

-- AGENDA --

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL TO BE HELD
VIRTUALLY AND IN THE COUNCIL CHAMBERS AT WEST BRANCH CITY HALL, 121
N. FOURTH ST. ON MONDAY, OCTOBER 19, 2020, BEGINNING AT 6:00 P.M.

PLEASE NOTE: All guests and parties in attendance are asked to sign in if they will be making any comments during meetings, so that the City Clerk may properly record your name in the minutes. Public comments are limited to 3 minutes in length while matters from the floor are limited to 10 minutes, unless you have signed in and requested additional speaking time, and that the request is then approved by either the Mayor or a majority vote of Council. All in attendance are asked to please remove hats and/or sunglasses during meetings and to silence all cell phones and other electronic devices. Accommodations are available upon request to those who require alternately formatted materials or auxiliary aids to ensure effective communication and access to City meetings or hearings. All request for accommodations should be made with as much advance notice as possible, typically at least 10 business days in advance by contacting City Clerk John Dantzer at (989) 345-0500. [DISCLAIMER: Views or opinions expressed by City Council Members or employees during meetings are those of the individuals speaking and do not represent the views or opinions of the City Council or the City as a whole.] [NOTICE: Audio and/or video may be recorded at public meetings of the City Council.]

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Scheduled matters from the floor
 - A. Randy Booth – County equalization
- V. Public Hearing
- VI. Additions to the agenda
- VII. Public Comment on Agenda Items Only (limited to 3 minutes)
- VIII. Bids
- IX. Unfinished Business
- X. New Business
 - A. Bills
 - B. Manager contract
 - C. Move first meeting in November
 - D. Housing LOI approval
- XI. Approval of the minutes and summary from the meetings held October 5, 2020.
- XII. Consent Agenda

- A. Treasurers report and investment summary
- B. Minutes from the Election Commission meeting held October 7, 2020
- C. Minutes from the Planning Commission meeting held July 14, 2020

XIII. Communications

- A. Charter Communication
- B. MidMichigan Health

XIV. Reports and/or comments

- A. Mayor
- B. Council
- C. Manager

XV. Public comment any topic

XVI. Adjournment

UPCOMING MEETINGS-EVENTS

October 21- Housing meeting - 10:00 City Hall
October 22 – Public Accuracy Test - 10:30 am
October 27- DDA meeting-noon City Hall
October 31 – Halloween
November 2 – Council meeting 6:00 City Police
November 3 – General Election
November 10 – Planning Commission – 6:00 pm City Hall
November 11- Veterans Day
November 16- Council meeting - 6:00 City Hall

In response to the executive orders issued by Governor Whitmer, City Hall is allowed a maximum of 10 for an indoor gathering. City Council will be in attendance for the City Council meeting with social distancing and facemasks requirements. If someone would like to address Council in person, special arrangements can be made to allow for in person comments subject to social distancing requirements.

If you wish to speak in person, we ask that you call City Hall at 989-345-500 or email the City Clerk at clerktreasurer@westbranch.com in order for the Council Chambers to be prepared for the in-person comments.

Call to Order

Roll Call

**Pledge of
Allegiance**

Scheduled Matters from the Floor

**OGEMAW COUNTY INTERLOCAL AGREEMENT
FOR COUNTY DESIGNATED ASSESSOR**

This Interlocal Agreement, by and between the COUNTY OF OGEMAW, a political subdivision of the State of Michigan (hereinafter referred to as the "County"), and CHURCHILL TOWNSHIP, CUMMING TOWNSHIP, EDWARDS TOWNSHIP, FOSTER TOWNSHIP, GOODAR TOWNSHIP, HILL TOWNSHIP, HORTON TOWNSHIP, KLACKING TOWNSHIP, LOGAN TOWNSHIP, MILLS TOWNSHIP, OGEMAW TOWNSHIP, RICHLAND TOWNSHIP, ROSE TOWNSHIP, WEST BRANCH TOWNSHIP, CITY OF ROSE CITY and the CITY OF WEST BRANCH, each a political subdivision of the State of Michigan (each hereinafter referred to as an "Assessing District," and collectively referred to as the "Assessing Districts"), is entered into pursuant to the Urban Cooperation Act of 1967, Public Act 7 of 1967 (Ex. Sess.), as amended, MCL 124.501 *et seq.*, and the General Property Tax Act, Public Act 206 of 1893, as amended by Public Act 660 of 2018, MCL 211.10g, for the purpose of designating an individual to serve as the County's Designated Assessor.

WHEREAS, pursuant to MCL 211.10g(4), every County shall have a Designated Assessor on file with the State Tax Commission as of December 31, 2020; and

WHEREAS, the County Designated Assessor is designated by an Interlocal Agreement executed between the County Board of Commissioners and a majority of the Assessing Districts in the County; and

WHEREAS, the individual designated as the County's Designated Assessor must be approved by the State Tax Commission.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1a. Designation of County Designated Assessor. The County and a majority of the Assessing Districts in the County designate James (Randy) Booth, who is an individual qualified and certified by the State Tax Commission as an Advanced Assessing Officer to be the County Designated Assessor for Ogemaw County. The Designated Assessor is not an employee or paid contractor of the County, and shall have no responsibilities as Designated Assessor during the period in which he or she is not acting as an assessor of record for an Assessing District within the County, other than to remain certified and in good standing.

