

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS AT WEST BRANCH CITY HALL, 121 N. FOURTH ST. ON MONDAY, JULY 15, 2019, BEGINNING AT 6:00 P.M.

PLEASE NOTE: All guests and parties in attendance are asked to sign in if they will be making any comments during meetings, so that the City Clerk may properly record your name in the minutes. Public comments are limited to 3 minutes in length while matters from the floor are limited to 10 minutes, unless you have signed in and requested additional speaking time, and that the request is then approved by either the Mayor or a majority vote of Council. All in attendance are asked to please remove hats and/or sunglasses during meetings and to silence all cell phones and other electronic devices. Accommodations are available upon request to those who require alternately formatted materials or auxiliary aids to ensure effective communication and access to City meetings or hearings. All request for accommodations should be made with as much advance notice as possible, typically at least 10 business days in advance by contacting City Clerk John Dantzer at (989) 345-0500. [DISCLAIMER: Views or opinions expressed by City Council Members or employees during meetings are those of the individuals speaking and do not represent the views or opinions of the City Council or the City as a whole.] [NOTICE: Audio and/or video may be recorded at public meetings of the City Council.]

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Public Hearing
- V. Additions to the agenda
- VI. Public Comment on Agenda Items Only (limited to 3 minutes)
- VII. Scheduled Matters from the Floor
- VIII. Bids
- IX. Unfinished Business
- X. New Business
 - A. Bills
 - B. Second Reading of ordinance 19-02 Recreational Marijuana Ordinance
 - C. Resolution 19-15 Thomas St. traffic order
 - D. MML Board of Trustees vote
- XI. Approval of the minutes and summary from the regular meeting held July 1, 2019 as well as the minutes from the work session held July 11, 2019.
- XII. Consent Agenda (These items are considered routine and can be enacted in one motion)
 - A. Treasurer's report and Investment summary

B. Minutes from the Wastewater Treatment Authority meeting held Wednesday, March 19, 2019

C. June Police Report.

D. Minutes from the DDA meeting held June 25, 2019

XIII. Communications

A. Ogemaw County Emergency Dispatch Authority

XIV. Reports and/or comments

A. Mayor

1. Appointments to the Planning Commission

B. Council

C. Manager

XV. Public comment any topic

XVI. Adjournment

UPCOMING MEETINGS

July 23 DDA – 12:00 noon

Aug. 5 City Council – 6:00 pm

August 13 Planning Commission – 6:00 pm

Call to Order

Roll Call

**Pledge of
Allegiance**

Public Hearings

Additions to the Agenda

**Public
Comment
-Agenda
Items**

Scheduled Matters from the Floor

Bids

Unfinished Business

New Business

CITY OF WEST BRANCH
COUNTY OF OGEMAW, STATE MICHIGAN
ORDINANCE NO. 19-02

ORDINANCE TO PROHIBIT MARIJUANA ESTABLISHMENTS

The City of West Branch Ordains:

§115.01 *Title*. This ordinance shall be known as the City of West Branch Ordinance to Prohibit Marijuana Establishments.

§115.02 *Definitions*. This ordinance shall have the definitions as provided for in the Michigan Regulation and Taxation of Marijuana Act, (“MRTMA”), 2018 IL 1, MCL 333.27951, *et seq.*, as may be amended from time to time.

§115.03 *Marijuana Establishments Prohibited*. Pursuant to Section 6 of the MRTMA, marijuana establishments are prohibited within the boundaries of the City of West Branch.

§115.04 *Violation*. Any person who disobeys, neglects, or refuses to comply with any provision of this Ordinance, or causes, allows, or consents to any of the same, shall be deemed to be responsible for a Violation of this Ordinance. Each day that a violation continues shall constitute a separate violation. Violation of this Ordinance is a Municipal Civil Infraction, pursuant to §10.99 of the City of West Branch Code of Ordinances. In addition, the City may seek injunctive relief against persons alleged to be in violation of this ordinance, and such other relief provided by law.

§115.05 *Violation Deemed Nuisance Per Se*. A violation of this Ordinance is deemed a Nuisance Per Se.

§115.06 *Severability. Rights Unaffected by this Ordinance*. The invalidity of any clause, sentence, paragraph, or any part of this Ordinance shall not affect the validity of the remaining parts of this Ordinance. This Ordinance shall not affect the rights or privileges of any individual or other personal preserved under the MRTMA.

§115.07 *Effective Date*. This Ordinance shall take effect July 31, 2019.

to	<u>Members of the MML Workers' Compensation Fund</u>	from	<u>Michael J. Forster</u>
cc	<u></u>	date	<u>June 24, 2019</u>
pages	<u>1</u>	subject	<u>2019 Fund Trustee Election</u>

Dear Fund Member:

Enclosed is your ballot for this year's Board of Trustees election. Three (3) Trustees have agreed to seek election. You also may write in one or more candidates if you wish.

A brief biographical sketch of each candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than August 10. You may also submit your ballot online by going to www.mml.org. Click on *Insurance*, then *Workers' Compensation Fund*; the official ballot is located in the left navigation bar under *Online Forms*.

Thank you for your membership in the Worker's Compensation Fund, and for participating in the election of your governing board.

Sincerely,



Michael J. Forster

Fund Administrator

THE CANDIDATES
Four-year terms beginning October 1, 2019



Devin Olson, City Manager, City of Munising

Devin has five years' experience as a municipal official, having served as Munising's City Manager since 2014. Devin has also served on MML's Transportation and Infrastructure Committee for three years. Devin is seeking election to his first term.



