

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, DECEMBER 2, 2019.

Mayor Frechette called the meeting to order at 6:00 p.m.

Present: City Mayor Paul Frechette, Council Members Joanne Bennett, Mike Jackson, Chris Powley, Ellen Pugh, Dan Weiler, and Cathy Zimmerman.

Absent: None.

Other officers present: City Manager Frank Goodroe, Clerk/Treasurer John Dantzer, Public Works Superintendent Mike Killackey, DDA Vice Chair Joe Clark, Officer Blake Beehler, and County Commissioner Bruce Reetz.

All stood for the Pledge of Allegiance.

\* \* \* \* \*

As an addition to the agenda, Manager Goodroe presented Council with information on the Michigan Municipal Executives winter institute that he would like to attend. The results of the bid for legal services were added to new business, and the November code enforcement report was added to the consent agenda.

**MOTION BY BENNETT, SECOND BY PUGH, TO APPROVE MANAGER GOODROE TO ATTEND THE MME WINTER INSTITUTE.**

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None**

**Absent – None**

**Motion carried**

\* \* \* \* \*

County Commissioner Bruce Reetz gave a County update which included the hiring of a County Administrator, the awarding of a \$15,000 DNR grant for snowmobile patrol, the awarding of an ORV grant, the EMS Board will begin their audit, they will be working on union negotiations, and approved an increase in building department fees.

\* \* \* \* \*

Council reviewed bids for the sale of miscellaneous City equipment.

Loader Tires

- Zimmerman Excavation was the only bid received at \$400

Recycling Shed

- Ken Walters was the only bid received at \$276

Salt Spreader

- The City of Rose City was the only bid received at \$1,500

2012 Dodge Charger police vehicle

- Michael Phelps - \$1,055
- Yousef Dabbagh - \$1,868
- Khamis Mohamed - \$500
- Hanif Ghamiwale - \$2,007

2009 Chevy Tahoe police vehicle

- Michael Phelps - \$955
- Yousef Dabbagh - \$868
- Khamis Mohamed - \$825
- Hanif Ghamiwale - \$707

**MOTION BY FRECHETTE, SECOND BY JACKSON, TO RECUSE MEMBER ZIMMERMAN FROM VOTING ON THE AWARDING OF THE SALE OF THE LOADER TIRES DUE TO A CONFLICT OF INTEREST.**

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None    Absent – None    Motion carried**

\* \* \* \* \*

**MOTION BY JACKSON, SECOND BY BENNETT, TO APPROVE THE SALE OF THE LOADER TIRES TO ZIMMERMAN EXCAVATION FOR \$400.**

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler**

**No – None    Absent – None    Abstain - Zimmerman    Motion carried**

**MOTION BY JACKSON, SECOND BY BENNETT, TO APPROVE THE SALE OF THE RECYLING SHED TO KEN WALTERS FOR \$276; THE SALE OF THE SALT SPREADER TO THE CITY OF ROSE CITY FOR \$1,500; THE 2012 DODGE CHARGER TO HANIF GHAMIWALE FOR \$2,007; AND THE SALE OF THE 2008 CHEVY TAHOE TO MICHAEL PHELPS FOR \$955.**

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None    Absent – None    Motion carried**

\* \* \* \* \*

Council reviewed bids on the codification of City ordinances.

- Municode - \$8,800
- American Legal - \$11,500

**MOTION BY JACKSON, SECOND BY PUGH, TO AWARD THE BID ON THE CODIFICATION OF CITY ORDINANCES TO MUNJICODE NOT TO EXCEED \$8,800**

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None**

**Absent – None**

**Motion carried**

\* \* \* \* \*

Bids were presented for the installation of generators at various City locations

City Garage

- Colvin's - \$7,427 – 22kw
- Banning Electric - \$8,832 – 22kw

Water Tower

- Colvin's - \$7,889 – 22kw
- Banning Electric - \$7,785 – 16kw

City Hall

- Colvin's - \$7,235 – 22kw
- Banning Electric - \$19,746-32kw

City Police

- Colvin's - \$14,252 -25kw
- Banning Electric - \$11,377-22kw

Manager Goodroe did note that the Colvin's bids notes minus electrical/transfer switch. Manager Goodroe also noted that the sizing of the generators were calculated and recommended by the bid provider.

Member Jackson noted his concern that no transfer switch was included in Colvin's bid making it hard to compare.

Joe Clark addressed Council that the maintenance of the generators needed to be considered.

