

-- AGENDA --

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS AT WEST BRANCH CITY HALL, 121 N. FOURTH ST. ON MONDAY, FEBRUARY 17, 2020, BEGINNING AT 6:00 P.M.

PLEASE NOTE: All guests and parties in attendance are asked to sign in if they will be making any comments during meetings, so that the City Clerk may properly record your name in the minutes. Public comments are limited to 3 minutes in length while matters from the floor are limited to 10 minutes, unless you have signed in and requested additional speaking time, and that the request is then approved by either the Mayor or a majority vote of Council. All in attendance are asked to please remove hats and/or sunglasses during meetings and to silence all cell phones and other electronic devices. Accommodations are available upon request to those who require alternately formatted materials or auxiliary aids to ensure effective communication and access to City meetings or hearings. All request for accommodations should be made with as much advance notice as possible, typically at least 10 business days in advance by contacting City Clerk John Dantzer at (989) 345-0500. [DISCLAIMER: Views or opinions expressed by City Council Members or employees during meetings are those of the individuals speaking and do not represent the views or opinions of the City Council or the City as a whole.] [NOTICE: Audio and/or video may be recorded at public meetings of the City Council.]

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Scheduled matters from the floor
 - A. Sean Petri - COOR
 - B. Grange Bell – Downtown Rodeo
 - C. Karen Piglowski
- V. Public Hearing
- VI. Additions to the agenda
- VII. Public Comment on Agenda Items Only (limited to 3 minutes)
- VIII. Bids
- IX. Unfinished Business
- X. New Business
 - A. Bills
 - B. Brownfield Authority Resolution of Intent
 - C. Michigan Association of Cemetery conference
 - D. Chris Powley resignation from the Planning Commission

- E. Board of Review designations.
- F. Proclamation 20-02
- XI. Approval of the minutes and summary from the meetings held February 3 and 10, 2020 and the minutes from the closed session of the meeting held February 3, 2020
- XII. Consent Agenda
 - A. Treasurers report and investment summary
 - B. January Police Report
 - C. Election Board meeting held February 11, 2020
 - D. January Code Enforcement Report
- XIII. Communications
 - A. MSU Extension Capital Asset Management & Planning
 - B. Johnny Cash day reminder
 - C. National Fluoridation Quality Award
- XIV. Reports and/or comments
 - A. Mayor
 - B. Council
 - C. Manager
 - 1. Ben Walby valedictorian
- XV. Public comment any topic
- XVI. Closed Session
- XVII. Adjournment

UPCOMING MEETINGS-EVENTS

February 25 DDA 12:00 pm
February 29 Special goal setting work session 10:00 am. County Airport
March 2 City Council 6:00 pm
March 10 Planning Commission 6:00 pm at City Police Department
March 10 Presidential Primary
March 16 City Council 6:00 pm

Call to Order

Roll Call

**Pledge of
Allegiance**

Scheduled Matters from the Floor

2020 Rodeo Sponsorship Options

LEVEL	DESCRIPTION	AMOUNT
Major <input type="checkbox"/>	<ul style="list-style-type: none"> • Banner on Bucking Shoot • Paper Ad • Radio Ad • Social Media Channels 	\$1,000.00
Gold <input type="checkbox"/>	<ul style="list-style-type: none"> • Banner on Interior of Rodeo Arena • Mentioned in Paper Ad • Mentioned on Radio Ad • Mentioned on Social Media Channels 	\$500.00
Silver <input type="checkbox"/>	<ul style="list-style-type: none"> • Half Banner at Event • Mentioned in Paper Ad • Mentioned on Radio Ad • Mentioned on Social Media Channels 	\$250.00
Bronze <input type="checkbox"/>	<ul style="list-style-type: none"> • Quarter Banner at Event • Mentioned in Social Media Channels 	\$100.00
Supporter <input type="checkbox"/>	<ul style="list-style-type: none"> • Listed on Banner at Event • Mentioned in Social Media Channels 	\$25 to \$99.00

Make check payable to: **WBARMA** (West Branch Area Retail Merchants Assoc.)

Send check to: 224 W. Houghton Ave., West Branch, MI 48661

If you have any questions regarding sponsorship, please contact:

Grange Bell - 989-745-8355

Kathy Collins - 989-450-6163

Sponsors Name: _____

Contact: _____

Phone: _____

Email: _____

Sponsor Signature: _____

THANK YOU FOR YOUR SUPPORT!

Rodeo timeline, Friday, July 17, 2020

12 noon	Close South Third St. Pick up bleachers @ school
3:00 p.m.	Close Houghton Ave. Cover storm drains Build arena base Set up arena
5:30 p.m.	Move bleachers in
6:00 p.m.	Hang banners
6:30 p.m.	Show starts
9:00 p.m.	Show ends Remove arena Remove dirt and sweep
10:30 p.m.	Remove storm drain covers
11:00 p.m.	Open Houghton Ave. Open South Third St.

Public Hearings

Additions to the Agenda

Public Comment -Agenda Items

Bids

Unfinished Business

New Business

*ATTACHED IS A
LIST OF THE
BILLS TO BE APPROVED
AT THIS COUNCIL MEETING*

BILLS	\$60,636.92
<i>BILLS AS OF 2/13/20</i>	<i>\$60,636.92</i>
<i>Additions to Bills as of</i>	<i>\$0</i>
<i>Paid but not approved</i>	<i>\$2,595.20</i>
TOTAL BILLS	\$63,232.12

**BILLS ARE AVAILABLE
AT THE MEETING
FOR COUNCIL'S REVIEW**

Vendor Name	Amount	Description
AUDIO VISUAL ELECTRONICS	35.89	#43
BCN	19,677.56	INSURANCE MARCH
BCN	755.34	INSURANCE MARCH
BUNTING SAND & GRAVEL PRO INC	79.56	SAND
CHARTER COMMUNICATIONS	254.93	PHONE & INTERNET DPW & WWTP
CINTAS	416.70	UNIFORMS
CITY OF WEST BRANCH	204.24	WATER BILLS JANUARY
COLONIAL VILLAGE BAKERY	58.00	COUNCIL OPEN HOUSE/CHAMBER CONNECTIONS
CONSUMERS ENERGY	183.36	ELECTRIC
CONSUMERS ENERGY	12,492.28	ELECTRIC
DUPERON CORPORATION	143.60	WWTP PARTS
FOSTER BLUE WATER OIL LLC	2,744.55	FUEL
GREAT LAKES TECH CONSULT LLC	2,881.44	IT SERVICES
GREEN ACE HARDWARE	1,148.80	VARIOUS SUPPLIES
HACH COMPANY	361.53	WWTP SUPPLIES
HOME DEPOT	1,037.57	VARIOUS SUPPLIES
INK & THREAD LLC	141.96	VARIOUS ITEMS
IOSCO COUNTY CLERK	10.00	AMANDA NOTARY BOND FILING FEE
LI'L WILLIES INC	600.00	WWTP WORK
M 33 SUPPLY	44.85	WWTP SUPPLIES
MEDLER ELECTRIC CO	53.33	WWTP PARTS
MEDLER ELECTRIC CO	157.48	WWTP SUPPLIES
MICHIGAN ASSOCIATION OF CEMETERIES	40.00	2020 MEMBERSHIP FEE
NEMCOG	3,581.39	WEST BRANCH GIS DATA & MAPPING SERVICES
OFFICE CENTRAL	569.06	VARIOUS SUPPLIES
OGEMAW COUNTY HERALD ADLINER	68.90	ADS & AFFIDAVIT
OGEMAW COUNTY TREASURER	3,085.53	2018 TAXES 404 W HOUGHTON AVE
OGEMAW COUNTY VOICE	147.90	ADS JANUARY
PARAGON LABORATORIES INC	204.00	WWTP SUPPLIES
PITNEY BOWES	34.99	RENTAL FEE
SAVE A LOT	16.92	SUPPLIES
SCHMITT TIRE & GAS	40.00	TIRE/REPAIRS
SELLEY'S CLEANERS	41.75	POLICE DRY CLEANING
SOILS & STRUCTURES	1,900.00	COLUMBUS DR GEOTECHNICAL SERVICES
SPARTAN STORES LLC	52.91	WWTP LAB SUPPLIES
STATE OF MICHIGAN	20.63	SIGNAL ENERGY 3RD QUARTER
TED FESTERLING LLC	2,324.00	BLADES
TRUCK & TRAILER SPECIALTIES	445.32	#19 & 54 LIGHTS
UPS	23.25	SHIPPING
VIC BOND SALES INC	21.52	VARIOUS CHARGES
VILLAGE QUIK LUBE	83.80	POLICE SERVICE
VISA	3,856.72	VARIOUS CHARGES
VISA	120.00	VARIOUS CHARGES
WASTE MANAGEMENT INC	206.15	WWTP DUMPSTER
WEST BRANCH NAPA AUTO TRUCK	269.21	VARIOUS SUPPLIES

