

In Accordance with the Oklahoma Open Meeting Law, the notice of meeting and agenda were posted on June 09<sup>th</sup>,2022 by 5:00pm at Anadarko City Hall, 501 W. Virginia, Anadarko, Oklahoma and sent to the Anadarko Daily News, Anadarko, Oklahoma by email or fax.

**REGULAR MEETING MINUTES**  
**Meeting - City of Anadarko**  
**Anadarko City Hall**  
**501 W. Virginia, Anadarko, Oklahoma**  
**Monday, June 13th, 2022 at 6:00pm**

**1. PRELIMINARY**

**1.1. Invocation and Flag Salute**

**1.2. Call to Order**

**1.3. Roll Call**

Absent	Matthew Vasquez	Present	Carla McBride-Alexander
Present	Matt Tselee	Present	Patrick Redbird
Present	Jayne Miller	Present	Richard Moore
Present	Kelley McGlothlin		

**1.4. Hearing Session/Citizen Presentation**

*The Procedures to follow if you address the council are: The Council requests that you express your ideas in three minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The Mayor will limit discussion whenever he/she deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action*

**2 Agenda**

2.1 Discuss/consider/vote to approve the consent agenda. All items may be approved by one motion. Any item may be removed at Council member's request

2.1.1 Minutes of Regular Meeting May 9th, 2022 Payment of Claims for the General Government for May 9<sup>th</sup>, 2022, Special

2.1.2 Meeting May 24, 2022, and Special Meeting May 31, 2022

2.1.3 Financial Statement Report for period ending May 2022

2.1.4 Chamber Report for May 2022 and Financial Statement for April 2022

Alicia White

**Motion made by Carla McBride and seconded by Patrick Redbird to approve item 2.1**

Absent	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Aye	Patrick Redbird
Aye	Jayne Miller	Aye	Richard Moore
Aye	Kelley McGlothlin		

**2.2 Sherry Shenold to discuss a request from the Cemetery Board**

David Gregg, from the Anadarko Monument Company spoke to the council to explain his concerns regarding the new section of the Cemetery that allows for flat stones only. His recommendation was the city code to allow the same types of stones that the old portion of the cemetery. Tom Cantrell, President of the Cemetery Board represented the Cemetery Board all of which were present. He discussed the reasons why the Cemetery Board felt that the city code should be changed to allow all types of stones as well. The council asked Megan for her input and she advised that long term flat stones require more work and that she agreed with the Cemetery Board's recommendation.

**Motion made by Matt Tselee and seconded by Patrick Redbird to approve item 2.2**

Absent	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Aye	Patrick Redbird
Aye	Jayne Miller	Aye	Richard Moore
Aye	Kelley McGlothlin		

**2.3 Discuss/consider/vote to approve Resolution 22-06 approving the 2022 – 2023 Fiscal Year Budget**

Kelly explained Resolution 22-06 and request council approval to approve the 2022 – 2023 Fiscal Year Budget

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**Motion made by Rick Moore and seconded by Carla McBride to approve item 2.3**

Absent	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Aye	Patrick Redbird
Aye	Jayme Miller	Aye	Richard Moore
Aye	Kelley McGlothlin		

2.4 Discuss/consider/vote to approve the Utility Rate Chart Effective July 1, 2022 of the City Code

Kelley explained that the rates reflected in the rate chart were all previously approved by council; she is asking for approval of the chart only.

**Motion made by Rick Moore and seconded by Carla McBride to approve item 2.4**

Absent	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Aye	Patrick Redbird
Aye	Jayme Miller	Aye	Richard Moore
Aye	Kelley McGlothlin		

2.5 Discuss/consider/vote to approve Ordinance 1339 Amending Section 6-9-1(F) and adding Section 6-9-1(G) to Chapter 9, Title 6 of the City Code  
Ordinance 1339 clarifies the definition of street legal vehicles and the requirements for the City of Anadarko

**Motion made by Patrick Redbird and seconded by Carla McBride to approve item 2.5**

Absent	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Aye	Patrick Redbird
Aye	Jayme Miller	Aye	Richard Moore
Aye	Kelley McGlothlin		