Adam Smith, City Manager/Municipal Executive, City of Grand Ledge

Adam has worked in local government since 2004 and currently serves as the City Manager/Municipal Executive of Grand Ledge. He is chair of the MML's Municipal Services Committee, formerly served six years as City Manager Representative on the Elected Officials Academy Board of Directors, and received the League's Special Award of Merit in 2013. Adam is an active member of Michigan Municipal Executives, having served on its Board of Directors from 2013-2016, and currently serving as its Advocacy Chairperson. He has given workshops on effective Council-Manager relationships. Adam has a Bachelor's Degree in Public Administration and a Master's in Administrative Leadership, both from Central Michigan University; a Certificate in Strategic Foresight from the University of Houston; and is a graduate of the Disney Institute for Leadership Excellence. Adam is seeking re-election to his second term.



David J. Tossava, Mayor, City of Hastings

David has over twelve years' municipal experience and has served as mayor of Hastings for two years. He also serves on the Board of Directors of the Michigan Association of Mayors. David is seeking election to his first term.

RESOLUTION #19-15

WHEREAS, The West Branch/Rose City Area School district requested that the City Council take steps to change Thomas St. to not allow vehicle entry from State St., and

WHEREAS, the West Branch City Council, at their regular meeting on July 1, 2019 held a public hearing to consider the request to not allow entry onto Thomas St. from State St, and

WHEREAS, the City Council believes the request will improve the drop off procedure and make it safer for students at Surline Elementary School, and

WHEREAS, the City of West Branch is empowered to approve a traffic control order pursuant to section 71 of the Michigan Vehicle Code, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council approves the traffic order to not allow entry onto Thomas St. from State St. and instruct the City Clerk to record the permanent traffic order.

Approval of Council Minutes & Summary

* * * * *

As an addition to the agenda, the removal of no parking signs on sections of S. Third and S. Second St. were added to the City Managers report.

* * * * *

Bids were submitted for asphalt work on S. Sixth St. between Houghton Ave and Wright St. and Shrigley St. from S. Livingston St. to Valley St.

Superintendent Killackey spoke on the bids.

MOTION BY ZIMMERMAN, SECOND BY JACKSON, TO AWARD THE ROAD BIDS FOR S. SIXTH ST. AND SHRIGLEY ST. TO HODGINS ASPHALT NOT TO EXCEED \$87,660.00

Yes — Bennett, Ehinger, Frechette, Jackson, Weiler, Zimmerman

No – None

Absent – Pugh

Motion carried

* * * * *

MOTION BY JACKSON, SECOND BY BENNETT, TO PAY BILLS IN THE AMOUNT OF \$211,768.59.

Yes — Bennett, Ehinger, Frechette, Jackson, Weiler, Zimmerman

No – None

Absent – Pugh

Motion carried

* * * * *

Vicki Seltz Barnes updated Council on the 2019 Relay for Life event.

MOTION BY BENNETT, SECOND BY ZIMMERMAN, TO APPROVE PROCLAMATION 19-02

Proclamation # 19-02

WHEREAS, each American Cancer Society Relay For Life event gives everyone an opportunity to fight cancer and help save more lives, and

WHEREAS, Relay For Life is the signature fundraising event for the American Cancer Society to help fund research and provide programs to assist cancer patients and their families, as well as our local communities, and

WHEREAS, Relay For Life events celebrate cancer survivors and caregivers coming together to be recognized for their personal fights against this disease that has taken too much, and

WHEREAS, there is a special Luminaria Ceremony at dusk to honor the memories of those who have lost their battle, celebrate those who have won, and support those whose fight continues, and

WHEREAS, the Relay For Life of Ogemaw County will be held at The Tolfree Wellness Park at the MidMichigan Medical Center in West Branch, Michigan on Saturday, July 20 from 10 a.m. through Sunday, July 21 at 10:00 a.m. for the purpose of meeting the aforementioned objectives:

NOW, THEREFORE, BE IT PROCLAIMED, that July is named Relay For Life of Ogemaw County month in the City of West Branch and shall be dedicated to fight against cancer, and

BE IT FURTHER PROCLAIMED, that the City Clerk is directed to install this record in the permanent record of the City of West Branch, so that future West Branch citizens may look back with pride at community involvement in this signature event.

Yes — Bennett, Ehinger, Frechette, Jackson, Weiler, Zimmerman

No – None

Absent – Pugh

Motion carried

* * * * *

Leah Pauley, on behalf of the Surline PTO, presented a special event permit for the 2020 Surline PTO Color Run.

MOTION BY BENNETT, SECOND BY ZIMMERMAN, TO APPROVE THE SPECIAL EVENT PERMIT FOR THE 2020 SURLINE PTO COLOR RUN AS SUBMITTED.

Yes — Bennett, Ehinger, Frechette, Jackson, Weiler, Zimmerman

No – None

Absent – Pugh

Motion carried

* * * * *

Manager Goodroe submitted options to change the cleaning process of City Hall, Police Department, and Public Works building. The options included hiring an outside firm, increasing the frequency the current company is cleaning, using current employees, or keeping the current structure. Manager Goodroe noted his recommendation was to hire a new part time employee and cancel their current cleaning contract.

MOTION BY ZIMMERMAN, SECOND BY BENNETT, TO AUTHORIZE MANAGER GOODROE TO ADVERTISE FOR A PART TIME CUSTODIAL POSTION FOR A 6 MONTH TIME PERIOD AND TO REVIEW THE NEW POSITION AT THAT TIME.

