

REGULAR MEETING MINUTES
Teleconference/In-Person Meeting - City of Anadarko
Anadarko City Hall
501 W. Virginia, Anadarko, Oklahoma
Monday, August 10th, 2020 at 6:00pm

1. PRELIMINARY

- 1.1. Invocation and Flag Salute**
- 1.2. Call to Order**
- 1.3. Roll Call**

	Vacant	Present	Wesley Callahan		
Present	Kelley McGlothlin	Present	Patrick Redbird		
Present	Shelby Wall	Present	Tanner Salyer	Present	Kyle Eastwood

1.4. Hearing Session/Citizen Presentation

The Procedures to follow if you address the council are: The Council requests that you express your ideas in five minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action

2. AGENDA

- 2.1. Discuss/consider/vote to approve the consent agenda. All items may be approved by one motion. Any item may be removed at Trustee's request**
 - 2.1.1. Minutes of Regular Meeting held July 13th, 2020 and the Emergency Meeting held July 27th, 2020**
 - 2.1.2. Payment of Claims for the General Government for July 2020**
 - 2.1.3. Financial Statement Report for period ending July**
 - 2.1.4. No Chamber Report due to Covid-19**

Motion made by Tanner Salyer and seconded by Kelley McGlothlin to approve item 2.1

Roll Call:

	Vacant	Aye	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

2.2. Business owner Bobbie Plumer to address council regarding denying mobile food truck permits

The new owners of Feathers & Bows addressed the council. They explained that they welcome food trucks and felt that they would help the community grow and flourish. One of their future plans is to use the parking lot adjacent to their boutique for mobile food trucks. Her son is working to outfit one now. Bobbie Plumer spoke to the council, she is not against mobile food trucks as long as their revenue aren't taken from our area. After discussion, Kenneth advised he would speak to OML to find out how other cities handle Mobile Vendors; the council agreed to consider the matter after more research was complete.

2.3. Discuss/consider/vote to adopt Ordinance 1319 – amending Section 1-4(C) of Chapter 1 Title 8 of the Anadarko City Code in their entirety by modifying application for service requirements

Kenneth explained that the change would require anyone living in the property over 21 would need to be listed on the lease and responsible for the utilities. Council requested that he research this change further.
Item tabled

2.4. Discuss/consider/vote to adopt Ordinance 1320 – amending Section 8-2-3A of Chapter 2, Title 8 of the Anadarko City Code by amending tapping fee rates

Kenneth explained that the fees need to be amended since we have installed smart meters as the prices of the meters are much higher than before converting to smart meters.

Motion made by Key Eastwood and seconded by Patrick Redbird to approve item 2.4

Roll Call

	Vacant	Aye	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

2.5. Discuss/consider/vote to adopt Ordinance 1321 – amending Sections 8 (A) of Chapter 2 Title 11 of the Anadarko City Code in their entirety by amending Plat Fees

Kenneth explained to the council that the cost of Plat Fees have increased and our current rate does not cover the cost to the city.

Motion made by Kelley McGlothlin and seconded by Tanner Salyer to approve item 2.5

Roll Call:

	Vacant	Aye	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

Motion made by Kelly McGlothlin and seconded by Tanner Salyer to approve emergency clause for item

2.5

Roll Call:

	Vacant	Aye	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

2.6. Discuss/consider/vote to adopt Ordinance 1322 - creating Section 2 Chapter 8, Title 1 of the Anadarko City Code regarding filing and conduct of elections

Kenneth explained that the council is required to pass an ordinance accepting the election

Motion made by Kelley McGlothlin and seconded by Shelby Wall to approve item 2.5

Roll Call:

	Vacant	Aye	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

2.7. Discuss/consider/vote to adopt Resolution 21-01 – a resolution accepting amendments to the Charter of the City of Anadarko declaring the measure as passed

Kenneth explained that the council is required to execute a resolution accepting the amendment to the Charter and then the election results and documentation will be sent the Governor for his signature to approve the amendments

Motion made by Kelley McGlothlin and seconded by Shelby Wall to approve item 2.7

Roll Call:

	Vacant	Aye	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

2.8. Discuss/consider/vote to adopt Resolution 20-03 – a resolution authorizing the mayor to execute a Project Agreement for (E1350) Petree Rd from SW 6th Street extending east to SE7th (Mill, Overlay, & Bridge widening) between Caddo County, The City of Anadarko, and the Oklahoma Department of Transportation

This resolution authorizes the Mayor execute the agreement for Project (E1350) between Caddo County, the City of Anadarko, and the Oklahoma Department of Transportation

Motion made by Tanner Salyer and seconded by Kelley McGlothlin to approve item 2.8

Roll Call:

	Vacant	Aye	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

2.9. Discuss/consider/vote to approve the Project Agreement for (E1350) Petree Rd from SW 6th Street extending East to SE 7th (Mill, Overlay, & Bridge widening) between Caddo County, City of Anadarko, and the Oklahoma Department of Transportation

Kenneth explained the that this is the Agreement for Project (E1350) on Petree Road that needs to be approved

Motion made by Kelley Mcglothlin and seconded by Tanner Salyer to approve item 2.9

Roll Call:

	Vacant	Aye	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

2.10. Discuss/consider/vote to approve Resolution 20-04 – authorizing an application for the FY 2020-2021 Rural Economic Action Plan Grant; for replacing manhole lids and rings in the City of Anadarko

Kenneth explained that Resolution 20-04 authorizes the City Manager to apply for the FY 2020 – 2021 REAP Grant.