2.6 Discuss/consider/vote to approve Ordinance 1440 Amending Section 6-9-1(D & F) to Chapter 9, Title 6 of the City Code  
No action taken

2.7 Discuss/consider/vote the options available to the city to make repairs and/or replace the drainage pipe between 3<sup>rd</sup> street and 5<sup>th</sup> street

Kelley provided a copy of the options for repair and price quoting received from Chisholm Trail Consulting, LLC  
Motion tabled for further information

2.8 Discuss/consider/vote to approve the Chamber of Commerce Contract for Services with the City of Anadarko  
Kelley explained that the contract was changed so that we are paying for invoiced event services up to the amount agreed upon within the contract rather than paying a monthly fee for services.

**Motion made by Carla McBride and seconded by Rick Moore to approve item 2.8**

Absent	Matthew Vasquez	Aye	Carla McBride-Alexander
Abstain	Matt Tselee	Aye	Patrick Redbird
Aye	Jayme Miller	Aye	Richard Moore
Aye	Kelley McGlothlin		

2.9 Discuss/consider/vote to approve the Chamber of Commerce Contract for the Anadarko Economic Development Authority  
Kelley explained that this contract is structured similar to other years. Hotel/Motel tax will be paid at 20%

**Motion made by Patrick Redbird and seconded by Matt Tselee to approve item 2.9**

Absent	Matthew Vasquez	Aye	Carla McBride-Alexander
Abstain	Matt Tselee	Aye	Patrick Redbird
Aye	Jayme Miller	Aye	Richard Moore
Aye	Kelley McGlothlin		

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2.10 Discuss/consider/vote to approve the Caddo County Sherriff's Department Agreement and the City of Anadarko for Inmate Housing

Eric Harlan explained that the only change in the contract is the increase for food at 30.00 per day which is less than the cost to house inmates at the jail

**Motion made by Rick Moore and seconded by Matt Tselee to approve item 2.10**

Absent	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Aye	Patrick Redbird
Aye	Jayne Miller	Aye	Richard Moore
Aye	Kelley McGlothlin		

2.11 Discuss/consider/vote to approve the contract between Hinkle & Company and the City of Anadarko for the 2021 2022 Financial Audit

Kelley explained that Hinkle & Co are the Sr. Auditors that have worked for the City for several years and have performed well.

**Motion made by Rick Moore and seconded by Carla McBride to approve item 2.11**

Absent	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Aye	Patrick Redbird
Aye	Jayne Miller	Aye	Richard Moore
Aye	Kelley McGlothlin		

2.12 Discuss/consider/vote to approve the contract between Elfrink and Associates, PLLC and the City of Anadarko for the 2021 2022 Financial Audit

Kelley explained that Elfrink and Associates are the audit consultants that worked for the City for several years and performed well.

**Motion made by Carla McBride and seconded by Patrick Redbird to approve item 2.12**

Absent	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Aye	Patrick Redbird
Aye	Jayne Miller	Aye	Richard Moore
Aye	Kelley McGlothlin		

2.13 Discuss/consider/vote to approve the contract between Rogers EMS Consulting and the Anadarko Fire Department EMS to write a OERSSIRF Grant application

Greg explained that Rogers EMS Consulting write grants for fire department with an 80% approval rate. This grant would be for a new ambulance.

**Motion made by Carla McBride and seconded by Rick Moore to approve item 2.13**

Absent	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Aye	Patrick Redbird
Aye	Jayne Miller	Aye	Richard Moore
Aye	Kelley McGlothlin		

2.14 Discuss/consider/vote to approve the USDA Grant to purchase 2 used police cars from the Missouri State Highway Patrol at \$23,000.00 each

Eric explained that they were able to apply for 2 USDA Grants at the same time and that this grant would be used to purchase 2 cars from the Missouri Highway Patrol.