1b. Assessing Districts covered under this interlocal agreement are as follows. CHURCHILL TOWNSHIP, CUMMING TOWNSHIP, EDWARDS TOWNSHIP, FOSTER TOWNSHIP, GOODAR TOWNSHIP, HILL TOWNSHIP, HORTON TOWNSHIP, KLACKING TOWNSHIP, LOGAN TOWNSHIP, MILLS TOWNSHIP, OGEMAW TOWNSHIP, ROSE TOWNSHIP, WEST BRANCH TOWNSHIP, CITY OF ROSE CITY and the CITY OF WEST BRANCH.

1c. SEV TOTALS by CLASS (including special act values) for OGEMAW COUNTY as of 2020 are as follows.

Agricultural	89,474,100	Timber Cut Over	NC
Commercial	107,181,900	Developmental	NC
Industrial	8,321,900	Total Real property	1,031,707,735
Residential	826,729,835	Personal Property	64,146,030
		Total Real & Personal	1,095,853,765

1d. Total number of parcels by classification (including Special Act Parcels as of 2020 by unit are as follows.

	Agricultural	Commercial	Industrial
Churchill Township	129	30	1
Cumming Township	79	29	6
Edwards Township	196	7	4
Foster Township	NC	8	3
Goodar Township	NC	8	NC
Hill Township	24	23	NC
Horton Township	41	25	3
Klacking Township	45	16	NC
Logan Township	121	15	1
Mills Township	10	71	2
Ogemaw Township	NC	79	NC
Richland Township	167	21	NC
Rose Township	8	39	NC
West Branch Township	137	132	34
Rose City	NC	72	11
West Branch City	NC	199	19
		Timber	
	Residential	Cut Over	Developmental
Churchill Township	1664	NC	NC
Cumming Township	687	NC	NC
Edwards Township	1111	NC	NC
Foster Township	1511	NC	NC
Goodar Township	840	NC	NC
Hill Township	3451	NC	NC
Horton Township	815	NC	NC
Klacking Township	592	NC	NC
Logan Township	701	NC	NC
Mills Township	5503	NC	NC
Ogemaw Township	924	NC	NC

Richland Township	984	NC	NC
Rose Township	1566	NC	NC
West Branch Township	1638	NC	NC
Rose City	238	NC	NC
West Branch City	802	NC	NC
	Total Real	Total Personal	Total Real & Personal
Churchill Township	1825	38	1863
Cumming Township	801	42	843
Edwards Township	1318	31	1349
Foster Township	1522	32	1554
Goodar Township	847	16	863
Hill Township	3498	37	3535
Horton Township	880	29	909
Klackung Township	655	20	675
Logan Township	838	29	867
Mills Township	5586	81	5667
Ogemaw Township	1002	82	1084
Richland Township	1172	38	1210
Rose Township	1614	51	1665
West Branch Township	1941	201	2142
Rose City	321	97	418
West Branch City	1020	255	1275

1e. List of any unique, Complex or High Value Properties within the county. There are no properties in the county that are considered Unique, Complex or High Value.

1f. Term of Agreement. If approved by the State Tax commission, the County Designated Assessor shall serve for a minimum of five (5) years from the date of the approved designation. The designation shall not be revoked, and no new designation shall be made earlier than five (5) years following the date of the approved designation, except in the event of the death or disability of the Designated Assessor.

1g. Agreement Effective Date. The Effective Date of this agreement shall commence on December 31st, 2020 or at such time as the State Tax Commission approves the designation of the Designated Assessor.

2. Qualifications of Designated Assessor

2a. Current Assessor certification level and number. James (Randy) Booth is currently

certified as a Michigan Advanced Assessing Officer (MAAO). Certification Number is R-6082

2b. Current Employment Status of the Designated Assessor. James (Randy) Booth is currently the Equalization director for Ogemaw County and the Assessor of Record for Big Creek Township, Oscoda County.

2c. Prior Local Unit assessing experience. James has been the Assessor of Record for Big Creek & Greenwood Townships in Oscoda County, Foster & Klacking Townships in Ogemaw County and Almira Township in Benzie County.

2d. Conflict of interest disclosures. There are no known conflicts of interest between the Designated Assessor and Ogemaw County.

3. Scope of Services to be Provided by the Designated Assessor.

3a. Preparation of Assessment Roll. The Designated Assessor will annually meet any guidelines of the State Tax Commissions document titled "Supervising Preparation of the Assessment Roll" for any Assessing District under contract with the Designated Assessor.

3b. Plan to correct deficiencies in the AMAR audit. The Designated Assessor shall file a Corrective Action Plan with the State Tax Commission within 30 days of assuming jurisdiction of an Assessing district who was found to have deficiencies on their last AMAR audit. With the exception of a complete re-appraisal, all AMAR identified deficiencies will be corrected within one year of assumption of the Assessing District, unless otherwise agreed upon by the Designated Assessor, Assessing District and the State Tax Commission.

3c. Attendance at Board of Review Meetings. After assuming jurisdiction of an Assessing District, The Designated assessor or his designee shall be present at all Board of Review Meetings.

3d. Duties and Responsibilities related to property tax appeals. The Assessing District shall retain ultimate control of all litigations and settlement negotiations and the Designated Assessor shall operate under the direction of the Assessing District in any litigation regarding a tax appeal, including appeals to the Small Claims Division.

3e. Responsibilities of County Designated Assessor While not acting as an Assessor of Record for an assessing district under this agreement. The County Designated Assessor will have no official duties of record until such time he is appointed the Assessor of Record of an assessing district. Upon their request, the Designated Assessor will meet with the assessing district to make recommendations to assist in passing the AMAR Review and to discuss potential solutions of any deficiencies identified by an AMAR Audit to avoid any formal action by the State Tax Commission.

