

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, OCTOBER 7, 2019.

Mayor Pro Tem Mike Jackson called the meeting to order at 6:05 p.m.

Present: Council Members Joanne Bennett, Mike Jackson, Chris Powley, Ellen Pugh, Dan Weiler, and Cathy Zimmerman.

Absent: Mayor Paul Frechette

Other officers present: City Manager Frank Goodroe, Clerk/Treasurer John Dantzer, Police Chief Ken Walters, Public Works Superintendent Mike Killackey, Ogemaw Township Supervisor Denis Stephens, Planning Commission Vice-Chair Bob David, and County Commissioner Bruce Reetz.

All stood for the Pledge of Allegiance.

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**MOTION BY PUGH, SECOND BY POWLEY, TO EXCUSE MAYOR FRECHETTE FROM THE MEETING.**

**Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None**

**Absent – Frechette**

**Motion carried**

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At 6:07 pm, Mayor Pro tem Jackson opened the public hearing to take comment on the amended and restated Downtown Development and Tax Increment Financing Plan.

It was noted that the plan was a joint plan between the City of West Branch, West Branch Township, and Ogemaw Township.

Ogemaw Township Supervisor Dennis Stephens spoke on the plan and noted that his Township was in favor of the plan and that it was a great way to promote intergovernmental cooperation.

Mayor Pro Tem Jackson noted that much of the information that is in the plan matches up with the new Masterplan and zoning updates.

DDA member Autum Hunter spoke on how she was in favor of the plan.

No one further wished to speak on the subject.

**MOTION BY JACKSON, SECOND BY BENNETT, TO CLOSE THE PUBLIC HEARING**

**Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None**

**Absent – Frechette**

**Motion carried**

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**MOTION BY ZIMMERMAN, SECOND BY PUGH, TO APPROVE THE 2018 DOWNTOWN DEVELOPMENT AND TIFF PLAN AS PRESENTED.**

**Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None**

**Absent – Frechette**

**Motion carried**

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County Commissioner Bruce Reetz updated Council on recent County meetings including an update on their budget, that they are working on the Oscoda County inmate contract, and approved the 2020 EMS budget. Commissioner Reetz also answered questions on the jail.

\* \* \* \* \*

Neil Camp addressed Council asking to place a bench in the park in memory of his wife Virginia Camp.

**MOTION BY BENNETT, SECOND BY PAULEY, TO ACCEPT THE MEMORIAL BENCH AND THE PLACEMENT OF IT AT IRONS PARK.**

**Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None**

**Absent – Frechette**

**Motion carried**

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Chris Pauley and members of his Ogemaw Heights advanced science class including Calvin Beck, Jere Getzinger, and Josalyn Jones gave Council a presentation on a downtown story map project they will be working on.

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A bid was presented for the sale of the road grader from Bradley Guser in the amount of \$2,000. DPW Superintendent Killackey noted that he believed it was a fair price.

