

-- AGENDA --

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS AT WEST BRANCH CITY HALL, 121 N. FOURTH ST. ON MONDAY, DECEMBER 16, 2019, BEGINNING AT 6:00 P.M.

PLEASE NOTE: All guests and parties in attendance are asked to sign in if they will be making any comments during meetings, so that the City Clerk may properly record your name in the minutes. Public comments are limited to 3 minutes in length while matters from the floor are limited to 10 minutes, unless you have signed in and requested additional speaking time, and that the request is then approved by either the Mayor or a majority vote of Council. All in attendance are asked to please remove hats and/or sunglasses during meetings and to silence all cell phones and other electronic devices. Accommodations are available upon request to those who require alternately formatted materials or auxiliary aids to ensure effective communication and access to City meetings or hearings. All request for accommodations should be made with as much advance notice as possible, typically at least 10 business days in advance by contacting City Clerk John Dantzer at (989) 345-0500. [DISCLAIMER: Views or opinions expressed by City Council Members or employees during meetings are those of the individuals speaking and do not represent the views or opinions of the City Council or the City as a whole.] [NOTICE: Audio and/or video may be recorded at public meetings of the City Council.]

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Public Hearing
- V. Additions to the agenda
- VI. Public Comment on Agenda Items Only (limited to 3 minutes)
- VII. Scheduled Matters from the Floor
- VIII. Bids
- IX. Unfinished Business
- X. New Business
  - A. Bills
  - B. Bucilli's Liquor License
  - C. Zoning Ordinance
  - D. Resolution 19-22 Budget amendments
  - E. Resolution 19-23 Bond authorizing resolution
  - F. Resolution 20-01 – Name time and place of 2020 meetings
  - G. MDOT Performance Resolution

H. Resolution 19-24 – Budget amendment

XI. Approval of the minutes and summary from the meeting held December 2, 2019

XII. Consent Agenda

A. Treasurers report and investment summary

B. Minutes from the Board of Review meeting held December 9, 2019

C. November Police Report

XIII. Communications

A. Charter lineup change

B. City of Lights flyer

XIV. Reports and/or comments

A. Mayor

1. Appointment to DDA and IDC

B. Council

C. Manager

XV. Public comment any topic

XVI. Adjournment

### UPCOMING MEETINGS-EVENTS

December 17- DDA 12:00 pm – Police station

December 21 – Christmas fantasy

December 25 and 26 – City Hall closed

December 31 and January 1 – City Hall Closed

January 6- City Council meeting 7:00 pm

January 14, Planning Commission 6:00 pm

January 28 DDA 12:00 pm

**Call to Order**

**Roll Call**

**Pledge of  
Allegiance**

# Public Hearings

# **Additions to the Agenda**

# **Public Comment -Agenda Items**

# **Scheduled Matters from the Floor**

# Bids



# **Unfinished Business**

**New Business**

*ATTACHED IS A  
LIST OF THE  
BILLS TO BE APPROVED  
AT THIS COUNCIL MEETING*

BILLS	\$66,815.57
<i>BILLS AS OF 12/13/19</i>	<i>\$66,815.57</i>
<i>Additions to Bills as of</i>	<i>\$0</i>
<i>Paid but not approved</i>	<i>\$4,366.20</i>
<b>TOTAL BILLS</b>	<b>\$71,181.77</b>

**BILLS ARE AVAILABLE  
AT THE MEETING  
FOR COUNCIL'S REVIEW**

Green

Vendor Name	Amount	Description
ACE ELECTRIC PLBG & HTG	234.37	VARIOUS SUPPLIES
ADVANCED CHEMICAL & SUPPLY INC	133.80	WWTP SUPPLIES
ARNOLD SALES	278.82	VARIOUS SUPPLIES
BENNETT, JOANNE	46.60	2 SEPARATE PEPSI ORDERS
BUNTING SAND & GRAVEL PRO INC	123.68	DRIVEWAY REPAIR
CHARTER COMMUNICATIONS	244.93	PHONE & INTERNET WWTP & DPW
CINTAS	166.95	WWTP SUPPLIES
CINTAS	311.31	UNIFORMS
CITY OF WEST BRANCH	469.65	WINTER TAX
CITY OF WEST BRANCH	204.24	WATER BILLS
CONSUMERS ENERGY	11,231.75	ELECTRIC BILLS
CONSUMERS ENERGY	174.54	ELECTRIC
DTE ENERGY	1,852.08	GAS
ELECTION SOURCE	100.00	ELECTION SUPPLIES
FOSTER BLUE WATER OIL LLC	2,676.38	FUEL
GREAT LAKES TECH CONSULT LLC	7,837.67	VARIOUS ISSUES, COUNCIL LAPTOP, CAMERAS
GREG WANGLER AUTO REPAIR	819.57	#19 REPAIR
HOME DEPOT	1,549.74	VARIOUS SUPPLIES
INK & THREAD LLC	2,951.28	RECOGNITION AWARDS
LAPHAM ASSOCIATES INC	450.00	SURVEY SERVICE
MAMC	60.00	CLERKS ASSOCIATION
MEDLER ELECTRIC CO	177.08	STREET LIGHTS
MML	114.72	RFP ATTORNEY
MVW & ASSOCIATES INC	995.00	ASSESSOR JANUARY
OFFICE CENTRAL	311.20	SUPPLIES
OGEMAW COUNTY HERALD ADLINER	189.80	ADS
OGEMAW COUNTY VOICE	123.25	ADS NOV
OGEMAW TOWNSHIP	268.84	WINTER TAX
QUALITY GARAGE DOORS	189.50	DPW REPAIR
REPUBLIC SERVICES 237	12,936.24	GARBAGE SERVICE NOVEMBER
SAVE A LOT	30.12	VARIOUS SUPPLIES
SCHMITT TIRE & GAS	75.00	REPAIRS
SELLEY'S CLEANERS	14.75	POLICE DRY CLEANING
SPARTAN STORES LLC	19.47	WWTP SUPPLIES
STATE OF MICHIGAN	1,950.00	WWTP ALLUAL NPDES PERMIT FEE BANK REC HELP, TESTING, UB CHANGES, F-65 &
STEPHENSON & COMPANY PC	13,075.00	YEAR END FINANCIALS
THE DESIGN CO	90.00	DDA FUTURE GATHERING PLACE SIGN
TRACTOR SUPPLY CREDIT PLAN	29.91	VARIOUS SUPPLIES
TRILLIUM	2,025.79	AMANDA STANG
USA BLUE BOOK	1,138.98	WATER SUPPLIES
VIC BOND SALES INC	34.61	WWTP SUPPLIES
VILLAGE QUIK LUBE	81.80	POLICE SERVICE
WASTE MANAGEMENT INC	206.15	WWTP DUMPSTER
WEST BRANCH AUTOMOTIVE	411.01	VARIOUS SUPPLIES
WEST BRANCH NAPA AUTO TRUCK	159.99	#16
WILLARD'S EQUIPMENT CO	250.00	KUBOTA PART

**TOTAL 66,815.57**



Michigan Department of Licensing and Regulatory Affairs  
Liquor Control Commission (MLCC)  
Toll Free: 866-813-0011 • [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

Business ID: \_\_\_\_\_  
Request ID: \_\_\_\_\_  
(For MLCC use only)

**Local Government Approval**  
(Authorized by MCL 436.1501)

**Instructions for Applicants:**

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

**Instructions for Local Legislative Body:**

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a Regular meeting of the City Council council/board  
(regular or special) (township, city, village)  
called to order by Mayor Frechette on 12/16/19 at 6:00 pm  
the following resolution was offered: (date) (time)

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_  
that the application from Buccilli's Pizzeria

(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): Tavern License  
(list specific licenses requested)

to be located at: 221 W. Houghton Ave, West Branch, MI 48661

and the following permit, if applied for:

☐ Banquet Facility Permit Address of Banquet Facility: \_\_\_\_\_

It is the consensus of this body that it \_\_\_\_\_ this application be considered for  
(recommends/does not recommend)  
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are \_\_\_\_\_

**Vote**

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the City  
council/board at a regular meeting held on 12/16/19 (township, city, village)  
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059

## **Notice of Adoption City of West Branch - New Zoning Ordinance**

A new Zoning Ordinance regulating the development and use of land was adopted by the West Branch City Council on December 16, 2019, and replaces the previous Zoning Ordinance in its entirety. The new ordinance will take effect on the 8<sup>th</sup> day after this publication. The full text of the new Zoning Ordinance is available at City Hall, online at [www.westbranch.com](http://www.westbranch.com), or by contacting John Dantzer at 989-345-0500 or by email at [clerktreasurer@westbranch.com](mailto:clerktreasurer@westbranch.com). The new zoning ordinance includes rezoning blocks of adjacent parcels throughout the city including the following individual parcels which are not in adjacent blocks of 11 or more:

R-1 to CBD (north of river)

052-458-001-00

052-457-001-00

052-460-004-00

052-460-005-80

G-B to IND

052-630-042-00

G-B to R-1 (off 8<sup>th</sup> St)

052-151-001-00

052-151-003-00

052-151-005-00

052-154-001-00

052-154-003-00

052-154-004-00

New property under 425 agreements – zoned to MU (Mixed Use)

011-024-049-00

65-011-025-024-58

## RESOLUTION #19-22

WHEREAS, City staff compares the year to date actual with the budgeted amount of all revenue and expenditures monthly; and

WHEREAS, during the review it was determined that the revenues in Fund 101, General Fund; the revenues in Fund 150, Cemetery Perpetual Care, the expenditures in Fund 202, Major Street, the revenues in Fund 248, DDA, the revenues and expenditures in Fund 251, Industrial Park, the revenues in Fund 276, Housing Resource, the revenues in Fund 583, Sewer Collection, and the expenditures in the Fund 661, Equipment will exceed their budget, and

