

-- AGENDA --

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS AT WEST BRANCH CITY HALL, 121 N. FOURTH ST. ON MONDAY, OCTOBER 21, 2019, BEGINNING AT 6:00 P.M.

PLEASE NOTE: All guests and parties in attendance are asked to sign in if they will be making any comments during meetings, so that the City Clerk may properly record your name in the minutes. Public comments are limited to 3 minutes in length while matters from the floor are limited to 10 minutes, unless you have signed in and requested additional speaking time, and that the request is then approved by either the Mayor or a majority vote of Council. All in attendance are asked to please remove hats and/or sunglasses during meetings and to silence all cell phones and other electronic devices. Accommodations are available upon request to those who require alternately formatted materials or auxiliary aids to ensure effective communication and access to City meetings or hearings. All request for accommodations should be made with as much advance notice as possible, typically at least 10 business days in advance by contacting City Clerk John Dantzer at (989) 345-0500. [DISCLAIMER: Views or opinions expressed by City Council Members or employees during meetings are those of the individuals speaking and do not represent the views or opinions of the City Council or the City as a whole.] [NOTICE: Audio and/or video may be recorded at public meetings of the City Council.]

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Public Hearing
- V. Additions to the agenda
- VI. Public Comment on Agenda Items Only (limited to 3 minutes)
- VII. Scheduled Matters from the Floor
 - A. Presentation of checks from Veteran banner program.
 - 1. Ogemaw Veterans Alliance
 - 2. Ogemaw Veterans Alliance – Veterans Museum
 - 3. Ogemaw Historical Society
- VIII. Bids
 - A. John Deere Loader Tires and sole source vendor request
 - B. Sale of Bucket Truck
- IX. Unfinished Business
- X. New Business
 - A. Bills

- B. Second reading (enactment) of ordinance 19-03.
- C. Approval of Trick or Treat hours
- D. Schedule of public hearing for 425 agreement
- XI. Approval of the minutes and summary from the meeting held October 7, 2019
- XII. Consent Agenda
 - A. Treasurer's report and investment summary
 - B. Minutes from the Airport Board meeting held September 18, 2019
 - C. September Police Report
- XIII. Communications
 - A. Charter Cable
 - B. Consumers Energy
 - C. Michigan Energy Work Force
- XIV. Reports and/or comments
 - A. Mayor
 - 1. Approval of reappointments to DDA
 - B. Council
 - C. Manager
- XV. Public comment any topic
- XVI. Adjournment

UPCOMING MEETINGS

October 22 – DDA meeting 12:00 pm
October 24 - Joint DDA meeting 6:00 – Ogemaw Township hall
November 4- Council Meeting 6:00
November 12- Project Rising Tide – 10:00
November 12 – Planning Commission 6:00
November 19- Mainstreet Presentation – 6:00
November 25 – Council Meeting 6:00
November 26 – DDA Meeting 6:00

Call to Order

Roll Call

**Pledge of
Allegiance**

Public Hearings

Additions to the Agenda

Public Comment -Agenda Items

Scheduled Matters from the Floor

Bids

SCHMITT TIRE & GAS

624 W. Houghton Ave.
West Branch, Michigan 48661
Phone (989) 345-9840

NAME City of West Branch 10-14 2019
ADDRESS _____

4	20.5 X 25	1800
	Versa built HP	1800
4	O-rings	1800
	John Deere	1800
	loader	1800

* Check / Torque Lugnuts after 50 Miles.
* Quote good for 2 weeks from date.

KEEP THIS SLIP FOR REFERENCE

Sole Source Vendor Exception Request

for

John Deere Loader tires

from

Schmitt Tire & Gas

10/14/19

Pursuant to City Ordinance § 33.09 **SOLE SOURCE VENDORS**, "Supplies, materials, equipment and services may be purchased without formal bidding when the City Manager demonstrates in writing to the City Council that there is only one practical source for the supply, material, equipment or service."

As such, City Manager, Frank Goodroe, is requesting that the City Council forego formal bidding and approve the purchase of tires for the John Deere loader from Schmitt Tire and Gas due to the fact that they are the only City business that can handle replacing tires this size and do to the fact that any warranty work for the tires needs to be local because we have no way to haul this equipment.

Thank you.

City Manager Frank Goodroe

§ 33.02 PURCHASES OR CONTRACTS UNDER \$2,500.

Purchases of supplies, materials, equipment or services, the cost of which is less than \$2,500 may be made in the open market, but such purchases shall, where practical, be based on at least three competitive bids and shall be awarded to the lowest qualified bidder. An award to a bidder other than the lowest must be explained to City Council in writing before payment is issued. Such bids may be solicited over the telephone, by mail or in person, but in all cases such competitive bids shall be recorded and included in the request for payment to the City Council and kept on file.

(Ord. 231 passes 2-6-95)

§ 33.03 PURCHASES OR CONTRACTS OVER \$2,500 BUT UNDER \$10,000.

Purchases of supplies, materials, equipment or services, the cost of which is more than \$2,500 but less than \$10,000, shall be made based on three competitive bids, solicited in the open market and approved by a majority vote of the City Council. Notice shall be posted on the bulletin board at City Hall at least ten days in advance of the deadline for the submission of bids and may, at the discretion of the Purchasing Agent, be printed in a suitable publication. The approval of a bid by City Council is not approval to issue payment. Payment must be approved by City Council as part of the regular billing cycle.

(Ord. 231, passed 2-6-95)

§ 33.04 PURCHASES OR CONTRACTS OVER \$10,000.

Purchases of supplies, materials, equipment or services, the cost of which is more than \$10,000, shall be made based on the formal solicitation of sealed bids as set forth below.

(A) A notice inviting bids shall be published in a suitable publication as determined by the Purchasing Agent. The notice shall indicate where complete specifications are available and when and where bids will be accepted.

(B) A notice inviting bids may be sent by mail to all vendors identified by the Purchasing Agent as likely to be interested in bidding.

(C) Bid deposits, or bid bonds, may be required by the Purchasing Agent as evidence of good faith. Unsuccessful bidders shall be entitled to the return of any deposit made with the bid. A successful bidder shall forfeit any deposit or be subject to the calling of any bond upon failure to enter into a contract within ten days of award.

(D) Bids shall be opened in public in the presence of the Purchasing Agent and/or the City Clerk at the time and place specified in the notice inviting bids. The City Clerk shall record the opening of the bids. The record shall include the time, date and place of the bid opening, the name and address of each bidder, the price bid by each bidder and the names of those in attendance at the bid opening. Bids shall be made available for public inspection immediately following opening. All bidders may be provided with a tabulation of bids received. Bids received after the scheduled deadline shall be automatically disqualified.

(E) A bid tabulation shall be prepared by the City Clerk and submitted to the Purchasing Agent, the City Manager and the City Council. The City Manager may make a recommendation to the City Council to accept or reject any or all bids at the regularly scheduled meeting of the City Council following the bid opening.

(F) The City Council may direct that the formal bid opening be held at a regular meeting of the full City

Council, but such direction shall be made prior to the issuance of notice pursuant to § 33.04 (A) herein.

(G) The City Council shall have the right to reject any or all bids, or to waive irregularities in bidding, and to accept bids which do not conform in every respect to bidding requirements.

(H) Performance guarantees in the form of bond, deposit or other forms acceptable to the Purchasing Agent shall be required on all contracts entered into under this section.

(I) Contracts, bonds and other legal instruments relating to purchases under this section shall be reviewed and approved by the City Attorney.

(Ord. 231, passed 2-6-95)

§ 33.09 SOLE SOURCE VENDORS.

Supplies, materials, equipment and services may be purchased without formal bidding when the City Manager demonstrates in writing to the City Council that there is only one practical source for the supply, material, equipment or service.

(Ord. 231, passed 2-6-95)

**CITY OF WEST BRANCH
EQUIPMENT FOR SALE BY BID**

The City of West Branch will be accepting bids on the following item:

1. 1991 Ford F 800 Bucket Truck

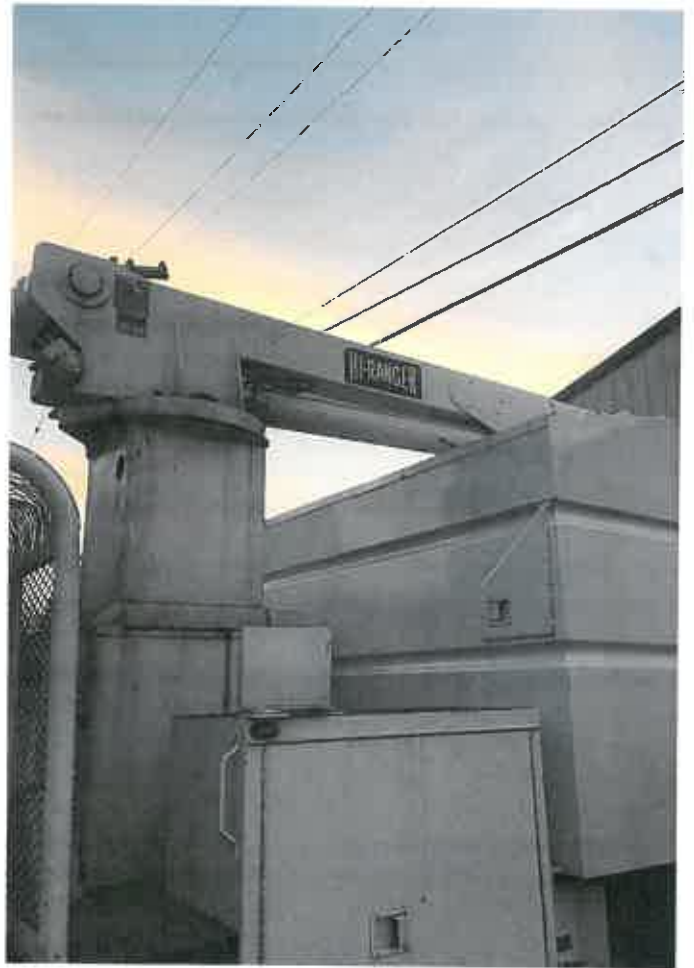
The bucket truck has a 51' boom and has 94,000 miles

For further questions or to set up an appointment to view the equipment, please contact Mike Killackey, Public Works Superintendent at (989) 965-4982.

