

**MOTION BY FRECHETTE, SECOND BY SHOWALTER, TO BRING BACK TO THE TABLE THE RESOLUTION OF INTENT ON THE CREATION OF A BROWNFIELD AUTHORITY.
(2/3 approval required)**

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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It was noted that the resolution of intent needed to be brought back to the table and reapproved to change the public hearing from March 2 to March 16.

MOTION BY FRECHETTE, SECOND BY JACKSON, TO APPROVE THE UPDATED RESOLUTION OF INTENT FOR THE CREATION OF A BROWNFIELD REDEVELOPMENT AUTHORITY AND TO SET A PUBLIC HEARING FOR MARCH 16.

**RESOLUTION OF INTENT
CREATION OF A BROWNFIELD REDEVELOPMENT AUTHORITY (BRA)
FOR THE CITY WEST BRANCH, OGEMAW COUNTY.**

RESOLUTION OF INTENT TO CREATE AND PROVIDE FOR THE OPERATION OF A BROWNFIELD REDEVELOPMENT AUTHORITY FOR THE CITY OF WEST BRANCH PURSUANT TO AND IN ACCORDANCE WITH THE PROVISIONS OF ACT 381 OF THE PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996, AS AMENDED.

WHEREAS, the City Council of the City of West Branch, Ogemaw County has received and reviewed testimony that there are or may be certain environmentally distressed, functionally obsolete and/or blighted areas in the City of West Branch and that the continued existence of such areas can limit, hinder or delay redevelopment or revitalization of properties within the City, and, accordingly, that it is in the best interest of the public to facilitate identification and treatment of environmentally distressed, functionally obsolete and/or blighted areas and promote revitalization within the municipal limits of West Branch; and

WHEREAS, in order to further such interests, it is appropriate for the City Council of the City of West Branch to create and provide for the operation of a Brownfield Redevelopment Authority within the City of West Branch pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the “Act”); and

WHEREAS, pursuant to the Act, this City Council is required (a) to hold a public hearing on the adoption of a proposed resolution creating a Brownfield Redevelopment Authority under the Act (the “Authority”) and (b) to publish notice of the public hearing in a newspaper of general circulation in the City of West Branch all in accordance with Section 4(2) of the Act.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines that is in the best interest of the public to promote the redevelopment of environmentally distressed, functionally obsolete and/or blighted areas of the City of West Branch
2. The City Council hereby declares its intention to create and provide for the operation of the Authority within the City of West Branch pursuant to and in accordance with the provisions of the Act. 4
3. A public hearing shall be held before the City Council on March 16, 2020 at 6 p.m. in the City Council Chambers at City Hall, 121 N. 4th Street on the adoption of a resolution creating the Authority within the City of West Branch, within the municipal limits of which the Authority shall exercise its powers.
4. The City Clerk (the "Clerk") shall give notice of the public hearing by causing notice to be published, in the form attached hereto as Exhibit 1, in the Ogemaw Herald, a weekly newspaper of general circulation in the County of Ogemaw on the twenty seventh day of February, 2020 and the fifth day of March, 2020 and by posting notice of the public hearing, in the form attached hereto as Exhibit 1, pursuant to the practice of the Clerk.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY BENNETT, SECOND BY SHOWALTER, TO APPROVE RESOLUTION 20-04

RESOLUTION 20-04

WHEREAS, City staff compares the year to date actual with the budgeted amount of all revenue and expenditures monthly; and

WHEREAS, during the review it was determined that the revenues and expenses in Fund 101, General Fund; the revenues in Fund 590, Sewer Fund, the revenues in Fund 591, Water Fund, and the revenues and expenditures in the Fund 661, Equipment will exceed their budget, and

WHEREAS, the revenues and expenses in Fund 101, general fund were underestimated in the Veteran banner contributions due to more Veteran banners being sponsored than were projected, in grants due to a census grant and Michigan Works Training grant being awarded, an understatement of miscellaneous public works revenue, and the addition of an installment purchase agreement expense, and

