
- 15) All deficiencies noted in the last Water System Sanitary Survey have been addressed and corrected.
RESOLVED
- 16) Johnny and I have started working on updating the Sampling Plan to bring it into compliance with EPA's new Coliform Monitoring Rule.
RESOLVED
- 17) The Town has to have a Drought Management Plan approved and submitted to TDEC by June 30th, 2017. With the Mayor and Board's permission, I'll begin working on this after Poplar Grove's is approved.
RESOLVED
- 18) Apparently both pressure reducing valves at the master meter are not operating properly from time to time.
RESOLVED
- 19) The State Revolving Fund Loan has approved the Town for funding to replace the old Asbestos Cemer Pipe. This loan will be for \$698,400.00, paid back over 20 years at an interest rate of 0.19%. They are requesting a resolution from the Town to authorize them to undertake the rate study.
RESOLVED
- 20) The Town's Water Supply Contract with Poplar Grove Utility District will expire in October 2017.
RESOLVED
- 21) The Town is required by TDEC regulations to have its elevated water tanks inspected every 5 years by a qualified person.
RESOLVED
- 22) The Town's Water & Sewer System is under an order from the State's Water and Wastewater Financing Board to improve its financial standing.
RESOLVED
- 23) The Tipton County School System has requested to connect to the Town's sewer system. In order to do this, some improvements to the Town's existing sewer system are required.
RESOLVED
- 24) The Town has recently experienced problems with the High School and Dale Smith Pump Stations.
RESOLVED

- 25) Mr. Chlarson has evaluated the drainage problems in Town and is compiling a list. Mr. Ronnie Neill is prepared to assist the Town in the creation of a Storm Water Utility to fund the needed repairs.

RESOLVED (PHASES 1 & 2 Completed)

Update: Community Development Partners and KEC are working to finalize the paperwork for the next round of grants. There doesn't appear to be any reason that this grant application won't be submitted on time.

Update: Last week, I spoke with Ms. Mattie Cushman concerning the grant application. Because the State's staff is also dealing with the American Rescue Plan funding, announcements concerning grants have been delayed. However, they should be making grant awards soon.

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Update: We have been told by E&CD that the grant awards will be announced in mid to late January 2022.

Update: The Town has been awarded \$326,679.00 in the most recent round of grants for drainage repairs within the Town.

Update: Things are progressing on schedule with the Town having to acquire one temporary easement to expand a catch basin.

- 26) I think that the Town desires to resolve the issue of the old car tires on the Fosters' property. In an attempt to help resolve this matter, I have received information from Mr. Leland Harris at TDEC that the State may have some grant money for such cleanup project. I am currently making contact with TDEC's Nashville office to learn more about this program.

Update: Mr. Bob Fletcher with TDEC has contacted me requesting location information for the Foster property which I have provided. I expect the site visit will be made by TDEC within the next 30-45 days.

Update: On Monday July 30th, TDEC conducted an on-site inspection of the Foster property after a meeting chaired by County Executive Jeff Huffman. The findings of that meeting and site visit are in TDEC's MEMO dated August 2nd, 2018.

- 27) The Town's Water System does not have an up to date Emergency Operation Plan as required by TDEC (the health department). The proposed plan that you have before you tonight has been developed using TAUD's template. I would ask that you consider the adoption of it at this meeting.

RESOLVED

- 28) The Town has been directed by its insurance carrier to develop a Sewer Backup Prevention Program.

RESOLVED

- 29) In our efforts to resolve #24, it has been discovered that an active, ongoing septic tank pumping program may be necessary to completely resolve the problem of solids in the Town's main pumping stations. Sometime in the near future, KEC, Mr. Briles and I will probably be making recommendations as to implementing this maintenance program.

RESOLVED

David Braden



DIRECTOR OF CODE ENFORCEMENT

[illegible]

Ordinance No.

AN ORDINANCE TO AMEND THE 2021-22 BUDGET ORDINANCE.

Whereas, an annual budget process appropriating funds to the various departments and division of the town government for the fiscal year beginning July 1, 2021 has been completed in accordance with state law and local ordinances;

NOW, THEREFORE BE IT ORDAINED, by the Board of Mayor and Aldermen of the Town of Brighton, Tennessee;

Section 1. That the 2021-2022 budget ordinance for the Town of Brighton is hereby amended and does allocate and appropriate additional funding; increasing the amount in the following accounts:

General Fund

Revenues:		\$1,980,443
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Local Taxes	\$853,450
Intergovernmental Revenue	\$861,067
Charges for Services	\$ 19,519
Miscellaneous Revenue	\$103,657

Expenses:		\$2,145,532
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General Government	\$ 729,139
Public Safety	\$1,150,409
Health, Recreation & Welfare	\$ 85,234

Water & Sewer Fund

Revenues:		\$ 903,315
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Operating Revenues	\$903,315
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Expenses:		\$1,275,287
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Water & Sewer	\$1,275,287
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Section 2. This ordinance shall take effect upon final passage the public welfare requiring it.

