

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET, MONDAY, MAY 7, 2018.

Mayor Denise Lawrence called the meeting to order at 6:03 p.m.

Present: Mayor Denise Lawrence and Council Members Joanne Bennett, Michael Jackson, Tim Schaiberger, Rusty Showalter, Aaron Tuttle, and Dan Weiler.

Absent: None

Other officers present: City Manager Heather Grace, Treasurer/Clerk John Dantzer, DPW Superintendent Mike Killackey, DDA Chairperson Samantha Fabbri, Planning Chairperson Bob David, and Police Chief Ken Walters.

All stood for the Pledge of Allegiance.

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MOTION BY JACKSON, SECOND BY LAWRENCE, TO OPEN THE PUBLIC HEARING ON THE 2018-2019 BUDGET AT 6:03 PM

Yes — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – None

Absent –None

Motion carried

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With there being no one wishing to be heard, Mayor Lawrence closed the public hearing

MOTION BY LAWRENCE, SECOND BY SCHAIBERGER, TO CLOSE THE PUBLIC HEARING AT 6:04 PM.

Yes — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – None

Absent –None

Motion carried

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As an addition to the agenda, Mayor Denise Lawrence and Police Chief Ken Walters presented Officer Blake Beehler with a lifesaving award.

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As an addition to the agenda, Mayor Lawrence read a letter from William Ehinger announcing his resignation from the Planning Commission.

MOTION BY SCHAIBERGER, SECOND BY JACKSON, TO ACCEPT THE RESIGNATION OF WILLIAM EHINGER FROM THE PLANNING COMMISSION.

Yes — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – None

Absent –None

Motion carried

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Darrin Hunter addressed Council on issues between the City and DDA.

Mayor Denise Lawrence, Member Rusty Showalter, City Manager Heather Grace, Sandy Rabidue, Samantha Fabbri, Joe Clark, Pete Fabbri, Chris Galea, Ken Earle, Beth Pezko, Member Tim Schaiberger, Eric Young, and Denny Shumway spoke on the subject.

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Marcia Young on behalf of the Victorian Art Fair, West Branch Creative Arts, Kiwanis, Hospice of Helping Hands Quilt Walk, West Branch Area Airport Fly-in, Relay for Life, Color Run, and Orioles Forever addressed Council and asked them to approve banners being hung over Houghton Ave. while they are awaiting word from Consumers on alternate ways to display the banners. In addition, she asked that Council waive the \$100 hanging fee for nonprofit organizations.

MOTION BY BENNETT, SECOND BY SCHAIBERGER, TO REMOVE THE BANNER APPROVAL FROM AN ADMINISTRATIVE DECISION TO A DECISION BY COUNCIL.

Yes — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – None

Absent –None

Motion carried

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MOTION BY JACKSON, SECOND BY WEILER, TO APPROVE AND INSTRUCT THE DPW TO HANG THE AFOREMENTIONED SEVEN BANNERS AND WAIVE THE \$100 PERMIT FEE FOR ANY NONPROFIT ORGANIZATIONS FOR THIS YEAR.

Yes — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – None

Absent –None

Motion carried

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Nicole Bierman of the Girl Scouts Troop #50308 along with members of the troop gave a presentation and asked Council for permission to plant a tree in the park

MOTION BY SHOWALTER, SECOND BY BENNETT, TO ALLOW THE GIRL SCOUTS TO PLANT A TREE IN THE PARK.

Yes — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

A Memorial Day parade special event permit was submitted.

MOTION BY SCHAIBERGER, SECOND BY SHOWALTER, TO APPROVE THE SPECIAL EVENT PERMIT AS PRESENTED.

Yes — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – None

Absent –None

Motion carried

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The Optimist fishing derby special event permit was submitted.

MOTION BY BENNETT, SECOND BY SHOWALTER, TO APPROVE THE SPECIAL EVENT PERMIT AS PRESENTED.

Yes — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – None

Absent –None

Motion carried

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MOTION BY SHOWALTER, SECOND BY SCHAIBERGER, TO APPROVE PROCLAMATION 18-03

Proclamation #18-03

WHEREAS, each year Optimist clubs from around the world take time to recognize youth in the community who contribute to a better life for all, and

WHEREAS, the West Branch Optimist Club has a proud tradition of selecting the best and brightest young people of the West Branch area to receive this prestigious award, and

WHEREAS, Thursday, May 10, 2018, the West Branch Optimist Club will bestow a formal recognition of appreciation of the following listed youth:

- Brady Zettle*
- Callie Reid*
- Savannah Withers*
- Kylie Sperow*
- Imelia Meiser*
- Alyssa Curtis*
- Colleen Sikorski*
- Cory Curley*
- Gail Kowalczyk*
- Grace Nowakowski*
- Kyle Searfoss*

- Grace Johnson*
- Madison Kaiser*
- Charleigh Glasser*
- Tatum Neubecker*
- Lillian Waters*
- Annabelle Leathorn*
- Li'lee Scott*
- Jenise Lavdar*
- Brooke Knepfler*
- Lillian Michalski*

NOW, THEREFORE, BE IT PROCLAIMED, that May 10, 2018 is Optimist International Youth Appreciation Day in the City of West Branch and that day shall be dedicated to these fine youth who represent our community with pride and dignity, and

BE IT FURTHER PROCLAIMED, that the City Clerk is directed to install this record in the permanent record of the City of West Branch, so that future West Branch citizens may look back with pride at the names of the finest youngsters of 2018.

