

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN PERSON AND VIA VIDEO CONFERENCE
IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, AUGUST 1, 2022.

Mayor Frechette called the meeting to order at 6:00 p.m.

Present: City Mayor Paul Frechette, Council Members Carol Adair, Mike Jackson, Rusty Showalter, and
Cathy Zimmerman.

Absent: Joanne Bennett and Ellen Pugh

Other officers present: City Manager John Dantzer, City Clerk Lori Ann Clover, Chief Kenneth Walters,
and County Commissioner Mark Surbrook.

All stood for the Pledge of Allegiance.

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Commissioner Surbrook gave a County update. He noted at the board meeting they approved a
purchase for a hazardous material trailer and an AED unit for the fire department and they approved the
changing of the wording on the union contract to allow for extended hours during elections. He further
noted at the Board of Health meeting an RFP was put out to replace the roof on the West Branch Office
and garage and there was also an electrical fire in the West Branch Office so the furnace will need to be
replaced.

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Discussion was held regarding the three bids received for the City’s attorney services. The bids received
were Cohl, Stoker, and Toskey for \$90,000, Cooper and Riesterer for \$45,000, and Gordon, Rees, Scully,
and Mansukhani for \$12,000.

**MOTION BY SHOWALTER, SECOND BY ZIMMERMAN, TO ACCEPT THE BID FROM GORDON,
REES, SCULLY, AND MASUKHANI FOR \$12,000.**

Yes — Adair, Frechette, Jackson, Showalter, and Zimmerman

No – None Absent – Bennett and Pugh Motion carried

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**MOTION BY FRECHETTE, SECOND BY SHOWALTER, TO EXCUSE MEMBERS BENNETT AND PUGH
FROM THE MEETING.**

Yes — Adair, Frechette, Jackson, Showalter, and Zimmerman

No – None Absent – Bennett and Pugh Motion carried

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MOTION BY ZIMMERMAN, SECOND BY JACKSON, TO APPROVE THE PAYMENT OF BILLS IN THE AMOUNT OF \$65,666.40.

Yes — Adair, Frechette, Jackson, Showalter, and Zimmerman

No – None

Absent – Bennett and Pugh

Motion carried

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MOTION BY FRECHETTE, SECOND BY ADAIR, TO APPROVE RESOLUTION 22-19 EGLE BROWNFIELD GRANT.

RESOLUTION #22-19

WHEREAS, the City was awarded an EGLE Brownfield grant at 508 E. Houghton Ave; and

WHEREAS, one of the requirements of the grant requires the purchase of a banner noting EGLE grant funds were used for the project, and

WHEREAS, the cost of the banner is reimbursable as part of the grant, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby adopts the following budget amendments:

GL NUMBER

Fund 243 – BROWNFIELD AUTHORITY

		22-23 Current budget	22-23 Amended budget
Revenues			
243-000.000-634.400	Grant	0.00	170.00
243-000.000-664.400	Interest Income	0.00	0.00
TOTAL REVENUES		0.00	170.00
Expenditures			
Dept 000.000			
243-000.000-956.700	EXPENSES	0.00	170.00
TOTAL EXPENDITURES		0.00	170.00
Fund 243 – BROWNFIELD AUTHORITY:			
TOTAL REVENUES		0.00	170.00
TOTAL EXPENDITURES		0.00	170.00
NET OF REVENUES & EXPENDITURES		0.00	0.00
FUND BALANCE		0.00	0.00

Yes — Adair, Frechette, Jackson, Showalter, and Zimmerman

No – None

Absent – Bennett and Pugh

Motion carried

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MOTION BY JACKSON, SECOND BY FRECHETTE, TO APPROVE THE MINUTES AND SUMMARY FROM THE MEETING HELD JULY 18, 2022.

Yes — Adair, Frechette, Jackson, Showalter, and Zimmerman

No – None

Absent – Bennett and Pugh

Motion carried

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MOTION BY SHOWALTER, SECOND BY JACKSON, TO RECEIVE AND FILE THE TREASURER'S REPORT AND INVESTMENT SUMMARY; MINUTES FROM THE AIRPORT BOARD MEETING HELD JUNE 15, 2022 AND THE SPECIAL MEETING HELD JUNE 28, 2022; MINUTES FROM THE DDA MEETING AND SPECIAL INFORMATIONAL MEETING HELD JUNE 28, 2022; MINUTES FROM THE BOARD OF REVIEW HELD JULY 18, 2022; AND MINUTES FROM THE MEETING OF THE ELECTION BOARD FOR THE PUBLIC ACCURACY TEST HELD JULY 20, 2022.

Yes — Adair, Frechette, Jackson, Showalter, and Zimmerman

No – None

Absent – Bennett and Pugh

Motion carried

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Mayor Frechette reminded council that the election was tomorrow. He also noted one of the airport hangars will be getting a new roof and they were working on some changes in the airport manager's contract. He further noted, EMS will be holding a blood drive on August 17, 2022 between 8:00 am and 12:00 pm with appointments being preferred but walk-ins welcome.

Member Showalter announced he was glad to be back. Council noted they were all glad to have him back as well.

Manager Dantzer announced the MML 2022 convention will be held October 19-20, 2022 and that if any members would like to attend, to please let City staff know and they will take care of registration and lodging. Council discussed holding a work session to observe a demonstration on the abilities of Kony, the Police K9. It was the consensus of Council to hold it following the conclusion of the regular scheduled meeting on August 15, 2022. He also reminded Council that if they haven't already submitted their blight list, to please send it this week. He also noted, Mr. Davenport is still working with his investors on the marijuana facilities to have an application turned in before his December deadline that was previously approved by Council. He also noted he was working on getting the seven acres previously purchased for industrial expansion officially added to the industrial park. He lastly noted, the veterans group made just a couple of minor changes on their lease contract for the old State Police post and will be finalizing the contract shortly.

Mayor Frechette adjourned the meeting at 6:18 pm.

Paul Frechette, Mayor

Lori Ann Clover, Clerk