

AGENDA MINUTES
City Council Meeting - City of Anadarko
Anadarko City Hall
501 W. Virginia, Anadarko, Oklahoma
Monday, January 8th, 2024 at 6:00PM

1. PRELIMINARY

- 1.1. Invocation and Flag Salute (Invocation led by Patrick Redbird, Flag Salute led by Kelley McGlothlin)
- 1.2. Call to Order (Meeting called to order on Monday January 8th, 2023 @ 6:00pm by Kelley McGlothlin)
- 1.3. Roll Call (Regina Jones, City Clerk)

	Vacant Chair	Present Carla McBride-Alexander
Present	Matt Tselee	Present Patrick Redbird
Present	Jayne Miller	Present Richard Moore
Present	Kelley McGlothlin	

- 1.4. Hearing Session/Citizen Presentation (None)

The Procedures to follow if you address the council are: The Council requests that you express your ideas in five minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The mayor will limit discussion whenever they deem such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.

2. **SHINING STAR-** recognizing one or more employees for going above and beyond for the betterment of the community.

The Shining Star for the month of January 2024 was presented to Danny Lynch. Special Maintenance and Steve Capshaw, Water Distribution. Danny Lynch was recognized for his role in many projects such as repairing the pit at the Anadarko Community Library, and clearing the brush in the field behind the museum. Steve Capshaw was recognized for running the Water Distribution department with just him and one other employee while the Water Distribution Supervisor was out.

3. AGENDA

- 3.1 Discussion and possible action to approve the consent agenda. All items may be approved by one motion. Any item may be removed at Council's request.
 - 3.1.1. Minutes of Regular Meeting held December 11, 2023.
 - 3.1.2. Payment of Claims for General Government Accounts for December 2023.
 - 3.1.3. Financial Statement Report for period ending December 2023.

Motion made by Patrick Redbird and seconded by Richard Moore to approve the Consent Agenda as written.

Vacant Chair
Aye Matt Tselee
Aye Jayme Miller
Aye Kelley McGlothlin

Aye Carla McBride-Alexander
Aye Patrick Redbird
Aye Richard Moore

3.2. Discuss/Consider/Vote to award a contract for the 3rd to 5th Street Storm Sewer Repair Project.

Motion made by Carla McBride and seconded by Patrick Redbird to approve Item 3.2 as written and award a contract to England Construction, Inc for the 3rd to 5th Street Storm Sewer Repair Project.

Vacant Chair
Aye Matt Tselee
Aye Jayme Miller
Aye Kelley McGlothlin

Aye Carla McBride-Alexander
Aye Patrick Redbird
Aye Richard Moore

3.3. Discuss/Consider/Vote to award a contract for the Sanitary Sewer Manhole Lid Replacement Project.

Motion made by Richard Moore and seconded by Patrick Redbird to approve Item 3.3 as written and award a contract to Krapff Reynolds Construction for the Sanitary Sewer Manhole Lid Replacement Project.

Vacant Chair
Aye Matt Tselee
Aye Jayme Miller
Aye Kelley McGlothlin

Aye Carla McBride-Alexander
Aye Patrick Redbird
Aye Richard Moore

3.4. Discuss/Consider/Vote to approve the re-appointment of Morgan Barney and Kirby Ladyman and the appointment of Dana Haddon and Kaleo Scott to the Youth Activity Board.

Motion made by Carla McBride and seconded by Richard Moore to approve Item 3.4 as written.

Vacant Chair
Aye Matt Tselee
Aye Jayme Miller
Aye Kelley McGlothlin

Aye Carla McBride-Alexander
Aye Patrick Redbird
Aye Richard Moore

3.5. Discuss/Consider/Vote to approve maintenance on the on the ball fields.

Kirby Ladyman, AYAB spoke to council in regards to working with the City of Anadarko to move in a positive direction for youth activities, Kirby stated that the ball fields have been a big topic of discussion during the AYAB meetings, the AYAB Board would like to be on board with the City of Anadarko when it comes to ball field maintenance and possibly other projects as well. Kirby also stated that the AYAB could assist in generating funding for said projects in ways like fundraising as well as assisting in getting volunteers to help execute any said projects.