WHEREAS, the revenues in Fund 590, Sewer were underestimated in grants due to a Michigan Works Training Grant being awarded, and

WHEREAS, the revenues in Fund 591, Water were underestimated in penalties, meter sales, interest income, and grants due to a Michigan Works Training grant being awarded, and

WHEREAS, the revenues and expenditures in Fund 661, Equipment were underestimated in miscellaneous revenue due to the sale of some public works equipment, and underestimated in expenses in capital acquisitions due to vehicle purchases that were started in the previous fiscal year but not completed until this fiscal year, and underestimated in interest expense due to the payment on the equipment bond.

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby adopts the following budget amendments:

GL NUMBER	DESCRIPTION	CURRENT BUDGET	AMENDED BUDGET
		2019-20	2019-2020
GL NUMBER	DESCRIPTION	CURRENT BUDGET	AMENDED BUDGET
Fund 101 -			
Revenues			
Dept 000.000			
101-000.000-403.400	CURRENT PROPERTY TAX GEN.OP.	974,795.00	974,795.00
101-000.000-404.400	CURRENT PROPERTY TAX REFUSE	195,046.00	195,046.00
101-000.000-446.400	PENALTIES AND INTEREST CUR.TA	9,496.00	9,496.00
101-000.000-448.400	ADMINISTRATIVE FEES ON CUR.TA	31,350.00	31,350.00
101-000.000-477.400	CABLE TV FRANCHISE FEES	41,367.00	41,367.00
101-000.000-540.400	MDOT FEDERAL REVENUE	0.00	0.00
101-000.000-564.400	INDUSTRIAL PARK	2,000.00	2,000.00
101-000.000-573.400	LOCAL COMMUNITY STABILIZATION SHARE	0.00	0.00
101-000.000-574.400	SALES (STATUTORY)	26,544.00	26,544.00
101-000.000-575.400	REVENUE SHARING (CONSTITUTIONAL)	181,176.00	181,176.00
101-000.000-577.400	LIQUOR LICENSE	4,250.00	4,250.00
101-000.000-580.400	FRANCHISE FEE REVENUE	0.00	0.00
101-000.000-590.400	SEWER FUND ADMINISTRATION	60,000.00	60,000.00
101-000.000-590.401	SEWER COLLECTION ADMIN.	16,000.00	16,000.00
101-000.000-591.400	WATER FUND ADMINISTRATION	20,000.00	20,000.00
101-000.000-592.400	LOCAL STREET ADMIN. FEE	4,400.00	4,400.00
101-000.000-593.400	MAJOR STREET ADMIN. FEE	9,500.00	9,500.00
101-000.000-594.400	CEMETERY ADMIN. FEE	1,000.00	1,000.00
101-000.000-597.400	DDA ADMINISTRATIVE	6,000.00	6,000.00
101-000.000-634.400	GRANT	85,000.00	95,000.00
101-000.000-634.401	GRANT - ECONOMIC ADVANCEMENT	0.00	0.00
101-000.000-638.400	PROJECT INCOME	0.00	0.00
101-000.000-642.400	SALES OF LOTS	0.00	0.00
101-000.000-661.400	MOTOR VEHICLE FUND	12,000.00	12,000.00
101-000.000-664.400	INTEREST INCOME	6,500.00	6,500.00

101-000.000-671.400	CONTRIBUTIONS	0.00	0.00
101-000.000-672.400	VETERAN BANNER CONTRIBUTIONS	5,800.00	6,500.00
101-000.000-695.080	LAND CONTRACT PROCEEDS	0.00	0.00
101-000.000-695.400	MISCELLANEOUS	15,859.00	15,859.00
101-000.000-695.405	REFUSE RECYCLING DONATIONS	5,083.00	5,083.00
Total Dept 000.000		1,713,166.00	1,723,866.00

