

In Accordance with the Oklahoma Open Meeting Law, the notice of meeting and agenda were posted on December 8<sup>th</sup>, 2023 by 5:00pm at Anadarko City Hall, 501 W. Virginia, Anadarko, Oklahoma and sent to the Anadarko Daily News, Anadarko, Oklahoma by email or fax.

**AGENDA MINUTES**  
**APWA Meeting - City of Anadarko**  
Anadarko City Hall

501 W. Virginia, Anadarko, Oklahoma

Monday, December 11<sup>th</sup>, 2023 - Immediately following the City Council Meeting.

**1 PRELIMINARY**

- 1.1 Invocation and Flag Salute
- 1.2 Call to Order (Meeting called to order by Mayor Kelley McGlothlin on 12/11/23 at 7:08pm)
- 1.3 Roll Call (Regina Jones, City Clerk)

**Present Matthew Vasquez**

**Present Carla McBride-Alexander**

**Present Matt Tselee**

**Absent Patrick Redbird**

**Present Jayme Miller**

**Present Richard Moore**

**Present Kelley McGlothlin**

- 1.4 Hearing Session/Citizen Presentation (None)

*The Procedures to follow if you address the council are: The Council requests that you express your ideas in five minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The mayor will limit discussion whenever they deem such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.*

**2 AGENDA**

- 2.1 Discuss/consider/vote to approve the consent agenda. All items may be approved by one motion. Any item may be removed at Council's request.
  - 2.1.1 Minutes of Regular Meeting held November 13<sup>th</sup>, 2023 and Minutes of Public Hearing held November 13<sup>th</sup>, 2023.
  - 2.1.2 Payment of Claims for General Government Accounts for November 2023.
  - 2.1.3 Financial Statement Report for period ending November 2023.
  - 2.1.4 Discuss/Consider/Vote to approve the 2024 Schedule of Holidays for the City of Anadarko, Anadarko Public Works Authority, and the Anadarko Economic Development Authority.
  - 2.1.5 Discuss/Consider/Vote to approve the 2024 Schedule of Regular Meetings for the City of Anadarko, Anadarko Public Works Authority, and the Anadarko Economic Development Authority.
  - 2.1.6 Ratify the actions of the City Manager and discuss/consider/vote approve Construction Change Request #0001 in the amount of \$1,300.00 for the Randlett Park Sewer Project.
  - 2.1.7 Discuss/Consider/Vote to approve Construction Change Request #0002 in the amount of \$4,200.00 for the Randlett Park Sewer Project.
  - 2.1.8 Discuss/Consider/Vote to approve payment to Chisholm Trail Consulting for Invoice No. A23-001.2 in the amount of \$957.50.
  - 2.1.9 Discuss/Consider/Vote to approve payment to Chisholm Trail Consulting for Invoice No. A23-002.4 in the amount of \$1,193.75.

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- 2.1.10 Discuss/Consider/Vote to approve Contractor's Application for Payment No. 6 in the amount of \$194,750.00 to Howard Construction for the Rehabilitation of Four Sanitary Sewer Lift Stations.
- 2.1.11 Discuss/Consider/Vote to approve Contractor's Application for Payment No. 7 in the amount of \$198,362.85 to Howard Construction for the Rehabilitation of Four Sanitary Sewer Lift Stations.
- 2.1.12 Discuss/Consider/Vote to approve the purchase of 10 (Ten) fire hydrants totaling \$32,445.10 for the City of Anadarko Project # 23-533-02.
- 2.1.13 Discuss/Consider/Vote to approve the invoice in the amount of \$19,815.00 from Howard Construction, Inc. This is part of the IHS, EPA, and 2018 CDBG Grant – WWTP Grit Auger Upgrade and Sanitary Sewer Rehabilitation.
- 2.1.14 Discuss/Consider/Vote to accept the Distribution System Improvements Project as complete, release the retainage billed for in Invoice No. 206771 from Primoris T&D totaling \$105,282.50, and put into effect the 1-year Defect Bond.

Motion made by Carla McBride and seconded by Richard Moore to approve the consent agenda with the change made to the 2024 Schedule of Holidays (Change the Christmas day to the 24<sup>th</sup> and 25<sup>th</sup> of December 2024) and the 2024 Schedule of Regular Meetings (Changed the November 11<sup>th</sup> meeting to November the 12<sup>th</sup> due to the 11<sup>th</sup> falling on a holiday.)

<b>Aye Matthew Vasquez</b>	<b>Aye Carla McBride-Alexander</b>
<b>Aye Matt Tselee</b>	<b>Absent Patrick Redbird</b>
<b>Aye Jayme Miller</b>	<b>Aye Richard Moore</b>
<b>Aye Kelley McGlothlin</b>	

**3 CITY MANAGER'S REPORT - None**

**4 COMMENTS BY COUNCIL MEMBERS - None**

**5 NEW BUSINESS - None**


**6 ADJOURN**

Motion made by Richard Moore and seconded by Matthew Vasquez to adjourn meeting.

<b>Aye Matthew Vasquez</b>	<b>Aye Carla McBride-Alexander</b>
<b>Aye Matt Tselee</b>	<b>Absent Patrick Redbird</b>
<b>Aye Jayme Miller</b>	<b>Aye Richard Moore</b>
<b>Aye Kelley McGlothlin</b>	

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Kelley McGlothlin, Mayor

  
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Regina Jones, City Clerk