**Motion made by Carla McBride and seconded by Rick Moore to approve item 2.14**

Absent	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Aye	Patrick Redbird

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Aye	Jayme Miller	Aye	Richard Moore
Aye	Kelley McGlothlin		

2.15 Discuss/consider/vote to approve invoice 01105421.00-4 from Parkhill in the amount of \$3120.00 for administrative work on the 2021 CDBG Grant

Kelley explained that the Parkhill invoice represents administrative services for our 2021 CDBG Grant

**Motion made by Rick Moore and seconded by Patrick Redbird to approve item 2.15**

Absent	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Aye	Patrick Redbird
Aye	Jayme Miller	Aye	Richard Moore
Aye	Kelley McGlothlin		

2.16 Discuss/consider/vote to approve Invoice A21-001.3 from CEC in the amount of \$10,000.00 for the engineering and a final walking trail design

Kelley explained this invoice represents the final payment for the engineering and planning for the walking trail.

**Motion made by Carla McBride and seconded by Rick Moore to approve item 2.16**

Absent	Matthew Vasquez	Aye	Carla McBride-Alexander
Abstain	Matt Tselee	Aye	Patrick Redbird
Aye	Jayme Miller	Aye	Richard Moore
Aye	Kelley McGlothlin		

2.17 Discuss/consider/vote to approve Invoice 4595 from WDB Engineering in the amount of \$500.00 for engineering DBP Reduction disinfectant project

**Motion made by Rick Moore and seconded by Patrick Redbird to approve item 2.17**

Absent	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Aye	Patrick Redbird
Aye	Jayme Miller	Aye	Richard Moore
Aye	Kelley McGlothlin		

2.18 Discuss/consider/vote to approve Invoice 4596 from WDB Engineering in the amount of \$305.00 for engineering on project 3251 – replacement of 2 additional lift stations

**Motion made by Carla McBride and seconded by Rick Moore to approve item 2.18**

Absent	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Aye	Patrick Redbird
Aye	Jayme Miller	Aye	Richard Moore
Aye	Kelley McGlothlin		

2.19 Discuss/consider/vote to approve Invoice 4597 from WDB Engineering in the amount of \$630.00 for engineering on project 3337 – Water Plant Improvements

**Motion made by Jayme Miller and seconded by Matt Tselee to approve item 2.19**

Absent	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Aye	Patrick Redbird
Aye	Jayme Miller	Aye	Richard Moore
Aye	Kelley McGlothlin		

2.20 The Mayor and the City Council shall discuss and possibly vote to enter into Executive Session regarding the employment, selection, to interview, and possible hiring of a new City Manager. (Pursuant to OSS Title 25 § 307 b)

**Motion made by Carla McBride and seconded by Matt Tselee to approve item 2.20**

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Absent	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Aye	Patrick Redbird
Aye	Jayme Miller	Aye	Richard Moore
Aye	Kelley McGlothlin		

2.21 The Mayor and the City Council shall discuss and possibly vote to reconvene from Executive Session

**Motion made by Rick Moore and seconded by Matt Tselee to approve item 2.21**

Absent	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Aye	Patrick Redbird
Absent	Jayme Miller	Aye	Richard Moore
Aye	Kelley McGlothlin		

2.22 The Mayor and the City Council shall discuss and possibly vote on possible action resulting from Executive Session  
No action taken

**3. NEW BUSINESS**

**4. CITY MANAGER COMMENTS**

- Crews are busy mowing and spraying for weeds
- 7<sup>th</sup> & Kansas Contractor not shown up yet
- All department are preparing surplus list – items selling
- Shirley will be working with department managers to obtain storm damage reports and file the claims with OMAG

**5. COMMENTS BY COUNCIL MEMBERS**

**6. ADJOURN**

**Motion made by Richard Moore and seconded by Matt Tselee to adjourn**

Absent	Matthew Vasquez	Aye	Carla McBride-Alexander
Aye	Matt Tselee	Aye	Patrick Redbird
Aye	Jayme Miller	Aye	Richard Moore
Aye	Kelley McGlothlin		

IN WHITNESS HEREOF, I HEREUNTO SUBSCRIBED BY NAMES AS Mayor of the City Council for the City of Anadarko and have caused the stamp of seal of said council to be hereunto affixed on this 11th Day of July 2022.

\_\_\_\_\_  
Kelley McGlothlin, Mayor

\_\_\_\_\_  
Jo Spanglehour, City Clerk