Dept 441.000 - PUBLIC WORKS DEPARTMENT			
101-441.000-673.400	DDA MAINTENANCE	15,300.00	15,300.00
101-441.000-695.400	MISCELLANEOUS	500.00	750.00
101-441.000-695.410	MDOT REVENUE	13,900.00	13,900.00
101-441.000-695.415	OTHER GOV'T UNITS	0.00	0.00
Total Dept 441.000 - PUBLIC WORKS DEPARTMENT		29,700.00	29,950.00

TOTAL REVENUES		1,766,791.00	1,777,741.00
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Expenditures
Dept 000.000

Dept 265.999 - INSTALLMENT PURCHASE AGREEMENT EXPENSE			
INSTALLMENT PURCHASE AGREEMENT			
101-265.999-000.011	PRINCIPAL	0.00	16,772.00
Total Dept 265.999 - INSTALLMENT PURCHASE AGREEMENT EXPENSE		0.00	16,772.00

TOTAL EXPENDITURES		1,756,385.00	1,773,157.00
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Fund 101:

TOTAL REVENUES		1,766,791.00	1,777,741.00
TOTAL EXPENDITURES		1,756,385.00	1,773,157.00
NET OF REVENUES & EXPENDITURES		10,406.00	4,584.00
FUND BALANCE		1,018,405.00	1,012,583.00

Fund 590 - SEWER
FUND

Revenues

Dept 000.000

590-000.000-625.400	BILLINGS	580,000.00	580,000.00
590-000.000-626.400	PENALTIES	2,500.00	2,500.00
590-000.000-634.400	GRANT	0.00	2,100.00
590-000.000-644.400	TAP FEES	0.00	0.00

590-000.000-648.400	LAB SERVICE FEES	40,000.00	40,000.00
590-000.000-664.400	INTEREST INCOME	800.00	800.00
590-000.000-695.400	MISCELLANEOUS	0.00	0.00
590-000.000-699.400	TRANSFER IN	0.00	0.00
Total Dept 000.000		623,300.00	625,400.00
TOTAL REVENUES		623,300.00	625,400.00
Expenditures			
Dept 000.000			
TOTAL EXPENDITURES		623,300.00	623,300.00
Fund 590 - SEWER FUND:			
TOTAL REVENUES		623,300.00	625,400.00
TOTAL EXPENDITURES		623,300.00	623,300.00
NET OF REVENUES & EXPENDITURES		0.00	2,100.00
FUND BALANCE		(188,798.00)	(186,698.00)

Fund 591 - WATER FUND

Revenues

Dept 000.000

591-000.000-539.400	MDOT STATE REVENUE	0.00	0.00
591-000.000-612.400	TRANS. FROM WATER REPLACEMENT	0.00	0.00
591-000.000-625.400	BILLINGS	495,000.00	495,000.00
591-000.000-626.400	PENALTIES	1,700.00	4,500.00
591-000.000-634.400	GRANT	0.00	4,700.00
591-000.000-644.400	TAP FEES	0.00	
591-000.000-645.400	TURN ON CHARGES	300.00	300.00
591-000.000-646.400	HYDRANT RENTAL	17,995.00	17,995.00
591-000.000-647.400	METER SALES	0.00	4,000.00
591-000.000-664.400	INTEREST INCOME	500.00	1,600.00
591-000.000-695.400	MISCELLANEOUS	1,700.00	1,700.00
Total Dept 000.000		517,195.00	529,795.00
TOTAL REVENUES		517,195.00	529,795.00
TOTAL EXPENDITURES		517,195.00	517,195.00
Fund 591 - WATER FUND:			
TOTAL REVENUES		517,195.00	529,795.00

TOTAL EXPENDITURES	517,195.00	517,195.00
NET OF REVENUES & EXPENDITURES	0.00	12,600.00
FUND BALANCE	(282,049.00)	(269,449.00)

