

-- AGENDA --

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL TO BE HELD  
VIRTUALLY AND IN THE COUNCIL CHAMBERS AT WEST BRANCH CITY HALL, 121  
N. FOURTH ST. ON MONDAY, AUGUST 17, 2020, BEGINNING AT 6:00 P.M.

PLEASE NOTE: All guests and parties in attendance are asked to sign in if they will be making any comments during meetings, so that the City Clerk may properly record your name in the minutes. Public comments are limited to 3 minutes in length while matters from the floor are limited to 10 minutes, unless you have signed in and requested additional speaking time, and that the request is then approved by either the Mayor or a majority vote of Council. All in attendance are asked to please remove hats and/or sunglasses during meetings and to silence all cell phones and other electronic devices. Accommodations are available upon request to those who require alternately formatted materials or auxiliary aids to ensure effective communication and access to City meetings or hearings. All request for accommodations should be made with as much advance notice as possible, typically at least 10 business days in advance by contacting City Clerk John Dantzer at (989) 345-0500. [DISCLAIMER: Views or opinions expressed by City Council Members or employees during meetings are those of the individuals speaking and do not represent the views or opinions of the City Council or the City as a whole.] [NOTICE: **Audio and/or video may be recorded at public meetings of the City Council.**]

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Scheduled matters from the floor
- V. Public Hearing
- VI. Additions to the agenda
- VII. Public Comment on Agenda Items Only (limited to 3 minutes)
- VIII. Bids
- IX. Unfinished Business
- X. New Business
  - A. Bills
  - B. Reschedule September meeting due to Labor Day
  - C. MML Annual Meeting Voting Delegates
- XI. Approval of the minutes and summary from the meeting held August 3, 2020.
- XII. Consent Agenda
  - A. Treasurers report and investment summary
  - B. July Police Report

C. July Code Enforcement Report

XIII. Communications

A. Charter lineup change

B. Category B road funding awards

XIV. Reports and/or comments

A. Mayor

B. Council

C. Manager

1. Streetscape planning

XV. Public comment any topic

XVI. Closed Session to discuss matters subject to attorney client privilege

XVII. Adjournment

UPCOMING MEETINGS-EVENTS

September 8 - Planning Commission 6:00 pm

September 21 - City Council 6:00 pm

September 21-October 2 – Annul Audit

September 22 - DDA 12:00 noon

In response to the executive orders issued by Governor Whitmer, City Hall is allowed a maximum of 10 for an indoor gathering. City Council will be in attendance for the City Council meeting with social distancing and facemasks requirements. If someone would like to address Council in person, special arrangements can be made to allow for in person comments subject to social distancing requirements.

If you wish to speak in person, we ask that you call City Hall at 989-345-500 or email the City Clerk at [clerktreasurer@westbranch.com](mailto:clerktreasurer@westbranch.com) in order for the Council Chambers to be prepared for the in-person comments.

**Call to Order**

**Roll Call**

**Pledge of  
Allegiance**

# **Scheduled Matters from the Floor**

# Public Hearings

# **Additions to the Agenda**

# **Public Comment -Agenda Items**

# Bids



# Unfinished Business

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# New Business

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*ATTACHED IS A  
LIST OF THE  
BILLS TO BE APPROVED  
AT THIS COUNCIL MEETING*

BILLS	\$34,068.64
<i>BILLS AS OF 8/12/20</i>	<i>\$34,068.64</i>
<i>Additions to Bills as of</i>	<i>\$0</i>
<i>Paid but not approved</i>	<i>\$0</i>
<b>TOTAL BILLS</b>	<b>\$34,068.64</b>