3d. Requirement to remain certified and in good standing. The Designated Assessor shall maintain his Michigan Advanced Assessor Certification (MAAO) and remain in good standing

with the State Tax Commission.

3e. Non-Exclusivity of assessing services. Nothing in this agreement prevents or limits the Designated Assessor from serving as the Designated Assessor, Assessor of record or Equalization Director for this or any other county in Michigan.

4. Duties and Responsibilities for Local Assessing District Contracting with the Designated Assessor.

4a. Access to required documents and information. While under contract with the Designated Assessor, the Assessing District shall provide reasonable access to all assessing records, documents, databases, and information. This shall include remote access to the Assessing District's computer and network system if available.

4b. Policies and procedures of Assessing District. While under contract with the Designated Assessor, the Assessing District shall make the Designated Assessor aware of any applicable local policies and procedures including technology, equipment, facilities, personnel, etc. that may apply to him as a contractor.

5. Cost and Compensation for Designated Assessor

5a. Payment terms and Fee structure. All assessing maintenance contracts will be based on a per parcel basis with the following fee schedule.

\$16.00 per Real Parcel

\$16.00 per Personal Parcel

\$16.00 per Special Act Parcel

The above stated fees shall include an annual on-site inspection of at least 20% of the total ad valorem real parcel count.

All re-appraisal contracts will be based on a per parcel basis with the following fee schedule.

\$65.00 per parcel.

Hourly fee schedule of personnel are as follows

MAAO Assessor \$75.00 per hour

MCAO Assessor \$60.00 per hour

Support staff \$50.00 per hour

Office hours if required by the Assessing District will be billed at \$50.00 per hour.

The above stated fees are all subject to the annual rate of inflation equivalent to the Consumer Price Index as published by the State Tax Commission annually.

5b. Payment responsibility. All fees associated with serving as Designated assessor shall be paid directly by the Assessing District under contract within 30 days of invoicing.

5c. Retainer Fee. The retainer fee for this agreement will be \$0.25 per parcel (maximum

\$250.00) annually per Assessing District. Billing for the fee will be handled by the county and included with the annual clerical contract invoice.

5d. Identification of certain costs. The following items will be considered additional cost items and will be billed at their actual cost of supplies and materials plus the hourly fee of the personnel who completed the work as stated in section 5a of this agreement.

- Setting up tax database for tax collection
- Printing and mailing of tax bills
- Printing and mailing of assessment change notices
- Appraisal work for MTT appeals
- Expert witness testimony for an entire MTT tribunal
- Special Assessment roll creation or maintenance

6. Petition to State Tax Commission. Upon the execution and filing of this Interlocal Agreement, the County shall petition the State Tax Commission to approve the individual named in Section 1 of this Interlocal Agreement to serve as the County Designated Assessor. The individual shall serve as the County Designated Assessor upon approval of the State Tax Commission. If the State Tax Commission rejects the County's petition, then the parties agree to enter into additional Interlocal Agreements under MCL 211.10g(4)(a) until a suitable Assessor has been presented.

7. Nondiscrimination. The Parties shall adhere to all Federal, State, and local laws, ordinances and regulations prohibiting discrimination in the performance of this Interlocal Agreement. The Parties shall not discriminate against a person to be served or an employee or applicant for employment because of race, color, religion, national origin, age, sex, disability that is unrelated to an individual's ability to perform the duties of a particular job or position, height, weight, or marital status. Breach of this section shall be regarded as a material breach of this Interlocal Agreement.

8. Certification. The persons signing this Agreement certify by their signatures that they are duly authorized to sign this Agreement on behalf of the Parties, and that this Agreement has been authorized by the Parties.

IN WITNESS WHEREOF, the authorized representatives of the Parties hereto have fully executed this instrument.

COUNTY OF OGEMAW

Bruce Reetz, Chairperson
County Board of Commissioners

Date

CHURCHILL TOWNSHIP

Supervisor

Date

CUMMING TOWNSHIP

Supervisor

Date

EDWARDS TOWNSHIP

Supervisor

Date

FOSTER TOWNSHIP

Supervisor

Date

GOODAR TOWNSHIP

Supervisor

Date

HILL TOWNSHIP

Supervisor

Date

HORTON TOWNSHIP

Supervisor

Date

KLACKING TOWNSHIP

Supervisor

Date

LOGAN TOWNSHP

Supervisor

Date

MILLS TOWNSHIP

Supervisor

Date

OGEMAW TOWNSHIP

Supervisor

Date

RICHLAND TOWNSHIP

Supervisor

Date

ROSE TOWNSHIP

Supervisor

Date

WEST BRANCH TOWNSHP

Supervisor

Date

ROSE CITY

Mayor

Date

CITY OF WEST BRANCH

Mayor

Date

DESIGNATED COUNTY ASSESSOR

Date

Public Hearings

Additions to the Agenda

Public Comment -Agenda Items

Bids

Unfinished Business

New Business

*ATTACHED IS A
LIST OF THE
BILLS TO BE APPROVED
AT THIS COUNCIL MEETING*

BILLS	\$33,270.14
<i>BILLS AS OF 10/16/20</i>	<i>\$33,270.14</i>
<i>Additions to Bills as of</i>	<i>\$0</i>
<i>Paid but not approved</i>	<i>\$3,531.86</i>
TOTAL BILLS	\$36,802.00

