

REGULAR RESCHEDULED MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, SEPTEMBER 3, 2019.

Mayor Paul Frechette called the meeting to order at 6:00 p.m.

Present: Mayor Paul Frechette and Council Members Joanne Bennett, Mike Jackson, Chris Powley, Ellen Pugh, Dan Weiler, and Cathy Zimmerman.

Absent: None

Other officers present: City Manager Frank Goodroe, Clerk/Treasurer John Dantzer, Police Chief Ken Walters, Public Works Superintendent Mike Killackey, and County Commissioner Bruce Reetz

All stood for the Pledge of Allegiance.

* * * * *

As an addition to the agenda, Bruce Reetz gave a County update which included the purchase of pass cards for employees to enter the building, building and zoning moving to the Annex building, a grant for a transit bus, the fixing of some cracked windows, noted that the new EMS building was open, and are working on their budget.

* * * * *

Julie Hock of Diebold Insurance gave an overview and discussed pricing for an employee assistance program (EAP) that would be available to the City for their employees.

Manager Goodroe noted that it was his recommendation to approve the program and that it was his intention to have it made available for all City employees and City Council.

Member Zimmerman noted her concern for the confidentiality of the program and that she was not in favor of including the program for Council Members.

It was the consensus of Council to exclude Council Members from the program.

MOTION BY FRECHETTE, SECOND BY PUGH, TO POSTPONE THE DECISION ON THE EAP PROGRAM TO GATHER MORE CLARIFICATION ON THE CONFIDENTIALITY OF THE PROGRAM AND USAGE NUMBERS OF THE PROGRAM.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

Bids were submitted for the cleaning of the Smiley water tower with only one being received from H2O Towers in the amount of \$4,950.00

MOTION BY JACKSON, SECOND BY PUGH, TO APPROVE RESOLUTION 19-18.

RESOLUTION #19-18

WHEREAS, the Industrial Park #1 does not have any vacant lots available, and

WHEREAS, lots adjacent to the Industrial Park became available by auction, and

WHEREAS, the Industrial Park Board has been looking for land for the addition to the park and for future development, and

WHEREAS, the City Council is in agreement for the need for additional lots and authorized the City Manager to engage in the auction for the sale of land; and

WHEREAS, the City of West Branch was awarded the bid for the vacant lots; and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby adopts the following budget amendments:

FUND 251 – Industrial Park fund

	BUDGET	AMENDED
ANTICIPATED CARRY OVER	226,660	144,660
REVENUE		
Dept. 000.000		
642.400 Sale of Lots	0	0
664.400 Interest Income	2,500	2,500
TOTAL REVENUES	2,500	2,500
EXPENDITURES		
Dept. 000.000		
703.700 Salaries and wages	1,066	1,066
714.700 Mandatory Medicare	15	15
715.700 Social Security (employer)	70	70
718.700 MERS retirement	15	15
720.700 Workers Compensation Premium	45	45
724.700 Unemployment insurance benefit	3	3
782.700 Administration	1,000	1,000
801.700 Contractual services	1,350	1,350
941.700 Equipment expense	1,900	1,900
956.700 Expenses	100	100
977.700 Capital acquisitions	0	82,000
TOTAL EXPENDITURES	5,464	85,464

Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman

No – Frechette

Absent – None

Motion carried

* * * * *

MOTION BY BENNETT, SECOND BY POWLEY, TO APPROVE RESOLUTION 19-19

RESOLUTION #19-19

WHEREAS, the Michigan Department of Transportation (MDOT) is authorized by 1925 PA 17 section 2, MCL 250.62 to contract with the Municipality for the construction, improvement, or maintenance of state trunkline highways subject to the approval of the State Administrative Board, and

WHEREAS, MDOT has affirmatively found that consulting with the Municipality for the maintenance of state trunkline highways and bridges within its contract area, is in the best public interest, and

WHEREAS, it is a requirement of MDOT for the Municipality to name an authorized signer for the contract.

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby authorizes City Manager Frank Goodroe, to sign all documents pertaining to the MDOT state trunkline maintenance contract.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

MOTION BY PUGH, SECOND BY BENNETT, TO APPROVE THE 2020 NEMCOG MEMBERSHIP RENEWAL IN THE AMOUNT OF \$958

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

MOTION BY FRECHETTE, SECOND BY BENNETT, TO SCHEDULE A PUBLIC HEARING FOR THE APPROVAL OF THE DOWNTOWN DEVELOPMENT AND TIFF PLAN FOR THE REGULAR METTING SCHEDULED FOR OCTOBER 7, 2019

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None Absent – None Motion carried

* * * * *

MOTION BY FRECHETTE, SECOND BY JACKSON, TO APPROVE THE ACCEPTANCE OF THE USDA GRANT FOR A POLICE VEHICLE AND TO AUHTORIZE MAYOR FRECHETTE TO SIGN ANY PAPERWORK.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None Absent – None Motion carried

* * * * *

MOTION BY JACKSON, SECOND BY BENNETT, TO APPROVE OPTION 1 AND 2 OF THE PROPOSAL FROM NEMCOG FOR A GIS UPDATE NOT TO EXCEED \$4,600

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None Absent – None Motion carried

* * * * *

MOTION BY JACKSON, SECOND BY WEILER, TO APPROVE THE MINUTES AND SUMMARY FROM THE REGULAR MEETING HELD AUGUST 19, 2019 AS WELL AS THE MINUTES FROM THE CLOSED SESSION PORTION OF THE MEETING HELD AUGUST 19, 2019

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None Absent – None Motion carried

* * * * *

MOTION BY BENNETT, SECOND BY JACKSON, TO RECEIVE AND FILE THE TREASURER’S REPORT AND INVESTMENT SUMMARY; THE MINUTES FROM THE DD MEETING HELD JULY 23, 2019; AND THE AUGUST CODE ENFORCEMENT REPORT.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None Absent – None Motion carried

* * * * *

Mayor Frechette noted on how nice the employee appreciation picnic was.

Member Jackson noted the upcoming public hearing for the Iron Belle Trail

Member Zimmerman noted how nice the employee picnic was.

Member Bennet also noted how nice the employee picnic was and asked about the new Surline Elementary School drop-off procedure. Chief Walters provided an update on how the first few days went.

Member Pugh also noted how nice the employee picnic was.

Manager Goodroe gave a Managers update which included a note on upcoming website photos, an update on the Mayor exchange program, the recent land auction, generators, security cameras, duress alarms, windows and door replacement at City Hall, updated Council that office assistant Bridget Charles has accepted a new job and that they will be looking at replacing her, and an update on a video conferencing equipment grant.

DPW Superintendent Mike Killackey gave a road update and noted the water tower cleaning would take place right away.

Mayor Frechette noted the upcoming City meetings and that he would like to see a budget report submitted to Council.

* * * * *

Mayor Frechette adjourned the meeting at 7:33 pm.