Sealed bids are due by 12:00 p.m. on Wednesday, October 16, 2019 at City Hall, 121 North Fourth Street, West Branch, Michigan 48661. The City of West Branch reserves the right to accept or reject any or all bids.

To comply with section 33.13 of the City Ordinance, this notice for sale is being posted on October 2, 2019 at 10:00 am to meet the 10 day posting requirement.

I, City Clerk/Treasurer, John Dantzer, certify that the foregoing notice has been posted as specified above in accordance with the City of West Branch Code of Ordinances





ALLIANCE TREE SERVICE

311 Pearl Street
Mio, MI 48647
Office: 989-826-2304
Licensed and Insured

Date	
Customer Name	City of West Branch
Address	Bid for Bucket Truck
Phone	

CASH	CHARGE	ON ACCT.
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Tree Removal	
Tree Trimming	
Stump Removal	
Lot Clearing	

Received By _____

Tax
Total \$ 8,000

Thank-You

Unfinished Business

New Business

*ATTACHED IS A
LIST OF THE
BILLS TO BE APPROVED
AT THIS COUNCIL MEETING*

BILLS	\$18,827.15
<i>BILLS AS OF 10/17/19</i>	<i>\$18,827.15</i>
<i>Additions to Bills as of</i>	<i>\$0</i>
<i>Paid but not approved</i>	<i>\$8,144.16</i>
TOTAL BILLS	\$26,971.31

**BILLS ARE AVAILABLE
AT THE MEETING
FOR COUNCIL'S REVIEW**

Vendor Name	Amount	Description
ALLIANCE TREE SERVICE	450.00	TREE TRIM OVER 6TH ST
ARNOLD SALES	254.93	DPW SUPPLIES
BELL EQUIPMENT CO	1,148.40	SWEEPER PARTS
CINTAS	311.31	UNIFORMS
CONSUMERS ENERGY	7,220.04	ELECTRIC
CULLIGAN WATER CONDITIONING	10.50	WATER JUGS
DO ALL INC	1,548.02	35588 OLD CLEANINGS AND REYCLING
FOSTER BLUE WATER OIL LLC	693.96	FUEL
FOX, MARY	200.00	REFUND OF SHOWMOBILE DEPOSIT
GRAFIX	534.46	NEW PATROL CAR ITEMS
INK & THREAD LLC	616.76	UNIFORMS AND MAYOR EXCHANGE
KINSMAN, TIFFY	150.00	PICTURES FROM MAYOR EXCHANGE DAY
KIRTLAND COMMUNITY COLLEGE	125.00	FIREARMS RANGE ANNUAL USAGE
LINSENMAN, MATT	75.00	REIMBURSEMENT FOR DOT PHYSICAL
MEDLER ELECTRIC CO	12.95	WWTP LIGHT SUPPLIES
MICHIGAN AMMO LLC	229.00	POLICE AMMO
MICHIGAN PIPE & VALVE	56.00	WWTP SUPPLIES
MILLER OFFICE MACHINES	250.87	POLICE COPIES
MVW & ASSOCIATES INC	995.00	ASSESSOR CONTRACT NOVEMBER
OGEMAW COUNTY HERALD ADLINER	32.72	ADS
OGEMAW COUNTY VOICE	110.92	ADS SEPTEMBER
ROSE CITY LUPTON CHAMBER	200.00	REFUND OF SHOWMOBILE DEPOSIT
SELLEY'S CLEANERS	11.25	POLICE DRY CLEANING
THE SILVER LINING	127.05	MUGS FOR MAYOR EXCHANGE
TRILLIUM	2,076.05	TEMP SERVICE AMANDA
UNUM LIFE INSURANCE CO OF AMERICA	890.75	LT ST DISABILITY & LIFE
VERIZON WIRELESS	76.83	POLICE CELL PHONES AND MIFI
VIC BOND SALES INC	52.36	VARIOUS SUPPLIES
		REIMBURSEMENT FOR DOT PHYSICAL
WINTER, JASON	159.02	& GAS FROM TRAINING
ZETTEL'S COLLISION	208.00	NEW PATROL CAR ITEMS
TOTAL		18,827.15

CITY OF WEST BRANCH
ORDINANCE NO. 19-03

AN ORDINANCE TO AMEND SECTION 94.03 OF THE CITY OF WEST BRANCH CODE OF
ORDINANCES ENTITLED: "EXCAVATIONS, PERMIT FEES; CONTENTS."

The City of West Branch Ordains:

EXCAVATIONS

§ 94.01 PERMIT REQUIRED.

It shall be unlawful for any person, firm or corporation other than employees of the City when in the performance of duty to excavate or dig, or to cause any excavation or digging, or to alter curb and/or gutter, or other public structure in a public street, alley or place within the City for any purpose whatsoever without first having obtained a written permit, therefore, from the City Manager or his designated representative and filing a copy of same along with such deposit as may be required together with documents evidencing the required insurance and bonds with the City Clerk who shall thereupon validate same with the seal of the City, without the seal, the permit shall be without effect. (Ord. 156, passed 12-15-80) *Penalty, see § 94.99*

§ 94.02 DEPOSIT; BOND AND INSURANCE REQUIREMENTS.

Deposit and/or bond and insurance requirements for validation of a permit are as follows:

(A) A cash deposit in an amount no less than the estimated maximum amount of the cost of restoration of the street curb, gutter or other structure in the public street shall be deposited with the City Treasurer. To insure that permittee will make the required restoration such deposit shall either be cash or a cashier's check payable to the City. In lieu of the foregoing, the permittee may provide a surety bond in such amount as to be no less than the cash deposit set forth above.

(B) Public liability insurance in the name of permittee in such amounts as may be established by the City from time to time.

(C) Owner's protective public liability insurance in the name of the City in such amounts as may be established by the City from time to time.

(D) In lieu of the foregoing insurance and bonding requirements, any public utility with a franchise in force containing provisions whereby the utility agrees to hold the City harmless for loss by reason of its operations in City streets may file a letter of intent to reimburse the City for any and all costs of restoration, signing and barricading or other related work performed by City forces as a result of and made necessary by the utility's operation in City streets. Other provisions of this subchapter shall apply to public utilities in a like manner and with equal respect as to any other person, firm or corporation.

(Ord. 156, passed 12-15-80)

§ 94.03 PERMIT FEE; CONTENTS.

The fee for a permit shall be \$5 approved by resolution of the West Branch City Council which along with estimated restoration costs as provided in §94.06 and §94.07 shall be paid by the applicant at the time the permit is issued. The permit required herein shall state the following:

(A) Name and address of owner, agent or other party for whom the work is being done.

(B) Name and address of builder, contractor or agent having charge of such work.

(C) Location of the work to be done.

(D) Date to commence and estimated duration of the work.

(E) Nature of the work.

(Ord. 156, passed 12-15-80)

§ 94.04 BARRICADES AND LIGHTS.

The applicant must provide, erect and maintain all necessary barricades, lights, warning signs and the like to properly safeguard traffic while work is in progress, and at no time shall the street or highway be closed to traffic longer than is necessary to complete the work.

(Ord. 156, passed 12-15-80) Penalty, see § 94.99

§ 94.05 FILLING EXCAVATIONS OR TRENCHES.

All excavations or trenches shall be filled in a thorough and workmanlike manner, either by flooding or hand tamping. Additional filling shall be placed if necessary in excavations or trenches that have settled, and all surplus earth or any refuse shall be removed from the street by the applicant obtaining the permit.

(Ord. 156, passed 12-15-80) Penalty, see § 94.99

§ 94.06 REPLACEMENT OF ASPHALT PAVEMENT, CURB CUTS OR OTHER STRUCTURAL ALTERATIONS WITHIN STREET RIGHT-OF-WAY.

Replacement of asphalt pavement, curbs, gutters or other public structures in the street right-of-way shall be done by City forces or by a prequalified contractor on a cost basis under City inspection. Cost of such inspection shall be set from time to time by City Council action. Estimated cost of restoration shall be made by the City Manager or his designated representative prior to issuance of a permit. Should the estimate prove to be too low, payment for the additional amount shall be made promptly by the permittee. Should the estimate prove to be too high, the amount in excess of actual cost shall be refunded promptly to the permittee.

(Ord. 156, passed 12-15-80)

§ 94.07 FAILURE TO CARRY OUT NECESSARY WORK.

In the event that any applicant shall fail to carry out the provisions of this subchapter, any work necessary therefore shall be performed by the City and the applicant shall be required to pay all proper bills rendered by the City for that work.

(Ord. 156, passed 12-15-80)

§ 94.08 CASES NOT COVERED BY REGULATIONS.

Any case not covered by this subchapter shall be passed upon directly by the City Council.

(Ord. 156, passed 12-15-80)



HAPPY HALLOWEEN!

