

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD VIA VIDEO CONFERENCE IN THE COUNCIL CHAMBERS OF THE WEST BRANCH CITY HALL, 121 N. FOURTH STREET ON MONDAY, JUNE 1, 2020.

Mayor Pro Tem Jackson called the meeting to order at 6:00 p.m.

Present: Mayor Pro Tem Mike Jackson, Council Members Joanne Bennett, Chris Powley, Ellen Pugh, Rusty Showalter, and Cathy Zimmerman.

Absent: Mayor Paul Frechette.

Other officers present: City Manager Frank Goodroe, Clerk/Treasurer John Dantzer, DPW Superintendent Mike Killackey, Deputy Clerk/Treasurer Michelle Frechette, and City Attorney Greg Meihn.

All stood for the Pledge of Allegiance.

* * * * *

Grange Bell, on behalf of the Retail Merchants, submitted a special event permit for music concerts to be held downtown on July 10 and 11.

MOTION BY SHOWALTER, SECOND BY ZIMMERMAN, TO APPROVE THE SPECIAL EVENT PERMIT AND STREET CLOSURE FOR JULY 10 AND 11 FROM 5:30-11:00 PM.

Yes — Bennett, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – Frechette

Motion carried

* * * * *

Pete Fabbri, on behalf of the Retail Merchants, submitted a request to hold their annual Classy Chassis car show.

MOTION BY SHOWALTER, SECOND BY POWLEY, TO APPROVE THE CLASSY CHASSIS CAR SHOW AND STREET CLOSURE FOR JUNE 26 FROM 5:00-9:00 PM.

Yes — Bennett, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – Frechette

Motion carried

* * * * *

MOTION BY BENNETT, SECOND BY ZIMMERMAN, TO PAY BILLS IN THE AMOUNT OF \$416,825.70.

Yes — Bennett, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – Frechette

Motion carried

* * * * *

Member Showalter noted the need to reclude himself from Resolution 20-15 due to a conflict of interest because he works for the Deshano Development Company.

MOTION BY BENNETT, SECOND BY ZIMMERMAN, TO APPROVE RESOLUTION 20-15

RESOLUTION #20-15

WHEREAS, the City of West Branch had a purchase agreement on Lot 21, Industrial Park West, and

WHEREAS, the agreement had a contingency clause with a \$1,000 down payment made to Morris Richardson Real Estate, and

WHEREAS, the purchaser has informed the City that he will not be enacting his purchase, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby authorizes City Manager Frank Goodroe to sign all documents pertaining to the recall of the purchase agreement, and

FURTHER BE IT RESOLVED, that the City Council authorizes to refund the \$1,000 deposit to Deshano Development, and

FURTHER BE IT RESOLVED, that Resolution 20-12 is hereby repealed and replaced by Resolution 20-15

Yes — Bennett, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – Frechette

Abstain - Showalter

Motion carried

* * * * *

MOTION BY JACKSON, SECOND BY POWLEY, TO APPROVE RESOLUTION 20-16

RESOLUTION #20-16

WHEREAS, the City completed the reconstruction of Fairview St, during the 2019-20 fiscal year, and

WHEREAS, the City also replaced water line on Fairview St. at the same time, and

WHEREAS, the City financed the project with a ten-year bond, and

WHEREAS, the bond payment was not budgeted for in the original 19-20 budget, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby amends the budget in Fund 592, Water Replacement Fund; as follows:

		Budget	Amended
FUND 592 WATER REPLACEMENT FUND			
TOTAL REVENUES			
592-000.000-664.400	Interest Income	1,100	1,100
592-000.000-674.400	Transfer from Water fund	175,000	175,000
TOTAL REVENUES		176,100	176,100
EXPENDITURES			
592-000.000-994.700	Bond	0	19,275
592-000.000-995.700	Interest due on bond	0	6,777
TOTAL EXPENDITURES		0	26,052
FUND BALANCE		302,809	452,857

Yes — Bennett, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – Frechette

Motion carried

* * * * *

MOTION BY JACKSON, SECOND BY SHOWALTER, TO APPROVE RESOLUTION 20-17

RESOLUTION #20-17

WHEREAS, the City is the owner of the Brookside cemetery, and

WHEREAS, the City experienced heavy rain storms resulting in the collapse of one of the banks in the cemetery, and

