REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS AT WEST BRANCH CITY HALL, 121 N. FOURTH ST. ON MONDAY, OCTOBER 15, 2018, BEGINNING AT 6:00 P.M.

PLEASE NOTE: All guests and parties in attendance are asked to sign in if they will be making any comments during meetings, so that the City Clerk may properly record your name in the minutes. Public comments are limited to 3 minutes in length while matters from the floor are limited to 10 minutes, unless you have signed in and requested additional speaking time, and that the request is then approved by either the Mayor or a majority vote of Council. All in attendance are asked to please <u>remove hats and/or sunglasses</u> during meetings and to <u>silence all cell phones and other electronic devices</u>. Due to recent complaints from those in attendance trying

to listen, audience members are kindly reminded to please refrain from having private conversations

while meetings are in progress—it is disruptive and NOT allowed. Unless you are a scheduled speaker from the floor or in the process of giving public comment for the record, audience members should not converse in the Council Chambers during meetings—if you feel that you must converse during a meeting, you are kindly asked to please do so in the hallway, away from the doors. Accommodations are available upon request to those who require alternately formatted materials or auxiliary aids to ensure effective communication and access to City meetings or hearings. All request for accommodations should be made with as much advance notice as possible, typically at least 10 business days in advance by contacting City Clerk John Dantzer at (989) 345-0500 [DISCLAIMER: Views or opinions expressed by City Council Members or employees during meetings are those of the individuals speaking and do not represent the views or opinions of the City Council or the City as a whole.]

[NOTICE: Audio and/or video may be recorded at public meetings of the West Branch City Council.]

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Public Hearing
- V. Additions to the agenda
- VI. Public Comment on Agenda Items Only (limited to 3 minutes)
- VII. Scheduled Matters from the Floor
 - A. WB-RC Schools Sinking Millage Presentation
 - B. Iron Belle Trails Presentation Scott Bell of Lapham & Associates
 - C. Marcia Young and Ken Neubecker Victorian Art Fair 2019 request
 - D. Carlu Water/Sewer Bill Adjustment Request
- VIII. Bids
- IX. Unfinished Business

- A. County Request for Assistance by City Manager regarding 911 Authority Formation
- B. Second Reading Water & Sewer Ordinance
- X. New Business
 - A. Bills payable.
 - B. Santa Train "Drive By" Special Event Request by Chamber $-12/01/18 \sim 11$ am
 - C. Request to Form New Blight Enforcement Committee
 - D. "Going Pro" Staff Training Grant
 - E. MDEQ Wellhead Protection Grant
 - F. CEDAM "Rising Tide" Fellowship Program
 - G. Potential Market-Rate Housing PILOT Program + Water/Sewer Incentives
 - H. Closed Session pursuant to MCL 15.268(d) "A public body may meet in closed session . . . To consider the purchase of real property up to the time an option to purchase or lease that real property is obtained."
- XI. Approval of the minutes and summary from the Meeting held October 1, 2018.
- XII. Consent Agenda (These items are considered routine and can be enacted in one motion)
 - A. Treasurer's report and Investment Summary
 - B. Minutes from the Election Board meeting held September 3, 2018
 - C. Minutes from the DDA Board meeting September 25, 2018
 - D. September Police Report
- XIII. Communications
 - A. Charter lineup changes
 - B. Comprenew electronic recycling letter
 - C. Michigan State Statewide Ballot Proposal Forum
 - D. West Branch Chamber "Meet the Candidate" Forum

XIV. Reports and/or comments

- A. Mayor
 - 1. Appointment of Members to new Blight Enforcement Committee
 - 2. Appointment of Maryanne Steelman to the Election Board
- B. Council Members
- C. City Manager
- XV. Public Comment on any item (limited to 3 minutes)
- XVI. Adjournment

Call to Order

Roll Call

Pledge of Allegiance



NOTES FOR CITY COUNCIL MEETING

PUBLIC HEARINGS

None.

SCHEDULED MATTERS FROM THE FLOOR

A. WB-RC Schools Sinking Millage Presentation:

West Branch-Rose City Board of Education President / Assistant Prosecutor Scott Williams is planning on making a presentation regarding the school's "sinking millage" proposal that is currently on the ballot for the November General Election.

B. Iron Belle Trails Presentation – Scott Bell of Lapham & Associates:

Included in your packets are materials related to the proposed Iron Belle Trail routes that currently exist, as well as information related to previously proposed routes. It is my understanding that Mr. Bell is hoping to use this time to seek community input relating to the most current proposed route for the trail. In addition, Mr. Bell has requested that we also provide you and he with copies of a "master trail plan" that was prepared back in 2002-2003. Very large versions of this "maser trail plan" route map are currently displayed in the Council Chambers, but we have been unable to locate copies of said map that exist in a small enough form for us to include in your packets.

C. Marcia Young & Ken Neubecker – Victorian Art Fair 2019 Request:

At the time that packets are being finalized, I do not currently have a "Special Event Permit" form included in the materials provided to me. However, it is possible that the completed form has just not made its way to my office in time for inclusion in the packets. I will coordinate with Clerk/Treasurer Dantzer on this issue on Monday to see if the permit has in fact been completed and turned in.



Notes for City Council Meeting

D. Carlu Water/Sewer Bill Adjustment Request:

As this matter involves a water/sewer bill adjustment request, Clerk/Treasurer Dantzer has provided a description of the matter in your packets and will also answer additional questions related to the matter during the meeting.

BIDS

None.

Unfinished Business

A. County Request for Assistance by City Manager regarding 911 Authority Formation:

Since our last meeting, the 911 Advisory Committee met and it sounds like the new proposed documents do NOT list the City of West Branch as one of the main forming entities, as was previously stated in the first draft of the documents. As such, my assistance at this stage is now much less vital and perhaps unnecessary. However, Ms. Beach nonetheless still requests that I review the documents and provide comments/suggestions/assistance. I am happy to do so, especially now that the requests seems to be much different in scope than it originally appeared back when the City was listed as a main forming entity of the new proposed authority. But since this issue has already gone before Council, I thought I would still wait and see what Council thought they wanted me to do with the matter.

B. Second Reading of Water & Sewer Ordinance:

If approved by Council, the next step will be to prepare a resolution relating to potentially changing the structure and rates for water bills, which will be up for a vote at the December 3rd Council Meeting, following a public hearing on the subject which will have been noticed at least 60 days in advance of the vote, as required by the language in the (almost) newly enacted water & sewer ordinances.



Notes for City Council Meeting

New Business

A. Bills payable:

At the time of the preparation of this packet, total bills to be approved amounted to \$107,409.17 of which \$37,611.83 are "paid but not approved" bills that will be available for review at the meeting. The original figure of \$69,797.34 notable bills include \$15,654.60 worth of meters located in Ogemaw Township, for which we have already received payment from Ogemaw Township in that same amount, as well as a \$14,680 payment made to Stephenson & Co. for our recent financial audit.

B. Santa Train "Drive By" Special Event Request by Chamber:

During a conversation with Chamber President Heather Neuhaus, I was requested to submit a Special Event Permit on behalf of the Chamber regarding a fun event where a "Santa Train" that will be running Saturday, December 1st from Standish to Grayling will pass by West Branch around 11:00 a.m. and the characters on the train, including Santa, will be on the outside of the train waving as they pass. The train itself will also "slow to a crawl" during its passing. There is also a hope/anticipation that we can try to make West Branch an official "stop" on the Santa Train's route next near (Ms. Neuhaus would appreciate volunteers to help her on a Committee to help arrange for that event for next year).

My recommendation is to have Council approve the request, contingent upon the Chamber completing the Special Event Permit and returning it to the City (the permit itself has been partially completed by me at the request of Ms. Neuhaus who anticipates being unable to attend the Council meeting).

C. "Going Pro" Staff Training Grant:

I have been working closely with Mandi Chasey of MiWorks/Ogemaw EDC on a zero-match reimbursement-style training grant offered by the State. The grant is for eligible employee trainings,

NOTES FOR CITY COUNCIL MEETING

and is typically only available to be used by for-profit business. However, due to our status as a "Rising Tide" community, we are eligible to apply. Together, Mandi and I submitted an application last week totaling \$26,316.00. Due to the quick deadline for the grant and the nature of the application, I was not able to seek Council approval in advance of submitting the application (and if Council so desires, I can request to have the application withdrawn). However, since this is a zero-match grant, it basically means it is "free" money (Mandi and I just have to work together to submit all required materials at the end of the program to receive full reimbursements for all expenses from the State). Consequently, I am kindly requesting and highly recommending that Council retroactively grant me authority to apply for the grant and indicate that you would be OK with me amending the budget if the grant is approved for up to \$26,316 in additional expenditures, as well as up to \$26,316 worth of additional revenues [I will have present a formal budget amendment in relation to this request once I hear back from the State regarding whether the grant application was approved, and for what dollar amounts it was approved for].

D. MDEQ Wellhead Protection Grant:

After having a Wellhead Protection Committee meeting with MDEQ and other committee members on October 9th to follow up on issues that the Committee has been working on over the past year, we learned from MDEQ that we are eligible for a State grant in the amount of \$3,850 if we commit to spending an additional \$3,500 towards eligible wellhead protection projects. Consequently, I would kindly request and highly recommend that Council authorize myself and Clerk/Treasurer Dantzer to complete any paperwork necessary to continue moving forward with the Wellhead Protection grant process, including an understanding that once the grant request is finalized, we will likely require a formal budget amendment to add \$7,350 worth of expenditures and up to \$3,850 worth of revenues to the water budget. This vital project would provide for wonderful public education opportunities, and

NOTES FOR CITY COUNCIL MEETING

also help fund the updating of the City's wellhead protection plan, which is badly needed and will help us apply for future grant funding, including an anticipated infrastructure grant request that will likely be north of \$2 million.

F. CEDAM "Rising Tide" Fellowship Program:

Another AMAZING opportunity that recently presented itself to us by virtue of our participation in the "Project Rising Tide" initiative is the offer from the State to pay the ENTIRE COST associated with providing us with a "Rising Tide Fellow" for up to a full year! What this basically means is that, at no cost to us, we will have a new full-time employee who will work out of City Hall for the next year and assist us with our various Rising Tide project goals. There is no commitment on our part go keep the employee on after the year is up, as the program is administered by CEDAM (the Community Economic Development Association of Michigan) and the Fellow is run through their budget, not ours, and they are told up front that it is a temporary position. I can't express who excited and grateful I am for this opportunity! Very soon we will be receiving an MOU (memorandum of understanding) from CEDAM that will have to be approved by Council in order for us to finalize the process. But is sounds like the Fellow will likely start working with us as soon as November 26th!!! Plus, the deadline for applications was recently extended, so people can still apply for the position—they just have to act fast!

G. Potential Market-Rate Housing PILOT Program + Water/Sewer Incentives:

At this time I have a developer interested in potentially creating new, market-rate housing in the City limits and I would like permission from City Council to negotiate with said developer regarding a possible plan for a "market-rate housing PILOT (payment in lieu of taxes)" program, as well as possible water/sewer incentives—keeping in mind that any such incentives, once negotiations are finalized, will be submitted to Council for final review before they could be considered for approval.



NOTES FOR CITY COUNCIL MEETING

I feel that this is great news, as the creation of this type of "middle income" housing has been identified as on one of our most pressing "Project Rising Tide" issues that needs resolved to help spur along economic development in our community. So I kindly request and highly recommend that Council vote to authorize me to begin negotiations on these issues with the potential developer and then submit final proposals to Council if a consensus is reached between Administration and the potential developer. [Keeping in mind that I am still researching the feasibility of a "market-rate" PILOT program, as most such programs pertain strictly to low-income housing].

H. Closed Session pursuant to MCL 15.268(d)

I would kindly request that Council vote to go into "Closed Session" in my office to "consider the purchase of real property." More detail regarding this request will be provided during the Closed Session.

APPROVAL OF THE MINUTES AND SUMMARY

CONSENT AGENDA

COMMUNICATIONS

A. Charter Lineup changes:

Various surcharge and fee increases totaling \$2.61

B. Comprenew electronic recycling letter:

The seemingly recurring trend of Comprenew informing us that they intend to increase the fees that they charge for electronic recycling continues. Clerk/Treasurer Dantzer is currently pursuing a new possible vendor. In addition, Klacking Township has informed us that they intend to "opt out" of electronic recycling moving forward due to the increased fees.

Notes for City Council Meeting

C. Michigan State Statewide Ballot Proposal Forum:

Tuesday, October 23rd from 6-8:30pm at the Roscommon County Building located at 500 Lake Street, Roscommon, MI

D. West Branch Chamber "Meet the Candidates" Forum

Monday, October 22nd from 5:00pm – 7:30pm at the Ogemaw Heights High School Library "Meet the Candidates & Local Proposals"—"All candidates for state & local offices" are supposed to have been invited by the Chamber to attend this "Open House – Meet and Greet" event.

REPORTS AND/OR COMMENTS

A. Mayor:

1. Appointment of Members to new Blight Enforcement Committee:

No people applied as of date of packet creation.

2. Appointment of Maryanne Steelman to the Election Board:

Her application materials are included and I would highly recommend that the Mayor move to appoint her to the Board and that the Council also vote to approve her appointment.

B. Council Members:

C. City Manager:

Nothing additional to add, other than that I am extremely excited about all of the new grant opportunities we have all been working hard on, and that I am also thrilled to have a potential new development as well as a probable "Fellow" to help us with our Rising Tide goals!! © Respectfully,

City Manager Heather Grace



Public Hearings

Additions to the Agenda

Public Comment -Agenda Items

Scheduled Matters from the Floor

West Branch-Rose City Superintendent and the Board of Education

WB-RC Schools Superintendent Mr. Philip Mikulski



PHIL MIKULSKI

mikulskp@wbrc.k12.mi.us

Treasurer—Mr. Richard Nelson Term: June 2011 to December 2018



NelsonR@wbrc.k12.mi.us

Trustee—Ms. Pat Beasley-Groh
Term: June 2011 to December 2018



gibbapat@gmail.com

President — Mr. Scott Williams
Term: January 2013 to December 2022



SCOTT WILLIAMS

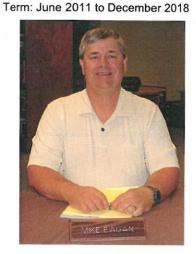
williams@wbrc.k12.mi.us

Vice-President— Mr. Scott Kartes Term: January 2015 to December 2020



kartess@wbrc.k12.mi.us

Secretary—Mr. Mike Eagan



Mteagan72@yahoo.com

REC

Trustee — Mr. Curt Schaiberger
Term: January 2017 to December 2022



schaibec@wbrc.k12.mi.us

Trustee—Ms. Jessica Quigley Term: January 2015 to December 2020





SINKING FUND

Noun

A fancy economic term for separate funds designated for specific needs.