Trick or Treat hours for 2018
Are
October 31 ~5pm-6pm businesses
downtown and from 6pm to 8pm
residential

Parent or responsible adult should always accompany children

Use a flashlight so you can see & be seen

Stay in a group

*Only trick or treat in well-known neighborhoods & only go to
homes that have a porch light on*

Remain on well-lit streets and always use the sidewalk

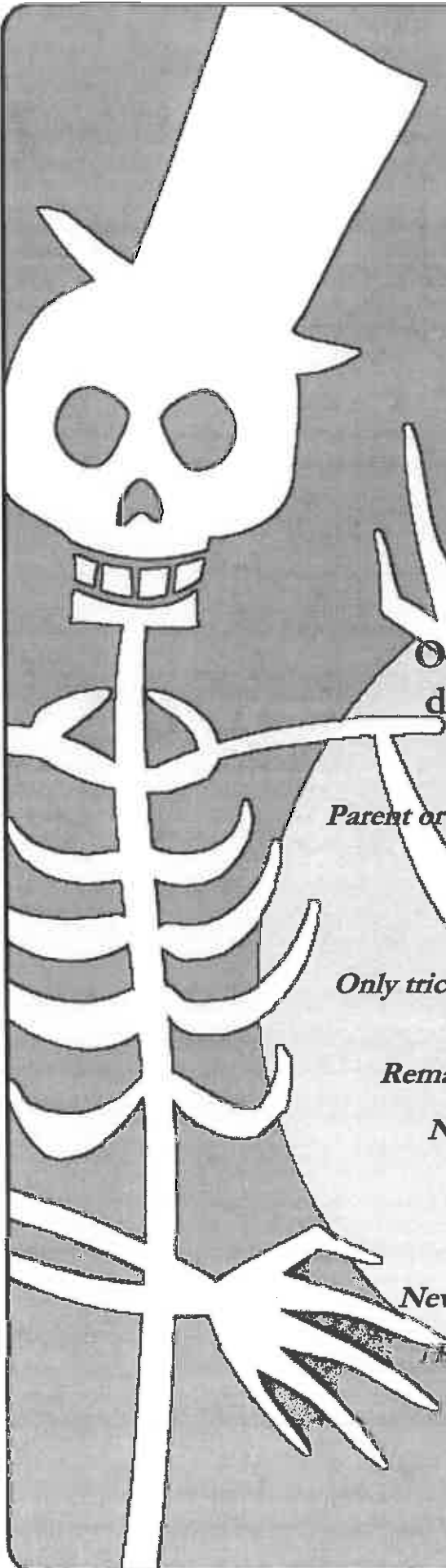
Never enter a stranger's home or car for a treat

Obey all traffic & pedestrian regulations

Always walk - never run

Never eat unwrapped food items or open beverages

Have an adult check all treats before you eat any



Approval of Council Minutes & Summary

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, OCTOBER 7, 2019.

Mayor Pro Tem Mike Jackson called the meeting to order at 6:05 p.m.

Present: Council Members Joanne Bennett, Mike Jackson, Chris Powley, Ellen Pugh, Dan Weiler, and Cathy Zimmerman.

Absent: Mayor Paul Frechette

Other officers present: City Manager Frank Goodroe, Clerk/Treasurer John Dantzer, Police Chief Ken Walters, Public Works Superintendent Mike Killackey, Ogemaw Township Supervisor Denis Stephens, Planning Commission Vice-Chair Bob David, and County Commissioner Bruce Reetz.

All stood for the Pledge of Allegiance.

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MOTION BY PUGH, SECOND BY POWLEY, TO EXCUSE MAYOR FRECHETTE FROM THE MEETING.

Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None Absent – Frechette Motion carried

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At 6:07 pm, Mayor Pro tem Jackson opened the public hearing to take comment on the amended and restated Downtown Development and Tax Increment Financing Plan.

It was noted that the plan was a joint plan between the City of West Branch, West Branch Township, and Ogemaw Township.

Ogemaw Township Supervisor Dennis Stephens spoke on the plan and noted that his Township was in favor of the plan and that it was a great way to promote intergovernmental cooperation.

Mayor Pro Tem Jackson noted that much of the information that is in the plan matches up with the new Masterplan and zoning updates.

DDA member Autum Hunter spoke on how she was in favor of the plan.

No one further wished to speak on the subject.

MOTION BY JACKSON, SECOND BY BENNETT, TO CLOSE THE PUBLIC HEARING

Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None Absent – Frechette Motion carried

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MOTION BY ZIMMERMAN, SECOND BY PUGH, TO APPROVE THE 2018 DOWNTOWN DEVELOPMENT AND TIFF PLAN AS PRESENTED.

Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None

Absent – Frechette

Motion carried

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County Commissioner Bruce Reetz updated Council on recent County meetings including an update on their budget, that they are working on the Oscoda County inmate contract, and approved the 2020 EMS budget. Commissioner Reetz also answered questions on the jail.

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Neil Camp addressed Council asking to place a bench in the park in memory of his wife Virginia Camp.

MOTION BY BENNETT, SECOND BY PAULEY, TO ACCEPT THE MEMORIAL BENCH AND THE PLACEMENT OF IT AT IRONS PARK.

Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None

Absent – Frechette

Motion carried

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Chris Pauley and members of his Ogemaw Heights advanced science class including Calvin Beck, Jere Getzinger, and Josalyn Jones gave Council a presentation on a downtown story map project they will be working on.

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A bid was presented for the sale of the road grader from Bradley Guser in the amount of \$2,000. DPW Superintendent Killackey noted that he believed it was a fair price.

MOTION BY PUGH, SECOND BY PAULEY, TO AWARD THE BID FOR THE ROAD GRADER TO BRADLEY GUSER IN THE AMOUNT OF \$2,000.

Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None

Absent – Frechette

Motion carried

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A bid and sole source vendor request was submitted to purchase a plow bracket. It was noted the sole source vendor request was submitted due to the fact that the plow is a Boss brand and the bracket must be purchased from a Boss dealer with West Branch NAPA being the local representative.

MOTION BY PAULEY, SECOND BY WEILER, TO AWARD THE PLOW BRACKET BID AND SOLE SOURCE VENDOR REQUEST TO WEST BRANCH NAPA IN THE AMOUNT OF \$1,678.97

Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None Absent – Frechette Motion carried

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MOTION BY BENNETT, SECOND BY ZIMMERMAN, TO PAY BILLS IN THE AMOUNT OF \$217,377.38.

Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None Absent – Frechette Motion carried

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MOTION BY JACKSON, SECOND BY BENNETT, TO APPROVE RESOLUTION 19-20

RESOLUTION #19-20

WHEREAS, the City was awarded a demolition grant from the Michigan Land Bank Authority, and

WHEREAS, the grant was originally accounted for during the 2019 fiscal year, and

WHEREAS, the grant process was started but not completed until the 2020 fiscal year, and

WHEREAS, the grant needs to be accounted for during the 2020 fiscal year; and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby adopts the following budget amendments:

FUND 101 – General fund

GL NUMBER	DESCRIPTION	Current budget	Amended budget
Revenues			
Dept 000.000			
101-000.000-403.400	CURRENT PROPERTY TAX GEN.OP.	\$974,795.00	\$974,795.00
101-000.000-404.400	CURRENT PROPERTY TAX REFUSE	\$195,046.00	\$195,046.00

101-000.000-446.400	PENALTIES AND INTEREST CUR.TA	\$9,496.00	\$9,496.00
101-000.000-448.400	ADMINISTRATIVE FEES ON CUR.TA	\$31,350.00	\$31,350.00
101-000.000-477.400	CABLE TV FRANCHISE FEES	\$0.00	\$0.00
101-000.000-540.400	MDOT FEDERAL REVENUE	\$0.00	\$0.00
101-000.000-564.400	INDUSTRIAL PARK	\$2,000.00	\$2,000.00
101-000.000-573.400	LOCAL COMMUNITY STABILIZATION SHARE	\$0.00	\$0.00
101-000.000-574.400	SALES (STATUTORY)	\$26,544.00	\$26,544.00
101-000.000-575.400	REVENUE SHARING (CONSTITUTIONAL)	\$181,176.00	\$181,176.00
101-000.000-577.400	LIQUOR LICENSE	\$3,494.00	\$3,494.00
101-000.000-580.400	FRANCHISE FEE REVENUE	\$41,367.00	\$41,367.00
101-000.000-590.400	SEWER FUND ADMINISTRATION	\$60,000.00	\$60,000.00
101-000.000-590.401	SEWER COLLECTION ADMIN.	\$16,000.00	\$16,000.00
101-000.000-591.400	WATER FUND ADMINISTRATION	\$20,000.00	\$69,800.00
101-000.000-592.400	LOCAL STREET ADMIN. FEE	\$4,400.00	\$4,400.00
101-000.000-593.400	MAJOR STREET ADMIN. FEE	\$9,500.00	\$9,500.00
101-000.000-594.400	CEMETERY ADMIN. FEE	\$1,000.00	\$1,000.00
101-000.000-597.400	DDA ADMINISTRATIVE	\$6,000.00	\$6,000.00
101-000.000-634.400	GRANT	\$20,000.00	\$69,800.00
101-000.000-634.401	GRANT - ECONOMIC ADVANCEMENT	\$0.00	\$0.00
101-000.000-638.400	PROJECT INCOME	\$0.00	\$0.00
101-000.000-642.400	SALES OF LOTS	\$0.00	\$0.00
101-000.000-661.400	MOTOR VEHICLE FUND	\$12,000.00	\$12,000.00
101-000.000-664.400	INTEREST INCOME	\$6,500.00	\$6,500.00
101-000.000-671.400	CONTRIBUTIONS	\$0.00	\$0.00
101-000.000-672.400	VETERAN BANNER CONTRIBUTIONS	\$0.00	\$0.00
101-000.000-695.400	MISCELLANEOUS	\$15,859.00	\$15,859.00
101-000.000-695.405	REFUSE RECYCLING DONATIONS	\$5,083.00	\$5,083.00
Total Dept 000.000		\$1,641,610.00	\$1,741,210.00
TOTAL REVENUES		1,694,785.00	1,744,585.00