Yes — Bennett, Ehinger, Frechette, Jackson, Weiler, Zimmerman

No – None

Absent – Pugh

Motion carried

* * * * *

City Attorney Dantzer addressed Council on the recreational marijuana establishment act that was passed last December. Attorney Dantzer noted the act required the City to opt out or else the establishments would be allowed. She also noted that the City could change and opt in at any time. It was her recommendation to opt out until more guidance is provided from the State. Manager Goodroe noted it was also his recommendation to opt out at this time until the State provides more guidance.

MOTION BY JACKSON, SECOND BY EHINGER, TO APPROVE THE FIRST READING OF ORDINANCE 19-02

CITY OF WEST BRANCH
COUNTY OF OGEMAW, STATE MICHIGAN
ORDINANCE NO. 19-02

ORDINANCE TO PROHIBIT MARIJUANA ESTABLISHMENTS

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§115.04 *Violation.* Any person who disobeys, neglects, or refuses to comply with any provision of this Ordinance, or causes, allows, or consents to any of the same, shall be deemed to be responsible for a Violation of this Ordinance. Each day that a violation continues shall constitute a separate violation. Violation of this Ordinance is a Municipal Civil Infraction, pursuant to §10.99 of the City of West Branch Code of Ordinances. In addition, the City may seek injunctive relief against persons alleged to be in violation of this ordinance, and such other relief provided by law.

§115.05 *Violation Deemed Nuisance Per Se.* A violation of this Ordinance is deemed a Nuisance Per Se.

§115.06 *Severability. Rights Unaffected by this Ordinance.* The invalidity of any clause, sentence, paragraph, or any part of this Ordinance shall not affect the validity of the remaining parts of this Ordinance. This Ordinance shall not affect the rights or privileges of any individual or other personal preserved under the MRTMA.

§115.07 *Effective Date.* This Ordinance shall take effect July 31, 2019.

Yes — Bennett, Ehinger, Frechette, Jackson, Weiler, Zimmerman

No – None

Absent – Pugh

Motion carried

* * * * *

MOTION BY ZIMMERMAN, SECOND BY EHINGER, TO APPROVE THE MINUTES AND SUMMARY FROM THE REGULAR MEETING HELD JUNE 17, 2019

Yes — Bennett, Ehinger, Frechette, Jackson, Weiler, Zimmerman

No – None

Absent – Pugh

Motion carried

* * * * *

MOTION BY BENNETT, SECOND BY JACKSON, TO RECEIVE AND FILE THE TREASURER’S REPORT AND INVESTMENT SUMMARY, THE MINUTES FROM THE DDA MEETING HELD MAY 28, 2019, AND THE MINUTES FROM THE WELLHEAD PROTECTION MEETING HELD JUNE 13, 2019.

Yes — Bennett, Ehinger, Frechette, Jackson, Weiler, Zimmerman

No – None

Absent – Pugh

Motion carried

* * * * *

A communication from the Emergency Dispatch Authority was shared and Manager Goodroe noted the communication dealt with the notice that the Authority will be charging for their warrant services which will require a budget amendment in the police department budget. Manager Goodroe and Mayor Frechette noted they will be attending the next Emergency Dispatch meeting to discuss this issue.

A MML Convention flyer was shared.

* * * * *

Mayor Frechette spoke on the recent car show and thanked the DDA, downtown businesses, and organizers for a great event.

Member Bennett noted the need to look at including curbs when the City replaces roads that do not currently have them.

Member Ehinger spoke on the Farmers Market.

MOTION BY BENNETT, SECOND BY WEILER, TO EXCUSE MEMBER PUGH FROM THE MEETING

Yes — Bennett, Ehinger, Frechette, Jackson, Weiler, Zimmerman

No – None

Absent – Pugh

Motion carried

* * * * *

Manager Goodroe noted the attorney contract expired June 30th and requested to put the legal services out for bid. It was noted that Attorney Dantzer would continue to work as the City attorney at her previous approved rate until a new bid is awarded.

MOTION BY JACKSON, SECOND BY ZIMMERMAN, TO PUT THE CITY LEGAL SERVICES OUT FOR BID.

Yes — Bennett, Ehinger, Frechette, Jackson, Weiler, Zimmerman

No – None

Absent – Pugh

Motion carried

Manager Goodroe also noted he will be looking at the DDA agreements and will possibly be making some recommendations to the agreements with the City in order to allow the DDA to have more money for projects.

Manager Goodroe noted that he made a decision as the street administrator to remove the no parking signs that were added at S. Second and S. Third St. and allow for parking in those areas. Manager Goodroe noted he reviewed the Act 51 requirements and spoke with an MDOT evaluator and sees no issues that would not allow them to be parking spots. Manager Goodroe also noted he received a letter from the Chair of the DDA noting their support of reinstating those parking spaces. Manager Goodroe noted that he will continue to talk with the Planning Commission and City Council on these changes.

Superintendent Killackey updated Council on the road projects.

* * * * *

Clara Roach addressed Council about the possibility of putting a handicap swing area in Irons Park. Ms. Roach also noted that some boards on a bridge in the park need to be repaired.

* * * * *

Mayor Frechette adjourned the meeting at 7:25 pm.

SUMMARY OF THE REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD MONDAY, JULY 1, 2019.

