

REGULAR MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY
HELD VIRTUALLY AT THE WEST BRANCH CITY HALL, 121 N. FOURTH ST. ON TUESDAY,
JANUARY 26, 2021.

The meeting was called to order by Chairperson Samantha Fabbri at 12:00 pm.

Present: Sandy Rabidue (arrived at 12:05 pm), Ken Walters, and Cathy Zimmerman in person; Joanne Bennett (West Branch), Joe Clark (West Branch), Samantha Fabbri (West Branch), and Erin Resteiner (West Branch) attended virtually.

Absent: Members: Anthony Bair and Autum Hunter.

Others present: City Manager John Dantzer.

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**MOTION BY FABBRI, SECOND BY CLARK, TO APPROVE THE MINUTES FROM
THE INFORMATIONAL AND REGULAR MEETINGS HELD DECEMBER 22, 2020.**

Yes – Bennett, Clark, Fabbri, Resteiner, Walters, Zimmerman

No – None Absent – Bair, Hunter, Rabidue Motion carried.

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**MOTION BY FABBRI, SECOND BY BENNETT, TO APPROVE BILLS IN THE
AMOUNT OF \$53.91**

Yes – Bennett, Clark, Fabbri, Resteiner, Walters, Zimmerman

No – None Absent – Bair, Hunter, Rabidue Motion carried.

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Chairperson Fabbri reminded everyone of the annual meeting with City Council and the Planning Commission that was scheduled for February 1 at 6:00 pm at the City police department. She further noted that it would be held virtually but if members would like to attend in person, to contact Manager Dantzer to make arrangements.

Chairperson Fabbri also noted that all of the garland that was taken down was thrown out and they would need to purchase new garland for this year. Discussion of different options took place.

Manager Dantzer introduced the idea of looking into purchasing an LED downtown Christmas tree.

MOTION BY FABBRI, SECOND BY ZIMMERMAN TO AUTHORIZE MANAGER DANTZER TO WORK WITH A SUBCOMMITTEE FOR THE PURCHASE OF UP TO \$25,000 OF CHRISTMAS DECORATIONS INCLUDING A CHRISTMAS TREE, GARLAND, AND LIGHT POLE SNOWFLAKE LIGHTS.

Yes – Bennett, Clark, Fabbri, Rabidue, Resteiner, Walters, Zimmerman

No – None

Absent – Bair, Hunter

Motion carried.

Manager Dantzer went over the new virtual meeting policy.

Manager Dantzer went over the idea of looking into hiring a consultant for the downtown streetscape plan. The Board discussed the idea and it was the consensus to have John Iacoanageli from Beckett and Raeder attend the next meeting to go over a streetscape development plan.

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The meeting was adjourned at 12:45 pm.