

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET, MONDAY, JUNE 18, 2018.

Mayor Denise Lawrence called the meeting to order at 6:00 p.m.

Present: Mayor Denise Lawrence and Council Members Joanne Bennett, Mike Jackson, Tim Schaiberger, Rusty Showalter, Aaron Tuttle, and Dan Weiler.

Absent: None

Other officers present: Treasurer/Clerk John Dantzer, DDA Chairperson Samantha Fabbri, Planning Commission Chairperson Bob David, and Police Chief Ken Walters.

All stood for the Pledge of Allegiance.

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As an addition to the agenda, it was the consensus of Council to add a revised professional service agreement from C2AE, and Resolutions 18-16, 18-17, and 18-18 under new business.

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Leah Pauley presented a special event permit for the PTO Color run for 2019.

MOTION BY SHOWALTER, SECOND BY SCHAIBERGER, TO ACCEPT THE SPECIAL EVENT PERMIT FOR THE PTO COLOR RUN AS PRESENTED FOR 2019.

Yes — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – None

Absent –None

Motion carried

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The 2018 foreclosed list of properties were presented noting the City has the first right in purchasing the property before it goes to auction with the stipulation that it must be used for a public use or purpose.

MOTION BY BENNETT, SECOND BY SHOWALTER, TO PASS ON THE RIGHT OF PURCHASE AND NOT PURCHASE THE FORELOSED PROPERTY.

Yes — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – None

Absent –None

Motion carried

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MOTION BY SHOWALTER, SECOND BY SCHAIBERGER, TO PAY BILLS IN THE AMOUNT OF \$145,264.38

Yes — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – None

Absent –None

Motion carried

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The new Police Union contract was presented to Council for approval. Mayor Lawrence asked if the police department employees were in favor of the contract and Chief Walters noted that they were.

MOTION BY SHOWALTER, SECOND BY JACKSON, TO ACCEPT THE NEGOTIATED POLICE DEPARTMENT CONTRACT AS PRESENTED.

Yes — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – None

Absent –None

Motion carried

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Clerk/Treasurer Dantzer presented his investment recommendation for the reinvestment of a CD coming up for renewal.

MOTION BY SHOWALTER, SECOND BY SCHAIBERGER, TO APPROVE THE REINVESTMENT OF THE CD INTO CHEMICAL BANK AT AN INTEREST RATE OF 2.3%.

Yes — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – None

Absent –None

Motion carried

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An offer from Republic Waste for a \$600 refund for poor service was presented to Council. It was noted that the City’s original request to them was for \$1,200.

MOTION BY JACKSON, SECOND BY LAWRENCE, TO REJECT THE \$600 REIMBURSEMENT FROM REPUBLIC AND COUNTER WITH THE INITIAL \$1,200.

Yes — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – None

Absent –None

Motion carried

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MOTION BY LAWRENCE, SECOND BY BENNETT, TO EXCUSE MEMBERS MIKE JACKSON AND AARON TUTTLE FROM THE MEETING THAT WAS HELD ON JUNE 4.

Yes — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – None

Absent –None

Motion carried

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An amendment to the Fairview and N. Valley Rd professional service agreement with C2AE to add the additional engineering for the replacement of the existing water main on Fairview Rd was presented.

MOTION BY JACKSON, SECOND BY SCHAIBERGER, TO ACCEPT THE REVISED PROFESSIONAL SERVICE AGREEMENT FROM C2AE AS PRESENTED.

Yes — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – None

Absent –None

Motion carried

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MOTION BY SCHAIBERGER, SECOND BY JACKSON, TO APPROVE RESOLUTION 18-16.

RESOLUTION #18-16

WHEREAS, City staff compares the year to date actual with the budgeted amount of all revenue and expenditures monthly; and

WHEREAS, during the review it was determined that expenditures in 318 Sewer Debt has exceeded its budget, and

WHEREAS, during the review it was determined that the expenses in funds 248 DDA and 319 Water Debt, have exceeded their revenues, and

WHEREAS, the 248 DDA fund expenses have exceeded its revenue due to an overestimation of revenue and a parking lot step replacement project that was not initially anticipated, and

WHEREAS, the 318 Sewer debt fund revenues were understated and the expenses were understated due to an underestimation of sewer bond payment, and

WHEREAS, the 319 Water debt fund expenses have exceeded its revenue due to an overestimation of revenue, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby adopts the following budget amendments:

FUND 248 – DDA

BEGINNING CARRY OVER		20,510
	BUDGET	AMENDED
REVENUE		
400.400 Tax increment financing	44,090	40,000

403.400 Current property tax gen. op.	12,010	11,000
634.400 Grant	0	0
664.400 Interest income	300	25
695.400 Miscellaneous	75	750
TOTAL REVENUE	56,475	51,775

EXPENDITURES

TOTAL EXPENDITURES	55,100	55,100
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ANTICIPATED CARRY OVER	1,375	(3,325)
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FUND 318 – SEWER DEBT