TOTAL 60,636.92

**RESOLUTION OF INTENT CREATION OF A BROWNFIELD REDEVELOPMENT
AUTHORITY (BRA) FOR THE CITY WEST BRANCH, OGEMAW COUNTY, IN
ACCORDANCE WITH THE PROVISIONS OF ACT 381 OF THE PUBLIC ACTS OF THE
STATE OF MICHIGAN, AS AMENDED.**

At a regular meeting of the City Council of the City of West Branch, Ogemaw County, Michigan (the "Local Unit"), held in the Local Unit on the seventeenth day of February, 2020 at 6 p.m.

PRESENT:

ABSENT:

MOTION BY:

SUPPORTED BY:

WHEREAS, the City Council of the City of West Branch, Ogemaw County has received and reviewed testimony that there are or may be certain environmentally distressed, functionally obsolete and/or blighted areas in the City of West Branch and that the continued existence of such areas can limit, hinder or delay redevelopment or revitalization of properties within the City, and, accordingly, that it is in the best interest of the public to facilitate identification and treatment of environmentally distressed, functionally obsolete and/or blighted areas and promote revitalization within the municipal limits of West Branch, And its intention to provide for the operation of a Brownfield Redevelopment Authority for the City of West Branch, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1966, as amended; and

WHEREAS, in order to further such interests, it is appropriate for the City Council of the City of West Branch to create and provide for the operation of a Brownfield Redevelopment Authority within the City of West Branch pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the "Act"); and

WHEREAS, Board for the City of West Branch desires to proceed with the establishment of the Authority for the City of West Branch within the municipal limits of which the Authority shall exercise its powers, all pursuant to and in accordance with the Act; and

WHEREAS, pursuant to the Act, this City Council is required (a) to hold a public hearing on the adoption of a proposed resolution creating a Brownfield Redevelopment Authority under the Act (the "Authority") and (b) to publish notice of the public hearing in a newspaper of general circulation in the City of West Branch all in accordance with Section 4(2) of the Act.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines that is in the best interest of the public to promote the redevelopment of environmentally distressed, functionally obsolete and/or blighted areas of the City of West Branch

2. The City Council hereby declares its intention to create and provide for the operation of the Authority within the City of West Branch pursuant to and in accordance with the provisions of the Act. 4
3. A public hearing shall be held before the City Council on March 2, 2020 at 6 p.m. in the City Council Chambers at City Hall, 121 N. 4th Street on the adoption of a resolution creating the Authority within the City of West Branch, within the municipal limits of which the Authority shall exercise its powers.
4. The City Clerk (the "Clerk") shall give notice of the public hearing by causing notice to be published, in the form attached hereto as Exhibit 1, in the Ogemaw Herald, a weekly newspaper of general circulation in the County of Ogemaw on the twentieth day of February, 2020 and the twenty seventh day of February, 2020 and by posting notice of the public hearing, in the form attached hereto as Exhibit 1, pursuant to the practice of the Clerk.

UPON A VOTE FOR THE ADOPTION OF SAID RESOLUTION, THE VOTE WAS:

AYES:

NAYES:

ABSTAINED:

RESOLUTION DECLARED ADOPTED: STATE OF MICHIGAN)

)ss.

COUNTY OF)

I, the undersigned, the duly qualified and acting Clerk of the City of West Branch, County of Ogemaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of West Branch at a regular meeting held on the seventeenth day of February, 2020 the original of which resolution is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Michigan Public Acts of 1976, including the case of a special or rescheduled meeting, notice by posting at least 18 hours prior to the time set for said meeting.

IN WITNESS WHEREOF, I have hereunto set my official signature, this ____ day of ____, 2020

CLERK

EXHIBIT 1

Notice of Public Hearing to Establish Brownfield Redevelopment Authority

The City of West Branch, Ogemaw County, Michigan

NOTICE OF PUBLIC HEARING ON THE ADOPTION OF A PROPOSED RESOLUTION ESTABLISHING A BROWNFIELD REDEVELOPMENT AUTHORITY FOR THE CITY OF WEST BRANCH PURSUANT TO AND IN ACCORDANCE WITH ACT 381 OF THE PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996, AS AMENDED

PLEASE TAKE NOTICE THAT a Public Hearing shall be held before the City Council of the City of West Branch on the second day of March, 2020 at 6 p.m. in the City Council Chambers at City Hall, 121 N. 4th Street on the adoption of a proposed resolution establishing a Brownfield Redevelopment Authority for the City of West Branch within the municipal limits of which the Authority shall exercise its powers, all pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended.

PROCESS TO ESTABLISH A BROWNFOED REDEVELOPMENT AUTHORITY

STEP	ACTION	DOCUMENTATION
Resolution of Intent to Establish a BRA (pass on 2/17 to set public hearing for 3/2)	City Council passes the RESOLUTION OF INTENT to establish a BRA and sets the date of the Public Hearing.	Certified copy of minutes from City Clerk
Public Notification (publish on 2/20 and 2/27)	Two Notices in local newspaper of general circulation. (EXHIBIT 1). Need to insert date and month of public hearing.	Affidavit from publisher
Taxing Authorities (mail notices week of 2/17)	Send letter to any tax authority that may have their taxes captures through the BRA. Also send a copy of the notice. All taxing authorities have the right to be heard at the public hearing.	<i>Send registered with return receipt.</i> Copy of letters sent to the Taxing Authorities
Resolution Establishing BRA (mail to the State after meeting on 3/2)	This must be completed NOT MORE THAN 30 days after the Public Hearing. The Resolution to establish SHALL be filed with the Secretary of State promptly after adoption.	Certified copy of minutes from City Clerk. Completed copy of Resolution filled in as needed.
Resolution to Establish Board (pass on 3/2 if ready or shortly thereafter)	Suggested at the time of adoption of the BRA the City Council also adopt a Resolution appointing members and adopting the bylaws.	Certified copy of minutes from City Clerk