**BILLS ARE AVAILABLE  
AT THE MEETING  
FOR COUNCIL'S REVIEW**

Vendor Name	Amount	Description
ADVANCED CHEMICAL & SUPPLY INC	167.39	WWTP SUPPLIES
AIRGAS USA LLC	163.13	TANKS
ARNOLD SALES	155.99	DPW SUPPLIES
BELL EQUIPMENT CO	462.85	SWEEPER PART
C2AE	747.12	FAIRVIEW/VALLEY STREET
CHARTER COMMUNICATIONS	684.83	PHONE & INTERNET
CINTAS	419.25	UNIFORMS DPW & WWTP
CINTAS	84.37	WWTP SUPPLIES
COMPRENEW	3,187.43	ELECTRONIC RECYCLING
CONSUMERS ENERGY	176.68	M/L PORTION ELECTRIC
CONSUMERS ENERGY	12,464.30	ELECTRIC
FOSTER BLUE WATER OIL LLC	1,694.21	FUEL
GBS	322.13	POLICE TICKET BOOKS
GREEN ACE HARDWARE	511.32	VARIOUS SUPPLIES
HACH COMPANY	86.67	WWTP SUPPLIES
HOME DEPOT	35.03	VARIOUS SUPPLIES
KIRBYBUILT SALES	1,541.26	DDA MESSAGE BOX
MUTT MITT	236.84	MUTT MITTS
NORTH CENTRAL LABORATORIES	75.31	WWTP SUPPLIES
NORTHERN MOW & TRIM	400.00	JULY MOWINGS
OFFICE CENTRAL	352.46	VARIOUS SUPPLIES
OGEMAW TOWNSHIP CLERK	156.02	MID MICHIGAN DEVELOP 425 AGREEMENT
PARAGON LABORATORIES INC	279.00	WWTP SUPPLIES
ROBB, DANIEL	150.00	BOOT REIMBURSEMENT
SAVE A LOT	55.60	VARIOUS SUPPLIES
SELLEY'S CLEANERS	15.75	POLICE DRY CLEANING
SPARTAN STORES LLC	34.38	WWTP SUPPLIES
UNIVAR USA INC	4,890.90	ALUM SULFATE
VIC BOND SALES INC	152.45	VARIOUS SUPPLIES
VISA	4,001.39	VARIOUS CHARGES
WASTE MANAGEMENT INC	206.15	WWTP DUMPSTERS
WEST BRANCH DIESEL REPAIR	80.00	VACTOR SERVICE
WEST BRANCH NAPA AUTO TRUCK	23.74	VARIOUS SUPPLIESS
WILLARD'S EQUIPMENT CO	54.69	#80A
<b>TOTAL</b>	<b>34,068.64</b>	

The first meeting in September falls on Labor Day and in past years Council has voted to reschedule the meeting because City Hall is closed due to it being recognized as a City holiday.

In 2016 – Meeting was moved to Tuesday

In 2017 – Meeting was moved to Tuesday

In 2018 – Meeting was moved to the following Monday and they had meetings two Mondays in a row.

In 2019 – Meeting was moved to Tuesday

July 28, 2020

Michigan Municipal League Annual Meeting Notice

(Please present at the next Council, Commission or Board Meeting)

Dear Official:

The Michigan Municipal League Annual Convention will be held as an online virtual conference September 29 - October 2, 2020. The League's "Annual Meeting" is scheduled for 3:00 pm on Tuesday, September 29. The meeting will be held for the following purposes:

1. Election of Trustees. To elect six members of the Board of Trustees for terms of three years each (see #1 on page 2).
2. Policy. A) To vote on the Core Legislative Principles document.

In regard to the proposed League Core Legislative Principles, the document is available on the League website at <http://www.mml.org/delegate>. If you would like to receive a copy of the proposed principles by fax, please call Monica Drukis at the League at 800-653-2483.

B) If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on. (See #2 on page 2.)

In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by August 28, 2020.

3. Other Business. To transact such other business as may properly come before the meeting.

Designation of Voting Delegates

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting <http://www.mml.org/delegate> no later than August 28, 2020.

**Voting Delegates must have access to a computer with reliable internet connection and a smartphone. Delegates will be sent login information and instructions the week of Convention.**

We love where you live.





Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

“Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative.”

1. Election of Trustees

Regarding election of Trustees, under Section 5.3 of the League Bylaws, six members of the Board of Trustees will be elected at the annual meeting for a term of three years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees at least four hours before the hour of the business meeting.

2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and “no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting.” Thus the deadline this year for the League to receive resolutions is **August 28, 2020**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.

Further, “Every proposed resolution submitted by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or modification thereof.”

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### 3. Posting of Proposed Resolutions and Core Legislative Principles

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the Annual Meeting.

The Board of Trustees will meet on Tuesday, September 29 for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

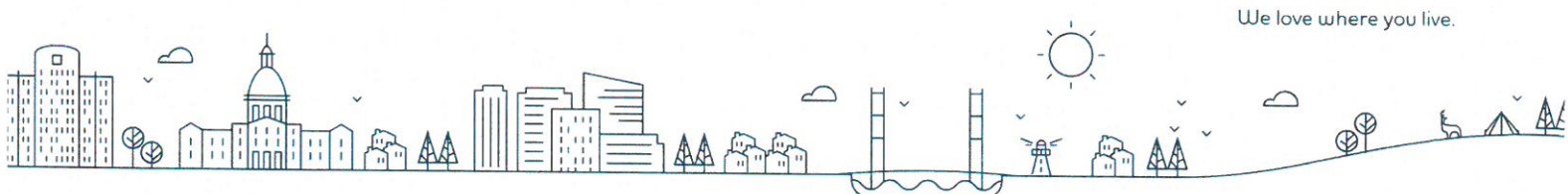
Sincerely,



Brenda F. Moore  
President  
Mayor Pro Tem, City of Saginaw



Daniel P. Gilmartin  
Executive Director & CEO



We love where you live.



