

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD JOINTLY WITH THE DDA AND PLANNING COMMISSION AT THE WEST BRANCH CITY POLICE DEPARTMENT, 130 PAGE STREET ON MONDAY, FEBRUARY 3, 2020.

Mayor Frechette duly called the meetings of all three boards to order at 6:00 p.m.

Present: Mayor Paul Frechette, Council Members Joanne Bennett, Mike Jackson, Chris Powley, Ellen Pugh, and Cathy Zimmerman.

Absent: None

Other officers present: City Manager Frank Goodroe, Clerk/Treasurer John Dantzer, Public Works Superintendent Mike Killackey, Police Chief Ken Walters, Planning Chair Corrine Lucynski, and DDA Vice Chair Joe Clark.

All stood for the Pledge of Allegiance.

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Council reviewed applications for the open Council seat from Tiffany Schmieder-Kups and Rusty Showalter. Manager Goodroe noted the term for the position would be up for reelection in the November general election.

Tiffany Schmeider-Kups and Rusty Showalter introduced themselves to Council.

MOTION BY ZIMMERMAN, SECOND BY BENNETT, TO APPOINT RUSTY SHOWALTER TO THE OPEN SEAT DUE TO HIS PAST EXPERIENCE IN THE POSITION.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – None

Motion carried

Clerk Dantzer swore Mr. Showalter into office.

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Planning Chair, Corrine Lucynski presented the Planning Commission annual report which included the completion of the Masterplan rewrite, the completion of the zoning ordinance rewrite, review of the Recreation Plan, submitted the 2019 annual report for Council’s approval, and noted the downsizing of the Commission from nine members to seven members went well.

DDA Vice Chair, Joe Clark presented the DDA annual report which included a downtown work day in which they worked on cleaning up areas of the downtown, completed the resurfacing of the parking lots on North Second and Fourth St and steps in the parking lots of North Second and Third St., and made upgrades in the downtown alleys and pocket park. In addition, Mr. Clark noted they will be focusing the 2020 year on the development of the Gathering Place, an internal parking study, looking at the possibility of getting a historic downtown designation, getting a new Riverwalk sign, extending the banner program, and continuing the flower program. Mr. Clark commended the DPW for their help with

the downtown. Vice Chair Clark discussed plans for the Gathering Place and noted two drawings were submitted to the DDA at their last meeting with plan B being the plan that they approved for their recommendation to Council. In addition, it was noted that they will be having meetings with MEDC representatives for funding options.

It was the consensus of Council to have the developer continue with plan b drawings.

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MOTION BY BENNETT, SECOND BY JACKSON, TO AWARD THE SOLE SOURCE VENDOR REQUEST AND TWO ADDITIONAL YEARS TO THE AUDIT CONTRACT TO STEPHENSON AND COMPANY AS PRESENTED.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY JACKSON, SECOND BY POWLEY, TO AWARD A BID FOR THE SAFE ROUTES TO SCHOOL GRANT ASSISTANCE TO MCKEENA FOR AN AMOUNT NOT TO EXCEED \$11,100.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY BENNETT, SECOND BY JACKSON, TO PAY BILLS IN THE AMOUNT OF \$86,722.64

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY FRECHETTE, SECOND BY PUGH, TO AWARD ADOPT PROCLAMATION 20-01

PROCLMATION 20-01

WHEREAS, Anthony Zettel was born and raised in West Branch and was an all-state member of the 2011 Ogemaw Heights Football team, and

WHEREAS, Anthony furthered his football career by playing collegiately at Penn State University where he earned first team All-Big Ten in 2014, and

WHEREAS, Anthony was drafted in the 6th round of the 2016 NFL draft by the Detroit Lions, and

WHEREAS, Anthony has continued his football career by playing on the Cleveland Browns, Cincinnati Bengals, and currently with the San Francisco 49ers, and

WHEREAS, on February 2, 2020, the San Francisco 49ers will be playing in the NFL Superbowl, and

WHEREAS, the City of West Branch and the City Council join to recognize Anthony Zettel for his hard work, perseverance, and outstanding achievements, and

NOW, THEREFORE, BE IT PROCLAIMED, that the Mayor and the West Branch City Council does hereby recognize the outstanding achievements accomplished by Anthony Zettel as an exceptional football player, and

FURTHER IT BE PROCLAIMED, that the West Branch City Council, to honor his winning of the NFL Superbowl, hereby, declares February 2nd as Anthony Zettel day in the City of West Branch and instructs the West Branch City Clerk to install such in the permanent record of the City of West Branch so that future West Branch citizens may look back with pride on Anthony’s accomplishments.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY FRECHETTE, SECOND BY BENNETT, TO SCHEDULE A SPECIAL MEETING FOR FEBRUARY 10 AT 6:00 PM TO REVIEW A CDBG INFRASTRUCTURE GRANT REQUEST.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY BENNETT, SECOND BY PUGH, TO ADOPT THE 2020 CAPITAL IMPROVEMENT PLAN AS PRESENTED.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY FRECHETTE, SECOND BY ZIMMERMAN, TO APPROVE THE 2019 PLANNING COMMISSION ANNUAL REPORT AS SUBMITTED BY THE PLANNING COMMISSION.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY JACKSON, SECOND BY BENNETT, TO APPROVE THE DEVELOPMENT OF A VISION KEEPER’S GROUP TO WORK ON AN ECONOMIC DEVELOPMENT STRATEGY.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY FRECHETTE, SECOND BY PUGH, TO APPROVE THE CLOSING OF MERS DIVISION 20 AND LINKING THAT GROUP TO MERS DIVISION 11.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY ZIMMERMAN, SECOND BY BENNETT, TO APPROVE THE MINUTES AND SUMMARY OF MINUTES FROM THE MEETING HELD JANUARY 20, 2020.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY JACKSON, SECOND BY FRECHETTE, TO RECEIVE AND FILE THE TREASURER’S REPORT AND INVESTMENT SUMMARY; AND THE MINUTES FROM THE DDA BOARD MEETINGS HELD DECEMBER 17 & 30, 2019.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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A reminder on the retirement of Bob McGrail was shared.

A flyer on upcoming MML conventions was shared.

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Member Showalter thanked Council for the opportunity to service on Council again.

Manager Goodroe noted there could be upcoming changes coming to the IDC and DDA TIFF plans, spoke on the recent Roundtable gathering, and went over upcoming meetings.

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Mayor Frechette adjourned the meeting at 7:48 pm.

Paul Frechette, Mayor

John Dantzer, Clerk