**BILLS ARE AVAILABLE
AT THE MEETING
FOR COUNCIL'S REVIEW**

Vendor Name	Amount	Description
ARQUETTE CONCRETE & SUPPLY INC	556.75	SIDEWALK CEMENT
BADER & SONS CO	726.50	#74 DOOR
BECKETT & RAEDER	3,500.00	M 30 CONCEPTUAL PLAN OPTIONS
CHARTER COMMUNICATIONS	739.83	PHONE & INTERNET
CINTAS	422.38	UNIFORMS
CITY OF WEST BRANCH	287.93	WATER BILLS SEPTEMBER
COMPASS MINERALS AMERICA INC	3,611.50	SALT
CONSUMERS ENERGY	8,788.15	ELECTRIC
DO ALL INC	1,270.20	RECYCLING SEPTEMBER
FIRST ADVANTAGE	262.45	DRUG TEST KILLACKEY
MEDLER ELECTRIC CO	177.67	DPW SUPPLIES
MILLER OFFICE MACHINES	329.98	COPIER
		ASSESSOR CONTRACT NOVEMBER
MVW & ASSOCIATES INC	5,001.00	& INSPECTIONS
OGEMAW COUNTY HERALD ADLINER	199.62	ADS
QUILL CORPORATION	78.15	SUPPLIES
SAVE A LOT	62.12	VARIOUS SUPPLIES AUG & SEPT
SELLEY'S CLEANERS	22.50	POLICE DRY CLEANING
SIG SAUER INC	418.59	POLICE GUN
STATE OF MICHIGAN	32.00	SAMPLES
UPS	12.02	SHIPPING
USA BLUE BOOK	48.48	DPW SUPPLIES
VERIZON WIRELESS	76.04	CELLPHONES POLICE
VILLAGE QUIK LUBE	1,023.34	#4 REPAIR
WEBER, JOSEPH	150.00	BOOT REIMBURSEMENT
WEST BRANCH TOWNSHIP TREASURER	4,737.94	2020 ACE, QUALITY, NAT CITY 425
XPRESS COPY CENTER	735.00	VETERANS POLE BANNERS
	Total	33,270.14

As has been discussed in the past and with the upcoming election on November 3, 2020, I am requesting Council to consider moving the November 2 meeting to the police department which would allow us to get the Council Chambers set up earlier for the election and make sure we have enough time to get all of the extra safeguards in place. I have discussed this with Chief Walters and he has no issues with it.



121 North Fourth Street, West Branch, Michigan 48661
Phone 989-345-0500, Fax 989-345-4390, e-mail clerktreasurer@westbranch.com
The City of West Branch is an equal opportunity provider, employer, and lender

October 12, 2020

Mr. Bart Blystone
619 S Mission St
Mt Pleasant, MI 48858

Re: LETTER OF INTENT
City of West Branch Housing Development

Mr. Blystone,

The City of West Branch is pleased to partner with you and Dan Fransee on a housing development on City owned property. During our October 8, 2020 meeting you indicated that your development team was interested in purchasing property to accommodate a 32-unit multi-family development. The location of the property for the multi-family development was referenced on a preferred concept plan (in dash lines) approved by the City.

As a result, we are prepared to sell the 2.15 acres of land for a cost of \$4,000.00 per acre. Further, we will reserve additional property to the west for an expansion of an additional phase(s) of the multi-family development.

As part of the Letter of Intent I would like advance the following conditions that each party will be responsible for.

CITY RESPONSIBILITY

1. The City will, prior to conveyance to your development team, temporarily transfer the property to the Ogemaw County Land Bank in order to utilize brownfield funding to assist with infrastructure.
2. The City will extend sanitary, storm, and water to your project site and extend the street along the frontage of the development.
3. The City will construct the street(s), alley(s) and sidewalks.
4. The City will maintain the street(s) and alley(s) including normal maintenance and snow removal.



121 North Fourth Street, West Branch, Michigan 48661
Phone 989-345-0500, Fax 989-345-4390, e-mail clerktreasurer@westbranch.com

The City of West Branch is an equal opportunity provider, employer, and lender

5. The City will advance the funds for the above-mentioned infrastructure with the understanding that it will be reimbursed through the brownfield.
6. The City will utilize the services of Beckett & Raeder to prepare the conceptual design and site plan needed for review by the West Branch Planning Commission.
7. The City and the development team agree that the overall development, including your first phase of the multi-family development, will be processed as a Planned Unit Development under Section 7.15 of the City of West Branch Zoning Ordinance.
8. The City will waive the cost of utility hook-ups.

DEVELOPER RESPONSIBILITY

1. The Developer will extend the utilities from the public right-of-way to their project site and respective buildings.
2. The Developer will be responsible for public sidewalks after they are installed by the City. This includes maintenance and snow removal.
3. The Developer will be responsible for snow removal in their tenant parking lot(s).
4. The Developer will be responsible for their review and permit fees.
5. The Developer agrees to coordinate with the City on approvals and construction schedules.

If you agree with this proposal, I will have the City Attorney draw up the necessary document(s) for the conveyance of the property. We are prepared to move quickly in order to allow construction to commence in 2021.

Respectfully,

John Dantzer
Acting City Manager

Acknowledged and Accepted,

Dan Fransee
Developer

Bart Blystone
Developer

Approval of Council Minutes & Summary

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN PERSON AND VIA VIDEO CONFERENCE IN THE COUNCIL CHAMBERS OF THE WEST BRANCH CITY HALL, 121 N. FOURTH STREET ON MONDAY, OCTOBER 5, 2020.

Mayor Frechette called the meeting to order at 6:00 p.m.

