

-- AGENDA --

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL TO BE
HELD IN THE COUNCIL CHAMBERS AT WEST BRANCH CITY HALL, 121
N. FOURTH ST. ON MONDAY, JUNE 18, 2018, BEGINNING AT 6:00 P.M.

PLEASE NOTE: All guests and parties in attendance are asked to sign in if they will be making any comments during meetings, so that the City Clerk may properly record your name in the minutes. Public comments are limited to 3 minutes in length while matters from the floor are limited to 10 minutes, unless you have signed in and requested additional speaking time, and that request is then approved by either the Mayor or a majority vote of Council. All in attendance are asked to please remove hats and/or sunglasses during meetings and to silence all cell phones and other electronic devices. Due to recent complaints from those in attendance trying

to listen, audience members are kindly reminded to **please refrain from having private conversations while meetings are in progress—it is disruptive and NOT allowed.**

Unless you are a scheduled speaker from the floor or in the process of giving public comment for the record, audience members should not converse in the Council Chambers during meetings--if you feel that you must converse during a meeting, you are kindly asked to please do so in the hallway, away from the doors.]

[DISCLAIMER: Views or opinions expressed by City Council Members or employees during meetings are those of the individuals speaking and do not represent the views or opinions of the City Council or the City as a whole.]

[NOTICE: Audio and/or video may be recorded at public meetings of the West Branch City Council.]

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Public Hearing
- V. Additions to the agenda
- VI. Public Comment on Agenda Items Only (limited to 3 minutes)
- VII. Scheduled Matters from the Floor
 - A. MSU Extension Coordinator – Michelle Warner
 - B. Leah Pauley – Surline PTO color run 2019 request
- VIII. Bids
- IX. Unfinished Business
 - A. Waiver of Right of First Refusal
- X. New Business

- A. Bills payable
- B. Approval of Police Department Union contract
- C. Reinvestment of CD
- D. Republic Services refund approval
- E. Excuse Members from recent meeting.
- XI. Approval of minutes from the Meeting held June 4, 2018
- XII. Consent Agenda (These items are considered routine and can be enacted in one motion)
 - A. Treasurer's report and Investment Summary
 - B. Administrative Budget Amendments 9882, 9894, 9900, 9901, and 9902
 - C. Minutes from the EMS meeting held April 19, 2018
 - D. Minutes from the Planning Commission meetings held May 22 and June 4, 2018
 - E. May Police Dept. report
- XIII. Communications
 - A. Chamber of Commerce upcoming events and Ogemaw Nature Park Deer Refuge info
 - B. Ogemaw County Dispatch Fact Sheet
 - C. Community Facilities Grant letter from Congressman John Moolenaar
 - D. Project Rising Tide Public Input Session overview.
- XIV. Reports and/or comments
 - A. Mayor
 - B. Council Members
 - C. City Manager
- XV. Public Comment on any item (limited to 3 minutes)
- XVI. Adjournment

Call to Order

Roll Call

**Pledge of
Allegiance**

Public Hearings

Additions to the Agenda

Public Comment -Agenda Items

Scheduled Matters from the Floor

Michelle Warner is the new MSU Extension coordinator
would like to introduce herself to Council



City of West Branch

121 North Fourth Street • West Branch, Michigan 48661
(989) 345-0500 • Fax (989) 345-4390 • e-mail: cityhall@westbranch.com

Special Event Permit

Event Name: Surline EL PTO Color Run
Event Date: June 7, 2019 Start Time: 6:00 pm End Time: 9:00 pm
Name of Sponsoring Organization: Surline EL PTO
Address: P.O. Box 308 / 147 State Street WB, MI 48661
Contact Person: Leah Pauley Phone Number: 989-312-2725
Describe the purpose of this event: fun + fitness for families
Fundraiser for Surline EL PTO
Point of Assembly: Houghton Ave + 3rd Street
Proposed Route (start to finish, attach route diagram): _____

In an effort to help your event run smoothly you must make sure the following departments are aware of and/or can staff your event. **Please obtain signatures from each department listed advising us that they are aware:**

West Branch City Police - services NOT needed ☐ arrangements have been made ☐

Chief of Police

Ogemaw County Posse - services NOT needed ☐ arrangements have been made ☐

Chief of Police

The applicant for a Special Event Permit and any other persons, organizations, firms or corporations on whose behalf the corporation is made, by filing this Permit, do represent, stipulate, contract and agree that they will jointly and severally indemnify and hold the City of West Branch harmless against liability for any and all claims for damage to property, injury to or death of persons arising out of or resulting from the issuance of this Permit or the conduct of the Event or its participants.

Leah Pauley
Signature

LP
Initials of Applicant

6/11/18
Date

For Office Use Only:

Permit Approved – Yes / No

Manager / Clerk Signature



"City with a Smile"

Bids

Unfinished Business

I will have the list of foreclosed property available at your desks for the meeting as the County asks not to publically circulate the list yet.

New Business

*ATTACHED IS A
LIST OF THE
BILLS TO BE APPROVED
AT THIS COUNCIL MEETING*

BILLS	\$23,196.19
MAJOR/LOCAL STREET	\$1,533.52
<i>BILLS AS OF 6/13/18</i>	<i>\$24,729.71</i>
<i>Additions to Bills as of</i>	<i>\$0</i>
<i>Paid but not approved</i> <small>(bond payment included)</small>	<i>\$63,327.50</i>
TOTAL BILLS	\$88,057.21

**BILLS ARE AVAILABLE
AT THE MEETING
FOR COUNCIL'S REVIEW**

Vendor Name	Amount	Description
ACE SAGINAW PAVING COMPANY	638.75	COLD PATCH
BADER & SONS CO	59.10	#2
BRIAN'S FRUIT & MEAT MARKET	78.22	FLOWERS
C2AE	826.02	FAIRVIEW & VALLEY PROJECT
CHARTER COMMUNICATIONS	199.95	POLICE PHONE & INTERNET
CONSUMERS ENERGY	6,381.10	ELECTRIC
COREY, NANCY	670.00	CEMETERY LOTS BUY BACK
CYNERGYCOMM NET INC	81.31	WWTP PHONE
DIETRICH, JEFF	900.00	SMS JUNE 28
GALLS LLC	370.97	POLICE SUPPLIES
GREAT LAKES TECH CONSULT LLC	810.49	IT SERVICES
GREEN ACE HARDWARE	157.95	VARIOUS SUPPLIES
HACHT HEATING & COOLING	103.75	POLICE A/C REPAIR
HOME DEPOT	507.29	VARIOUS SUPPLIES
INK & THREAD LLC	9.00	PLANNING NAME PLATE JENSEN
K-MART, SITE #3864	2,578.62	UB refund for account: 002121
M SUPPLY CO	19.53	WWTP SUPPLIES
MICHIGAN BARK PRODUCTS INC	32.00	WWTP SUPPLIES
MICHIGAN POLICE EQUIPMENT	1,582.00	POLICE SAFETY ITEMS
NORTH CENTRAL FEED & SUPPLY	68.75	SUPPLIES
NORTH CENTRAL LABORATORIES	144.47	WWTP SUPPLIES
NORTHERN MOW & TRIM	80.00	MOW 607 WRIGHT
OFFICE CENTRAL	809.48	POLICE & CITY HALL SUPPLIES
OGEMAW COUNTY HERALD ADLINER	127.63	ADS
OGEMAW COUNTY VOICE	30.00	ADS
SELLEY'S CLEANERS	26.50	POLICE CLEANING
SHELL	32.77	POLICE FUEL
SILVERSMITH INC	1,550.00	WATER SERVICES
SPARTAN STORES LLC	58.94	WWTP SUPPLIES
UNIFIRST CORPORATION	616.40	WWTP & DPW UNIFORMS
USA BLUE BOOK	787.47	DPW & WATER SUPPLIES
VIC BOND SALES INC	133.30	VARIOUS SUPPLIES
VILLAGE QUIK LUBE	39.90	POLICE SERVICE
WASTE MANAGEMENT INC	185.43	WWTP DUMPSTER
WEST BRANCH AUTOMOTIVE	70.60	VARIOUS SUPPLIES
WEST BRANCH GREENHOUSE	3,804.04	FLOWERS
WEST BRANCH NAPA AUTO TRUCK	157.98	VARIOUS SUPPLIES
TOTAL		24,729.71



West Branch Police Department

Chief Kenneth W. Walters

130 Page St.

West Branch, Michigan 48661

Phone: 989-345-2627 Fax: 989-345-0083

E-mail: police@westbranch.com

6/12/2018

Honorable Mayor and Council,

On 5/24/18, I negotiated a renewal of contract with the Fraternal Order of Police and the City of West Branch. I have also conferred approval with the City Manager via email. Listed below are the changes and addendum's that will require your approval for ratification. Upon approval, Mayor Lawrence's signature will be required.

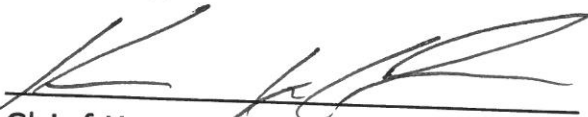
- Standard 3 yr. agreement.
- Pay increases: 2018 - 2.5% 2019 - 2% 2020 - 2%
- Boot Allowance: \$200 per yr. (previously \$100 yr.)
- Personal Time 40 hrs. (previously 36 hrs.)
- Eliminate mandatory multi-officer night shift on Memorial Day weekend. (This regains monetary value of change in Personal Time.)
- Eliminate and rewrite Article 15. (Covers language regarding promotions in the department, further saves the city \$1.5k a year.)