Motion made by Tanner Salyer and seconded by Kelley McGlothlin to approve item 2.10

Roll Call:

	Vacant	Aye	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

2.11. Discuss/consider/vote to approve the 2020 - 2021 REAP Application Grant; for replacing manhole lids and rings in the City of Anadarko

Kenneth explained that the council need to approve the 2020 - 2021 REAP Grant Application prior to submission

Motion made by Shelby Wall and seconded by Kelley McGlothlin to approve item 2.11

Roll Call:

	Vacant	Aye	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

2.12. Discuss/consider/vote to approve the 5-year plan for REAP Grant for the City of Anadarko/Anadarko Public Works Authority

Kenneth explained that this is the 5 year plan that the council approved last year with a few minor changes as project were completed

Motin made by Tanner Salyer and seconded by Patrick Redbird to approve item 2.12

Roll Call:

	Vacant	Aye	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

2.13. Discuss/consider/vote to approve the agreement between the City of Anadarko and Terry M Bruner as Municipal Judge for FY 2020 – 2021

Kenneth explained that this is the annual contract to appoint Terry M Bruner as the Municipal Judge for FY 2020-2021

Motion made by Kelley McGlothlin and seconded by Tanner Salyer to approve item 2.13

Roll Call:

	Vacant	Aye	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

2.14. Discuss/consider/vote to approve the agreement between the City of Anadarko and John Flynn, MD as the Medical Director for FY 2020 – 2021

Kenneth explained that this is the annual contract to appoint John Flynn, MD as the Medical Director for FY 2020 2021

Motion made by Tanner Salyer and seconded by Kelley McGlothlin to approve item 2.14

Roll Call:

	Vacant	Aye	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

2.15. Discuss/consider/vote to approve the agreement between the City of Anadarko and Tom Zynda as the City Attorney for FY 2020 – 2021

Kenneth explained that this is the annual contract to appoint Tom Zynda as the City Attorney for the FY 2020-2021

Motion made by Kelley McGlothlin and seconded by Tanner Salyer to approve item 2.15

Roll Call:

	Vacant	Aye	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

2.16. Discuss/consider/vote to approve to enter into executive session per OS 25§ 307 B (1) discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public employee

2.16.1.1. 6 Month Evaluation/Contract of City Manager

Motion made by Shelby Wall and seconded by Kelley McGlothlin to enter into executive session

Roll Call:

	Vacant	Aye	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

2.17. Discuss/consider/vote to reconvene from executive session

Motion made by Kyle Eastwood to reconvene from executive session

Roll Call:

	Vacant	Aye	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

2.18. Discuss/consider/vote to take action regarding executive session – no action taken

3. CITY MANAGERS REPORT

- The state will be begin working on Petree Road by the school resurfacing the road
- The state will be repair the sidewalks = ODOT should be starting to work now
- The coloring book depicting Anadarko’s Historic Areas and Buildings is complete and is a success which was paid for with a Grant from the National Park Service
- The USDA will be considering our grant application for a new fire truck/pumper in September.
- Last year’s USDA grant for Police Cars was delayed due to the Corona Virus and should be complete in September
- The David Street resurfacing should be complete at the end of August or the first of September
- I H S was awarded \$600,000.00 to improve the sewer system within the City of Anadarko. Kenneth explained that the city will have to match the funds which is what Rick Smith is working on for the City
- The CDBG Grant for the replacement of the fiberglass lift station is almost finished; they are working on one pump and the project should close out soon
- The owner next to the Miller Theater was send a condemnation notice

4. COMMENTS BY COUNCIL MEMBERS

5. NEW BUSINESS

6. ADJOURN

Motion made by Shelby Wall and seconded by Kelley McGlothlin to adjourn.

	Vacant	Aye	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

IN WHITNESS HEREOF, I HEREUNTO SUBSCRIBED BY NAMES AS Mayor of the City Council for the City of Anadarko and have caused the stamp of seal of said council to be hereunto affixed on this 14th Day of September, 2020

Kyle Eastwood, Mayor

Jo Spanglehour, City Clerk

In Accordance with the Oklahoma Open Meeting Law, the notice of meeting and agenda were posted on August 7th, 2020 by 5:00pm at Anadarko City Hall, 501 W. Virginia, Anadarko, Oklahoma and sent to the Anadarko Daily News, Anadarko, Oklahoma by email or fax.

- **Mayor Kyle Eastwood, Council members Shelby Wall, Kelley McGlothlin, Patrick Redbird, Tanner Salyer, & Wes Callahan will participate in person at City Hall in the Council Chamber**
- **The public is welcome to listen to the call by calling the following numbers:**

978-990-5000 Access Code: 833003
978-990-5000 Access Code: 473929

All member of the public will be encouraged to mute their phones as not to disrupt the proceedings.

If there is a failure of audio or lost connection the meeting will be re-scheduled at the following times:

Monday, July 27, 2020 at 6:30pm
Monday, July 27, 2020 at 7:30pm