Present: Mayor Paul Frechette, Council Members Joanne Bennett, Mike Jackson (arrived at 6:06), Chris Powley, Ellen Pugh, Rusty Showalter, and Cathy Zimmerman.

Absent: none

Other officers present: Clerk/Treasurer/Acting Manager John Dantzer, Deputy Clerk/Treasurer Michelle Frechette, DPW Superintendent Mike Killackey, and Police Chief Ken Walters.

All stood for the Pledge of Allegiance.

* * * * *

Acting Manager Dantzer added the Ogemaw County Interlocal Agreement to the agenda.

* * * * *

Acting Manager Dantzer presented two street paving bids, one from Mid Michigan Asphalt and Hodgins Asphalt. Both bids now have matching square footage.

MOTION BY SHOWALTER, SECOND BY POWLEY, TO AWARD THE STREET PAVING BID TO HODGINS ASPHALT NOT TO EXCEED \$95,231.00.

Yes – Bennett, Frechette, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – Jackson

Motion carried

* * * * *

MOTION BY BENNETT, SECOND BY SHOWALTER, TO PAY BILLS IN THE AMOUNT OF \$91,651.69.

Yes – Bennett, Frechette, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – Jackson

Motion carried

* * * * *

MOTION BY FRECHETTE, SECOND BY BENNETT, TO ACCEPT THE RESIGNATION OF MANAGER GOODROE WITH REGRET.

Yes – Bennett, Frechette, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – Jackson

Motion carried

* * * * *

Discussion on Traffic Control Order 20-02. Chief Walters discussed the school traffic congestion area and how this should help the flow of traffic.

MOTION BY SHOWALTER, SECOND BY PUGH, TO APPROVE TRAFFIC CONTROL ORDER 20-02.

Yes – Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

Resolution # 20-22

Whereas, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, “the responsibility for street improvements, maintenance, and traffic operations work, and the development , construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for all shall represent the municipality in transactions with the State Transportation Department pursuant to this act.”

Now, therefore, be it resolved the Honorable Body designate John Dantzer as the single Street Administrator for the City of West Branch in all transactions with the State Transportation Department as provided in Section 13 of the Act.

MOTION BY BENNETT, SECOND BY POWLEY, TO APPROVE RESOLUTION 20-22 NAMING JOHN DANTZER AS THE STREET ADMINISTRATOR.

Yes – Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

RESOLUTION #20-23

WHEREAS, October 31st is the nationally recognized holiday of Halloween and has traditionally been the time children celebrate trick or treating, and

WHEREAS, the City of West Branch has traditionally set the hours of trick or treating in town in order to help increase safety and control order, and

WHEREAS, the City has traditionally annually set trick or treating hours on October 31st from 6:000 pm to 8:00 pm, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council does hereby set the official celebration of Halloween in the City of West Branch on October 31st from 6:00 pm to 8:00 pm for each and every year, and

FURTHER IT BE RESOLVED, that any changes to future Halloween celebrations shall be done by the passage of a resolution

MOTION BY SHOWALTER, SECOND BY PUGH, TO APPROVE RESOLUTION 20-23 SETTING HALLOWEEN TRICK OR TREAT HOURS FROM 6PM TO 8PM IN THE CITY LIMITS.

Yes – Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

RESOLUTION #20-24

WHEREAS, City staff compares the year to date actual with the budgeted amount of all revenue and expenditures monthly; and

WHEREAS, during the review it was determined that the revenues in Fund 101, General Fund; Fund 202, Major Fund; Fund 209 Cemetery Fund; Fund 661, Equipment Fund will exceed their budget, and Fund 209, Cemetery Fund will exceed its expenditures, and

WHEREAS, in Fund 101, the City did not receive their August Statutory revenue sharing, underestimated recycling donations, received CARES act grant funds, moved Veteran Banner Contributions, received funds for the reimbursement of the March Presidential Primary that was not budgeted for; in Fund 202, received MDOT AWA revenue; in Fund 209, underestimated lot sales and increased expenditures for the replacement of a damaged headstone, in Fund 616, underestimated local street equipment rental revenue, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby adopts
The following budget amendments:

GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET
Fund 101 -			
Revenues			
Dept 000.000			
101-000.000-401.000	TAXES CONTROL (MANDATORY)	0.00	0.00
101-000.000-403.400	CURRENT PROPERTY TAX GEN.OP.	926,946.00	926,946.00
101-000.000-404.400	CURRENT PROPERTY TAX REFUSE	185,472.00	185,472.00
101-000.000-446.400	PENALTIES AND INTEREST CUR.TA	9,211.00	9,211.00
101-000.000-448.400	ADMINISTRATIVE FEES ON CUR.TA	27,604.00	27,604.00
101-000.000-477.400	CABLE TV FRANCHISE FEES	37,200.00	37,200.00
101-000.000-540.400	MDOT FEDERAL REVENUE	0.00	0.00
101-000.000-564.400	INDUSTRIAL PARK	2,000.00	2,000.00
101-000.000-574.400	SALES (STATUTORY)	26,544.00	21,550.00
101-000.000-575.400	REVENUE SHARING (CONSTITUTIONAL)	175,000.00	175,000.00
101-000.000-577.400	LIQUOR LICENSE	4,280.00	4,280.00
101-000.000-590.400	SEWER FUND ADMINISTRATION	60,000.00	60,000.00
101-000.000-590.401	SEWER COLLECTION ADMIN.	16,000.00	16,000.00
101-000.000-591.400	WATER FUND ADMINISTRATION	20,000.00	20,000.00