# **Approval of Council Minutes & Summary**

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN PERSON AND VIA VIDEO CONFERENCE IN THE COUNCIL CHAMBERS OF THE WEST BRANCH CITY HALL, 121 N. FOURTH STREET ON MONDAY, AUGUST 3, 2020.

Mayor Frechette called the meeting to order at 6:00 p.m.

Present: Mayor Paul Frechette, Council Members Joanne Bennett, Mike Jackson, Ellen Pugh, Rusty Showalter and Cathy Zimmerman.

Absent: Council Member Chris Powley

Other officers present: Clerk/Treasurer/Acting Manager John Dantzer, Deputy Clerk/Treasurer Michelle Frechette, DPW Superintendent Mike Killackey and Police Chief Ken Walters.

All stood for the Pledge of Allegiance.

\* \* \* \* \*

Glenn Gutierrez introduced himself as candidate for Sheriff and had discussion on qualifications for the position.

\* \* \* \* \*

**MOTION BY BENNETT, SECOND BY SHOWALTER, TO PAY BILLS IN THE AMOUNT OF \$57,034.67.**

**Yes – Bennett, Frechette, Jackson, Showalter, Pugh, Zimmerman**

**No – None**

**Absent – Powley**

**Motion carried**

\* \* \* \* \*

Discussion on First Right of Refusal for tax sale lot.

**MOTION BY SHOWALTER, SECOND BY JACKSON, TO EXERCISE THEIR RIGHT OF FIRST REFUSAL ON FORECLOSED PROPERTY.**

**Yes – Bennett, Frechette, Jackson, Showalter, Pugh, Zimmerman**

**No – None**

**Absent – Powley**

**Motion carried**

\* \* \* \* \*

Discussion on updating the City's Special Use Permit with the help of the City Attorney Greg Meihn.

**MOTION BY JACKSON, SECOND BY SHOWALTER, TO APPROVE THE UPDATED SPECIAL USE PERMIT WITH THE RECOMMENDED WORDING FROM ATTORNEY MEIHN.**

**Yes – Bennett, Frechette, Jackson, Showalter, Pugh, Zimmerman**

**No – None**

**Absent – Powley**

**Motion carried**

\* \* \* \* \*

Discussion on the Michigan Realtor Grant that was awarded for the improvements to the sign/map and sitting area behind the Bell Tower.

**MOTION BY JACKSON, SECOND BY PUGH, TO ACCEPT THE MICHIGAN REALTOR GRANT AWARD.**

**Yes – Bennett, Frechette, Jackson, Showalter, Pugh, Zimmerman**

**No – None**

**Absent – Powley**

**Motion carried**

\* \* \* \* \*

**MOTION BY BENNETT, SECOND BY ZIMMERMAN, TO APPROVE THE MINUTES AND SUMMARY OF MINUTES FROM THE MEETING HELD JULY 20, 2020 AND THE MINUTES FROM THE SPECIAL MEETING HELD JULY 28, 2020.**

**Yes – Bennett, Frechette, Jackson, Showalter, Pugh, Zimmerman**

**No – None**

**Absent – Powley**

**Motion carried**

\* \* \* \* \*

**MOTION BY SHOWALTER, SECOND BY BENNETT, TO RECEIVE AND FILE THE INVESTMENT SUMMARY AND TREASURER’S REPORT; MINUTES FROM THE BOARD OF REVIEW MEETING HELD JULY 20, 2020 AND DDA MEETING HELD JUNE 23, 2020.**

**Yes – Bennett, Frechette, Jackson, Showalter, Pugh, Zimmerman**

**No – None**

**Absent – Powley**

**Motion carried**

\* \* \* \* \*

Members Bennett and Zimmerman commented about the good job on the Back the Blue Parade and it was appreciated.

Member Zimmerman appreciates the Acting Manager’s very informative and timely report.

Acting Manager Dantzer mentioned that the final Summer Music Series concert may be cancelled for August due to the Governor’s Executive Orders on number of attendees at outdoor events, he will discuss with the Summer Music Series Board.

Chief Walters mentioned that their new vests have arrived.

\* \* \* \* \*

Mayor Frechette adjourned the meeting at 6:26 pm.

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Paul Frechette, Mayor

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Michelle Frechette, Deputy Clerk/Treasurer

SUMMARY OF THE REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN PERSON AND VIA VIDEO CONFERENCE ON MONDAY, AUGUST 3, 2020.

Mayor Frechette called the meeting to order at 6:00 pm.

Present: Mayor Frechette, Council Members Bennett, Jackson, Pugh, Showalter and Zimmerman.

Absent: Council Member Powley

Other officers present: Clerk/Treasurer/Acting Manager John Dantzer, Deputy Clerk/Treasurer Michelle Frechette, DPW Superintendent Mike Killackey and Police Chief Ken Walters.

Glenn Gutierrez introduced himself to Council as Sheriff candidate.

Council approved bills in the amount of \$57,034.67.