WHEREAS, the revenues in Fund 101, general fund were underestimated in liquor license revenue, police in service training, and public works miscellaneous revenues, and the general fund grants were understated due to the revenue for a demotion grant, wellhead grant, and energy grant that was started in the previous fiscal year but not received until the current fiscal year, and

WHEREAS, the revenues in Fund 150, Cemetery Perpetual Care were underestimated due to more sales of lots than anticipated, and

WHEREAS, the expenditures in Fund 202, Major Street Construction was exceeded due to expenses for the construction of Fairview Rd. and Valley St being budgeted in the previous year but not being finished until the current fiscal year, and

WHEREAS, the revenues in Fund 248, DDA were underestimated in interest income, and

WHEREAS, the revenues and expenditures in Fund 251, Industrial Park will be exceeded due to the purchase and reverting of a lot in the office/service park and the resale of that lot to a new developer, and

WHEREAS, the revenues in Fund 276, Housing Resource were underestimated in interest income, and

WHEREAS, the revenues in Fund 593, Sewer Collection were underestimated in service fees, interest income, and miscellaneous revenue, and

WHEREAS, the expenditures in Fund 661, Equipment were underestimated due to the purchase of a police vehicle and DPW vehicle that were accounted for in the previous fiscal year but was not completed until the current fiscal year, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby adopts the following budget amendments:

GL NUMBER	DESCRIPTION	CURRENT BUDGET	AMENDED BUDGET
Fund 101 -			
Revenues			
Dept 000.000			
101-000.000-403.400	CURRENT PROPERTY TAX GEN.OP.	974,795.00	974,795.00
101-000.000-404.400	CURRENT PROPERTY TAX REFUSE	195,046.00	195,046.00
101-000.000-446.400	PENALTIES AND INTEREST CUR.TA	9,496.00	9,496.00
101-000.000-448.400	ADMINISTRATIVE FEES ON CUR.TA	31,350.00	31,350.00
101-000.000-477.400	CABLE TV FRANCHISE FEES	41,367.00	41,367.00
101-000.000-540.400	MDOT FEDERAL REVENUE	0.00	0.00
101-000.000-564.400	INDUSTRIAL PARK	2,000.00	2,000.00
101-000.000-573.400	LOCAL COMMUNITY STABILIZATION SHARE	0.00	0.00
101-000.000-574.400	SALES (STATUTORY)	26,544.00	26,544.00
101-000.000-575.400	REVENUE SHARING (CONSTITUTIONAL)	181,176.00	181,176.00
101-000.000-577.400	LIQUOR LICENSE	3,494.00	4,250.00
101-000.000-580.400	FRANCHISE FEE REVENUE	0.00	0.00
101-000.000-590.400	SEWER FUND ADMINISTRATION	60,000.00	60,000.00
101-000.000-590.401	SEWER COLLECTION ADMIN.	16,000.00	16,000.00
101-000.000-591.400	WATER FUND ADMINISTRATION	20,000.00	20,000.00
101-000.000-592.400	LOCAL STREET ADMIN. FEE	4,400.00	4,400.00
101-000.000-593.400	MAJOR STREET ADMIN. FEE	9,500.00	9,500.00
101-000.000-594.400	CEMETERY ADMIN. FEE	1,000.00	1,000.00
101-000.000-597.400	DDA ADMINISTRATIVE	6,000.00	6,000.00
101-000.000-634.400	GRANT	69,800.00	85,000.00
101-000.000-634.401	GRANT - ECONOMIC ADVANCEMENT	0.00	0.00
101-000.000-638.400	PROJECT INCOME	0.00	0.00
101-000.000-642.400	SALES OF LOTS	0.00	0.00
101-000.000-661.400	MOTOR VEHICLE FUND	12,000.00	12,000.00
101-000.000-664.400	INTEREST INCOME	6,500.00	6,500.00
101-000.000-671.400	CONTRIBUTIONS	0.00	0.00
101-000.000-672.400	VETERAN BANNER CONTRIBUTIONS	5,800.00	5,800.00
101-000.000-695.080	LAND CONTRACT PROCEEDS	0.00	0.00
101-000.000-695.400	MISCELLANEOUS	15,859.00	15,859.00
101-000.000-695.405	REFUSE RECYCLING DONATIONS	5,083.00	5,083.00
Total Dept 000.000		1,697,210.00	1,713,166.00
Dept 301.000 - POLICE DEPARTMENT			
101-301.000-578.400	IN-SERVICE TRAINING	400.00	450.00
101-301.000-634.400	GRANT	10,000.00	10,000.00
101-301.000-654.400	TRAFFIC BUREAU	1,925.00	1,925.00
101-301.000-655.400	ACCIDENT REPORTS	450.00	450.00
101-301.000-656.400	DISTRICT COURT FINES	4,000.00	4,000.00



101-301.000-693.400	NSF FEES	0.00	0.00
101-301.000-695.400	MISCELLANEOUS	1,550.00	1,550.00
101-301.000-695.401	MISC. ED. & TRAINING 302	650.00	650.00
101-301.000-695.406	POLICE SAFETY INCOME	0.00	0.00
101-301.000-695.407	FORFEITURE FUNDS	400.00	400.00
Total Dept 301.000 - POLICE DEPARTMENT		19,375.00	19,425.00

Dept 441.000 - PUBLIC WORKS DEPARTMENT

101-441.000-673.400	TRANSFER FROM DDA FUND	15,300.00	15,300.00
101-441.000-695.400	MISCELLANEOUS	100.00	500.00
101-441.000-695.410	MDOT REVENUE	13,900.00	13,900.00
101-441.000-695.415	OTHER GOV'T UNITS	0.00	0.00
Total Dept 441.000 - PUBLIC WORKS DEPARTMENT		29,300.00	29,700.00

ANTICIPATED CARRYOVER	1,018,406.00	1,034,812.1
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Fund 150 - CEMETERY PERPETUAL CARE

Revenues	CURRENT	AMENDED
Dept 000.000	BUDGET	BUDGET
150-000.000-642.400 SALES OF LOTS	500.00	1,800.00
150-000.000-664.400 INTEREST INCOME	0.00	0.00
Total Dept 000.000	500.00	1,800.00
TOTAL REVENUES	500.00	1,800.00

Expenditures

Dept 965.209 - TRANSFER TO CEMETERY		
150-965.209-999.700 TRANSFER TO OTHER ACCOUNTS	0.00	0.00
Total Dept 965.209 - TRANSFER TO CEMETERY	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00

Fund 150 - CEMETERY PERPETUAL CARE:

TOTAL REVENUES	500.00	1,800.00
TOTAL EXPENDITURES	0.00	0.00
NET OF REVENUES & EXPENDITURES	500.00	1,800.00
ANTICIPATED CARRY OVER	263,273.00	265,073.00

**Fund 202 - MAJOR STREET FUND**

**Dept 451.000 - CONSTRUCTION**

202-451.000-703.700	SALARIES AND WAGES	2,500.00	2,500.00
202-451.000-710.700	OVERTIME	800.00	800.00
202-451.000-714.700	MANDATORY MEDICARE	105.00	105.00
202-451.000-715.700	SOCIAL SECURITY (EMPLOYER)	390.00	390.00
202-451.000-718.700	MERS RETIREMENT (EMPLOYER)	995.00	995.00
202-451.000-720.700	WORKERS COMPENSATION PREMIUM	0.00	0.00
202-451.000-724.700	UNEMPLOYMENT INS. BENEFIT	445.00	445.00
202-451.000-727.700	OPERATING SUPPLIES	550.00	550.00
202-451.000-801.700	CONTRACTUAL SERVICES	47,500.00	205,000.00
202-451.000-941.700	EQUIPMENT RENTAL	1,700.00	1,700.00
202-451.000-956.700	EXPENSES	100.00	100.00
Total Dept 451.000 - CONSTRUCTION		55,085.00	212,585.00

ANTICIPATED CARRYOVER	604,697.00	458,296.00
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**Fund 248 - DDA OPERATING FUND**

**Revenues**

**Dept 000.000**

248-000.000-400.400	TAX INCREMENT FINANCING	53,000.00	53,000.00
248-000.000-403.400	CURRENT PROPERTY TAX GEN.OP.	20,000.00	20,000.00
248-000.000-408.400	PERSONAL PROPERTY TAX LOSS REIMBURSEMENT	35,300.00	35,300.00
248-000.000-634.400	GRANT	45,000.00	45,000.00
248-000.000-664.400	INTEREST INCOME	250.00	520.00
248-000.000-695.400	MISCELLANEOUS	400.00	400.00
Total Dept 000.000		153,950.00	154,220.00

**TOTAL REVENUES**

153,950.00	154,220.00
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**Expenditures**

**Dept 000.000**

248-000.000-729.700	FLOWER PROJECT	5,000.00	5,000.00
248-000.000-750.700	RETAIL MERCHANTS	7,500.00	7,500.00
248-000.000-782.700	ADMINISTRATION	2,400.00	2,400.00
248-000.000-801.700	CONTRACTUAL SERVICES	129,750.00	129,750.00
248-000.000-865.700	PROFESSIONAL DEVELOPMENT	0.00	0.00
248-000.000-935.703	SHOWMOBILE EXPENSES	300.00	300.00
248-000.000-940.700	GEN. MAINTENANCE/SNOW REMOVAL	7,500.00	7,500.00
248-000.000-948.700	TRANSFER TO GENERAL FUND	0.00	0.00
248-000.000-956.700	EXPENSES	1,500.00	1,500.00