What is a Sinking Fund? It's a funny name for a source of funding that's very helpful to our schools and a way for residents to invest directly in their school system by keeping their tax dollars local.

In Michigan, a Sinking Fund is a millage levied to support school safety improvements, technology improvements, and the repair and construction of school buildings. It is a "pay as you go" system that does not require borrowing money or paying interest. The Sinking Fund millage is calculated using the taxable value of a home, which is usually about ½ of the assessed value. Under current legislation, a district can levy up to 3 mills for up to 10 years with voter approval. Sinking Funds cannot be used for things like regular maintenance, purchasing teaching supplies or textbooks, or paying teacher and administrator salaries. In fact, the law requires districts with Sinking Funds to keep those funds separate from other district accounts. Sinking Funds must also receive a separate audit each year to ensure they are being spent appropriately. However, having a Sinking Fund to pay for safety improvements, technology improvements, and repairs allows the district to preserve the money it receives from the state to support instruction, programs, and salaries.

Why is a Sinking Fund Millage Important?

Investing in the district's infrastructure will help achieve the district's goals of:

- Assuring that its facilities are safe, secure, up-to-date and attractive for the overall well-being of students, staff, and the community.
- Protecting the community's investment in its schools, attracting students and maintaining property values.

What is the difference between a bond and a Sinking fund millage?

A bond is a form of borrowing, which means taxpayers must pay back the borrowed funds over a period of years with interest. Sinking Fund millage is levied, not borrowed, which means the revenues are generated from a tax and do not include the District taking on additional debt or interest expense.

When was the last Sinking Fund for WB-RC Area School District?

WB-RC Area School District has never had a Sinking Fund and has paid for all costs for repairs and upgrades of District buildings from the general education fund budget when those funds were available.

How much is the Sinking Fund? WBRC Area Schools is proposing 0.67 mills for eight (8) years.

What does that mean to me? 1 mill would be 1/1000 of the taxable value. For example, if a home's taxable value is \$50,000 then you take (1/1000) x 50,000 = \$50 per year. In our case it is 0.67 mills (0.67/1000) x \$50,000 = \$33.50 per year, or \$2.79 per month. The chart below gives some examples:

Approximate Monthly Cost	\$1.40	\$2.09	\$2.79	\$3.49	\$4.19	\$5.58
Annual Cost (0.67 mills)	\$16.75	\$25.13	\$33.50	\$41.88	\$50.25	\$67.00
Home Taxable Value	\$25,000	\$37,500	\$50,000	\$62,500	\$75,000	\$100,000
Home Market Value	\$50,000	\$75,000	\$100,000	\$125,000	\$150,000	\$200,000

What is on the November 6th ballot?

On November 6, 2018, voters in the WB-RC Area School District will be asked to consider a 0.67 mill eight (8) year Sinking Fund. The Sinking Fund millage would generate approximately \$470,000 each year to keep school facilities in good repair, and only to be used for specific purposes, as set forth by the State of Michigan. Funds cannot be used for salaries and benefits.

How will the proposal appear on the ballot? This is the wording:

WEST BRANCH-ROSE CITY AREA SCHOOLS - SINKING FUND MILLAGE PROPOSAL

Shall the limitation on the amount of taxes which may be assessed against all property in West Branch-Rose City Area Schools, Ogemaw, Gladwin and Oscoda Counties, Michigan, be increased by and the board of education be authorized to levy not to exceed 0.67 mills (\$0.67 on each \$1,000 of taxable valuation) for a period of 8 years, 2018 to 2025, inclusive, to create a sinking fund for school security improvements, for the acquisition or upgrading of technology, for the construction or repair of school buildings, for the purchase of real estate for sites for school buildings, and all other purposes authorized by law; the estimate of the revenue the school district will collect if the millage is approved and levied in 2018 is approximately \$470,000?

What does your vote mean?

Area School District to levy 0.67 mills for a dedicated Sinking Fund to generate about A "Yes" vote means you approve the ballot question that would allow the WB-RC \$470,000 each year for an eight (8) year period for necessary repair of school buildings.

A "No" vote would turn down the proposal and mean that the future costs of repairs to WB-RC Area School District buildings must come from the District's general fund budget, which also covers students' instructional needs. How often do I have to pay this? Annually, in the way your property taxes are currently billed and collected

What will the Schools use this money for?

Finance Management - In addition to energy savings, we all know that keeping up with a regular replacement program is less expensive that just replacing equipment when it fails Safety - A number of projects identified have an impact on the safety of our students and Resource Management - Spending money to save money protects the investment in our existing facilities. This includes investing in energy efficient HVAC equipment, lighting, and completely. Being good stewards of our resources provides more accountability to our improved lots and conservation parking sidewalks, including community, taxpayers.

Educational Benefits - Better lighting, climate-controlled classrooms, roofs that do not leak, and other facility upgrades all provide for a better learning environment for students and our community. Furthermore, a Sinking Fund will allow us to protect the general fund budget, which also covers students' instructional needs, keeping more money in the classroom.

Specifically - What will the funds be used for? If approved, it would allow WB-RC Area School District to create a fund to be used strictly for renovations to facilities, sites, parking lots, roofs, windows, flooring and school buildings. During the 2017-2018 school year, WB-RC Area School District commissioned a complete facility assessment for short and long-term planning through Architect Anthony Esson. WB-RC Area School District compiled a list of over 150 projected repairs and improvements for all District Buildings.

WB-RC Area Schools has developed a tentative eight (8) year project plan prioritizing the improvements to District buildings as follows:

				function of frame inter	(Bololino)
Years 1-2 (\$940,000)					
☐ Redesigned Front Entrances with Secured Vestibules	ces with So	ecured Ve	stibules		\$325,000
(OHHS - \$75,000 / SES - \$75,000 / RCS - \$75,000 / SMS - \$100,000)	\$75,000 /	RCS - \$75	S / 000'	AS - \$100,000	
# Redesign Drop-Off/Pick Up area - Surline Elementary	Jp area – S	urline Elei	nentary		\$100,000
Security Upgrades - Key Cards / Cameras - All Buildings	Cards / Ca	meras – ≠	II Buildin	Sb	\$ 50,000
Replace Aging Student and Classroom Technology – All Buildings	nd Classro	om Techn	ology - A	II Buildings	\$ 50,000
# Replace Original Heating Control System with	Control Sy	stem with			
Energy Efficient Digital Controls - OHHS	Controls - (SHHO			\$415,000

■=Technology
*=both Safety & Security
#=Safety
KEY: =Security

Years 3-4 (\$940,000)

★Replace Original / Aging Windows and Doors with	
New Energy Efficient Materials	\$100,000
# Classroom Asbestos Abatement and Flooring Replacement	
- All Buildings	\$100,000
# Replace NE Section of Flat Roof – OHHS	\$100,000
Replace Aging Student and Classroom Technology – All Buildings	\$ 50,000
Renovate Student Restrooms – Two at SMS and Two at RCS	\$100,000
☐ Security Upgrades - Additional Cameras, Wiring, etc All Buildings \$ 50,000	15 \$ 50,000
# Replace Original Heating Control System with	
Energy Efficient Digital Controls - SMS	\$415,000
★Replace Original / Aging Interior Door and Locks – All Buildings	\$ 25,000
Years 5-6 (\$940,000)	

Years 5-6 (\$940,000)		
# Replace Original Heating Control System with		
Energy Efficient Digital Controls - SES	\$415,000	
# Exterior Building Repairs and Upgrades		
 Stucco, Metal Panels Above Windows, etc) 	\$200,000	
Renovate Student Restrooms – Two at SES and Two at OHHS	\$100,000	
Replace Aging Student and Classroom Technology – All Buildings	\$ 50,000	
★Replace Original / Aging Windows and Doors with		
New Energy Efficient Materials	\$150,000	
★Replace Original / Aging Interior Door and Locks – All Buildings	\$ 25,000	

Years 7-8 (\$940,000)

(000(0100) 0 1000	
# Replace and Repair Parking Lot – OHHS	\$400,000
# Replace Aging Roof Sections - Flat Roofs at RCS and OHHS	\$200,000
Replace Aging Student and Classroom Technology – All Buildings	\$ 50,000
# Classroom Asbestos Abatement and Flooring Replacement	
– All Buildings	\$100,000
Upgrade Technology Infrastructure	\$100,000
- All Buildings	\$ 90,000

*Emergency and unexpected repairs and expenses could alter schedule

here do I get more information? Watch the website and Facebook page WB-RC Area Schools for more information coming soon! Thank you for considering s very important matter for WB-RC Area Schools. If you have questions, you can vays call the Superintendent's Office at 989-343-2001.

This flyer paid for by West Branch - Rose City Area Schools, Sept. 2018 960 S. M-33, West Branch, MI 48661 989-343-2000







Superintendent's Message

Fall 2018

Dear West Branch - Rose City Families, Students, Staff and Community,

We're off and running into a new school year and so excited about the many positive changes the students were able to see on their return. As the student population continues to grow, we continue to strive toward making the campuses the best possible environment for learning. We have new lockers, bathrooms, gym floor and athletic scoreboards at the high school; new bathrooms, gym floor, kitchen updates and carpet where needed at the Surline campus; kitchen updates, updated gym ceiling and other repairs at Rose City School. Much of the money was donated by supportive community members and businesses, for which we are very grateful.

We have twenty new teachers on staff across the district, bringing a wonderful diversity to our students! The band has new uniforms which will be unveiled in September at a home game and are a wonderful addition after twenty years use of the previous uniforms. Fall sports are in full swing and students are getting nicely settled into their classes and routines.

Our recent request for a sinking fund millage will be reduced from 1 mil to .67 and placed on the November ballot. This funding is so important to facilitate the needed upgrades – secure entrances for all our buildings, technology upgrades and much more.

On another positive note our recently revealed M-STEP/SAT test scores showed our students scored at or above the state average in 14 of the 17 tested areas during the spring 2018 testing cycle. This is a huge improvement compared to 2017 when students scored at or above in eight of 20 tested area. We are so proud of our teachers and students and celebrate with them! We all know these results are due to the hard work and dedication of our classroom teachers, instructional coaches, interventionists, paraprofessionals, support staff and administrators. On behalf of the District and the Board of Education, I would like to congratulate all of you and THANK YOU for all of your hard work that made this possible.

GO FALCONS!

Sincerely,

Phil Mikulski, Superintendent West Branch-Rose City Area Schools

"WEST BRANCH-ROSE CITY AREA SCHOOLS THE SCHOOL OF CHOICE FOR EDUCATIONAL EXCELLENCE... YOUR FUTURE BEGINS HERE!"



Opportunities for Community Input Regarding Route of the Trail:

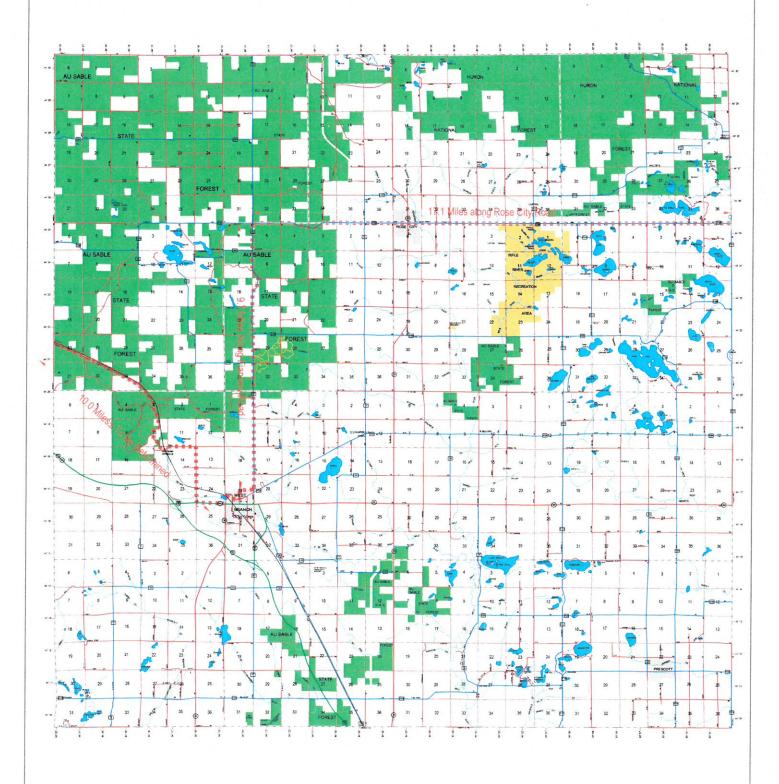
Oct. 2: City of Rose City Council Meeting, 7 PM
Oct. 10: Ogemaw Township Meeting, 7 PM
Oct. 15: City of West Branch Council Meeting, 6 PM





Current Proposed Route - as of 10/13/2018

Ogemaw County - Iron Belle Trail Concept Route Map







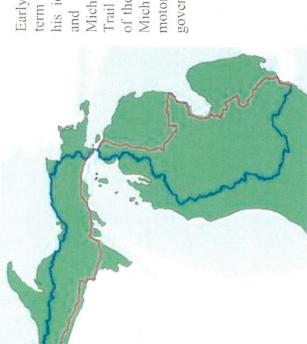






MICHIGAN MULTI-USE TRAIL DIRECTORY & MAP

The Iron Belle Trail is Michigan's showcase trail that touches hundreds of municipalities and crosses through 48 different Michigan counties. Using existing trails, networks and some new connections, the trail extends more than 2,000 miles from the far western tip of the Upper Peninsula to Belle Isle in Detroit on a biking trail and hiking trail. The biking route utilizes many of the state's existing bike paths, bike anes, and signed, designated biking routes as it travels up the east side of the state. while the hiking route utilizes sidewalks, trails, and the 1,000-mile plus North Country National Scenic Trail traveling up the west side of the lower peninsula.



and his desire to make Early in Governor Snyder's his idea for a showcase trail term of office he announced

Michigan a "Trail State". In the following years the idea became a reality and the Iron Belle of the initial bicycle route. Currently there is a large hole in the northcentral portion of the motorized trails in Ogemaw County have been unsuccessful, but with the support of the rail began to take shape. Ogennaw County was fortunate to be included in the development Michigan's lower peninsula as far as non-motorized trails. Several attempts to develop nongovernor's initiative there is an opportunity that we never had before.



Michigan

Ogemaw

ECONOMIC DEVELOPMENT

CORPORATION





The Hiking Route -

Most of the hiking route will follow the North Country National Scenic Trail between Calhoun and Gogebic Counties. The trail traverses the west side of the Lower Peninsula, and borders Lake Superior in the Upper Peninsula.



1,259 miles

69% makes use of the existing trail 31% of the trail is yet to be developed*





What is Michigan's Iron Belle Trail? Michigan's Iron Belle Trail is the newest addition to Michigan's thousands of miles of recreational trails. Two routes make up Michigan's Iron Belle Trail, one for hikers and one for bicyclists. Both routes stretch from Detroit to Ironwood, each taking a separate route to complete the Journey.