Council exercised their Right of First Refusal on foreclosed property.

Council approved an updated Special Use Permit.

Council approved a Michigan Realtor Grant award for improvements to the sign behind the bell tower.

Council approved the minutes and summary from the meeting held July 20, 2020 and minutes from the special meeting held July 28, 2020.

Council received and filed the treasurer's report and investment summary; minutes from the Board of Review meeting held July 20, 2020 and the DDA meeting held June 23 20, 2020.

Members Bennett and Zimmerman, Acting Manager Dantzer and Chief Walters gave reports.

Mayor Frechette adjourned the meeting at 6:26 pm.

# Consent Agenda

User: MICHELLE

FROM 08/01/2020 TO 08/31/2020

Westborough City

Bank Code	Description	Beginning Balance 08/01/2020	Total Debits	Total Credits	Ending Balance 08/31/2020
GEN1	GEN1 - GENERAL CHECKING				
101		454,737.62	102,486.75	74,852.31	482,372.06
150	CEMETERY PERPETUAL CARE	27,317.76	240.00	0.00	27,557.76
209	CEMETERY FUND	462.26	3,310.00	655.88	3,116.38
248	DDA OPERATING FUND	163,168.14	2,685.12	3,680.00	162,173.26
251	INDUSTRIAL PARK FUND	14,382.06	0.00	299.10	14,082.96
276	HOUSING RESOURCE FUND	230,845.09	753.71	0.00	231,598.80
318	SEWER DEBT FUND	90,355.49	11,672.01	539.28	101,488.22
319	WATER DEBT FUND	34,774.48	3,630.67	89.26	38,315.89
571	COLLECTION REPLACEMENT FUND	131.38	0.00	0.00	131.38
572	PLANT REPLACEMENT FUND (R&I)	11.30	0.00	0.00	11.30
590	SEWER FUND	217,320.80	12,431.62	18,372.12	211,380.30
591	WATER FUND	582,501.67	20,841.05	5,623.59	597,719.13
592	WATER REPLACEMENT FUND	259,176.76	0.00	0.00	259,176.76
593	SEWER COLLECTION	159,480.29	2,989.67	6,575.58	155,894.38
561	EQUIPMENT FUND	122,872.01	8,733.77	1,707.44	129,898.34
704	PAYROLL CLEARING	24,849.90	37,937.18	37,937.18	24,849.90
705	IRONS PARK ENTERTAINMENT FUND	2,951.44	0.00	0.00	2,951.44
707	YOUTH SAFETY PROGRAM	13.01	0.00	0.00	13.01
714	RECYCLING CENTER	39.56	0.00	0.00	39.56
	GEN1 - GENERAL CHECKING	2,385,391.02	207,711.55	150,331.74	2,442,770.83
MAJ/LST	MAJOR/ LOCAL STREETS				
202	MAJOR STREET FUND	494,855.46	17,011.29	5,602.87	506,263.88
203	LOCAL STREET FUND	316,079.72	9,970.97	2,135.03	323,915.66
	MAJOR/ LOCAL STREETS	810,935.18	26,982.26	7,737.90	830,179.54
PAY	PAYROLL				
704	PAYROLL CLEARING	16,097.12	37,937.18	35,221.94	18,812.36
	PAYROLL	16,097.12	37,937.18	35,221.94	18,812.36
CHEM	SAVINGS				
101		459,492.54	0.00	0.00	459,492.54
150	CEMETERY PERPETUAL CARE	1,679.07	0.00	0.00	1,679.07
251	INDUSTRIAL PARK FUND	244.16	0.00	0.00	244.16
571	COLLECTION REPLACEMENT FUND	0.86	0.00	0.00	0.86
591	WATER FUND	26,401.87	0.00	0.00	26,401.87
592	WATER REPLACEMENT FUND	19,788.73	0.00	0.00	19,788.73
593	SEWER COLLECTION	3,181.18	0.00	0.00	3,181.18
561	EQUIPMENT FUND	103,477.19	0.00	0.00	103,477.19
714	RECYCLING CENTER	0.34	0.00	0.00	0.34
	SAVINGS	614,265.94	0.00	0.00	614,265.94
TAX	TAXES				
701	TAX AGENCY	209,218.05	339,293.47	196,924.68	351,586.84
	TAXES	209,218.05	339,293.47	196,924.68	351,586.84
	TOTAL - ALL FUNDS	4,035,907.31	611,924.46	390,216.26	4,257,615.51