Total Dept 000.000		153,950.00	153,950.00
TOTAL EXPENDITURES		153,950.00	153,950.00
Fund 248 - DDA OPERATING FUND:			
TOTAL REVENUES		153,950.00	154,220.00
TOTAL EXPENDITURES		153,950.00	153,950.00
NET OF REVENUES & EXPENDITURES		0.00	270.00
ANTICIPATED CARRYOVER		42,662.00	42,932.00
Fund 251 - INDUSTRIAL PARK FUND			
Revenues			
Dept 000.000			
251-000.000-642.400	SALES OF LOTS	0.00	70,000.00
251-000.000-664.400	INTEREST INCOME	2,500.00	2,500.00
Total Dept 000.000		2,500.00	72,500.00
TOTAL REVENUES		2,500.00	72,500.00
Expenditures			
Dept 000.000			
251-000.000-703.700	SALARIES AND WAGES	1,066.00	1,066.00
251-000.000-714.700	MANDATORY MEDICARE	15.00	15.00
251-000.000-715.700	SOCIAL SECURITY (EMPLOYER)	70.00	70.00
251-000.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	0.00	0.00
251-000.000-718.700	MERS RETIREMENT (EMPLOYER)	15.00	15.00
251-000.000-720.700	WORKERS COMPENSATION PREMIUM	45.00	45.00
251-000.000-724.700	UNEMPLOYMENT INS. BENEFIT	3.00	3.00
251-000.000-782.700	ADMINISTRATION	1,000.00	1,000.00
251-000.000-801.700	CONTRACTUAL SERVICES	1,100.00	1,100.00
251-000.000-941.700	EQUIPMENT RENTAL	1,900.00	1,900.00
251-000.000-956.700	EXPENSES	350.00	350.00
251-000.000-977.700	CAPITAL ACQUISITIONS	82,000.00	115,000.00
Total Dept 000.000		87,564.00	120,564.00
TOTAL EXPENDITURES		87,564.00	120,564.00
Fund 251 - INDUSTRIAL PARK FUND:			
TOTAL REVENUES		2,500.00	72,500.00
TOTAL EXPENDITURES		87,564.00	120,564.00
NET OF REVENUES & EXPENDITURES		(85,064.00)	(48,064.00)

ANTICIPATED CARRYOVER

227,669.00 179,605.00

Fund 276 - HOUSING RESOURCE FUND

Revenues

Dept 000.000

276-000.000-634.400	GRANT	0.00	0.00
276-000.000-638.400	PROJECT INCOME	8,317.00	8,317.00
276-000.000-664.400	INTEREST INCOME	200.00	1,320.00
276-000.000-695.400	MISCELLANEOUS	500.00	500.00
Total Dept 000.000		9,017.00	10,137.00

TOTAL REVENUES

9,017.00 10,137.00

Expenditures

Dept 000.000

276-000.000-801.700	CONTRACTUAL SERVICES	0.00	0.00
276-000.000-956.700	EXPENSES	0.00	0.00
Total Dept 000.000		0.00	0.00

Dept 493.000 - MEDC

276-493.000-801.700	CONTRACTUAL SERVICES	0.00	0.00
276-493.000-850.700	GRANT EXPENDITURES	0.00	0.00
276-493.000-956.700	EXPENSES	0.00	0.00
Total Dept 493.000 - MEDC		0.00	0.00

TOTAL EXPENDITURES

0.00 0.00

Fund 276 - HOUSING RESOURCE FUND:

TOTAL REVENUES	9,017.00	10,137.00
TOTAL EXPENDITURES	0.00	0.00
NET OF REVENUES & EXPENDITURES	9,017.00	10,137.00
ANTICIPATED CARRY OVER	205,208.00	215,345.00

Fund 593 - SEWER COLLECTION

Revenues

Dept 000.000

593-000.000-625.400	BILLINGS	93,395.00	93,395.00
593-000.000-626.400	PENALTIES	400.00	400.00
593-000.000-648.401	SERVICE FEES	3,000.00	5,500.00
593-000.000-664.400	INTEREST INCOME	200.00	500.00
593-000.000-695.400	MISCELLANEOUS	0.00	0.00
Total Dept 000.000		96,995.00	99,795.00

TOTAL REVENUES		96,995.00	99,795.00
TOTAL EXPENDITURES		68,875.00	68,875.00
Fund 593 - SEWER COLLECTION:			
TOTAL REVENUES		96,995.00	99,795.00
TOTAL EXPENDITURES		68,875.00	68,875.00
NET OF REVENUES & EXPENDITURES		28,120.00	30,920.00
ANTICIPATED CARRYOVER		83,835.00	114,755.00
TOTAL REVENUES		257,880.00	187,708.59
Fund 661 - EQUIPMENT FUND			
Expenditures			
Dept 000.000			
661-000.000-703.700	SALARIES AND WAGES	14,000.00	14,000.00
661-000.000-710.700	OVERTIME	125.00	125.00
661-000.000-714.700	MANDATORY MEDICARE	205.00	205.00
661-000.000-715.700	SOCIAL SECURITY (EMPLOYER)	870.00	870.00
661-000.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	2,080.00	2,080.00
661-000.000-718.700	MERS RETIREMENT (EMPLOYER)	60.00	60.00
661-000.000-720.700	WORKERS COMPENSATION PREMIUM	350.00	350.00
661-000.000-724.700	UNEMPLOYMENT INS. BENEFIT	5.00	5.00
661-000.000-782.700	ADMINISTRATION	12,000.00	12,000.00
661-000.000-801.700	CONTRACTUAL SERVICES	105.00	105.00
661-000.000-805.700	REPAIR/PARTS	28,250.00	28,250.00
661-000.000-806.700	REPAIR/PARTS POLICE	8,500.00	8,500.00
661-000.000-818.700	INS. PREMIUM - LIABILITY	22,500.00	22,500.00
661-000.000-856.700	FUEL	33,000.00	33,000.00
661-000.000-868.700	FLUIDS	705.00	705.00
661-000.000-956.700	EXPENSES	0.00	0.00
661-000.000-966.700	DEPRECIATION	37,022.00	37,022.00
661-000.000-966.701	DEP.EXP. PUBLIC SAFETY	5,080.00	5,080.00
661-000.000-968.000	DEPRECIATION EXPENSE	0.00	0.00
661-000.000-968.001	DEPRECIATION EXP PUBLIC SAFET	0.00	0.00
661-000.000-977.700	CAPITAL ACQUISITIONS	82,500.00	88,000.00
661-000.000-992.000	INTEREST EXPENSE	0.00	0.00
Total Dept 000.000		247,357.00	252,857.00
TOTAL EXPENDITURES		247,357.00	252,857.00
Fund 661 - EQUIPMENT FUND:			

TOTAL REVENUES	257,880.00	187,708.59
TOTAL EXPENDITURES	247,357.00	252,857.00
NET OF REVENUES & EXPENDITURES	10,523.00	(65,148.41)
ANTICIPATED CARRYOVER	525,647.00	460,498.59

**RESOLUTION 19-23  
RESOLUTION AUTHORIZING ISSUANCE OF  
2019 REFUNDING BONDS  
(LIMITED TAX GENERAL OBLIGATION)**

---

**CITY OF WEST BRANCH**  
County of Ogemaw, State of Michigan

---

Minutes of a regular meeting of the City Council of the City of West Branch, County of Ogemaw, State of Michigan, held on December 16, 2019, at 6:00 p.m., prevailing Eastern Time.

PRESENT: Members \_\_\_\_\_

ABSENT: Members \_\_\_\_\_

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

WHEREAS, the City of West Branch, County of Ogemaw, State of Michigan (the "City") has previously issued its Limited Tax General Obligation Bonds, dated July 29, 2009 in the original principal amount of \$975,000 (the "Prior Bonds"), which were issued to finance the cost of acquiring and constructing improvements to the water supply system of the City; and

WHEREAS, Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), authorizes the City to refund or advance refund all or any part of its outstanding securities; and

WHEREAS, the City has been advised that it may achieve interest costs savings through the refunding of all or a portion of the callable Prior Bonds; and

WHEREAS, the City desires to issue refunding bonds pursuant to Act 34 in the principal amount of Six Hundred Five Thousand Dollars (\$605,000) (the "Bonds") to refund all of the Prior Bonds to achieve interest cost savings for the benefit of the taxpayers and ratepayers of the City (the portion of the Prior Bonds to be refunded hereinafter referred to as the "Refunded Bonds"); and

WHEREAS, the City has received a proposal to purchase the Bonds from Mercantile Bank of Michigan (the "Purchaser") and the City desires to negotiate the sale of the Bonds to the Purchaser based on the proposal which is attached as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Authorization of Refunding Bonds; Bond Terms. Bonds of the City designated 2019 REFUNDING BONDS (LIMITED TAX GENERAL OBLIGATION) (the "Bonds") are authorized to be issued in the aggregate principal sum of Six Hundred Five Thousand Dollars (\$605,000) for the purpose of paying the costs of refunding the Refunded Bonds, including the costs incidental to the issuance, sale and delivery of the Bonds.

The Bond shall consist of a single non-convertible bond in fully-registered form, in the original denomination equal to the par amount thereof, payable as provided in Exhibit B attached hereto and made a part hereof. The Bonds will be dated as of the date of delivery, which is expected to be December 19, 2019, or such other date as determined by the Mayor or City Clerk/Treasurer (each, an "Authorized Officer"), be payable on June 1 in the years and in the annual amounts shown on Exhibit A. The Bond shall be subject to optional redemption prior to maturity as provided in Exhibit B. The Bonds shall bear interest at the rates shown on Exhibit A, payable semi-annually on June 1 and December 1, first payable on June 1, 2020.