Expenditures

Dept 265.000 - MUNICIPAL PROPERTIES

101-265.000-703.700	SALARIES AND WAGES	\$5,700.00	\$5,700.00
101-265.000-710.700	OVERTIME	\$250.00	\$250.00
101-265.000-714.700	MANDATORY MEDICARE	\$80.00	\$80.00
101-265.000-715.700	SOCIAL SECURITY (EMPLOYER)	\$225.00	\$225.00
101-265.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	\$1,000.00	\$1,000.00
101-265.000-718.700	MERS RETIREMENT (EMPLOYER)	\$80.00	\$80.00
101-265.000-720.700	WORKERS COMPENSATION PREMIUM	\$195.00	\$195.00
101-265.000-724.700	UNEMPLOYMENT INS. BENEFIT	\$10.00	\$10.00
101-265.000-727.700	OPERATING SUPPLIES	\$6,400.00	\$6,400.00

101-265.000-801.700	CONTRACTUAL SERVICES	\$20,000.00	\$69,800.00
101-265.000-850.701	GRANT - CAMERAS	\$0.00	\$0.00
101-265.000-853.700	TELEPHONE/RADIO COMMUNICATION	\$2,500.00	\$2,500.00
101-265.000-922.700	PUBLIC UTILITIES	\$21,300.00	\$21,300.00
101-265.000-941.700	EQUIPMENT RENTAL	\$1,800.00	\$1,800.00
101-265.000-956.700	EXPENSES	\$1,300.00	\$1,300.00
101-265.000-977.700	CAPITAL ACQUISITIONS	\$0.00	\$0.00
Total Dept 265.000 - MUNICIPAL PROPERTIES		\$60,840.00	\$110,640.00
TOTAL EXPENDITURES		1,694,785.00	1,744,585.00

ANTICIPATED CARRY OVER	\$965,191	\$965.191
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Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None	Absent – Frechette	Motion carried
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MOTION BY PUGH, SECOND BY PAULEY, TO APPROVE THE NOMINATION OF JEAN STEGEMAN FOR THE MML LIABILITY AND PROPERTY POOL BOARD OF DIRECTORS ELECTION.

Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None	Absent – Frechette	Motion carried
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MOTION BY BENNETT, SECOND BY PUGH, TO APPROVE THE FIRST READING (INTRODUCTION) OF ORDINANCE 19-03

ORDINANCE 19-03; AN ORDINANCE TO AMMEND SECTION 94.03 OF THE CITY OF WEST BRANCH CODE OF ORDINANCES ENTITLED, "EXCAVATIONS, PERMIT FEES, CONTENTS.

§ 94.01 PERMIT REQUIRED.

It shall be unlawful for any person, firm or corporation other than employees of the City when in the performance of duty to excavate or dig, or to cause any excavation or digging, or to alter curb and/or gutter, or other public structure in a public street, alley or place within the City for any purpose whatsoever without first having obtained a written permit, therefore, from the City Manager or his designated representative and filing a copy of same along with such deposit as may be required together with documents evidencing the required insurance and bonds with the City Clerk who shall thereupon validate same with the seal of the City, without the seal, the permit shall be without effect.

(Ord. 156, passed 12-15-80) Penalty, see § 94.99

§ 94.02 DEPOSIT; BOND AND INSURANCE REQUIREMENTS.

Deposit and/or bond and insurance requirements for validation of a permit are as follows:

(A) A cash deposit in an amount no less than the estimated maximum amount of the cost of restoration of the street curb, gutter or other structure in the public street shall be deposited with the City Treasurer. To insure that permittee will make the required restoration such deposit shall either be cash or a cashiers check payable to the City. In lieu of the foregoing, the permittee may provide a surety bond in such amount as to be no less than the cash deposit set forth above.

(B) Public liability insurance in the name of permittee in such amounts as may be established by the City from time to time.

(C) Owner's protective public liability insurance in the name of the City in such amounts as may be established by the City from time to time.

(D) In lieu of the foregoing insurance and bonding requirements, any public utility with a franchise in force containing provisions whereby the utility agrees to hold the City harmless for loss by reason of its operations in City streets may file a letter of intent to reimburse the City for any and all costs of restoration, signing and barricading or other related work performed by City forces as a result of and made necessary by the utility's operation in City streets. Other provisions of this subchapter shall apply to public utilities in a like manner and with equal respect as to any other person, firm or corporation.

(Ord. 156, passed 12-15-80)

§ 94.03 PERMIT FEE; CONTENTS.

The fee for a permit shall be \$5 approved by resolution of the West Branch City Council which along with estimated restoration costs as provided in §§ 94.06 and 94.07 shall be paid by the applicant at the time the permit is issued. The permit required herein shall state the following:

(A) Name and address of owner, agent or other party for whom the work is being done.

(B) Name and address of builder, contractor or agent having charge of such work.

(C) Location of the work to be done.

(D) Date to commence and estimated duration of the work.

(E) Nature of the work.

(Ord. 156, passed 12-15-80)

§ 94.04 BARRICADES AND LIGHTS.

The applicant must provide, erect and maintain all necessary barricades, lights, warning signs and the like to properly safeguard traffic while work is in progress, and at no time shall the street or highway be closed to traffic longer than is necessary to complete the work.

(Ord. 156, passed 12-15-80) Penalty, see § 94.99

§ 94.05 FILLING EXCAVATIONS OR TRENCHES.

All excavations or trenches shall be filled in a thorough and workmanlike manner, either by flooding or hand tamping. Additional filling shall be placed if necessary in excavations or trenches that have settled, and all surplus earth or any refuse shall be removed from the street by the applicant obtaining the permit.

(Ord. 156, passed 12-15-80) Penalty, see § 94.99

§ 94.06 REPLACEMENT OF ASPHALT PAVEMENT, CURB CUTS OR OTHER

STRUCTURAL ALTERATIONS WITHIN STREET RIGHT-OF-WAY.

Replacement of asphalt pavement, curbs, gutters or other public structures in the street right-of-way shall be done by City forces or by a prequalified contractor on a cost basis under City inspection. Cost of such inspection shall be set from time to time by City Council action. Estimated cost of restoration shall be made by the City Manager or his designated representative prior to issuance of a permit. Should the estimate prove to be too low, payment for the additional amount shall be made promptly by the permittee. Should the estimate prove to be too high, the amount in excess of actual cost shall be refunded promptly to the permittee.

(Ord. 156, passed 12-15-80)

§ 94.07 FAILURE TO CARRY OUT NECESSARY WORK.

In the event that any applicant shall fail to carry out the provisions of this subchapter, any work necessary therefore shall be performed by the City and the applicant shall be required to pay all proper bills rendered by the City for that work.

(Ord. 156, passed 12-15-80)

§ 94.08 CASES NOT COVERED BY REGULATIONS.

Any case not covered by this subchapter shall be passed upon directly by the City Council.

(Ord. 156, passed 12-15-80)

Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman

No — None

Absent — Frechette

Motion carried

* * * * *

An updated Title VI plan was submitted and it was noted that the plan was required by any organization that receives federal funds and is a plan for the nondiscrimination of individuals.

MOTION BY PUGH, SECOND BY JACKSON, TO APPROVE THE UPDATED TITLE VI PLAN AS SUBMITTED.

Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman

No — None

Absent — Frechette

Motion carried

* * * * *

MOTION BY PUGH, SECOND BY ZIMMERMAN, TO APPROVE RESOLUTION 19-21.

RESOLUTION #19-21

WHEREAS, City staff compares the year to date actual with the budgeted amount of all revenue and expenditures monthly; and

WHEREAS, during the review it was determined that the revenues and expenditures in Fund 101, General Fund; and the revenues in the 661, Equipment Fund will exceed their budget, and

WHEREAS, the revenues in Fund 101, general fund did not account for the revenue and expenses for the veteran banner program, and

WHEREAS, the revenues in Fund 661, equipment fund did not account for the sale of equipment, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby adopts the following budget amendments:

GL NUMBER	DESCRIPTION	CURRENT BUDGET	AMMENDED BUDGET
Fund 101 -			
Revenues			
Dept 000.000			
101-000.000-403.400	CURRENT PROPERTY TAX GEN.OP.	974,795.00	974,795.00
101-000.000-404.400	CURRENT PROPERTY TAX REFUSE	195,046.00	195,046.00
101-000.000-446.400	PENALTIES AND INTEREST CUR.TA	9,496.00	9,496.00
101-000.000-448.400	ADMINISTRATIVE FEES ON CUR.TA	31,350.00	31,350.00
101-000.000-477.400	CABLE TV FRANCHISE FEES	41,367.00	41,367.00
101-000.000-540.400	MDOT FEDERAL REVENUE	0.00	0.00
101-000.000-564.400	INDUSTRIAL PARK	2,000.00	2,000.00
101-000.000-573.400	LOCAL COMMUNITY STABILIZATION SHARE	0.00	0.00
101-000.000-574.400	SALES (STATUTORY)	26,544.00	26,544.00
101-000.000-575.400	REVENUE SHARING (CONSTITUTIONAL)	181,176.00	181,176.00
101-000.000-577.400	LIQUOR LICENSE	3,494.00	3,494.00
101-000.000-580.400	FRANCHISE FEE REVENUE	0.00	0.00
101-000.000-590.400	SEWER FUND ADMINISTRATION	60,000.00	60,000.00
101-000.000-590.401	SEWER COLLECTION ADMIN.	16,000.00	16,000.00
101-000.000-591.400	WATER FUND ADMINISTRATION	20,000.00	20,000.00
101-000.000-592.400	LOCAL STREET ADMIN. FEE	4,400.00	4,400.00
101-000.000-593.400	MAJOR STREET ADMIN. FEE	9,500.00	9,500.00
101-000.000-594.400	CEMETERY ADMIN. FEE	1,000.00	1,000.00
101-000.000-597.400	DDA ADMINISTRATIVE	6,000.00	6,000.00
101-000.000-634.400	GRANT	69,800.00	69,800.00
101-000.000-634.401	GRANT - ECONOMIC ADVANCEMENT	0.00	0.00
101-000.000-638.400	PROJECT INCOME	0.00	0.00
101-000.000-642.400	SALES OF LOTS	0.00	0.00
101-000.000-661.400	MOTOR VEHICLE FUND	12,000.00	12,000.00
101-000.000-664.400	INTEREST INCOME	6,500.00	6,500.00
101-000.000-671.400	CONTRIBUTIONS	0.00	0.00
101-000.000-672.400	VETERAN BANNER CONTRIBUTIONS	0.00	5,800.00
101-000.000-695.400	MISCELLANEOUS	15,859.00	15,859.00
101-000.000-695.405	REFUSE RECYCLING DONATIONS	5,083.00	5,083.00
Total Dept 000.000		1,691,410.00	1,697,210.00