Mayor Frechette called the meeting to order at 6:00 pm.

Present: Mayor Frechette, Council Members Bennett, Ehinger, Jackson, Weiler and Zimmerman.

Absent: Council Member Pugh.

Other officers present: City Manager Goodroe, Clerk/Treasurer Dantzer, DPW Superintendent Killackey, Police Chief Walters, City Attorney Dantzer, DDA Chair Fabbri, and Planning Vice-Chair David.

At 6:02 Mayor Frechette opened the public hearing on making Thomas St. a one-way St.

School Superintendent Mikulski spoke to Council on the school's student drop off plan and need for Thomas St. to be an exit only from State St.

Eric Young asked questions on the plan.

With no one else wishing to speak on the matter, Council approved closing the public hearing.

Council approved to begin the process to change Thomas St. to no entry off of State St.

Council awarded road repair bids for S. Sixth and Shrigley St to Hodgins Asphalt not to exceed \$87,660.00

Council approved bills in the amount of \$211,768.59.

Vicki Seltz Barnes updated Council on this year's Relay for Life event.

Council approved Proclamation 19-02 naming July as Relay for Life month.

Leah Pauley spoke to Council on the 2020 PTO color run special event permit and council approved the permit as submitted.

Council approved to advertise for a part time custodial position

City Attorney Dantzer updated Council on the marijuana establishment act.

Council approved the first reading of Ordinance 19-02 an Ordinance to prohibit marijuana establishments,

Council approved the minutes and summary from the meeting held June 17, 2019.

Council received and filed the treasurer's report and investment summary, the minutes from the DDA meeting held May 28, 2019, and the minutes from the Wellhead protection meeting held June 13, 2019.

Communications were shared.

Mayor Frechette, Council Members Bennett, Ehinger, Manager Goodroe and DPW Superintendent Killackey gave a report.

Council excused Member Pugh from the meeting.

Council approved putting the City legal services out for bid.

Clara Roach spoke to Council on the possibility of a handicap swing area at the park and a bridge that needed some repairs.

Mayor Frechette adjourned the meeting at 7:25 pm.

**WORK SESSION MEETING HELD AT THE WEST BRANCH CITY HALL, 121 N. FOURTH ST.
ON THURSDAY, JULY 11, 2019**

Mayor Frechette opened the work session at 6:07 p.m.

Present: Mayor Paul Frechette, Members Joanne Bennett, Mike Jackson, Ellen Pugh, Dan Weiler, and Cathy Zimmerman.

Absent: William Ehinger and Dan Weiler

Others present: City Manager Frank Goodroe, Clerk/Treasurer John Dantzer, DPW Superintendent Mike Killackey, Ogemaw County Treasurer Dwight McIntyre, Planning Commission Vice Chair Bob David, Ogemaw Township Supervisor Denis Stephens, Ogemaw County DDA Chair Yvonne Deroso, Ogemaw County Commissioner Craig Scott.

Jim Tischler of the Michigan Land Bank gave a presentation on the Michigan Land Bank program.

Work Session ended at 7:52 pm.

Consent Agenda

Bank Code	Description	Beginning Balance 07/01/2019	Total Debits	Total Credits	End Bala 07/31/2019
GEN1 GEN1 - GENERAL CHECKING					
101		479,167.66	44,794.70	65,580.13	458,382.
150	CEMETERY PERPETUAL CARE	20,574.78	0.00	0.00	20,574.
209	CEMETERY FUND	6,282.82	1,000.00	2,135.43	5,147.
248	DDA OPERATING FUND	51,629.77	0.00	9,083.00	42,546.
251	INDUSTRIAL PARK FUND	6,937.78	0.00	520.70	6,417.
276	HOUSING RESOURCE FUND	204,827.73	384.75	0.00	205,212.
318	SEWER DEBT FUND	90,881.86	8,996.93	353.61	99,525.
319	WATER DEBT FUND	17,986.17	2,250.78	86.21	20,150.
571	COLLECTION REPLACEMENT FUND	30,947.60	0.00	0.00	30,947.
572	PLANT REPLACEMENT FUND (R&I)	9,032.01	2.46	0.00	9,034.
590	SEWER FUND	267,927.24	10,042.33	48,239.32	229,730.
591	WATER FUND	466,239.44	15,185.83	119,937.77	361,487.
592	WATER REPLACEMENT FUND	282,614.63	0.00	0.00	282,614.
593	SEWER COLLECTION	69,746.74	2,673.84	3,561.50	68,859.
661	EQUIPMENT FUND	151,099.47	6,524.29	2,533.03	155,090.
704	PAYROLL CLEARING	(6.78)	36,889.26	36,889.26	(6.
705	IRONS PARK ENTERTAINMENT FUND	4,275.36	0.00	1,900.00	2,375.
707	YOUTH SAFETY PROGRAM	4,433.79	0.00	0.00	4,433.
714	RECYCLING CENTER	9,856.77	312.00	0.00	10,168.
GEN1 - GENERAL CHECKING		2,174,454.84	129,057.17	290,819.96	2,012,692.
M/LST MAJOR/ LOCAL STREETS					
202	MAJOR STREET FUND	609,374.30	17,894.98	23,018.06	604,251.
203	LOCAL STREET FUND	378,174.37	6,014.89	1,084.06	383,105.
MAJOR/ LOCAL STREETS		987,548.67	23,909.87	24,102.12	987,356.
PAY PAYROLL					
704	PAYROLL CLEARING	11,446.39	36,889.26	34,250.75	14,084.
PAYROLL		11,446.39	36,889.26	34,250.75	14,084.
CHEM SAVINGS					
101		436,343.75	0.00	0.00	436,343.
150	CEMETERY PERPETUAL CARE	1,674.70	0.00	0.00	1,674.
251	INDUSTRIAL PARK FUND	20,894.85	0.00	0.00	20,894.
571	COLLECTION REPLACEMENT FUND	2,377.33	0.00	0.00	2,377.
591	WATER FUND	26,231.52	0.00	0.00	26,231.
592	WATER REPLACEMENT FUND	19,649.25	0.00	0.00	19,649.
593	SEWER COLLECTION	784.96	0.00	0.00	784.
661	EQUIPMENT FUND	103,374.51	0.00	0.00	103,374.
714	RECYCLING CENTER	1,041.38	0.00	0.00	1,041.
SAVINGS		612,372.25	0.00	0.00	612,372.
TAX TAXES					
701	TAX AGENCY	1,146.47	101,951.07	15.70	103,081.
TAXES		1,146.47	101,951.07	15.70	103,081.
TOTAL - ALL FUNDS		3,786,968.62	291,807.37	349,188.53	3,729,587.