Interest on the Bonds shall be paid by check drawn on the Transfer Agent mailed to the registered owner of the Bonds at the registered address, as shown on the registration books of the City maintained by the Transfer Agent. Interest shall be payable to the registered owner of record as of the fifteenth day of the month prior to the payment date for each interest payment. The date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the City to conform to market practice in the future. The City Treasurer shall act as the Transfer Agent.

2. Execution of Bonds; Book-Entry-Only Form. The Bonds shall be signed by the manual or facsimile signatures of the Mayor and the City Clerk and shall have the seal of the City, or a facsimile thereof, printed or impressed on the Bonds. No Bond signed by facsimile signature shall be validated until authenticated by an authorized signatory of the Transfer Agent.

3. Transfer of Bonds. The Transfer Agent shall keep the books of registration for this issue on behalf of the City. Any Bond may be transferred upon such registration books by the registered owner of record, in person or by the registered owner's duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the City shall execute and the Transfer Agent shall authenticate and deliver a new Bond or Bonds, for like aggregate principal amount. The Transfer Agent shall require the payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.

4. Limited Tax Pledge; Defeasance of Bonds. The City hereby pledges its limited tax full faith and credit for the prompt payment of the principal and interest on the Bonds. The City shall, each year budget the amount of the debt service coming due in the next fiscal year on the principal of and interest on the Bonds and shall advance as a first budget obligation from its general funds available therefor, or, if necessary levy taxes upon all taxable property in the City subject to applicable constitutional, statutory and charter tax rate limitations, such sums as may be necessary



to pay such debt service in said fiscal year. The City Treasurer is authorized and directed to open a separate fund to be known as the 2019 REFUNDING BONDS (LIMITED TAX GENERAL OBLIGATION) DEBT RETIREMENT FUND (the "Debt Retirement Fund"), the moneys to be deposited into the Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Bonds as they mature. Into said fund there shall be placed the accrued interest, if any, received at the time of delivery of the Bonds.

In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or irrevocable call for earlier mandatory redemption, the principal of and interest on the Bonds, shall be deposited in trust, this resolution shall be defeased and the owners of the Bonds shall have no further rights under this resolution except to receive payment of the principal of, premium, if any, and interest on the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

5. Bond Proceeds. The proceeds of the Bonds shall be used to pay the outstanding principal amount of the Refunded Bonds on December 19, 2019 (the "Closing Date"). The City shall be responsible for the payment of the interest accrued on the Refunded Bonds to the Closing Date in the amount of \$1,482.25. The City will pay all costs of issuance associated with the issuance of Bonds from funds on hand.

6. Bond Form. The Bonds shall be in substantially the following form:

[THIS BOND HAS NOT BEEN REGISTERED UNDER THE SECURITIES ACT OF 1933, AS AMENDED, OR THE MICHIGAN UNIFORM SECURITIES ACT, AS AMENDED, IN RELIANCE UPON EXEMPTIONS THEREUNDER. ANY RESALE OR OTHER TRANSFER OF THIS BOND MAY BE MADE ONLY UPON REGISTRATION UNDER SUCH ACTS OR IN AN EXEMPT TRANSACTION UNDER SUCH ACTS AND UPON COMPLIANCE WITH THE CONDITIONS SET FORTH HEREIN AND MAY BE OFFERED AND SOLD ONLY IF REGISTERED PURSUANT TO THE PROVISIONS OF THOSE ACTS OR IF AN EXEMPTION FROM REGISTRATION IS AVAILABLE.]

UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF OGEMAW

## CITY OF WEST BRANCH

2019 REFUNDING BOND  
(LIMITED TAX GENERAL OBLIGATION)

Interest Rate  
2.30%

Maturity Date  
June 1, 2029

Date of Original Issue  
December 19, 2019

REGISTERED OWNER:     Mercantile Bank of Michigan

PRINCIPAL AMOUNT:     Six Hundred Five Thousand Dollars

The City of West Branch, County of Ogemaw, State of Michigan (the "City"), acknowledges itself to owe and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Maturity Date specified above, unless prepaid prior thereto as hereinafter provided, with interest thereon (computed on the basis of a 360-day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, until paid, at the Interest Rate per annum specified above, first payable on June 1, 2020 and semiannually thereafter. Principal of this bond is payable by the Treasurer of the City or such other paying agent as the City may hereafter designate by notice mailed to the registered owner not less than sixty (60) days prior to any interest payment date (the "Transfer Agent"). Interest on this bond is payable to the registered owner of record as of the first (1st) day of the month preceding the interest payment date as shown on the registration books of the City kept by the Transfer Agent by check or draft mailed by the Transfer Agent to the registered owner of record at the registered address. For prompt payment of this bond, both principal and interest, the full faith, credit and resources of the City are hereby irrevocably pledged.

This bond is a single, fully-registered, non-convertible bond in the principal amount of \$605,000, issued pursuant to Act 34, Public Acts of Michigan, 2001, as amended, and a resolution duly adopted by the City Council of the City for the purpose refunding all of the City's outstanding Limited Tax General Obligation Bonds, Series 2019.

This bond, including the interest thereon, is payable as a first budget obligation from the general funds of the City, and the City is required, if necessary, to levy ad valorem taxes on all taxable property in the City for the payment thereof, subject to applicable constitutional, statutory and charter tax rate limitations.

Principal installments of this Bond are subject to redemption prior to maturity as the City shall determine, on any date at par plus accrued interest to the date fixed for redemption.

This bond matures on June 1, 2029 as a term bond, subject to mandatory redemption, in part, by lot, on the redemption dates and in the principal amounts set forth below at a redemption price equal to the principal amount thereof, without premium, together with interest thereon to the redemption date as set forth in the following schedule:

Term Bond due June 1, 2029

<u>Redemption Dates</u>	<u>Principal Amount</u>
June 1, 2020	\$50,000
June 1, 2021	\$50,000
June 1, 2022	\$55,000
June 1, 2023	\$55,000
June 1, 2024	\$60,000
June 1, 2025	\$60,000
June 1, 2026	\$65,000
June 1, 2027	\$65,000
June 1, 2028	\$70,000
June 1, 2029 (maturity)	\$75,000

In case less than the full amount of this bond is called for redemption, the Transfer Agent, upon presentation of the bond called in part for redemption, shall register, authenticate and deliver to the registered owner of record a new bond in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given to the registered owner of any bond or portion thereof called for redemption by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the registered address of the registered owner of record. A bond or portion thereof so called for redemption shall not bear interest after the date fixed for redemption, whether presented for redemption or not, provided funds are on hand with the Transfer Agent to redeem said bond or portion thereof.

This bond is transferable only upon the registration books of the City kept by the Transfer Agent by the registered owner of record in person, or by the registered owner's attorney duly

authorized in writing, upon the surrender of this bond together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or the registered owner's attorney duly authorized in writing, and thereupon a new registered bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing this bond and upon the payment of the charges, if any, therein prescribed.

It is hereby certified and recited that all acts, conditions and things required by law precedent to and in the issuance of this bond have been done, exist and have happened in regular and due time and form as required by law, and that the total indebtedness of the City, including this bond, does not exceed any constitutional, statutory or charter debt limitation.

IN WITNESS WHEREOF the City, by its City Council, has caused this bond to be executed with the manual signatures of its Mayor and its City Clerk and its corporate seal or a facsimile thereof to be impressed hereon, all as of the Date of Original Issue.

CITY OF WEST BRANCH  
County of Ogemaw  
State of Michigan

By: \_\_\_\_\_  
Its: Mayor

(SEAL)

By: \_\_\_\_\_  
Its: City Clerk

[Bond printer to insert form of assignment]

7. Negotiated Sale. The City Council has considered the option of selling the Bonds through a competitive sale and a negotiated sale and, pursuant to the requirements of Act 34, determines that a negotiated sale of the Bonds will result in the most efficient and expeditious means of selling the Bonds and will result in the most advantageous interest rates and obtain the lowest issuance costs and interest costs for the City.

8. Adjustment of Bond Terms. Each Authorized Officer is hereby authorized to adjust the final bond details to the extent necessary or convenient to complete the transaction authorized in this Resolution, and in pursuance of the foregoing are each authorized to exercise the authority and make the determinations authorized pursuant to Section 315(1)(d) of Act 34, including but not limited to, determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, designation of series, and other matters, all subject to the parameters established in this Resolution, *provided* that the principal amount of Bonds issued shall not exceed the principal amount authorized in this Resolution, the maximum interest rate on the Bonds shall not exceed 2.30% per annum, the purchase price shall not be less than 100% of the par amount of the Bonds, and the final maturity of the Bonds shall not be later than June 1, 2029.

9. Tax Covenant; Qualified Tax Exempt Obligations. The City shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of the interest on the Bonds from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended, (the "Code") including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditures and investment of Bond proceeds and moneys deemed to be Bond proceeds, and to prevent the Bonds from being or becoming "private activity bonds" as that term is used in Section 141 of the Code. The Bonds are hereby designated as "qualified tax exempt obligations" for purposes of deduction of interest expense by financial institutions pursuant to the Code.

10. Authorization of Other Actions. The Authorized Officers are each authorized and directed to file any necessary applications or requests for waivers with the Michigan Department of Treasury in order to effectuate the sale and delivery of the Bonds as contemplated by this Resolution, including an Application for State Treasurer's Approval to Issue Long-Term Securities, in such form as shall be approved by an Authorized Officer and to pay any necessary fees in connection with any such applications or waivers and to take all other actions necessary or advisable, and make such other filings with the Michigan Department of Treasury or with other parties, to enable the issuance, sale and delivery of the Bonds as contemplated herein.

