

**BLUE ASH BOARD OF SITE ARRANGEMENT**

**November 9, 2015**

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**ITEM 1. – Meeting Called to Order and Roll Call**

Chair Mark Kirby called the regular meeting of the Board of Site Arrangement to order at 7:48 p.m. on Monday, November 9, 2015 and requested a roll call.

MEMBERS PRESENT: Mark Kirby, Tricia Downing, Joe Hoelker, and Jodi Stacey

MEMBERS NOT PRESENT: Terry Peck

ALSO PRESENT: Community Development Director Dan Johnson and interested citizens

**ITEM 2. – Approval of Minutes**

The Board waived the reading and approved the minutes of the Board of Site Arrangement regular meeting of October 12, 2015.

**ITEM 3. – New Hearings**

**a. 4560 Creek Road – Springhill Suites by Marriott Hotel**

Approval of a new hotel

PRESENT: Subhas Patel, Keystone Hotel Group - Applicant

Subhas Patel is proposing a new hotel as they feel the market is performing strongly and that Blue Ash needs a fresh product to keep it as a relevant market. His company has a strong track record of operating successful hotels and a strong sponsorship group to get this proposed hotel completed.

Tricia Downing confirmed that the access will be from Creek Road and not Reed Hartman Highway.

There was general discussion regarding the landscaping plan. They will need to provide more detail when submitting for permits but there is sufficient area to accommodate the Code requirements. Mr. Johnson said the only issues identified were that the drive width around the building would need to be increased by 2-feet to satisfy the Fire Code and the Fire Marshall said there might need to be some re-configuration of the curbing close to the front entry to accommodate the swing of some of the fire trucks. Resolution of these issues will be reviewed in detail in the building permit process and any modification would be minor.

DECISION: Tricia Downing moved, Jodi Stacey seconded to approve the proposal for a new hotel at 4560 Creek Road for Springhill Suites by Marriott Hotel on the condition that the site plan is compliant with Building Code, Fire Code and City Engineer. A roll call vote was taken. All members present voted aye. Motion carried to approve.

**ITEM 4. – Continued Hearings**

None

**ITEM 5. – Old Business**

None

**ITEM 6. – New Business**

Mr. Johnson advised Board this would be Mr. Kirby's last Board of Site Arrangement meeting since he will be the newest Planning Commissioner beginning in December.

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**ITEM 7. – Adjournment**

DECISION: There being no further business, Tricia Downing moved, Joe Hoelker seconded to adjourn the Board of Site Arrangement. A voice vote was taken. All members present voted aye. The meeting was adjourned at 7:55 p.m.

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Mark Kirby, Chair

MINUTES RECORDED BY:

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Traci Smith