Mayor Frechette questioned if all four building were going to be done at one time or if they were going to do two this fiscal year and two in an upcoming fiscal year as discussed at one time and if they had money in the budget to do them all at this time. Manager Goodroe did note they had the money in this year's budget for all of them.

Manager Goodroe spoke on the maintenance of the generators.

Member Powley spoke on his concern in the differences in pricing and that while Colvin's appears to be lower, the fact that switches aren't included and questions on the difference in City Hall did not feel comfortable awarding the bid at this time.

Member Zimmerman noted her preference to award all of the bids to one company so that they are all the same making maintenance and repairs easier.

Member Weiler noted his concern that permits were not noted in Colvin's but were in Banning's quote.

Mayor Frechette noted it did not seem like they were comparing apples to apples on the bids making it hard to decide.

Member Zimmerman noted her concern that they may not be ready to award the bid at this time.

Manager Goodroe noted his concern that he would like to proceed as quickly as possible.

**MOTION BY JACKSON, SECOND BY PUGH, TO AUTHORIZE MANAGER GOODROE TO ENTER INTO NEGOTIATIONS WITH COLVINS AND TO RESUBMIT THE FINAL BIDS WITH ALL QUESTIONS ANSWERED FOR COUNCIL APPROVAL.**

**Yes — Bennett, Frechette, Jackson, Pugh, Weiler, Zimmerman**

**No – Powley                      Absent – None                      Motion carried**

\* \* \* \* \*

**MOTION BY BENNETT, SECOND BY POWLEY, TO PAY BILLS IN THE AMOUNT OF \$34,808.75.**

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None                      Absent – None                      Motion carried**

\* \* \* \* \*

**MOTION BY ZIMMERMAN, SECOND BY PUGH, TO ACCEPT WITH DEEP DEEP REGRET THE RESIGNATION OF MEMBER MIKE JACKSON FROM THE EDC BOARD.**

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None                      Absent – None                      Motion carried**

\* \* \* \* \*

Council reviewed bids for legal services.

The only bid submitted was by Foley and Mansfield with two contract options.

- Annual flat fee of \$26,000 annually/\$2,166 monthly, or
- Hourly rate of \$170/hour for attorney fees and \$100/hour for paralegals.

**MOTION BY ZIMMERMAN, SECOND BY PUGH, TO AWARD THE LEGAL SERVICE BID TO FOLEY AND MANSFIELD AND SIGN THE CONTRACT USING THE MONTHLY RATE OR \$2,166.**

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None                      Absent – None                      Motion carried**

\* \* \* \* \*

**MOTION BY BENNETT, SECOND BY FRECHETTE, TO APPROVE THE MINUTES AND SUMMARY OF MINUTES FROM THE MEETING HELD NOVEMBER 18, 2019.**

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None**

**Absent – None**

**Motion carried**

\* \* \* \* \*

**MOTION BY JACKSON, SECOND BY WEILER, TO RECEIVE AND FILE THE TREASURER’S REPORT AND INVESTMENT SUMMARY; THE MINUTES FROM THE DDA MEETING HELD OCTOBER 22, 2019; THE MINUTES FROM THE AIRPORT BOARD MEETING HELD OCTOBER 16, 2019; AND THE NOVEMBER CODE ENFORCEMENT REPORT.**

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None**

**Absent – None**

**Motion carried**

\* \* \* \* \*

A Charter Cable line up was submitted

\* \* \* \* \*

Mayor Frechette reminded everyone of the employee appreciation dinner, the Santa Train, the upcoming art and wine walk, the Christmas bazar, and the CASA wreath auction.

Member Jackson spoke on the McLaren open house and what an impressive facility it is, and also gave an update on the EDC.

Member Zimmerman requested to speak with Manager Goodroe on Council communications.

Member Bennett spoke on the McLaren open house and thanked them for their investment in the community, and also spoke on how nice the decorations on the tree in front of PNC bank looks.

Member Powley commended Public Works for their downtown decorations and snow removal.

Member Pugh thanked everyone who helped with the bell ringing for the Salvation Army.

Manager Goodroe gave a Manager’s update which included updates on the McLaren open house, spoke on the employee appreciation dinner, noted some issues in the new gathering place, noted the renderings of the new gathering place; and spoke on the Santa Train.

Officer Blake Beehler spoke on the donations needed for the Ogemaw Humane Society.

\* \* \* \* \*

Mayor Frechette adjourned the meeting at 7:17 pm.

\_\_\_\_\_  
Paul Frechette, Mayor

\_\_\_\_\_  
John Dantzer, Clerk