WHEREAS, the City was required to hire an excavator to bring in fill to repair the washed-out bank, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby amends the budget in Fund 209, Cemetery Fund; as follows:

FUND 209 CEMETERY FUND

		Budget	Amended
Revenues			
Dept 000.000			
209-000.000-610.400	TRANS FROM ECON. ADVANCE. 204	15,000.00	19,195.00
209-000.000-628.400	FOUNDATIONS	1,500.00	1,500.00
209-000.000-629.400	GRAVE OPENINGS	6,500.00	6,500.00
209-000.000-642.400	SALES OF LOTS	2,400.00	2,400.00

209-000.000-664.400	INTEREST INCOME	3,090.00	3,200.00
209-000.000-671.400	CONTRIBUTIONS	0.00	0.00
209-000.000-695.400	MISCELLANEOUS	0.00	0.00
209-000.000-696.400	TRANSFER FROM CEM. P.C.	0.00	0.00
Total Dept 000.000		28,490.00	32,795.00
TOTAL REVENUES		28,490.00	32,795.00
Expenditures			
Dept 000.000			
209-000.000-703.700	SALARIES AND WAGES	12,425.00	12,425.00
209-000.000-710.700	OVERTIME	500.00	500.00
209-000.000-714.700	MANDATORY MEDICARE	170.00	170.00
209-000.000-715.700	SOCIAL SECURITY (EMPLOYER)	750.00	750.00
209-000.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	4,200.00	4,200.00
209-000.000-718.700	MERS RETIREMENT (EMPLOYER)	150.00	150.00
209-000.000-720.700	WORKERS COMPENSATION PREMIUM	370.00	370.00
209-000.000-724.700	UNEMPLOYMENT INS. BENEFIT	25.00	25.00
209-000.000-727.700	OPERATING SUPPLIES	500.00	500.00
209-000.000-782.700	ADMINISTRATION	1,000.00	1,000.00
209-000.000-801.700	CONTRACTUAL SERVICES	0.00	4,305.00
209-000.000-922.700	PUBLIC UTILITIES	350.00	350.00
209-000.000-941.700	EQUIPMENT RENTAL	8,000.00	8,000.00
209-000.000-956.700	EXPENSES	50.00	50.00
209-000.000-986.000	REPURCHASE OF CEMETERY LOTS	0.00	0.00
Total Dept 000.000		28,490.00	32,795.00
TOTAL EXPENDITURES		28,490.00	32,795.00
Fund 209 - CEMETERY FUND:			
TOTAL REVENUES		28,490.00	32,795.00
TOTAL EXPENDITURES		28,490.00	32,795.00
NET OF REVENUES & EXPENDITURES		0.00	0.00

Yes — Bennett, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – Frechette

Motion carried

* * * * *

MOTION BY BENNETT, SECOND BY POWLEY, TO APPROVE THE MINUTES AND SUMMARY OF MINUTES FROM THE MEETING HELD MAY 18, 2020.

Yes — Bennett, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – Frechette

Motion carried

* * * * *

MOTION BY SHOWALTER, SECOND BY BENNETT, TO RECEIVE AND FILE THE TREASURER’S REPORT.

Yes — Bennett, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – Frechette

Motion carried

* * * * *

A Charter line up communication was shared.

* * * * *

Mayor Pro Tem Jackson discussed the upcoming City Manager evaluation process.

Member Pugh noted she was glad to see some relaxing of State restrictions.

Member Showalter also noted he was glad to see the relaxing of restrictions and noted he would like to see work done to make it easier to allow downtown eateries to have outside seating.

Manager Goodroe gave an update on the most recent executive order, noting City Hall would reopen to the public at it’s normal hours starting June 8; gave an update on the M-30 housing property; gave an update on the gathering place, noting the funding has been put on hold; spoke on a MEDC grant that the EDC applied for on behalf of downtown businesses; and gave an update on the Summer Music Series, noting that all concerts this summer will need to be cancelled if there is bad weather due to not having a backup indoor place to hold the concert.

* * * * *

Mayor Pro Tem Jackson adjourned the meeting at 6:36 pm.

Mike Jackson, Mayor Pro Tem

John Dantzer, Clerk