Yes — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – None

Absent –None

Motion carried

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MOTION BY JACKSON, SECOND BY WEILER, TO APPROVE THE INTRODUCTION OF ORDINANCE 18-02

ORDINANCE 18-02

AN ORDINANCE TO AMEND SECTION 7.15(C) OF THE CITY OF WEST BRANCH PLANNING CODE ENTITLED: "PLANNED UNIT DEVELOPMENT (PUD)."

THE CITY OF WEST BRANCH ORDAINS:

c. DENSITY AND PARCEL COVERAGE. Minimum requirements set forth by the original district in which the proposed PUD is located shall act as general guideline for the lot and yard regulations. To encourage flexibility and creativity consistent with the intent of PUD regulations, the City may permit specific departures from the requirements of the Zoning Ordinance for yards and lots and minimum dwelling unit size as a part of the approval process. Any regulatory modification shall be approved through a finding by the City Planning Commission that the deviation shall result in a higher quality of development than would be possible using conventional zoning methods.

Yes — Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – Bennett

Absent –None

Motion carried

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A letter from Ken Chapman requesting to hold a flag burning ceremony on Flag Day was presented.

MOTION BY JACKSON, SECOND BY BENNETT, TO APPROVE THE CREATION OF AN EXCEPTION FOR CIVIC ORGANIZATIONS TO BURN FLAGS ON FLAG DAY EVEN IF THE MATERIALS ARE

OUTSIDE OF THE CITY ORDINANCE PURSUANT TO ANY FIRE RESTRICTIONS AS CONFIRMED BY THE OGEMAW FIRE DEPARTMENT.

Yes — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – None Absent –None Motion carried

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MOTION BY BENNETT, SECOND BY JACKSON, TO APPROVE THE MINUTES AND SUMMARY FROM THE SPECIAL MEETING HELD APRIL 25, 2018 AS WELL AS THE MINUTES FROM THE WORK SESSION MEETING HELD MAY 1, 2018, AND THE MINUTES FROM THE CLOSED SESSION DURING THE SPECIAL MEETING ON APRIL 25, 2018.

Yes – — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – None Absent –None Motion carried

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MOTION BY SHOWALTER, SECOND BY SCHAIBERGER, TO RECEIVE AND FILE THE TREASURER’S REPORT AND INVESTMENT SUMMARY; ADMINISTRATIVE BUDGET AMENDMENTS 9840, 9841, 9842, 9843; THE MINUTES FROM THE PLANNING COMMISSION MEETING HELD APRIL 10, 2018; THE MINUTES FROM THE AIRPORT BOARD MEETING HELD MARCH 21, 2018; THE MINUTES FROM THE WWTPA MEETING HELD JANUARY 16, 2018; THE MINUTES FROM THE FIRE BOARD MEETING HELD JANUARY 16, 2018; THE MINUTES FROM THE EMS BOARD MEETING HELD MARCH 15, 2018; THE MINUTES FROM THE SUMMER MUSIC SERIES MEETING HELD MARCH 20, 2018; AND THE MINUTES FROM THE DDA MEETINGS HELD MARCH 27, 2018 AND APRIL 24, 2018.

Yes – — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – None Absent –None Motion carried

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A communication from Charter Cable was shared.

An article from the Review was shared

A MML letter was shared.

An ORV trailhead opportunity was shared.

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Member Bennett noted the City needs to work better with the DDA and that she is not happy with the DDA budget.

Member Jackson spoke on previous Planning Commission attendance issues.

Mayor Lawrence recommended the appointment of Michael Godfrey to the Recreation Board.

MOTION BY SCHAIBERGER, SECOND BY WEILER, TO APPROVE THE APPOINTMENT OF MICHAEL GODFREY TO THE RECREATION BOARD.

Yes – — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – None

Absent –None

Motion carried

Manager Grace spoke on the DDA budget.

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Denis Stephens asked if McLaren’s special use permit was approved at a recent Planning Commission meeting and it was noted that it was approved.

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Mayor Lawrence adjourned the meeting at 8:50 pm.

Denise Lawrence, Mayor

John Dantzer, Clerk