First Consideration April 12, 2022

Second Consideration _____

Stephanie Chapman-Washam, Mayor

Tammy McKinney, CMFO

21/22 Budget Amendment #3		
GENERAL LEDGER ACCOUNT	DEBIT	CREDIT
GENERAL FUND:		
REVENUES		
LOCAL TAXES		
110-31110 - Property Tax (Current)	\$15,000.00	
110-31610 - Local Sales Tax	\$80,000.00	
TOTAL	\$95,000.00	
INTERGOVERNMENTAL REVENUE		
110-33193 - American Rescue Plan Act Grant 1	\$431,451.00	
110-33400 - State Grants	\$800.00	
TOTAL	\$432,251.00	
CHARGES FOR SERVICES		
110-34759 - Basketball Registration	\$1,000.00	
110-34761 - Basketball Concessions	\$2,750.00	
TOTAL	\$3,750.00	
MISCELLANEOUS REVENUE		
110-36100 - Interest Earnings	\$1,000.00	
110-36210 - Building Rent	\$2,000.00	
110-37721 - Capital Outlay Note Proceeds	\$100,657.00	
110-27100 - Fund Balance		\$539,658.00
TOTAL	\$103,657.00	\$539,658.00
TOTAL GENERAL FUND REVENUES	\$554,658.00	\$554,658.00
EXPENDITURES		
GOVERNMENTAL GENERAL		
110-27100 - Fund Balance	\$438,406.00	
110-41900-252 - Legal Services		\$7,000.00
110-41900-900 - Capital Outlay	\$19,500.00	
110-41900-921 - Town Hall		\$450,906.00
TOTAL	\$457,906.00	\$457,906.00
POLICE		
110-27100 Fund Balance	\$80,643.00	
110-42100-620 - Note Principal		\$3,028.00
110-42100-630 - Note Interest		\$458.00
110-42100-900 - Capital Outlay		\$77,157.00
TOTAL	\$80,643.00	\$80,643.00
FIRE		
110-27100 - Fund Balance	\$6,318.00	
110-42200-900 - Capital Outlay		\$6,318.00
TOTAL	\$6,318.00	\$6,318.00
PARKS		
110-27100 - Fund Balance	\$12,000.00	
110-44700-304 - Basketball		\$12,000.00
TOTAL	\$12,000.00	\$12,000.00
TOTAL GENERAL FUND (EXPENDITURES)	\$556,867.00	\$556,867.00
WATER AND SEWER FUND:		
REVENUES		
WATER AND SEWER FUND		
413-37105 - Water Activation Fees	\$1,000.00	
413-28300 Fund Balance		\$1,000.00
TOTAL	\$1,000.00	\$1,000.00
TOTAL WATER & SEWER FUND (REVENUES)	\$1,000.00	\$1,000.00
EXPENDITURES		
WATER AND SEWER FUND		
413-28300 Fund Balance	\$4,955.00	
413-52300-146 Workers Compensation		\$1,105.00
413-52300-300 Supplies		\$3,000.00
413-52300-326 Clothing & Uniforms		\$850.00
TOTAL	\$4,955.00	\$4,955.00
TOTAL WATER & SEWER (EXPENDITURES)	\$4,955.00	\$4,955.00

Over time -City Hall employees**21-Oct**

Mallory Box

0

Tammy French

0

Tammy McKinney

0 comp time

Reason for over time

Reason for over time

Reason for over time/comp

21-Nov

Mallory Box

0

Tammy French

0.75

Tammy McKinney

0 comp time

Reason for over time

Reason for over time

Traffic Court

Reason for over time/comp

21-Dec

Tammy French

0

Tammy McKinney

0.75 comp time

Reason for over time

Reason for over time/comp

Meetings

22-Jan

Tammy French

0

Tammy McKinney

12.5 comp time

Reason for over time

Reason for over time/comp

Meetings

22-Feb

Tammy French

0

Tammy McKinney

2.75 comp time

Reason for over time

Reason for over time/comp

Meetings

22-Mar

Tammy French

0.5

Tammy McKinney

1.5 comp time

Reason for over time

Traffic court

Reason for over time/comp

Traffic court & TGFOA