

AGENDA MINUTES
City Council Meeting - City of Anadarko
Anadarko City Hall
501 W. Virginia, Anadarko, Oklahoma
Monday, September 11, 2023 at 6:00PM

1. PRELIMINARY

- 1.1. Invocation and Flag Salute (Invocation by Redbird, Flag Salute lead by Mayor McGlothlin)
- 1.2. Call to Order (Meeting called to order by Kelley McGlothlin on 9/11. 2023 at 6pm)
- 1.3. Roll Call (Regina Jones, City Clerk)
- 1.4. Hearing Session/Citizen Presentation (None)

Present Matthew Vasquez
Present Matt Tselee
Present Jayme Miller
Present Kelley McGlothlin

Present Carla McBride-Alexander
Present Patrick Redbird
Present Richard Moore

The Procedures to follow if you address the council are: The Council requests that you express your ideas in five minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The Mayor will limit discussion whenever they deem such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.

- 2. SHINING STAR-** recognizing one or more employees for going above and beyond for the betterment of the community. (Cameron Crites, The City of Anadarko's Animal Control Officer was nominated by a citizen for his hard work and dedication to his job/duties and awarded the September 2023 Shining Star Certificate.)

- 3. RECOGNITION OF RETIREMENT-** The City of Anadarko is saddened to announce the retirement of one of our dedicated Officers, Sergeant/SRO Charles Pendarvis. Charles started his career with the City of Anadarko in September of 1998 and has since dedicated 25 years to not only the City of Anadarko but also to the safety and well-being of the citizens and children of this community.

4. AGENDA

- 4.1 Discussion and possible action to approve the consent agenda. All items may be approved by one motion. Any item may be removed at Council's request.
 - 4.1.1. Minutes of Regular Meeting held August 14th, 2023 and Minutes of Public Hearing held August 14th, 2023.
 - 4.1.2. Payment of Claims for General Government Accounts for August 2023.
 - 4.1.3. Financial Statement Report for period ending August 2023.
 - 4.1.4. Discuss/consider/file the Chamber of Commerce Activities for August 2023, Upcoming Events for September 2023, and the Chamber of Commerce August 2023 Financial Reports.

Motion made by McBride and Seconded by Vasquez to accept item 4.1 (consent agenda) as written.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 4.2. Discuss/Consider/Vote to approve the City of Anadarko Annual renewal of Health, Dental, Vision, and Life Insurance.

Motion made by McBride and seconded by Vasquez to approve item 4.2 as written.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 4.3. Discuss/Consider/Vote to approve payment to Chisholm Trail Consulting, LLC for Invoice No. TO 23-002.2 in the amount of \$1,342.75 – Sanitary Sewer Manhole Lid Replacement for work performed 08/01/2023 through 08/31/2023.

Motion made by McBride and seconded by Moore to approve item 4.3 as written.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 4.4. Discuss/consider/vote to approve payment to WDB Engineering, PLLC for Invoice No. 5165 in the amount of two thousand three hundred ninety dollars (\$2,390.00) for the Water Treatment Plant - New Distribution Pumps and Electrical Upgrades Project.

Motion made by Miller and seconded by Redbird to approve item 4.4 as written.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 4.5. Discuss/consider/vote to approve payment for invoice No. 5205 in the amount of One Thousand Seven Hundred Fifty-Five Dollars (\$1755.00) for inspector services to WDB Engineering for inspection performed on the WWTP Grit Auger Upgrade and Sanitary Sewer Rehabilitation Project for work performed from July 16, 2023, thru August 15, 2023.

Motion made by McBride and seconded by Vasquez to approve item 4.5 as written.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 4.6. Discuss/Consider/Vote to approve Contractor's Application and Certification for Payment No. 6 in the amount of \$102,207.28 for the City of Anadarko Distribution System Improvements Project, submitted by Primoris T&D Services, LLC.

Motion made by Redbird and seconded by Vasquez to approve item 4.6 as written.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 4.7. Discuss/Consider/Vote to approve Contractor's Application for Payment No. 4 to Howard Construction for the Rehabilitation of Four Sanitary Sewer Lift Stations, The City of Anadarko's Project # 21-533-03.

Motion made by McBride and seconded by Moore to approve item 4.7 as written.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 4.8. Discuss/Consider/vote to approve the purchase of a 2023 F-350 XL 4x4 Pickup with a Dump Bed for the Cemetery Dept for a total amount of \$63,958.23.