The AYAB Committee would like for the bathrooms to be in good working order by the beginning of March and if that isn't possible maybe working something out with the City in terms of a Porter Potty Company being present for the season. They would also like for the board members to have access to the bathrooms and concession stands as well. Kirby also spoke about a possible burn schedule for the ball fields to assist with weeds, and stickers.

Kelley McGlothlin, Mayor/Interim City Manager discussed the work that has been being done on the fields, she let them know that the park department has been spraying, fertilizing, and bagging the fields when being mowed to try and resolve the sticker issue. Kelley mentioned that the City is not against burning the fields, we would just have to find the right time during the year to burn.

Greg Stone, Fire Chief said the best time to do a burn on the fields would be the end of February.

Kelley McGlothlin mentioned having the electric department check on the electric at the concession stands to insure it is in good working condition.

AYAB then went on the mention maybe having a permanent markings on the field, a portable pitching mound, and possibly removing grass off of the infields.

Kelley McGlothlin asked if they could get her a schedule of when they are going to be having games.

No Action was taken on Item 3.5.

- 3.6. Discuss/Consider/Vote to approve payment to the Center for Economic Development Law for Invoice No. 16213 in the amount of \$972.50.

Motion made by Jayme Miller and seconded by Richard Moore to approve Item 3.6 as written.

Vacant Chair	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 3.7. Discuss/Consider/Vote to approve payment to WDB Engineering for Invoice No. 5306 in the amount of \$13,910.00.

Motion made by Jayme Miller and seconded by Richard Moore to approve Item 3.7 as written.

Vacant Chair	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 3.8. Discuss/Consider/Vote to approve payment to WDB Engineering for Invoice No. 5340 in the amount of \$780.00.

Motion made by Jayme Miller and seconded by Richard Moore to approve Item 3.8 as written.

Vacant Chair	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 3.9. Discuss/Consider/Vote to approve payment to WDB Engineering for Invoice No. 5343 in the amount of \$1,340.00.

Motion made by Carla McBride and seconded by Patrick Redbird to approve Item 3.9 as written.

Vacant Chair	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 3.10. Discuss/Consider/Vote to approve payment to WDB Engineering for Invoice No. 5344 in the amount of \$5,770.00.

Motion made by Richard Moore and seconded by Patrick Redbird to approve Item 3.10 as written.

Vacant Chair	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 3.11. Discuss/Consider/Vote to approve payment to WDB Engineering for Invoice No. 5370 in the amount of \$2,957.50.

Motion made by Jayme Miller and seconded by Richard Moore to approve Item 3.11 as written.

Vacant Chair	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 3.12. Discuss/Consider/Vote to approve payment to WDB Engineering, PLLC for Invoice No. 5345 in the amount of \$270.00.

Motion made by Richard Moore and seconded by Jayme Miller to approve Item 3.12 as written.

Vacant Chair	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 3.13. Discuss/Consider/Vote to approve the purchase of 10 (Ten) fire hydrants totaling \$32,445.10 for the City of Anadarko Project # 23-533-02.

Motion made by Jayme Miller and seconded by Patrick Redbird to approve Item 3.13 as written.

Vacant Chair	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 3.14. Discuss/Consider/Vote to approve Invoice No. INV8128983 in the amount of \$13,437.26 and Invoice No. INV9128984 in the amount of \$5,754.00 from Haynes Equipment for the total amount of \$19,191.26. This is part of the I.H.S, EPA and 2018 CDBG Grant – WWTP Grit Auger Upgrade and Sanitary Sewer Rehabilitation.