**MOTION BY PUGH, SECOND BY PAULEY, TO AWARD THE BID FOR THE ROAD GRADER TO BRADLEY GUSER IN THE AMOUNT OF \$2,000.**

**Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None**

**Absent – Frechette**

**Motion carried**

\* \* \* \* \*



101-000.000-446.400	PENALTIES AND INTEREST CUR.TA	\$9,496.00	\$9,496.00
101-000.000-448.400	ADMINISTRATIVE FEES ON CUR.TA	\$31,350.00	\$31,350.00
101-000.000-477.400	CABLE TV FRANCHISE FEES	\$0.00	\$0.00
101-000.000-540.400	MDOT FEDERAL REVENUE	\$0.00	\$0.00
101-000.000-564.400	INDUSTRIAL PARK	\$2,000.00	\$2,000.00
101-000.000-573.400	LOCAL COMMUNITY STABILIZATION SHARE	\$0.00	\$0.00
101-000.000-574.400	SALES (STATUTORY)	\$26,544.00	\$26,544.00
101-000.000-575.400	REVENUE SHARING (CONSTITUTIONAL)	\$181,176.00	\$181,176.00
101-000.000-577.400	LIQUOR LICENSE	\$3,494.00	\$3,494.00
101-000.000-580.400	FRANCHISE FEE REVENUE	\$41,367.00	\$41,367.00
101-000.000-590.400	SEWER FUND ADMINISTRATION	\$60,000.00	\$60,000.00
101-000.000-590.401	SEWER COLLECTION ADMIN.	\$16,000.00	\$16,000.00
101-000.000-591.400	WATER FUND ADMINISTRATION	\$20,000.00	\$69,800.00
101-000.000-592.400	LOCAL STREET ADMIN. FEE	\$4,400.00	\$4,400.00
101-000.000-593.400	MAJOR STREET ADMIN. FEE	\$9,500.00	\$9,500.00
101-000.000-594.400	CEMETERY ADMIN. FEE	\$1,000.00	\$1,000.00
101-000.000-597.400	DDA ADMINISTRATIVE	\$6,000.00	\$6,000.00
101-000.000-634.400	GRANT	\$20,000.00	\$69,800.00
101-000.000-634.401	GRANT - ECONOMIC ADVANCEMENT	\$0.00	\$0.00
101-000.000-638.400	PROJECT INCOME	\$0.00	\$0.00
101-000.000-642.400	SALES OF LOTS	\$0.00	\$0.00
101-000.000-661.400	MOTOR VEHICLE FUND	\$12,000.00	\$12,000.00
101-000.000-664.400	INTEREST INCOME	\$6,500.00	\$6,500.00
101-000.000-671.400	CONTRIBUTIONS	\$0.00	\$0.00
101-000.000-672.400	VETERAN BANNER CONTRIBUTIONS	\$0.00	\$0.00
101-000.000-695.400	MISCELLANEOUS	\$15,859.00	\$15,859.00
101-000.000-695.405	REFUSE RECYCLING DONATIONS	\$5,083.00	\$5,083.00
Total Dept 000.000		\$1,641,610.00	\$1,741,210.00
TOTAL REVENUES		1,694,785.00	1,744,585.00

#### Expenditures

##### Dept 265.000 - MUNICIPAL PROPERTIES

101-265.000-703.700	SALARIES AND WAGES	\$5,700.00	\$5,700.00
101-265.000-710.700	OVERTIME	\$250.00	\$250.00
101-265.000-714.700	MANDATORY MEDICARE	\$80.00	\$80.00
101-265.000-715.700	SOCIAL SECURITY (EMPLOYER)	\$225.00	\$225.00
101-265.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	\$1,000.00	\$1,000.00
101-265.000-718.700	MERS RETIREMENT (EMPLOYER)	\$80.00	\$80.00
101-265.000-720.700	WORKERS COMPENSATION PREMIUM	\$195.00	\$195.00
101-265.000-724.700	UNEMPLOYMENT INS. BENEFIT	\$10.00	\$10.00
101-265.000-727.700	OPERATING SUPPLIES	\$6,400.00	\$6,400.00

101-265.000-801.700	CONTRACTUAL SERVICES	\$20,000.00	\$69,800.00
101-265.000-850.701	GRANT - CAMERAS	\$0.00	\$0.00
101-265.000-853.700	TELEPHONE/RADIO COMMUNICATION	\$2,500.00	\$2,500.00
101-265.000-922.700	PUBLIC UTILITIES	\$21,300.00	\$21,300.00
101-265.000-941.700	EQUIPMENT RENTAL	\$1,800.00	\$1,800.00
101-265.000-956.700	EXPENSES	\$1,300.00	\$1,300.00
101-265.000-977.700	CAPITAL ACQUISITIONS	\$0.00	\$0.00
Total Dept 265.000 - MUNICIPAL PROPERTIES		\$60,840.00	\$110,640.00
TOTAL EXPENDITURES		1,694,785.00	1,744,585.00

ANTICIPATED CARRY OVER \$965,191 \$965.191

**Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None Absent – Frechette Motion carried**

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**MOTION BY PUGH, SECOND BY PAULEY, TO APPROVE THE NOMINATION OF JEAN STEGEMAN FOR THE MML LIABILITY AND PROPERTY POOL BOARD OF DIRECTORS ELECTION.**

**Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None Absent – Frechette Motion carried**

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**MOTION BY BENNETT, SECOND BY PUGH, TO APPROVE THE FIRST READING (INTRODUCTION) OF ORDINANCE 19-03**

**ORDINANCE 19-03; AN ORDINANCE TO AMMEND SECTION 94.03 OF THE CITY OF WEST BRANCH CODE OF ORDINANCES ENTITLED, "EXCAVATIONS, PERMIT FEES, CONTENTS.**

**§ 94.01 PERMIT REQUIRED.**

It shall be unlawful for any person, firm or corporation other than employees of the City when in the performance of duty to excavate or dig, or to cause any excavation or digging, or to alter curb and/or gutter, or other public structure in a public street, alley or place within the City for any purpose whatsoever without first having obtained a written permit, therefore, from the City Manager or his designated representative and filing a copy of same along with such deposit as may be required together with documents evidencing the required insurance and bonds with the City Clerk who shall thereupon validate same with the seal of the City, without the seal, the permit shall be without effect.

*(Ord. 156, passed 12-15-80) Penalty, see § 94.99*

**§ 94.02 DEPOSIT; BOND AND INSURANCE REQUIREMENTS.**

Deposit and/or bond and insurance requirements for validation of a permit are as follows:

(A) A cash deposit in an amount no less than the estimated maximum amount of the cost of restoration of the street curb, gutter or other structure in the public street shall be deposited with the City Treasurer. To insure that permittee will make the required restoration such deposit shall either be cash or a cashiers check payable to the City. In lieu of the foregoing, the permittee may provide a surety bond in such amount as to be no less than the cash deposit set forth above.

(B) Public liability insurance in the name of permittee in such amounts as may be established by the City from time to time.

(C) Owner's protective public liability insurance in the name of the City in such amounts as may be established by the City from time to time.

(D) In lieu of the foregoing insurance and bonding requirements, any public utility with a franchise in force containing provisions whereby the utility agrees to hold the City harmless for loss by reason of its operations in City streets may file a letter of intent to reimburse the City for any and all costs of restoration, signing and barricading or other related work performed by City forces as a result of and made necessary by the utility's operation in City streets. Other provisions of this subchapter shall apply to public utilities in a like manner and with equal respect as to any other person, firm or corporation.

*(Ord. 156, passed 12-15-80)*

**§ 94.03 PERMIT FEE; CONTENTS.**

The fee for a permit shall be \$5 approved by resolution of the West Branch City Council which along with estimated restoration costs as provided in §§ 94.06 and 94.07 shall be paid by the applicant at the time the permit is issued. The permit required herein shall state the following:

(A) Name and address of owner, agent or other party for whom the work is being done.

(B) Name and address of builder, contractor or agent having charge of such work.

(C) Location of the work to be done.

(D) Date to commence and estimated duration of the work.

(E) Nature of the work.

*(Ord. 156, passed 12-15-80)*

**§ 94.04 BARRICADES AND LIGHTS.**

The applicant must provide, erect and maintain all necessary barricades, lights, warning signs and the like to properly safeguard traffic while work is in progress, and at no time shall the street or highway be closed to traffic longer than is necessary to complete the work.

*(Ord. 156, passed 12-15-80) Penalty, see § 94.99*

**§ 94.05 FILLING EXCAVATIONS OR TRENCHES.**

All excavations or trenches shall be filled in a thorough and workmanlike manner, either by flooding or hand tamping. Additional filling shall be placed if necessary in excavations or trenches that have settled, and all surplus earth or any refuse shall be removed from the street by the applicant obtaining the permit.

*(Ord. 156, passed 12-15-80) Penalty, see § 94.99*

**§ 94.06 REPLACEMENT OF ASPHALT PAVEMENT, CURB CUTS OR OTHER**

**STRUCTURAL ALTERATIONS WITHIN STREET RIGHT-OF-WAY.**

Replacement of asphalt pavement, curbs, gutters or other public structures in the street right-of-way shall be done by City forces or by a prequalified contractor on a cost basis under City inspection. Cost of such inspection shall be set from time to time by City Council action. Estimated cost of restoration shall be made by the City Manager or his designated representative prior to issuance of a permit. Should the estimate prove to be too low, payment for the additional amount shall be made promptly by the permittee. Should the estimate prove to be too high, the amount in excess of actual cost shall be refunded promptly to the permittee.