Is the trail complete?

More than 60% of both routes (bicycling and hiking) are already completed, and partners are working to establish temporary connectors that will be made permanent as resources become available. Federal, state and local units of government are working to complete the trail by acquiring trail easements from willing sellers. Detailed maps showing which segments are complete are available at

michigan.gov/dnrtrails.

Who do I contact?

Michigan's Iron Belle Trail comprises many existing trails, so users should contact the local managing authority for information about local use, rules and detailed maps. An interactive map of the entire trail will soon be available at

michigan.gov/dnrtrails.

How do I cross between the peninsulas?

Ferry to Mackinac Island: Ferries are available in both the
Lower Peninsula (Mackinaw City) and the Upper Peninsula
(St. Ignace). For details, visit

mackinacisland.org/transportation.

Mackinac Bridge Authority transport services: Users can call for a vehicle to transport them across the Mackinac Bridge, 24/7. Cost is \$3.50 per person, \$5 per bicycle as of March 2015. Users can walk across the bridge for the Labor Day Bridge Walk (Sept. 7, 2015). For details, visit mackinacbridge.org.

*For the most up-to-date information, please visit

The Bicycle Route

Whenever possible, the bicycle route will use existing multi-use trails that have been developed by local units of government, counties, and the state. In the Upper Peninsula, the bicycle route will follow US-2, a designated national bicycling route.



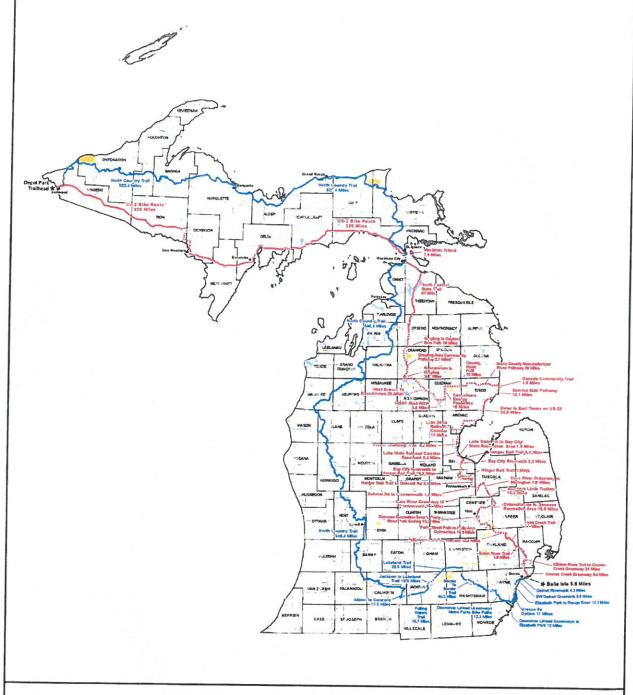
774 miles

64% makes use of the existing trail 36% of the trail is yet to be developed*



DRAFT - Michigan's Iron Belle Trail

Belle Isle to Ironwood - Two Routes, One Trail







** The illustrated hike and bicycle trail connections will rely upon partnership opportunities. **

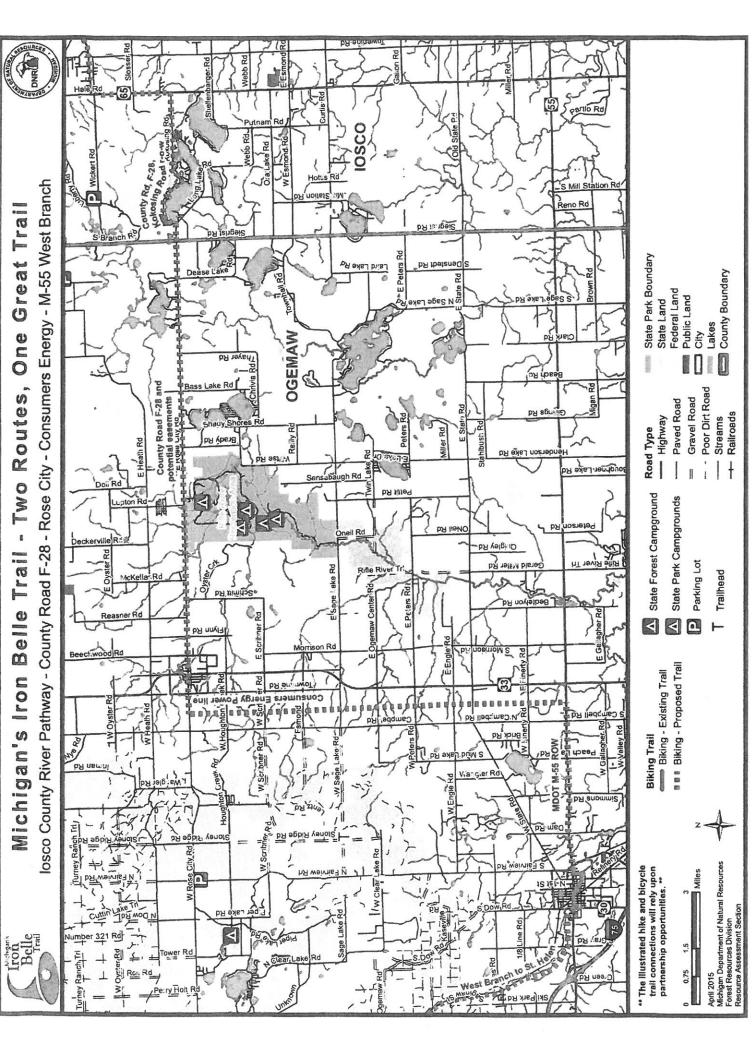






W Scribner Rd Michigan's Iron Belle Trail - Two Routes, One Great Trail State Park Boundary County Boundary Federal Land Public Land State Land bR refnio9 Lakes City OGEMAW M-55 West Branch - St. Helen to Roscommon Poor Dirt Road
Streams
Railroads Possi 6:11: by Gravel Road Paved Road Road Type
Highway State Forest Campground Parking Lot Trailhead Proposed Toilet 4 Biking - Proposed Trail Biking Trail
Biking - Existing Trail Vichigan Department of Natural Resources Forest Resources Division ** The illustrated hike and bicycle trail connections will rely upon partnership opportunities. ** Houghton Lake 0.75 April 2015 E Higgins Lake, Dr

2017 Proposed Routes Possibility



(Old trail info from 2003 requested by Scott Bell +)
large maps shown at meeting

Ogemaw Trails Master Plan
2003 Request For Proposals
Michigan Department of Transportation Grayling TSC
City of West Branch
TEA 21 Transportation Enhancement Grant

I. Description

Ogemaw Trails, a consortium of non-motorized transportation interests in Ogemaw County, seeks a qualified transportation-engineering consultant to execute a comprehensive, long-range, non-motorized transportation master plan. Four qualified consultants are invited to submit proposals during the initial phase of the selection process.

They are:

Pete Walker Gove Associates 1601 Portage Street Kalamazoo, MI 49001-3899

Larry Fox Capital Consultants 123 W Main Street PO Box 1398 Gaylord, MI 49734 Robert Fudge Fleis & Vandenbrink 3491 Hartman Rd Suite B Traverse City, MI 49684

Bryan Wood Wade Trim 3933 Monitor Road PO Box 580 Bay City, MI 48707

II. Decision Makers

Ogemaw Trails is a unique consortium of non-motorized transportation interests, and the Ogemaw Trails Master Plan (the "Plan") is financed by a unique confluence of funding sources. A variety of private and public bodies will provide financing for the Plan, and all parties involved in the financing of the project will be included in all phases of Plan development. The City of West Branch (Pat McGinnis) will serve as the administrative hub during the planning process, with direct oversight from the Michigan Department of Transportation Grayling TSC (Gabe Phelps). The steering committee for the project will consist of an informal consortium consisting of, at least, the following parties:

State Representative Dale Sheltrown State Senator Tony Stamas National Parks Service Klacking Township West Branch City Council City of West Branch Planning Commission

Ogemaw County Agricultural Society

Walkable West Branch

City of Rose City

Ogemaw County Economic Development Corporation

Ogemaw County Road Commission

Bob & Nancy Griffin

West Branch Kiwanis Club

Village of Prescott

West Branch Chamber of Commerce

Ogemaw County Traveler's and Visitor's Bureau

Bernie Bak

Jim Heim

District #2 Health Department

Ogemaw County Human Services Council

AuSable Valley Community Mental Health

Adrian Dantzer

Ogemaw County Parks & Recreation

Rifle River Recreation Area

Huron Pines RC&D

West Branch Rose City Schools

Michigan State University Extension

Kirtland Community College

West Branch Regional Medical Center

West Branch Industrial Development Corporation

West Branch Township

Michigan Works Region 7B

Northeast Michigan Community Service Agency

East Central Michigan Regional Planning and Development

Throughout the entire planning process the City of West Branch will provide direction to the successful bidder.

III. Process

Three pre-qualified firms are invited to submit proposals during the initial selection phase. The City of West Branch, the Michigan Department of Transportation Grayling TSC and Michigan Department of Transportation Enhancement Office will evaluate proposals.

2 of 2

Carlu Water/Sewer Bill Adjustment Request

Upon receiving his last quarters bill, Mr. Carlu found that there was a leak in his home. Upon inspection it was determined that the water was leaking out onto the ground and not into our sewer system. Because of this, I did do an administrative adjustment and refunded him all of his sewer costs on the additional usage for the quarter. Because some time had passed since he actually got his bill and could get someone to look at it, more water did leak again causing this bill to be higher this quarter. Mr. Carlu was notified that the current policy only allows for a one time reduction. He requested to speak to Council on this policy and that because the leak happened over two quarters it should be considered one event and allowed to be reduced again. I have included his last bill showing the reduction he received as well as a copy of this quarters bill.

- Prepared by Clerk/Treasurer Dontzer



City of West Branch

121 North Fourth Street, West Branch, Michigan 48661 Phone 989-345-0500 © Fax 989-345-4390 © e-mail clerktreasurer@westbranch.com

July 19, 2018

Diane Carlu 123 S. Fifth St. West Branch, MI 48661

Subject: Water/sewer bill

This letter is in reference to the water/sewer bill adjustment that we received. Because the extra water that was used due to the leak went into the ground and was not treated by our treatment plant, I am able to lower the sewer usage to the average used over your last 3 quarters. Based on that average, I have adjusted all sewer items to 6,000 gallons of usage which is a refund of 55,000 gallons. The new adjusted bill is \$240.99. Because you have already made a payment, the total outstanding due on the account is currently \$140.99. As part of the City's policy, decisions can be appealed to the City Council if you do not agree with the administrative decision. I have included a copy of that form in case you needed it.

Please let me know if you have any questions on any of this.

Sincerely,

John Dantzer,

City Clerk/Treasurer

CITY OF WEST BRANCH 121 N. FOURTH ST. WEST BRANCH, MI 48661 (989) 345-0500



UTILITY BILL

Cycle Section Sequence MAIN 4 0000001960

Account Number

000215

Location ID FIF2-000123-0000-02

րդեկիրիսկեմիությունիկիիրերկինիկինիկի

CARLU, DIANE 123 S. FIFTH ST WEST BRANCH, MI 48661

Return This Portion With Payment

Bill Date 07/16/2018 After

Amount \$240.99 140 99

Pay

08/31/2018

\$265.09

Keep This Portion For Your Records

Customer Name CARLU, DIANE

Property Address 123 S FIFTH ST

Account Number 000215

Cycle MAIN

Section

Sequence 0000001960

BC PB	Meter No.	Curr Date	Curr Read	Prev Date	Prev Read	Mult Usg	Amount -\$70.32
WA	1481738288					61	\$136.03
SW						61	\$303.78
CO						61	\$47.58
RI						61	\$4.88
WD						61	\$79.30
SD						61	\$381.86
SW						-55	-\$253.98
CO						-55	-\$39.78
RI						-55	-\$4.06
SD						-55	-\$344.30

Billing Date

07/16/2018

Net Amount \$240.99 140 99

After This Date

08/31/2018

Pay This Amount \$265.09

MAKE CHECKS PAYABLE TO THE CITY OF WEST BRANCH MAIL PAYMENT TO: 121 N. FOURTH ST., WEST BRANCH, MI 48661 BILLING QUESTIONS CALL: (989) 345-0500

CITY OF WEST BRANCH 121 N. FOURTH ST. WEST BRANCH, MI 48661 (989) 345-0500

UTILITY BILL

Cycle Section MAIN 4

Sequence 0000001960

Account Number

000215

Location ID

FIF2-000123-0000-02

հինքիրույնինիակիրոկիիրութենիկի

CARLU, DIANE 123 S. FIFTH ST WEST BRANCH, MI 48661

Return This Portion With Payment

Bill Date Amount 09/28/2018 \$499.15 After Pay 11/30/2018 \$549.08

Keep This Portion For Your Records

Customer Name CARLU, DIANE

Property Address 123 S FIFTH ST

Account Number 000215

Cycle Section MAIN 4

Sequence 0000001960

BC PB	Meter No.	Curr Date	Curr Read	Prev Date	Prev Read	Mult Usg	Amount
WA SW CO RI WD	1481738288	9/27/2018	694	6/28/2018	662	32 32 32 32	-\$1.01 \$71.36 \$159.36 \$24.96 \$2.56
SD						32 32	\$41.60

October 15, 2018

Billing Date

09/28/2018

Net Amount \$499.15

After This Date

11/30/2018

Pay This Amount \$549.08

MAKE CHECKS PAYABLE TO THE CITY OF WEST BRANCH MAIL PAYMENT TO: 121 N. FOURTH ST., WEST BRANCH, MI 48661 BILLING QUESTIONS CALL: (989) 345-0500

					Home	▼
					search	
Home	Government v	Services >	Economic Develo	pment ~	Zoning ~	Live, Work, & Pla
Boards &	Committees v	Utilities v	Transportation ~	Forms v	Community	y Revitalization ~

Home > Utilities > Bills for Water/Sewer > Administrative Appeals of Water/Sewer Bills

⊖ Print This ⊡ E-mail This

CITY OF WEST BRANCH ADMINISTRATIVE POLICY REGARDING REQUESTS FORADMINISTRATIVE ADJUSTMENTS TO WATER/SEWER BILLS:

NOTE—Only ONE (1) water and/or sewer bill adjustment per water customer for the life of the water customer. This rule applies to landlords who own multiple properties as well as individual homeowners. Landlords (as well as individual homeowners) are advised to do regular inspections of their property and perform maintenance as needed to avoid unnecessary plumbing leaks, etc. Water customers are also advised to regularly inspect toilets, sinks, etc. for leaks, as proper maintenance of all internal plumbing and fixtures is the responsibility of the property owner NOT the City of West Branch.