11. Bond Counsel. Miller, Canfield, Paddock and Stone, P.L.C. is hereby appointed to serve as bond counsel for the Bonds, notwithstanding the periodic representation in unrelated matters of parties or potential parties to the transaction contemplated by this resolution, including the Purchaser of the Bonds.

12. Rescission. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are rescinded.

AYES:       Members       \_\_\_\_\_

\_\_\_\_\_

NAYS:       Members       \_\_\_\_\_

\_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
John Dantzer, City Clerk/Treasurer

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of West Branch, County of Ogemaw, State of Michigan, at a regular meeting held on December 16, 2019, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

\_\_\_\_\_  
John Dantzer, City Clerk/Treasurer

## EXHIBIT A



P.O. Box 335  
502 Houghton Avenue  
West Branch, MI 48661

Phone: 989/345-7900  
Fax: 989/345-6009

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### City of West Branch Water bond refinancing

Term Sheet  
November 27, 2019

Purchaser	Mercantile Bank of Michigan
Borrower(s)	City of West Branch
Loan Amount	\$605,000 (or actual amount of existing bonds)
Loan term	existing term of bonds (weighted average life 5.4 years)
Loan amortization	existing term of bonds (weighted average life 5.4 years)
Payment options	annual payments, see attached schedule for current maturities. Payments would remain the same, principal + interest
Interest rate	2.30% tax exempt
Other	Rates and terms based upon bonds being bank-qualified tax exempt obligations, same maturity structure as currently held and with existing limited tax pledge.

Alan Bruder  
Senior Vice President

Attachment

Existing 2009 Bond issue maturity date schedule

Maturity Date	CUSIP	Rate	Principal
6/01/2020	WBR062001	4.90%	50,000.00
6/01/2021	WBR062101	4.90%	50,000.00
6/01/2022	WBR062201	4.90%	55,000.00
6/01/2023	WBR062301	4.90%	55,000.00
6/01/2024	WBR062401	4.90%	60,000.00
6/01/2025	WBR062501	4.90%	60,000.00
6/01/2026	WBR062601	4.90%	65,000.00
6/01/2027	WBR062701	4.90%	65,000.00
6/01/2028	WBR062801	4.90%	70,000.00
6/01/2029	WBR062901	4.90%	75,000.00



## EXHIBIT B

Principal Amount: \$605,000

Purchase Price: \$605,000

Date of Issue: December 19, 2019

Interest Payment Dates: June 1, 2020 and semi-annually thereafter

Maturity Schedule, Principal Amount and Interest Rate:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
June 1, 2029*	\$605,000	2.30%
*Term Bond		

### Mandatory Redemption Provision:

The bond matures on June 1, 2029 as a term bond, subject to mandatory redemption, in part, by lot, on the redemption dates and in the principal amounts set forth below at a redemption price equal to the principal amount thereof, without premium, together with interest thereon to the redemption date as set forth in the following schedule:

#### Term Bond due June 1, 2029

<u>Redemption Dates</u>	<u>Principal Amount</u>
June 1, 2020	\$50,000
June 1, 2021	\$50,000
June 1, 2022	\$55,000
June 1, 2023	\$55,000
June 1, 2024	\$60,000
June 1, 2025	\$60,000
June 1, 2026	\$65,000
June 1, 2027	\$65,000
June 1, 2028	\$70,000
June 1, 2029 (maturity)	\$75,000

### Optional Redemption:

Principal installments of the Bond are subject to redemption prior to maturity at the option of the City as the City shall determine, on any date, at par plus accrued interest to the date fixed for redemption.

34934264.1\095815-00019

**RESOLUTION #20-01**

**WHEREAS, the West Branch City Charter requires that the Council adopt a resolution stating the time and place of its regular meetings, and**

**WHEREAS, it is recommended that this be done on an annual basis,**

**NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council will hold its regular meetings in the Council Chamber of City Hall, 121 N. Fourth St. unless there is a motion to change the meeting location due to special circumstances, and**

**FURTHER BE IT RESOLVED, that the first meeting of 2020 will be held at 7:00 p.m. as required by the City Charter and all other regular Council meetings of 2020 will begin at 6:00 p.m. unless there is a motion to change the meeting time due to special circumstances, and**

**FURTHER BE IT RESOLVED, that the West Branch City Council shall meet on the 1st and 3rd Monday of each month unless there is a motion to change the meeting date due to special circumstances.**

## PERFORMANCE RESOLUTION FOR GOVERNMENTAL AGENCIES

*This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way", or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".*

RESOLVED WHEREAS, the City of West Branch  
(city, village, township, etc.)

hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the GOVERNMENTAL AGENCY is performed by a contractor, the GOVERNMENTAL AGENCY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the GOVERNMENTAL AGENCY. Failure of the GOVERNMENTAL AGENCY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.
4. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

5. The GOVERNMENTAL AGENCY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.
6. With respect to any activities authorized by a PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
7. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
8. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

Title and/or Name: \_\_\_\_\_

Frank E. Goodroe, City Manager \_\_\_\_\_

John Dantzer, City Clerk/Treasurer \_\_\_\_\_

Michelle Frechette, Deputy Clerk/Treasurer \_\_\_\_\_

Amanda Stang, Office Assistant \_\_\_\_\_

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the Council \_\_\_\_\_

(Name of Board, etc)

of the City of West Branch \_\_\_\_\_

(Name of GOVERNMENTAL AGENCY)

of Ogemaw \_\_\_\_\_

(County)

at a regular \_\_\_\_\_ meeting held on the \_\_\_\_\_ day

of \_\_\_\_\_ A.D. \_\_\_\_\_

Signed \_\_\_\_\_

Title \_\_\_\_\_

RESOLUTION #19-24

WHEREAS, City staff compares the year to date actual with the budgeted amount of all revenue and expenditures monthly; and

WHEREAS, during the review it was determined that the expenditures in Fund 101, General Fund will exceed its budget, and

WHEREAS, the expenditures in Fund 101, general fund legal assistance were understated due to a new attorney services contract being approved after the approval of the budget, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby adopts the following budget amendments:

GL NUMBER	DESCRIPTION	CURRENT BUDGET	AMENDED BUDGET
Fund 101 -			
EXPENDITURES			
Dept 266.000 – LEGAL ASSISTANCE		10,000	16,000
ANTICIPATED CARRYOVER		1,018,406.00	1,012,406.00

# **Approval of Council Minutes & Summary**

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, DECEMBER 2, 2019.

Mayor Frechette called the meeting to order at 6:00 p.m.

Present: City Mayor Paul Frechette, Council Members Joanne Bennett, Mike Jackson, Chris Powley, Ellen Pugh, Dan Weiler, and Cathy Zimmerman.

Absent: None.

Other officers present: City Manager Frank Goodroe, Clerk/Treasurer John Dantzer, Public Works Superintendent Mike Killackey, DDA Vice Chair Joe Clark, Officer Blake Beehler, and County Commissioner Bruce Reetz.

All stood for the Pledge of Allegiance.

\* \* \* \* \*

As an addition to the agenda, Manager Goodroe presented Council with information on the Michigan Municipal Executives winter institute that he would like to attend. The results of the bid for legal services were added to new business, and the November code enforcement report was added to the consent agenda.

**MOTION BY BENNETT, SECOND BY PUGH, TO APPROVE MANAGER GOODROE TO ATTEND THE MME WINTER INSTITUTE.**

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None**

**Absent – None**

**Motion carried**

\* \* \* \* \*

County Commissioner Bruce Reetz gave a County update which included the hiring of a County Administrator, the awarding of a \$15,000 DNR grant for snowmobile patrol, the awarding of an ORV grant, the EMS Board will begin their audit, they will be working on union negotiations, and approved an increase in building department fees.

\* \* \* \* \*

Council reviewed bids for the sale of miscellaneous City equipment.

Loader Tires

- Zimmerman Excavation was the only bid received at \$400

Recycling Shed

- Ken Walters was the only bid received at \$276

Salt Spreader

- The City of Rose City was the only bid received at \$1,500

2012 Dodge Charger police vehicle

- Michael Phelps - \$1,055
- Yousef Dabbagh - \$1,868
- Khamis Mohamed - \$500
- Hanif Ghamiwale - \$2,007

2009 Chevy Tahoe police vehicle

- Michael Phelps - \$955
- Yousef Dabbagh - \$868
- Khamis Mohamed - \$825
- Hanif Ghamiwale - \$707

**MOTION BY FRECHETTE, SECOND BY JACKSON, TO RECUSE MEMBER ZIMMERMAN FROM VOTING ON THE AWARDING OF THE SALE OF THE LOADER TIRES DUE TO A CONFLICT OF INTEREST.**

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None**

**Absent – None**

**Motion carried**

\* \* \* \* \*

**MOTION BY JACKSON, SECOND BY BENNETT, TO APPROVE THE SALE OF THE LOADER TIRES TO ZIMMERMAN EXCAVATION FOR \$400.**

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler**

**No – None**

**Absent – None**

**Abstain - Zimmerman**

**Motion carried**

**MOTION BY JACKSON, SECOND BY BENNETT, TO APPROVE THE SALE OF THE RECYLING SHED TO KEN WALTERS FOR \$276; THE SALE OF THE SALT SPREADER TO THE CITY OF ROSE CITY FOR \$1,500; THE 2012 DODGE CHARGER TO HANIF GHAMIWALE FOR \$2,007; AND THE SALE OF THE 2008 CHEVY TAHOE TO MICHAEL PHELPS FOR \$955.**

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None**

**Absent – None**

**Motion carried**

\* \* \* \* \*

Council reviewed bids on the codification of City ordinances.