*(Ord. 156, passed 12-15-80)*

**§ 94.07 FAILURE TO CARRY OUT NECESSARY WORK.**

In the event that any applicant shall fail to carry out the provisions of this subchapter, any work necessary therefore shall be performed by the City and the applicant shall be required to pay all proper bills rendered by the City for that work.

*(Ord. 156, passed 12-15-80)*

**§ 94.08 CASES NOT COVERED BY REGULATIONS.**

Any case not covered by this subchapter shall be passed upon directly by the City Council.

*(Ord. 156, passed 12-15-80)*

**Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None**

**Absent – Frechette**

**Motion carried**

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An updated Title VI plan was submitted and it was noted that the plan was required by any organization that receives federal funds and is a plan for the nondiscrimination of individuals.

**MOTION BY PUGH, SECOND BY JACKSON, TO APPROVE THE UPDATED TITLE VI PLAN AS SUBMITTED.**

**Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None**

**Absent – Frechette**

**Motion carried**

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**MOTION BY PUGH, SECOND BY ZIMMERMAN, TO APPROVE RESOLUTION 19-21.**

**RESOLUTION #19-21**

WHEREAS, City staff compares the year to date actual with the budgeted amount of all revenue and expenditures monthly; and

WHEREAS, during the review it was determined that the revenues and expenditures in Fund 101, General Fund; and the revenues in the 661, Equipment Fund will exceed their budget, and

WHEREAS, the revenues in Fund 101, general fund did not account for the revenue and expenses for the veteran banner program, and

WHEREAS, the revenues in Fund 661, equipment fund did not account for the sale of equipment, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby adopts the following budget amendments:

GL NUMBER	DESCRIPTION	CURRENT BUDGET	AMMENDED BUDGET
Fund 101 -			
Revenues			
Dept 000.000			
101-000.000-403.400	CURRENT PROPERTY TAX GEN.OP.	974,795.00	974,795.00
101-000.000-404.400	CURRENT PROPERTY TAX REFUSE	195,046.00	195,046.00
101-000.000-446.400	PENALTIES AND INTEREST CUR.TA	9,496.00	9,496.00
101-000.000-448.400	ADMINISTRATIVE FEES ON CUR.TA	31,350.00	31,350.00
101-000.000-477.400	CABLE TV FRANCHISE FEES	41,367.00	41,367.00
101-000.000-540.400	MDOT FEDERAL REVENUE	0.00	0.00
101-000.000-564.400	INDUSTRIAL PARK	2,000.00	2,000.00
101-000.000-573.400	LOCAL COMMUNITY STABILIZATION SHARE	0.00	0.00
101-000.000-574.400	SALES (STATUTORY)	26,544.00	26,544.00
101-000.000-575.400	REVENUE SHARING (CONSTITUTIONAL)	181,176.00	181,176.00
101-000.000-577.400	LIQUOR LICENSE	3,494.00	3,494.00
101-000.000-580.400	FRANCHISE FEE REVENUE	0.00	0.00
101-000.000-590.400	SEWER FUND ADMINISTRATION	60,000.00	60,000.00
101-000.000-590.401	SEWER COLLECTION ADMIN.	16,000.00	16,000.00
101-000.000-591.400	WATER FUND ADMINISTRATION	20,000.00	20,000.00
101-000.000-592.400	LOCAL STREET ADMIN. FEE	4,400.00	4,400.00
101-000.000-593.400	MAJOR STREET ADMIN. FEE	9,500.00	9,500.00
101-000.000-594.400	CEMETERY ADMIN. FEE	1,000.00	1,000.00
101-000.000-597.400	DDA ADMINISTRATIVE	6,000.00	6,000.00
101-000.000-634.400	GRANT	69,800.00	69,800.00
101-000.000-634.401	GRANT - ECONOMIC ADVANCEMENT	0.00	0.00
101-000.000-638.400	PROJECT INCOME	0.00	0.00
101-000.000-642.400	SALES OF LOTS	0.00	0.00
101-000.000-661.400	MOTOR VEHICLE FUND	12,000.00	12,000.00
101-000.000-664.400	INTEREST INCOME	6,500.00	6,500.00
101-000.000-671.400	CONTRIBUTIONS	0.00	0.00
101-000.000-672.400	VETERAN BANNER CONTRIBUTIONS	0.00	5,800.00
101-000.000-695.400	MISCELLANEOUS	15,859.00	15,859.00
101-000.000-695.405	REFUSE RECYCLING DONATIONS	5,083.00	5,083.00
Total Dept 000.000		1,691,410.00	1,697,210.00