- (1) For a request for an administrative adjustment to a water-sewer bill to be considered, the party responsible for the bill MUST fully complete and submit the proper paperwork ["Water/Sewer Bill Administrative Adjustment Request Form" which is available at West Branch City Hall and can be mailed to parties upon request by calling (989) 345-0500].
- (2) If a Water/Sewer Bill Administrative Adjustment Request Form is properly completed and turned in to West Branch City Hall before the due date of the bill in dispute, the bill that is being dispute will be held in abeyance until a decision is made regarding the request for an administrative adjustment (meaning that the amount due is put on hold and penalties and interest will not be assessed during the period in which the request is being reviewed by City Hall Administration). However, once a decision is rendered regarding a request for an administrative adjustment, said decision will be mailed to the party making the request and the amount originally due (or the new adjusted amount, if an adjustment is approved) will be immediately due and owing within seven (7) business days of the date of mailing, and penalties and interest will again begin to be assessed if the full amount is not immediately paid.
- (3) When making a determination as to whether to grant a request for an administrative adjustment to a water/sewer bill, the original assessment will be made by the City of West Branch Deputy Clerk/Treasurer, with oversight of the process provided by the City Clerk/Treasurer—Unless the amount of adjustment recommended is greater than \$700, in which case the determination must also then be approved by the City Council.

 (4) Once a decision regarding a request for an administrative adjustment is mailed, the requesting party has seven (7) days to appeal the decision in writing to the City Manager by fully completing and submitting the proper paperwork ["Appeal of Decision Regarding Request for Administrative Adjustment to Water/Sewer Bill" which is available at West Branch City Hall and can be mailed to parties upon request by calling (989) 345-0500].

 (5) If an Appeal of Decision Regarding Request for Administrative Adjustment to Water/Sewer Bill is properly completed and turned in to West Branch City Hall within seven (7) days of the mailing date of the original decision letter, the bill that is being dispute will be held in abeyance until a decision is made regarding the request for an administrative adjustment (meaning that the amount due is put on hold and penalties and interest will not be assessed during the period in which the request is being reviewed by City Hall Administration). However, once a decision is rendered by the City Manager regarding a request for an administrative adjustment, said decision will be mailed to the party making the request and the amount originally due (or the new adjusted amount, if an adjustment is approved) will be immediately due and owing within three (3) business days of the date of mailing, and penalties and interest will again begin to be assessed if the full amount is not immediately paid.
- (6) Appeals of the City Manager's final decision regarding appeals may also be appealed to the City Council by either requesting in writing to appeal on the agenda of a Council meeting at least three business days in advance of the Council meeting, or by appearing during the "Public Comments" section of any open meeting of the West Branch City Council. However, amounts due on disputed bills are NOT held in abeyance pending appeals to Council and penalties and interest continue to be assessed during such appeals and will only be removed if such an appeal to Council is successful and the West Branch City Council votes to direct City Hall Administration to remove said fees and interest.
- (7) When making a determination as to whether a request for an administrative adjustment to a water/sewer bill should be granted, City Hall Administration should consider the following factors:
- ♦,♦ Does there appear to have been a malfunction of City-owned equipment?
- Did the property owner exercise due care regarding their duties to properly maintain their property, including plumbing fixtures?
- . Could there have been a leak, such as a leaking toilet, that caused the high water bill (which is the responsibility of the property owner)?
- •. If the property owner is requesting an adjustment to the sewer portion of their bill and claiming that their bill was especially high due to a leaking pipe and that the water did not go into the sewer (as opposed to a leaking toilet, where the water did go into the sewer), does the property

owner have proof to validate this claim, such as a receipt from a licensed plumber evidencing a repair to a leaking water pipe? (8) The following guidelines should apply to City Hall administration when making determinations:

- • If there is evidence that there was a likely malfunction of City-owned equipment, an administrative adjustment should be granted. However, some evidence must be provided, not just claims of a malfunction.
- If the high water/sewer bill is attributable to a failure on the part of the property owner to exercise due care in their duties to properly maintain their property, including plumbing fixtures (such as ensuring against toilet leaks), administrative adjustments should not be granted.
- •,• If the high water/sewer bill is attributable to a failure to utilize a sprinkler meter, or other similar situation, then an administrative adjustment should not be granted.
- •.• If the high water/sewer bill is attributable to a landlord/tenant dispute, or dispute between third parties regarding authorized vs/ unauthorized use of water/sewer, an administrative adjustment should not be granted, as that is a civil matter to be worked out amongst the parties involved.
- •. If the high water/sewer bill is claimed to be attributable to a leaking water pipe, an administrative adjustment should not be granted UNLESS verifiable proof is presented evidencing that that the excess amount of water used likely did not enter the sewer system (as opposed to the possibility that the high water/sewer bill could have actually been caused by something such as a leaking toilet, in which case the water did in fact enter the sewer system). Examples of verifiable proof that would evidence that the excess amount of water used likely did not enter the sewer system would include a receipt from a licensed plumber, along with a description of the work performed, that describes repairs made during the billing cycle in question to a water pipe that had burst whereby the leaking water did not in fact enter the sewer system.

REMEMBER-Just ONE silently leaking toilet can use as much as 21,000 gallons of water per quarter

CLICK HERE FOR ADMINSTRATIVE APPEAL PROCEDURES FORM

Location	Map	Media
City of West Branch 121 N 4th Street West Branch ML 48661 Ph. (989) 345-0500 Fax (989) 345-4390 Office Hours are Monday - Friday 8:00am to 4:30pm		Click here for the City's Facebook page CVTRS Report City of West Branch 5-Year Recreation Plan Financial Dashboard Press Releases Title VI Non-Discrimination Plan FOIA Policy MI's Great Disinvestment
	Other Useful links: Chamber of Commerce Events Visitors Bureau Events Other Events Social Security Office	The City of West Branch, the West Branch A Wastewater Treatment Plant Authority, and USDA are all equal opportunity providers, employers, and lenders. Click here for additional information regarding employme policies or for how to file a complaint of
	Sign up for event reminders: click here to see how.	discrimination. Click here for information regarding water and sewer/wastewater servi

© 2015 Powered By Revize Login



City of West Branch

121 North Fourth St • West Branch Michigan 48661 (989) 345-0500 • fax (989)345-4390 • e-mail: cityhall@westbranch.com

Appeal of Decision Regarding Request for Administrative Adjustment To Water/Sewer Bill

Name and contact information of individual requ	nesting the administrative adjustment:
Name and property address for individual/entity	responsible for water/sewer bill in question:
Relationship/interest of party requesting the adjusted:.):	stment (example: property owner, tenant, office manager,
Reason for Administrative Adjustment Appeal:	
D Water portion of the bill only D Sewer portion	on of the bill only D Both the water & sewer portions
what period are you requesting an administrative adj	justment of your bill be applied to:
Reason Administrative Adjustment was denied	
Has the responsible party taken corrective action as re	equested in the administrative denial?
	Signature of individual requesting administrative adjustment
	Date

If this form was mailed or faxed to you, it must be returned to the City of West Branch, 121 N. Fourth St., West Branch, MI 48661 or faxed to (989) 345-4390 within three (3) business days of receipt inorder to maintain status of any verbal indication that a bill would be held in abeyance during an administrative review period.

Failure to return this form with the required information within three (3) business days will cause your water/sewer bill to become immediately due and owing at the originally billed amount.

Please use the following two pages (attach additional pages if needed) to explain in as much detail as possible any information that you believe would assist administrators attempting to determine whether an administrative adjustment is warranted in this instance. Also, please note that due to the fact that administrative adjustment requests are investigated by the administration and the DPW, responses to requests typically take about 14-21 business days, depending upon the complexity of the issues raised in the request. However, all bills disputed via a request for administrative adjustment are held in abeyance, meaning that they are not due and owing during this period of administrative review, nor are penalties or interest accumulated during this time. Once a determination regarding a request for administrative adjustment is made, the requestor will be notified in writing as to the final decision, at which time the amount determined to be due and owing will be due atthat time.

Bids

Unfinished Business



Heather Grace <citymanager@westbranch.com>

Resolution of agreement, Members of Board, Articles of Agreement

2 messages

Amy Beach <beacha@ocmi.us>

To: Heather Grace <citymanager@westbranch.com>

Tue, Oct 9, 2018 at 1:20 PM

Hi Heather, we had our 911 Advisory Board last Thursday. The Board agreed on that City of West Branch did not have to be a part of the resolution as you can see. They determined both Authority and Technical Boards, and want our Articles of Agreement to mirror Midland County Central Dispatch Authority's. If you have any thoughts or ideas, or questions please let me know. I will be sending these to the Doug VanEssen the attorney who will be drawing up the documents. Thank you. Have a great afternoon!!

Amy Beach 911 Director Ogemaw County Central Dispatch 205 S Eighth St West Branch, MI 48661 989-345-2911 c/989-965-1935 beacha@ocmi.us



img-X09130221-0001.pdf 448K

Heather Grace <citymanager@westbranch.com> To: Amy Beach

beacha@ocmi.us>

Tue, Oct 9, 2018 at 3:34 PM

Awesome, that should hopefully simplify things a lot--both at your end and my end!

Thanks for the update, and I hope that you are having an excellent day!



[Quoted text hidden]

----Heather Grace, City Manager

West Branch City Hall, 121 N. Fourth St. West Branch, MI, 48661 (989) 345-0500 citymanager@westbranch.com www.westbranch.com

STATE OF MICHIGAN COUNTY OF OGEMAW

RESOLUTION

At a regular meeting of the Ogemaw County Board of Commissioners held in West Branch, Michigan on, 2018, atm.
PRESENT:
ABSENT:
The following resolution was offered by Commissioner and supported by Commissioner:
WHEREAS, Ogemaw County would like to create the "Ogemaw County Emergency Dispatch Authority" ("OCEDA") by passage of an "Agreement to Establish a Ogemaw County Central Dispatch Authority" ("Agreement") in order to provide dispatch services within the County in the event that the voters approve a millage to fund OCEDA on November 6, 2018;
WHEREAS, the Board determines that the Agreement attached hereto as Exhibit A will conditionally create the OCEDA in a manner that maximizes the effective and stable delivery of emergency services 911 dispatch within Ogemaw County and is in the best interests of its residents;
NOW, THEREFORE, BE IT RESOLVED that the Agreement attached as Exhibit A is approved by the Ogemaw County Board of Commissioners and is to be contingent on the voters approving the millage proposal for OCEDA on the November 6, 2018 ballot;
YEAS:
NAYS:

RESOLUTION ADOPTED

OGEMAW COUNTY EMERGENCY DISPATCH AUTHORITY

OCTOBER 9, 2018

Authority Board consists of 7 members:

City of West Branch- 1 member

City of Rose City- 1 member

Mills Township- 1 member

Ogemaw Co Townships- 2 members (rotating every 2 yrs. for 1 member and every 4 yrs. for 1 member)

Board of Commissioner- 1 member

Citizen at Large- 1 member

Technical Board consists of 9 members:

Ogemaw Co Sheriff- 1 member

Michigan State Police- 1 member

West Branch PD-1 member

Rose City PD-1 member

Fire Chief Association- 2 members

EMS Authority- 1 member

Emergency Management- 1 member

Department of Natural Resources- 1 member

ARTICLES OF INCORPORATION TO ESTABLISH THE MIDLAND COUNTY CENTRAL DISPATCH AUTHORITY

These Articles of Incorporation are adopted by the Participating Municipalities as defined herein.

SECTION I PURPOSE

The Participating Municipalities desire to create a legal entity to be known as the "Midland County Central Dispatch Authority" ("MCCDA"), which will be responsible for the dispatch of emergency police, fire and ambulance ("EMS") services throughout all geographical portions of Midland County, and possibly additional geographic areas if expanded pursuant to these Articles.

SECTION II DEFINITIONS

As used in these Articles, the following terms shall have the following meanings:

- 2.1 "Act" refers to the "Emergency Telephone Service Enabling Act," being MCL §484.1101 et. seq.
- 2.2 "Board" refers to the Administrative Policy Board as also defined herein.
- 2.3 "Budget" refers to the annual fiscal plan compliant with Michigan law regarding anticipated expenditures and revenue adopted by the Board at the budget approval meeting set during the approval of the budget calendar.
- 2.4 "Director" refers to the chief administrative officer of MCCDA as provided herein.
- 2.5 "Fiscal Year" refers to the one year period of time in which the Budget shall be effective and shall coincide with Midland County's fiscal year.
- 2.6 "Legislative body" refers to the governing body of each participating municipality.

- 2.7 "MCCDA" refers to the Midland County Central Dispatch Authority as created herein.
- 2.8 "Participating Agencies" refers to the law enforcement, fire departments, and emergency medical services ("EMS") of the Participating Municipalities and Supporting Entities.
- 2.10 "Participating Municipalities" refers to the Cities of Midland and County of Midland County and any other municipality that executes these Articles, whose participation has been approved by the then current Participating Municipalities, and further provided that the Participating Municipality has not withdrawn from MCCDA as provided herein.
- 2.11 "Properly convened meeting" refers to a Board meeting where a majority of the appointed members are present and was the subject of proper notice to each member as provided in MCCDA's bylaws.
- 2.12 "Proper vote" refers to a vote of the members at a properly convened meeting, which results in a simple majority of those members present and voting. Voting requirements in excess of a simple majority for all or certain subjects may be required through the MCCDA bylaws.
- 2.13 "Public Safety Answering Point" or "PSAP" refers to the initial and primary 911 call answering and dispatch center as defined under the Act.
- 2.14 "Supporting Entities" refers to all municipalities and other legal entities that operate Participating Agencies and have signed a Service Agreement with MCCDA.
- 2.15 "Technical Advisory Committee" or "TAC" refers to the advisory committee described in these Articles.
- 2.16 "Year End Contribution Figures" refers to the financial contribution figures, annually calculated by the auditors, for all Participating Municipalities.
- 2.17 "911 Plan" refers to the Plan adopted by the appropriate County Board of Commissioners pursuant to the Act.

SECTION III GOVERNANCE

3.1 STATUS

MCCDA, through its Board, shall be a legal entity separate and independent from the Participating Municipalities, as authorized by Michigan's Emergency Services Authorities Act, MCL §124.601 et seq. ("Act 57") or—secondarily if Act 57 should become unavailable--the Urban Cooperation Act, MCL §124.501 et seq. ("UCA"). Act 57 or the UCA shall serve as the enabling authority for these Articles and MCCDA. MCCDA shall have the right to sue and be sued in its own name and its goals, objectives and actions shall be in pursuit of its unique interests. If authorized by law, MCCDA shall have the right to incur debt in the amounts authorized by law. Notwithstanding the above, MCCDA is not a joint venture and none of the Participating Municipalities shall be liable for any of MCCDA's legal or equitable obligations, including but not limited to any of its debts or liabilities.