Municode - \$8,800

American Legal - \$11,500

**MOTION BY JACKSON, SECOND BY PUGH, TO AWARD THE BID ON THE CODIFICATION OF CITY ORDINANCES TO MUNJICODE NOT TO EXCEED \$8,800**

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman**



**No – None**

**Absent – None**

**Motion carried**

\* \* \* \* \*

Bids were presented for the installation of generators at various City locations

**City Garage**

- Colvin's - \$7,427 – 22kw
- Banning Electric - \$8,832 – 22kw

**Water Tower**

- Colvin's - \$7,889 – 22kw
- Banning Electric - \$7,785 – 16kw

**City Hall**

- Colvin's - \$7,235 – 22kw
- Banning Electric - \$19,746-32kw

**City Police**

- Colvin's - \$14,252 -25kw
- Banning Electric - \$11,377-22kw

Manager Goodroe did note that the Colvin's bids notes minus electrical/transfer switch. Manager Goodroe also noted that the sizing of the generators were calculated and recommended by the bid provider.

Member Jackson noted his concern that no transfer switch was included in Colvin's bid making it hard to compare.

Joe Clark addressed Council that the maintenance of the generators needed to be considered.

Mayor Frechette questioned if all four building were going to be done at one time or if they were going to do two this fiscal year and two in an upcoming fiscal year as discussed at one time and if they had money in the budget to do them all at this time. Manager Goodroe did note they had the money in this year's budget for all of them.

Manager Goodroe spoke on the maintenance of the generators.

Member Powley spoke on his concern in the differences in pricing and that while Colvin's appears to be lower, the fact that switches aren't included and questions on the difference in City Hall did not feel comfortable awarding the bid at this time.

Member Zimmerman noted her preference to award all of the bids to one company so that they are all the same making maintenance and repairs easier.

Member Weiler noted his concern that permits were not noted in Colvin's but were in Banning's quote.

Mayor Frechette noted it did not seem like they were comparing apples to apples on the bids making it hard to decide.

Member Zimmerman noted her concern that they may not be ready to award the bid at this time.

Manager Goodroe noted his concern that he would like to proceed as quickly as possible.

**MOTION BY JACKSON, SECOND BY PUGH, TO AUTHORIZE MANAGER GOODROE TO ENTER INTO NEGOTIATIONS WITH COLVINS AND TO RESUBMIT THE FINAL BIDS WITH ALL QUESTIONS ANSWERED FOR COUNCIL APPROVAL.**

**Yes — Bennett, Frechette, Jackson, Pugh, Weiler, Zimmerman**

**No – Powley                      Absent – None                      Motion carried**

\* \* \* \* \*

**MOTION BY BENNETT, SECOND BY POWLEY, TO PAY BILLS IN THE AMOUNT OF \$34,808.75.**

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None                      Absent – None                      Motion carried**

\* \* \* \* \*

**MOTION BY ZIMMERMAN, SECOND BY PUGH, TO ACCEPT WITH DEEP DEEP REGRET THE RESIGNATION OF MEMBER MIKE JACKSON FROM THE EDC BOARD.**

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None                      Absent – None                      Motion carried**

\* \* \* \* \*

Council reviewed bids for legal services.

The only bid submitted was by Foley and Mansfield with two contract options.

- Annual flat fee of \$26,000 annually/\$2,166 monthly, or
- Hourly rate of \$170/hour for attorney fees and \$100/hour for paralegals.

**MOTION BY ZIMMERMAN, SECOND BY PUGH, TO AWARD THE LEGAL SERVICE BID TO FOLEY AND MANSFIELD AND SIGN THE CONTRACT USING THE MONTHLY RATE OR \$2,166.**

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None                      Absent – None                      Motion carried**

\* \* \* \* \*

**MOTION BY BENNETT, SECOND BY FRECHETTE, TO APPROVE THE MINUTES AND SUMMARY OF MINUTES FROM THE MEETING HELD NOVEMBER 18, 2019.**

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None**

**Absent – None**

**Motion carried**

\* \* \* \* \*

**MOTION BY JACKSON, SECOND BY WEILER, TO RECEIVE AND FILE THE TREASURER’S REPORT AND INVESTMENT SUMMARY; THE MINUTES FROM THE DDA MEETING HELD OCTOBER 22, 2019; THE MINUTES FROM THE AIRPORT BOARD MEETING HELD OCTOBER 16, 2019; AND THE NOVEMBER CODE ENFORCEMENT REPORT.**

**Yes — Bennett, Frechette, Jackson, Powley, Pugh, Weiler, Zimmerman**

**No – None**

**Absent – None**

**Motion carried**

\* \* \* \* \*

A Charter Cable line up was submitted

\* \* \* \* \*

Mayor Frechette reminded everyone of the employee appreciation dinner, the Santa Train, the upcoming art and wine walk, the Christmas bazar, and the CASA wreath auction.

Member Jackson spoke on the McLaren open house and what an impressive facility it is, and also gave an update on the EDC.

Member Zimmerman requested to speak with Manager Goodroe on Council communications.

Member Bennett spoke on the McLaren open house and thanked them for their investment in the community, and also spoke on how nice the decorations on the tree in front of PNC bank looks.

Member Powley commended Public Works for their downtown decorations and snow removal.

Member Pugh thanked everyone who helped with the bell ringing for the Salvation Army.

Manager Goodroe gave a Manager’s update which included updates on the McLaren open house, spoke on the employee appreciation dinner, noted some issues in the new gathering place, noted the renderings of the new gathering place; and spoke on the Santa Train.

Officer Blake Beehler spoke on the donations needed for the Ogemaw Humane Society.

\* \* \* \* \*

Mayor Frechette adjourned the meeting at 7:17 pm.

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Paul Frechette, Mayor

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John Dantzer, Clerk

**SUMMARY OF THE REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD MONDAY, DECEMBER 2, 2019.**

**Mayor Frechette called the meeting to order at 6:00 pm.**

**Present: Mayor Frechette, Council Members Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman.**

**Absent: None.**

**Other officers present: City Manager Frank Goodroe, Clerk/Treasurer Dantzer, DPW Superintendent Killackey, DDA Vice Chair Clark, Officer Beehler, and Commissioner Reetz.**

**As an addition to the agenda, Council approved Manager Goodroe to attend the MME winter institute.**

**Commissioner Reetz gave a County update.**

**Council awarded bids for loader tires to Zimmerman Excavating for \$400, a recycling shed to Ken Walters for \$276, a salt spreader to the City of Rose City for \$1,500, a 2012 Dodge Charger to Hanif Ghamiwale for \$2,007, and a 2009 Chevy Tahoe to Michael Phelps for \$955. Council member Zimmerman was recused from bidding on the awarding of the loader tires.**

**Council awarded the bid of recodification to Municode for an amount not to exceed \$8,800.**

**Council authorized Manager Goodroe to negotiate with Colvin's Heating on a generator bid.**

**Council approved bills in the amount of \$34,808.75.**

**Council approved with regret the resignation of Mike Jackson from the EDC Board.**

**Council approved the bid for legal services to Foley and Mansfield at \$2,166/month.**

**Council approved the minutes and summary from the meeting held November 18, 2019.**

**Council received and filed the treasurer's report and investment summary; the minutes from the DDA meeting held October 22, 2019; the minutes from the Airport Board meeting held October 16, 2019, and the November Code Enforcement Report.**

**A communication was shared.**

**Mayor Frechette, Council Members Jackson, Zimmerman, Bennet, Powley, and Manager Goodroe gave reports.**

**Mayor Frechette adjourned the meeting at 7:17 pm.**

# **Consent Agenda**

CASH SUMMARY BY BANK FOR WEST BRANCH  
 FROM 12/01/2019 TO 12/31/2019

Bank Code		Beginning Balance 12/01/2019	Total Debits	Total Credits	Ending Balance 12/31/2019
Fund	Description				
GEN1	GEN1 - GENERAL CHECKING				
101		997,808.11	41,554.76	70,398.33	968,964.54
150	CEMETERY PERPETUAL CARE	27,370.11	0.00	0.00	27,370.11
209	CEMETERY FUND	9,999.74	0.00	620.55	9,379.19
248	DDA OPERATING FUND	105,895.03	0.00	200.00	105,695.03
251	INDUSTRIAL PARK FUND	(29,526.58)	0.00	166.67	(29,693.25)
276	HOUSING RESOURCE FUND	220,251.49	1,314.92	0.00	221,566.41
318	SEWER DEBT FUND	115,353.58	11,123.03	432.90	126,043.71
319	WATER DEBT FUND	43,855.13	2,671.31	137.56	46,388.88
571	COLLECTION REPLACEMENT FUND	31,101.23	0.00	0.00	31,101.23
572	PLANT REPLACEMENT FUND (R&I)	238.88	0.00	0.00	238.88
590	SEWER FUND	304,455.61	11,599.53	31,696.59	284,358.55
591	WATER FUND	486,360.31	15,660.59	6,414.19	495,606.71
592	WATER REPLACEMENT FUND	284,017.56	0.00	0.00	284,017.56
593	SEWER COLLECTION	88,179.75	2,702.59	3,456.47	87,425.87
661	EQUIPMENT FUND	52,174.86	5,247.48	3,914.80	53,507.54
704	PAYROLL CLEARING	25,202.65	45,929.31	45,929.31	25,202.65
705	IRONS PARK ENTERTAINMENT FUND	2,279.47	0.00	0.00	2,279.47
707	YOUTH SAFETY PROGRAM	2,047.15	6,000.00	6,000.00	2,047.15
714	RECYCLING CENTER	9,432.88	547.00	753.60	9,226.28
	GEN1 - GENERAL CHECKING	2,776,496.96	144,350.52	170,120.97	2,750,726.51
M/LST	MAJOR/ LOCAL STREETS				
202	MAJOR STREET FUND	395,150.52	20,190.30	27,173.45	388,167.37
203	LOCAL STREET FUND	262,389.04	10,321.78	2,365.53	270,345.29
	MAJOR/ LOCAL STREETS	657,539.56	30,512.08	29,538.98	658,512.66
PAY	PAYROLL				
704	PAYROLL CLEARING	9,039.01	45,929.31	42,991.43	11,976.89
	PAYROLL	9,039.01	45,929.31	42,991.43	11,976.89
CHEM	SAVINGS				
101		437,110.35	0.00	0.00	437,110.35
150	CEMETERY PERPETUAL CARE	1,679.69	0.00	0.00	1,679.69
251	INDUSTRIAL PARK FUND	20,927.09	0.00	0.00	20,927.09
571	COLLECTION REPLACEMENT FUND	2,387.15	0.00	0.00	2,387.15
591	WATER FUND	26,340.51	0.00	0.00	26,340.51
592	WATER REPLACEMENT FUND	19,729.17	0.00	0.00	19,729.17
593	SEWER COLLECTION	788.24	0.00	0.00	788.24
661	EQUIPMENT FUND	103,419.17	0.00	0.00	103,419.17
714	RECYCLING CENTER	1,045.47	0.00	0.00	1,045.47
	SAVINGS	613,426.84	0.00	0.00	613,426.84
TAX	TAXES				
701	TAX AGENCY	21,249.48	49,043.67	7,773.04	62,520.11
	TAXES	21,249.48	49,043.67	7,773.04	62,520.11
	TOTAL - ALL FUNDS	4,077,751.85	269,835.58	250,424.42	4,097,163.01