Motion made by Redbird and seconded by Vasquez to approve item 4.8.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Nay Jayme Miller	Nay Richard Moore
Nay Kelley McGlothlin	

- 4.9. Discuss/Consider/Vote to approve the use of insurance funds and police vehicle ticket funds for the purchase and upfitting of a used emergency police vehicle up to Twenty-Three Thousand Nine Hundred Sixty-Nine Dollars and Thirteen Cents (\$23,969.13).

Motion made by Vasquez and seconded by Redbird to approve item 4.9 as written.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 4.10. Discuss/Consider/Vote to approve a resolution and agreement for the purchase of K9 Simba from the Caddo County Sheriff's Office in the amount of \$8,500.00.

Motion made by Miller and seconded by Redbird to approve item 4.10 as written.

Aye Matthew Vasquez
Aye Matt Tselee
Aye Jayme Miller
Aye Kelley McGlothlin

Aye Carla McBride-Alexander
Aye Patrick Redbird
Aye Richard Moore

- 4.11. Discuss/Consider/Vote to approve the agreement between the City of Anadarko / Anadarko Economic Development Authority (AEDA) and the Center for Economic Development Law, PLLC.
(Miller- noticed prices and noted that the prices are subject to change upon reasonable notice)
Motion made by McBride and Seconded by Miller to approve item 4.11 as written

Aye Matthew Vasquez
Aye Matt Tselee
Aye Jayme Miller
Aye Kelley McGlothlin

Aye Carla McBride-Alexander
Aye Patrick Redbird
Aye Richard Moore

- 4.12. Discuss/Consider/Vote to allow the Anadarko Police Department to apply for the 2023 Justice Assistance Grant-Local Law Enforcement (JAG-LLE).
(Eric- we did not get the grant last year but we did get it the 3 years pryor)
Motion made by McBride and seconded by Vasquez to approve item 4.12 as written.

Aye Matthew Vasquez
Aye Matt Tselee
Aye Jayme Miller
Aye Kelley McGlothlin

Aye Carla McBride-Alexander
Aye Patrick Redbird
Aye Richard Moore

- 4.13. Discuss/Consider/Vote to accept the resignation of a Library Advisory Board member and approve the appointment of a new Library Advisory Board member.

Motion made by Redbird and seconded by Moore to approve item 4.13 as written.

Aye Matthew Vasquez
Aye Matt Tselee
Aye Jayme Miller
Aye Kelley McGlothlin

Aye Carla McBride-Alexander
Aye Patrick Redbird
Aye Richard Moore

- 4.14. Discuss/Consider/Vote to approve Howard Construction, Inc, final Change Order. This is part of the HIS, EPA, and 2018 CDBG Grant – WWTP Grit Auger Upgrade and Sanitary Sewer Rehabilitation project.

Motion made by Moore and seconded by Vasquez to approve item 4.14 as written.

Aye Matthew Vasquez
Aye Matt Tselee
Aye Jayme Miller
Aye Kelley McGlothlin

Aye Carla McBride-Alexander
Aye Patrick Redbird
Aye Richard Moore

- 4.15. Discuss/Consider/Vote to approve Howard Construction, Inc, Application for Payment No. 9 and Final in the amount of \$56,232.20. This is part of the HIS, EPA, and 2018 CDBG Grant – WWTP Grit Auger and Sanitary Sewer Rehabilitation project.

Motion made by Moore and seconded by Vasquez to approve item 4.15 as written.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	


5. **CITY MANAGER'S REPORT** (Richard- Discussed the grant announcement but noted the Grantor's are still asking that we keep it a secret until their announcement on September 28th, 2023.)

6. **COMMENTS BY COUNCIL MEMBERS** (Miller requested an Executive Session on the next Council Meeting for an internal review and tracking of all PO's pertaining to item 4.8)

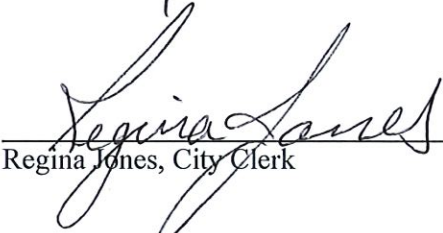
7. **NEW BUSINESS** (None)

8. **ADJOURN-** Motion made by Redbird and seconded by Vasquez to adjourn meeting)

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	



Kelley McGlothlin, Mayor



Regina Jones, City Clerk