

**AGENDA MINUTES**  
**City Council Meeting - City of Anadarko**  
Anadarko City Hall  
501 W. Virginia, Anadarko, Oklahoma  
Monday, August 14, 2023 at 6:00PM

**1. PRELIMINARY**

- 1.1. Invocation and Flag Salute (Invocation by Redbird, Flag Salute by Kelley McGlothlin)
- 1.2. Call to Order (Kelley McGlothlin called to order 08/14/2023 6:12 pm)
- 1.3. Roll Call

Present Matthew Vasquez	Present Carla McBride-Alexander
Absent Matt Tselee	Present Patrick Redbird
Present Jayme Miller	Present Richard Moore
Present Kelley McGlothlin	

1.4. Hearing Session/Citizen Presentation

*The Procedures to follow if you address the council are: The Council requests that you express your ideas in five minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The Mayor will limit discussion whenever they deem such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.*

**2. SHINING STAR-** recognizing one or more employees for going above and beyond for the betterment of the community.

**3. RECOGNITION OF RETIREMENT-** The City of Anadarko is saddened to announce the retirement of one of our dedicated Officers Capt. Coty Pack. Coty started his career with the City of Anadarko in April of 2000 and has since dedicated 23 years to not only the City of Anadarko but also to the safety and well-being of the citizens of this community.

**4. AGENDA**

- 4.1. Discussion and possible action to approve the consent agenda. All items may be approved by one motion. Any item may be removed at Council's request.
  - 4.1.1. Minutes of Regular Meeting held July 10<sup>th</sup>, 2023 and Minutes of Special Meeting held July 31<sup>st</sup>, 2023.
  - 4.1.2. Payment of Claims for General Government Accounts for July 2023.
  - 4.1.3. Financial Statement Report for period ending July 2023.
  - 4.1.4. Discuss/consider/file the Chamber of Commerce Annual Activities Report for July 2022 through June 2023, and the Chamber of Commerce Financial Report as of June 30th, 2023.

Motion by McBride and seconded by Moore to Accept as written.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore

Aye Kelley McGlothlin

4.2. Old Business - Discuss/Consider/Vote to approve the revised City of Anadarko and Anadarko Chamber of Commerce Contract for Services for Fiscal Year 2023-2024.

Discussion on changes made to the Chamber contract. Hoppy Days removed from contract. Discussion of office space where regular business hours would be kept.

Motion made by McBride and seconded by Moore to accept the Chamber contract for six months and come back and see where Chamber is on having an office and the web site going.

Aye Matthew Vasquez  
Matt Tselee  
Aye Jayme Miller  
Aye Kelley McGlothlin

Aye Carla McBride-Alexander  
Aye Patrick Redbird  
Aye Richard Moore

4.3. Old Business - Discuss/Consider/Vote to assess or waive the fees and costs associated with the 2023 American Indian Exposition, that took place August 2nd thru August 5th, and the Indian Relay Race, that took place August 4th thru August 6th 2023.

City Manager discussed the report showing the Electric and Water usage during the American Exposition.

Redbird mentioned attention one of their meetings and they didn't seem interested. C.M met with them to see how the city would respond as far as Police, Fire/EMS, and Streets dept but was not part of the actual planning of the Expo. Miller felt as if the city did support the Expo.

Motion made by Redbird to Waive the fees but the motion died due to no seconded.

Motion made by Miller and seconded by Vasquez to assess the fees associated with the 2023 American Indian Expo and the 2023 Indian Relay Race.

Aye Matthew Vasquez  
Matt Tselee  
Aye Jayme Miller  
Aye Kelley McGlothlin

Aye Carla McBride-Alexander  
Abstain Patrick Redbird  
No Richard Moore

4.4. Discuss/Consider/Vote to approve the 2023 Round-up applications selected by the Round-up board.

Motion made by McBride and Seconded by Vasquez to accept item 4.4 as written.

Aye Matthew Vasquez

Aye Carla McBride-Alexander

Matt Tselee  
Aye Jayme Miller  
Aye Kelley McGlothlin

Aye Patrick Redbird  
Aye Richard Moore

4.5. Discuss/Consider/Vote to Award a contract for the Randlett Park sewer project.

C.M Discussed bids submitted by Contractors, only three (3) where received, Bids sent to other Contractors but they did not want to send a bid.

Motion made by McBride and seconded by Vasquez to award Slemp.

Aye Matthew Vasquez  
Matt Tselee  
Aye Jayme Miller  
Aye Kelley McGlothlin

Aye Carla McBride-Alexander  
Aye Patrick Redbird  
Aye Richard Moore

4.6. Discuss/Consider/Vote to approve the Library Board accepted 2023-2025 Long Range Plan.

Motion made by McBride and seconded by Redbird to approve item 4.6 as written.

Aye Matthew Vasquez  
Matt Tselee  
Aye Jayme Miller  
Aye Kelley McGlothlin

Aye Carla McBride-Alexander  
Aye Patrick Redbird  
Aye Richard Moore

4.7. Discuss/Consider/Vote on the appointment of the Airport Board Members.

Skip- Airport Board has not met since 2020.

Motion made by Redbird and seconded by McBride to approve the appointment of Airport Board Members.