TOTAL REVENUES		1,744,585.00	1,750,385.00
Expenditures			
Dept 000.000			
101-000.000-884.700	VETERAN BANNER EXPENSE	0.00	5800
101-000.000-956.802	BAD DEBT EXPENSE	150.00	150
Total Dept 000.000		150.00	5950
TOTAL EXPENDITURES		1,744,585.00	1,750,385.00
Fund 101:			
TOTAL REVENUES		1,744,585.00	1,750,385.00
TOTAL EXPENDITURES		1,744,585.00	1,750,385.00
NET OF REVENUES & EXPENDITURES		0.00	0.00

Fund 661 - EQUIPMENT FUND

Revenues			
Dept 000.000			
661-000.000-601.400	WATER FUND EQUIPMENT RENTAL	25,000.00	25,000.00
661-000.000-602.400	SEWER FUND EQUIPMENT RENTAL	10,000.00	10,000.00
661-000.000-602.402	SEWER COLLECITON EQUIP. RENT	11,500.00	11,500.00
661-000.000-603.400	LOCAL STREET EQUIPMENT RENTAL	22,450.00	22,450.00
661-000.000-604.400	MAJOR STREET EQUIPMENT RENTAL	27,110.00	27,110.00
661-000.000-607.400	CEMETERY EQUIPMENT RENTAL	8,000.00	8,000.00
661-000.000-608.400	INDUSTRIAL PARK EQUIP. RENTAL	1,900.00	1,900.00
661-000.000-609.400	TRUNKLINE EQUIPMENT RENTAL	22,870.00	22,870.00
661-000.000-613.400	DDA EQUIP. RENTAL	0.00	0.00
661-000.000-614.400	GENERAL FUND EQUIP. RENTAL	54,800.00	54,800.00
661-000.000-634.400	GRANT	45,500.00	45,500.00
661-000.000-664.400	INTEREST INCOME	2,750.00	2,750.00
661-000.000-673.000	SALE OF FIXED ASSETS	1,500.00	26,000.00
661-000.000-695.400	MISCELLANEOUS	0.00	0.00
Total Dept 000.000		233,380.00	257,880.00
TOTAL REVENUES		233,380.00	257,880.00
Expenditures			
Dept 000.000			

661-000.000-703.700	SALARIES AND WAGES	14,000.00	14,000.00
661-000.000-710.700	OVERTIME	125.00	125.00
661-000.000-714.700	MANDATORY MEDICARE	205.00	205.00
661-000.000-715.700	SOCIAL SECURITY (EMPLOYER)	870.00	870.00
661-000.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	2,080.00	2,080.00
661-000.000-718.700	MERS RETIREMENT (EMPLOYER)	60.00	60.00
661-000.000-720.700	WORKERS COMPENSATION PREMIUM	350.00	350.00
661-000.000-724.700	UNEMPLOYMENT INS. BENEFIT	5.00	5.00
661-000.000-782.700	ADMINISTRATION	12,000.00	12,000.00
661-000.000-801.700	CONTRACTUAL SERVICES	60.00	60.00
661-000.000-805.700	REPAIR/PARTS	28,500.00	28,500.00
661-000.000-806.700	REPAIR/PARTS POLICE	8,500.00	8,500.00
661-000.000-818.700	INS. PREMIUM - LIABILITY	22,500.00	22,500.00
661-000.000-856.700	FUEL	33,000.00	33,000.00
661-000.000-868.700	FLUIDS	500.00	500.00
661-000.000-956.700	EXPENSES	0.00	0.00
661-000.000-966.700	DEPRECIATION	37,022.00	37,022.00
661-000.000-966.701	DEP.EXP. PUBLIC SAFETY	5,080.00	5,080.00
661-000.000-968.000	DEPRECIATION EXPENSE	0.00	0.00
661-000.000-968.001	DEPRECIATION EXP PUBLIC SAFET	0.00	0.00
661-000.000-977.700	CAPITAL ACQUISITIONS	82,500.00	82,500.00
Total Dept 000.000		247,357.00	247,357.00
TOTAL EXPENDITURES		247,357.00	247,357.00
Fund 661 - EQUIPMENT FUND:			
TOTAL REVENUES		233,380.00	257,880.00
TOTAL EXPENDITURES		247,357.00	247,357.00
NET OF REVENUES & EXPENDITURES		(13,977.00)	10,523.00

Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None

Absent – Frechette

Motion carried

* * * * *

A request was submitted to authorize the sale of a DPW dump truck if a bid is received above \$10,000. DPW Superintendent Killackey noted that he was anticipating a bid from St. Ignace but their meeting falls on the same day as our City Council and they were hoping to take possession of the vehicle as quickly as possible if their bid is approved to start prepping it for the winter.

MOTION BY ZIMMERMAN, SECOND BY WEILER, TO APPROVE THE CITY MANAGER TO SIGN A SALES AGREEMENT FOR THE DPW DUMP TRUCK WITH A MINIMUM BID OF \$10,000.00.

Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None

Absent – Frechette

Motion carried

* * * * *

Manager Goodroe discussed a grant opportunity that would help with the education of the upcoming census.

MOTION BY BENNETT, SECOND BY PUGH, TO APPROVE THE SUBMISSION OF A NORTH EAST MICHIGAN CENSUS GRANT APPLICATION IN THE AMOUNT OF \$5,000.00

Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None

Absent – Frechette

Motion carried

* * * * *

Manager Goodroe discussed the upcoming Chamber of Commerce all member meeting and encouraged Council Members to attend.

* * * * *

As an addition to the agenda, a bid was submitted for the purchase of cameras at several areas of the City. It was noted that this was the estimate for the camera equipment only and that labor and mounting of the cameras would be in addition to this amount.

MOTION BY JACKSON, SECOND BY PAULEY, TO APPROVE THE BID FOR SECURITY CAMERAS NOT TO EXCEED \$9,793.49 WITH THE ADDITIONAL INSTALLATION LABOR TO BE DETERMINED.

Yes — Jackson, Powley, Pugh, Weiler, Zimmerman

No – Bennett

Absent – Frechette

Motion carried

* * * * *

As another addition to the agenda, Manager Goodroe noted that he received some initial interest from a developer on the purchase of a vacant lot that the City has for sale in the office service park. Manager Goodroe noted that the lot in question was lot #22 in the amount of \$38,000.00 with a 90 day contingency. Manager Goodroe also noted that the developer could be interested in the lot next to it as well.

MOTION BY BENNETT, SECOND BY PAULEY, TO APPROVE THE SALE OF LOT 22 IN THE OFFICE SERVICE PARK AND AUTHORIZE MANAGER GOODROE TO SIGN ALL SALE DOCUMENTS.

Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None

Absent – Frechette

Motion carried

* * * * *

As another addition to the agenda, Manager Goodroe gave an update on the parcel of vacant land off of West Branch Dr. that the City had made offers on previously and noted that he had made two offers and they were both rejected. Mr. Goodroe discussed getting an appraisal to verify what the fair market value is and resubmitting another offer and that if it was again rejected, looking into going to court for an eminent domain action.

Member Zimmerman expressed her concern over what the lots would be used for and if they could build a development without the purchase of the lot.

Member Bennett expressed her concern to meet with the owner of the lots before the City takes legal action.

MOTION BY PUGH, SECOND BY JACKSON, TO APPROVE TO SPEND UP TO \$350 ON AN APPRAISAL FOR THE VACANT LAND OFF OF WEST BRANCH DRIVE.

Yes — Bennett, Jackson, Pugh, Weiler

No – Powley, Zimmerman

Absent – Frechette

Motion carried

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MOTION BY PUGH, SECOND BY BENNETT, TO APPROVE THE MINUTES AND SUMMARY OF MINUTES FROM THE MEETING HELD SEPTEMBER 16, 2019.

Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None

Absent – Frechette

Motion carried

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MOTION BY BENNETT, SECOND BY JACKSON, TO RECEIVE AND FILE THE TREASURER’S REPORT AND INVESTMENT SUMMARY; THE MINUTES FROM THE WASTEWATER TREATMENT PLANT AUTHORITY MEETING HELD JUNE 18, 2019; THE MINUTES FROM THE AIRPORT BOARD MEETINGS HELD JULY 17 AND AUGUST 21, 2019; THE SEPTEMBER CODE ENFORCEMENT REPORT; AND MINUTES FROM THE OGEMAW COUNTY TRANSPORTATION TASK FORCE.

Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None

Absent – Frechette

Motion carried

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A communication from Charter Cable was shared.

A protect yourself flyer from Consumers Energy was shared.

* * * * *

Reappointments for the Election Commission and Planning Commission were submitted for approval. Manager Goodroe noted that he did talk with Mayor Frechette and he was aware of and in favor of the reappointments. Manager Goodroe also noted that with the reappointments, the Planning Commission still had one opening.

MOTION BY PUGH, SECOND BY BENNETT, TO APPROVE THE REAPPOINTMENTS OF DIANE GAVITT AND MARYANN STEELMAN TO THE ELECTION COMMISSION FOR A TWO YEAR TERM TO EXPIRE ON 6/30/21.

Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None

Absent – Frechette

Motion carried

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MOTION BY ZIMMERMAN, SECOND BY BENNETT, TO APPROVE THE REAPPOINTMENTS OF BOB DAVID AND CORRINE LUCYNSKI TO THE PLANNING COMMISSION FOR A THREE YEAR TERM TO EXPIRE 11/30/21.

Yes — Bennett, Jackson, Powley, Pugh, Weiler, Zimmerman

No – None

Absent – Frechette

Motion carried

* * * * *

Ogemaw Township Supervisor addressed Council with the idea that since his Township and the City have been working together on recent projects including some 425 agreements, that the City consider allowing one member of the Planning Commission to be a representative of the Township. It was the consensus of Council to have Supervisor Stephens come up with a recommended representative from the Township and present it to the City for review.

Member Bennett spoke on the recent MML conference she attended and spoke on some of the seminars she attended including food trucks and community issues.

Member Pauley noted that he is looking forward to the Mayor exchange and attended the quilt walk, DDA meeting, and homecoming parade.

Member Pugh spoke on the MML conference she attended and how well all of the conferences were and how impressed she was with Detroit.

Member Zimmerman note she participated in the City sweep and she commended the DPW for how well they took care of the downtown.

Mayor Pro Tem Jackson also commented on the MML conference and noted how impressed he was with the homecoming parade.

Manager Goodroe gave a Managers update including updates on the Mayor exchange program, update on the Rural Task Force meeting, noted he has looked into some MSHDA grant opportunities, discussed the hiring of office staff including a student intern, gave a blight report update including some improvements to a property cited, and spoke on some upcoming meetings on intergovernmental cooperation.

Questions were raised on the posting of the office assistant and that it was originally posted as part time and that they should repost it if they are going to hire full time for the position. It was the consensus to relist the office assistant position as a full time position.

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Ogemaw Township Supervisor thanked Council for the road work that had been completed this year and noted how well the roads were.

Ogemaw Township Supervisor addressed Council with the idea that since his Township and the City have been working together on recent projects including some 425 agreements, that the City consider allowing one member of the Planning Commission to be a representative of the Township.

Planning Chair David noted the change in the next Planning meeting.

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Chief Walters and DPW Superintendent Killackey updated Council on the status of their vehicle purchases.

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Mayor Pro tem Jackson adjourned the meeting at 8:13 pm.

SUMMARY OF THE REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD MONDAY, OCTOBER 7, 2019.

Mayor Pro Tem Jackson called the meeting to order at 6:05 pm.

Present: Council Members Bennett, Jackson, Powley, Pugh, Weiler and Zimmerman.

Absent: Mayor Frechette

Other officers present: City Manager Goodroe, Clerk/Treasurer Dantzer, Chief Walters, DPW Superintendent Killackey, Ogemaw Township Supervisor Stephens, Planning Vice Chair David, and County Commissioner Reetz.

Council excused Mayor Frechette from the meeting.

At 6:07 pm, Mayor Pro Tem Jackson opened the public hearing to take comment on the Downtown Development and TIFF Plan.

Ogemaw Township Supervisor Stephens spoke on his support for the plan.

Mayor Pro Tem Jackson spoke on his support for the plan.

DDA member Hunter spoke on her support for the plan.

With no one else wishing to be heard, Council approved closing the public hearing.

Council approved the Downtown Development and TIFF plan as presented.

Commissioner Reetz gave a county update

Neil Camp requested to put a memorial bench in Irons Park and Council approved the placement of the bench.

Chris Pauley along with members of his Ogemaw Heights science class gave a story map presentation.

A bid was approved for the sale of a road grader in the amount of \$2,000

Council approved a sole source vendor request for West Branch Napa and bid for a plow bracket in the amount of \$1,687.97

Council approved bills in the amount of \$217,377.38

Council approved Resolution 19-20, a General fund budget amendment.

Council approved the nomination of Jean Stegeman to the MML Liability and Property Pool Board of Directors.

Council approved the first reading of ordinance 19-03, an ordinance to amend section 94.03 of the West Branch Code of Ordinances entitled "Excavations, Permit Fees, Contents".

Council approved an updated Title VI plan.

Council approved Resolution 19-21, a General Fund and Equipment Fund budget amendment.

Council approved Manager Goodroe to approve a sales agreement for the sale of a City dump truck as long as it met the minimum bid amount.

Council approved the submission of a Michigan census grant in the amount of \$5,000.00

Council approved a bid for the purchase of security cameras throughout town.

Yes — Jackson, Powley, Pugh, Weiler, Zimmerman

No – Bennett

Absent – Frechette

Motion carried

Council approved the sale of a vacant lot owned by the City.

Council approved to have an appraisal done on a vacant lot owned by the City.

Yes — Bennett, Jackson, Pugh, Weiler

No – Powley, Zimmerman

Absent – Frechette

Motion carried

Council approved the minutes and summary from the meeting held September 16, 2019.

Council received and filed the treasurer's report and investment summary; the minutes from the WWTPA meeting held June 18, 2019; the minutes from the Airport Board meetings held July 17 and August 21, 2019; the minutes from the Ogemaw County Transportation Task Force meeting; and the September Code Enforcement Report.

Communications were shared.

Council approved reappointments to the Planning Commission and Election Commission.

Council Members Bennett, Pauley, Pugh, and Zimmerman; Mayor Pro Tem Jackson, Manager Goodroe; DPW Superintendent Killackey, and Chief Walters gave reports.

Ogemaw Supervisor Stephens addressed Council

Planning Vice Chair David reminded Council of the change in date for their next meeting.

Mayor Pro Tem Jackson adjourned the meeting at 8:13 pm

Consent Agenda

Bank Code	Description	Beginning Balance 10/01/2019	Total Debits	Total Credits	Ending Balance 10/31/2019
GEN1	GEN1 - GENERAL CHECKING				
101		1,232,387.82	32,511.63	124,790.79	1,140,108.66
150	CEMETERY PERPETUAL CARE	26,880.63	0.00	0.00	26,880.63
209	CEMETERY FUND	13,421.52	250.00	414.64	13,256.88
248	DDA OPERATING FUND	86,217.98	1,106.79	327.80	86,996.97
251	INDUSTRIAL PARK FUND	4,139.66	0.00	369.32	3,770.34
276	HOUSING RESOURCE FUND	217,292.61	1,524.42	0.00	218,817.03
318	SEWER DEBT FUND	198,221.64	12,850.35	280.78	210,791.21
319	WATER DEBT FUND	45,040.88	3,411.57	43.34	48,409.11
371	COLLECTION REPLACEMENT FUND	31,056.46	0.00	0.00	31,056.46
372	PLANT REPLACEMENT FUND (R&I)	229.14	7.84	0.00	236.98
390	SEWER FUND	236,932.86	13,947.72	25,609.55	225,271.03
391	WATER FUND	445,026.81	22,800.58	22,732.87	445,094.52
392	WATER REPLACEMENT FUND	283,608.61	0.00	0.00	283,608.61
393	SEWER COLLECTION	82,521.86	3,389.45	3,352.44	82,558.87
361	EQUIPMENT FUND	93,341.85	17,119.52	11,830.42	98,630.95
704	PAYROLL CLEARING	970.78	36,835.94	36,835.94	970.78
705	IRONS PARK ENTERTAINMENT FUND	2,076.48	0.00	0.00	2,076.48
707	YOUTH SAFETY PROGRAM	5,686.30	0.00	647.37	5,038.93
714	RECYCLING CENTER	10,200.17	0.00	0.00	10,200.17
	GEN1 - GENERAL CHECKING	3,015,254.06	145,755.81	227,235.26	2,933,774.61
MAJOR/ LOCAL STREETS					
202	MAJOR STREET FUND	416,131.93	0.00	14,801.13	401,330.80
203	LOCAL STREET FUND	277,214.03	0.00	5,664.07	271,549.96
	MAJOR/ LOCAL STREETS	693,345.96	0.00	20,465.20	672,880.76
PAYROLL					
704	PAYROLL CLEARING	9,813.32	36,835.94	34,289.40	12,359.86
	PAYROLL	9,813.32	36,835.94	34,289.40	12,359.86
CHEM SAVINGS					
101		436,543.25	0.00	0.00	436,543.25
150	CEMETERY PERPETUAL CARE	1,681.66	0.00	0.00	1,681.66
251	INDUSTRIAL PARK FUND	20,903.87	0.00	0.00	20,903.87
371	COLLECTION REPLACEMENT FUND	2,383.09	0.00	0.00	2,383.09
391	WATER FUND	26,280.17	0.00	0.00	26,280.17
392	WATER REPLACEMENT FUND	19,665.97	0.00	0.00	19,665.97
393	SEWER COLLECTION	785.97	0.00	0.00	785.97
361	EQUIPMENT FUND	103,394.27	0.00	0.00	103,394.27
714	RECYCLING CENTER	1,048.45	0.00	0.00	1,048.45
	SAVINGS	612,686.70	0.00	0.00	612,686.70
TAX TAXES					
701	TAX AGENCY	21,904.10	13,624.08	34,385.17	1,143.01
	TAXES	21,904.10	13,624.08	34,385.17	1,143.01
	TOTAL - ALL FUNDS	4,353,004.14	196,215.83	316,375.03	4,232,844.94

CASH SUMMARY BY ACCOUNT FOR WEST BRANCH
 FROM 10/01/2019 TO 10/31/2019
 FUND: ALL FUNDS
 INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 10/01/2019	Total Debits	Total Credits	Ending Balance 10/31/2019
Fund 101					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	150,000.00	0.00	0.00	150,000.00
		250,000.00	0.00	0.00	250,000.00
Fund 150	CEMETERY PERPETUAL CARE				
004.300	CERTIFICATE OF DEPOSIT C	114,701.74	0.00	0.00	114,701.74
004.400	CERTIFICATE OF DEPOSIT D	115,271.06	0.00	0.00	115,271.06
	CEMETERY PERPETUAL CARE	229,972.80	0.00	0.00	229,972.80
Fund 251	INDUSTRIAL PARK FUND				
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,000.00	0.00	0.00	100,000.00
	INDUSTRIAL PARK FUND	200,000.00	0.00	0.00	200,000.00
Fund 661	EQUIPMENT FUND				
004.300	CERTIFICATE OF DEPOSIT A	150,000.00	0.00	0.00	150,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,000.00	0.00	0.00	100,000.00
	EQUIPMENT FUND	250,000.00	0.00	0.00	250,000.00
	TOTAL - ALL FUNDS	929,972.80	0.00	0.00	929,972.80

The West Branch Community Airport Board met on this date in the Conference Room, West Branch Community Airport Terminal, West Branch, Michigan. The meeting was called to order at 12:02 p.m. by Vice-chairman Jackson.