TOTAL REVENUES		1,744,585.00	1,750,385.00
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Expenditures

Dept 000.000

101-000.000-884.700	VETERAN BANNER EXPENSE	0.00	5800
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101-000.000-956.802	BAD DEBT EXPENSE	150.00	150
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Total Dept 000.000		150.00	5950
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TOTAL EXPENDITURES		1,744,585.00	1,750,385.00
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Fund 101:

TOTAL REVENUES		1,744,585.00	1,750,385.00
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TOTAL EXPENDITURES		1,744,585.00	1,750,385.00
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NET OF REVENUES & EXPENDITURES		0.00	0.00
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Fund 661 - EQUIPMENT FUND

Revenues

Dept 000.000

661-000.000-601.400	WATER FUND EQUIPMENT RENTAL	25,000.00	25,000.00
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661-000.000-602.400	SEWER FUND EQUIPMENT RENTAL	10,000.00	10,000.00
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661-000.000-602.402	SEWER COLLECITON EQUIP. RENT	11,500.00	11,500.00
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661-000.000-603.400	LOCAL STREET EQUIPMENT RENTAL	22,450.00	22,450.00
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661-000.000-604.400	MAJOR STREET EQUIPMENT RENTAL	27,110.00	27,110.00
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661-000.000-607.400	CEMETERY EQUIPMENT RENTAL	8,000.00	8,000.00
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661-000.000-608.400	INDUSTRIAL PARK EQUIP. RENTAL	1,900.00	1,900.00
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661-000.000-609.400	TRUNKLINE EQUIPMENT RENTAL	22,870.00	22,870.00
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661-000.000-613.400	DDA EQUIP. RENTAL	0.00	0.00
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661-000.000-614.400	GENERAL FUND EQUIP. RENTAL	54,800.00	54,800.00
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661-000.000-634.400	GRANT	45,500.00	45,500.00
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661-000.000-664.400	INTEREST INCOME	2,750.00	2,750.00
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661-000.000-673.000	SALE OF FIXED ASSETS	1,500.00	26,000.00
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661-000.000-695.400	MISCELLANEOUS	0.00	0.00
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Total Dept 000.000		233,380.00	257,880.00
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TOTAL REVENUES		233,380.00	257,880.00
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Expenditures

Dept 000.000

661-000.000-703.700	SALARIES AND WAGES	14,000.00	14,000.00
661-000.000-710.700	OVERTIME	125.00	125.00
661-000.000-714.700	MANDITORY MEDICARE	205.00	205.00
661-000.000-715.700	SOCIAL SECURITY (EMPLOYER)	870.00	870.00
661-000.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	2,080.00	2,080.00
661-000.000-718.700	MERS RETIREMENT (EMPLOYER)	60.00	60.00
661-000.000-720.700	WORKERS COMPENSATION PREMIUM	350.00	350.00
661-000.000-724.700	UNEMPLOYMENT INS. BENEFIT	5.00	5.00
661-000.000-782.700	ADMINISTRATION	12,000.00	12,000.00
661-000.000-801.700	CONTRACTUAL SERVICES	60.00	60.00
661-000.000-805.700	REPAIR/PARTS	28,500.00	28,500.00
661-000.000-806.700	REPAIR/PARTS POLICE	8,500.00	8,500.00
661-000.000-818.700	INS. PREMIUM - LIABILITY	22,500.00	22,500.00
661-000.000-856.700	FUEL	33,000.00	33,000.00
661-000.000-868.700	FLUIDS	500.00	500.00
661-000.000-956.700	EXPENSES	0.00	0.00
661-000.000-966.700	DEPRECIATION	37,022.00	37,022.00
661-000.000-966.701	DEP.EXP. PUBLIC SAFETY	5,080.00	5,080.00
661-000.000-968.000	DEPRECIATION EXPENSE	0.00	0.00
661-000.000-968.001	DEPRECIATION EXP PUBLIC SAFET	0.00	0.00
661-000.000-977.700	CAPITAL ACQUISITIONS	82,500.00	82,500.00
Total Dept 000.000		<hr/> 247,357.00	<hr/> 247,357.00
TOTAL EXPENDITURES		<hr/> 247,357.00	<hr/> 247,357.00
Fund 661 - EQUIPMENT FUND:			
TOTAL REVENUES		233,380.00	257,880.00
TOTAL EXPENDITURES		<hr/> 247,357.00	<hr/> 247,357.00
NET OF REVENUES & EXPENDITURES		(13,977.00)	10,523.00

**Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None**

**Absent – Frechette**

**Motion carried**

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A request was submitted to authorize the sale of a DPW dump truck if a bid is received above \$10,000. DPW Superintendent Killackey noted that he was anticipating a bid from St. Ignace but their meeting falls on the same day as our City Council and they were hoping to take possession of the vehicle as quickly as possible if their bid is approved to start prepping it for the winter.

**MOTION BY ZIMMERMAN, SECOND BY WEILER, TO APPROVE THE CITY MANAGER TO SIGN A SALES AGREEMENT FOR THE DPW DUMP TRUCK WITH A MINIMUM BID OF \$10,000.00.**

**Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None**

**Absent – Frechette**

**Motion carried**

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Manager Goodroe discussed a grant opportunity that would help with the education of the upcoming census.

**MOTION BY BENNETT, SECOND BY PUGH, TO APPROVE THE SUBMISSION OF A NORTH EAST MICHIGAN CENSUS GRANT APPLICATION IN THE AMOUNT OF \$5,000.00**

**Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None**

**Absent – Frechette**

**Motion carried**

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Manager Goodroe discussed the upcoming Chamber of Commerce all member meeting and encouraged Council Members to attend.

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As an addition to the agenda, a bid was submitted for the purchase of cameras at several areas of the City. It was noted that this was the estimate for the camera equipment only and that labor and mounting of the cameras would be in addition to this amount.

**MOTION BY JACKSON, SECOND BY PAULEY, TO APPROVE THE BID FOR SECURITY CAMERAS NOT TO EXCEED \$9,793.49 WITH THE ADDITIONAL INSTALLATION LABOR TO BE DETERMINED.**

**Yes — Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – Bennett**

**Absent – Frechette**

**Motion carried**

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As another addition to the agenda, Manager Goodroe noted that he received some initial interest from a developer on the purchase of a vacant lot that the City has for sale in the office service park. Manager Goodroe noted that the lot in question was lot #22 in the amount of \$38,000.00 with a 90 day contingency. Manager Goodroe also noted that the developer could be interested in the lot next to it as well.

**MOTION BY BENNETT, SECOND BY PAULEY, TO APPROVE THE SALE OF LOT 22 IN THE OFFICE SERVICE PARK AND AUTHORIZE MANAGER GOODROE TO SIGN ALL SALE DOCUMENTS.**

**Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None**

**Absent – Frechette**

**Motion carried**

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As another addition to the agenda, Manager Goodroe gave an update on the parcel of vacant land off of West Branch Dr. that the City had made offers on previously and noted that he had made two offers and they were both rejected. Mr. Goodroe discussed getting an appraisal to verify what the fair market value is and resubmitting another offer and that if it was again rejected, looking into going to court for an eminent domain action.

Member Zimmerman expressed her concern over what the lots would be used for and if they could build a development without the purchase of the lot.

Member Bennett expressed her concern to meet with the owner of the lots before the City takes legal action.

