

**CITY OF BIRMINGHAM  
AD HOC PARKING DEVELOPMENT COMMITTEE  
8:00 A.M., FRIDAY, JUNE 12, 2015  
Conference Room 205  
151 Martin Street, Birmingham, Michigan**

Minutes of the meeting of the City of Birmingham Ad Hoc Parking Development Committee held June 12, 2015.

**A. ROLL CALL**

**Present:** Ad Hoc Committee Members:  
Richard Astrein (PSD)  
Rackeline Hoff (City Commissioner)  
Terry Lang (Finance Representative)  
Mark Nickita (City Commissioner)

**Absent:** Scott Clein (Planning Board)  
Mike Kennedy (Developer Rrepresentative)

**Administration:** Joe Valentine, City Manager  
Paul O'Meara, City Engineer  
Jana Ecker, Planning Director  
Austin Fletcher, Assistant City Engineer

**Guests:** Judy Paskiewicz (Advisory Parking Committee)  
Joshua Gunn, SP+  
John Heiney, PSD

**B. INTRODUCTIONS**

Members and guests introduced themselves.

**C. ELECTION OF CHAIR AND VICE-CHAIR**

Nominations: Ms. Hoff – Committee Chair  
Mr. Astrein – Committee Vice-Chair

Approved 5-0

**D. REVIEW AGENDA**

There were no proposed modifications to the meeting agenda as presented.

**E. ESTABLISH DATE AND TIME FOR REGULAR MEETING SCHEDULE**

Discussion was held to establish a regular meeting schedule. It was agreed upon that the first Wednesday of the month at 8:00 a.m. best fit everyone's schedule, with the exception of next month. The following are the dates and times of the next three (3) meetings:

- Thursday, July 9<sup>th</sup> – 8:00 a.m.
- Wednesday, August 5<sup>th</sup> – 8:00 a.m.
- Wednesday, September 2<sup>nd</sup> – 8:00 a.m.

## **F. OVERVIEW OF AD HOC PARKING DEVELOPMENT COMMITTEE PURPOSE AND GOALS**

Paul O'Meara provided a brief overview of the purpose and goals of the committee:

- Review previous Studies and Plans;
- Concentrate on Central Parking and Downtown;
- Review Costs and Finance Alternatives;
- Consider hiring an outside Consultant;
- Goal – Provide a Recommendation;

Richard Astrein asked about the financing of previous improvements and if history of these could be provided.

Joe Valentine reiterated the goal of the committee – “Address Parking & Development of the Big Picture”.

## **G. REVIEW OF RELEVANT MATERIALS FROM THE PAST**

Paul O'Meara gave a brief overview of relevant past materials including the following:

1. Ad Hoc Parking Study Committee (2015)  
The study attempted to predict growth patterns of the downtown, and what future parking demands will be. It concluded that the north half of the parking district needs 278 additional parking spaces, and the south half of the parking district needs 479 additional parking spaces.
2. Birmingham 2016 Master Plan (1996)  
The Duany Plan featured suggestions for both the Pierce St. and the N. Old Woodward Ave. properties.
3. Rouge Trail Master Plan (2006)  
The trail plan suggests a bridge and trail connection with the downtown utilizing the open parking lot property at the N. Old Woodward Ave. Structure.
4. RFQ for Bates St. Development (2006)  
The City received 6 or 7 responses at the time, but did not act on them, as it was felt that the Shain Park area should be focused on, and it appeared that the economy was starting to decline.

Mr. Nickita asked when most recent parking count study was performed (Oct '14). Stated these numbers should be reviewed carefully and asked to be provided with monthly usage figures.

Discussion took place on the formula used for parking requirements in the Downtown area.

Mr. Astrein suggested that the parking requirement formula may need to be reviewed.

Mr. O'Meara reviewed potential areas for expansion of parking.

- Pierce Parking Structure
  - Two levels could be added (280 additional spaces)
  - Expansion Estimate – \$9.5 Million (2013)
- N. Old Woodward Parking Structure
  - Originally built in the 1960's
  - Expansion (of existing structure) vs. Demolition (reconfigure site)
  - Potential layouts

## **H. ASSISTANCE FROM OUTSIDE CONSULTANT**

Discussion was held on the use of outside consultants.

Mr. O'Meara asked if the Committee would like to go out to bid for this service or if they were comfortable using the previous team used during the Parking Study (LSL Planning/Carl Walker).

Mr. Nickita asked about the outside consultant budget and suggested that the team consist of an Architect and Parking Expert.

Mr. Valentine suggested that the committee define a scope of work for review to assist in determining the consultant's needs.

Some members of the Committee feel an RFP is premature at this point.

**ACTION:** Draft a "Definition of Scope" for consultant.

## **I. ADJOURNMENT**

No further business being evident, board members motioned to adjourn at 10:00 a.m.

Sincerely,

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Paul T. O'Meara,  
City Engineer