

## GUIDELINE FOR APPROVAL AND ACCEPTANCE

1. Developer

1. Meets with Water and Sewer Department and Planning Department to discuss system and obtain standards.
2. Submits two (2) copies of preliminary plans with checklist for review.

2. Water and Sewer Department

1. Review plans to check for compliance with Development Standards.
2. Marks plan deficiencies along with checklist.
3. Meets with Developer to discuss changes necessary for approval.
4. Returns marked up plans to the Developer so that necessary changes may be made and plans resubmitted for final review and Environmental Protection Division approval.

- 3. Developer

1. Pays review fees to the Water and Sewer Department.
2. Obtains state approval from the Georgia Department of Natural Resources, Environmental Protection Division (if applicable).
3. Corrects plans as indicated on marked up plans.
4. Submits three (3) copies of revised plans to Water and Sewer Department for construction approval.
5. Provides completed D.O.T. permit application drawings to the Water and Sewer Department for submittal.
6. Obtains necessary easements and permits for construction.

4. Water and Sewer Department

1. Review final plans to determine if all corrections have been made as marked on preliminary plans.
2. Approves plans for construction and returns one (1) set of plans to Developer.
3. If corrections were not made as marked on the originally reviewed plans an additional \$25.00 fee may be assessed before the plans are resubmitted for a third review.

5. Developer

1. Secures the services of a competent Contractor to perform the construction on the project.
2. Submits name and references of the Contractor to Water and Sewer Department for approval.
3. Upon Contractor approval, begins construction.
4. Notifies Water and Sewer Department forty-eight (48) hours prior to any construction.

6. Water and Sewer Department

1. Periodically inspects construction for concurrence with the Development Standards.
2. Witnesses all testing.

7. Developer

1. Submits one (1) set of reproducible mylar As-Built plans and electronic DWG format to the Water and Sewer Department and three (3) sets of prints.
  - a. Industrial and commercial developments: Submit one (1) set of reproducible mylar (24" x 36") civil site plan and details along with all applicable backflow prevention assembly inspection reports and test forms prior to activation of water service. Construction water may be provided on a temporary basis through a properly protected outlet.
2. Submits a letter to City of Barnesville Water & Sewer Department requesting acceptance

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of water and/or sewer system along with 3 sets of as-built plans and provides Water and Sewer Department with a one (1) year Maintenance Agreement upon acceptance of System. Sample Maintenance Agreement: Bill developer for unforeseen latent damage caused by construction process.

3. Deeds any necessary property and easements to City of Barnesville.

8. Water and Sewer Department

1. Water and Sewer Department performs final inspection.
2. No service shall be provided to developing lots until all utilities proposed for the development have been installed and final approval has been made.
3. If the final inspection reveals deficiencies that need correcting, a reinspection will be required. If the corrections noted are not addressed prior to the reinspection, a \$50.00 reinspection fee may be assessed prior to the other reinspections and acceptance.

9. Water and Sewer Department

1. Issues a letter of acceptance beginning the one year warranty period.

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