Present: Craig Scott, Mike Jackson, Brad Neubecker, Paul Frechette, Frank Goodroe, and Gary Klacking. Also in attendance were Ben Evergreen, W. B. Airport Manager. Absent – Terry Hodges.

Motion by Scott, second by Frechette, the minutes of the August 21, 2019 meeting be approved as presented. Voice vote. Ayes – all. Motion carried. [9-1-#1]

Motion by Scott, second by Klacking, claims in the amount of \$20,733.10 be approved for payment. Voice vote. Ayes – all. Motion carried. [9-1-#2]

Ben Evergreen, Airport Manager, gave the financial report. The combined account balance is \$281,913.61. Ben stated we are in very good financial condition with one month left in the airport fiscal year.

Ben stated a signature from a board member is needed for the airport license renewal. Vice-chairman Jackson signed the document.

Ben further provided a hanger design update for the board. He also said there will be construction kickoff for the new T hanger. Once a date is determined, board members will be notified.

Mr. Evergreen explained the operating budget adjustments. Airport revenue increased significantly by \$40,000 this year. Expenditures were \$363,176.00, a slight increase.

Motion by Goodroe, second by Neubecker, the 2018-2019 budget adjustments be approved as noted. Voice vote. Ayes – all. Motion carried. [9-1-#3]

Ben updated the board on the Purcell property matter. He stated an offer was made to Mr. Purcell the airport would pay ½ of a new survey cost. Mr. Purcell seems to want the "fence line" to become his property border. He does not agree with the airport survey results. Ben suggested we proceed with cutting trees. Mr. Goodroe suggested Ben check with the County Register of Deeds office related to this matter.

Motion by Jackson, second by Scott, the board authorize the cutting of trees along the airport southern property line. Voice vote. Ayes – all. Motion carried. [9-1-#4]

The board discussed the tree cutting progress on the Knight property. Ben stated not much progress has been made regarding a signed contract with Michigan Bark and Mr. Knight. The tree cutting has ceased due to wet ground. Tree cutting can commence again when the ground is frozen. **Motion by Jackson, second by Klacking, the airport consultants be contacted to draft a letter informing Mr. Knight a contract must be negotiated/signed with Michigan Bark within 90 days. Once drafted, the county assistant prosecuting attorney will review for completeness. Voice vote. Ayes – all. Motion carried.**

[9-1-#5]

The airport manager provided a brief overview of a bid he acquired for the renovation of a hangar. The total bid was for \$107,000. Ben stated it is not anything to work on at this time. Later in this budget fiscal year it can be revisited. More bids will be sought at that time.

Mr. Knight made his appearance at the meeting. He stated another tree cutting bid has been acquired by him. He has been offered \$800 an acre for the 17-acre parcel. He indicated he would be happy with \$12,000 for the 17-acre parcel. **Motion by Frechette, second by Klacking, airport manager Evergreen work to negotiate a contract with Michigan Bark to clear trees from Mr. Knight's property. It is understood the total amount of the project will be \$12,000. The airport board will make up the difference between the first offer to the final offer amount. Voice vote. Ayes – all. Motion carried.**

[9-1-#6]

There being no further business to discuss, Vice-chairman Jackson adjourned the meeting at 1:07 p.m.

Minutes by Gary R Klacking, Airport Board Secretary



West Branch Police Department

Chief Kenneth W. Walters

130 Page St.

West Branch, Michigan 48661

Phone: 989-345-2627 Fax: 989-345-0083

E-mail: police@westbranch.com

10/10/2019

Honorable Mayor and Council,

This is the September 2019 month end report. The department handled 149 complaints this month. Officers further made 15 arrests for the month. Fortunately, only two of the fifteen, were for violent crimes.

We are transitioning into the Fall season, where things begin to slow down. The department still has numerous events on the horizon such as Halloween Safety and Shop with a Cop, but Winter prep has begun.

The new patrol vehicle continues to move along. As of today's date, all items have been ordered or delivered. I would expect it to be operational and on the road by the end of the month.

Sincerely,

A handwritten signature in black ink, appearing to be "K. Walters", written over a horizontal line.

Chief Kenneth W. Walters

Offense Count Report

Page: 1

Report Criteria:

Start Offense	End Offense		
01000	99009		
SEPTEMBER 2019	2019 TOTAL	2018 TOTAL	2017 TOTAL
09/01/2019-09/30/2019	01/01/2019-09/30/2019	01/01/2018-12/31/2018	01/01/2017-12/31/2017

Offense	Description	SEPTEMBER 2019	2019 TOTAL	2018 TOTAL	2017 TOTAL
11001	SEXUAL PENETR'N PENIS/VAGINA CSC1	0	0	1	1
11004	SEXUAL PENETRATION ORAL/ANAL CSC3	0	0	0	2
11007	SEXUAL CONTACT FORCIBLE CSC2	0	0	1	1
11008	SEXUAL CONTACT FORCIBLE CSC4	0	1	5	4
12000	ROBBERY	0	0	0	1
13001	NONAGGRAVATED ASSAULT	3	14	15	18
13002	AGGRAVATED/FELONIOUS ASSAULT	0	0	1	2
13003	INTIMIDATION/STALKING	2	5	2	2
22001	BURGLARY - FORCED ENTRY	0	1	4	3
22002	BURGLARY - ENTRY W/OUT FORCE/INTENT	0	0	1	0
22003	BURGLARY - UNLAWFUL ENTRY(NO INTENT	2	3	1	2
23003	LARCENY - THEFT FROM BUILDING	0	0	7	3
23005	LARCENY - THEFT FROM MOTOR VEHICLE	0	7	2	1
23007	LARCENY - OTHER	1	9	10	9
24001	MOTOR VEHICLE THEFT	0	0	1	0
25000	FORGERY/COUNTERFEITING	0	1	0	1
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONF	0	0	0	1
26002	FRAUD - CREDIT CARD/ATM	0	2	2	0
26006	FRAUD - BAD CHECKS	0	0	2	1
27000	EMBEZZLEMENT	0	0	1	1
29000	DAMAGE TO PROPERTY	0	6	10	8
30002	RETAIL FRAUD - THEFT	0	0	8	12
35001	VIOLATION OF CONTROLLED SUBSTANCE	0	1	3	7
36004	SEX OFFENSE - OTHER	0	1	4	0
37000	OBSCENITY	0	0	0	1
38001	FAMILY - ABUSE/NEGLECT NONVIOLENT	0	0	1	1
38002	FAMILY - NONSUPPORT	0	0	1	0
38003	FAMILY - OTHER	0	0	1	0
41002	LIQUOR VIOLATIONS - OTHER	0	1	0	1
42000	DRUNKENNESS	0	1	2	2
48000	OBSTRUCTING POLICE	0	0	1	0
50000	OBSTRUCTING JUSTICE	7	35	65	69
53001	DISORDERLY CONDUCT	1	5	1	3
53002	PUBLIC PEACE - OTHER	1	1	0	1
54001	HIT & RUN MOTOR VEHICLE ACCIDENT	1	10	9	10
54002	OUIL OR OUID	0	4	7	7
54003	DRIVING LAW VIOLATIONS	3	23	37	51
55000	HEALTH AND SAFETY	0	14	38	40
57001	TRESPASS	6	10	6	3
58000	SMUGGLING	0	1	0	0
70000	JUVENILE RUNAWAY	0	2	1	2
70001	Incorrigible	1	1	0	0
70004	Juvenile Issues	0	0	1	1
73000	MISCELLANEOUS CRIMINAL OFFENSE	1	5	2	8
90001	Vehicle Lockouts	11	93	112	133
90002	Motorist Assists	1	26	29	21

Offense Count Report

Page: 2

Report Criteria:

Start Offense	End Offense		
01000	99009		
SEPTEMBER 2019	2019 TOTAL	2018 TOTAL	2017 TOTAL
09/01/2019-09/30/2019	01/01/2019-09/30/2019	01/01/2018-12/31/2018	01/01/2017-12/31/2017