CASH SUMMARY BY ACCOUNT FOR WEST BRANCH
 FROM 07/01/2019 TO 07/31/2019
 FUND: ALL FUNDS
 INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 07/01/2019	Total Debits	Total Credits	Ending Balance 07/31/2019
Fund 101					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	150,000.00	0.00	0.00	150,000.00
		<u>250,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250,000.00</u>
Fund 150 CEMETERY PERPETUAL CARE					
004.300	CERTIFICATE OF DEPOSIT C	114,701.74	0.00	0.00	114,701.74
004.400	CERTIFICATE OF DEPOSIT D	115,271.06	0.00	0.00	115,271.06
	CEMETERY PERPETUAL CARE	<u>229,972.80</u>	<u>0.00</u>	<u>0.00</u>	<u>229,972.80</u>
Fund 251 INDUSTRIAL PARK FUND					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,000.00	0.00	0.00	100,000.00
	INDUSTRIAL PARK FUND	<u>200,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200,000.00</u>
Fund 661 EQUIPMENT FUND					
004.300	CERTIFICATE OF DEPOSIT A	150,000.00	0.00	0.00	150,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,000.00	0.00	0.00	100,000.00
	EQUIPMENT FUND	<u>250,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250,000.00</u>
	TOTAL - ALL FUNDS	<u>929,972.80</u>	<u>0.00</u>	<u>0.00</u>	<u>929,972.80</u>

WEST BRANCH AREA WASTEWATER TREATMENT PLANT AUTHORITY

A regular meeting of the West Branch Area Wastewater Treatment Plant Authority was held on Wednesday, March 19, 2019 at the West Branch City Hall.

Chairman Stephens called the meeting to order at 3:38 p.m.

Present: John Dantzer, City of West Branch; Denis Stephens, Ogemaw Township; Dan Weiler, City of West Branch and Jim Morris, West Branch Township.

Absent: None

Others in attendance: none

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Motion by Stephens, Second by Morris, to approve the minutes from the meetings held January 16, 2019.

Yes –Dantzer, Morris, Stephens, Weiler No – None Absent – None

Motion carried

* * * * *

Motion by Weiler, Second by Morris, to approve the Diebold Invoice in the amount of \$3,199.00 for the quarterly insurance package.

Yes – Dantzer, Morris, Stephens, Weiler No – None Absent – None

Motion carried

* * * * *

Motion by Stephens, Second by Weiler, to approve the secretary/treasurer annual invoice in the amount of \$599

Yes – Dantzer, Morris, Stephens, Weiler No – None Absent – None

Motion carried

* * * * *

The Treasurers Report was submitted to the Board.

Motion by Morris, Second by Stephens, to accept the Treasurer’s report as submitted.

Yes – Dantzer, Morris, Stephens, Weiler No – None Absent – None

Motion carried

* * * * *

The Board discussed working together on such things as sewer rates and tap in fees.

* * * * *

Chairman Stephens adjourned the meeting at 4:00 pm.



West Branch Police Department

Chief Kenneth W. Walters

130 Page St.

West Branch, Michigan 48661

Phone: 989-345-2627 Fax: 989-345-0083

E-mail: police@westbranch.com

7/9/2019

Honorable Mayor and Council,

This is the June 2019 month end report. The department handled 118 complaints for the month.

On June 1st, the department assisted with Mid-Michigan's golf ball drop event in the Wellness park.

On June 7th, the department assisted with the PTO Color Run. We have used essentially the same route for the past two years now. I continue to make minor changes, learned from past mistakes, and the event continues to become more streamlined.

On June 11th, the department assisted with the Back to the Bricks tour. The event requires numerous officers and quite a bit of logistical planning. However, I believe the event to be very important to the businesses and community.

Finally, on June 28th, the department assisted with the Classy Chassis event which also saw the addition of a Slingshot Motorcycle Club.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Walters", written over a horizontal line.