- Eliminate Article 35 in contract. (Refers to safety glasses, unneeded as employees have had optical coverage for two years.)

- Rewrite Article 7 in contract. (Covers grievance procedures. New language affords the city a "last chance" meeting prior to arbitration, which would currently save over \$6k each time.)

Please feel free to contact me with any questions you may have regarding the proposed agreement.

Sincerely,

A handwritten signature in black ink, appearing to be 'K. Walters', written over a horizontal line.

Chief Kenneth W. Walters
West Branch Police Department



City of West Branch

121 North Fourth Street, West Branch, Michigan 48661
Phone 989-345-0500 ☺ Fax 989-345-4390 ☺ e-mail clerktreasurer@westbranch.com

Honorable Mayor and Council Members

The City had a CD that matured on June 17. It is currently invested in Chemical bank at an interest rate of 1.2% and is a 12 month term CD with a principal amount of \$350,000. I did reach out to the banks that we are authorized to do business with and received the following rates.

North Huron Community Bank – 2%

Mercantile Bank – 1.33%

Chemical Bank – 2.3%

PNC – Did not respond back to our request.

I would recommend to reinvest the funds in Chemical Bank since it is already there and they have the highest rate of return. In addition, Chemical pays us our interest monthly directly into our general fund account so we have that money to use throughout the year as opposed to waiting till it comes due and withdrawing the interest at that time.

If you have any questions, please let me know.

Respectfully submitted

John Dantzer,
City Clerk/Treasurer

I received a call from Mr. Gary Hicks who is our Republic Services garbage rep. He wanted us to know that he looked over the request for refund on our account for lack of service mostly centered on large items pickups last summer. He offered a refund of \$600 and wanted to know if that sounded fair to Council. I believe the amount recommended by Manager Grace was \$1,200.00.

Honorable Mayor and Council Members

During our last joint meeting on June 4, there was discussion held that I did receive confirmation that Council Member Jackson was not going to be in attendance at the meeting due to an illness and Council Member Tuttle was not going to be in attendance due to him being sworn in to the electrical union that he was just hired for. However, after roll call of all of the boards in attendance that night, a formal motion to excuse both Council Members was not officially taken. If Council so moves, a motion could be made at Mondays meeting to excuse both Members Jackson and Tuttle from the meeting held June 4, 2018.

Respectfully submitted,

John Dantzer,

City Clerk/Treasurer

Approval of Council Minutes & Summary

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD JOINTLY WITH THE PLANNING COMMISSION AND DDA IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET, MONDAY, JUNE 4, 2018.

Mayor Denise Lawrence called the meeting to order at 6:00 p.m.

Present: Mayor Denise Lawrence and Council Members Joanne Bennett, Tim Schaiberger, Rusty Showalter, and Dan Weiler.

Absent: Mike Jackson and Aaron Tuttle

Other officers present: Treasurer/Clerk John Dantzer, DDA Chairperson Samantha Fabbri, and Police Chief Ken Walters.

All stood for the Pledge of Allegiance.

* * * * *

As an addition to the agenda, Barbara Frantz presented a utility bill adjustment request.

MOTION BY BENNETT, SECOND BY LAWRENCE, TO AWARD THE ONE TIME UTILITY BILL ADJUSTMENT REQUEST AND ADJUST THE BILL TO \$187.66

Yes — Bennett, Lawrence, Schaiberger, Showalter, Weiler

No – None

Absent – Jackson, Tuttle

Motion carried

* * * * *

Planning Commissioner Kara Fachting gave a yearly report of the Planning Commission and answered questions from Council.

* * * * *

DDA Chairperson Samantha Fabbri gave a yearly report of the DDA.

* * * * *

Bids were submitted for the mowing of City lots.

MOTION BY SCHAIBERGER, SECOND BY BENNETT, TO AWARD THE 2018 CITY LOT MOWING BID TO NORTHERN MOW AND TRIM IN THE AMOUNT OF \$80 PER LOT.

Yes — Bennett, Lawrence, Schaiberger, Showalter, Weiler

No – None

Absent – Jackson, Tuttle

Motion carried

* * * * *

MOTION BY SHOWALTER, SECOND BY LAWRENCE, TO PAY BILLS IN THE AMOUNT OF \$55,703.83.

Yes — Bennett, Lawrence, Schaiberger, Showalter, Weiler

No – None

Absent –Jackson, Tuttle

Motion carried

* * * * *

MOTION BY SCHAIBERGER, SECOND BY BENNETT, TO ACCEPT THE RESIGNATION OF TRACY WILLIAMS FROM THE DDA.

Yes — Bennett, Lawrence, Schaiberger, Showalter, Weiler

No – None

Absent –Jackson, Tuttle

Motion carried

* * * * *

Council reviewed the waiver of first right of refusal for foreclosed property.

MOTION BY SHOWALTER, SECOND BY BENNETT, TO POSTPONE DECISION ON THE FIRST RIGHT OF REFUSAL FOR FORECLOSED PROPERTY.

Yes — Bennett, Lawrence, Schaiberger, Showalter, Weiler

No – None

Absent –Jackson, Tuttle

Motion carried

* * * * *

A quote was submitted from AVI Systems for upgraded cable channel equipment as well as a sole source vendor request.

MOTION BY SHOWALTER, SECOND BY SCHAIBERGER, TO APPROVE THE SOLE SOURCE VENDOR REQUEST AND AWARD THE BID FROM AVI SYSTEMS NOT TO EXCEED \$9,993.00

Yes — Bennett, Lawrence, Schaiberger, Showalter, Weiler

No – None

Absent –Jackson, Tuttle

Motion carried

* * * * *

MOTION BY BENNETT, SECOND BY SCHAIBERGER, TO APPROVE RESOLUTION 18-13

RESOLUTION 18-13:

WHEREAS, the City of West Branch recognizes the importance if its groundwater supply as a natural resource used for drinking; and

WHEREAS, it is within the responsibility of the City of West Branch, as a public water supplier, to consider the health, safety and welfare of its customers; and

WHEREAS, groundwater contamination can and does occur as a consequence of a variety of land use activities; and

WHEREAS, it is desirable to preserve and protect the quality and quantity of our groundwater resources to assure a continued safe, adequate, and useable supply both now and in the future; and

WHEREAS, the protection of current and potential future sources of groundwater used for drinking water is worthwhile from the standpoint of resource protection; and

WHEREAS, state, county and municipal laws and regulations require certain land uses to obtain permits and approvals for construction and operation; and

WHEREAS, state agencies are not always aware of new development proposals and the owners or developers of proposed new land uses are not always aware of state, county and municipal permit and approval requirements; and

WHEREAS, local government officials, through adopted zoning ordinances, have the legal authority to review and/or approve land uses for the purposes of meeting the needs of the state's residents for natural resource protection and public services, including public water supplies;

NOW THEREFORE BE IT RESOLVED that the City of West Branch does hereby agree to take action to: (1) protect the immediate Wellhead Protection Area and (2) take steps to update the zone of contribution to the wells or wellfield(s) in compliance with the State of Michigan Wellhead Protection Program; and

BE IT FURTHER RESOLVED that the City of West Branch requests the establishment of a "Budget Line Item" for wellhead protection in order to implement their Wellhead Protection Program Plan, at such time as funds become available; and

BE IT ALSO RESOLVED that the City of West Branch issue no land use permit, zoning permit, building or occupancy permit until such time that all required federal, state, county and/or local environmental permits or approvals have been obtained, and/or there is evidence that proper application to the responsible municipal, county, state or federal agencies has been made and significant issues affecting the Wellhead Protection Area have been addressed. An Environmental Permits Checklist will hereby be adopted for administrative use when new, changed or expanded land use activities are proposed.

Yes — Bennett, Lawrence, Schaiberger, Showalter, Weiler

No – None

Absent –Jackson, Tuttle

Motion carried

* * * * *

MOTION BY LAWRENCE, SECOND BY SCHAIBERGER, TO APPROVE RESOLUTION 18-14

RESOLUTION #18-14

WHEREAS, City staff compares the year to date actual with the budgeted amount of all revenue and expenditures monthly; and

WHEREAS, during the review it was determined that expenditures in Fund 203, Local Streets Fund, has exceeded its budget due to more repairs required than anticipated and a more difficult winter than anticipated, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby adopts the following budget amendments:

FUND 203 – Local Street Fund

	BUDGET	AMENDED
CARRY OVER	412,161	401,686
REVENUE	139,591	139,591
EXPENDITURES		
Dept. 463.00 Construction		
703.700 Salaries and wages	7,500	9,650
710.700 Overtime	260	330
715.700 Social Security (employer)	492	620
716.700 BC/BS Health Insurance Premium	700	1,186
941.700 Equipment Rental	11,880	15,480
Dept. 478 Winter Maintenance		
703.700 Salaries and wages	2,265	2,417
710.700 Overtime	515	648
727.700 Operating supplies	2,370	4,715
941.700 Equipment expense	5,199	6,610
TOTAL EXPENDITURES	43,222	53,697

Yes — Bennett, Lawrence, Schaiberger, Showalter, Weiler

No – None

Absent –Jackson, Tuttle

Motion carried

* * * * *

MOTION BY BENNETT, SECOND BY SCHAIBERGER, TO APPROVE RESOLUTION 18-15

RESOLUTION #18-15

WHEREAS, the City Council of the City of West Branch, County of Ogemaw, State of Michigan (the “City”) determines it to be necessary for the public health, safety and welfare of the City and its residents to acquire a blade truck with salt spreader, pickup with plow and a mower

(collectively, the "Equipment") in an aggregate amount of not to exceed Two Hundred Seventy-Five Thousand Dollars (\$275,000); and

WHEREAS, under the provisions of Act No. 99, Public Acts of Michigan, 1933, as amended ("Act 99"), the City is authorized to enter into any contracts or agreements for the purchase of the Equipment to be paid for in installments over a period of not to exceed the useful life of the Equipment acquired as determined by resolution of the City; and

WHEREAS, the outstanding balance of all purchases by the City under Act 99, exclusive of interest, shall not exceed one and one quarter percent (1-1/4%) of the taxable value of the real and personal property in the City at the date of such contract or agreement; and

WHEREAS, purchase of the Equipment pursuant to an installment purchase agreement will not result in the outstanding balance of all such purchases in excess of the limitation contained within Act 99 as set forth above; and

WHEREAS, it is necessary for the City to arrange for the financing of the Equipment; and

WHEREAS, the City Council wishes to delegate to the City Manager and City Clerk/Treasurer to arrange for the financing of the Equipment with a bank or financial institution pursuant to an installment purchase agreement within the parameters set forth herein.