3.2 <u>ADMINISTRATION</u>

3.2A ADMINISTRATIVE POLICY BOARD

3.2A(1) Composition

The general policies governing MCCDA shall be established by an Administrative Policy Board ("Board") of seven (7) members to be composed of two (2) representatives from the City of Midland; two (2) representatives of the townships located within the County, with members nominated by the Midland County Townships' Association and appointed by the Midland County Board of Commissioners; two (2) representatives of the Midland County Board of Commissioners; and one (1) citizen at large member appointed by a majority of

the remaining members of the Administrative Policy Board. All member terms shall be for four years, but prior to any appointment, the appointing body shall have the power to assign a shorter term to stagger term expirations in order to insure continuity in Board membership. Except for the citizen-at-large, appointments should be made from experienced elected or appointed officials. All members shall serve without recompense provided by the Authority, although nothing herein shall prohibit the appointing body from offering per diems or other compensation consistent with its policies on service to appointed bodies. If a member has been appointed because of his or her public office or public safety position and the member resigns, is defeated or otherwise loses that office or position, his or her term as an Administrative Policy Board member shall also terminate. In its bylaws, the Board may provide for *ex officio* members to the Board from Supporting Entities and may proscribe additional rules governing the start dates and completion of terms that give further definition to this Section.

3.2A(2) Powers

In addition to general policy-making authority and other powers conferred herein, the Board is authorized to perform the following functions for MCCDA in order to facilitate the purpose of these Articles:

- (a) enter into contracts;
- (b) acquire, hold or dispose of real and personal property or interests therein;
- (c) construct, manage, or operate buildings or improvements;
- (d) contract with Participating Municipalities or Supporting Entities to provide manpower, equipment or administrative services;

- (e) receive and administer grants, gifts, bequests, or assistance funds;
- (f) incur debts and liabilities;
- (g) approve MCCDA's annual Budget;
- (h) approve all MCCDA expenditures;
- (i) contract with the Participating Municipalities and Supporting Entities regarding the provision of emergency or support services;
- (j) hire, employ and terminate personnel, including a MCCDA Director;
- (k) adopt and revise from time to time, bylaws for itself and for the TAC; and
- (l) exercise such other authority as is necessary for the operation of MCCDA not inconsistent with the Act, Act 57, the 9-1-1 Plan, and other applicable Michigan laws or these Enabling Articles.

Notwithstanding the above, the authority of the Board shall be limited to MCCDA and its funds and the Board shall not have the authority to bind, commit or encumber the funds of the Participating Municipalities or Supporting Entities.

3.2A(3) Exercise of Authority

The Board shall meet at least quarterly. The Board may meet more frequently at its discretion. If the Board approves, members may meet via Skype, telephone, or other electronic or digital means. At the first meeting of the year, the Board shall elect a Chairperson, Vice-Chairperson, Secretary and Treasurer from its membership. No later than the first meeting in its Fiscal Year, the Board shall adopt a Budget for the ensuing Fiscal Year. Powers shall be exercised upon a proper vote at a properly convened meeting. Each member shall be entitled to one (1) vote. The Board will follow the requirements of Michigan's Open Meetings'

Act and should generally follow the current edition of Roberts Rules of Order unless specifically modified by the Board's bylaws.

3.2A(4) Board Chairperson

The Board Chairperson elected at the first meeting of the year shall preside over meetings of the Board and appoint, subject to the approval of the Board, persons to other committees, including the Board's representative to the Technical Advisory Committee. The Board Chairperson, however, shall not exercise any authority independent of the Board or its express authorization.

3.2A(5) Board Vice-Chairperson

The Board Vice-Chairperson elected at the first meeting of the year shall exercise the authority of the Board Chairperson in the latter's absence.

3.2A(6) Board Treasurer

The Board Treasurer who shall be appointed by the Board at its first meeting of the year shall supervise the collection and disbursement of funds as directed by the Board and these Articles. A financial report from either the treasurer and/or the MCCDA Director shall be presented and/or mailed to each Board member prior to each regular Board meeting.

3.2A(7) Reservation of Powers

Notwithstanding the powers enumerated and conferred above, the following activities must be approved by the legislative bodies of all then current Participating Municipalities before MCCDA may exercise its authority:

(a) MCCDA's placing on a ballot (as distinguished from Midland County's placement on the ballot) of a proposal seeking electoral approval for a tax levy;

- (b) The issuance of any bonds;
- (c) The addition of any Participating Municipality to MCCDA;
- (d) The additional Authority provision of any emergency services beyond 911 call answering and dispatch services; and
- (e) Any other specific power or activity that otherwise requires approval of each Participating Municipality under these Articles.

3.2B TECHNICAL ADVISORY COMMITTEE

3.2B(1) Composition

The MCCDA Technical Advisory Committee ("TAC") shall consist of ten members and such ex-officio members as the Board shall from time to time identify and appoint. The Technical Advisory Committee shall consist of one representative from each of the following agencies who may be appointed, from time to time, by said agency and may be removed at the discretion of the agency that made the appointment. All members of the TAC shall be police, fire, dispatch or EMS professionals. The Board Chairperson and MCCDA Director shall serve as ex officio members of this Committee and the Board Chairperson shall serve as the Chairperson of the TAC. However, the Board Chairperson shall only vote upon a tie vote of the other TAC members. Each agency listed below may appoint one primary representative and one alternate. The alternate may act only in the absence of the primary representative.

- (a) Midland County Department of Emergency Management
- (b) Midland County Sheriff's Office
- (c) Midland City Police Department

- (d) Coleman City Policy Department
- (e) MCCDA Administrative Policy Board Chairman or other Policy Board member as designated.
- (f) Midland County Fire Chief's Association
- (g) Midland City Fire Department
- (h) Mid-Michigan Medical Center Midland- Emergency Medical Service (EMS)
- (i) Midland County Medical Control Director
- (j) Michigan Department of State Police

Upon a two-thirds vote of its members serving, the Board may change the number and the public agencies represented on the TAC.

3.2B(2) Powers

The TAC shall be charged with creating MCCDA operational policies and procedures, excluding personnel and budgetary policies.

3.2B(3) Meetings

The TAC shall meet at least quarterly and more often if necessary. Each member shall serve without Authority recompense and shall be entitled to one vote. Meeting of the Technical Advisory committee shall be conducted according to the current edition of Roberts Rules of Order and in accordance with the Open Meetings Act. No action shall be taken except at a properly convened meeting upon a proper vote of the TAC members. Notwithstanding the above, if the TAC approves, members may meet via Skype, telephone, or other electronic or digital means and may vote via e-mail, provided the vote is recorded in the minutes and announced at the meeting.

3.2B(4) <u>Law Enforcement Information Network</u>

Any other provision in these Articles notwithstanding, a committee composed of all of the law enforcement personnel on TAC is hereby established with management control as provided under any federal or state statute or regulation governing the Law Enforcement Information Network ("LEIN") or similar state, federal or regional law enforcement information sharing network systems. Such management control shall extend to the configuration, access and usage on computers, terminals, or other related equipment that is used to gain access to these systems, and all personnel either operating or having access to such equipment.

SECTION IV OPERATIONS

4.1 PERSONNEL

MCCDA shall have the authority to employ its own personnel. Hiring and firing decision-making shall generally be delegated to the Director, subject to Board policies and procedures, provided any agreement to hire any employee for a term other than "at will" must be expressly approved by the Board. Additionally or in the alternative, MCCDA may contract with one or more Participating Municipalities for the assignment of municipal personnel to MCCDA.

The Administrative Policy Board is charged with the discretion to determine wages and benefits in compliance with Michigan law. In addition to supervisory responsibilities, the Director shall prepare the annual Budget covering all costs for the operation of MCCDA for submission to the Board. The MCCDA Director shall keep an accurate accounting of the

financial operations of the MCCDA and shall report regularly to the Board regarding the financial and budgetary condition of MCCDA.

4.2 MCCDA DIRECTOR

The Board shall hire the Director, who shall serve as its pleasure, subject to a severance provision that shall be no longer than three (3) years. Unless expressed in a written employment agreement with a term no longer than three (3) years, the compensation of the Director's services shall be set annually by the Board. Generally, the Director shall be responsible:

- 4.2A To hire, employ and terminate MCCDA personnel, subject to Board policies and procedures;
- 4.2B For the day to day operations of the MCCDA within such policies as set by the Board and TAC;
- 4.2C To prepare and submit for final Board approval an annual budget in the time frame set by the Board;
- 4.2D To keep an accurate accounting of the MCCDA's financial operations and to report to the Board at each regularly scheduled meeting on its financial condition;
 - 4.2E To prepare and post the agenda and notice of all Board and committee meetings;
- 4.2F To cause minutes of all Board and committee meetings to be kept and distributed to each member of the Board and committee; and
 - 4.2G To perform such other duties as the Board may from time to time assign.

4.3 LIABILITIES

MCCDA may contract for all appropriate insurance with an insurance company or may contract for inclusion by a Participating Municipality in the municipality's insurance coverage.

Notwithstanding the above, MCCDA's participation in any program of self-insurance will require approval of all Participating Municipalities.

MCCDA must secure and maintain comprehensive general liability insurance, business automobile liability insurance, and if it employs any personnel, workers compensation and employer's liability insurance. The minimum liability level limits for such insurance shall be:

Workers Compensation - Statutory

Employer's Liability - \$500,000 each person

If it owns any automobiles, Business Automobile Liability Combined \$5,000,000 single limit for bodily injury and property damage

Comprehensive General Liability and Public Official's liability - \$10,000,000 each person and \$10,000,000 each occurrence for bodily injury and \$10,000,000 each occurrence and \$10,000,000 aggregate for property damage

MCCDA must indemnify its Board members and any Participating Municipality and may indemnify a Supporting Entity against any general losses, damages or liabilities due to the service and activities of MCCDA or participation in MCCDA up to MCCDA's liability insurance policy limits.

4.4 CENTRAL DISPATCH

MCCDA may be assigned by the 911 Plan and is assigned by these Enabling Articles the responsibility of operating a central dispatch and emergency service telephone answering system for the Participating Municipalities and Supporting Entities within the geographic borders of such entities. MCCDA will serve as the primary PSAP for all portions of the Participating Municipalities and Supporting Entities. The Board may contract for certain administrative services from one or more of the Participating Municipalities and/or Supporting Entities.

MCCDA may also dispatch wrecker and other non-emergency services within the geographic areas served by MCCDA, according to policies and conditions established by the Board.

4.5 ADDITIONAL EMERGENCY SERVICES

If approved by the legislative bodies of all the Participating Municipalities at the time, MCCDA may undertake additional emergency services by amendment of this Agreement or by contract with the Participating Municipalities and/or Supporting Entities, including law enforcement, fire and/or ambulance services. Notwithstanding the above, MCCDA shall not directly provide police, fire, or EMS services. The above shall not be interpreted as precluding MCCDA from developing and facilitating mutual aid arrangements among the Participating and/or Supporting Entities.

SECTION V FISCAL ADMINISTRATION

5.1 FINANCING

Due to their fiscal stability and inherent equity, dedicated millage and telephone operational surcharge funding are the preferred methods for funding MCCDA's operations. However, if such funds are not available or are insufficient to finance MCCDA, the Board shall develop an equitable funding formula among the Supporting Entities.

5.2 BUDGET

For each Fiscal Year, the Board shall adopt a Budget, which shall generally segregate anticipated revenues into accounts designed to cover expected expenditures. The Budget shall balance anticipated revenues with expected expenditures and contingency accounts. No expenditure may be authorized if it will result in an actual budgetary deficit or is at a rate, which will eventually lead to an actual budgetary account deficit prior to the end of the Fiscal Year.

The Board shall amend the Budget to meet deviations in expected revenues or authorized expenditures. In the event that millage, operational surcharge or other non-member funding is insufficient, the Board will present the legislative bodies of each of the Participating and/or Supporting Entities with timely budgetary projections and estimates so that it has an opportunity to adequately plan for its contribution in its own annual budget.

5.3 DEPOSITORY

The Board shall designate a depository which shall be a federally or state regulated bank or savings institution, and establish therein accounts wherein all MCCDA revenues are to be deposited. The Depository selected may be a segregated subaccount(s) within the depository funds of a Participating Municipality. MCCDA shall comply with all applicable Michigan law regarding the investment, holding and reporting of funds. The treasurer's signature and that of at least one other person designated by the Board shall be required before the depository may release any MCCDA funds.

5.4 EXPENDITURES

The Board must approve all MCCDA expenditures. Notwithstanding the foregoing and subject to the Board's policies and procedures, the MCCDA Director may approve expenditures for MCCDA operations in an amount not to exceed \$10,000 ("Pre-authorized Ceiling") prior to Board approval, provided there are existing appropriations in the Budget to cover the expenditure. The Board may increase or decrease the Pre-authorized Ceiling of \$10,000, provided it does so by a two-thirds vote of all Board members appointed and serving and the new Pre-Authorized Ceiling is recorded in its minutes.

5.5 ANNUAL AUDIT

All MCCDA finances and expenditures shall be subject to a complete annual audit to be performed by a certified public accountant. As part of the audit, the auditors shall calculate the financial contribution of each Participating Municipality and Supporting Entity to MCCDA for that year including reasonable dollar quantification for all in-kind services provided by the Participating Municipality to MCCDA. These figures, entitled "year-end contribution figures," shall be used in determining the historical contribution of each Participating Municipality as detailed in Section VI, entitled "Dissolution." Any Participating Municipality shall be credited in its year-end calculation figures with any millage and/or surcharge funds, which it levies and appropriates to the MCCDA for the latter's use. The chief fiscal officer of each Participating Municipality may review the documentation and work papers prepared by the Authority. A copy of the Annual Audit shall be submitted to the legislative body of each Participating Municipality. The legislative body of each Participating Municipality shall also have the right to request other financial information regarding MCCDA's Budget, funds and expenditures. The MCCDA Director shall respond to such a request within 10 business days. The Board at its next meeting shall review any denial of information to a municipality by the MCCDA Director.

SECTION VI DISSOLUTION

In the event these Articles are terminated and MCCDA is dissolved, after reasonable wind-up expenses are deducted each Participating Municipality active in MCCDA at the time of dissolution shall be entitled to a portion of MCCDA's assets, according to its historical contribution to MCCDA, by adding all of its year-end contribution figures together and dividing that sum by the total of all year-end contribution figures of all active Participating Municipalities

in MCCDA. For purposes of this paragraph, each County shall be credited for any millage or operational surcharge assessed within its borders. The resulting percentage shall be multiplied by MCCDA's net assets to achieve the Participating Municipality's share.

MCCDA will be dissolved by resolution of all Participating Municipalities or the withdrawal of any number of Participating Municipalities that leaves no more than one (1) Participating Municipality as a party to these Articles.

SECTION VII PARTICIPATION

The Participating Municipalities must unanimously approve by written resolution the admission of any additional Participating Municipalities or of any Supporting Municipalities which are not located within Midland County. Notwithstanding the admission of any additional Participating Municipalities, Midland County or the City of Midland may subsequently restrict MCCDA to service to the residents of Midland County if such a resolution is adopted by two-thirds approval of its legislative body. In that event, the involuntarily terminated Participating Municipalit(ies) shall be given up to two (2) budgetary years, in the discretion of the municipalit(ies) leaving, to make alternative emergency service arrangements.