Chief Kenneth W. Walters

Offense Count Report

Report Criteria:

Start Offense	End Offense		
01000	99009		
JUNE 2019	TOTAL 2019	TOTAL 2018	TOTAL 2017
06/01/2019-06/30/2019	01/01/2019-06/30/2019	01/01/2018-12/31/2018	01/01/2017-12/31/2017

Offense	Description	JUNE 2019	TOTAL 2019	TOTAL 2018	TOTAL 2017
11001	SEXUAL PENETR'N PENIS/VAGINA CSC1	0	0	1	1
11004	SEXUAL PENETRATION ORAL/ANAL CSC3	0	0	0	2
11007	SEXUAL CONTACT FORCIBLE CSC2	0	0	1	1
11008	SEXUAL CONTACT FORCIBLE CSC4	0	1	5	4
12000	ROBBERY	0	0	0	1
13001	NONAGGRAVATED ASSAULT	1	7	15	18
13002	AGGRAVATED/FELONIOUS ASSAULT	0	0	1	2
13003	INTIMIDATION/STALKING	0	3	2	2
22001	BURGLARY - FORCED ENTRY	0	1	4	3
22002	BURGLARY - ENTRY W/OUT FORCE(INTENT	0	0	1	0
22003	BURGLARY - UNLAWFUL ENTRY(NO INTENT	1	1	1	2
23003	LARCENY - THEFT FROM BUILDING	0	0	7	3
23005	LARCENY - THEFT FROM MOTOR VEHICLE	0	7	2	1
23007	LARCENY - OTHER	2	7	10	9
24001	MOTOR VEHICLE THEFT	0	0	1	0
25000	FORGERY/COUNTERFEITING	0	0	0	1
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONF	0	0	0	1
26002	FRAUD - CREDIT CARD/ATM	0	2	2	0
26006	FRAUD - BAD CHECKS	0	0	2	1
27000	EMBEZZLEMENT	0	0	1	1
29000	DAMAGE TO PROPERTY	1	5	10	8
30002	RETAIL FRAUD - THEFT	0	0	8	12
35001	VIOLATION OF CONTROLLED SUBSTANCE	0	1	3	7
36004	SEX OFFENSE - OTHER	0	0	4	0
37000	OBSCENITY	0	0	0	1
38001	FAMILY - ABUSE/NEGLECT NONVIOLENT	0	0	1	1
38002	FAMILY - NONSUPPORT	0	0	1	0
38003	FAMILY - OTHER	0	0	1	0
41002	LIQUOR VIOLATIONS - OTHER	0	1	0	1
42000	DRUNKENNESS	1	1	2	2
48000	OBSTRUCTING POLICE	0	0	1	0
50000	OBSTRUCTING JUSTICE	1	16	65	69
53001	DISORDERLY CONDUCT	0	3	1	3
53002	PUBLIC PEACE - OTHER	0	0	0	1
54001	HIT & RUN MOTOR VEHICLE ACCIDENT	2	8	9	10
54002	OUIL OR OUID	0	4	7	7
54003	DRIVING LAW VIOLATIONS	2	17	37	51
55000	HEALTH AND SAFETY	0	14	38	40
57001	TRESPASS	0	2	6	3
58000	SMUGGLING	0	1	0	0
70000	JUVENILE RUNAWAY	0	2	1	2
70004	Juvenile Issues	0	0	1	1
73000	MISCELLANEOUS CRIMINAL OFFENSE	0	3	2	8
90001	Vehicle Lockouts	9	58	112	133
90002	Motorist Assists	5	18	29	21
90003	Assist E.M.S.	19	99	146	167

Offense Count Report

Report Criteria:

Start Offense	End Offense		
01000	99009		
JUNE 2019	TOTAL 2019	TOTAL 2018	TOTAL 2017
06/01/2019-06/30/2019	01/01/2019-06/30/2019	01/01/2018-12/31/2018	01/01/2017-12/31/2017

Offense	Description	JUNE 2019	TOTAL 2019	TOTAL 2018	TOTAL 2017
90005	City Ordinance Violations	4	16	37	16
90006	Prisoner Transports	0	0	0	1
90007	Parking Complaints	0	1	1	7
90008	ANIMAL COMPLAINTS	0	3	13	17
90009	Maplewood Manor Alarm / Criminal History Checks	0	0	1	0
91001	Delinquent Minors	1	1	9	15
91002	Runaway	0	0	0	2
91004	Abandoned Vehicle	0	1	0	5
92003	Walk Away (Ment. & Host.)	0	1	3	2
92004	Insanity	3	12	11	15
93001	PROPERTY DAMAGE ACCIDENT/PI	4	26	45	43
93002	Accident, Non-Traffic	0	6	17	14
93004	Parking Violations	0	0	1	0
93006	Traffic Policing	0	6	11	6
93007	Traffic Safety Public Relations	1	6	8	0
93008	Inspections/Investigations -Breathalyzer	0	1	4	2
94001	Valid Alarm Activations	0	0	3	2
94002	False Alarm Activations	6	44	59	74
95001	Accident, Fire	1	3	3	3
95003	Inspection, Fire	0	3	0	0
95004	Hazardous Condition	1	4	9	0
97001	Accident, Traffic	0	0	0	1
97003	Accident, Other Shooting	0	0	0	1
97006	Accident, All Other	0	1	0	0
98003	Inspections/Investigations -Property	2	8	5	9
98004	Inspections/Investigations -Other	0	1	2	1
98006	Civil Matters/Family Disputes	6	28	47	58
98007	Suspicious Situations/Subjects	12	64	168	182
98008	Lost/Found Property	1	8	16	17
98009	Inspections/Investigations -Drug Overdose	1	2	1	0
99001	Suicide	0	2	1	1
99002	Natural Death	2	5	1	4
99003	Missing Persons	0	0	1	2
99007	PR Activities	1	3	17	14
99008	General Assistance	26	119	287	234
99009	General Non-Criminal	2	12	23	28
Totals:		118	669	1345	1377

REGULAR MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY
HELD IN THE COUNCIL CHAMBERS OF WEST BRANCH CITY HALL, 121 N. FOURTH
STREET, TUESDAY, JUNE 25, 2019.