	BUDGET	AMENDED
REVENUE		
625.400 Billings	339,326	360,000
626.400 Penalties	3,019	3,500
627.400 Transfer from Gen Fund	7,438	7,438
664.400 Interest Income	17	35
TOTAL REVENUE	349,800	370,973

EXPENDITURES

Dept. 000.000		
802.700 Contribution Expense	12,255	11,537
994.700 Bond	145,000	162,000
945.700 Interest due on bonds	180,000	180,718
TOTAL EXPENDITURES	337,255	354,255

ANTICIPATED CARRY OVER	12,545	16,718
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FUND 319 – WATER DEBT

	BUDGET	AMENDED
REVENUE		
625.400 Billings	83,327	65,000
626.400 Penalties	637	637
664.400 Interest Income	0	1
698.400 Transfer from water replace	(1,101)	0
TOTAL REVENUES	82,899	65,638

EXPENDITURES

Dept. 000.000		
994.700 Bond	45,000	45,000
945.700 Interest due on bonds	34,055	34,055
TOTAL EXPENDITURES	79,055	79,055

ANTICIPATED CARRY OVER	3,844	(13,417)
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Yes — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – None

Absent –None

Motion carried

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MOTION BY BENNETT, SECOND BY SCHAIBERGER, TO APPROVE RESOLUTION 18-17 AND 18-18.

RESOLUTION #18-17

WHEREAS, the City of West Branch had budgeted for the reconstruction of N. Valley St. and Fairview Rd for the 2017-2018 fiscal year; and

WHEREAS, the City was awarded Federal funding to help in the costs of the engineering and reconstruction of the streets, and

WHEREAS, the Federal funds schedule was altered so that the money would not be available until the spring of 2019; and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby formally commits a total of \$213,000 in Major Street to be spent out of the 2018/2019 budget for the reconstruction of N. Valley St. and Fairview Rd.

RESOLUTION #18-18

WHEREAS, the City of West Branch had budgeted for the purchase of equipment for the DPW including a plow truck, pickup truck with plow and salt spreader, and mower for the 2017-2008 fiscal year; and

WHEREAS, the purchased were not finalized in the 2017-2018 fiscal year; and

WHEREAS, the City Council recognizes the importance of replacing the old equipment during the 2018-2019 fiscal year; and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby formally commits a total of \$275,000 in Equipment Funds to be spent out of the 2018/2019 budget for the purchase of the DPW equipment.

Yes — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – None

Absent –None

Motion carried

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MOTION BY LAWRENCE, SECOND BY SCHAIBERGER, TO APPROVE THE MINUTES AND SUMMARY FROM THE MEETING HELD JUNE 4, 2018.

Yes — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – None Absent –None Motion carried

MOTION BY SHOWALTER, SECOND BY SCHAIBERGER, TO RECEIVE AND FILE THE TREASURER’S REPORT AND INVESTMENT SUMMARY; ADMINISTRATIVE BUDGET AMENDMENTS 9882, 9894, 9900, 9901, AND 9902; THE MINUTES FROM THE EMS MEETING HELD APRIL 19, 2018; THE MINUTES FROM THE PLANNING COMMISSION MEETINGS HELD MAY 22 AND JUNE 4, 2018; AND THE MAY POLICE REPORT.

Yes — Bennett, Jackson, Lawrence, Schaiberger, Showalter, Tuttle, Weiler

No – None Absent –None Motion carried

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A Chamber of Commerce upcoming events flier was shared.

An Ogemaw County dispatch fact sheet was shared.

A Community Facilities Grant letter from Congressman John Moolenar was shared.

A Project Rising Tide overview was shared. Discussion on the project took place.

Joe Clark, Leah Pauley, and Cathy Zimmerman shared thoughts on the program.

It was the consensus of Council to write a letter to the Governor with a copy being sent to the EDC Board on the program.

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Member Jackson addressed issues with parking striping throughout town.

Member Showalter noted he was working on an MML update and would have it for the next meeting.

Mayor Lawrence addressed mowing concerns on the lot near the railroad tracks where the old laundromat was. Chief Walters noted that it was on the blight list.

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Chief Walters updated Council that the rooster reported last meeting has moved out of town, went over the lights in Irons Park, and addressed the trees on the south side of Houghton Ave.

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Michelle Warner introduced herself to Council as the new MSU Extension coordinator and went over the upcoming milage request that will be on the August ballot.

Leah Pauley spoke out on her support for the program.

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Mayor Lawrence noted the recent Flag Day ceremony and that it was well attended.

Mayor Lawrence also noted that at a recent Planning Commission meeting an addition to the Mid-Michigan hospital was approved. In addition, they discussed different ways to fill the open seats and that they would like to lower the number of Council Members on the board. Member Jackson also noted that they discussed reducing the total number of seats on the board.

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Joe Clark addressed Council on the trees downtown and requested that they be removed right away even if they were not going to be replaced until a later time.

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Mayor Lawrence adjourned the meeting at 7:15 pm.

Denise Lawrence, Mayor

John Dantzer, Clerk