101-000.000-592.400	LOCAL STREET ADMIN. FEE	4,400.00	4,400.00
101-000.000-593.400	MAJOR STREET ADMIN. FEE	9,500.00	9,500.00
101-000.000-594.400	CEMETERY ADMIN. FEE	1,000.00	1,000.00
101-000.000-597.400	DDA ADMINISTRATIVE	2,400.00	2,400.00
101-000.000-634.400	GRANT	0.00	0.00
101-000.000-661.400	MOTOR VEHICLE FUND	12,000.00	12,000.00
101-000.000-664.400	INTEREST INCOME	6,000.00	6,000.00
101-000.000-672.400	VETERAN BANNER CONTRIBUTIONS	0.00	3,800.00
101-000.000-695.400	MISCELLANEOUS	15,000.00	15,000.00
101-000.000-695.405	REFUSE RECYCLING DONATIONS	2,500.00	7,500.00
Total Dept 000.000		1,543,057.00	1,541,863.00

Dept 262.000 - ELECTIONS

101-262.000-634.400	GRANT	0.00	2,511.48
Total Dept 262.000 - ELECTIONS		0.00	2,511.48

Dept 301.000 - POLICE DEPARTMENT

101-301.000-528.000	OTHER FEDERAL GRANTS	0.00	34,802.00
101-301.000-578.400	IN-SERVICE TRAINING	400.00	400.00
101-301.000-634.400	GRANT	10,000.00	10,000.00
101-301.000-654.400	TRAFFIC BUREAU	2,000.00	2,000.00
101-301.000-655.400	ACCIDENT REPORTS	350.00	350.00
101-301.000-656.400	DISTRICT COURT FINES	4,500.00	4,500.00
101-301.000-674.000	CONTRIBUTIONS AND DONATIONS	3,000.00	3,000.00
101-301.000-693.400	NSF FEES	0.00	0.00
101-301.000-695.400	MISCELLANEOUS	500.00	500.00
101-301.000-695.401	MISC. ED. & TRAINING 302	650.00	650.00
101-301.000-695.407	FORFEITURE FUNDS	400.00	400.00
Total Dept 301.000 - POLICE DEPARTMENT		21,800.00	56,602.00

TOTAL REVENUES	1,595,257.00	1,636,376.37
----------------	--------------	--------------

Fund 101 - GENERAL FUND:

TOTAL REVENUES	1,595,257.00	1,636,376.37
TOTAL EXPENDITURES	1,629,529.00	1,629,529.00
NET OF REVENUES & EXPENDITURES	0.00	6,847.37

Fund 101 - GENERAL FUND

Revenues

Dept 000.000			
202-000.000-419.400	METRO ACT	8,900.00	8,900.00
202-000.000-503.400	MAP 21 FEDERAL REV	0.00	0.00
202-000.000-570.400	ACT 51 - STATE OF MICHIGAN	197,000.00	197,000.00
202-000.000-634.400	GRANT	0.00	0.00

202-000.000-664.400	INTEREST INCOME	1,200.00	1,200.00
202-000.000-677.400	TRUNKLINE MAINT. REIMBURSEMEN	20,000.00	20,000.00
202-000.000-695.400	MISCELLANEOUS	0.00	11,945.00
Total Dept 000.000		227,100.00	239,045.00

TOTAL REVENUES		227,100.00	239,045.00
----------------	--	------------	------------

Fund 202 - MAJOR FUND:

TOTAL REVENUES		227,100.00	239,045.00
----------------	--	------------	------------

TOTAL EXPENDITURES		212,402.00	212,402.00
--------------------	--	------------	------------

NET OF REVENUES & EXPENDITURES		0.00	26,643.00
--------------------------------	--	------	-----------

Fund 209 - CEMETERY FUND

Revenues

Dept 000.000

209-000.000-610.400	TRANS FROM ECON. ADVANCE. 204	17,750.00	17,750.00
209-000.000-628.400	FOUNDATIONS	1,500.00	1,500.00
209-000.000-629.400	GRAVE OPENINGS	6,500.00	6,500.00
209-000.000-642.400	SALES OF LOTS	2,400.00	4,120.00
209-000.000-664.400	INTEREST INCOME	3,090.00	3,090.00
209-000.000-671.400	CONTRIBUTIONS	0.00	0.00
209-000.000-695.400	MISCELLANEOUS	0.00	0.00
209-000.000-696.400	TRANSFER FROM CEM. P.C.	0.00	0.00
Total Dept 000.000		31,240.00	32,960.00

TOTAL REVENUES		31,240.00	32,960.00
----------------	--	-----------	-----------

Expenditures

Dept 000.000

209-000.000-703.700	SALARIES AND WAGES	13,000.00	13,000.00
209-000.000-710.700	OVERTIME	250.00	250.00
209-000.000-714.700	MANDATORY MEDICARE	192.00	192.00
209-000.000-715.700	SOCIAL SECURITY (EMPLOYER)	822.00	822.00
209-000.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	7,130.00	7,130.00
209-000.000-718.700	MERS RETIREMENT (EMPLOYER)	150.00	150.00
209-000.000-720.700	WORKERS COMPENSATION PREMIUM	390.00	390.00
209-000.000-724.700	UNEMPLOYMENT INS. BENEFIT	5.00	5.00
209-000.000-727.700	OPERATING SUPPLIES	476.00	476.00
209-000.000-782.700	ADMINISTRATION	1,000.00	1,000.00
209-000.000-801.700	CONTRACTUAL SERVICES	0.00	0.00
209-000.000-922.700	PUBLIC UTILITIES	300.00	300.00
209-000.000-941.700	EQUIPMENT RENTAL	7,500.00	7,500.00
209-000.000-956.700	EXPENSES	25.00	779.00

