

REGULAR MEETING MINUTES
Meeting - City of Anadarko
Anadarko City Hall
501 W. Virginia, Anadarko, Oklahoma
Monday, September 14th, 2020 at 6:00pm

1. PRELIMINARY

- 1.1. Invocation and Flag Salute**
- 1.2. Call to Order**
- 1.3. Roll Call**

	Vacant	Absent	Wesley Callahan		
Present	Kelley McGlothlin	Present	Patrick Redbird		
Present	Shelby Wall	Present	Tanner Salyer	Present	Kyle Eastwood

1.4. Hearing Session/Citizen Presentation

The Procedures to follow if you address the council are: The Council requests that you express your ideas in five minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action

2. AGENDA

- 2.1. Discuss/consider/vote to approve the consent agenda. All items may be approved by one motion. Any item may be removed at council members request**
 - 2.1.1. Minutes of Regular Meeting held August 10th, 2020
 - 2.1.2. Payment of Claims for the General Government for August 2020
 - 2.1.3. Financial Statement Report for period ending August 2020
 - 2.1.4. No Chamber Report due to Covid-19

Motion made by Kelley McGlothlin and seconded by Patrick Redbird to approve item 2.1

Roll Call:

	Vacant	Absent	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

- 2.2. Discuss/consider/vote to approve Resolution 21-03 adopting the terms and conditions of the USDA Rural Development "Community Facilities Grant Agreements in the amount of \$340,600.00 and \$50,000.00**
Kenneth explained that this resolution is required accepting the terms of the grant for the new Fire Department Pumper Truck

Motion made by Shelby Wall and seconded by Kelley McGlothlin to approve item 2.2

	Vacant	Absent	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

- 2.3. Discuss/consider/vote approve a budget adjustment of \$30,964.40 to the 2020 – 2021 FY Budget to hire a Code Enforcement Clerk**

Kenneth explained that this position was not filled at the time the 2020 – 2021 budget was adopted due to concerns regarding revenue ramifications due to Covid-19. As budget has held steady; he requests the council to approve a budget adjustment to hire a Code Enforcement Clerk.

Motion made by Kelley McGlothlin and Patrick Redbird to approve item 2.3

	Vacant	Absent	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

- 2.4.** Discuss/consider/vote to authorize the City Manager to order customer fire truck with the USDA Grant
Kenneth explained to the council the specification of the Fire Truck that he is requesting approval to purchase. It will take 12 – 14 months to purchase and is a 30 to 40 year investment for the City.

Motion made by Tanner Salyer and seconded by Kelley McGlothlin to approve item 2.4

	Vacant	Absent	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

- 2.5.** Discuss/consider/vote to approve the agreement between the City of Anadarko and Blue Cross Blue Shield for 2020 – 2021 coverage year

Kenneth explained that the Blue Cross Blue Shield coverage for 2020 – 2021 has decreased in price and requests that the council approve the agreement for coverage.

Motion made by Kelley McGlothlin and seconded by Tanner Salyer to approve item 2.5

	Vacant	Absent	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

- 2.6.** Discuss/consider/vote to approve the agreement between the City of Anadarko and Oklahoma Department of Transportation (ODOT) on Right of Way on Highway 62/Petree Road

Kenneth explained that the City is required to sign the agreement between ODOT and the City of Anadarko for the road project going west from the Airport on Petree Road/Highway 9

Motion made by Shelby Wall and seconded by Kelley McGlothlin to approve item 2.6

	Vacant	Absent	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

- 2.7.** Discuss/consider/vote to approve the agreement between the City of Anadarko and Indian Health Services I.H.S. for funding for wastewater improvements

Kenneth explained that the agreement between the I.H.S. and the City of Anadarko pledges a grant of \$400,000.00 to be used to replace 3 lift stations in the city. The lift stations are in desperate need of replacement.

Motion made by Kelley McGlothlin and seconded by Patrick Redbird to approve item 2.7

	Vacant	Absent	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

2.8. Discuss/consider/vote to approve the agreement between the City of Anadarko and the Union Pacific Rail Road regarding property located along the right-of-way (ROW) of East Market Street and Washington Street

The agreement between the Union Pacific Rail Road and the City allows the railroad to do some drilling to test ground wells.