SECTION VIII MISCELLANEOUS

8.1 MERGER

These Articles constitute the complete expression of the agreement between the Participating Municipalities on these subjects and there are no other oral or written agreements or understandings between the entities concerning MCCDA. Any prior agreements or understandings on the matters addressed in these Articles are hereby rescinded, revoked or terminated. These Articles may only be modified or amended by subsequent written agreement

approved by the legislative body of each of the Participating Municipalities, published in the local newspaper.

8.2 SEVERABILITY

These Articles shall be interpreted in a manner consistent with applicable law. If any portion is held to be illegal, invalid or unenforceable, the remainder of the Articles shall be deemed severable and shall remain in full force and effect.

8.3 TERM

These Articles shall become effective on the date the second Participating Municipality executes it, and shall remain in effect indefinitely, unless terminated by resolution approved by the Participating Municipalities, if MCCDA is removed from the Midland County 911 Plan as the primary public safety answering point, or if only one of the Participating Municipalities has not withdrawn pursuant to Section 8.4, below.

8.4 WITHDRAWAL

Any Participating Municipality may withdraw from MCCDA and terminate its participation in these Articles, provided it gives each remaining Participating Municipality written notice equivalent to at least one (1) full budgetary year in advance of its withdrawal. For purposes of this section only, "one (1) full budgetary year" shall run from the date that the Administrative Policy Board approves a final Budget for the upcoming Fiscal Year through the end of the Fiscal Year for which the Budget pertains. Any withdrawing Municipality shall forfeit assets dedicated to the Authority and any portion of the fund balance or equity in the Authority, including its historical contribution figures, unless the Board by unanimous vote of the members then serving decides otherwise.

8.5 <u>AMENDMENT</u>

These Articles may be amended if the legislative bodies of all of the Participating Municipalities adopt a resolution approving the amendment.

EXECUTION

CITY OF MIDLAND

	Ву
	Maureen Donker, Mayor
Attest:	
	By
It's City Attorney	Selina Tisdale, City Clerk
	<u>CERTIFICATION</u>
incorporation were adopte	the Midland City Clerk, here by attest that the foregoing articles of by the city council of the City of Midland, County of Midland by held on the day of January, 2014.
	Dated:

COUNTY OF MIDLAND

	By
	Mark Bone, Chairperson, Board of Commissioners
Attact	
Attest:	
1955	Ву
It's Attorney	Ann Manary, Midland County Clerk
	CERTIFICATION
incorporation were adop	he Midland County Clerk, here by attest that the foregoing articles of the by the Board of Commissioners of the County of Midland at a day of December, 2013.

Proposed Amended Water Ordinance (1st Read):

RATES AND CHARGES

§ 52.34 BASIS FOR CHARGES.

- (A) A properly installed water meter approved by the City shall be used to determine the amount of water consumed for all establishments. Penalty, see §10.99
- (B) Any new multi-unit establishment shall at the time of connection to the municipal water system either install a separate water meter or, at the City Manager's discretion on recommendation of the Public Works Supervisor, install a master meter for the establishment. (Ord. 252, passed 7-20-98) Penalty, see §10.99

§ 52.35 CHARGES FOR WATER SERVICE.

- (A) Charges for water service to each premise within the City connected to the system shall be as prescribed by the most recent Resolution passed by the West Branch City Council that addresses water rates. The structure of how charges for water services are calculated shall also be set by Resolution of Council, and said pricing structure may contain a ready-to-serve fee, fees related to debt service payments, tiered pricing based on meter size and/or gallons used, and any other price-setting mechanism that Council deems fair and viable.
- (B) In September of each year, the City Council shall review current water rates and compare anticipated water revenues for the following fiscal year to anticipated water expenditures for the following fiscal year. Capital improvement set aside amounts for water shall also be considered at that time. Within 90 days of said annual review, the City Council shall vote to set the amount for capital improvement set asides for the water budget for the following fiscal year, with the Public Works Supervisor and City Manager providing recommendations regarding the same. The amount for water capital improvement set asides approved by Council shall be utilized by the City Manager when creating the water budget for the following fiscal year. The water capital improvement set aside amounts shall also be used by the Public Works Supervisor, the City Manager, and the Council to analyze whether current water rates are anticipated to generate enough revenue to cover all water expenditures for the following fiscal year, and if such an analysis indicates that revenues are not anticipated to cover expenditures for the following fiscal year, the City Council shall be required to have a vote within 30 days of such a determination to decide whether rates need to be adjusted, and if so, what the new rates should be set at.
- (C) Prior to a Council vote to adjust water rates, a public hearing must be held on the matter with such public hearing being noticed at least 60 days prior to Council voting on the subject.
- (D) Following the holding of such a duly noticed public hearing, the City Council may vote to set water rates via Resolution of Council. Water rates set in this manner shall remain in effect until modified by a subsequent Resolution approved by Council, except that at the beginning of each fiscal

year the water rates in effect at that time shall automatically be adjusted by the City Treasurer either up or down to reflect the increase or decrease of inflation calculated as "Consumer Price Index (CPI) Inflation" by the United States Department of Labor's 'Bureau of Labor Statistics.' An example of how this automatic adjustment will occur is as follows: effective July 1st of each year, without needing an additional vote of Council, water rates will be automatically adjusted by the percentage of CPI inflation for the period of January 1st of the preceding year compared to January 1st of the current year. For instance, if inflation for the most recent year showed an increase of 1.8%, the City Treasurer would automatically increase water rates by 1.8% on July 1st of that year, with no need for Council to vote on the matter. However, the City Treasurer shall calculate whether water rates are going to be adjusted in such a manner during the preparation of each year's annual budget, and shall include a presentation of such anticipated adjustment to Council during the formulation of each year's budget, and the City Treasurer shall likewise ensure that a public hearing on the subject is noticed at least 60 days prior to such automatic adjustment taking effect so that the public is afforded an opportunity to be heard on the matter, and so that Council has an opportunity to request that such matter be placed on the agenda prior to it automatically taking effect in the event that the City Council should desire to set the water rates at some other amount via formal Council Resolution.

- (E) Any loss of water due to leakage, damage or other circumstances which causes higher than normal consumption may be appealed to the City Treasurer via procedures set by Administrative policy. The City Treasurer's determination on the matter may be appealed to the West Branch City Council provided that a written request for such an appeal is filed with the City Clerk within 30 days of the date upon which the City Treasurer's determination was mailed to the last known address of the customer who filed the initial appeal.
- (F) A tap fee shall be paid by each customer making connection to the water system. Such fee shall be established by Resolution of the City Council and is intended to cover the cost of physical connection to the system and the privilege of connecting to the system.

(Ord. 70, passed 7-7-52; Am. Ord. 157, passed 12-15-80; Am. Ord. 185, passed 12-1-86; Am. Ord. 217, passed 7-1-92; Am. Ord. 252, passed 7-20-98; Am. Ord. 07-06, passed 12-3-2007; Am. Ord. 09-03, passed 9-8-2009; Am. Ord. 09-05, passed 10-5-2009; Am. Ord. 10-04, passed March 15, 2010; Ord. 11-02, passed 2-21-2011)

§ 52.36 BILLING; PENALTY FOR LATE PAYMENT.

Effective January 1, 2019, or as soon thereafter as may be practicable, water bills shall be rendered monthly during each operating year and shall represent charges for the period immediately preceding the date of rendering the bill. The bills shall be due and payable within 30 days from the date thereof and all bills not paid when due shall be deemed delinquent and a penalty shall be added thereto and become due and owing as a part thereof. The amount of the penalty for late payments shall be set at the rate of 10% of the amount of such late billing for the year 2019, and may be modified thereafter by Resolution of Council.

(Ord. 185, passed 12-1-86; Am. Ord. 217, passed 7-1-92; Am. Ord. 10-02, passed 2-1-2010)

§ 52.37 FIRE HYDRANT RATES.

For water used through fire hydrants, the City shall pay a charge for each fire hydrant each year, which charge shall be paid annually in advance from the current funds of the City, or from proceeds of taxes

which the City within constitutional limits, is hereby authorized and required to levy in an amount sufficient for that purpose. The amount per fire hydrant that shall be paid each year shall be \$135 for the year 2019, and may be modified thereafter by Resolution of Council.

(Ord. 185, passed 12-1-86; Am. Ord. 217, passed 7-1-92; Am. Ord. 252, passed 7-20-98)

§ 52.38 SPECIAL RATES.

For miscellaneous services for which a special rate should be established, such rates shall be fixed by Resolution of the City Council.

(Ord. 185, passed 12-1-86; Am. Ord. 217, passed 7-1-92; Am. Ord. 252, passed 7-20-98)

§ 52.39 ENFORCEMENT; LIENS.

The charges for water services, which are under the provisions of Act No. 178 of the Public Acts of 1939, as amended, being M.C.L.A. §123.161 - 123.167 are made a lien on all premises served thereby, unless notice is given that a tenant is responsible, whenever any such charge against any piece of property shall be delinquent for six months. The City official, or officials in charge of the collection thereof, shall certify annually, on April 1 of each year, to the tax assessing officer of the City, the fact of such delinquency, whereupon such charge shall be by him entered upon the next tax roll as a charge against such premises, and the lien thereon enforced in the same manner as general City taxes against such premises are collected, and the lien thereon enforced. However, where notice is given that a tenant is responsible for such charges, as provided by Section 21, Act 94, Public Acts of Michigan, 1933, no further service shall be rendered such premises until a cash deposit of not less than \$12 shall have been made as security for payment of such charges. The cash deposit required of tenants shall equal the amount typically charged to a similar customer for six months of service. (Ord. 185, passed 12-1-86)

§ 52.40 SHUTTING OFF OR DISCONTINUING SERVICE; TURN-ON CHARGE.

In addition to other remedies provided, the City shall have the right to shut off and discontinue the supply of water to any premises for the nonpayment of water charges when due. If such charges are not paid within 30 days after the first day of the month next succeeding the month in which such charges are billed, then water service to such premises shall be discontinued. A warning notice shall be attached to the door of the premises affected prior to actual discontinuation of service. A shut-off fee shall be added to the sum then due for notice of shut off. Water services so discontinued shall not be restored until all sums then due and owing shall be paid, plus a turn-on charge. Amounts to be charged for shut-off fees and turn-on charges shall be set by Resolution of Council.

(Ord. 185, passed 12-1-80; Am. Ord. 217, passed 7-1-92)

§ 52.41 FREE SERVICE PROHIBITED.

No free service shall be furnished by the system to any person, firm or corporation, public or private, or to any public agency or instrumentality. (Ord. 70, passed 7-7-52)

§ 52.42 ESTIMATION OF RATES; REVISEMENT.

The rates hereby fixed are estimated to be sufficient to provide for the payment of the expenses of administration and operation and such expenses for maintenance and improvement of the system as are necessary to preserve the same in good repair and working order, to provide for the payment of the interest upon and the principal of all the bonds as and when the same become due and payable, and the

creation of the reserve therefore required by this subchapter, and to provide for such other expenditure of funds for the system as this subchapter may require. The rates shall be fixed and revised from time to time as may be necessary to produce these amounts, and it is hereby covenanted and agreed at all times to fix and maintain such rates for services furnished by the system as shall be sufficient to provide for the foregoing.

(Ord. 70, passed 7-7-52)

§ 52.43 OPERATING BASIS.

The system shall be operated on the basis of an operating year commencing July 1 and ending on June 30.

(Ord. 70, passed 7-7-52)

§ 52.44 REVENUES OF SYSTEM.

- (A) The revenues of the system are hereby ordered to be set aside, as collected, and deposited in a bank duly qualified to do business in the state, in an account to be designated Water Supply System Receiving Fund (hereinafter referred to as the Receiving Fund), and the revenues so deposited are pledged for the purpose of the following funds and shall be transferred from the Receiving Fund periodically in the manner and at the times hereinafter specified.
- (1) Operation and Maintenance Fund.
- (a) Out of the revenues in the Receiving Fund there shall be first set aside, quarterly, into separate depositary account designated Operation and Maintenance Fund, a sum sufficient to provide for the payment of the next quarter's current expenses of administration and operation of the system and such current expenses for the maintenance thereof as may be necessary to preserve the same in good repair and working order.
- (b) The City Council, prior to the commencement of each operating year, shall adopt a budget covering the foregoing expenses for each year, and such total expenses shall not exceed the total amount specified in the budget, except by a vote of five-sevenths of the members of the City Council.
- (2) Replacement Fund. There shall next be established and maintained a separate depositary account designated as the Replacement Fund, which shall be used solely for the purpose of making major repairs, replacements, and improvements to the system for which funds in the Operation and Maintenance Fund are not available or sufficient. There shall be deposited into that Fund, in quarterly installments, after providing for all requirements of the Operation and Maintenance Fund and the Bond and Interest Redemption Fund (including the Bond Reserve Account) all of the revenues of the system. If at any time it shall be necessary to use moneys in the Fund for such purpose, the moneys so used shall be replaced from the net revenues in the Receiving fund which are not required by this subchapter to be used for the Operation and Maintenance Fund or the Bond and Interest Redemption Fund (including the Bond Reserve Account).
- (B) In the event the moneys in the Receiving Fund are insufficient to provide for the current requirements of the Operation and Maintenance Fund any moneys and/or securities in other funds of the system shall be transferred, to the Operation and Maintenance Fund to the extent of any deficit therein.

§ 52.45 INVESTMENTS.

Moneys in the Bond and Interest Redemption Fund over and above those being accumulated for the payment of principal and interest next maturing and moneys in any other fund except the Receiving Fund and the Operation and Maintenance Fund may be invested in obligations of the United States of America. In the event such investments are made, the securities representing the same shall be kept on deposit with the bank or trust company having on deposit the fund or funds which the purchase was made. Income received from such investments shall be credited to the fund from which the investments were made.

(Ord. 70, passed 7-7-52)

§ 52.46 OWNER TERMINATION OF SERVICE.

Property owners, according to City tax records, may remove their name from an account, and cause shut off of the water at their premises. If the premises are not occupied by the owner, the occupant shall be given 14 days notice that the owner has requested that water services be terminated. (Ord. 217, passed 7-1-92)

§ 52.47 OCCUPANT DEPOSIT.

Water customers not property owners, according to the City tax records, shall pay a deposit as guarantee of payment to equal a two month estimated rate as determined by the City Treasurer. Deposits shall be placed in escrow by the City Treasurer to guarantee payment of future water bills. When an individual who has made such a deposit wishes to terminate water service, two methods of refund are available. The depositor may pay all outstanding utility charges and receive a complete refund, or the depositor may allow outstanding charges to be deducted from the deposit and receive the balance as a refund. Depositors shall not earn interest on deposits. (Ord. 217, passed 7-1-92; Am. Ord. 252, passed 7-20-98)

§ 52.48 ENFORCEMENT.