Fund 661 - EQUIPMENT FUND

Revenues

Dept 000.000

661-000.000-601.400	WATER FUND EQUIPMENT RENTAL	25,000.00	25,000.00
661-000.000-602.400	SEWER FUND EQUIPMENT RENTAL	10,000.00	10,000.00
661-000.000-602.402	SEWER COLLECITON EQUIP. RENT	11,500.00	11,500.00
661-000.000-603.400	LOCAL STREET EQUIPMENT RENTAL	22,450.00	22,450.00
661-000.000-604.400	MAJOR STREET EQUIPMENT RENTAL	27,110.00	27,110.00
661-000.000-607.400	CEMETERY EQUIPMENT RENTAL	8,000.00	8,000.00
661-000.000-608.400	INDUSTRIAL PARK EQUIP. RENTAL	1,900.00	1,900.00
661-000.000-609.400	TRUNKLINE EQUIPMENT RENTAL	22,870.00	22,870.00
661-000.000-613.400	DDA EQUIP. RENTAL	0.00	0.00
661-000.000-614.400	GENERAL FUND EQUIP. RENTAL	54,800.00	54,800.00
661-000.000-634.400	GRANT	45,500.00	45,500.00
661-000.000-664.400	INTEREST INCOME	2,750.00	2,750.00
661-000.000-673.000	SALE OF FIXED ASSETS	26,000.00	26,000.00
661-000.000-695.400	MISCELLANEOUS	0.00	20,000.00
Total Dept 000.000		257,880.00	277,880.00

TOTAL REVENUES

257,880.00 277,880.00

Expenditures

Dept 000.000

661-000.000-703.700	SALARIES AND WAGES	13,975.00	13,975.00
661-000.000-710.700	OVERTIME	105.00	105.00
661-000.000-714.700	MANDITORY MEDICARE	205.00	205.00
661-000.000-715.700	SOCIAL SECURITY (EMPLOYER)	870.00	870.00
661-000.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	2,080.00	2,080.00
661-000.000-718.700	MERS RETIREMENT (EMPLOYER)	60.00	60.00
661-000.000-720.700	WORKERS COMPENSATION PREMIUM	350.00	350.00
661-000.000-724.700	UNEMPLOYMENT INS. BENEFIT	5.00	5.00
661-000.000-782.700	ADMINISTRATION	12,000.00	12,000.00
661-000.000-801.700	CONTRACTUAL SERVICES	150.00	150.00
661-000.000-805.700	REPAIR/PARTS	28,250.00	28,250.00
661-000.000-806.700	REPAIR/PARTS POLICE	8,500.00	8,500.00
661-000.000-818.700	INS. PREMIUM - LIABILITY	22,500.00	22,500.00

661-000.000-856.700	FUEL	33,000.00	33,000.00
661-000.000-868.700	FLUIDS	705.00	705.00
661-000.000-956.700	EXPENSES	0.00	0.00
661-000.000-966.700	DEPRECIATION	37,022.00	37,022.00
661-000.000-966.701	DEP.EXP. PUBLIC SAFETY	5,080.00	5,080.00
661-000.000-968.000	DEPRECIATION EXPENSE	0.00	0.00
661-000.000-968.001	DEPRECIATION EXP PUBLIC SAFET	0.00	0.00
661-000.000-977.700	CAPITAL ACQUISITIONS	88,000.00	102,000.00
661-000.000-992.000	INTEREST EXPENSE	0.00	5,500.00
Total Dept 000.000		252,857.00	272,357.00
TOTAL EXPENDITURES		252,857.00	272,357.00
Fund 661 - EQUIPMENT FUND:			
TOTAL REVENUES		257,880.00	277,880.00
TOTAL EXPENDITURES		252,857.00	272,357.00
NET OF REVENUES & EXPENDITURES		5,023.00	5,523.00
FUND BALANCE		525,647.00	526,147.00

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

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MOTION BY SHOWALTER, SECOND BY JACKSON, TO APPROVE AN UPDATED INTERAGENCY AGREEMENT FOR CHILD ABUSE INVESTIGATION AND INTERVENTION.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