2020 MAMC CONFERENCE REGISTRATION

August 19, 20, & 21st
The Great Wolf Lodge, Traverse City



Participant Information

Member's Name : _____ Title: _____

Municipality / Company : _____

Mailing Address : _____

Contact #: _____

Email Address: _____

Please fill out a registration form for each member attending the conference

Admission Fees (Registration Deadline - July 19th)

_____ \$129.00 Each Member complete conference - Includes all seminars, all meals and luau themed banquet

_____ \$119.00 Each Spouse or child complete conference - Age 13 or Older
Name(s): _____

_____ \$ 39.00 Each Child complete conference - Age 12 or Younger
Name(s): _____

_____ \$119.00 Each Thursday's conference only - Includes the day's seminars, meals and luau themed banquet

_____ \$ 45.00 Each Vendor's table rental

\$ _____ Total Amount Enclosed

Payment Information

Make checks payable to the **MAMC** and send it to :

Kirk Caiithamer, MAMC Treasurer | City of Ludington | 400 S. Harrison St. | Ludington, MI 49431

Questions ? Kirk Caiithamer 231.690.6876 or email: kcaiithamer@hotmail.com

Conference Notes

LODGING: This is separate. Room rates are **\$129.99**, per night plus applicable taxes. Call the Great Wolf Lodge at **866-962-9653** and use code **#2008CEM** to make a reservation. Provide a tax exempt number to waive the state sales tax. Rooms must be reserved by **July 19th, 2020** to guarantee this price.

CANCELLATION POLICY: Requests received 14 days before the conference date will be charged the full registration fee.

COMMUNITY GIFT EXCHANGE: Bring a unique present from your area. (Usually in the \$20 range).



www.michiganamc.org



To: City of West Branch Planning Committee

From: Chris Powley

It is with regret that I resign my position on the planning committee as of this date, Feb. 11 2020. I have enjoyed my short time on this committee and look for great things to come from it in the future. I have learned a great deal in my time here and want to thank you for this opportunity. I will continue to serve on the city council and look forward to working closely with the planning committee.

Sincerely

Chris Powley

9.7 MEETINGS OF THE BOARD OF REVIEW.

(a) The Board of Review shall convene in its first session on the second Monday in March of each year at such time of day and place as shall be designated by the Council and shall remain in session for at least four hours for the purpose of considering and correcting the roll. In each case in which the assessed value of any property is increased over the amount shown on the assessment roll as prepared by the assessor, or any property is added to such roll by the Board, or the Board has resolved to consider at its second session such increasing of an assessment or the adding of any property to such roll, the Assessor shall give notice thereof to the owner as shown by such roll by a first class letter mailed not later than the second day following the end of the first session of the Board. Such notice shall state the date, time, place and purpose of the second session of the Board. The failure of the owner to receive such notice shall not invalidate any assessment roll or assessment thereon.

(b) The Board of Review shall convene in its second session on the fourth Monday in March of each year for two consecutive days and as much longer as may be necessary, from 9:00 a.m. to noon and from 1:00 p.m. to 4:00 p.m., at such place as shall be designated by the Council and shall continue in session until all interested persons have had an opportunity to be heard, but in no case for less than eight hours. The Board of Review shall convene for at least one evening session from 7:00 p.m. to 9:00 p.m. The Board may not increase any assessment or add any property to the rolls, except in those cases in which the Board resolved at its first session to consider such increase or addition.

According to the Charter, Council will need to designate the time of day and location for the first meeting in March. It is the Board of Reviews request to have it at 9:00 am at City Hall.

Council will also need to designate the location of the second meetings in March. It is the Board of Reviews request to have it at City Hall

Both designations could be made in the same motion. We would need something to the affect that City Council designates all Board of Review meetings to be held at City Hall with the first meeting in March to be held at 9:00 a.m.



PROCLAMATION #20-02

WHEREAS, Matt Linsenman is very dedicated to the residents of the City of West Branch and Ogemaw County, and

WHEREAS, Matt has served diligently on the Ogemaw County Fire Department as a firefighter since 2013.

WHEREAS, the City could always depend on Matt to give of his time for the betterment and safety of the Community, and

WHEREAS, Matt was recently named Ogemaw County Firefighter of the Year for 2019, and

WHEREAS, the West Branch City Council would like to recognize Matt for his years of service and honor him for his award, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby recognizes Matt Linsenman for his hard work and dedicated service to the safety of the residents of the City of West Branch and Ogemaw County.

Paul Frechette, Mayor

John Dantzer, Clerk

Approval of Council Minutes & Summary

SPECIAL MEETING OF THE WEST BRANCH CITY COUNCIL HELD AT THE WEST BRANCH CITY POLICE, 130
PAGE ST. ON MONDAY, FEBRUARY 3, 2020.

Mayor Frechette called the meeting to order at 5:00 p.m.

Present: Mayor Paul Frechette, Council Members Joanne Bennett, Mike Jackson, Chris Powley, Ellen
Pugh, and Cathy Zimmerman.

Absent: None

Other officers present: City Manager Frank Goodroe, Clerk/Treasurer John Dantzer, and Attorney
Gretchen Olsen.

* * * * *

**MOTION BY FRECHETTE, SECOND BY JACKSON, TO GO INTO CLOSED SESSION PURSUANT TO
MCL 15.268 (H) (E) TO DISCUSS MATERS OF PENDING LITIGATION THAT IS SUBJECT TO
ATTORNEY CLIENT PRIVELEGE**

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None Absent – None Motion carried

* * * * *

MOTION BY FRECHETTE, SECOND BY POWLEY, TO RETURN TO OPEN SESSION

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None Absent – None Motion carried

* * * * *

**MOTION BY FRECHETTE, SECOND BY ZIMMERMAN, TO FOLLOW THE RECOMMENDATION OF
THE MML CONSULTANT AND ATTORNEY IN THE MEDIATION PROCEEDING AND THAT
INFORMATION WILL BE BROUGHT BACK TO COUNCIL.**

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None Absent – None Motion carried

Mayor Frechette adjourned the meeting at 5:53 pm.

Paul Frechette, Mayor

John Dantzer, Clerk

SUMMARY OF THE SPECIAL MEETING OF THE WEST BRANCH CITY COUNCIL HELD ON MONDAY,
FEBRUARY 3, 2020.

Mayor Frechette called the meeting to order at 5:00 pm.

Present: Mayor Frechette, Council Members Bennett, Jackson, Powley, Pugh, Zimmerman.

Absent: None

Other officers present: City Manager Goodroe, Clerk/Treasurer Dantzer, and attorney Olsen.

Council approved going into closed session pursuant to MCL 15.268 (h) (e) to discuss matters of pending litigation that is subject to attorney client privileges.

Council approved entering back into open session

Council approved to follow the recommendations of the MML consultant and attorney in the mediation process and that final determination would be brought back to Council.

Mayor Frechette adjourned the meeting at 5:53 pm.

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD JOINTLY WITH THE DDA AND PLANNING COMMISSION AT THE WEST BRANCH CITY POLICE DEPARTMENT, 130 PAGE STREET ON MONDAY, FEBRUARY 3, 2020.

Mayor Frechette duly called the meetings of all three boards to order at 6:00 p.m.

Present: Mayor Paul Frechette, Council Members Joanne Bennett, Mike Jackson, Chris Powley, Ellen Pugh, and Cathy Zimmerman.