CASH SUMMARY BY ACCOUNT FOR WEST BRANCH  
FROM 08/01/2020 TO 08/31/2020  
FUND: ALL FUNDS  
INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 08/01/2020	Total Debits	Total Credits	Ending Balance 08/31/2020
Fund 101					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	150,000.00	0.00	0.00	150,000.00
		<hr/> 250,000.00	<hr/> 0.00	<hr/> 0.00	<hr/> 250,000.00
Fund 150 CEMETERY PERPETUAL CARE					
004.300	CERTIFICATE OF DEPOSIT C	114,701.74	0.00	0.00	114,701.74
004.400	CERTIFICATE OF DEPOSIT D	115,271.06	0.00	0.00	115,271.06
	CEMETERY PERPETUAL CARE	<hr/> 229,972.80	<hr/> 0.00	<hr/> 0.00	<hr/> 229,972.80
Fund 251 INDUSTRIAL PARK FUND					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	25,000.00	0.00	0.00	25,000.00
	INDUSTRIAL PARK FUND	<hr/> 125,000.00	<hr/> 0.00	<hr/> 0.00	<hr/> 125,000.00
Fund 661 EQUIPMENT FUND					
004.300	CERTIFICATE OF DEPOSIT A	150,000.00	0.00	0.00	150,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,000.00	0.00	0.00	100,000.00
	EQUIPMENT FUND	<hr/> 250,000.00	<hr/> 0.00	<hr/> 0.00	<hr/> 250,000.00
	TOTAL - ALL FUNDS	<hr/> 854,972.80	<hr/> 0.00	<hr/> 0.00	<hr/> 854,972.80



# **West Branch Police Department**

**Chief Kenneth W. Walters**

**130 Page St.**

**West Branch, Michigan 48661**

**Phone: 989-345-2627 Fax: 989-345-0083**

8/3/2020

Honorable Mayor and Council,

This is the July month end report. The department handled 122 calls for service and further made six arrests. As of this date, the jail still remains under COVID restrictions, and is only accepting Felonies and violent Misdemeanor crimes as arrests. Five of the arrests were for Breaking and Entering. The sixth arrestee was wanted by the Michigan Department of Corrections for absconding.

During the month of July, the department handled traffic control and complaints for two major events in the city. The first being the July 4<sup>th</sup> parade and the second being the fireworks.

Respectfully,

A handwritten signature in black ink, appearing to be "K. Walters", written over a horizontal line.

Chief Kenneth W. Walters



## Offense Count Report

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## Report Criteria:

Start Offense	End Offense		
01000	99009		
JULY 2020	TOTAL 2020	TOTAL 2019	TOTAL 2018
07/01/2020-07/31/2020	01/01/2020-07/31/2020	01/01/2019-12/31/2019	01/01/2018-12/31/2018

Offense	Description	JULY 2020	TOTAL 2020	TOTAL 2019	TOTAL 2018
11001	SEXUAL PENETR'N PENIS/VAGINA CSC1	0	0	0	1
11002	SEXUAL PENETR'N PENIS/VAGINA CSC3	0	2	0	0
11007	SEXUAL CONTACT FORCIBLE CSC2	0	0	0	1
11008	SEXUAL CONTACT FORCIBLE CSC4	1	1	1	5
13001	NONAGGRAVATED ASSAULT	1	16	22	15
13002	AGGRAVATED/FELONIOUS ASSAULT	0	1	0	1
13003	INTIMIDATION/STALKING	0	1	5	2
20000	ARSON	0	1	1	0
22001	BURGLARY - FORCED ENTRY	1	1	2	4
22002	BURGLARY - ENTRY W/OUT FORCE(INTENT	0	1	0	1
22003	BURGLARY - UNLAWFUL ENTRY(NO INTENT	1	2	3	1
23003	LARCENY - THEFT FROM BUILDING	0	3	3	7
23005	LARCENY - THEFT FROM MOTOR VEHICLE	0	1	7	2
23007	LARCENY - OTHER	1	4	10	10
24001	MOTOR VEHICLE THEFT	0	0	0	1
25000	FORGERY/COUNTERFEITING	0	0	1	0
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONF	0	0	1	0
26002	FRAUD - CREDIT CARD/ATM	0	1	3	2
26006	FRAUD - BAD CHECKS	0	0	0	2
27000	EMBEZZLEMENT	0	0	0	1
29000	DAMAGE TO PROPERTY	2	2	9	10
30002	RETAIL FRAUD - THEFT	0	1	3	8
35001	VIOLATION OF CONTROLLED SUBSTANCE	0	1	2	3
36002	SEXUAL PENETR'N NONFORCIBLE OTHER	0	0	1	0
36004	SEX OFFENSE - OTHER	0	0	1	4
38001	FAMILY - ABUSE/NEGLECT NONVIOLENT	0	0	0	1
38002	FAMILY - NONSUPPORT	0	0	0	1
38003	FAMILY - OTHER	0	0	0	1
41002	LIQUOR VIOLATIONS - OTHER	0	0	1	0
42000	DRUNKENNESS	0	0	1	2
48000	OBSTRUCTING POLICE	0	3	0	1
49000	ESCAPE/FLIGHT	0	0	1	0
50000	OBSTRUCTING JUSTICE	1	14	48	65
53001	DISORDERLY CONDUCT	1	2	7	1
53002	PUBLIC PEACE - OTHER	0	0	1	0
54001	HIT & RUN MOTOR VEHICLE ACCIDENT	1	3	14	9
54002	OUIL OR OUID	0	3	6	7
54003	DRIVING LAW VIOLATIONS	2	12	34	37
55000	HEALTH AND SAFETY	0	0	14	38
57001	TRESPASS	2	10	11	6
58000	SMUGGLING	0	0	1	0
70000	JUVENILE RUNAWAY	0	1	2	1
70001	Incorrigible	0	1	1	0
70004	Juvenile Issues	0	0	0	1
73000	MISCELLANEOUS CRIMINAL OFFENSE	2	12	6	2
90001	Vehicle Lockouts	8	51	128	112

