

AGENDA

City Council Meeting - City of Anadarko

Anadarko City Hall

501 W. Virginia, Anadarko, Oklahoma

Monday, November 13th, 2023 at 6:00PM

1. PRELIMINARY

- 1.1. Invocation and Flag Salute (Invocation led by Patrick Redbird, Flag Salute led by Kelley McGlothlin)
- 1.2. Call to Order (Meeting called to order on Monday November 13th, 2023 @ 6:00pm by Kelley McGlothlin)

Present Matthew Vasquez

Present Carla McBride-Alexander

Present Matt Tselee

Present Patrick Redbird

Present Jayme Miller

Present Richard Moore

Present Kelley McGlothlin

- 1.3. Roll Call (Regina Jones, City Clerk)
- 1.4. Hearing Session/Citizen Presentation (None)

The Procedures to follow if you address the council are: The Council requests that you express your ideas in five minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The mayor will limit discussion whenever they deem such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.

2. **KIDS, KITES, & FRIGHTS BIKE GIVEAWAY-** During the 2023 Kids, Kites, & Frights Event there was a survey giveaway where if you filled out a survey you got to enter into a drawing for a kid's bicycle, after the event the City Manager drew a number from the box and we are presenting the winner with the bike at tonight's Council Meeting.

(Richard Rogalski, City Manager presented the bike to the winner of the drawing Mr. Huertas)

3. **SHINING STAR-** recognizing one or more employees for going above and beyond for the betterment of the community.

(Richard Rogalski, City Manager presented the November Shining Star to the Kids, Kites, & Frights Planning and Action Committee recognizing everyone that played a part in making the event possible. Courtney Mayall accepted the certificate on behalf of everyone involved.)

4. **PROMOTION RECOGNITION-** Chief Eric Harlan recognizing six Police Officers for their promotions within the Police Dept.

(Chief Harlan recognized 6 Officers for promotion. Todd Palmer was promoted to Lieutenant and was pinned by Chief Eric Harlan, Justin Taylor was promoted to Lieutenant and was pinned by his father Jeff Taylor, Hayden Young was promoted to Sergeant and was pinned by his wife, Jordan Tate was promoted to Sergeant and was pinned by her husband Andy Tate, Kyle Young was promoted to

Corporal and was pinned by his wife Elizabeth, Jeff Butler was promoted to Corporal and was pinned by his wife.)

5. PROCLAMATION

5.1. Proclaiming November as National Native American Heritage Month.

(Kelley McGlothlin, Mayor read the Proclamation proclaiming the month of November 2023 National Native American Heritage Month.)

6. AGENDA

6.1. Discussion and possible action to approve the consent agenda. All items may be approved by one motion. Any item may be removed at Council’s request.

- 6.1.1. Minutes of Regular Meeting held October 10th, 2023.
- 6.1.2. Payment of Claims for General Government Accounts for October 2023.
- 6.1.3. Financial Statement Report for period ending October 2023.
- 6.1.4. Discuss/consider/file the Chamber of Commerce Activities for October 2023, Upcoming Events for November 2023, and the Chamber of Commerce October 2023 Financial Reports.

Motion made by Carla McBride and seconded by Richard Moore to approve Item 6.0 (Consent Agenda) as written with the exception of the note that the Chamber of Commerce Financial Statement was not provided.)

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

6.2. Discuss/Consider/Vote to approve a close-out resolution approving and accepting Community Development Block Grant (CDBG) Project as complete.

Motion made by Carla McBride and seconded by Matthew Vasquez to approve Item 6.2 as written.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

6.3. Discuss/Consider/Vote to approve a Lease Agreement with the American Legion for the Domino Hut building.

Richard Rogalski, City Manager discussed the terms of the lease agreement explaining that the estimated cost to bring the building up to code is \$6,000. The American Legion Post 24 will be responsible for the work on the building and will pay an annual rent of \$10.00 starting

December 1st, 2023 for a length of 10 years, after the 10 years is up the lease can be re-evaluated.

Motion made by Carla McBride and seconded by Matt Tselee to approve Item 6.3 as written.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

6.4. Discuss/Consider/Vote to approve payment to WDB Engineering, PLLC for Invoice No. 5257 in the amount of \$5,000.00.

Richard Rogalski, City Manager – Invoice No. 5257 is for the Geotech Report on the New Elevated Water Tower.

Motion made by Carla McBride and seconded by Matthew Vasquez to approve Item 2.4 as written.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

6.5. Discuss/consider/vote to approve payment for Invoice No. 5260 for Civil Engineering: Engineering CAD Technician and Principal Engineer to WDB Engineering in the amount of \$2,000.00 for work performed on the US-281 Utility Relocation Project from September 16, 2023, thru October 15, 2023.

Motion made by Carla McBride and seconded by Richard Moore to approve Item 6.5 as written.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

6.6. Discuss/consider/vote to approve payment to WDB Engineering for Invoice No. 5305 in the amount of \$650.00 for Inspector fees performed September 16, 2023, thru October 15, 2023, on the Lift Station Rehabilitation Project.

Motion made by Carla McBride and seconded by Richard Moore to approve Item 6.6 as written.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

6.7. Discuss/Consider/Vote to approve the Library Amnesty program Fine Forgiveness Food Drive.

Courtney Mayall, Library Director gave a brief description on the Library Amnesty Program and where all donations will go to.

