

## SPECIAL MEETING AGENDA MINUTES

Special Meeting- City of Anadarko  
Anadarko City Hall  
501 W. Virginia, Anadarko, Oklahoma  
Tuesday, May 28<sup>th</sup>, 2024 @ 5:15 PM

### 1. PRELIMINARY

- 1.1. Invocation and Flag Salute (Invocation and Flag Salute led by Kelley McGlothlin, Mayor)
- 1.2. Call to Order (Meeting called to order on 05/28/2024 @ 5:15pm)
- 1.3. Roll Call (Regina Jones, City Clerk)

**Present Jeff Taylor**

**Present Matt Tselee**

**Present Jayme Miller**

**Present Kelley McGlothlin**

**Present Carla McBride-Alexander**

**Present Patrick Redbird**

**Present Richard Moore**

- 1.4. Hearing Session/Citizen Presentation – Ginger Abbott – Request how the budget works?

*The Procedures to follow if you address the council are: The Council requests that you express your ideas in five minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.*

### 2. AGENDA

- 2.1. Present/Discuss the FY 2024-2025 Proposed Budget and Utility Rates.

Kelley McGlothlin explained that a three-year rolling average was used on the revenue other than May and June and had to estimate. All Managers were met with when turning in their requested budget. Changes were made to the budget as Managers came in with any corrections. Kelley McGlothlin went over each fund line in the budget and explained any changes or increases that were made. Miller asked if the City will still be able to use funds allocated for the Chamber for the events? Kelley said, yes, the fund will be the Chamber/City Event Fund. Kelley went over and explained each Department budget request. There was not a rate increase figured into the budget when figuring the revenue. Discussion on rates Kelley McGlothlin explained what the difference between a 2% and a CPI of 4% would be. Miller – felt that if we were able to not raise rates at all that would be best. McGlothlin stated that if they didn't want to do an increase that the City Code would need to be changed. Discussion on if there was an increase that it would be better to increase the base fee.

- 2.2. Discuss/Consider/Vote on approving WDB Engineering to perform the engineering/surveying and relocation supervision on the ODOT Project 27076(05) Caddo County U.S HWY NO. 62, Parcel 47.

Motion made by Carla McBride and seconded by Jayme Miller to approve 2.2 as written.

In Accordance with the Oklahoma Open Meeting Law, the notice of meeting and agenda were posted on **May 23<sup>rd</sup>, 2024** by 5:00pm at Anadarko City Hall, 501 W. Virginia, Anadarko, Oklahoma and sent to the Anadarko Daily News, Anadarko, Oklahoma by email or fax.

**Aye Jeff Taylor**  
**Aye Matt Tselee**  
**Aye Jayme Miller**  
**Aye Kelley McGlothlin**

**Aye Carla McBride-Alexander**  
**Aye Patrick Redbird**  
**Aye Richard Moore**

2.3. Discuss/Consider/Vote on approving Change Order No. 1 in the amount of \$34,700.00 to the contract with Howard Construction for the Rehabilitation of Four Sanitary Lift Stations, City of Anadarko Project # 21-533-03.

2.4.

Motion made by Carla McBride and seconded by Jeff Taylor to approve 2.3 as written.

**Aye Jeff Taylor**  
**Aye Matt Tselee**  
**Aye Jayme Miller**  
**Aye Kelley McGlothlin**

**Aye Carla McBride-Alexander**  
**Aye Patrick Redbird**  
**Aye Richard Moore**

3. **CITY MANAGER'S REPORT** – Kelley McGlothlin – Reported that the new City Manager will take over on Monday 06/03/2024.

4. **COMMENTS BY COUNCIL** - None

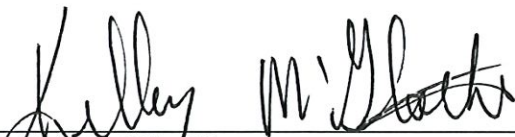
5. **NEW BUSINESS** - None

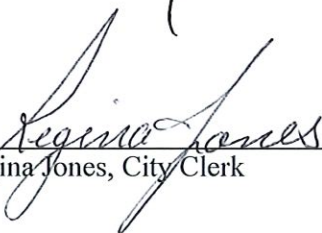
6. **ADJOURN (6:07 pm)**

Motion made by Patrick Redbird and seconded by Matt Tselee to adjourn meeting.

**Aye Jeff Taylor**  
**Aye Matt Tselee**  
**Aye Jayme Miller**  
**Aye Kelley McGlothlin**

**Aye Carla McBride-Alexander**  
**Aye Patrick Redbird**  
**Aye Richard Moore**

  
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Kelley McGlothlin, Mayor

  
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Regina Jones, City Clerk