Total Dept 000.000		31,240.00	31,994.00
TOTAL EXPENDITURES		31,240.00	31,994.00
Fund 209 - CEMETERY FUND:			
TOTAL REVENUES		31,240.00	32,960.00
TOTAL EXPENDITURES		31,240.00	31,994.00
NET OF REVENUES & EXPENDITURES		0.00	966.00
Fund 661 - EQUIPMENT FUND			
Revenues			
Dept 000.000			
661-000.000-601.400	WATER FUND EQUIPMENT RENTAL	25,000.00	25,000.00
661-000.000-602.400	SEWER FUND EQUIPMENT RENTAL	10,000.00	10,000.00
661-000.000-602.402	SEWER COLLECITON EQUIP. RENT	11,500.00	11,500.00
661-000.000-603.400	LOCAL STREET EQUIPMENT RENTAL	0.00	20,950.00
661-000.000-604.400	MAJOR STREET EQUIPMENT RENTAL	25,910.00	25,910.00
661-000.000-607.400	CEMETERY EQUIPMENT RENTAL	7,500.00	7,500.00
661-000.000-608.400	INDUSTRIAL PARK EQUIP. RENTAL	2,300.00	2,300.00
661-000.000-609.400	TRUNKLINE EQUIPMENT RENTAL	23,015.00	23,015.00
661-000.000-613.400	DDA EQUIP. RENTAL	0.00	0.00
661-000.000-614.400	GENERAL FUND EQUIP. RENTAL	56,800.00	56,800.00
661-000.000-634.400	GRANT	0.00	0.00
661-000.000-664.400	INTEREST INCOME	600.00	600.00
661-000.000-673.000	SALE OF FIXED ASSETS	10,000.00	10,000.00
661-000.000-695.400	MISCELLANEOUS	15,000.00	15,000.00
Total Dept 000.000		187,625.00	208,575.00
TOTAL REVENUES		187,625.00	208,575.00
Fund 661 - EQUIPMENT FUND:			
TOTAL REVENUES		187,625.00	208,575.00
TOTAL EXPENDITURES		238,660.00	238,660.00
NET OF REVENUES & EXPENDITURES		(51,035.00)	(30,085.00)

MOTION BY SHOWALTER, SECOND BY BENNETT, TO APPROVE RESOLUTION 20-24.

Yes – Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

Acting Manager Dantzer presented the Social Media Policy as drafted by Attorney Meihn.

MOTION BY SHOWALTER, SECOND BY POWLEY, TO APPROVE SOCIAL MEDIA POLICY AS PRESENTED.

Yes – Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

Discussion on the MML Liability and Property Pool Director election. Annual election, all positions are unopposed. It was the consensus to have Acting Manager Dantzer submit votes for all nominees.

* * * * *

Acting Manager Dantzer presented the STING FY 19/20 invoice. Discussion on change of leadership at the drug team and therefore causing the late timing of sending the invoice out. Acting Manager Dantzer recommended paying the invoice and doing a budget amendment to cover the cost from carryover.

MOTION BY SHOWALTER, SECOND BY PUGH, TO APPROVE THE STING FISCAL YEAR 19/20 INVOICE FOR PAYMENT.

Yes – Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

Discussion on the sale of an old, broken saw. Lucas Tierney submitted a purchase offer for the saw in the amount of \$200. Manager Dantzer stated that the total amount is under the City policy for having to go out to bid.

MOTION BY FRECHETTE, SECOND BY JACKSON, TO APPROVE SALE OF THE SAW TO LUCAS TIERNEY FOR \$200.00.

Yes – Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

Discussion on the Ogemaw County Interlocal Agreement. Manager Dantzer stated that we need to authorize the Mayor to sign the contract. Discussion regarding why this is needed when we have our own Assessor and the cost. It is coming down from the State level. Council asked to have Randy Booth attend a meeting to explain in depth.

MOTION BY FRECHETTE, SECOND BY BENNETT, TO POSTPONE THE OGEMAW COUNTY INTERLOCAL AGREEMENT.

Yes – Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

MOTION BY SHOWALTER, SECOND BY BENNETT, TO APPROVE THE MINUTES AND SUMMARY OF MINUTES FROM THE MEETING HELD SEPTEMBER 21, 2020; AS WELL AS THE CLOSED SESSION MINUTES FROM THE MEETING HELD SEPTEMBER 21, 2020.

Yes – Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

MOTION BY SHOWALTER, SECOND BY POWLEY, TO RECEIVE AND FILE THE TREASURER'S REPORT AND INVESTMENT SUMMARY.

Yes – Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

Mayor Frechette stated with the City Manager vacancy , Council has 90 days to fill it. He was open to comments regarding filling the position.

It was the consensus of the Council that if Acting Manager John Dantzer was interested, that the position be offered to him. Discussion on having the new contract run parallel with the City's Personnel Policy.

MOTION BY SHOWALTER, SECOND BY PUGH, TO ALLOW MAYOR FRECHETTE TO WORK ON A CONTRACT WITH JOHN DANTZER FOR CITY MANAGER.

Yes – Bennett, Frechette, Jackson, Powley, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

Member Pugh stated that she would like to volunteer to work on a draft evaluation process so that the Manager gets a useful summary tool.

Member Pugh also stated that the next housing committee meeting is Thursday at noon.