## Offense Count Report


Page: 2

## Report Criteria:

Start Offense	End Offense		
01000	99009		
JULY 2020	TOTAL 2020	TOTAL 2019	TOTAL 2018
07/01/2020-07/31/2020	01/01/2020-07/31/2020	01/01/2019-12/31/2019	01/01/2018-12/31/2018

Offense	Description	JULY 2020	TOTAL 2020	TOTAL 2019	TOTAL 2018
90002	Motorist Assists	0	9	35	29
90003	Assist E.M.S.	17	69	204	146
90005	City Ordinance Violations	7	25	32	37
90007	Parking Complaints	0	1	6	1
90008	ANIMAL COMPLAINTS	1	2	8	13
90009	Maplewood Manor Alarm / Criminal History Checks	0	0	4	1
91001	Delinquent Minors	0	0	3	9
91002	Runaway	0	0	2	0
91004	Abandoned Vehicle	0	0	4	0
92003	Walk Away (Ment. & Host.)	1	1	1	3
92004	Insanity	6	22	28	11
93001	PROPERTY DAMAGE ACCIDENT/PI	3	19	53	45
93002	Accident, Non-Traffic	0	4	20	17
93004	Parking Violations	0	1	0	1
93006	Traffic Policing	1	7	16	11
93007	Traffic Safety Public Relations	2	5	9	8
93008	Inspections/Investigations -Breathalyzer	0	3	1	4
94001	Valid Alarm Activations	0	3	0	3
94002	False Alarm Activations	4	32	87	59
95001	Accident, Fire	0	1	4	3
95003	Inspection, Fire	0	0	3	0
95004	Hazardous Condition	0	2	6	9
97003	Accident, Other Shooting	0	1	0	0
97006	Accident, All Other	1	1	1	0
98000	Other Types Not Listed	0	0	1	0
98002	Inspections/Investigations -Motor Vehicles	0	1	3	0
98003	Inspections/Investigations -Property	1	4	11	5
98004	Inspections/Investigations -Other	0	2	6	2
98006	Civil Matters/Family Disputes	1	40	66	47
98007	Suspicious Situations/Subjects	25	115	149	168
98008	Lost/Found Property	0	6	14	16
98009	Inspections/Investigations -Drug Overdose	0	0	4	1
99001	Suicide	0	0	1	1
99002	Natural Death	0	3	5	1
99003	Missing Persons	0	0	1	1
99004	Natural Disaster	0	1	0	0
99007	PR Activities	2	16	6	17
99008	General Assistance	20	126	273	287
99009	General Non-Criminal	6	31	31	23
Totals:		122	704	1449	1345