Motion made by Richard Moore and seconded by Matthew Vasquez to approve Item 6.7 as written.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

6.8. Discuss/Consider/Vote to approve the Library Board approved Safety policy.

Courtney Mayall, Library Director briefly went over the changes made to the Library Safety Policy.

Motion made by Richard Moore and seconded by Carla McBride to accept Item 6.8 as written.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

6.9. Discuss/Consider/Vote on approving the purchase of a new set of extraction tools (Jaws of Life) under Oklahoma Statewide Contract Number – SW241.

Greg Stone, Fire Chief briefly spoke about the Fire Departments current pair of extraction tools and stated that they are 18 years old and that they can no longer get parts for them, he also stated that the new set of extraction tools can be bought under Oklahoma Statewide Contract Number SW241. Richard Rogalski, City Manager spoke about how critical these tools are in certain emergency situation and how important it is to have a good working pair of extraction tools.

Motion made by Richard Moore and seconded by Matthew Vasquez to approve Item 6.9 as written.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

6.10. Discuss/Consider/Vote to Award a contract for the Miller Theater Park Project.

Richard Rogalski, City Manager – Scott Vaughn was unable to make it to the meeting tonight but he can be reached via cell phone if need be. Mr. Rogalski went on to explain how the City of Anadarko only two contractors show up to the mandatory Pre-bid Meeting, and only one of those contractors placed a bid at the Bid-opening meeting. The Engineer’s recommendation would be to reject all bids and break the project into smaller jobs and re-bid the project.

Motion made by Richard Moore and seconded by Patrick Redbird to reject all bids and authorize staff to re-bid the project in smaller portions.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

6.11. Discuss/Consider/Vote to approve the final plans for the 3rd & 5th Street Storm Sewer Repair Project and authorize the project to be bid for construction.

Richard Rogalski, City Manager gave a brief description of the project.

Motion made by Richard Moore and seconded by Patrick Redbird to approve Item 6.11 as written.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

6.12. Discuss/Consider/Vote to approve the final plans for the Sanitary Sewer Manhole Lid Replacement Project and authorize the project to be bid for construction.

Richard Rogalski, City Manager gave a description of the project and also went over funding sources and project costs.

Motion made by Richard Moore and seconded by Carla McBride to approve Item 6.12 as written.

Aye Matthew Vasquez	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

6.13. Discuss/Consider/Vote to approve payment to Chisholm Trail Consulting, LLC for Invoice No. A22-001.6 in the amount of \$1,887.50.

Richard Rogalski, City Manager – Invoice No. A22-001.6 from Chisholm Trail Consulting, LLC is for services performed on the Miller Theater Park Project on 10/1/2022

through 10/31/2023 such services consist of Civil Engineering, Drafting, Clerical, and Reimbursable Travel totaling \$1,887.50.

Motion made by Carla McBride and seconded by Richard Moore to approve Item 6.13 as written.

Aye Matthew Vasquez
Aye Matt Tselee
Aye Jayme Miller
Aye Kelley McGlothlin

Aye Carla McBride-Alexander
Aye Patrick Redbird
Aye Richard Moore

6.14. Discuss/Consider/Vote to approve payment to Chisholm Trail Consulting, LLC for Invoice No. A23-001.1 in the amount of \$3,110.50.

Richard Rogalski, City Manager - Invoice No. A23-001.1 from Chisholm Trail Consulting, LLC is for services performed on the 2023 Storm Sewer Repair Project on 10/31/2023 such services consist of Civil Engineering, Drafting, Clerical, and Reimbursable Travel totaling \$3,110.50.

Motion made by Carla McBride and seconded by Richard Moore to approve Item 6.14 as written.

Invoice No. A23-001.1 from Chisholm Trail Consulting, LLC is for services performed on the 2023 Storm Sewer Repair Project on 10/31/2023 such services consist of Civil Engineering, Drafting, Clerical, and Reimbursable Travel totaling \$3,110.50.

6.15. Discuss/Consider/Vote to approve payment to Chisholm Trail Consulting, LLC for Invoice No. A23-002.3 in the amount of \$2,710.50.

6.16. Receive a presentation and consider directing the City Manager to negotiate a contract with True North Mapping and Solutions to provide mapping and GIS services to the City of Anadarko.

6.17. The Mayor and the City Council shall discuss and possibly vote to enter into Executive Session regarding the resignation of Richard Rogalski as City Manager and to discuss and approve the process for the selection, to interview, and possible hiring of a new City Manager. (Pursuant to OSS Title 25 § 307 b.1).

6.17.1. The Mayor and the City Council shall discuss and possibly vote to reconvene special meeting.

6.17.2. The Mayor and the City Council shall discuss and possibly vote on possible action resulting from Executive Session.

6.17.3. Discuss, consider, vote on compensation for the Mayor while serving as interim City Manager pursuant under Article 5(H) of the City Charter.

7. CITY MANAGER'S REPORT

8. COMMENTS BY COUNCIL MEMBERS

9. NEW BUSINESS

In Accordance with the Oklahoma Open Meeting Law, the notice of meeting and agenda were posted on November 9, 2023 by 5:00pm at Anadarko City Hall, 501 W. Virginia, Anadarko, Oklahoma and sent to the Anadarko Daily News, Anadarko, Oklahoma by email or fax.

10. ADJOURN