Chairperson Samantha Fabbri called the meeting to order at 12:00 pm.

Present: Members Joanne Bennett, Joe Clark (arrived at 12:05), Mike Cozad, Samantha Fabbri, Autum Hunter, Sandy Rabidue, and Ken Walters.

Absent: Members Erin Resteiner and Cathy Zimmerman.

Others present: Manager Frank Goodroe.

* * * * *

**MOTION BY FABBRI, SECOND BY RABIDUE, TO EXCUSE MEMBER CATHY
ZIMMERMAN FROM THE MEETING.**

Yes – Bennett, Cozad, Fabbri, Hunter, Rabidue, Walters

No – None Absent – Clark, Resteiner, Zimmerman Motion carried.

* * * * *

**MOTION BY BENNETT, SECOND BY RABIDUE, TO APPROVE THE MINUTES
FROM THE MEETINGS HELD MAY 28, 2019.**

Yes – Bennett, Cozad, Fabbri, Hunter, Rabidue, Walters

No – None Absent – Clark, Resteiner, Zimmerman Motion carried.

* * * * *

**MOTION BY FABBRI, SECOND BY HUNTER, TO APPROVE BILLS IN THE
AMOUNT OF \$8,826.06.**

Yes – Bennett, Clark, Cozad, Fabbri, Hunter, Rabidue, Walters

No – None Absent – Resteiner, Zimmerman Motion carried.

* * * * *

Chairperson Fabbri commented on the Back to the Brick event, reminded everyone of the upcoming Classy Chassis event, questioned trash can purchases, and weeds in the Sun Spa alley.

Member Clark updated the Board on the rain park behind the Fourth St. parking lot.

Member Rabidue updated the Board on the DDA TIFF reimbursement.

Member Cozad asked questions on the City garbage and recycling and the watering of the Firemen Memorial flowers. Member Cozad also brought up the possibility to help contribute to the repairing and cleaning of the large downtown exposed walls.

Manager Goodroe updated the Board that he would be looking at the agreements between the City and the DDA, updated the Board on the old laundromat demolition, and notified the Board that he will be reinstating the parking on S. Second St. and S. Third. St.

Member Walters spoke on the old laundromat demolition.

* * * * *

MOTION BY BENNETT, SECOND BY HUNTER, TO ALLOW MEMBER RABIDUE TO SPEND UP TO \$500 TO BEAUTIFY THE SUN AND SPA ALLEY.

Yes – Bennett, Clark, Cozad, Fabbri, Hunter, Rabidue, Walters

No – None Absent – Resteiner, Zimmerman Motion carried.

* * * * *

Manager Goodroe asked about banners and window signs that were mentioned in the previous meetings.

* * * * *

MOTION BY FABBRI, SECOND BY HUNTER, TO APPROVE THE DDA DOWNTOWN DEVELOPMENT PLAN ADDENDUM TO INCLUDE THE TIFF DEADLINE EXTENSION.

Yes – Bennett, Clark, Cozad, Fabbri, Hunter, Rabidue, Walters

No – None Absent – Resteiner, Zimmerman Motion carried.

* * * * *

A Consumers Energy electric charger station was shared.

* * * * *

MOTION BY FABBRI, SECOND BY RABIDUE, TO EXCUSE MEMBER ERIN RESTEINER FROM THE MEETING.

Yes – Bennett, Cozad, Fabbri, Hunter, Rabidue, Walters

No – None Absent – Clark, Resteiner, Zimmerman Motion carried.

*** * * * ***

Chairperson Fabbri adjourned the meeting at 1:10 pm.

Communications

OGEMAW COUNTY EMERGENCY DISPATCH AUTHORITY

989-345-2911
TX

205 S. Eighth St. West Branch, MI 48661

989-345-5942
FAX

June 20, 2019

To: Ogemaw County Police Agencies & Courts
From: Ogemaw County Emergency Dispatch Authority Board
Re: LEIN Charges

Please be advised Ogemaw County Emergency Dispatch Authority Board passed a Motion at the June 19, 2019 meeting effective July 1, 2019 you will be invoiced at \$25.00 for each warrant/PPO/bond condition entered into LEIN. Cost will include maintaining of warrants, monthly validations, packing of warrants, OCEDA personnel time, office supplies, and Xerox copier cost. Entities will be invoiced monthly. If you have any questions, or if you want to maintain your own LEIN, please contact Director Amy Beach.

Sincerely,



Amy Beach

OCEDA Director

cc: OCEDA Board

cc: Ogemaw BOC Chairman Bruce Reetz

Reports

Mayor

Council

City Manager



City of West Branch

121 N. Fourth St., West Branch, MI 48661

Phone 989-345-0500 © Fax 989-345-4390 © email cityhall@westbranch.com

APPLICATION FOR OPEN CITY BOARD OR COMMISSION POSITION

Application for: CITY PLANNING COMMISSION Board/Commission

Name RUSTY SHOWALTER

Address 429 W. RIVER PARK DR. WEST BRANCH, MI 48661

Phone 989-312-0866 (cell/phone)

Email rusty.showalter@gmail.com

City Resident? Yes No How Long? 19 YRS.