Offense	Description	SEPTEMBER 2019	2019 TOTAL	2018 TOTAL	2017 TOTAL
90003	Assist E.M.S.	25	158	146	167
90005	City Ordinance Violations	2	30	37	16
90006	Prisoner Transports	0	0	0	1
90007	Parking Complaints	2	3	1	7
90008	ANIMAL COMPLAINTS	0	7	13	17
90009	Maplewood Manor Alarm / Criminal History Checks	0	4	1	0
91001	Delinquent Minors	0	1	9	15
91002	Runaway	0	1	0	2
91004	Abandoned Vehicle	1	3	0	5
92003	Walk Away (Ment. & Host)	0	1	3	2
92004	Insanity	3	19	11	15
93001	PROPERTY DAMAGE ACCIDENT/PI	2	34	45	43
93002	Accident, Non-Traffic	4	18	17	14
93004	Parking Violations	0	0	1	0
93006	Traffic Policing	5	12	11	6
93007	Traffic Safety Public Relations	0	6	8	0
93008	Inspections/Investigations -Breathalyzer	0	1	4	2
94001	Valid Alarm Activations	0	0	3	2
94002	False Alarm Activations	3	67	59	74
95001	Accident, Fire	0	3	3	3
95003	Inspection, Fire	0	3	0	0
95004	Hazardous Condition	0	5	9	0
97001	Accident, Traffic	0	0	0	1
97003	Accident, Other Shooting	0	0	0	1
97006	Accident, All Other	0	1	0	0
98000	Other Types Not Listed	0	1	0	0
98002	Inspections/Investigations -Motor Vehicles	1	1	0	0
98003	Inspections/Investigations -Property	1	10	5	9
98004	Inspections/Investigations -Other	0	1	2	1
98006	Civil Matters/Family Disputes	12	47	47	58
98007	Suspicious Situations/Subjects	13	109	168	182
98008	Lost/Found Property	0	10	16	17
98009	Inspections/Investigations -Drug Overdose	0	3	1	0
99001	Suicide	0	2	1	1
99002	Natural Death	0	5	1	4
99003	Missing Persons	0	1	1	2
99007	PR Activities	1	5	17	14
99008	General Assistance	30	204	287	234
99009	General Non-Criminal	3	24	23	28
Totals:		149	1083	1345	1377

Communications



October 12, 2019

City of West Branch
121 N. Fourth Street
West Branch, MI 48661

Re: Charter Communications – Upcoming Changes

Dear Franchise Official:

At Charter, locally known as Spectrum, we continue to enhance our services in order to offer more entertainment and communication choices, and to deliver the best value to our customers. We are committed to offering our customers with products and services we are sure they will enjoy.

Programming fees charged by TV networks we carry are the greatest single factor in higher cable prices, and continue to rise. Despite our best efforts to control these costs, this has resulted in a change in the rates we charge our customers.

Effective on or after November 12, 2019, the following monthly pricing changes will affect **new** customers subscribing to Spectrum TV Silver and Spectrum TV Gold services.

Services/Products/Equipment	Pricing Adjustment
Spectrum TV Silver	Price will increase by \$5.00 to \$97.49
Spectrum TV Gold	Price will increase by \$5.00 to \$117.49

Further, effective on or after November 12, 2019, Charter will launch the Spectrum TV Sports Pack available for monthly subscription to new customers for \$5.00 per month. Existing customers who currently receive these channels as part of their service will not be charged an additional fee for the new tier.

Spectrum TV Sports Pack includes:

ESPN Goal Line/Bases	MAVTV Motorsports Net	NFL RedZone	Outdoor Channel
ESPN Goal Line/Bases HD	MAVTV Motorsports Net HD	NFL RedZone HD	Outdoor Channel HD
ESPNNews	MLB Strike Zone	NHL Network	Tennis Channel
ESPNNews HD	MLB Strike Zone HD	NHL Network HD	Tennis Channel HD
Golf Channel	NFL Network	Olympic Channel	
Golf Channel HD	NFL Network HD	Olympic Channel HD	

To view a current channel lineup visit www.spectrum.com/channels.

If you have any questions about this change, please feel free to contact me at (810) 652-1422.

Sincerely,

Karen Coronado

Karen Coronado
Manager, Charter State Government Affairs, Michigan

Good morning!

I am passing along that Consumers Energy will be conducting tree trimming on the Ski Park circuit in the near future as part a circuit wide project that extends into West Branch Twp., Ogemaw Twp., and the City of West Branch.

Customers will receive, if they haven't already, post cards providing notification and information about the project. Ben Lehr, Consumers Energy Forestry Planner, is overseeing the work and his phone number is 989-965-3513. This information will be provided to those customers that are affected by the tree trimming work. The contactor being used to complete the work will be Nelson Tree Service.

For your information, the red "X" means cut and the blueish dot means trim.

If you have any questions, please let me know.

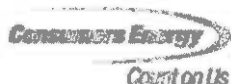
Richard Castle

Community Affairs Manager

Northeast Michigan

Mobile: (231)735-3619

Email: richard.castlejr@cmsenergy.com





Careers in Energy Week highlights in-demand careers and job opportunities in Michigan

- Energy jobs will grow by 6% through 2026
- Over 50 industry, workforce and education partners in Michigan will host events to promote energy jobs during Careers in Energy Week

DETROIT, Oct. 10, 2019 – More than 111,000 Michigan residents hold energy-related jobs today, and the Michigan Department of Labor and Economic Opportunity estimates energy jobs will grow by 6% through 2026. The [Michigan Energy Industry Cluster Workforce Analysis](#), just released by the state, details the outlook for energy careers in Michigan.

“While skilled workers for these positions are in demand, many students aren’t aware of the vast array of career opportunities that exist in this sector,” says Marcia Black-Watson, industry engagement division administrator, Michigan Department of Labor and Economic Opportunity - Workforce Development. “That’s why for one week each October, educators and industry leaders join forces to spark students’ interest and encourage them with the theme Get Into Energy.”

During Careers in Energy Week, Oct. 14-18, Michigan schools and energy companies will open their doors for tours, hands-on activities, demonstrations and other events. Now in its sixth year, the week is sponsored by the [Michigan Energy Workforce Development Consortium](#) (MEWDC), which includes DTE Energy, Consumers Energy, API, Great Lakes Energy, Michigan Electric and Gas Association (MEGA), Lansing Board of Water & Light, and more than 50 industry, workforce and education partners. The MEWDC will also host a contest for high schoolers to further increase visibility of energy industry careers.

“This is a great opportunity for industry, education and government partners to work together and raise awareness of the many career paths in the energy industry,” said

Tracy DiSanto, manager of Workforce Planning and Analytics at DTE, and co-chair of the MEWDC. "Across the state, students will get a first-hand look at a variety of in-demand careers vital to Michigan's future."

"We're excited for students to learn during Careers in Energy Week about opportunities in Michigan's growing energy industry," said Cathy Hendrian, senior vice president of People and Culture for Consumers Energy. "The next generation of jobs will require a new wave of talented people with the right technical skills to help us embrace a clean energy future for our state."

Careers in Energy Week helps feed the industry's talent pipeline. Energy companies in the consortium have hired more than 3,200 new employees since January 2018 and annually offer students more than 900 internships and co-op positions.

The MEWDC was founded in 2008. Since then, its work to develop the next generation of Michigan energy workers has included:

- Collaborating with the Michigan Department of Education to create a roadmap for high school, career and technical education, and community college students to prepare for energy sector jobs. This has led to more than 300 students earning national certificates of Energy Industry Fundamentals.
- Increasing the number of registered apprentices in energy-related jobs by more than 350, with help from a federal ApprenticeshipUSA grant.
- Serving as a nationwide model, after successfully receiving a competitive grant awarded in 2015 from the U.S. Chamber of Commerce Foundation for Talent Pipeline Management, as Consumers Energy is driving the Talent Pipeline Academy – a first in the nation – that helps Michigan businesses enhance their talent sources and hire skilled workers to meet critical short and long-term needs.

In addition, consortium members Consumers Energy and DTE Energy have:

- Continued their Gold-level Veteran-Friendly Employer status from the Michigan Veterans Affairs Agency, signifying a commitment to recruiting and retaining veteran employees.
- Provided substantial financial and volunteer support for FIRST Robotics teams across the state. Local, state and national competitions emphasize the importance of science, technology, engineering and math (STEM) occupations for students. Energy companies consider FIRST Robotics an important talent pipeline for future employees.
- Through their foundations, provided more than \$4.1 million in grants to energy education at schools and nonprofit groups over the past year.

For the full list of events taking place during Careers in Energy Week, please go to CareersInEnergyMichigan.com.

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About DTE Energy

DTE Energy (NYSE: DTE) is a Detroit-based diversified energy company involved in the development and management of energy-related businesses and services nationwide. Its operating units include an electric company serving 2.2 million customers in Southeast Michigan and a natural gas company serving 1.3 million customers in Michigan. The DTE portfolio includes energy businesses focused on power and industrial projects, renewable natural gas, natural gas pipelines, gathering and storage, and energy marketing and trading. As an environmental leader, DTE utility operations will reduce carbon dioxide and methane emissions by more than 80 percent by 2040 to produce cleaner energy while keeping it safe, reliable and affordable. DTE Electric aspires to achieve net zero carbon by 2050. DTE is committed to serving with its energy through volunteerism, education and employment initiatives, philanthropy and economic progress. Information about DTE is available at dteenergy.com, empoweringmichigan.com, twitter.com/dte_energy and facebook.com.

About Consumers Energy

Consumers Energy, Michigan's largest energy provider, is the principal subsidiary of CMS Energy (NYSE: CMS), providing natural gas and/or electricity to 6.7 million of the state's 10 million residents in all 68 Lower Peninsula counties.

For more information, members of the media may contact:

Robin Runyan, DTE Energy, 313.235.5555

Brian Wheeler, Consumers Energy, 517.788.2394

Reports

Mayor

Council

City Manager

1. Council will need to vote on the reappointments of Samantha Fabbri and Autum Hunter to the Downtown Development Authority. Both Ms. Fabbri and Ms. Hunter have identified that they are interested in remaining on the board. Ms. Fabbri currently serves as the Chair of the DDA and has been a member of this board since 2015. Ms. Hunter has served on the board since 2011. Both members were recommended for reappointment by the DDA board.

A motion will need to be made to reappoint Samantha Fabbri and Autum Hunter to the DDA for a four year term to expire on December 31, 2022

**Public
Comment
-Any
Topic**

Adjournment