NOW THEREFORE, BE IT RESOLVED THAT;

1. The City Manager and City Clerk/Treasurer are each hereby authorized to arrange for the financing of the Equipment with a bank or financial institution pursuant to an installment purchase agreement. Interest on the agreement shall not exceed 5.0% per annum, the aggregate principal amount of the agreement shall not exceed Two Hundred Seventy-Five Thousand Dollars (\$275,000), and the term of the agreement shall not exceed five (5) years. The City Manager or City Clerk/Treasurer is hereby authorized to establish the final terms of the agreement, within the parameters set forth herein, and execute the agreement, when in final form, and deliver it to the purchaser.

2. The useful life of the Equipment is hereby determined to be not less than five (5) years.

3. The City Manager or her designee are each authorized to execute such additional documentation as shall be necessary to effectuate the closing contemplated by the agreement.

4. The City hereby agrees to include in its budget for each year, commencing with the present fiscal year, a sum which will be sufficient to pay the principal of and the interest coming due under the agreement during such fiscal year.

5. The City covenants that, to the extent permitted by law, it shall take all actions within its control necessary to maintain the exclusion of the interest component of the payments due under the agreement from adjusted gross income for general federal income tax purposes under the Internal Revenue Code of 1986, as amended (the "Code"), including but not limited to, actions relating to the rebate of arbitrage earnings, if applicable.

6. The acquisition of the Equipment and the approval of the agreement hereby are found and declared to be for a valid public purpose and in the best interest of the health and welfare of the residents of the City.

7. The City hereby designates the agreement as a "qualified tax-exempt obligation" for purposes of deduction of interest expense by financial institutions pursuant to the Code.

8. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded to the extent of such conflict.

Yes — Bennett, Lawrence, Schaiberger, Showalter, Weiler

No – None

Absent –Jackson, Tuttle

Motion carried

* * * * *

MOTION BY BENNETT, SECOND BY SCHAIBERGER, TO APPROVE THE MINUTES AND SUMMARY FROM THE REGULAR MEETING HELD, MAY 21, 2018.

Yes — Bennett, Lawrence, Schaiberger, Showalter, Weiler

No – None

Absent –Jackson, Tuttle

Motion carried

* * * * *

MOTION BY SHOWALTER, SECOND BY SCHAIBERGER, TO RECEIVE AND FILE THE TREASURER'S REPORT AND INVESTMENT SUMMARY AND ADMINISTRATIVE BUDGET AMENDMENTS 9873, 9875, AND 9876

Yes — Bennett, Lawrence, Schaiberger, Showalter, Weiler

No – None

Absent –Jackson, Tuttle

Motion carried

* * * * *

A communication from Consumers Energy was shared.

A letter commending the police department for their exemplary work on a recent audit was shared.

An MML update was shared.

* * * * *

Member Showalter shared a thank you from Nancy Griffin for the irrigation line that was installed at the Bell Tower and that she is working on the scheduling of the watering of those flowers.

Member Bennett noted the lights in the park are not coming on, that she has received reports of a rooster in town, thanked DPW for running the irrigation line as well, asked about the old laundromat

downtown, asked about the Faith Alive Church volunteer program, noted a possible fireworks program, and noted the Color Run was well attended.

Member Schaiberger noted the Iron Bandogs has started up their Monday downtown bike night and also noted the trees on the South side of Houghton look dead as well as one in the park.

Mayor Lawrence noted the City has begun cleanup of a house on N. Third St., the rain gardens in the park look to be dried up, and went over the Flag Day ceremony.

* * * * *

Joe Clark noted the upcoming Chamber Business after Hours that will be at the Nature Park Game Refuge.

Pete Fabbri asked about the mowing bid that was approved and it was noted that it was only for the mowing of unmowed private lots not City property.

Kara Fachting commented on upgrades to Camp Timbers.

* * * * *

Mayor Lawrence adjourned the meeting at 7:00 pm.

Denise Lawrence, Mayor

John Dantzer, Clerk

SUMMARY OF THE REGULAR MEETING OF THE WEST BRANCH CITY
COUNCIL HELD JOINTLY WITH THE DDA AND PLANNING COMMISSION
MONDAY, JUNE 4, 2018.

Mayor Lawrence duly called the meeting to order at 6:00 p.m.

Present: Mayor Lawrence, Council Members Bennett, Schaiberger, Showalter, and Weiler.

Absent: Council Members Jackson and Tuttle

Other officers present: Clerk/Treasurer Dantzer, DDA Chair Fabbri, and Chief Walters.

All stood for the pledge of allegiance.

As an addition to the agenda, Barbara Frantz presented a utility bill adjustment request

Council approved the water bill adjustment

Planning Commissioner Fachting gave a yearly planning report

DDA Chair Fabbri gave a yearly DDA report

Council approved bids for city lot mowing

Council approved bills in the amount of \$55,703.83

Council approved the resignation of Member Williams from the DDA

Council postponed decision on the right of first refusal for foreclosed property

Council approved a bid for cable channel equipment.

Council approved Resolution 18-13 – Wellhead protection

Council approved Resolution 18-14 – Local street budget amendment

Council approved Resolution 18-15 – Equipment purchase financing

Council approved the minutes and summary from the regular meeting held May 21, 2018

Council received and filed the Treasurers Report and Investment Summary as well as administrative budget amendments

Communication were shared.

Members Showalter, Bennett, and Schaiberger; as well as Mayor Lawrence gave a report.

Joe Clark addressed Council on the next Chamber Business after Hours

Pete Fabbri addressed a question on the mowing bid

Kara Fachting spoke on upgrades to Camp Timbers

Mayor Lawrence duly adjourned the meeting at 7:00 pm.

Consent Agenda

Bank Code		Beginning			Ending
Fund	Description	Balance	Total	Total	Balance
		06/01/2018	Debits	Credits	06/30/2018
GEN1	GEN1 - GENERAL CHECKING				
101		565,940.57	12,852.84	61,209.69	517,583.72
150	CEMETERY PERPETUAL CARE	18,913.57	0.00	0.00	18,913.57
209	CEMETERY FUND	3,420.57	1,250.00	1,588.45	3,082.12
248	DDA OPERATING FUND	26,700.43	60.00	639.25	26,121.18
251	INDUSTRIAL PARK FUND	3,430.74	0.00	660.90	2,769.84
276	HOUSING RESOURCE FUND	186,603.30	1,112.42	0.00	187,715.72
318	SEWER DEBT FUND	38,975.14	5,411.89	0.00	44,387.03
319	WATER DEBT FUND	57,432.46	6,161.19	62,027.50	1,566.15
571	COLLECTION REPLACEMENT FUND	30,811.33	0.00	0.00	30,811.33
572	PLANT REPLACEMENT FUND (R&I)	8,034.46	119.80	0.00	8,154.26
590	SEWER FUND	205,219.16	9,163.66	20,921.43	193,461.39
591	WATER FUND	179,848.04	2,723.41	10,844.42	171,727.03
592	WATER REPLACEMENT FUND	281,370.02	0.00	0.00	281,370.02
593	SEWER COLLECTION	59,211.07	1,127.75	3,066.06	57,272.76
661	EQUIPMENT FUND	133,815.75	6,275.28	11,131.57	128,959.46
705	IRONS PARK ENTERTAINMENT FUND	5,801.17	0.00	0.00	5,801.17
707	YOUTH SAFETY PROGRAM	744.48	0.00	0.00	744.48
714	RECYCLING CENTER	4,710.64	212.00	0.00	4,922.64
	GEN1 - GENERAL CHECKING	1,810,982.90	46,470.24	172,089.27	1,685,363.87
M/LST	MAJOR/ LOCAL STREETS				
202	MAJOR STREET FUND	521,105.73	8,933.34	3,941.35	526,097.72
203	LOCAL STREET FUND	319,202.07	0.00	884.95	318,317.12
	MAJOR/ LOCAL STREETS	840,307.80	8,933.34	4,826.30	844,414.84
PAY	PAYROLL				
704	PAYROLL CLEARING	8,170.11	36,892.57	37,904.13	7,158.55
	PAYROLL	8,170.11	36,892.57	37,904.13	7,158.55
CHEM	SAVINGS				
101		435,266.57	0.00	0.00	435,266.57
150	CEMETERY PERPETUAL CARE	1,672.44	0.00	0.00	1,672.44
251	INDUSTRIAL PARK FUND	20,848.41	0.00	0.00	20,848.41
571	COLLECTION REPLACEMENT FUND	2,367.59	0.00	0.00	2,367.59
591	WATER FUND	26,112.09	0.00	0.00	26,112.09
592	WATER REPLACEMENT FUND	19,547.44	0.00	0.00	19,547.44
593	SEWER COLLECTION	781.06	0.00	0.00	781.06
661	EQUIPMENT FUND	103,275.16	0.00	0.00	103,275.16
714	RECYCLING CENTER	1,040.76	0.00	0.00	1,040.76
	SAVINGS	610,911.52	0.00	0.00	610,911.52
TAX	TAXES				
701	TAX AGENCY	1,632.02	0.00	0.00	1,632.02
	TAXES	1,632.02	0.00	0.00	1,632.02
	TOTAL - ALL FUNDS	3,272,004.35	92,296.15	214,819.70	3,149,480.80