Absent: None

Other officers present: City Manager Frank Goodroe, Clerk/Treasurer John Dantzer, Public Works Superintendent Mike Killackey, Police Chief Ken Walters, Planning Chair Corrine Lucynski, and DDA Vice Chair Joe Clark.

All stood for the Pledge of Allegiance.

* * * * *

Council reviewed applications for the open Council seat from Tiffany Schmieder-Kups and Rusty Showalter. Manager Goodroe noted the term for the position would be up for reelection in the November general election.

Tiffany Schmeider-Kups and Rusty Showalter introduced themselves to Council.

MOTION BY ZIMMERMAN, SECOND BY BENNETT, TO APPOINT RUSTY SHOWALTER TO THE OPEN SEAT DUE TO HIS PAST EXPERIENCE IN THE POSITION.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – None

Motion carried

Clerk Dantzer swore Mr. Showalter into office.

* * * * *

Planning Chair, Corrine Lucynski presented the Planning Commission annual report which included the completion of the Masterplan rewrite, the completion of the zoning ordinance rewrite, review of the Recreation Plan, submitted the 2019 annual report for Council’s approval, and noted the downsizing of the Commission from nine members to seven members went well.

DDA Vice Chair, Joe Clark presented the DDA annual report which included a downtown work day in which they worked on cleaning up areas of the downtown, completed the resurfacing of the parking lots on North Second and Fourth St and steps in the parking lots of North Second and Third St., and made upgrades in the downtown alleys and pocket park. In addition, Mr. Clark noted they will be focusing the 2020 year on the development of the Gathering Place, an internal parking study, looking at the possibility of getting a historic downtown designation, getting a new Riverwalk sign, extending the banner program, and continuing the flower program. Mr. Clark commended the DPW for their help with

the downtown. Vice Chair Clark discussed plans for the Gathering Place and noted two drawings were submitted to the DDA at their last meeting with plan B being the plan that they approved for their recommendation to Council. In addition, it was noted that they will be having meetings with MEDC representatives for funding options.

It was the consensus of Council to have the developer continue with plan b drawings.

* * * * *

MOTION BY BENNETT, SECOND BY JACKSON, TO AWARD THE SOLE SOURCE VENDOR REQUEST AND TWO ADDITIONAL YEARS TO THE AUDIT CONTRACT TO STEPHENSON AND COMPANY AS PRESENTED.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

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MOTION BY JACKSON, SECOND BY POWLEY, TO AWARD A BID FOR THE SAFE ROUTES TO SCHOOL GRANT ASSISSTANCE TO MCKEENA FOR AN AMOUNT NOT TO EXCEED \$11,100.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

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MOTION BY BENNETT, SECOND BY JACKSON, TO PAY BILLS IN THE AMOUNT OF \$86,722.64

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

* * * * *

MOTION BY FRECHETTE, SECOND BY PUGH, TO AWARD ADOPT PROCLAMATION 20-01

PROCLMATION 20-01

WHEREAS, Anthony Zettel was born and raised in West Branch and was an all-state member of the 2011 Ogemaw Heights Football team, and

WHEREAS, Anthony furthered his football career by playing collegiately at Penn State University where he earned first team All-Big Ten in 2014, and

WHEREAS, Anthony was drafted in the 6th round of the 2016 NFL draft by the Detroit Lions, and

WHEREAS, Anthony has continued his football career by playing on the Cleveland Browns, Cincinnati Bengals, and currently with the San Francisco 49ers, and

WHEREAS, on February 2, 2020, the San Francisco 49ers will be playing in the NFL Superbowl, and

WHEREAS, the City of West Branch and the City Council join to recognize Anthony Zettel for his hard work, perseverance, and outstanding achievements, and

NOW, THEREFORE, BE IT PROCLAIMED, that the Mayor and the West Branch City Council does hereby recognize the outstanding achievements accomplished by Anthony Zettel as an exceptional football player, and

FURTHER IT BE PROCLAIMED, that the West Branch City Council, to honor his winning of the NFL Superbowl, hereby, declares February 2nd as Anthony Zettel day in the City of West Branch and instructs the West Branch City Clerk to install such in the permanent record of the City of West Branch so that future West Branch citizens may look back with pride on Anthony’s accomplishments.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

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MOTION BY FRECHETTE, SECOND BY BENNETT, TO SCHEDULE A SPECIAL MEETING FOR FEBRUARY 10 AT 6:00 PM TO REVIEW A CDBG INFRASTRUCTURE GRANT REQUEST.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

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MOTION BY BENNETT, SECOND BY PUGH, TO ADOPT THE 2020 CAPITAL IMPROVEMENT PLAN AS PRESENTED.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

* * * * *

MOTION BY FRECHETTE, SECOND BY ZIMMERMAN, TO APPROVE THE 2019 PLANNING COMMISSION ANNUAL REPORT AS SUBMITTED BY THE PLANNING COMMISSION.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

MOTION BY JACKSON, SECOND BY BENNETT, TO APPROVE THE DEVELOPMENT OF A VISION KEEPER’S GROUP TO WORK ON AN ECONOMIC DEVELOPMENT STRATEGY.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

MOTION BY FRECHETTE, SECOND BY PUGH, TO APPROVE THE CLOSING OF MERS DIVISION 20 AND LINKING THAT GROUP TO MERS DIVISION 11.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

MOTION BY ZIMMERMAN, SECOND BY BENNETT, TO APPROVE THE MINUTES AND SUMMARY OF MINUTES FROM THE MEETING HELD JANUARY 20, 2020.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

MOTION BY JACKSON, SECOND BY FRECHETTE, TO RECEIVE AND FILE THE TREASURER’S REPORT AND INVESTMENT SUMMARY; AND THE MINUTES FROM THE DDA BOARD MEETINGS HELD DECEMBER 17 & 30, 2019.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

A reminder on the retirement of Bob McGrail was shared.

A flyer on upcoming MML conventions was shared.

* * * * *

Member Showalter thanked Council for the opportunity to service on Council again.

Manager Goodroe noted there could be upcoming changes coming to the IDC and DDA TIFF plans, spoke on the recent Roundtable gathering, and went over upcoming meetings.

* * * * *

Mayor Frechette adjourned the meeting at 7:48 pm.

Paul Frechette, Mayor

John Dantzer, Clerk

SUMMARY OF THE REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD JOINTLY WITH THE PLANNING COMMISSION AND DDA ON MONDAY, FEBRUARY 3, 2020.

Mayor Frechette called the meeting to order at 6:00 pm.

Present: Mayor Frechette, Council Members Bennett, Jackson, Powley, Pugh, Zimmerman.

Absent: None

Other officers present: City Manager Goodroe, Clerk/Treasurer Dantzer, DPW Superintendent Killackey, Chief Walters, Planning Chair Lucynski, and DDA Vice Chair Clark.

Council reviewed applications for the open Council seat. Applicants Tiffany Schmieder-Kups and Rusty Showalter introduced themselves to Council. Council awarded the opening to Rusty Showalter. Clerk Dantzer swore Mr. Showalter into office.

Planning Chair Lucynski provided Council with the annual Board update.

DDA Vice Chair Clark provided Council with the annual Board update.

Council awarded a sole source vendor request and audit contract to Stephenson and Company.

Council awarded a Safe Routes to School grant application proposal to McKenna.

Council approved bills in the amount of \$86,722.64.

Council adopted proclamation 20-01, honoring Anthony Zettel.

Council scheduled a special meeting for February 10 at 6:00 pm.

