

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET, MONDAY, JULY 16, 2018.

Mayor Denise Lawrence called the meeting to order at 6:00 p.m.

Present: Mayor Denise Lawrence and Council Members Joanne Bennett, Mike Jackson, Tim Schaiberger, Aaron Tuttle, and Dan Weiler.

Absent: Council Member Rusty Showalter

Other officers present: Treasurer/Clerk John Dantzer, DDA Chairperson Samantha Fabbri, DPW Superintendent Mike Killackey, and Police Chief Ken Walters.

All stood for the Pledge of Allegiance.

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MOTION BY SCHAIBERGER, SECOND BY BENNETT, TO EXCUSE MEMBER SHOWALTER FROM THE MEETING.

Yes — Bennett, Jackson, Lawrence, Schaiberger, Tuttle, Weiler

No – None

Absent – Showalter

Motion carried

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As an addition to the agenda Chief Walters updated Council on blight issues at 404 W. Houghton Ave. and a legal opinion was shared from Attorney Dantzer.

MOTION BY SCHAIBERGER, SECOND BY BENNETT, TO AUTHORIZE THE CITY MANAGER TO INITIATE ENFORCEMENT OF THE DANGEROUS BUILDINGS ORDINANCE THROUGH NOTICE OF HEARINGS TO THE OWNER, SEEKING DEMOLITION OF THE DANGEROUS BUILDING AND SEND THE OWNER NOTICE THROUGH REGISTERED MAIL THAT ALTERNATIVELY THE CITY WOULD BE WILLING TO ENTER INTO NEGOTIATIONS FOR PURCHASE OF THE PROPERTY FOR FAIR VALUE.

Yes — Bennett, Jackson, Lawrence, Schaiberger, Tuttle, Weiler

No – None

Absent – Showalter

Motion carried

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Bids were reviewed for striping throughout the City.

MOTION BY SCHAIBERGER, SECOND BY JACKSON, TO AWARD THE CITY STRIPING BID TO NORTHERN SEAL COATING NOT TO EXCEED \$2,750.00

Yes — Bennett, Jackson, Lawrence, Schaiberger, Tuttle, Weiler

No – None

Absent – Showalter

Motion carried

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Bids were reviewed for City wide lighting upgrades throughout the City.

Mike Goebel of Energy Specialties Group and Pat McNulty addressed Council on the bids.

MOTION BY JACKSON, SECOND BY LAWRENCE, TO AWARD THE CITY LIGHTING BID TO ENERGY SPECIALTIES GROUP INC NOT TO EXCEED \$40,382.75 AND CONTINGENT UPON THE ESTIMATED REBATES OF \$13,628.39 BEING CONSISTENT WITH THE FINAL REBATES RECEIVED.

Yes — Bennett, Jackson, Lawrence, Schaiberger, Tuttle, Weiler

No – None

Absent – Showalter

Motion carried

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Bids were reviewed for the City Attorney and Clerk Dantzer noted that a sole source vendor request was submitted to bypass the formal bidding process and award the bid to Eliason and Dantzer Law due to the fact that they were currently working on several projects for the City and that the hiring of a new attorney in the middle of them would be counterproductive and more costly. In addition, the rate was not increased from the rate approved in the previous fiscal year.

MOTION BY BENNETT, SECOND BY JACKSON, TO APPROVE THE SOLE SOURCE VENDOR REQUEST AND AWARD THE CITY ATTORNEY BID TO ELIASON AND DANTZER LAW AT A RATE OF \$75/HOUR

Yes — Bennett, Jackson, Lawrence, Schaiberger, Tuttle, Weiler

No – None

Absent – Showalter

Motion carried

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MOTION BY LAWRENCE, SECOND BY SCHAIBERGER, TO PAY BILLS IN THE AMOUNT OF \$60,184.74

Yes — Bennett, Jackson, Lawrence, Schaiberger, Tuttle, Weiler

No – None

Absent – Showalter

Motion carried

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MOTION BY LAWRENCE, SECOND BY SCHAIBERGER, TO APPOINT CORINE LUCYNSKI TO THE TRANSPORTATION SEGMENT OF THE PLANNING COMMISSION WITH THE TERM TO END 11/30/19

Yes — Bennett, Jackson, Lawrence, Schaiberger, Tuttle, Weiler

No – None

Absent – Showalter

Motion carried

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MOTION BY LAWRENCE, SECOND BY SCHAIBERGER, TO APPROVE THE MINUTES AND SUMMARY FROM THE MEETING HELD JULY 2, 2018.

Yes — Bennett, Jackson, Lawrence, Schaiberger, Tuttle, Weiler

No – None

Absent – Showalter

Motion carried

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MOTION BY SCHAIBERGER, SECOND BY JACKSON, TO RECEIVE AND FILE THE TREASURER’S REPORT AND INVESTMENT SUMMARY; ADMINISTRATIVE BUDGET AMENDMENTS 9927 AND 9931; MINUTES FROM THE PLANNING COMMISSION MEETING HELD JUNE 26, 2018; MINUTES FROM THE DDA MEETING HELD MAY 22, 2018; MINUTES FROM THE EMS MEETING HELD MAY 17, 2018; MINUTES FROM THE ELECTION COMMISSION MEETING HELD JULY 11, 2018; AND THE JUNE POLICE REPORT.

Yes — Bennett, Jackson, Lawrence, Schaiberger, Tuttle, Weiler

No – None

Absent – Showalter

Motion carried

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Consumers Energy notices of public hearing were shared.

A Department of Licensing and Regulatory Affairs was shared.

City of Escanaba “Dark Store Theory” support letter was shared.

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Member Weiler commended the City DPW for quick response to a City tree that fell on his home during the last storm.

Member Jackson noted how nice the City looked downtown in comparison to some Cities he had just visited.

Mayor Lawrence noted some of the flower locations downtown were not being kept up and asked who was responsible for those flower beds.

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DDA Chair Samantha Fabbri addressed Council with a concern on an invoice that was billed to the DDA. It was the consensus of Council to have City staff look further into the issue.

Pete Fabbri addressed Council with an update on the potential to host Back to the Bricks in 2019.

William Ehinger addressed Council with a noise concern on S. First St.

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Chief Walters noted that he will be attending an Economic Development Workshop and that he recently met with school Superintendent Phil Mikulski on possible changes to the parking plan of the Surline Elementary and Middle school.

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Mayor Lawrence adjourned the meeting at 7:27 pm.

Denise Lawrence, Mayor

John Dantzer, Clerk