CASH SUMMARY BY ACCOUNT FOR WEST BRANCH
 FROM 06/01/2018 TO 06/30/2018
 FUND: ALL FUNDS
 INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 06/01/2018	Total Debits	Total Credits	Ending Balance 06/30/2018
Fund 101					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	150,000.00	0.00	0.00	150,000.00
		250,000.00	0.00	0.00	250,000.00
Fund 150	CEMETERY PERPETUAL CARE				
004.300	CERTIFICATE OF DEPOSIT A	114,255.00	0.00	0.00	114,255.00
004.400	CERTIFICATE OF DEPOSIT B	114,822.11	0.00	0.00	114,822.11
	CEMETERY PERPETUAL CARE	229,077.11	0.00	0.00	229,077.11
Fund 251	INDUSTRIAL PARK FUND				
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,000.00	0.00	0.00	100,000.00
	INDUSTRIAL PARK FUND	200,000.00	0.00	0.00	200,000.00
Fund 661	EQUIPMENT FUND				
004.300	CERTIFICATE OF DEPOSIT A	150,000.00	0.00	0.00	150,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,000.00	0.00	0.00	100,000.00
	EQUIPMENT FUND	250,000.00	0.00	0.00	250,000.00
	TOTAL - ALL FUNDS	929,077.11	0.00	0.00	929,077.11

West Branch
JOURNAL ENTRY
JE: 9882

Post Date: 06/04/2018
Entry Date: 06/04/2018
Description: BUDGET POLICY AMENDMENT

Entered By: MICHELLE
Journal: BA

GL #	Description	DR	CR
101-201.000-741.700	POSTAGE		1,500.00
101-265.000-801.700	CONTRACTUAL SERVICES	1,500.00	
	Journal Total:	1,500.00	1,500.00

APPROVED BY: _____

West Branch
JOURNAL ENTRY
JE: 9894

Post Date: 06/04/2018
Entry Date: 06/04/2018
Description: BUDGET POLICY AMENDMENTS

Entered By: MICHELLE
Journal: BA

GL #	Description	DR	CR
590-567.000-922.700	PUBLIC UTILITIES		
590-567.000-941.700	EQUIPMENT RENTAL		200.00
101-751.000-922.700	PUBLIC UTILITIES	200.00	
101-751.000-704.700	WAGES - PART-TIME		50.00
101-101.000-956.700	EXPENSES	50.00	
101-265.000-801.700	CONTRACTUAL SERVICES		3,100.00
101-201.000-956.700	EXPENSES	3,100.00	
101-172.000-704.700	WAGES - PART-TIME		500.00
		500.00	
	Journal Total:	3,850.00	3,850.00

APPROVED BY: _____

West Branch
JOURNAL ENTRY
JE: 9900

Post Date: 06/11/2018
Entry Date: 06/11/2018
Description: BUDGET POLICY AMENDMENT

Entered By: MICHELLE
Journal: BA

GL #	Description	DR	CR
590-567.000-853.700	TELEPHONE/RADIO COMMUNICATION		
101-441.000-817.700	UNIFORMS		30.00
101-284.000-801.700	CONTRACTUAL SERVICES		400.00
101-284.000-956.700	EXPENSES		160.00
101-441.000-703.700	SALARIES AND WAGES	160.00	
590-567.000-702.700	PROMOTION/BONUS	400.00	
		30.00	
	Journal Total:	590.00	590.00

APPROVED BY: _____

West Branch
JOURNAL ENTRY
JE: 9901

Post Date: 06/12/2018
Entry Date: 06/12/2018
Description: INTERFUND BUDGET AMENDMENTS 6/12/18

Entered By: JOHN
Journal: BA

GL #	Description	DR	CR
101-265.000-801.700	CONTRACTUAL SERVICES		
101-284.000-941.700	EQUIPMENT RENTAL	1,500.00	
101-301.000-710.700	OVERTIME		1,500.00
101-301.000-713.700	EMP. HEALTH OPTION		1,000.00
101-301.000-718.701	EMPLOYER DEFERED COMP.	1,000.00	
101-301.000-956.700	EXPENSES		685.00
101-441.000-708.700	SICK LEAVE PAYOUT	685.00	
101-441.000-716.700	BC/BS HEALTH INSURANCE PREMIU		137.00
101-528.000-718.700	MERS RETIREMENT (EMPLOYER)	137.00	
101-528.000-941.700	EQUIPMENT RENTAL		13.00
101-721.000-718.701	EMPLOYER DEFERED COMP.	13.00	
101-721.000-801.700	CONTRACTUAL SERVICES		100.00
202-463.000-703.700	SALARIES AND WAGES	100.00	
202-463.000-941.700	EQUIPMENT RENTAL		600.00
202-485.000-924.700	ELECTRICITY	600.00	
202-487.000-703.700	SALARIES AND WAGES	25.00	
202-487.000-715.700	SOCIAL SECURITY (EMPLOYER)		15.00
202-487.000-720.700	WORKERS COMPENSATION PREMIUM		5.00
202-489.000-703.700	SALARIES AND WAGES		5.00
202-490.000-703.700	SALARIES AND WAGES	113.00	
202-490.000-714.700	MANDITORY MEDICARE		50.00
202-490.000-715.700	SOCIAL SECURITY (EMPLOYER)		3.00
202-490.000-720.700	WORKERS COMPENSATION PREMIUM		5.00
202-490.000-941.700	EQUIPMENT RENTAL		5.00
203-463.000-718.700	MERS RETIREMENT (EMPLOYER)		50.00
203-463.000-720.700	WORKERS COMPENSATION PREMIUM		50.00
203-463.000-941.700	EQUIPMENT RENTAL		75.00
209-000.000-801.700	CONTRACTUAL SERVICES	125.00	
209-000.000-941.700	EQUIPMENT RENTAL		600.00
248-000.000-941.700	EQUIPMENT RENTAL	600.00	
248-000.000-941.703	SHOWMOBILE EQUIP. RENTAL		100.00
251-000.000-718.700	MERS RETIREMENT (EMPLOYER)	100.00	
251-000.000-720.700	WORKERS COMPENSATION PREMIUM		5.00
251-000.000-782.700	ADMINISTRATION		5.00
251-000.000-956.700	EXPENSES		100.00
590-567.000-720.700	WORKERS COMPENSATION PREMIUM	110.00	
590-567.000-727.700	OPERATING SUPPLIES		250.00
591-000.000-720.700	WORKERS COMPENSATION PREMIUM	250.00	
591-000.000-956.700	EXPENSES		50.00
593-557.000-703.700	SALARIES AND WAGES	50.00	
593-557.000-727.700	OPERATING SUPPLIES		750.00
593-557.000-922.700	PUBLIC UTILITIES	614.00	
		136.00	
Journal Total:		6,158.00	6,158.00

APPROVED BY: _____

West Branch
JOURNAL ENTRY
JE: 9902

Post Date: 06/13/2018
Entry Date: 06/13/2018
Description: BUDGET POLICY AMENDMENTS

Entered By: MICHELLE
Journal: BA

GL #	Description	DR	CR
590-567.000-922.700	PUBLIC UTILITIES		
590-567.000-703.700	SALARIES AND WAGES		6,000.00
101-228.000-801.700	CONTRACTUAL SERVICES	6,000.00	
101-209.000-809.700	PROPERTY ASSESSMENT REVIEW		800.00
		800.00	
	Journal Total:	6,800.00	6,800.00

APPROVED BY: _____

**REGULAR MEETING OF THE OGEMAW COUNTY EMS AUTHORITY BOARD WAS HELD AT THE
OGEMAW COUNTY EMS AUTHORITY BUILDING ON April 19, 2018 at 4:30 P.M.**

Present: Denise Lawrence, City of West Branch, Bruce Reetz, Ogemaw County, Dave Reasner,
City of Rose City, Lisa Cotton, Mills Township

Absent: Danny Morrison, Cummings Township

Others Present: Trista Spencer-Director, Gail Seder-Administrative Assistant

Chairman Reetz called the meeting to order at 4:30 p.m. with the pledge of allegiance.

Roll Call: Bruce – Yes, Danny-No, Dave – Yes, Lisa-Yes, Denise – Yes

Motion by Dave, supported by Denise, all in favor to approve the March 15, 2018 minutes.

CORRESPONDENCE:

No Correspondence to review.