CASH SUMMARY BY ACCOUNT FOR WEST BRANCH  
FROM 12/01/2019 TO 12/31/2019  
FUND: ALL FUNDS  
INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 12/01/2019	Total Debits	Total Credits	Ending Balance 12/31/2019
Fund 101					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	150,000.00	0.00	0.00	150,000.00
		<hr/> 250,000.00	<hr/> 0.00	<hr/> 0.00	<hr/> 250,000.00
Fund 150	CEMETERY PERPETUAL CARE				
004.300	CERTIFICATE OF DEPOSIT C	114,701.74	0.00	0.00	114,701.74
004.400	CERTIFICATE OF DEPOSIT D	115,271.06	0.00	0.00	115,271.06
	CEMETERY PERPETUAL CARE	<hr/> 229,972.80	<hr/> 0.00	<hr/> 0.00	<hr/> 229,972.80
Fund 251	INDUSTRIAL PARK FUND				
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,000.00	0.00	0.00	100,000.00
	INDUSTRIAL PARK FUND	<hr/> 200,000.00	<hr/> 0.00	<hr/> 0.00	<hr/> 200,000.00
Fund 661	EQUIPMENT FUND				
004.300	CERTIFICATE OF DEPOSIT A	150,000.00	0.00	0.00	150,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,000.00	0.00	0.00	100,000.00
	EQUIPMENT FUND	<hr/> 250,000.00	<hr/> 0.00	<hr/> 0.00	<hr/> 250,000.00
	TOTAL - ALL FUNDS	<hr/> 929,972.80	<hr/> 0.00	<hr/> 0.00	<hr/> 929,972.80

City of West Branch  
121 N Fourth St  
Board of Review  
December 9, 2019

Chairman Peters called the December meeting of the City of West Branch Board of Review to order @ 11:00a.m.  
Present were Dale Peters, Tom Hornbacher, and Assessor Van Wormer Public Comment: None

The following corrections were made to the 2018 tax roll:

PRE Exemptions:

052-451-005-50 100%

The following corrections were made to the 2019 tax roll:

PRE Exemptions:

052-451-005-50 100%

052-114-008-00 100%

The following corrections were made to the 2019 tax roll:

Clerical Error

Property Number	Original AV	Original TV	Revised AV	Revised TV
052-105-010-00	41,800	34,388	0	0
052-900-242-00	250	250	0	0
052-900-587-00	500	500	0	0
052-900-769-00	400	400	0	0
052-900-777-00	26,300	26,300	0	0

There being no further business before the board, the meeting was adjourned @ 11:25a.m.

Respectfully submitted,

James Van Wormer, Secretary





# **West Branch Police Department**

**Chief Kenneth W. Walters**

**130 Page St.**

**West Branch, Michigan 48661**

**Phone: 989-345-2627 Fax: 989-345-0083**

**E-mail: [police@westbranch.com](mailto:police@westbranch.com)**

**12/12/2019**

**Honorable Mayor and Council,**

This is the November 2019 month end report. The department handled 123 complaints for the month. The department further made ten arrests, four of which being felonies and two being for serious Domestic Assaults.

The end of November saw completion of the new patrol vehicle. The vehicle is now on the road and only pending the set up of the in-car computer systems. Please feel free to stop in and see me, or simply ask to see it after a council meeting. There is an amazing amount of technology that goes into these vehicles as compared to when I started over twenty years ago. I will be completing the USDA grant for payment in early December, once we have all the invoices in.

The month of November was rather quiet in regards to assisting in community events, as we are preparing for the Christmas and New Year's holidays and events. Events such as the Santa Train, Christmas parade, and our "Shop with a Cop" event with area low income children, will stretch the department thin, but are very rewarding.

**Happy Holidays,**

A handwritten signature in black ink, appearing to be "K. Walters", written over a horizontal line.

**Chief Kenneth W. Walters**

## Offense Count Report

Page: 1

## Report Criteria:

Start Offense	End Offense		
01000	99009		
<b>NOVEMBER 2019</b>	<b>TOTAL 2019</b>	<b>TOTAL 2018</b>	<b>TOTAL 2017</b>
11/01/2019-11/30/2019	01/01/2019-11/30/2019	01/01/2018-12/31/2018	01/01/2017-12/31/2017

Offense	Description	NOVEMBE 2019	TOTAL 2019	TOTAL 2018	TOTAL 2017
11001	SEXUAL PENETR'N PENIS/VAGINA CSC1	0	0	1	1
11004	SEXUAL PENETRATION ORAL/ANAL CSC3	0	0	0	2
11007	SEXUAL CONTACT FORCIBLE CSC2	0	0	1	1
11008	SEXUAL CONTACT FORCIBLE CSC4	0	1	5	4
12000	ROBBERY	0	0	0	1
13001	NONAGGRAVATED ASSAULT	2	20	15	18
13002	AGGRAVATED/FELONIOUS ASSAULT	0	0	1	2
13003	INTIMIDATION/STALKING	0	5	2	2
22001	BURGLARY - FORCED ENTRY	0	1	4	3
22002	BURGLARY - ENTRY W/OUT FORCE/INTENT	0	0	1	0
22003	BURGLARY - UNLAWFUL ENTRY(NO INTENT)	0	3	1	2
23003	LARCENY - THEFT FROM BUILDING	1	1	7	3
23005	LARCENY - THEFT FROM MOTOR VEHICLE	0	7	2	1
23007	LARCENY - OTHER	0	10	10	9
24001	MOTOR VEHICLE THEFT	0	0	1	0
25000	FORGERY/COUNTERFEITING	0	1	0	1
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONF	0	0	0	1
26002	FRAUD - CREDIT CARD/ATM	0	3	2	0
26006	FRAUD - BAD CHECKS	0	0	2	1
27000	EMBEZZLEMENT	0	0	1	1
29000	DAMAGE TO PROPERTY	1	8	10	8
30002	RETAIL FRAUD - THEFT	1	2	8	12
35001	VIOLATION OF CONTROLLED SUBSTANCE	0	2	3	7
36002	SEXUAL PENETR'N NONFORCIBLE OTHER	0	1	0	0
36004	SEX OFFENSE - OTHER	0	1	4	0
37000	OBSCENITY	0	0	0	1
38001	FAMILY - ABUSE/NEGLECT NONVIOLENT	0	0	1	1
38002	FAMILY - NONSUPPORT	0	0	1	0
38003	FAMILY - OTHER	0	0	1	0
41002	LIQUOR VIOLATIONS - OTHER	0	1	0	1
42000	DRUNKENNESS	0	1	2	2
48000	OBSTRUCTING POLICE	0	0	1	0
49000	ESCAPE/FLIGHT	1	1	0	0
50000	OBSTRUCTING JUSTICE	2	42	65	69
53001	DISORDERLY CONDUCT	2	7	1	3
53002	PUBLIC PEACE - OTHER	0	1	0	1
54001	HIT & RUN MOTOR VEHICLE ACCIDENT	2	12	9	10
54002	OWIL OR OUID	1	6	7	7
54003	DRIVING LAW VIOLATIONS	4	29	37	51
55000	HEALTH AND SAFETY	0	14	38	40
57001	TRESPASS	0	11	6	3
58000	SMUGGLING	0	1	0	0
70000	JUVENILE RUNAWAY	0	2	1	2
70001	Incongrible	0	1	0	0
70004	Juvenile Issues	0	0	1	1
73000	MISCELLANEOUS CRIMINAL OFFENSE	0	6	2	8

## Offense Count Report

Page: 2

## Report Criteria:

Start Offense	End Offense		
01000	99009		
NOVEMBER 2019	TOTAL 2019	TOTAL 2018	TOTAL 2017
11/01/2019-11/30/2019	01/01/2019-11/30/2019	01/01/2018-12/31/2018	01/01/2017-12/31/2017

