

SPECIAL MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET, MONDAY, AUGUST 22, 2016.

Mayor William Ehinger called the meetings to order at 12:03 p.m.

Present: Mayor William Ehinger, Council Members Jim Hasty, Denise Lawrence, Dave Lucas, Tim Schaiberger, and Rusty Showalter.

Absent: Council Member Kim Ervans

Other officers present: City Manager Heather Grace, Treasurer/Clerk John Dantzer, and Department of Public Works Superintendent Dennis Jameson.

All stood for the Pledge of Allegiance.

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Manager Grace discussed a proposal to have the City enter into a joint agreement with the West Branch Rose City Schools and the Coca-Cola Bottling Company to redo the asphalt on Thomas St. as well as some of the sidewalk on that road. She noted that she has talked to people from the other two parties and they are in agreement but the School would like the project completed before the first day of school. Manager Grace noted that they would have to have a single source vendor exception approved due to the fact that by placing it out to bid would not allow the project to be done in time and that the City was only paying a portion and that Coca-Cola who is paying the largest portion would like to use Finished Concrete. She noted that Coca-Cola would be paying approximately \$11,000 with the City and the School paying \$2,900 each. She further noted that if the subcontractors had to pay overtime to get the job completed on time then it could raise the City's portion to a maximum of \$3,500.00

Member Hasty noted that he would like to see something in writing before we agree on how much we are willing to pay and enter into the contract.

Member Showalter asked about any water lines that were under the road. DPW Superintendent Jameson noted that we did have shallow water lines in that area and that he plans to put insulation over those pipes to help with the freezing of the pipes that can take place in that area and would replace any part of the line that looked like it was getting old.

**MOTION BY SCHAIBERGER, SECOND BY EHINGER, TO APPROVE THE SOLE SOURCE VENDOR ALLOWANCE, TO PAY UP TO A MAXIMUM OF \$3,500, AND ENTER INTO THE JOINT AGREEMENT CONTINGENT UPON RECEIVING WRITTEN CONFIRMATION OF AGREEMENT FROM COCA-COLA AND THE WEST BRANCH SCHOOL.**

**Yes –Ehinger, Hasty, Lawrence, Lucas, Schaiberger, Showalter**

**No – None**

**Absent –Ervans**

**Motion carried**

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**MOTION BY SHOWALTER, SECOND BY SCHAIBERGER TO APPROVE THE FOLLOWING RESOLUTION.**

**RESOLUTION #16-13**

WHEREAS, Council approved building repairs that were to take place after the budget was adopted; and

WHEREAS, these repairs, when approved, were with the understanding that they would be funded through the carry over in Fund 101 (General Fund), and

WHEREAS, there was nothing budgeted in the current fiscal year in Fund 101 (General Fund) since all revenues and expenditures were budgeted in the previous fiscal year, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby amends the budget in Fund 101 (General Fund) Municipal Buildings as follows:

	Budget	Amended
Expenses		
265.000 Municipal Properties		
801.700 Contractual Services	9,000	62,650
<b>TOTAL EXPENDITURES</b>	<b>43,145</b>	<b>96,795</b>
Carry Over	1,085,795	1,032,145

**Yes – Ehinger, Hasty, Lawrence, Lucas, Schaiberger, Showalter**

**No – None**

**Absent -Ervans**

**Motion carried**

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**MOTION BY LAWRENCE, SECOND BY SCHAIBERGER, TO APPROVE THE MINUTES AND SUMMARY OF THE REGULAR MEETING HELD AUGUST 15, 2016.**

**Yes – Ehinger, Hasty, Lawrence, Lucas, Schaiberger, Showalter**

**No – None**

**Absent -Ervans**

**Motion carried**

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City Council Member Denise Lawrence noted that she did meet the new EMS director at their last EMS meeting.

City Council Member Jim Hasty brought up questions on the water issues that the City was having due to Wausau's sprinkling system. Manager Grace discussed the changes that Wausau was planning to help with the issue.

City Council Member Dave Lucas asked if the sale of land to the West Branch Greenhouse was completed and Manager Grace noted that it was finalized.

Mayor Ehinger noted that St. Joseph Cemetery is putting up a new fence around their cemetery and that they have had issue with the portion on Shrigley St. becoming damaged during the Victorian Art Fair when it is used as handicap parking. He further noted that they may need to look into not allowing any parking on that portion next to Shrigley.

City Council Member Denise Lawrence asked if the letter to the Farmers Market on moving the location for next year was sent out yet. Manager Grace noted that she would do it this week.

City Council Member Tim Schaiberger noted that the West Branch Rec Center was open and recognized Dr. Zettel for the amazing job he did on the building. He encouraged everyone to take a tour of it and that it should be a great draw to the area. He further noted that he would like to see us get the current Riverwalk connected to the Rec Center.

DPW Superintendent Jameson updated Council on the blinking light on the corner of Fairview and State St. and that the light needed to be repaired. He further noted that the light is extremely old and getting parts is difficult and would like to look at replacing the light altogether.

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Mayor Ehinger adjourned the meeting at 12:40 pm.

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William Ehinger, Mayor

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John Dantzer, Clerk