CLAIMS & ACCOUNTS:

Motion by Dave to approve the Claims and Accounts in the amount of \$67,259.45. Supported
by Lisa, all in favor, motion carried. Roll Call: Danny-Absent, Dave – Yes, Lisa-Yes, Denise –
Yes, Bruce – Yes.

\$20,909.25 is the cost for the land acquisition, which includes closing costs. A cashiers check
was written for this amount.

OLD BUSINESS:

Closed on the Rose City property. 1.5 acres. Tom Benjamin has sent the plans to the Engineer
for his review.

NEW BUSINESS:

None.

PUBLIC COMMENT:

None.

EMS DIRECTORS REPORT:

None.

ADJOURNMENT: 4:45 p.m.

The next meeting will be Thursday, May 17, 2018 at 4:30 p.m.

Mw/gs/board mtg/04-19-18 minutes

City of West Branch Planning Commission Minutes for May 22, 2018

Call to Order – 6:02

Roll Call – Present - Bob David, Kara Fachting, Dan Weiler, Mike Jackson, Jan Hasty, Denise Lawrence, Lisa Jensen, Evelyn Schenk. Absent – Bill Ehinger

Pledge

Public Hearings – None

Bob David Welcomed Evelyn Schenk as new Planning Board Member.

DDA Report - Sandy Rabidue asked for an ordinance amendment to allow flower pots and benches in front of Downtown businesses, keeping in mind the 6ft of width on walkways/sidewalks. She indicated that Tracey Williams resigned from the DDA.

There will be a public hearing on June 12, board will discuss it then. Sandy will bring lists of bench manufacturers and designs to Kelli Collins and will be included in Planning packets before next meeting.

Additions to Agenda - none

Public comment – None

Approval of minutes – of the Public Hearing/ Meeting held on April 24, 2018.

Discussion among members that the minutes did not include certain language.

*Motion by Mike Jackson, second by Kara Fachting to approve minutes with corrections as follows:

“Minimum requirements set forth by the original district in which the proposed PUD is located shall act as a general guideline for the lot and yard regulations. To encourage flexibility and creativity consistent with the intent of PUD regulations, the City may permit specific departures from the requirements of the Zoning Ordinance for yards and lots AND MINIMUM DWELLING UNIT SIZE as part of the approval process. Any regulatory modification shall result in a higher quality of development than would be possible using conventional zoning methods.”

All in favor, none opposed. Motion Carried

Unfinished business - Denise Kline spoke about the results of the public survey/ participation plan She will try to finish results ASAP with Denise Lawrence for the next meeting on June 26th, 2018 regarding Master Plan.

It was noted that there will be no regular meeting of the Planning commission in July, 2018. However a meeting on July 24, 2018 will be to discuss and work on Citys Master Plan.

The Board went over language on several pages of the new Master plan.

New Business – None

Communications -

*Motion - Mike Jackson noted we would accept, with regret, Bill Ehingers resignation from the Planning Commission, although it had already been before City Council and accepted. All in favor, none opposed, motion carried.

Member Reports – Bob David – Asked when sidewalk on State St will be done. Dan Weiler, none. Denise Lawrence, none. Lisa Jensen, none. Kara Fachting, none. Evelyn Schenk, noted she could not access minutes on the website. Several members directed the steps to access them. Jan Hasty, none. Mike Jackson, noted the Fly in will be held at West Branch Airport on June 16, 2018 from 8:00am until noon.

It was noted that there will be a combined City Council, / Planning Commission / DDA meeting on June 4, 2018 at 6:00pm at City Hall.

Public Comment – none

Meeting adjourned 8:28pm

Minutes taken and typed by Lisa Jensen, Planning Secretary 2018.

SPECIAL MEETING OF THE WEST BRANCH PLANNING COMMISSION HELD JOINTLY WITH THE CITY COUNCIL AND DDA IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET, ON MONDAY, JUNE 4, 2018.

Meeting was duly called to order at 6:00 p.m.

Present: Kara Fachting, Jan Hasty, Denise Lawrence, and Dan Weiler.

Absent: Bob David, Mike Jackson, Lisa Jensen, Evelyn Schenk

All stood for the Pledge of Allegiance.

* * * * *

There was not a quorum in attendance

Commissioner Fachting gave a yearly update to Council and answered questions.

* * * * *

Meeting was duly closed at 7:00 pm



West Branch Police Department

Chief Kenneth W. Walters

130 Page St.

West Branch, Michigan 48661

Phone: 989-345-2627 Fax: 989-345-0083

E-mail: police@westbranch.com

6/11/2018

Honorable Mayor and Council,

This is the month end report for May. Officers handled 137 complaints and further made 13 arrests. Two of these arrests were for Domestic Assault and four were for Delivery of Narcotics.

Memorial Day weekend was rather quiet in regards to complaints, even though town was very busy.

As of today's date, all equipment has arrived for the new patrol vehicle, we are just waiting for the vehicle itself to arrive. I expect it anytime.

Sincerely,

A handwritten signature in black ink, appearing to be "K. Walters", written over a horizontal line.

Chief Kenneth W. Walters

West Branch Police Department

Offense Count Report

Page: 1

Report Criteria:

Start Offense	End Offense		
01000	99009		
MAY 2018	TOTAL 2018	TOTAL 2017	TOTAL 2016
05/01/2018-05/31/2018	01/01/2018-05/31/2018	01/01/2017-12/31/2017	01/01/2016-12/31/2016

Offense	Description	MAY 2018	TOTAL 2018	TOTAL 2017	TOTAL 2016
11001	SEXUAL PENETR'N PENIS/VAGINA CSC1	0	1	1	2
11003	SEXUAL PENETRATION ORAL/ANAL CSC1	0	0	0	1
11004	SEXUAL PENETRATION ORAL/ANAL CSC3	0	0	2	0
11007	SEXUAL CONTACT FORCIBLE CSC2	0	1	1	0
11008	SEXUAL CONTACT FORCIBLE CSC4	1	3	4	2
12000	ROBBERY	0	0	1	0
13001	NONAGGRAVATED ASSAULT	1	7	18	13
13002	AGGRAVATED/FELONIOUS ASSAULT	0	1	2	3
13003	INTIMIDATION/STALKING	1	1	2	5
22001	BURGLARY - FORCED ENTRY	1	2	3	6
22002	BURGLARY - ENTRY W/OUT FORCE(INTENT	1	1	0	0
22003	BURGLARY - UNLAWFUL ENTRY(NO INTENT	0	0	2	3
23003	LARCENY - THEFT FROM BUILDING	1	1	3	10
23005	LARCENY - THEFT FROM MOTOR VEHICLE	0	0	1	0
23007	LARCENY - OTHER	0	5	9	3
24001	MOTOR VEHICLE THEFT	1	1	0	3
25000	FORGERY/COUNTERFEITING	0	0	1	0
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONF	0	0	1	5
26002	FRAUD - CREDIT CARD/ATM	0	0	0	2
26003	FRAUD - IMPERSONATION	0	0	0	1
26006	FRAUD - BAD CHECKS	0	1	1	2
27000	EMBEZZLEMENT	0	0	1	0
29000	DAMAGE TO PROPERTY	3	4	8	11
30002	RETAIL FRAUD - THEFT	0	4	12	12
35001	VIOLATION OF CONTROLLED SUBSTANCE	0	1	7	22
35002	NARCOTIC EQUIPMENT VIOLATIONS	0	0	0	1
36004	SEX OFFENSE - OTHER	0	3	0	3
37000	OBSCENITY	0	0	1	0
38001	FAMILY - ABUSE/NEGLECT NONVIOLENT	0	0	1	4
41002	LIQUOR VIOLATIONS - OTHER	0	0	1	0
42000	DRUNKENNESS	0	1	2	5
48000	OBSTRUCTING POLICE	0	1	0	1
50000	OBSTRUCTING JUSTICE	8	33	69	67
52001	WEAPONS OFFENSE - CONCEALED	0	0	0	1
52003	WEAPONS OFFENSE - OTHER	0	0	0	2
53001	DISORDERLY CONDUCT	0	0	3	8
53002	PUBLIC PEACE - OTHER	0	0	1	0
54001	HIT & RUN MOTOR VEHICLE ACCIDENT	2	3	10	13
54002	OUIL OR OUID	1	3	7	14
54003	DRIVING LAW VIOLATIONS	4	10	51	73
55000	HEALTH AND SAFETY	2	13	40	10
57001	TRESPASS	3	6	3	8
70000	JUVENILE RUNAWAY	0	1	2	9
70004	Juvenile Issues	0	1	1	1
73000	MISCELLANEOUS CRIMINAL OFFENSE	0	2	8	7
90001	Vehicle Lockouts	11	58	133	157

Offense Count Report

Page: 2

Report Criteria:

Start Offense	End Offense		
01000	99009		
MAY 2018	TOTAL 2018	TOTAL 2017	TOTAL 2016
05/01/2018-05/31/2018	01/01/2018-05/31/2018	01/01/2017-12/31/2017	01/01/2016-12/31/2016