Motion made by Tanner Salyer and seconded by Kelley McGlothlin to approve item 2.8

	Vacant	Absent	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

2.9. Discuss/consider/vote to solicit bids for the Airport mowing lease

Kenneth explained that the lease is going to expire in December and we need to solicit bids

Motion made by Tanner Salyer and seconded by Shelby Wall to approve item 2.9

	Vacant	Absent	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

2.10. Discuss/consider/vote to approve a city-wide garage sale on September 19, 2020 with no permit fees

After discussion no action was taken – later consideration to be made about holding a city wide garage sale on October 3rd to give people time to plan

2.11. Discuss/consider/vote to approve Halloween activities for October

After discussion – a recommendation was made not to have downtown events this year but that neighborhoods can trick or treat and that families should not congregate in large groups and that trick or treat will end at 10:00pm

Motion made by Tanner Salyer and seconded by Kelley McGlothlin to approve item 2.11

	Vacant	Absent	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

2.12. Discuss/consider/vote to approve the bids from John Vance Motors, Inc for the following vehicles approved in the FY 2020 - 2021 Capital Improvement Budget:

2.12.1. Ford - F-150 X1C ½ Ton Truck Extended Cab

2.12.2. Dodge – Ram 1500 Crew Cab 4 Wheel Drive

2.12.3. Ford – Super Duty F-350 DRW Regular Cab

2.12.4. Chevrolet – Tahoe 4 Wheel Drive

Kenneth explained that the above vehicles were included in the Capital Improvement Budget for 2020 – 2021. The vehicles would be going to the Waste Water Treatment Plant, Code Enforcement, Emergency Management, and the cemetery

Motion made by Shelby Wall and seconded by Kelley McGlothlin to approve item 2.12

	Vacant	Absent	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

- 2.13.** Discuss/consider/vote to approve the Library Policy Update for Mobile Devices such as iPads, Laptops, and Wi-Fi Lending
Kenneth explained that the policy change will enable the Library to upgrade their facility for a grant from ODL through the Cares Act. ODL is trying to provide wifi and equipment to children that do not have access to the internet or equipment at home.
Motion made by Tanner Salyer and seconded by Kelley McGlothlin to approve item 2.13

- 2.14.** Discuss/consider/vote to authorize the City Manager to expend CARES ACT Funds
2.14.1. 2020 F-550 Ambulance
2.14.2. Traffic/Notification Boards
2.14.3. Hazardous Duty Compensation
2.14.4. Reimbursement of City General/APWA Funds

Kenneth explained that the funds received through the CARES ACT need to be used purchase items related to Covid-19 and or reimbursement for actual expenses. Kenneth mentioned that records of the purchases of the items will need to be maintained in case of audit
Motion made by Patrick Redbird and seconded by Kelley McGlothlin to approve item 2.14

	Vacant	Absent	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

3. CITY MANAGERS REPORT

- Kenneth talked about the Kids, Kites, & Frights Event Saturday and what is planned. It starts at 10:00am and will last until 6:00pm. Social Distancing is required along with wearing a mask. The city will provide masks to those that need them for the event.
- The Airport Board recommends that next year we merge the Kites over America and the Wings and Wheels into one large multi-day event.
- Kenneth discussed the list of property's that need to be abated (120) and explained that with our current workload; it almost impossible to keep up with our current staff.
- The issues regarding the Miller Theatre is nearly resolved and we expect DEQ will get started abating the property for asbestos and then demolish. DEQ will preserve the Theater sign and stage during for future use on the site. This is a joint project between the City of Anadarko and Caddo County
- Tom has obtained information regarding the ownership of the old 1st Baptist Church. A private donor is interested to pay the cost to restore the church for historical purposes
- The contractor on the S David Street project thinks that he will have the project complete by the end of the month.

4. COMMENTS BY COUNCIL MEMBERS – Kelley McGlothlin wanted thank the staff for working so hard to clean up the area at 2nd street

5. NEW BUSINESS

6. ADJOURN

Motion made by Shelby Wall and seconded by Kelley McGlothlin to adjourn.

	Vacant	Absent	Wesley Callahan		
Aye	Kelley McGlothlin	Aye	Patrick Redbird		
Aye	Shelby Wall	Aye	Tanner Salyer	Aye	Kyle Eastwood

In Accordance with the Oklahoma Open Meeting Law, the notice of meeting and agenda were posted on September 11th, 2020 by 5:00pm at Anadarko City Hall, 501 W. Virginia, Anadarko, Oklahoma and sent to the Anadarko Daily News, Anadarko, Oklahoma by email or fax.

IN WHITNESS HEREOF, I HEREUNTO SUBSCRIBED BY NAMES AS Mayor of the City Council for the City of Anadarko and have caused the stamp of seal of said council to be hereunto affixed on this 12th Day of October, 2020

Kyle Eastwood, Mayor

Jo Spanglehour, City Clerk