Council approved the 2020 Capital Improvement Plan.

Council approved the 2019 Planning Commission Annual Report.

Council approved the development of the Vision Keeper's Group and development of the Economic Development Strategy.

Council approved the closing of MERS division 10.

Council approved the minutes and summary from the meeting held January 20, 2020.

Council received and filed the treasurer's report and investment summary and the minutes from the DDA Board meetings held December 17 and 30.

Communications were shared.

Member Showalter and Manager Goodroe gave reports.

Mayor Frechette adjourned the meeting at 7:48 pm.

SPECIAL MEETING OF THE WEST BRANCH CITY COUNCIL HELD AT THE WEST BRANCH CITY HALL, 121 N. FOURTH STREET ON MONDAY, FEBRUARY 10, 2020.

Mayor Frechette called the meeting to order at 6:00 p.m.

Present: Mayor Paul Frechette, Council Members Joanne Bennett, Mike Jackson, Chris Powley, Ellen Pugh, and Rusty Showalter.

Absent: Cathy Zimmerman.

Other officers present: City Manager Frank Goodroe, Clerk/Treasurer John Dantzer, and Public Works Superintendent Mike Killackey.

All stood for the Pledge of Allegiance.

* * * * *

MOTION BY FRECHETTE, SECOND BY BENNETT, TO EXCUSE MEMBER CATHY ZIMMERMAN FROM THE MEETING.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter

No – None

Absent –Zimmerman

Motion carried

* * * * *

At 6:02, Mayor Frechette opened the public hearing to take comment on a Community Development Block Grant (CDBG) for a water treatment plant.

Manager Goodroe discussed the grant including what the funds would be used for and what the cost to the City would be.

DPW Superintendent Killackey discussed how the water treatment plant would work.

Larry Fox of C2AE, who assisted in the grant application, discussed the grant process.

Member Bennett asked about possible concerns that the expenses could contribute to not having enough money available for the water line replacement for Houghton Ave. in 2023. Manager Goodroe noted that the City would be looking for additional funding sources for the Houghton Ave water line project.

Member Jackson noted that Council had the option to look at the water rates annually and could make adjustments if needed.

It was noted that the City is being proactive and that the plant or another well may eventually be required. It was noted that if the City is awarded the grant for the treatment plant, then no additional wells in other locations would be required and the cost to the City of the plant would be less than one new well.

Member Pugh discussed the option of adding a redundancy well as noted in the letter from EGLE. Superintendent Killackey noted that because of the cost and the way the grant was worded, they could not put the redundancy well in this application.

No one else wished to speak on the subject.

MOTION BY FRECHETTE, SECOND BY JACKSON, TO CLOSE THE PUBLIC HEARING

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter

No – None

Absent –Zimmerman

Motion carried

* * * * *

MOTION BY SHOWALTER, SECOND BY BENNETT, TO APPROVE RESOLUTION 20-03

Resolution 20-03

WHEREAS, the Michigan Strategic Fund has invited Units of General Local Government to apply for its CDBG-Infrastructure and Resiliency (CDBG-IR) Competitive Funding Round; and

WHEREAS, the City of West Branch desires to request up to \$2,000,000 in CDBG funds to build a water treatment plant and for the addition of a new well; and

WHEREAS, the City of West Branch commits local funds from its General Fund Designated Economic Advancement and Water Fund in the amount of up to \$40,000; and

WHEREAS, the proposed project is consistent with the local Community Development Plan as described in the Application; and

WHEREAS, the proposed project will benefit all residents of the project area and 59.91percent of the residents of the City of West Branch are low and moderate income persons as determined by the census data provided by the U.S. Department of Housing and Urban Development; and

WHEREAS, local funds and any other funds to be invested in the project have not been obligated/incurred and will not be obligated/incurred prior to a formal grant award, completion of the environmental review procedures and a formal written authorization to obligate/incur costs from the Michigan Economic Development Corporation.

NOW, THEREFORE, BE IT RESOLVED that the City of West Branch hereby designates the City Manager, Frank E. Goodroe as the Environmental Review Certifying Officer, the person authorized to certify the Michigan CDBG Application, the person authorized to sign the Grant Agreement and payment requests, and the person authorized to execute any additional documents required to carry out and complete the grant.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter

No – None

Absent –Zimmerman

Motion carried

* * * * *

MOTION BY FRECHETTE, SECOND BY PUGH, TO BRING BACK TO THE TABLE THE AWARDING OF THE SAFE ROUTES TO SCHOOL GRANT ASSISTANCE.

Clerk Dantzer noted a 2/3 vote was required to bring it back to the table.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter.

No – None

Absent –Zimmerman

Motion carried

* * * * *

Manager Goodroe discussed new information received on the Safe Routes to School grant including the amount that the City would be eligible for and due to the fact that engineering costs cannot be paid with grant money.

MOTION BY PUGH, SECOND BY JACKSON, TO RESCIND THE CONTRACT FOR THE SAFE ROUTES TO SCHOOL APPLICATION WITH THE MCKENNA GROUP.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Showalter.

No – None

Absent –Zimmerman

Motion carried

* * * * *

Member Jackson commended the Public Works for their winter storm cleanup.

Member Pugh noted the upcoming West Branch Rising meeting has been cancelled.

Manager Goodroe gave an EDC Board update and noted the fellow program has been renewed for 2020 to Redevelopment Ready Communities and the City would be submitting an application to see if it can get awarded a fellow for another year.

* * * * *

Allen Bruder of Mercantile Bank spoke to Council and offered assistance to the City in any manner in which they can.

* * * * *

Mayor Frechette adjourned the meeting at 6:32 pm.

Paul Frechette, Mayor

John Dantzer, Clerk

SUMMARY OF THE SPECIAL MEETING OF THE WEST BRANCH CITY COUNCIL HELD ON MONDAY,
FEBRUARY 10, 2020.

Mayor Frechette called the meeting to order at 6:00 pm.

Present: Mayor Frechette, Council Members Bennett, Jackson, Powley, Pugh, Showalter.

Absent: Zimmerman.

Other officers present: City Manager Goodroe, Clerk/Treasurer Dantzer, and DPW Superintendent Killackey.

Council excused Member Zimmerman.

At 6:02 pm, Mayor Frechette opened the public hearing to take comment on a CDBG grant.

Manager Goodroe, Superintendent Killackey, and C2AE engineer Larry Fox spoke on the grant.

Members Bennet, Jackson, and Pugh spoke on the grant.

Council approved closing the public hearing.

Council approved resolution 20-03, a CDBG application resolution.

Council approved to bring back to the table the awarding of the Safe Routes to School application assistance.

Council voted to rescind the contract with McKenna Group for the Safe Routes to School application assistance.

Members Jackson and Pugh as well as Manager Goodroe gave reports.

Allen Bruder of Mercantile Bank spoke to Council

Mayor Frechette adjourned the meeting at 6:32 pm.