CODE ENFORCEMENT:			July 2020:	OUTCOME:
Date	Address	Violation		
7/1/2020	607 W Wright Street (Recheck)	Lawn not cut- Lawn cut by Northern Mow & Trim- In compliance		Closed
7/1/2020	340 Court Street (Recheck)	Lawn not cut- Lawn cut by Northern Mow & Trim- In compliance		Closed
7/1/2020	798 Victory Street	Dogs at large- Unfounded- Spoke with owner, advised owner to keep dog leashed if outside		Closed
7/3/2020	218 N 5th Street	Barking dogs- reported dogs barking all night- owner advised on ordinance, warning given		Closed
7/6/2020	134 S 2nd Street (Recheck)	Progress made on violations- spoke with Kelly McPherson- requested a couple more days		Open
7/6/2020	798 Victory Street (Recheck)	Lawn cut, in compliance- Homeowner has someone coming to scrap junk pool- requested a couple more days		Open
7/6/2020	340 Court Street	Blight/ Large brush pile/ wood remnants- Spoke with homeowner, working on clearing it out- Photos taken Notice sent		Open
7/6/2020	133 S 3rd Street	Lawn violation- photos taken- notice sent out		Open
7/6/2020	224 Court Street	Lawn violation- photos taken- Notice sent out		Open
7/6/2020	227 S 1st Street	Brush pile out at street early- Photos taken- Notice sent		Open
7/7/2020	204 Sidney Street	Blight/ depositing debris (dirt) on another property (218 N 3rd Street)// Spoke with Bonita Miner- advised she could not place large chunks of dirt at the road/ especially on someone's property. Mrs. Miner stated she was not aware she could not, and said it would not happen again. I advised Mrs. Miner she could take the dirt to the compost pile behind Brookside Cemetery in the future. (Dirt removed/ Warning given)		Closed
7/7/2020	303 N 3rd Street	Brush pile out at street early- Photos taken- Notice sent		Open
7/8/2020	625 Lindsay Street (Recheck)	Junk vehicle removed- in compliance		Closed
7/8/2020	347 N 3rd Street	Lawn violation- Photos taken- Notice sent		Open
7/8/2020	350 N 4th Street (Recheck)	Junk vehicle removed- Still other junk/ rubbish in the yard- Spoke with previous tenant, Courtney Larkin, stated all their belongings are out- contacted homeowner Jeff Kinsman, stated he is getting a dumpster for remaining junk/ rubbish		Open
7/12/2020	227 S 1st Street (Recheck)	Brush removed from curbside- In compliance		Closed
7/12/2020	303 N 3rd Street (Recheck)	Brush removed from curbside- In compliance		Closed
7/12/2020	798 Victory Street (Recheck)	Junk pool removed- In compliance		Closed
7/12/2020	224 Court Street (Recheck)	Lawn cut- In compliance		Closed
7/12/2020	133 S 3rd Street (Recheck)	Lawn cut- In compliance		Closed

7/15/2020	347 N 3rd Street (Recheck)	Lawn not cut- Lawn cut by Northern Mow & Trim- In compliance	Closed
7/16/2020	337 N 2nd Street	Lawn violation- Photos taken- Notice sent	Open
7/19/2020	1845 S 1st Street (parking lot)	Loud music complaint- advised on ordinance/ Warning given	Closed
7/20/2020	337 N 2nd (Recheck)	Lawn not cut- Lawn cut by Northern Mow & Trim (7/21/2020)- In compliance	Closed
7/20/2020	226 N Valley Street	Lawn violation- Photos taken- Previous notice on 5/27/2020- Spoke w/ Tenant on 7/16/2020- Still not cut on 7/20/2020- Lawn cut by Northern Mow & Trim (7/21/2020)- In compliance	Closed
7/21/2020	208 S 3rd Street	Dog at Large- (warning given 6/23/2020)- Robert Thomas cited Municipal Civil Infraction	Closed
7/26/2020	208 S 3rd Street	Dog at Large- (warning given 6/23/2020 & cited Municipal Civil Infraction 7/21/2020) Robert Thomas cited State citation for Dog at Large	Closed
7/30/2020	340 Court Street (Recheck)	Large brush pile/ wood remnants removed- In compliance	Closed
7/30/2020	134 S 2nd Street (Recheck)	Some progress- Updated photos taken- Still blight needing to be addressed- Spoke with owner, pointed out issues Owner will address remaining issues	Open
7/30/2020	243 N Burgess Street (Recheck)	Progress made- Updated photos taken- Spoke with owner- renting second dumpster for remaining blight/ junk Owner also setting up shed for storage	Open
			
Corporal Joseph Adams: _____ Date: <u>7/31/2020</u>			
West Branch Police Department			

# Communications



August 1, 2020

T1 P171\*\*\*\*\*AUTO\*\*ALL FOR AADC 480

City of West Branch  
121 N. Fourth Street  
West Branch, MI 48661-1217



Re: Charter Communications – Upcoming Changes

Dear Franchise Official:

This letter will serve as notice that on or around September 1, 2020 Spectrum Mid-America, LLC (“Charter”), locally known as Spectrum, will make the following changes on the West Branch, MI channel line-up serving your community.

- *The Justice Network* on Spectrum channel 193 will rebrand to *True Crime Network*
- *Bull Dog Shopping* on channel 242 & 696 will rebrand to *Shop HQ Health*
- *Showtime Beyond* on channel 567 & 582 will rebrand to *Showtime BET*

The following channels on Spectrum SPP Tier 2 will be added to SPP Tier 1 for added value:

- *American Heroes* channel 21, 130 & 798
- *Science Channel* on channel 166 & 791
- *Discovery Channel* on channel 101 & 724

The following channel will be added to Spectrum SPP Tier 1 and the Spectrum Sports Pack:

- *NBA TV* on channel 237

Effective August 31, 2020 the following channels will no longer be available:

- *El Ray Network* on channels 352 & 851
- *Fusion TV* on channels 321 & 833

To view a current Spectrum channel lineup visit [www.spectrum.com/channels](http://www.spectrum.com/channels).

If you have any questions about this change, please feel free to contact me at (810) 652-1422.