Offense	Description	NOVEMBE 2019	TOTAL 2019	TOTAL 2018	TOTAL 2017
90001	Vehicle Lockouts	13	116	112	133
90002	Motorist Assists	4	34	29	21
90003	Assist E.M.S.	17	190	146	167
90005	City Ordinance Violations	0	31	37	16
90006	Prisoner Transports	0	0	0	1
90007	Parking Complaints	0	3	1	7
90008	ANIMAL COMPLAINTS	0	8	13	17
90009	Maplewood Major Alarm / Criminal History Checks	0	4	1	0
91001	Delinquent Minors	1	2	9	15
91002	Runaway	0	2	0	2
91004	Abandoned Vehicle	0	4	0	5
92003	Walk Away (Ment. & Host.)	0	1	3	2
92004	Insanity	4	27	11	15
93001	PROPERTY DAMAGE ACCIDENT/PI	7	46	45	43
93002	Accident, Non-Traffic	0	20	17	14
93004	Parking Violations	0	0	1	0
93006	Traffic Policing	0	14	11	6
93007	Traffic Safety Public Relations	0	8	8	0
93008	Inspections/Investigations -Breathalyzer	0	1	4	2
94001	Valid Alarm Activations	0	0	3	2
94002	False Alarm Activations	10	83	59	74
95001	Accident, Fire	0	3	3	3
95003	Inspection, Fire	0	3	0	0
95004	Hazardous Condition	0	6	9	0
97001	Accident, Traffic	0	0	0	1
97003	Accident, Other Shooting	0	0	0	1
97006	Accident, All Other	0	1	0	0
98000	Other Types Not Listed	0	1	0	0
98002	Inspections/Investigations -Motor Vehicles	0	1	0	0
98003	Inspections/Investigations -Property	1	11	5	9
98004	Inspections/Investigations -Other	2	4	2	1
98006	Civil Matters/Family Disputes	7	61	47	58
98007	Suspicious Situations/Subjects	13	139	168	182
98008	Lost/Found Property	1	13	16	17
98009	Inspections/Investigations -Drug Overdose	1	4	1	0
99001	Suicide	0	1	1	1
99002	Natural Death	0	5	1	4
99003	Missing Persons	0	1	1	2
99007	PR Activities	0	5	17	14
99008	General Assistance	22	250	287	234
99009	General Non-Criminal	3	30	23	28
Totals:		123	1334	1345	1377

# Communications



November 30, 2019

City of West Branch  
121 N. Fourth Street  
West Branch, MI 48661

Re: Charter Communications – Upcoming Changes

Dear Franchise Official:

Charter Communications ("Charter"), locally known as Spectrum, is making its customers aware that on or around December 30, 2019, MLB Strike Zone channels 236 & 701 (HD), NFL Red Zone channels 227 & 712 (HD) and Outdoor Channel on channels 216 & 769 (HD) located on *SPP Tier 2 & SPP Tier 2 HD* will no longer be available on the West Branch, MI channel lineup serving your community.

MLB Strike Zone, NFL Red Zone and Outdoor Channel will continue to be available to customers with a subscription to **Spectrum TV Sports Pack** on the following channels:

Spectrum TV Sports Pack:

1. MLB Strike Zone - 236 & 701 (HD)
2. NFL Red Zone - 227 & 712 (HD)
3. Outdoor Channel – 216 & 769 (HD)

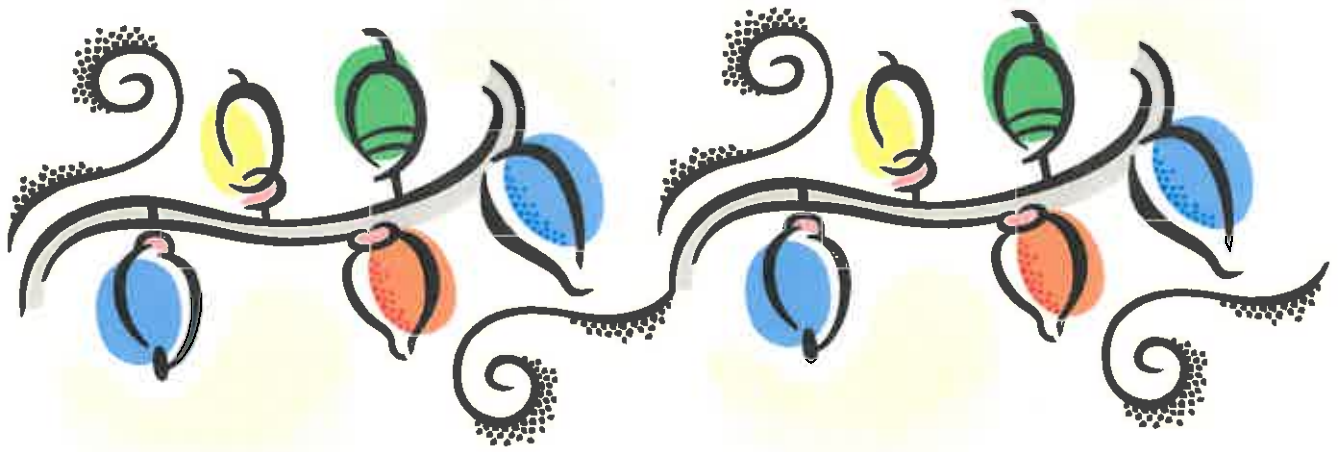
To view a current Spectrum channel lineup visit [www.spectrum.com/channels](http://www.spectrum.com/channels).

If you have any questions about this change, please feel free to contact me at (810) 652-1422.

Sincerely,

*Karen Coronado*

Karen Coronado  
Manager, Charter State Government Affairs, Michigan



# 19<sup>th</sup> Annual West Branch City of Lights

All properties within the City limits are eligible to participate in the 19<sup>th</sup> annual West Branch City of Lights.

This year's Judges will be looking for the most elaborate and spectacular holiday lighting display.

Judging will be the evening of  
***Saturday, December 21<sup>st</sup>.***

Let's make West Branch the brightest City in northern Michigan this Holiday Season!!

*Sponsored by Consumers Energy*

# **Reports**

**Mayor**

**Council**

**City Manager**

An appointment of Anthony Bair to the DDA Board will need to be done. This will be for the replacement of Mike Cozad who had to resign. The current partial term will expire 1/1/21. Mr. Bair was at the last DDA meeting and introduced himself and a vote was taken to recommend his appointment to the Board.

Reappoints will need to be done for Mark Dantzer, Charlie Elliott, and Heather Neuahuas to the IDC board. Their term expires 12/31/19 and the reappointment will run for another two years. All three have expressed a willingness to remain on the Board.





121 North Fourth Street, West Branch, Michigan 48661  
Phone 989-345-0500, Fax 989-345-4390, e-mail [cityhall@westbranch.com](mailto:cityhall@westbranch.com)  
The City of West Branch is an equal opportunity provider, employer, and lender

## APPLICATION FOR OPEN CITY BOARD OR COMMISSION POSITION

Application for: \_\_\_\_\_ DDA \_\_\_\_\_ Board/Commission

Name \_\_\_\_\_ Anthony Bair \_\_\_\_\_

Address \_\_\_\_\_ 2110 S. M-76, West Branch, MI 48661 \_\_\_\_\_

Phone \_P-989-516-5076\_ \_C-989-329-7483\_ (cell/phone)

Email \_\_\_\_\_ anthony.bair@mclaren.org \_\_\_\_\_

City Resident? Yes \_\_\_ No x How Long? \_\_\_\_\_

Please list any previous City appointments or offices  
\_\_\_\_ N/A \_\_\_\_\_

\_\_\_\_\_  
Please list any relevant employment or professional activities \_\_\_\_\_ McLaren West Branch  
Emergency Department and MOB Leader. \_\_\_\_\_

Other community affiliations/activities you feel would be a benefit to this position  
\_\_\_\_ Representing McLaren West Branch in support of programs that improve the community.  
Have participated in programs in West Branch to promote Helmet Use, Injury Prevention,  
Opioid Awareness and Treatment, etc. \_\_\_\_\_

Are you aware of the meeting schedule for this Board or Commission, and are you available  
to attend regularly scheduled meetings?

Aware of schedule? Yes X No \_\_\_ Can attend? Yes X No \_\_\_ Unsure \_\_\_

Why are you interested in serving of the City Board or Commission? \_To assist in promoting commerce in the Downtown District, and provide resources to assist in the various projects undertaken to promote the City of West Branch.

What talents or experience would you bring to the position? \_\_Registered Nurse, Paramedic, Firefighter. Former County Community Health Co-Chair, Public Speaking, Collaborator, Team Building, Organizational Skills, Fiscal Awareness, Analytic Assessment and commitment to increased business development in the area.

What are your primary interests in City Government and City services? \_To collaborate with a team that is working on the growth of downtown West Branch and communicating the achievements to the community.

Please relate any special goals you may have for the City.  
To increase the opportunities for gainful employment to the community, while preserving the historic value of the community.

Any other information you wish to provide for Mayor and Council consideration?  
(If you need more room please feel free to use another piece of paper)

As part of the McLaren Health System, we have made an enormous commitment to the West Branch community. We want to assist in any way possible to encourage West Branch growth and development. I also want to be part of the important task of preserving the value and heritage of the community, as development is being considered.

\_\_\_\_Anthony Bair \_\_\_\_  
Signature

\_\_\_\_10/24/19\_\_\_\_  
Date

Thank you for your interest in serving as a volunteer Board or Commission member.

Appointments to City Council advisory Board and Commissions are nominated by the Mayor and confirmed by consent of the City Council. If you are applying for a specific and currently open position, you will be notified of City Council's decision once it is made.

Upon appointment, you will be required to stop by City Hall to complete a W-4, MI W-4 and an I-9 form along with supplying a copy of your driver's license and social security card or a copy of your passport.

**Public  
Comment  
-Any  
Topic**

# Adjournment