Consent Agenda

Bank Code	Description	Beginning Balance 02/01/2020	Total Debits	Total Credits	Ending Balance 02/29/2020
GEN1	GEN1 - GENERAL CHECKING				
101		823,531.16	22,720.03	64,571.56	781,679.63
150	CEMETERY PERPETUAL CARE	27,370.11	0.00	0.00	27,370.11
209	CEMETERY FUND	9,617.16	0.00	83.33	9,533.83
248	DDA OPERATING FUND	119,419.86	0.00	7,818.64	111,601.22
251	INDUSTRIAL PARK FUND	(31,259.92)	0.00	166.67	(31,426.59)
276	HOUSING RESOURCE FUND	223,177.12	910.21	0.00	224,087.33
318	SEWER DEBT FUND	173,966.39	8,375.77	551.14	181,791.02
319	WATER DEBT FUND	54,934.66	1,825.93	90.98	56,669.61
571	COLLECTION REPLACEMENT FUND	31,101.23	0.00	0.00	31,101.23
572	PLANT REPLACEMENT FUND (R&I)	238.88	0.00	0.00	238.88
590	SEWER FUND	255,866.36	9,807.95	26,311.42	239,362.89
591	WATER FUND	520,910.37	12,651.36	14,632.78	518,928.95
592	WATER REPLACEMENT FUND	284,017.56	0.00	0.00	284,017.56
593	SEWER COLLECTION	94,847.14	2,039.03	3,278.11	93,608.06
561	EQUIPMENT FUND	81,242.48	32,768.54	3,289.44	110,721.58
704	PAYROLL CLEARING	(13,518.42)	38,721.07	0.00	25,202.65
705	IRONS PARK ENTERTAINMENT FUND	2,279.47	0.00	0.00	2,279.47
707	YOUTH SAFETY PROGRAM	2,047.15	70.00	0.00	2,117.15
714	RECYCLING CENTER	9,252.75	342.91	0.00	9,595.66
	GEN1 - GENERAL CHECKING	2,669,041.51	130,232.80	120,794.07	2,678,480.24
M/LST	MAJOR/ LOCAL STREETS				
202	MAJOR STREET FUND	378,630.19	19,034.13	13,316.94	384,347.38
203	LOCAL STREET FUND	275,189.87	11,156.30	424.43	285,921.74
	MAJOR/ LOCAL STREETS	653,820.06	30,190.43	13,741.37	670,269.12
PAY	PAYROLL				
704	PAYROLL CLEARING	52,172.73	0.00	35,977.50	16,195.23
	PAYROLL	52,172.73	0.00	35,977.50	16,195.23
CHEM	SAVINGS				
101		437,372.27	0.00	0.00	437,372.27
150	CEMETERY PERPETUAL CARE	1,678.04	0.00	0.00	1,678.04
251	INDUSTRIAL PARK FUND	20,937.95	0.00	0.00	20,937.95
571	COLLECTION REPLACEMENT FUND	2,388.42	0.00	0.00	2,388.42
591	WATER FUND	26,363.31	0.00	0.00	26,363.31
592	WATER REPLACEMENT FUND	19,756.88	0.00	0.00	19,756.88
593	SEWER COLLECTION	789.19	0.00	0.00	789.19
561	EQUIPMENT FUND	103,435.63	0.00	0.00	103,435.63
714	RECYCLING CENTER	1,043.30	0.00	0.00	1,043.30
	SAVINGS	613,764.99	0.00	0.00	613,764.99
TAX	TAXES				
701	TAX AGENCY	99,671.75	277,708.50	86,388.97	290,991.28
	TAXES	99,671.75	277,708.50	86,388.97	290,991.28
	TOTAL - ALL FUNDS	4,088,471.04	438,131.73	256,901.91	4,269,700.86

CASH SUMMARY BY ACCOUNT FOR WEST BRANCH
 FROM 02/01/2020 TO 02/29/2020
 FUND: ALL FUNDS
 INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 02/01/2020	Total Debits	Total Credits	Ending Balance 02/29/2020
Fund 101					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	150,000.00	0.00	0.00	150,000.00
		<hr/> 250,000.00	<hr/> 0.00	<hr/> 0.00	<hr/> 250,000.00
Fund 150 CEMETERY PERPETUAL CARE					
004.300	CERTIFICATE OF DEPOSIT C	114,701.74	0.00	0.00	114,701.74
004.400	CERTIFICATE OF DEPOSIT D	115,271.06	0.00	0.00	115,271.06
	CEMETERY PERPETUAL CARE	<hr/> 229,972.80	<hr/> 0.00	<hr/> 0.00	<hr/> 229,972.80
Fund 251 INDUSTRIAL PARK FUND					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,000.00	0.00	0.00	100,000.00
	INDUSTRIAL PARK FUND	<hr/> 200,000.00	<hr/> 0.00	<hr/> 0.00	<hr/> 200,000.00
Fund 661 EQUIPMENT FUND					
004.300	CERTIFICATE OF DEPOSIT A	150,000.00	0.00	0.00	150,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,000.00	0.00	0.00	100,000.00
	EQUIPMENT FUND	<hr/> 250,000.00	<hr/> 0.00	<hr/> 0.00	<hr/> 250,000.00
	TOTAL - ALL FUNDS	<hr/> 929,972.80	<hr/> 0.00	<hr/> 0.00	<hr/> 929,972.80



West Branch Police Department

Chief Kenneth W. Walters

130 Page St.

West Branch, Michigan 48661

Phone: 989-345-2627 Fax: 989-345-0083

E-mail: police@westbranch.com

2/3/2020

Honorable Mayor and Council,

This is the January month end report. The department handled 89 complaints for the month and made 15 arrests. Six of the fifteen arrests were for Felonies. The most serious offense for the month was a traffic stop which subsequently led to an arrest for, "Possession with Intent to Deliver Crack Cocaine". A significant amount of Crack Cocaine was seized by the department. Per information from STING, we are expecting to see an increase in Cocaine in the area. We are being advised that Heroin users are converting over to forms of Cocaine as they are becoming scared of Heroin, which is almost always cut with a varying amount of Fentanyl now. Fentanyl is a prescription drug commonly given to cancer patients for extreme pain. Fentanyl is essentially Pharmaceutical grade Heroin (Opiate) which is 100% pure, which makes it so dangerous.

The department further handled four Domestic Assaults this month. One Domestic Incident developed into Resisting Arrest. Resisting Arrest occurs when a subject actively fights with an Officer, which automatically makes the incident a Felony.

Respectfully,

A handwritten signature in black ink, consisting of several fluid, overlapping strokes, positioned above a horizontal line.

Chief Kenneth W. Walters

Offense Count Report

Page: 1

Report Criteria:

Start Offense	End Offense		
01000	99009		
JANUARY 2020	TOTAL 2020	TOTAL 2019	TOTAL 2018
01/01/2020-01/31/2020	01/01/2020-01/31/2020	01/01/2019-12/31/2019	01/01/2018-12/31/2018

