

REGULAR MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY  
HELD VIRTUALLY AT THE WEST BRANCH CITY HALL, 121 N. FOURTH ST. ON TUESDAY,  
FEBRUARY 23, 2021.

The meeting was called to order by Chairperson Samantha Fabbri at 12:01 pm.

Present: Joe Clark, Sandy Rabidue, Ken Walters, and Cathy Zimmerman in person; Anthony Bair (West Branch-COVID), Joanne Bennett (West Branch-COVID), Samantha Fabbri (West Branch-COVID), and Erin Resteiner (West Branch-COVID) attended virtually.

Absent: Members: Autum Hunter.

Others present: City Manager John Dantzer.

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**MOTION BY FABBRI, SECOND BY BENNETT, TO EXCUSE MEMBERS BAIR AND HUNTER FROM THE JANUARY 26 MEETING AND EXCUSE MEMBER HUNTER FROM THE CURRENT MEETING.**

**Yes – Bair, Bennett, Clark, Fabbri, Rabidue, Resteiner, Walters, Zimmerman**

**No – None                  Absent – Hunter                  Motion carried.**

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**MOTION BY BENNETT, SECOND BY RABIDUE, TO APPROVE THE MINUTES FROM THE MEETINGS HELD JANUARY 26 AND FEBRUARY 1, 2021.**

**Yes – Bair, Bennett, Clark, Fabbri, Rabidue, Resteiner, Walters, Zimmerman**

**No – None                  Absent – Hunter                  Motion carried.**

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**MOTION BY RABIDUE, SECOND BY CLARK, TO APPROVE BILLS IN THE AMOUNT OF \$6,320.00**

**Yes – Bair, Bennett, Clark, Fabbri, Rabidue, Resteiner, Walters, Zimmerman**

**No – None                  Absent – Hunter                  Motion carried.**

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John Iacoangeli of Beckett and Raeder gave a presentation on providing consulting for a streetscape design to be done along with the Houghton Avenue redesign.

The Board discussed the pros and cons of the streetscape plan and the consensus was to get a formal proposal from Becket and Raider and then schedule a special meeting to go over it.

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**MOTION BY CLARK, SECOND BY FABBR, TO MOVE THE MARCH 23 MEETING LOCATION TO THE WEST BRANCH POLICE DEPARTMENT DUE TO COUNCIL CHAMBERS BEING USED BY THE BOARD OR REVIEW.**

**Yes – Bair, Bennett, Clark, Fabbri, Rabidue, Resteiner, Walters, Zimmerman**

**No – None**

**Absent – Hunter**

**Motion carried.**

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The Board discussed a pocket park issue and the consensus was to get a legal opinion from the City attorney.

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Manager Dantzer discussed the Christmas decorations purchased so far and went over light pole snowflake decoration options. The Board discussed options and the consensus for the snowflakes was to purchase the 4' option. That option was more than the original amount approved.

**MOTION BY FABBRI, SECOND BY RESTEINER, TO APPROVE AN ADDITIONAL \$2,000 TO BE USED FOR CHRISTMAS DECORATIONS RESULTING IN A TOTAL AMOUNT NOT TO EXCEED OF \$27,000**

**Yes – Bair, Bennett, Clark, Fabbri, Rabidue, Resteiner, Walters, Zimmerman**

**No – None**

**Absent – Hunter**

**Motion carried.**

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The meeting was adjourned at 1:17 pm.