Motion made by Richard Moore and seconded by Patrick Redbird to approve Item 3.14 as written.

Vacant Chair	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 3.15. Discuss/Consider/Vote to approve Task Order No. 24-001 – 2024 High Service Pumps & Motors Project.

Motion made by Richard Moore and seconded by Jayme Miller to approve Item 3.15 as written.

Vacant Chair	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 3.16. Discuss/Consider/Vote to approve Task Order No. 24-002 – 2024 Market Street and Wastewater Plant Lift Station.

Motion made by Jayme Miller and seconded by Richard Moore to approve Item 3.16 as written.

Vacant Chair	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 3.17. Discuss/Consider/Vote to approve the quotes from Haynes Equipment in the amount of \$59,373.07. This is part of the I.H.S, EPA and 2018 CDBG Grant – WWTP Grit Auger Upgrade and Sanitary Sewer Rehabilitation.

Motion made by Carla McBride and seconded by Jayme Miller to approve Item 3.17 as written.

Vacant Chair	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 3.18. Discuss/Consider/Vote to approve a Utility Relocation Agreement #2 (sewer) between the City of Anadarko and the State of Oklahoma Department of Transportation.

Motion made by Richard Moore and seconded by Jayme Miller to approve Item 3.18 as written.

Vacant Chair	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 3.19. Discuss/Consider/Vote to purchase or repair Vactor Truck.

Motion made by Jayme Miller and seconded by Carla McBride to purchase the Vac Truck from State Bid by using the USDA grant funds along with the USDA Loan, sale the old Vac Truck out right and put the money from that back into the purchase of the new Vac Truck.

Vacant Chair	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 3.20. Discuss/Consider/Vote to approve opening the Ward 5 Council position to the public for applications.

Motion made by Carla McBride and seconded by Richard Moore to approve Item 3.20 as written.

Vacant Chair	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 3.21. The Mayor and the City Council shall discuss and possibly vote to enter into Executive Session regarding the employment, selection, to interview, and possible hiring of a new City Manager. (Pursuant to OSS Title 25 § 307 b).

Motion made by Jayme Miller and seconded by Richard Moore to enter into Executive Session.

Vacant Chair	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 3.21.1. The Mayor and the City Council shall discuss and possibly vote to reconvene from Executive Session.

Motion made by Patrick Redbird and seconded by Richard Moore to reconvene form Executive Session.

Vacant Chair	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

- 3.21.2. The Mayor and the City Council shall discuss and possibly vote on possible action resulting from Executive Session.

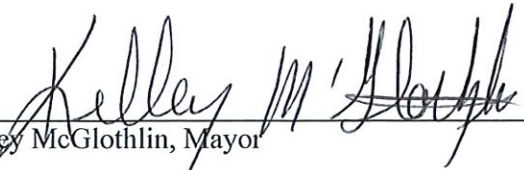
No action was taken

4. **CITY MANAGER'S REPORT** – I.H.S came to visit this last week and had nothing but good things to say about the city projects. MLK Walk and Gathering will begin on the 100 block of East Oklahoma. The city is still working on getting monies back from I.H.S for completed work on projects.
5. **COMMENTS BY COUNCIL MEMBERS** - None
6. **NEW BUSINESS** - None
7. **ADJOURN**

Motion made by Matt Tselee and seconded by Richard Moore to adjourn meeting.

Vacant Chair	Aye Carla McBride-Alexander
Aye Matt Tselee	Aye Patrick Redbird
Aye Jayme Miller	Aye Richard Moore
Aye Kelley McGlothlin	

In Accordance with the Oklahoma Open Meeting Law, the notice of meeting and agenda were posted on January 5, 2024 by 5:00pm at Anadarko City Hall, 501 W. Virginia, Anadarko, Oklahoma and sent to the Anadarko Daily News, Anadarko, Oklahoma by email or fax.


Kelley McGlothlin, Mayor


Regina Jones, City Clerk