The charges for water services which are under the provisions of Act No. 178 of the Public Acts of 1939, as amended, being M.C.L.A. §123.161 - 123.167 shall be a lien on all premises served thereby. Whenever any such charge against any piece of property shall be delinquent for six months, the City official or officials in charge of the collection thereof shall certify annually, by May 15th of each year, to the tax assessing officer of the County, the fact of such delinquency, whereupon such charge shall be entered upon the next tax roll as a charge against such premises, and the lien thereon enforced in the same manner as general City taxes. The City may institute suit before a competent court for the collection of such charges, and shall also have all powers and rights granted to cities by Act 178 of the Public Acts of 1939, as amended. When a customer has made a two quarter estimated deposit into a City escrow account, as provided herein, delinquent amounts due to the City may be collected from that account as payment for water service. The City shall make every reasonable attempt to return excess funds to the party making the original deposit.

(Ord. 217, passed 7-1-92)

New Business

ATTACHED IS A LIST OF THE

BILLS TO BE APPROVED

AT THIS COUNCIL MEETING

BILLS \$69,797.34

BILLS AS OF 10/11/18 \$69,797.34

Additions to Bills as of \$0

Paid but not approved \$37,611.83

TOTAL BILLS \$107,409.17

BILLS ARE AVAILABLE

AT THE MEETING

FOR COUNCIL'S REVIEW

Vendor Name	Amount	Description
ADAMS, JOE		Description BCN 2017 REBATE
ADVANCED CHEMICAL & SUPPLY INC		WWTP SUPPLIES
BEEHLER, BLAKE		BCN 2017 REBATE
BRINDLEY, JEFF		BCN 2017 REBATE
C2AE		FAIRVIEW/VALLEY RD PROJECT
CHARLES, BRIDGET		BCN 2017 REBATE
CHARTER COMMUNICATIONS	199.95	POLICE PHONE & INTERNET
CHRISTINE TOBER	25.00	PAVILION REFUND
CITY OF WEST BRANCH	827.93	WATER BILLS
COLLINS, KELLI	46.85	BCN 2017 REBATE
COMPRENEW	1,024.92	CRT RECYCLING
CONSUMERS ENERGY	8,303.13	ELECTRIC
DANTZER, JOHN	86.94	BCN 2017 REBATE
DLL FINANCIAL SERVICES INC	70.08	POLICE COPIER
DOMINION VOTING SYSTEMS INC	3,515.00	ELECTION SUPPLIES
EDWARDS TOWNSHIP	185.19	TRAINING PLANNING & ZBA
FERGUSON WATERWORKS #3386	260.76	NEPTUNE HANDHELD READER LOANER
FOSTER BLUE WATER OIL LLC	1,531.98	
FRECHETTE, MICHELLE	0.000.000.000.000	BCN 2017 REBATE
GODFREY, MICHAEL		BCN 2017 REBATE
GRACE, HEATHER		BCN 2017 REBATE
GREEN ACE HARDWARE		VARIOUS SUPPLIES
HOME DEPOT		VARIOUS SUPPLIES
JACK DOHENY SUPPLIES INC		VACTOR PARTS
JAMESON, DENNIS		BCN 2017 REBATE BCN 2017 REBATE
KILLACKEY, MICHAEL KIRBY, TIMOTHY		BCN 2017 REBATE
LAPHAM ASSOCIATES INC		ASSESSOR PLAT MAPS
M30 LIMITED PARTNERSHIP		TAX TRIBUNAL REPAYMENT
MCLAREN MEDICAL MANAGEMENT		BRINDLEY DOT PHYSICAL
MEDLER ELECTRIC CO		EXIT SIGN BULB
MILLER OFFICE MACHINES		CITY HALL & POLICE COPIERS
NORTHERN MOW & TRIM		MOWING 9/13/18
OFFICE CENTRAL		VARIOUS SUPPLIES
OGEMAW COUNTY VOICE	36.97	ADS
OGEMAW TOWNSHIP CLERK	152.36	MID MI HEALTH 425 AGREEMENT
PITNEY BOWES	34.99	MONTHLY RENTAL
ROBB, DANIEL	52.08	BCN 2017 REBATE
SAVE A LOT	61.40	VARIOUS SUPPLIES
SCHINDLER ELEVATOR CORPORATION	181.65	WWTP ELEVATOR QUARTERLY BILLING
SCHMITT TIRE & GAS	20.00	REPAIRS
SELLEY'S CLEANERS	42.00	POLICE UNIFORMS
SLC METERS LLC	10 19 50 200 5	METERS OGEMAW TWP
SPARTAN STORES LLC		VARIOUS SUPPLIES WWTP
STATE OF MICHIGAN		WATER SAMPLES
STATE OF MICHIGAN	61.74	1, 2 & 3 QUARTER SIGNAL ENERGY

STEPHENSON & COMPANY PC	14,680.00	FY 17 18 AUDIT, GASB & SAS
TIERNEY, LUCAS	23.55	BCN 2017 REBATE
TIMMY TIRE CENTER INC	1,409.72	POLICE TIRES
TRUCK & TRAILER SPECIALTIES	70.67	SALT SPREADER REPAIR
UPS	7.62	WWTP SHIPPING
US LEGAL SUPPORT	50.00	REFUND RENTAL DEPOSIT CITY HALL
VIC BOND SALES INC	12.75	VARIOUS SUPPLIES WWTP
WALTERS, KEN	81.67	BCN 2017 REBATE
WASTE MANAGEMENT INC	198.79	WWTP DUMPSTER
WB AREA CHAMBER OF COMMERCE	399.00	ANNUAL MEMBERSHIP DUES
WEBER, JOSEPH	63.09	BCN 2017 REBATE
WEST BRANCH GREENHOUSE	200.00	CITY HALL WORK
WEST BRANCH GREENHOUSE	600.00	TREE GRANT TREES
WEST BRANCH GREENHOUSE	1,900.00	TREE GRANT TREES
WEST BRANCH NAPA AUTO TRUCK	133.98	VARIOUS SUPPLIES
WEST BRANCH TOWNSHIP TREASURER	4,513.06	ACE, QUALITY, NAT CITY 425
WEST BRANCH TOWNSHIP TREASURER	2,899.35	WALGREENS 425 AGREEMENT
WINTER, JASON	55.06	BCN 2017 REBATE
WIRTH II, ANTHONY	29.89	BCN 2017 REBATE

TOTAL 69,797.34



City of West Branch

121 North Fourth Street • West Branch, Michigan 48661 (989) 345-0500 • Fax (989) 345-4390 • e-mail: cityhall@westbranch.com

Special Event Permit

Event Name: Santa Train "Drive By"
Event Date: 12/01/2018 (5at.) Start Time: ~ 10:45 am End Time: ~ 11:45 am
Name of Sponsoring Organization: West Branch Area Chamber of Commerce
Address: 422 W. Houghton Ave., West Branch, MI 48661
Contact Person: Heather Neuhaus Phone Number: (989) 345 - 2821
Describe the purpose of this event: <u>Santa Train going from Standish</u>
to Grayling will slow as it passes West Branch w/ waving charace
Point of Assembly: Railroad Tracks near Chamber building
Proposed Route (start to finish, attach route diagram):
In an effort to help your event run smoothly you must make sure the following departments are aware of and/or can staff your event. Please obtain signatures from each department listed advising us that they are aware:
West Branch City Police - services NOT needed arrangements have been made
Chief of Police
Ogemaw County Posse - services NOT needed arrangements have been made
Chief of Police The applicant for a Special Event Permit and any other persons, organizations, firms or corporations on whose behalf the corporation is made, by filing this Permit, do represent, stipulate, contract and agree that they will jointly and severally indemnify and hold the City of West Branch harmless against liability for any and all claims for damage to property, injury to or death of persons arising out of or resulting from the issuance of this Permit or the conduct of the Event or its participants.
Initials of Applicant
Signature Date
For Office Use Only:
Permit Approved – Yes / No
"City with a Smile" Manager / Clerk Signature





Going PRO Talent Fund

Formerly known as the Skilled Trades Training Fund (STTF)

Industry-led Collaborative

Employer Application Part A

Fiscal Year 2019

An industry-led collaborative (ILC) is to bring together employers, education and training institutions, workforce development organizations, and other applicable partners such as; economic development organizations, community organizations, and government to formulate training and education solutions to fill identified talent gaps. Successful ILCs will support training that increases the competitiveness of employer partners, while also creating, training and filling "in-demand jobs."

- Each employer participating in the ILC must complete Part A
- Employers participating in the collaborative are to complete Sections 1 6 of this application
 - Applications are not to be completed by training providers or others
- Applications are to be returned to Michigan Works!
 - Michigan Works! completes Section 7
- Completion of an application does not guarantee funding
- Training that occurs prior to an application being approved cannot be reimbursed

Criteria	Points
Introduction statements from participating employers	
Statement of collaboration – how business and partners came together, purpose	Up to 5
godie, training need/business case	Up to 35
Contribution/leveraged funds	Un to 20
Employers = up to 45	Up to 20
(Employers should retain supporting documentation for employer contribution since random audits may be conducted.)	
Partners, including in-kind (not including employer or MWA contribution) = up to 5	
50 % of more of the employers employ tewer than 100 full-time employees	10
50 % of more of the employers are located within a Rising Tide Community	10
Application includes training for new USDOL Registered Apprentices	5
The Monday Raining for New OSDOL Registered Apprentices	5
Total	80



Position Description: Project Rising Tide Fellow

The Community Economic Development Association of Michigan (CEDAM) is a nonprofit, membership association of community development corporations (CDCs), individuals and other organizations interested in promoting and expanding community-based economic development across Michigan. CEDAM provides advocacy, resources and training to organizations working to create vibrant communities.

CEDAM is seeking ten Fellows for a one-year term starting November 2018 to assist in implementing the Action Strategies outlined by Round 2 Rising Tide communities to attract business investment and talent by creating a sustainable path toward economic stability and growth.

Scope of Work

The position will require a variety of activities centered on evaluating and implementing the community's Action Strategies. The role includes but is not limited to:

*This will vary based on each community's needs, but the following is required for all fellows

Partnership building

- Convene Action Strategy stakeholders to discuss progress and identify possible areas
 of growth
- Initiate and/or strengthen partnerships with community stakeholders
- Conduct ongoing group outreach and communication with stakeholders
- Create and implement work plans based on the community's Action Strategies

Communications

 Formulate a local communications and media strategy to share the goals and impact of the Action Strategies

Research and Reporting

- Research best practices across the country to implement locally
- Provide regular updates to CEDAM on progress
- Create monthly and final reports detailing learnings, best practices and suggestions of how to move forward

Statewide Networking

- Represent Project Rising Tide, the Michigan Economic Development Corporation and CEDAM at statewide conferences
- · Attend five professional development days in Lansing
- · Attend two statewide conferences

Qualifications

The appropriate candidate will have a strong interest and background in coalition building and/or community organizing, planning, community economic development and communications or a combination of such interests. The appropriate candidate must possess strong verbal and written communication skills, excellent attention to detail, the ability to work within a team or as an individual and be familiar with the Microsoft Office suite and Google Applications.

Compensation

This is a contractual position with maximum funding of \$52,550, for the full scope ending after one year. Each fellow receives a \$5,000 completion incentive at the end of the fellowship. The contract requires monthly check-ins and reporting to monitor progress. This position requires statewide travel with Fellows providing their own means of travel. Fellows will also be required to provide their own computer and software, internet, telephone and any other technology required to complete the job. Contractors are responsible for their own payment of income taxes, as well as carrying business insurance.

Timeline

- Applications due Friday, October 12
- Phone interviews the weeks of October 15 and 22
- In-person interviews the week of October 29 and November 5
- Fellows chosen and contacted on November 9
- Fellows begin work in their Rising Tide community on Monday, November 26

To Apply

Please send a cover letter, resume and three professional references to Sarah Teater, PRT Fellowship Coordinator, at teater@cedamichigan.org by 5pm on Friday, October 12, 2018. In your cover letter, designate the Rising Tide communities where you would be open to being placed (listed below). Partial packages will not be considered.

Project Rising Tide Round 2 communities that may host a fellow:

Adrian
Albion
Eaton Rapids
Gladwin/Beaverton
Hamtramck
Ionia
Manistee
Ontonagon

West Branch

CEDAM does not and shall not discriminate against any employee or applicant for employment with respect to her or his hire, tenure, terms, conditions, privileges of employment, or any matter directly or indirectly related to employment because of her or his race, religion, color, national origin, age, gender, height, weight, marital status, or physical or mental disability unrelated to the individual's ability to perform the duties of a particular job or position.

OPEN MEETINGS ACT (EXCERPT) Act 267 of 1976

15.268 Closed sessions; permissible purposes.

Sec. 8. A public body may meet in a closed session only for the following purposes:

- (a) To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing. A person requesting a closed hearing may rescind the request at any time, in which case the matter at issue shall be considered after the rescission only in open sessions.
- (b) To consider the dismissal, suspension, or disciplining of a student if the public body is part of the school district, intermediate school district, or institution of higher education that the student is attending, and if the student or the student's parent or guardian requests a closed hearing.
- (c) For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.
- (d) To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.
- (e) To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.
- (f) To review and consider the contents of an application for employment or appointment to a public office if the candidate requests that the application remain confidential. However, except as otherwise provided in this subdivision, all interviews by a public body for employment or appointment to a public office shall be held in an open meeting pursuant to this act. This subdivision does not apply to a public office described in subdivision (j).
 - (g) Partisan caucuses of members of the state legislature.
 - (h) To consider material exempt from discussion or disclosure by state or federal statute.
- (i) For a compliance conference conducted by the department of commerce under section 16231 of the public health code, Act No. 368 of the Public Acts of 1978, being section 333.16231 of the Michigan Compiled Laws, before a complaint is issued.
- (j) In the process of searching for and selecting a president of an institution of higher education established under section 4, 5, or 6 of article VIII of the state constitution of 1963, to review the specific contents of an application, to conduct an interview with a candidate, or to discuss the specific qualifications of a candidate if the particular process of searching for and selecting a president of an institution of higher education meets all of the following requirements:
- (i) The search committee in the process, appointed by the governing board, consists of at least 1 student of the institution, 1 faculty member of the institution, 1 administrator of the institution, 1 alumnus of the institution, and 1 representative of the general public. The search committee also may include 1 or more members of the governing board of the institution, but the number shall not constitute a quorum of the governing board. However, the search committee shall not be constituted in such a way that any 1 of the groups described in this subparagraph constitutes a majority of the search committee.
- (ii) After the search committee recommends the 5 final candidates, the governing board does not take a vote on a final selection for the president until at least 30 days after the 5 final candidates have been publicly identified by the search committee.
- (iii) The deliberations and vote of the governing board of the institution on selecting the president take place in an open session of the governing board.