Offense	Description	JANUARY 2020	TOTAL 2020	TOTAL 2019	TOTAL 2018
11001	SEXUAL PENETR'N PENIS/VAGINA CSC1	0	0	0	1
11007	SEXUAL CONTACT FORCIBLE CSC2	0	0	0	1
11008	SEXUAL CONTACT FORCIBLE CSC4	0	0	1	5
13001	NONAGGRAVATED ASSAULT	6	6	22	15
13002	AGGRAVATED/FELONIOUS ASSAULT	0	0	0	1
13003	INTIMIDATION/STALKING	0	0	5	2
20000	ARSON	0	0	1	0
22001	BURGLARY - FORCED ENTRY	0	0	2	4
22002	BURGLARY - ENTRY W/OUT FORCE(INTENT	0	0	0	1
22003	BURGLARY - UNLAWFUL ENTRY(NO INTENT	0	0	3	1
23003	LARCENY - THEFT FROM BUILDING	0	0	3	7
23005	LARCENY - THEFT FROM MOTOR VEHICLE	0	0	7	2
23007	LARCENY - OTHER	0	0	10	10
24001	MOTOR VEHICLE THEFT	0	0	0	1
25000	FORGERY/COUNTERFEITING	0	0	1	0
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONF	0	0	1	0
26002	FRAUD - CREDIT CARD/ATM	0	0	3	2
26006	FRAUD - BAD CHECKS	0	0	0	2
27000	EMBEZZLEMENT	0	0	0	1
29000	DAMAGE TO PROPERTY	0	0	9	10
30002	RETAIL FRAUD - THEFT	0	0	3	8
35001	VIOLATION OF CONTROLLED SUBSTANCE	1	1	2	3
36002	SEXUAL PENETR'N NONFORCIBLE OTHER	0	0	1	0
36004	SEX OFFENSE - OTHER	0	0	1	4
38001	FAMILY - ABUSE/NEGLECT NONVIOLENT	0	0	0	1
38002	FAMILY - NONSUPPORT	0	0	0	1
38003	FAMILY - OTHER	0	0	0	1
41002	LIQUOR VIOLATIONS - OTHER	0	0	1	0
42000	DRUNKENNESS	0	0	1	2
48000	OBSTRUCTING POLICE	1	1	0	1
49000	ESCAPE/FLIGHT	0	0	1	0
50000	OBSTRUCTING JUSTICE	5	5	48	65
53001	DISORDERLY CONDUCT	0	0	7	1
53002	PUBLIC PEACE - OTHER	0	0	1	0
54001	HIT & RUN MOTOR VEHICLE ACCIDENT	0	0	14	9
54002	OUIL OR OUID	1	1	6	7
54003	DRIVING LAW VIOLATIONS	4	4	34	37
55000	HEALTH AND SAFETY	0	0	14	38
57001	TRESPASS	1	1	11	6
58000	SMUGGLING	0	0	1	0
70000	JUVENILE RUNAWAY	0	0	2	1
70001	Incorrigible	0	0	1	0
70004	Juvenile Issues	0	0	0	1
73000	MISCELLANEOUS CRIMINAL OFFENSE	1	1	6	2
90001	Vehicle Lockouts	1	1	128	112
90002	Motorist Assists	2	2	35	29

Offense Count Report

Report Criteria:

Start Offense	End Offense		
01000	99009		
JANUARY 2020	TOTAL 2020	TOTAL 2019	TOTAL 2018
01/01/2020-01/31/2020	01/01/2020-01/31/2020	01/01/2019-12/31/2019	01/01/2018-12/31/2018

Offense	Description	JANUARY 2020	TOTAL 2020	TOTAL 2019	TOTAL 2018
90003	Assist E.M.S.	14	14	204	146
90005	City Ordinance Violations	1	1	32	37
90007	Parking Complaints	0	0	6	1
90008	ANIMAL COMPLAINTS	0	0	8	13
90009	Maplewood Manor Alarm / Criminal History Checks	0	0	4	1
91001	Delinquent Minors	0	0	3	9
91002	Runaway	0	0	2	0
91004	Abandoned Vehicle	0	0	4	0
92003	Walk Away (Ment. & Host.)	0	0	1	3
92004	Insanity	2	2	28	11
93001	PROPERTY DAMAGE ACCIDENT/PI	1	1	53	45
93002	Accident, Non-Traffic	1	1	20	17
93004	Parking Violations	0	0	0	1
93006	Traffic Policing	0	0	16	11
93007	Traffic Safety Public Relations	0	0	9	8
93008	Inspections/Investigations -Breathalyzer	1	1	1	4
94001	Valid Alarm Activations	2	2	0	3
94002	False Alarm Activations	6	6	87	59
95001	Accident, Fire	0	0	4	3
95003	Inspection, Fire	0	0	3	0
95004	Hazardous Condition	1	1	6	9
97006	Accident, All Other	0	0	1	0
98000	Other Types Not Listed	0	0	1	0
98002	Inspections/Investigations -Motor Vehicles	1	1	3	0
98003	Inspections/Investigations -Property	0	0	11	5
98004	Inspections/Investigations -Other	0	0	6	2
98006	Civil Matters/Family Disputes	4	4	66	47
98007	Suspicious Situations/Subjects	14	14	149	168
98008	Lost/Found Property	2	2	14	16
98009	Inspections/Investigations -Drug Overdose	0	0	4	1
99001	Suicide	0	0	1	1
99002	Natural Death	0	0	5	1
99003	Missing Persons	0	0	1	1
99007	PR Activities	0	0	6	17
99008	General Assistance	13	13	273	287
99009	General Non-Criminal	3	3	31	23
Totals:		89	89	1449	1345

MEETING OF THE WEST BRANCH CITY ELECTION BOARD HELD IN THE CLERKS OFFICE OF CITY HALL, 121 NORTH FOURTH STREET ON WEDNESDAY, FEBRUARY 12, 2020.

City Clerk John Dantzer called the meeting to order at 11:00 AM.

Present: John Dantzer, Dianne Gavitt, and Maryanne Steelman

Absent: None

Motion by Gavitt, second by Steelman, to approve the following election inspectors for the March 10, 2020 election.

Nancy Ranger (chair), Joe Delmotte (receiving board), Elaine Urban (receiving board), Barbara Robinson, Sue Jennings, and Amy Merrick.

Yes – Dantzer, Gavitt, Steelman

No - None

Absent - None

Meeting was adjourned at 11:20 a.m.

<u>CODE ENFORCEMENT</u>		<u>January 2020</u>	<u>OUTCOME</u>
<u>Date</u>	<u>Address</u>	<u>Violation</u>	
1/2/2020	607 S Valley	set meeting w/Dan Wynn sched 1/7	pending
1/7/2020	607 S Valley	Meet with Dan Wynn	pending
1/10/2020	243 N Burgess	7 day letter for non payment	pending
1/16/2020	208 S 3rd	blight/vehicles	complaint
1/16/2020	208 S 3rd	inspection/pictures	pending
1/17/2020	208 S 3rd	Civil infracton issued Blight/vehicles	pending
1/20/2020	243 N Burgess	7 day letter for non payment	pending
1/22/2020	243 N Burgess	State Ticket Issued	pending

Communications

Fiscally Ready Communities (FRC)

Capital Asset Management and Planning

MICHIGAN STATE
UNIVERSITY

Extension



For more information or to register: <https://events.anr.msu.edu/FRC2020/>

There will be 9 FREE half day trainings throughout the state in 2020.

Introduction: MSU Extension and the Michigan Department of Treasury are hosting nine half day trainings that will cover the fundamental best practices for capital asset management and planning.

Takeaways: Best Practices for Sustainable Fiscal Health and Capital Asset Management and Planning

MSU Extension and Treasury will provide guides to attendees outlining strong policies and procedures that each local government should implement. These guides include a checklist to track what your local government already has, what you are working on, and future next steps.

Program Dates and Locations

- March 4 - Ann Arbor
- April 2 - Lapeer
- April - Madison Heights
- May - Kalamazoo
- June 11 - Grayling
- July - St. Ignace
- July - Iron River
- August - Grand Rapids
- September - Saginaw

Cost = FREE

This event is sponsored by the Michigan Economic Development Council (MEDC).



Who should attend?

- **Municipal Elected Officials** (e.g. board and council members, mayors, supervisors, trustees, clerks, etc.)
- **Municipal Appointed Officials** (e.g. managers, administrators, financial officers, etc.)