Please list any previous City appointments or offices CITY COUNCIL, DDA, HOSPITAL

BOARD, WWTP AUTHORITY, MML REGIONAL OFFICER, MML BOARD OF TRUSTEES,
OGEMAN HILLS RECREATION DEPT. BOARD

Please list any relevant employment or professional activities POLICY & PROCEDURES

MANAGER, GLD MGT. CO. / WORKED IN CONJUNCTION W/ DESHANE DEVELOPMENT CORP

Other community affiliations/activities you feel would be a benefit to this position PROMOTION &

KNOWLEDGE OF PLACE MAKING, GREEN SPACE & WALKABILITY THROUGH YEARS
AS MML MEMBER.

Are you aware of the meeting schedule for this Board or Commission, and are you available to attend regularly scheduled meetings?

Aware of schedule? Yes No Can attend? Yes No Unsure

Why are you interested in serving of the City Board or Commission? JUST WANT TO DO

MY PART IN BETTERING MY COMMUNITY FOR MY FAMILY & ALL WHO CALL

WEST BRANCH THEIR HOME.


What talents or experience would you bring to the position? HAVE KNOWLEDGE OF AND EXPERIENCE IN STREETS CAPES, MULTI-USE BUILDINGS & ZONING, WALKABILITY & FAMILIAR W/LATEST IDEAS & CONCEPTS BEING USED AROUND THE STATE.

What are your primary interests in City Government and City services? HAVE ALWAYS ENJOYED PUBLIC SERVICE WORK. WANT TO SEE MY COMMUNITY GROW & PROSPER AND FEEL BEST WAY TO ACHIEVE IS W/HANDS ON APPROACH.

Please relate any special goals you may have for the City PARTICULARLY INTERESTED IN THE DOWNTOWN RECONSTRUCTION TO MOVE THE CITY FORWARD & PROVIDE INCLUSIVE ACCESSABILITY TO ALL.

Any other information you wish to provide for Mayor and Council consideration? _____

I HAVE ALWAYS ENJOYED SERVING MY COMMUNITY. I AM DILIGENT IN RESEARCHING ISSUES OF IMPORTANCE & TRY TO COMMIT 110% IN ALL I DO.


Signature

6/14/11
Date

Thank you for your interest in serving as a volunteer Board or Commission member.

Appointments to City Council advisory Board and Commissions are nominated by the Mayor and confirmed by consent of the City Council. If you are applying for a specific and currently open position, you will be notified of City Council's decision once it is made.

If you are submitting an application to be considered in the future as openings occur, you will be contacted by City staff when the vacancy is announced in order to confirm your interest in this specific opportunity.

Upon appointment, you will be required to stop by City Hall to complete a W-4, MI W-4 and an I-9 form along with supplying a copy of your driver's license and social security card or a copy of your passport.



City of West Branch

121 N. Fourth St., West Branch, MI 48661

Phone 989-345-0500 © Fax 989-345-4390 © email cityhall@westbranch.com

APPLICATION FOR PLANNING COMMISSION

Name CHRIS POWLEY

Address 229 S. Sixth

Phone 989 312 1279 (cell/phone)

Email chrispowley17@gmail.com

City Resident? Yes No How Long? 26 yrs

Please list any previous City appointments or offices NONE

Please list any relevant employment or professional activities Have been a teacher coach in this area for 26 yrs. Very active in the community

Other community affiliations/activities you feel would be a benefit to this position _____

Are you aware of the meeting schedule for this Board or Commission, and are you available to attend regularly scheduled meetings?

Aware of schedule? Yes No Can attend? Yes No Unsure

City Ordinance 17-04, Section 32.032, scheduled for enactment on 11/20/17, requires board members to represent at least one of the following important segments of the community.

(Please select the segment/segments that you believe you represent)

- | | | |
|------------------------------------------------|-----------------------------------------|--------------------------------------|
| <input checked="" type="checkbox"/> Recreation | <input type="checkbox"/> Government | <input type="checkbox"/> Commerce |
| <input checked="" type="checkbox"/> Education | <input type="checkbox"/> Transportation | <input type="checkbox"/> Residential |
| <input type="checkbox"/> Public Health | <input type="checkbox"/> Industry | |

Please list your background in the segment/s that you have chosen I have taught
for many years. I have coached many different sports

Why are you interested in serving on the Commission? I feel that my background
and experience would be helpful for this position.

What talents or experience would you bring to the position? I am a people
person and willing to get involved and represent our
community.

Any other information you wish to provide for Mayor and Council consideration? _____
Very interested in getting involved in the
local gov't.


Signature

7/2/19
Date

Thank you for your interest in serving on the Planning Commission.

Appointments to the Planning Commission are nominated by the Mayor and confirmed by consent of the City Council. If you are applying for a specific and currently open position, you will be notified of City Council's decision once it is made.

If you are submitting an application to be considered in the future as openings occur, you will be contacted by City staff when the vacancy is announced in order to confirm your interest in this specific opportunity.

Upon appointment, you will be required to stop by City Hall to complete a W-4, MI W-4 and an I-9 form along with supplying a copy of your driver's license and social security card or a copy of your passport. In addition you will need to be sworn in the City Clerk prior to attending you first meeting.

GIS Tech / + Teach } Study on water quality-RIS
Teach - life sciences / pre engineer / H.S.

**Public
Comment
-Any
Topic**

Adjournment