Offense	Description	MAY 2018	TOTAL 2018	TOTAL 2017	TOTAL 2016
90002	Motorist Assists				
90003	Assist E.M.S.	4	9	21	32
90005	City Ordinance Violations	9	62	167	160
90006	Prisoner Transports	8	16	16	40
90007	Parking Complaints	0	0	1	0
90008	ANIMAL COMPLAINTS	0	0	7	3
90009	Maplewood Manor Alarm / Criminal History Checks	3	7	17	12
91001	Delinquent Minors	0	1	0	2
91002	Runaway	0	4	15	4
91004	Abandoned Vehicle	0	0	2	0
92003	Walk Away (Ment. & Host.)	0	0	5	5
92004	Insanity	0	1	2	4
93001	PROPERTY DAMAGE ACCIDENT/PI	0	5	15	14
93002	Accident, Non-Traffic	2	20	43	44
93003	Civil Traffic Violations	6	8	14	20
93004	Parking Violations	0	0	0	1
93006	Traffic Policing	0	0	0	4
93007	Traffic Safety Public Relations	0	1	6	2
93008	Inspections/Investigations -Breathalyzer	0	3	0	1
94001	Valid Alarm Activations	0	1	2	1
94002	False Alarm Activations	0	0	2	1
95001	Accident, Fire	3	31	74	63
95003	Inspection, Fire	0	0	3	4
97001	Accident, Traffic	0	0	0	1
97003	Accident, Other Shooting	0	0	1	0
98000	Other Types Not Listed	0	0	1	0
98002	Inspections/Investigations -Motor Vehicles	0	0	0	3
98003	Inspections/Investigations -Property	0	0	0	1
98004	Inspections/Investigations -Other	0	1	9	8
98006	Civil Matters/Family Disputes	0	0	1	3
98007	Suspicious Situations/Subjects	4	15	58	29
98008	Lost/Found Property	18	64	182	215
98009	Inspections/Investigations -Drug Overdose	1	3	17	14
99001	Suicide	0	1	0	3
99002	Natural Death	0	0	1	1
99003	Missing Persons	0	1	4	4
99007	PR Activities	0	0	2	3
99008	General Assistance	1	4	14	5
99009	General Non-Criminal	37	115	234	321
		0	4	28	24
Totals:		137	546	1377	1542

Communications

Events you don't want to miss

Chamber Connections

Breakfast and Networking. No Cost. RSVP needed. 2nd Friday of each month from 7 am to 8 am

June 8th: YMCA Camp Timbers

July- No Connections

August 10th: Café International

September 14th: Human Trafficking Community Group at Episcopal Church

October 12th: Lehner's Collision

November 9th: Huron Community Bank

December 14th: Compassionate Care

Business After Hours

Networking and tours of hosting Chamber Member. No Cost. 3rd Thursday of each month 4:30 to 6:30 pm

June 21: Ogemaw Nature Park

July 19: Leelin Home Health Care

August 16: Troll Landing Campground

September 20: Ogemaw Historical Museum

October 18: Hart Buick GMC

November 15: Mier-ly Entertainment

December 20: Forward Conference Center

Culpepper & Merriweather Circus

Wednesday, June 27th

Show times 5pm and 7:30 pm

Tickets can be purchased at the following Chamber member locations:

West Branch Chamber, Towne Club, Ogemaw County Voice, The Silver Lining, Café International, Lovewell's Corner Store, Dr. Greene Family Chiropractic, Huron Community Bank and City of West Branch.

Independence Day Parade Wednesday July 4th at 6 pm down Houghton Ave

Congratulations to Denny Shumway who is the 2018 Independence Day Grand Parade Marshal. He has done a lot for our community and businesses. Thank you Denny for all you do and continue to do.



34th Independence Day Parade

July 4th, 2018 at 6:00 p.m.

Registration and line-up will begin at 4:30 pm first come first serve basis.

The parade begins moving at 5:50 pm

No entries will be accepted without prior application.

Awards will be given in three categories: Most Unique, Best in Parade & Best Patriotic

Line-up: South Valley St. & Griffin by Smiley Tower Finish: Houghton Ave. & Eighth St.

\$20 Non Chamber Members

\$15 Chamber Members. Remember, this is a family oriented event!

Please cut and return form below:

Organization/Business _____

Address _____

Phone _____

Person _____

Email _____

Parade Rules: It is the responsibility of the individual who signs this form to ensure that all participants of their organization receive a copy of these rules.

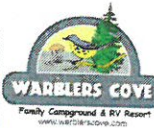
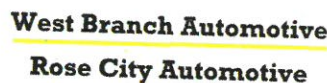
1. Parade entries must continue through entire route of the Parade
2. NO ALCOHOLIC BEVERAGES will be allowed on or in any entry vehicle or parade entry.
3. Candy or any other materials are prohibited from being thrown or dropped from floats or other vehicles along the Parade route by parade entries. Only a Parade participant on foot may hand candy or other items to parade spectators. To keep youngsters from surging into the street to retrieve candy, candy distributors must walk at curbside to hand out candy. Please respect our concern for the safety of others.
4. All Large Semi Trucks will be in the back of parade
5. The Parade Committee reserves the right to bar, AT ANY TIME, any entry not conforming to the rules and regulations, or refusing to follow instructions of police or parade officials from the Parade. The Parade committee also reserves the right of final decision on entries accepted for the Parade.
6. All vehicles in parade must provide a proof of Auto Liability Insurance
7. All pets in the Parade must be kept on leashes and held by someone strong enough to manage them.
8. All participants, in consideration of participation in this event, agree to indemnify, hold harmless and release the West Branch Area Chamber of Commerce, West Branch Visitors Bureau & City of West Branch, its agents and employees, from any and all liability for any injury or damage which may arise out of or in any way be connected with participation in the Parade.

Signature _____

Date _____

Description of parade entry: _____

Please return form to 422 W Houghton Ave, West Branch, MI 48661. Questions please contact us at 989-345-2821





WEST
BRANCH
AREA
CHAMBER OF
COMMERCE

Business

After

HOURS
& OPEN HOUSE



Ogemaw Nature Park Deer Refuge
5626 W. Rose City Rd. Clear Lake, Mi. 48661

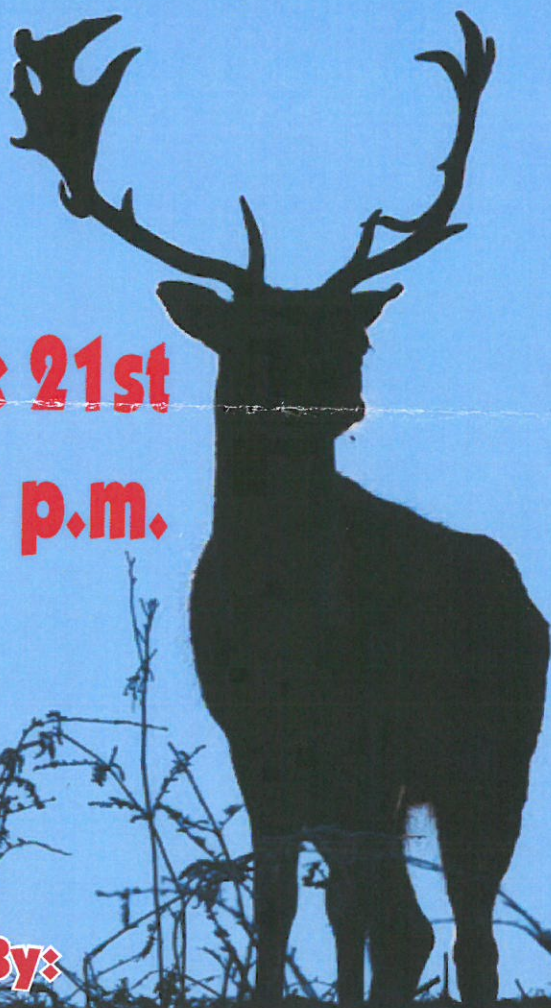
**Summer
Saltice Picnic**

Thursday, June 21st
4:30 p.m. - 6:30 p.m.

Join us at the Park
to see our future plans
PUBLIC WELCOME

Sponsored By:

FRIENDS OF THE DEER REFUGE



Friends of the Deer Refuge

A 501(c)3 Non Profit
For the Benefit of the Ogemaw Nature Park

As we enter into 2018 season for the Ogemaw Nature Park, we would like to give an update. As many know, last year was a pivotal year in the parks 80+ years history. The park was in danger of closure, due to lack of funds. A go-fund me campaign was launched and over \$7,000 was quickly raised, ensuring the park could continue another year. New members were added to the Parks and Rec committee, along with the creation of Friends of the Deer Refuge, a 501c3 nonprofit for the benefit of the park. Another \$7000+ was raised throughout the summer through the Major Donor sign program, with over 70 individuals and business donated \$100 or more. This has helped ensure the operation for 2018.

Our goal is to always have enough funds to operate for the next year. That way, we help ensure the viability, and there are no need for emergency fundraising. We also would like to make some major improvements, such as enlarging the enclosure, along with general maintenance and upgrades, additional tables and bring back the grills for family picnics. (3 grills have been ordered and will be installed soon)

Much of this will be accomplished through public work bees, and material donation. One success story from last year was the addition of an insulated water system and feed manger. This significantly reduced the electric use, by hundreds of dollars a month. It was entirely built by volunteers and Consumers Energy donated funds to purchase the \$450 tank.

Which brings us to today- we begin our fundraising campaign for 2019 operations. If you would like to become a Major Donor, and be recognized as a supporter of the Nature Park, we ask for \$100 annual donation, and you will receive a spot on the Major Donor sign at the entrance of the park. We also are raising funds for the enclosure expansion. We are seeking \$1000 to become a sponsor of a section of fence. This one time expenditure will also be recognized with permanent signage inside the park.

Money is not the only thing needed, there are many ways one can volunteer. Landscaping, painting and other improvement projects are also needed. We have scheduled our Community Spring Work Bee for Saturday, June 16th, 9 am- 4pm, to help prepare for the summer season. Come on out for an hour or two and lend a hand if you are able. We will also be featured June 21st for the West Branch Chamber of Commerce Business After Hours, 4:30-6:30pm. Stop out to socialize and enjoy a picnic theme.