Training Level: Basic to intermediate knowledge or a refresher course for those with advanced knowledge.

Training topics:

This training will discuss your local government's process of financial preplanning, including:

- Budgeting for capital improvements
- Michigan Planning Enabling Act (PA 30 of 2006)
- Best practices
- Preplanning for local governments
- Capital Asset Management
- Accounting for capital assets
- Next steps for local governments

Benefits of Attending:

Michigan communities have experienced fiscal instability for a number of reasons. This training will help you prepare for future challenges through fiscally sustainable best practices.

Recurring annual expenses are fairly simple to budget, but the repair and replacement of big ticket items can be much more difficult to plan for. A Capital Improvement Program (CIP) will help your local government organize those major projects and forecast the expenses to make long-term planning simpler. This session will cover the basics of a CIP, best practices, and give participants a chance to share techniques that have worked for their community.

Additionally, the training will assist both elected and appointed local officials with outlining your policies and procedures for capital asset management and preplanning. This will ensure that your local government is being proactive, while discussing the interconnectivity of many local government requirements.



Contact us for more information!

**Eric Walcott, State Specialist
Government and Public Policy
MSU Extension**

Office: (517) 353-9106

Cell: (616) 914-7124

E-mail: walcott3@msu.edu

Shu Wang, Ph.D.

MSU Extension

Office: (517) 353-6979

E-mail: swang24@msu.edu

Treasury's Website:

www.Michigan.gov/FiscallyReady

**Kayla Rosen, Departmental Analyst
Analytics and Outreach Section
Community Engagement and Finance Division
Michigan Department of Treasury**

Office: (517) 335-7453

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**Eric Cline, Departmental Manager
Community Services Division
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MICHIGAN STATE | **Extension**



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RESOLUTION

WHEREAS, the event of Johnny Cash's death on September 12, 2003, causes us to reflect on the man, his music, and his legacy, and

WHEREAS, Johnny Cash's music and message reached millions of people around the world and here in West Branch, and

WHEREAS, Johnny Cash was more than a singer/songwriter, but rather an artist with a vision of social justice and fairness, evidenced most notably in the song "The Man in Black," that needs to be memorialized and emulated, and

WHEREAS, Johnny Cash shared his vision and the "everyman" experience in songs like "Folsom Prison Blues," "A Boy Named Sue," "I Walk the Line," "Burning Ring of Fire," and "One Piece At a Time," and

WHEREAS, the desire to commemorate Johnny Cash's life and work for the residents of West Branch is becoming evident,

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby declare the anniversary of Johnny Cash's birthday, February 26, as Johnny Cash Day in the City of West Branch.

51 Michigan water systems awarded national fluoridation quality award

FOR IMMEDIATE RELEASE: Jan. 15, 2020

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LANSING, Mich. – The Michigan Department of Health and Human Services (MDHHS) announced today that 51 water systems have been awarded a Water Fluoridation Quality Award from the U.S. Centers for Disease Control and Prevention.

The award recognizes those communities that maintained a consistent level of optimally fluoridated water throughout 2018. A total of 1,656 water systems in 30 states received the award including the following Michigan systems:

Allegan	Marshall
Bangor	Marysville
Baraga	Mason
Battle Creek-Verona System	Michigan State University
Belding	Midland
Benton Township	Monroe
Carson City	Munising
Clare	Negaunee-Ishpeming Water Authority
Dexter	New Buffalo Water Treatment
East Jordan	Otsego
Elk Rapids	Plainfield Township Water Department
Escanaba Water Department	Sault Ste. Marie Water Treatment
Freemont	Schoolcraft
Grand Ledge	St. Clair

Genesee County Water System	St. Clair Water and Sewer Authority
Genoa Township - MHOG Sewer & Water Authority	St. Ignace Water Treatment
Gladstone Water Department	St. Johns
Great Lakes Water Authority	St. Joseph
Harbor Springs	Sturgis Water Treatment
Hartford	Summit Township Water
Hastings	Union City
Jackson	Wakefield
Jonesville	Wayland
Linden	West Branch
Lowell Water Treatment Plant	Wyoming
Ludington	

Fluoridation is the adjustment of fluoride in the water to a level that is optimal for preventing tooth decay. It has been recognized by CDC as one of 10 great public health achievements of the 20th Century. CDC recommends water fluoridation as a safe, effective and inexpensive method of preventing decay. In fact, every \$1 invested in fluoridation saves at least \$38 in costs for dental treatment.

"Michigan consistently exceeds the CDC recommendations for community water supplies by having 90 percent of our population on community water systems accessing fluoridated water," said Dr. Joneigh Khaldun, chief medical executive and chief deputy for health for MDHHS. "These awards demonstrate the commitment to quality by these community water systems. Water fluoridation benefits all residents of a community and it has demonstrated its effectiveness in preventing tooth decay throughout one's lifetime."

Reports

Mayor

Council

City Manager

**Public
Comment
-Any
Topic**

Sample Motion to go into Closed Session to discuss Pending Litigation &

Matters Subject to Attorney/Client Privilege

“I move to go into Closed Session pursuant to MCL 15.268 (H) & (E) to discuss matters of pending litigation that are subject to Attorney/Client Privilege.”

Permissible Reasons to go into Closes Session pursuant to State Statute:

15.268 Closed sessions; permissible purposes.

Sec. 8.

A public body may meet in a closed session only for the following purposes:

- (a) To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing. A person requesting a closed hearing may rescind the request at any time, in which case the matter at issue shall be considered after the rescission only in open sessions.
- (b) To consider the dismissal, suspension, or disciplining of a student if the public body is part of the school district, intermediate school district, or institution of higher education that the student is attending, and if the student or the student's parent or guardian requests a closed hearing.
- (c) For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.
- (d) To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.
- (e) To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.**
- (f) To review and consider the contents of an application for employment or appointment to a public office if the candidate requests that the application remain confidential. However, except as otherwise provided in this subdivision, all interviews by a public body for employment or appointment to a public office shall be held in an open meeting pursuant to this act. This subdivision does not apply to a public office described in subdivision (j).
- (g) Partisan caucuses of members of the state legislature.
- (h) To consider material exempt from discussion or disclosure by state or federal statute.**

(i) For a compliance conference conducted by the department of commerce under section 16231 of the public health code, Act No. 368 of the Public Acts of 1978, being section 333.16231 of the Michigan Compiled Laws, before a complaint is issued.

(j) In the process of searching for and selecting a president of an institution of higher education established under section 4, 5, or 6 of article VIII of the state constitution of 1963, to review the specific contents of an application, to conduct an interview with a candidate, or to discuss the specific qualifications of a candidate if the particular process of searching for and selecting a president of an institution of higher education meets all of the following requirements:

(i) The search committee in the process, appointed by the governing board, consists of at least 1 student of the institution, 1 faculty member of the institution, 1 administrator of the institution, 1 alumnus of the institution, and 1 representative of the general public. The search committee also may include 1 or more members of the governing board of the institution, but the number shall not constitute a quorum of the governing board. However, the search committee shall not be constituted in such a way that any 1 of the groups described in this subparagraph constitutes a majority of the search committee.

(ii) After the search committee recommends the 5 final candidates, the governing board does not take a vote on a final selection for the president until at least 30 days after the 5 final candidates have been publicly identified by the search committee.

(iii) The deliberations and vote of the governing board of the institution on selecting the president take place in an open session of the governing board.

Adjournment