Aye Matthew Vasquez  
Matt Tselee  
Aye Jayme Miller  
Aye Kelley McGlothlin

Aye Carla McBride-Alexander  
Aye Patrick Redbird  
Aye Richard Moore

4.8. Discuss/Consider/Vote to approve payment on WDB Engineering, PLLC invoice No. 5133 in the amount of \$1035.00.

Motion made by Miller and seconded by Vasquez to approve item 4.8 as written.

Aye Matthew Vasquez  
Matt Tselee  
Aye Jayme Miller  
Aye Kelley McGlothlin

Aye Carla McBride-Alexander  
Aye Patrick Redbird  
Aye Richard Moore

4.9. Discuss/Consider/Vote to consider adopting Resolution No. **24-02** pertaining to **301 NW 2<sup>nd</sup> Street, 24-03** pertaining to **102 E Alabama Ave, 24-04** pertaining to **311 W Virginia Ave, 24-05** pertaining to **1300 E Central Blvd, 24-06** pertaining to **1407 SW 5<sup>th</sup> Street, and 24-07** pertaining to **302 W Louisiana Ave** declaring the said structures to be dilapidated pursuant to Section 4-3B-1 of the Anadarko City Code, ordering the owner to abate the nuisance, authorizing summary abatement, and authorizing the City Attorney to commence legal action in District Court to abate the nuisance.

Motion made by Miller and seconded by Vasquez to approve item 4.9 as written with all structures listed.

Aye Matthew Vasquez  
Matt Tselee  
Aye Jayme Miller  
Aye Kelley McGlothlin

Aye Carla McBride-Alexander  
Aye Patrick Redbird  
Aye Richard Moore

4.10. Discuss/consider/vote to approve a Project Maintenance, Financing, and Right-of-Way Agreement with the Oklahoma Department of Transportation (ODOT) for the Trail on Central Boulevard (US62) from East Seventh Street (SH8) to Mission Street (US62) project regarding Transportation Alternatives Program (TAP) grant funding for said project not to exceed \$650,000.

C.M- awarded TAP Grant federal funding 80% by ODOT City 20%. ODOT is offering \$200,000.00 in additional assistance, 1<sup>st</sup> step is the Grant Agreement.

Motion made by McBride and seconded by Moore to accept item 4.10 as written.

Aye Matthew Vasquez  
Matt Tselee  
Aye Jayme Miller  
Aye Kelley McGlothlin

Aye Carla McBride-Alexander  
Aye Patrick Redbird  
Aye Richard Moore

4.11. Discuss/Consider/Vote to approve payment on WDB Engineering, PLLC invoice No. 5132 in the amount of \$145.00 and payment on Chisholm Trail Consulting, LLC invoice No. TO 23-002.1 in the amount of \$3,621.50 – Sanitary Sewer Manhole Lid Replacement.

Reap Grant and IHS design is moving ahead, we have draft plans.

Motion made by McBride and seconded by Vasquez to approve item 4.11 as written.

Aye Matthew Vasquez  
Matt Tselee  
Aye Jayme Miller  
Aye Kelley McGlothlin

Aye Carla McBride-Alexander  
Aye Patrick Redbird  
Aye Richard Moore

4.12. Discuss/Consider/Vote to approve Contractor's Application for Payment No. 2 and Contractor's Application for Payment No. 3 to Howard Construction for the Rehabilitation of Four Sanitary Sewer Lift Stations, The City of Anadarko's Project # 21-533-03.

Motion made by McBride and seconded by Moore to approve item 4.12 as written.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

4.13. Discuss/Consider/Vote to approve proposal from Haynes Equipment for the rebuild of 3 Gorman Rupp T8 Pumps in the amount of \$32,668.00. This is part of the IHS, EPA and 2018 CDBG Grant- WWTP Grit Auger Upgrade and Sanitary Sewer Rehabilitation.

Motion made by Moore and seconded by Vasquez to approve item 4.13 as written.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

4.14. Discuss/Consider/Vote to approve Contractor's Application and Certification for Payment No. 4 in the amount of \$297,969.15 and Contractor's Application and Certification for Payment No. 5 in the amount of \$189,495.43 for the City of Anadarko Distribution System Improvements Project, submitted by Primoris T&D Services, LLC, for a total amount of \$487,464.58.

Motion made by Vasquez and seconded by McBride to approve item 4.14 as written.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

## **5. CITY MANAGER'S REPORT**

August 21<sup>st</sup> construction for the sidewalk project will begin on Mission.

## **6. COMMENTS BY COUNCIL MEMBERS (None)**

## **7. NEW BUSINESS N/A**

## **8. ADJOURN**

Motion made by Redbird and seconded by Vasquez to adjourn the meeting.

In Accordance with the Oklahoma Open Meeting Law, the notice of meeting and agenda were posted on August 11, 2023 by 5:00pm at Anadarko City Hall, 501 W. Virginia, Anadarko, Oklahoma and sent to the Anadarko Daily News, Anadarko, Oklahoma by email or fax.

Aye Matthew Vasquez  
Matt Tselee  
Aye Jayme Miller  
Aye Kelley McGlothlin

Aye Carla McBride-Alexander  
Aye Patrick Redbird  
Aye Richard Moore

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Kelley McGlothlin, Mayor