It is our commitment to be extremely frugal with all Donor dollars. Our goal is improved habitat for the deer, and improvements to the community asset we have with the Nature Park. This is a multigenerational destination, and a key attraction for our area. If you agree with that, please help ensure its future with an annual, tax deductible donation.

Donations can be sent to

Friends of the Deer Refuge

PO Box 581

West Branch, MI 48661

Ogemaw County Parks and Recreation Committee

Brenda Simmons, President

Craig Scott

Bev Scott

Jerry Lehman

Bob Griffin Jr.

Rich Heavlin

Jeff Short

Friends of the Deer Refuge Committee

Scott Bell- President

Bob Griffin Jr.-Vice President

Craig Scott- Secretary/Treasurer

Sandi Miller

FAQ

For over 50 years, the Ten Lakes Sportsman Club was the main fundraising for the Nature Park. This group ceased to exist in 2014. The reformed fundraising arm for the benefit of the Deer refuge was organized in 2017, with the intent of becoming a 501c3 Non Profit Corporation.

How can I help?

There are many ways individuals, companies and groups can help. Monetary funds will always be needed. There are improvements we would like to make, while maintaining the old-school nostalgic charm of this simple park.

Volunteer- we can always use help in many areas, such as publicity, basic grounds maintenance and beautification, educational research, grant writing and fundraising. If you have the desire to help, please note that on this form. We intend to develop a basic email newsletter to keep all informed of areas in which one can help.

What are the long term plans to keep the park open?

Our primary goal is to have enough funds for basic operations. The goal is to have a small surplus that ensures the park can operate in the following year. 2018 is covered, and we are working on 2019. With any extra funds, we will work on our long term goals to enlarge the enclosures, and create a more natural habitat. We also are hoping to establish an endowment fund, to ensure the park will have resources in the future. It is extremely important we fundraise each year to continue our support to the park. The deer like to eat and drink every day, even when the park is closed.

Mission/Vision

- . Well-being of the animals is the first priority
- . Park history must be maintained and enhanced
- . Positive public impressions are important and must be maintained
- . Any change/improvements shall not be done if it raises the park operating costs without revenue enhancement

OGEMAW COUNTY CENTRAL DISPATCH FACTS

- ◇ CENTRAL DISPATCH RECEIVED 8,677 911 CALLS
- ◇ CENTRAL DISPATCH RECEIVED 48,657 NON-EMERGENCY CALLS (345-9911,345-6911,345-4911,345-5941
- ◇ CENTRAL DISPATCH HANDLED 29,870 COMPLAINTS
- ◇ OF THOSE COMPLAINTS:
 - 19,574 WERE LAW ENFORCEMENT COMPLAINTS
 - 3,929 EMS RUNS
 - 429 FIRE RUNS
 - 4298 COMPLAINTS HANDLED BY DISPATCH

OGEMAW COUNTY CENTRAL DISPATCH FACTS

- ◇ OGEMAW COUNTY CENTRAL DISPATCH HAS 8 FULL TIME AND 2 PART TIME EMPLOYEES THAT STAFF THE CENTER 24 HOURS A DAY, EVERY DAY

- Dispatching for: Ogemaw Co Sheriff, Michigan State Police, West Branch PD, Rose City PD, DNR.
- Dispatching for: Ogemaw County EMS Authority
- Dispatching for: Lupton FD, Richfield/Logan FD, Rose City FD, Mills Twp FD, South Branch FD, Ogemaw FD, Clear Lake FD, WB-DNR.
- Ogemaw County Central Dispatch is solely responsible for paging all Fire and EMS Stations. They send a page from the Radio System that is transmitted to the 5 repeaters on the towers around the County, which then sends a signal to all Fire and EMS pagers.
- When you call 911 in an emergency situation while the Dispatcher is asking you questions: they have already paged ambulance, fire, or police to your location.
- At the same time, they are talking to the caller and paging Fire/EMS/Police, they are still monitoring the radios, typing, and talking to the First Responders or Police.
- Besides handling all 911 Emergency calls, Ogemaw County Central Dispatch handles all non-emergency calls to Ogemaw County Central. Examples: neighborhood disputes, downed power lines, road conditions, animal control complaints, when fireworks are, when parades start and where, asking for phone numbers of businesses.
- Ogemaw County Central Dispatch monitors the cameras installed in West Branch-Rose City School District, allowing them to alert first responders if there is ever a problem.
- Ogemaw County Central Dispatch monitor the cameras located in all Ogemaw County Courts.

OGEMAW COUNTY CENTRAL DISPATCH FACTS

- Ogemaw County Central Dispatch has radio communication with every school bus in West Branch-Rose City School District.
- Ogemaw County Central Dispatch are in radio contact with Ogemaw County Road Commission trucks.
- Ogemaw County Central Dispatchers start with 5mos- 1 yr. of training, then within 18 months of being hired they have to complete and pass 80 hrs. of State of Michigan Dispatch classes, LEIN training, 24 hrs. of EMD training to become a part-time or full-time Dispatcher. Ogemaw County Central Dispatchers are CPR Certified, EMD (Emergency Medical Dispatch) certified, and the State of Michigan 911 Dispatcher certified. Dispatchers must complete 24 hrs. of EMD training and another 24 hrs. of State of Michigan Dispatcher Training every 2 years to keep their certifications. Dispatchers have to have their certifications to remain employed.
- Dispatchers are trained to give directions to callers in a medical emergency. If your love one was to need CPR they can assist you to initiate CPR in order to save your loved one's life prior to the ambulance arriving.
- Dispatchers are highly trained to ask you these questions as they cannot see what is going on, they have to get as much information as possible to rely to emergency first responders who are enroute to your emergency. They also entered into their computer systems all pertinent information in the event there is another emergency attached to your phone number, name, or address.
- Dispatchers have assisted county residents to deliver babies of their loved ones before the ambulance arrives.
- Ogemaw County Central Dispatch and Ogemaw Co Ems Authority are totally separate departments.

OGEMAW COUNTY CENTRAL DISPATCH FACTS

- Ogemaw County Central Dispatchers must record all information and emergency processes related to the 911 call into the computer aided dispatch system(CAD). Which includes caller's name, address, phone number, nature of the call, what emergency services were dispatched(Fire/EMS/Police), log arrival, clear times which generates a report which is kept in our database.
- Ogemaw County Central Dispatch enters the information of business and keyholders, alarm companies. Premise alerts on any address or person that has an unsafe scene to make Fire/EMS/Police aware of before arriving.
- Ogemaw County Central Dispatch enters all pertinent information we receive from Commission on Aging forms, or from individuals pertaining to the person or address. Example: Alzheimer or Dementia people, if is Oxygen or Electricity Dependent, uses a wheelchair, if bedridden, people that are Autistic, Blind, Mute, Mentally handicapped.
- Ogemaw County Dispatchers enter into LEIN (law enforcement information network) all warrants, stolen items, missing people, Protection Orders, bond conditions from court. All information entered into LEIN is then available State, Country, and Canada if that person is queried.
- Ogemaw County Central Dispatchers have experience and know Ogemaw County. They have been on the job 24/7/ 365 days from 2-25 yrs.

OGEMAW COUNTY CENTRAL DISPATCH FACTS

ON the November 2018 election Ogemaw County Central Dispatch will be asking for the approval of a millage of $\frac{3}{4}$ mill for the funding to become Ogemaw Co Central Dispatch Authority.

The millage will raise \$ 639,273.00 - \$21,980 (DDA cost) = \$617,293 will be the total per year for the funding of Ogemaw County Central Dispatch Authority.

- ◇ $\frac{3}{4}$ mill will cost each property owner on their Winter Property Tax Bill Only. 75 cents per \$1000 of the Tax Value. Example: Taxable Value \$50,000 is $50 \times .75 = \$37.50$

PROPOSED BALLOT LANGUAGE

Ogemaw County Central Dispatch Authority

For 5 years beginning with the tax assessments in December of 2018 and ending with the assessments in July of 2023, shall the total taxable property rate limitation in Ogemaw County be lifted by .75 mil (\$.75 for each \$1,000 of valuation) to exclusively finance equipment, facility and operating costs of a 911 emergency telephone answering and dispatch system within Ogemaw County through a newly formed Ogemaw County Central Dispatch Authority, which shall be an entity legally separate from Ogemaw County. This is a new millage to be levied under the County's general taxing authority and if approved and levied in its entirety, this millage would raise an estimated \$639,273.00 in the first calendar year after its approval.

☐ Yes

☐ No

JOHN R. MOOLENAAR

4TH DISTRICT, MICHIGAN

HOUSE COMMITTEE
ON APPROPRIATIONS

SUBCOMMITTEES ON

FINANCIAL SERVICES AND
GENERAL GOVERNMENT

LABOR, HEALTH AND HUMAN SERVICES,
EDUCATION AND RELATED SERVICES

LEGISLATIVE BRANCH

Congress of the United States
House of Representatives
Washington, DC 20515-2204

117 CANNON HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
(202) 225-3561
FAX: (202) 225-9679

DISTRICT OFFICES:
200 EAST MAIN STREET, SUITE 230
MIDLAND, MICHIGAN 48640
(989) 631-2552
FAX: (989) 631-6271
201 NORTH MITCHELL STREET, SUITE 301
CADILLAC, MICHIGAN 49601
(231) 942-5070
FAX: (231) 876-9505

May 15, 2018

Ms. Denise Dawn Lawrence
Mayor of West Branch
130 Page Street
West Branch, Michigan 48661

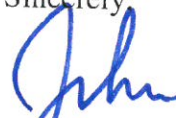
Dear Denise,

I would like to take this opportunity to congratulate the city of West Branch's Police Department on receiving a Community Facilities Grant through the USDA Rural Development.