History: 1976, Act 267, Eff. Mar. 31, 1977;—Am. 1984, Act 202, Imd. Eff. July 3, 1984;—Am. 1993, Act 81, Eff. Apr. 1, 1994;—Am. 1996, Act 464, Imd. Eff. Dec. 26, 1996.

Communications



Marilyn Passmore

Director, State Government Affairs Charter, Michigan

October 1, 2018

T1 P1 71 AUTO ALL FOR AADC 480 City of West Branch 121 N. Fourth Street West Branch, MI 48661-1217

Ուիկթյուլիովիայիկուկիցիսիկինորդեռունիոր

Re: Charter Communications - Upcoming Changes

Dear Franchise Official:

At Charter (locally known as Spectrum), we continue to enhance our services, offer more of the best entertainment choices and deliver the best value. We are committed to offering our customers products and services we are sure they will enjoy. Containing costs and efficiently managing our operations are critical to providing customers with the best value possible. Like every business, Charter faces rising costs that require occasional price adjustments. As a result, customers will be notified of the following price adjustments through a bill message on or after October 1, 2018. Effective on or after November 1, 2018 pricing will be adjusted for residential video service:

- Broadcast TV Surcharge from \$8.85 to \$9.95
- Spectrum Receiver from \$6.99 to \$7.50 (per receiver)
- Latino View from \$7.99 to \$8.99

We remain committed to providing an excellent experience for our customers, in your community and in each of the communities we serve. If you have any questions about these changes, please feel free to contact me at (616) 607-2377.

Sincerely,

Marilyn Passmore

Director, State Government Affairs

Marilyn Passmore

Charter, Michigan



629 Ionia Ave SW Grand Rapids, MI 49503 616,4\$1,4400 comprehew.org

Dear Joe,

As we approach the end of another residential electronics collection season, I want to thank you for trusting Comprehew as your certified electronics recycling partner. It is our desire to serve you for many years. Responsible electronics recycling is constantly effected by different conditions and increasingly we think it is important for us to communicate with you in a way that assists your efforts in serving your constituency.

Due to rapidly increasing costs, the following prices will be effective starting October 15, 2018 unless other commitments are in place:

Product/Marchal Category 7 32 12 15	Recycling Fee
Laptops	No Charge
Desktops	No Charge
Servers	No Charge
Cell Phones/Tablets	No Charge
Network/Telecom	No Charge
CRT TVs & Monitors	\$0.62 / lb.
Flat Screen TVs and Monitors	\$0.62 / lb.
Audio Visual Equipment	\$0.62 / lb.
Microwaves	\$0.62 / lb.
Misc. & Household Electronics	\$0.62 / lb.
Uninterruptable Power Supplies (UPS)	\$0.37 / lb.
Batteries	\$1.00./ lb.
Window Air Conditioners & Dehumidifiers	\$11.00 each

These prices do not include the cost of collection staff nor vehicles. Comprenew will continue to provide a separate quote for this service based on our knowledge of your collection material history and related travel expenses.

Why are prices increasing to recycle electronics! Apen't they valuable?

This is a difficult time for electronics recyclers and refurbishers. These price changes are based on our cost of properly and safely performing this service. Declining commodity prices, transportation costs, and handling plastic waste are a few key factors in today's economy. Below we alm to describe these factors in more detail.

Stagnant or Declining Commodity Prices

Prices for key commodities recovered from electronics have stayed relatively flat or even declined. When inflation is taken into account, these trends are magnified. Copper and gold in particular have both declined in value since 2013. Additionally, every passing year fewer precious metals are being used in the manufacturing of new electronics.

This year transportation costs have risen dramatically. There is a significant shortage of truck drivers nation-wide, despite an average pay increase of 15% in 2018. This has created an incredibly competitive market to find and keep CDL-A semi truck drivers. In addition, the price of skids and boxes have also increased.

Plastics are a key component to most electronics that come through our door. Historically, 90% of plastic waste in the United States has been exported to China for recycling and reuse. Earlier this year, China banned the import of plastics which has made processing this material incredibly expensive. The few domestic recyclers that processed plastics don't have the capacity or market to handle the current demand.

Why does this other company charge less than Comprenew? What is the difference?

We strive for competitive pricing and exceptional value. We do not benchmark ourselves against uncertified companies that lack controls for protecting the environment, human health, and the security of customer data.

Comprenew has the following voluntary certifications:

- e-Stewards Standards for Responsible Recycling and Reuse of Electronic Equipment®
- R2 Responsible Recycling©: 2013 for Data Security, Recycling and Reuse, Refurbishment of Electronics
- ISO 14001:2015 for Data Security, Recycling and Reuse, Refurbishment of Electronics
- OHSAS 18001:2007 for Data Security, Recycling and Reuse, Refurbishment of Electronics

We incur substantial costs to maintain these standards, including hundreds of policies, procedures, and controls that cover every aspect of our operations.

Comprenew is the only nonprofit electronics recycler in the world certified to both the e-Stewards and R2 standards and the only e-Stewards certified recycler headquartered in the state of Michigan. We will continue to be an organization deserving of your trust.

We know that these changes may significantly impact your operations. Please do not hesitate to contact me or Jessica Tremonti (our Customer Service Manager) with any questions you may have. We hope you find the information above helpful and we appreciate your continued partnership.

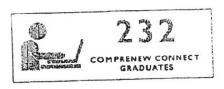
Thanking you for your support,

Swor. Why Kory

THANK YOU for supporting our mission to protect people and the planet from the threat of electronic waste, while providing computer literacy and job-readiness programs to underserved members of our community.









City of West Branch

121 North Fourth Street, West Branch, Michigan 48661 Phone 989-345-0500 © Fax 989-345-4390 © e-mail clerktreasurer@westbranch.com

3/3/18

To: All recycling center participants

Enclosed is the correspondence that we recently received from Comprenew which is the company that handles the electronic recycling for the recycle center. Due to rising costs, they will again be increasing their costs for the pickup of these items effective October 15, 2018. I wanted to reach out to everyone involved to see how each municipality would like to handle the electronic portion of recycling moving forward or if anyone thought it would be advantageous to schedule a meeting with everyone involved as well as our Comprenew representative so each municipality could ask questions and possibly decide on any changes that they may like to see to the program. Please let me know if you would like to make any changes to how we handle the electronic recycling for your municipality or if you would like to have me look into setting up a meeting. You can reach me by phone at City Hall at 989-345-0500 from 8:00-4:30 M-F or by email at clerktreasurer@westbranch.com

If you have any questions, please feel free to contact me at any time,

John Dantzer, City of West Branch Clerk/Treasurer

KNOW YOUR VOTE: Statewide Ballot Proposal Forum

BALLOT PROPOSALS

RECREATIONAL MARIJUANA USE

INDEPENDENT
REDISTRICTING
COMMISSION

CONSTITUTIONAL AMENDEMENT TO VOTING LAWS

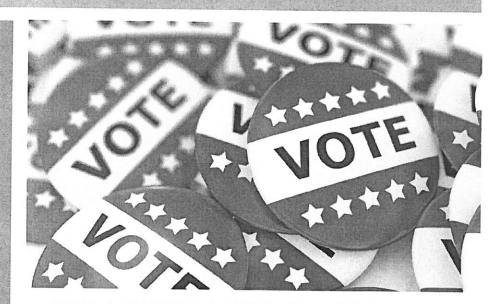
MORE INFORMATION

DATE & TIME: October 23, 2018 6-8:30 p.m.

LOCATION:
Roscommon County

ONLINE: canr.msu.edu/vote2018

COST: Free



DESCRIPTION:

Still deciding how you're going to vote in November on Michigan's three statewide ballot proposals?

MSU Extension is hosting a statewide ballot proposal forum featuring presentations from unbiased experts on each of the three ballot proposals.

The three ballot proposals under discussion cover recreational marijuana use, the formation of an independent redistricting commission and a constitutional amendment on voting laws.

MSU Extension staff will host the Lansing-based forum via webinar where participants can hear from the expert panel and ask questions about the potential impacts of a YES or NO vote.

HOW TO REGISTER

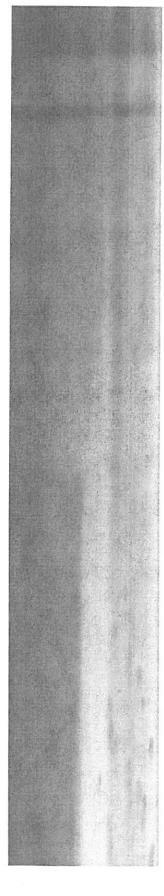
Register online at https://events.anr.msu.edu/vote2018/

CONTACT:

For more information, and to view white papers on each of the three ballot proposals, visit http://canr.msu.edu/vote2018

MSU is an affirmative-action, equal-opportunity employer, committed to achieving excellence through a diverse workforce and inclusive culture that encourages all people to reach their full potential. Michigan State University Extension programs and materials are open to all without regard to race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status or veteran status. Persons with disabilities have the right to request and receive reasonable accommodations.

Statewide Ballot Proposal Forum

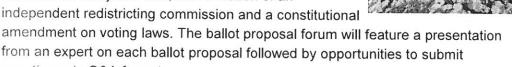


Additional Event Information

questions via Q&A format.

Michigan residents eager to learn more about the three statewide ballot proposals appearing on the ballot in November are encouraged to attend Michigan State University Extension's statewide ballot proposal forum on Oct. 22 or 23 from 6-8:30 p.m.

The three ballot proposals under discussion cover recreational marijuana use, the formation of an independent redistricting commission and a constitutional



MSU Extension's forum does not aim to convince anyone to take a specific positon on the ballot proposals, but instead wants to provide a source of scientific, unbiased information for anyone hoping to understand and decide their own position. Along with the live forum, MSU Extension is releasing a series of white papers dedicated to each of the statewide ballot initiatives.

The forum and white papers will cover what a "YES" vote means and what a "NO" vote means, potential impacts of the ballot questions, comparisons to other states who have adopted similar proposals and the latest research that touches on some of the key questions potential voters might have about the ballot proposals.

The white papers can be found at http://canr.msu.edu/vote2018.

The event is free and open to the public, with MSU Extension staff on hand at the satellite locations to host attendees and facilitate the submission of questions for the expert panelists to address.

Tuesday, Oct. 23

Roscommon -

Roscommon County Building, 500 Lake Street, Roscommon, MI 48653

MSU is an affirmative-action, equal-opportunity employer, committed to achieving excellence through a diverse workforce and inclusive culture that encourages all people to reach their full potential. Michigan State University Extension programs and materials are open to all without regard to race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status or veteran status. Issued in furtherance of MSU Extension work, acts of May 8 and June 30, 1914, in cooperation with the U.S. Department of Agriculture, Jeffrey W. Dwyer, Director, MSU Extension, East Lansing, MI 48824. This information is for educational purposes only. Reference to commercial products or trade names does not imply endorsement by MSU Extension or bias against those not mentioned. Persons with disabilities have the right to request and receive reasonable accommodations.

Meet the Candidates & Local Proposals

Name: Meet the Candidates & Local Proposals

Date: October 22, 2018

Time: 5:00 PM - 7:30 PM EDT

Event Description:

Meet the Candidates & Local Proposals

For the ballot November 6th

All Candidates for state & local offices will be invited to attend this

Open House - Meet and Greet

--Sponsored by the West Branch Area Chamber of Commerce

Location:

Ogemaw Heights High School Library M-33 West Branch, MI

Date/Time Information:

Tuesday, October 23rd 5:00 - 7:30 pm

Contact Information:

989-345-2821

Fees/Admission:

Free

For more information, contact the West Branch Area Chamber of Commerce

Reports

Mayor

Council

City Manager

Home	~
search	

Home

Government >

Services >

Economic Development ~

Zoning ~

Live, Work, & Play >

Boards & Committees ~

Utilities ~

Transportation ~

Forms >

Community Revitalization >

Home > More News > Election Commission Opening

Election Commission Opening

₽ Print This ☑ E-mail This

The City of West Branch is seeking applicants for an opening on the election commission. The election commission is responsible for selecting the election workers for elections. Terms are for two years and are appointed in July of odd numbered years. The current term is scheduled to end on 6/30/19. Applicants are asked to submit a board application by Wednesday October 10th at 12:00 pm to City Hall at 121 N. Fourth St., West Branch, MI 48661, or by email at cityhall@westbranch.com. If you have any questions, please feel free to contact City Hall at the addresses above or by phone at 989-345-0500.

For a complete job description click HERE

To fill out an Board application click HERE

Location

City of West Branch 121 N 4th Street West Branch MI 48661 Ph. (989) 345-0500 | Fax (989) 345-4390 Office Hours are Monday - Friday 8:00am to 4:30pm Map



Other Useful links:

Media

Click here for the City's Facebook page!

CVTRS Report

City of West Branch 5-Year Recreation Plan

Financial Dashboard

Press Releases

Title VI Non-Discrimination Plan

FOIA Policy

MI's Great Disinvestment

The City of West Branch, the West Branch Area



City of West Branch

121 N. Fourth St., West Branch, MI 48661

Phone 989-345-0500 © Fax 989-345-4390 © email cityhalll@westbranch.com

APPLICATION FOR OPEN CITY BOARD OR COMMISSION POSITION

Application for: Election Board/Commission
Name Maryanne Steelman
Address 131 S. Burgess St.
Phone Hm: 345-0443 CAL: 312-1131 (cell/phone)
Email brancher@ Standishmi. net
City Resident? Yes No How Long?53yrs.
Please list any previous City appointments or offices
None
Please list any relevant employment or professional activities
Other community affiliations/activities you feel would be a benefit to this position
Long term commitment as church Organist
Served as hospital Volunteer
Are you aware of the meeting schedule for this Board or Commission, and are you available to attend regularly scheduled meetings?
Aware of schedule? Yes X No Can attend? Yes X No Unsure Unsure
Why are you interested in serving of the City Board or Commission?
Position Opening
~

What talents or experience would you bring to the position?
Ability to work in harmony while contributing to
Common goals
What are your primary interests in City Government and City services? 10 provide
the CITIZENS WITH A WELL RUN AND Solvent
Government that meets its Necessay Responsibilities And Financial obligations Please relate any special goals you may have for the City
Meeyanne Teelman 10-4-18 Signature Date

Thank you for your interest in serving as a volunteer Board or Commission member.

Appointments to City Council advisory Board and Commissions are nominated by the Mayor and confirmed by consent of the City Council. If you are applying for a specific and currently open position, you will be notified of City Council's decision once it is made.

If you are submitting an application to be considered in the future as openings occur, you will be contacted by City staff when the vacancy is announced in order to confirm your interest in this specific opportunity.

Upon appointment, you will be required to stop by City Hall to complete a W-4, MI W-4 and an I-9 form along with supplying a copy of your driver's license and social security card or a copy of your passport.

Public Comment -Any Topic

Adjournment