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MOTION BY JACKSON, SECOND BY PUGH, TO APPROVE THE 20-21 AIRPORT BUDGET AS SUBMITTED.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

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MOTION BY FRECHETTE, SECOND BY JACKSON, TO POSTPONE THE DECISION ON THE ECONOMIC DEVELOPMENT POSITION.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY ZIMMERMAN, SECOND BY PUGH, TO APPROVE THE PURCHASE OF A BUCKET TRUCK NOT TO EXCEED \$29,950 AND CONTINGENT UPON THE PASSING OF AN MDOT INSPECTION.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY FRECHETTE, SECOND BY ZIMMERMAN, TO APPROVE THE PURCHASE OF WATER METERS NOT TO EXCEED \$20,000.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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Manager Goodroe announced the City was presented with the leadership award at the Chamber’s Winter Ball.

Manager Goodroe announced that the City has received the donation of an AED from both Mid-Michigan Hospital and McLaren Health and also received a \$7,500 grant from Enbridge to purchase additional AEDs.

Manager Goodroe spoke on the goal setting session that was recently held. It was the consensus of Council that it was very well supported and thought the facilitator was a great idea.

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MOTION BY PUGH, SECOND BY SHOWALTER, TO APPROVE THE MINUTES WITH CORRECTIONS AND SUMMARY OF MINUTES FROM THE MEETING HELD FEBRUARY 17 AND THE CLOSED SESSION MINUTES OF THE FEBRUARY 17 MEETING .

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY SHOWALTER, SECOND BY JACKSON, TO RECEIVE AND FILE THE TREASURER'S REPORT AND INVESTMENT SUMMARY; THE MINUTES FROM THE ELECTION BOARD MEETING HELD FEBRUARY 28, 2020; THE MINUTES FROM THE AIRPORT BOARD MEETING HELD JANUARY 15, 2020; AND THE FEBRUARY CODE ENFORCEMENT REPORT.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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A public health update was shared.

A Consumers news release was shared.

An urban City report was shared.

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Mayor Frechette spoke on what a great job the Chamber did with the Winter Ball and noted what an honor it was to receive the leadership award. Mayor Frechette acknowledged and commended the City Manager, department heads, employees, and volunteers of all boards and noted they were the reason the City was presented with the award.

Mayor Frechette also spoke on how well the goal setting session went.

Member Jackson gave an airport update and noted they are working on the development of a new hangar.

Member Showalter noted his agreement with Mayor Frechette on the Winter Ball and noted it was an honor because the award was voted on by all members of the Community.

Member Showalter commended the DPW for their proactive handling of potholes.

Member Showalter also noted a traffic light that was out.

Member Zimmerman also commended all of the City employees and thanked them for their hard work and noted they were the reason the City received the award.

Member Bennett also thanked the City staff and board members.

Member Bennett also spoke on how well the goal setting session went.

Member Powley noted the Ogemaw parliamentary procedure team that recently attended a webinar at City Hall will be heading to the State tournament.

Member Powley also noted how well the downtown looks.

Member Pugh noted what a positive attitude there is around the City.

Member Pugh also reminded everyone of the upcoming high school musical.

Mayor Frechette reminded everyone of the upcoming Presidential Primary. Member Jackson noted the Planning Commission meeting for that night has been moved to the Police Department.

Mayor Frechette and Manager Goodroe gave an Ogemaw/Arenac Roundtable (OAR) update and reminded Council of the upcoming meetings.

Manager Goodroe reminded everyone of the upcoming joint DDA training.

Manager Goodroe updated everyone on the upcoming Vision Keeper's Economic Development Strategy session.

Manager Goodroe gave an update on the gathering place.

Mayor Frechette shared the plans for the future Chamber building.

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Mayor Frechette adjourned the meeting at 7:33 pm.

Paul Frechette, Mayor

John Dantzer, Clerk