The West Branch Police Department officers have dedicated their lives to create a safe environment for the citizens of West Branch. It is my understanding the grant funding will be used to acquire a new patrol vehicle for the department. Having reliable equipment is a necessity in protecting the West Branch community. It is an honor to have officers like yours patrolling the roads, and I am grateful this grant will be used to provide a newer vehicle for the department in their ongoing efforts to protect our great citizens.

As the Congressman for Michigan's Fourth Congressional District, I appreciate your hard work and dedication to the West Branch community. Again congratulations! If I may ever be of future assistance, please do not hesitate to contact me, as my door is always open to you.

Sincerely,



JOHN MOOLENAAR
Member of Congress

JM/kw

For up-to-date information on issues, events and other topics of interest, please sign up for my e-newsletter at www.moolenaar.house.gov.

Project Rising Tide - City of West Branch

5/17/2018

Public Input Session – Solutions



Housing Solutions

What is needed from a market standpoint?

- Low- income vs. market-rate units?
- Product make-up: 1br, 2br, studio
- Multi-family, Single-Family, Townhouses, Etc.



Attraction / Retention of Talent

How do we retain/recruit talent to return?

- Child care barriers
- New residents vs. existing perception
- Soft skill trainings for existing talent



Downtown

How does downtown impact the community?

- Cultural awareness & growth
- Multi-modal transportation / Trail connections
- Repurposing/Redevelopment of Historic buildings



Marketing / Branding

Is this an issue; should we consider a refresh?

- Local vs. Regional
- Consistent media presence
- How to extend a day visit into a weekend

Project Rising Tide - City of West Branch

5/17/2018

Public Input Session – Solutions

West Branch – PRT Meeting Notes

Attraction / Retention of Talent

Child Care

- 1.) There has been a significant reduction of providers from 169 down to 17 in operation today.
- 2.) Primary target for childcare is focused around the 0 – 5 age of children.
- 3.) Special Use Fee dedicated toward County Approval
 - a. May be an opportunity to rethink the structure of how this type of usage is viewed via County Zoning.
- 4.) Retirement is pending for many providers and there could be a major effort from the MiWorks office to recruit new child-care providers
- 5.) No night/weekend service / poor quality in certain cases
- 6.) Listing of other providers – potential networking of school system / highschool / college students
 - a. Potential for training opportunities via CPR, Daycare, Etc.
 - b. Creation of a network of providers located on all local websites / structure of how to get onto a list
 - c. Identify licensing requirements of the local municipalities
 - d. Senior care opportunities / networking and training
 - e. Identifying potential sites which could support a community facility
 - i. Kirtland Space
 - ii. Coke Facility
 - iii. Other properties within the community
 - f. Creation of a curriculum for children participating within the daycare center
 - g. Workbase learning opportunity for highschool students to tutor / help within the daycare system

Project Rising Tide - City of West Branch

5/17/2018

Public Input Session – Solutions

- 7.) Creation / Utilization of existing assets for potential childcare support through recreation centers locally
 - a. Need for programming to support / manage additional usage of this space

Local Cultural awareness for 'New Comers'

- 1.) Creation of a welcoming package for new residents
- 2.) Outreach from the City's area – Welcoming package to add healthcare information, programming, asset inventory, hunting, etc.
 - a. Creation of a more built-out promotional document detailing assets, reasons to come / stay,
 - i. Identify how / when this will be presented to individuals coming to the area for businesses / any group hiring new employees
 - b. Partnership with CVB / Chamber of Commerce to create a new 'Young Professionals' / New professionals Group - Forum
 - c. Integration of the community to support new 'blood'.
- 3.) Strategic Recruitment of talent focused around community events / or new special events revolving around engagement of community members for things like kayaking, shooting, fishing, hiking, bicycling, etc. (Potential for Chamber/CVB, City, MiWorks to collaborate and support this effort)
- 4.) Creation of new events based around retaining talent
 - a. 5K runs, social events, etc.
- 5.) How to coordinate existing websites which are around the Ogemaw County / West Branch area in an effort to have a one-time stop for an online presence
 - a. Highlight of existing websites / assets
 - b. Links to Work/ Play/Live based upon the results of the websites

Soft-skill Improvements / Education Opportunities

- 1.) Ogemaw Heights High School is bringing back Co-op opportunities.
- 2.) Governor's Marshall Plan



Project Rising Tide - City of West Branch

5/17/2018

Public Input Session – Solutions

- 3.) Finding apprenticeship/co-op sites difficult, particularly for machine shops because they do not want minors on the shop floor due to liability.
- 4.) Griffin Beverage has created their own (paid) internship program for college students studying supply chain management. They had 40 applicants in this first round. They are providing housing rental options for those students.
- 5.) Sue Delahanty mentioned the infusion room for cancer treatments might be a good opportunity for internship.
- 6.) On the Job Training contracts are available through Michigan Works.

Housing Solutions

- 1.) Looking at local zoning laws which could assist with the creation of new units within downtown
- 2.) Identify ways this could be incorporated within the City's / Township's master planning documents
- 3.) Consideration of local incentives to create new units
 - a. Awareness of need for new units to existing landowners / property owners
- 4.) Creation of new market-rate apartments within a targeted downtown location
- 5.) Identification of parcels for redevelopment within the City
 - a. Prioritize properties both public / privately owned
 - b. Set-up a specific initiative to identify properties
 - i. Reach out to property owners to discuss the availability of selling/redeveloping their property
 - ii. Promote new development teams to construct housing solutions within the area
- 6.) Information on financing support from State/Local governments (DEQ, MEDC, Etc.)
- 7.) Housing information / data to reinforce the market need for the West Branch area (Update from MSHDA)



Project Rising Tide - City of West Branch

5/17/2018

Public Input Session – Solutions

- 8.) Short-term housing solutions – Accessory Dwelling Units
- 9.) Create a resource of housing availability
- 10.) Ogemaw Housing Commission acting as the on-site operator for new housing projects
- 11.) Local doctors hiring on H1 Visas are often supported short term, however, there is a severe lack of short term housing options.
- 12.) Housing study / Market Research update and / or study
- 13.) City participation in the Michigan Main Street program
- 14.) Potential / buy-in for the community to host an empty building tour

Downtown

- 1.) Bringing together coordination between events around the area / trying to overlap organizations to identify what is going on and where they're happening
- 2.) Creation of a Tourism Board / Regional Collaboration Group
 - a. Coordinating events within 100 miles to identify what is going on
 - b. Outreach to visiting groups who are recreating here to link them into local events
 - c. Assisting linking downtown to recreational assets and / or events that are happening around the area
- 3.) Creation of additional capacity for the community via the Mainstreet Program
- 4.) Promotion of downtown wayfinding system for existing assets
- 5.) Recreational Map of downtown / asset inventory
- 6.) Marketing existing cultural assets and identify place / types of additional cultural opportunities for murals, artwork, signage, etc.
- 7.) Update of Market analysis data to identify who should be coming into town from a retail / building activation standpoint
- 8.) Downtown Marketing strategy for promoting vacant storefronts / retail spaces
- 9.) Creation of safe / cultural spaces to promote activity within downtown
 - a. Fat tire bike trails
 - b. Bicycle racks for downtown

Project Rising Tide - City of West Branch

5/17/2018

Public Input Session – Solutions

- c. Physical connections from the surrounding rural community into Downtown
- d. Music festivals / promotion & coordination between downtown merchants
 - i. Creation of events catering to a culture of people who are willing to pay vs. it being free
 - ii. Renting of public space to 'for-profit' business to host events
 - iii. Perform a targeted market analysis to help identify what kinds of events should be hosted
- 10.) Tours with downtown DDA into other successful downtowns to see physical examples of how their community has improved
- 11.) Outdoor music / available Wifi within public spaces
- 12.) Repurposing downtown
- 13.) Difficulty attracting and retaining physicians here because spouses complain the area isn't much to do (lacking cultural activities).

Marketing / Branding

- 1.) Identifying ways in which those visitors staying within the community for more than one day, or finding another reason for them to visit based on other assets
- 2.) Asset inventory
- 3.) Cultural barrier which needs unity within the community to embrace new ideas / perspectives on how to improve and add to the community
- 4.) West Branch Initiative – Marketing group / Informal committee put together to identify if the existing 'brand' is still effective
 - a. Support from rebranding the area
 - b. Abandon zoning requirements for downtown related to the "Victorian" theme
 - c. Need to verify support from the community for this type of effort
 - i. Could be a point of activity from a request for services
- 5.) Downtown Marketing vs. Township Marketing; can we coordinate a joint marketing "brand" for the area



Project Rising Tide - City of West Branch

5/17/2018

Public Input Session – Solutions

- a. Relationship toward the physical “sense” of how people feel when they visit
- b. Consistency between those jurisdictional boundaries to collectively market the area instead of everyone have their own
- 6.) Create a relationship between the local media sources and activities happening in and throughout the region
 - a. Paper, Social Media, Television, Radio, etc.

Reports

Mayor

Council

City Manager

Public Comment -Any Topic

Adjournment