Sincerely,

*Karen Coronado*

Karen Coronado  
Manager, State Government Affairs, Michigan  
Charter Communications



**Transportation Economic Development Fund**  
**Category B - FY 2021**

County	App #	Applicant	Project/Route	Grant Amount	Match Amount	Total Cost	Match %
Allegran	323	Village of Hopkins	Clark Street, Water Street, Wise Street, Fulton Street, Goodell Street	\$197,900.00	\$200,000.00	\$397,900.00	50%
Baraga	241	Village of L'Anse	L'Anse Avenue, Baraga Avenue	\$245,000.00	\$245,000.00	\$490,000.00	50%
Berrien	307	City of Watervliet	Elm Street	\$117,000.00	\$117,000.00	\$234,000.00	50%
Calhoun	324	City of Albion	1st Street, 2nd Street, 3rd Street, Hartwell Street, Wild Street	\$250,000.00	\$528,000.00	\$778,000.00	68%
Charlevoix	247	Village of Boyne Falls	Church Street	\$40,000.00	\$40,000.00	\$80,000.00	50%
Clinton	330	City of DeWitt	East Geneva Drive, Logan Street, Alpine Drive, Mora Circle, Montreux Drive	\$166,500.00	\$166,500.00	\$333,000.00	50%
Ionia	244	Village of Muir	Prospect Street, Garden Street, Cliff Street	\$223,000.00	\$223,000.00	\$446,000.00	50%
Iron	253	City of Iron River	4th Avenue, Sturgeon Street	\$157,625.00	\$157,625.00	\$315,250.00	50%
			Stephens Street, Federal Street, Engleman Street, Arsenal Street, Konczal Street, Coolidge Street, Edward Street, Theisen Street, Kaltz Street, State Park, Sterling Street, Superior Street, Lawrence Street, Sherwood Street	\$250,000.00	\$257,000.00	\$507,000.00	51%
Macomb	340	City of Center Line	Webster Street, East Street, 4th Street, 1st Street, 2nd Street, Deyo Drive Loop	\$99,000.00	\$99,000.00	\$198,000.00	50%
Mecosta	251	Village of Morley	Kent Street	\$250,000.00	\$303,410.00	\$553,410.00	55%
Monroe	286	Village of Carleton	North Front Street, West Gordon Avenue, West Divina Street, East Brink Street, North Lake Street				
Newaygo	290	City of Grant	Hawley Street, Rankin Street, 4th Street,	\$94,250.00	\$94,250.00	\$188,500.00	50%
Oceana	312	Village of Shelby	Pine Street, Sessions Road	\$136,750.00	\$136,750.00	\$273,500.00	50%
Ogemaw	258	City of Rose City	Page Street	\$125,000.00	\$125,000.00	\$250,000.00	50%
Shiawassee	329	Village of Bancroft	Maple Street	\$30,000.00	\$30,000.00	\$60,000.00	50%
Shiawassee	291	City of Corunna	McArthur Street	\$200,000.00	\$200,000.00	\$400,000.00	50%

County	App #	Applicant	Project/Route	Grant Amount	Match Amount	Total Cost	Match %
Shiawassee	316	City of Laingsburg	Woodbury Road, 2nd North Street, Deenwood Lane, Sciota Street, North West Street, West Street, North Iris Lane, McClintock Street, Phelps Street, Clinton Street	\$250,000.00	\$250,000.00	\$500,000.00	50%
Shiawassee	314	City of Perry	East Polly Street, South Madison Street, West 1st Street, Horace Street, Scarlett Oak Lane, West Orchard Street, East Keeney Street	\$122,013.00	\$122,013.00	\$244,026.00	50%
St. Joseph	295	Village of Centerville	Dean Street	\$189,950.00	\$200,000.00	\$389,950.00	51%
Tuscola	263	Village of Fairgrove	McLuney Street	\$46,500.00	\$46,500.00	\$93,000.00	50%
Tuscola	267	City of Vassar	Athletic Street, Bounn Street	\$74,766.00	\$143,196.00	\$217,962.00	66%
Van Buren	325	City of Hartford	Wendell Avenue	\$204,000.00	\$204,000.00	\$408,000.00	50%
Van Buren	338	Village of Lawton	North Nursery Street, 66th Avenue, Durkee Street, Point Way, 72nd Avenue, North Street, Fremont Street, 29th Street, White Oak Road	\$75,000.00	\$75,000.00	\$150,000.00	50%
				\$3,544,254.00	\$3,963,244.00	\$7,507,498.00	53%



# **Reports**

**Mayor**

**Council**

**City Manager**

**Public  
Comment  
-Any  
Topic**

**Proposed Motion to go into Closed Session to Discuss**  
**Attorney Client Privileged Matters**

I move to go into Closed Session pursuant to MCL 15.268 (H) to discuss matters that are subject to Attorney Client Privilege.

# Adjournment