**MOTION BY PUGH, SECOND BY JACKSON, TO APPROVE TO SPEND UP TO \$350 ON AN APPRAISAL FOR THE VACANT LAND OFF OF WEST BRANCH DRIVE.**

**Yes — Bennett, Jackson, Pugh, Weiler**

**No – Powley, Zimmerman**

**Absent – Frechette**

**Motion carried**

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**MOTION BY PUGH, SECOND BY BENNETT, TO APPROVE THE MINUTES AND SUMMARY OF MINUTES FROM THE MEETING HELD SEPTEMBER 16, 2019.**

**Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None**

**Absent – Frechette**

**Motion carried**

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**MOTION BY BENNETT, SECOND BY JACKSON, TO RECEIVE AND FILE THE TREASURER’S REPORT AND INVESTMENT SUMMARY; THE MINUTES FROM THE WASTEWATER TREATMENT PLANT AUTHORITY MEETING HELD JUNE 18, 2019; THE MINUTES FROM THE AIRPORT BOARD MEETINGS HELD JULY 17 AND AUGUST 21, 2019; THE SEPTEMBER CODE ENFORCEMENT REPORT; AND MINUTES FROM THE OGEMAW COUNTY TRANSPORTATION TASK FORCE.**

**Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None**

**Absent – Frechette**

**Motion carried**

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A communication from Charter Cable was shared.

A protect yourself flyer from Consumers Energy was shared.

\* \* \* \* \*

Reappointments for the Election Commission and Planning Commission were submitted for approval. Manager Goodroe noted that he did talk with Mayor Frechette and he was aware of and in favor of the reappointments. Manager Goodroe also noted that with the reappointments, the Planning Commission still had one opening.

**MOTION BY PUGH, SECOND BY BENNETT, TO APPROVE THE REAPPOINTMENTS OF DIANE GAVITT AND MARYANN STEELMAN TO THE ELECTION COMMISSION FOR A TWO YEAR TERM TO EXPIRE ON 6/30/21.**

**Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None    Absent – Frechette    Motion carried**

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**MOTION BY ZIMMERMAN, SECOND BY BENNETT, TO APPROVE THE REAPPOINTMENTS OF BOB DAVID AND CORRINE LUCYNSKI TO THE PLANNING COMMISSION FOR A THREE YEAR TERM TO EXPIRE 11/30/21.**

**Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None    Absent – Frechette    Motion carried**

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Ogemaw Township Supervisor addressed Council with the idea that since his Township and the City have been working together on recent projects including some 425 agreements, that the City consider allowing one member of the Planning Commission to be a representative of the Township. It was the consensus of Council to have Supervisor Stephens come up with a recommended representative from the Township and present it to the City for review.

Member Bennett spoke on the recent MML conference she attended and spoke on some of the seminars she attended including food trucks and community issues.

Member Pauley noted that he is looking forward to the Mayor exchange and attended the quilt walk, DDA meeting, and homecoming parade.

Member Pugh spoke on the MML conference she attended and how well all of the conferences were and how impressed she was with Detroit.

Member Zimmerman note she participated in the City sweep and she commended the DPW for how well they took care of the downtown.

Mayor Pro Tem Jackson also commented on the MML conference and noted how impressed he was with the homecoming parade.

Manager Goodroe gave a Managers update including updates on the Mayor exchange program, update on the Rural Task Force meeting, noted he has looked into some MSHDA grant opportunities, discussed the hiring of office staff including a student intern, gave a blight report update including some improvements to a property cited, and spoke on some upcoming meetings on intergovernmental cooperation.

Questions were raised on the posting of the office assistant and that it was originally posted as part time and that they should repost it if they are going to hire full time for the position. It was the consensus to relist the office assistant position as a full time position.

\* \* \* \* \*

Ogemaw Township Supervisor thanked Council for the road work that had been completed this year and noted how well the roads were.

Ogemaw Township Supervisor addressed Council with the idea that since his Township and the City have been working together on recent projects including some 425 agreements, that the City consider allowing one member of the Planning Commission to be a representative of the Township.

Planning Chair David noted the change in the next Planning meeting.

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Chief Walters and DPW Superintendent Killackey updated Council on the status of their vehicle purchases.

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Mayor Pro tem Jackson adjourned the meeting at 8:13 pm.

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Mike Jackson, Mayor Pro tem

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John Dantzer, Clerk