Manager Dantzer stated the there is a MDOT kickoff meeting Tuesday, 10/6/20, to discuss the Houghton Ave project. Mayor Frechette noted to include the Planning Commission also.

Superintendent Killackey noted that the tree removal project is now done and the street repairs will be done in two weeks.

Member Zimmerman thanked the Police Department for their help.

Member Jackson noted that Meijer will be breaking ground in the spring of 2021 with an anticipated opening in 2022.

Mayor Frechette adjourned the meeting at 6:55pm.

Paul Frechette, Mayor

Michelle Frechette, Deputy Clerk/Treasurer

SUMMARY OF THE REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN PERSON AND VIA VIDEO CONFERENCE ON MONDAY, OCTOBER 5, 2020.

Mayor Frechette called the meeting to order at 6:00 pm.

Present: Mayor Frechette, Council Members Bennett, Jackson (arrived at 6:06), Powley, Pugh, Showalter, and Zimmerman.

Absent: none

Other officers present: Clerk/Treasurer/Acting Manager Dantzer, Deputy Clerk/Treasurer Frechette, DPW Superintendent Killackey, and Police Chief Walters.

Council approved a street paving bid to Hodgins Asphalt not to exceed \$95,231.00.

Council approved bills in the amount of \$91,651.69.

Council accepted the resignation of Manager Goodroe with regret.

Council approved Traffic Control Order 20-02.

Council approved Resolution 20-22, naming a street administrator.

Council approved Resolution 20-23, setting trick or treat hours yearly from 6pm to 8pm.

Council approved Resolution 20-24, a budget amendment.

Council approved a Social Media Policy.

Council discussed the MML Liability and Property Pool Director election.

Council approved the payment of the STING fiscal year 19/20 invoice.

Council approved the sale of a saw to Lucas Tierney for \$200.00.

Council postponed the Ogemaw County Interlocal Agreement, pending further discussion with Randy Booth.

Council approved the minutes and summary of minutes from the meeting held September 21, 2020 as well as the closed session minutes from the meeting held September 21, 2020.

Council received and filed the treasurer's report and investment summary.

Council approved Mayor Frechette to work on new city manager contract with John Dantzer.

Members Pugh, Zimmerman, and Jackson; Manager Dantzer; and Superintendent Killackey gave reports.

Mayor Frechette adjourned the meeting at 6:55pm.

Consent Agenda

CASH SUMMARY BY BANK FOR WEST BRANCH
 FROM 10/01/2020 TO 10/31/2020

Bank Code		Beginning Balance 10/01/2020	Total Debits	Total Credits	Ending Balance 10/31/2020
Fund	Description				
GEN1	GEN1 - GENERAL CHECKING				
101		1,181,198.54	56,415.10	109,334.83	1,128,278.81
150	CEMETERY PERPETUAL CARE	31,172.60	0.00	0.00	31,172.60
209	CEMETERY FUND	(1,238.14)	250.00	468.58	(1,456.72)
243	BROWNFIELD REDEVELOPMENT AUTHORITY FU	999.98	0.00	0.00	999.98
248	DDA OPERATING FUND	169,417.97	188.09	200.00	169,406.06
251	INDUSTRIAL PARK FUND	13,269.92	87.64	423.23	12,934.33
276	HOUSING RESOURCE FUND	233,792.75	707.71	150.75	234,349.71
318	SEWER DEBT FUND	149,653.36	11,850.69	1,979.40	159,524.65
319	WATER DEBT FUND	51,726.58	2,791.72	473.89	54,044.41
571	COLLECTION REPLACEMENT FUND	131.37	0.00	0.00	131.37
572	PLANT REPLACEMENT FUND (R&I)	11.30	0.00	0.00	11.30
590	SEWER FUND	220,738.34	12,907.56	23,199.66	210,446.24
591	WATER FUND	505,588.05	19,011.91	9,484.30	515,115.66
592	WATER REPLACEMENT FUND	434,153.68	0.00	0.00	434,153.68
593	SEWER COLLECTION	159,013.22	2,948.81	3,616.80	158,345.23
561	EQUIPMENT FUND	87,465.71	6,564.02	3,736.15	90,293.58
704	PAYROLL CLEARING	24,849.90	34,951.25	34,951.25	24,849.90
705	IRONS PARK ENTERTAINMENT FUND	4,951.20	0.00	0.00	4,951.20
707	YOUTH SAFETY PROGRAM	15.00	0.00	0.00	15.00
	GEN1 - GENERAL CHECKING	3,266,911.33	148,674.50	188,018.84	3,227,566.99
M/LST	MAJOR/ LOCAL STREETS				
202	MAJOR STREET FUND	562,323.80	20,466.73	8,555.33	574,235.20
203	LOCAL STREET FUND	338,658.45	11,995.08	1,844.73	348,808.80
	MAJOR/ LOCAL STREETS	900,982.25	32,461.81	10,400.06	923,044.00
PAY	PAYROLL				
704	PAYROLL CLEARING	15,019.43	34,951.25	32,364.84	17,605.84
	PAYROLL	15,019.43	34,951.25	32,364.84	17,605.84
CHEM	SAVINGS				
101		459,523.63	0.00	0.00	459,523.63
150	CEMETERY PERPETUAL CARE	1,679.77	0.00	0.00	1,679.77
251	INDUSTRIAL PARK FUND	244.32	0.00	0.00	244.32
571	COLLECTION REPLACEMENT FUND	0.86	0.00	0.00	0.86
591	WATER FUND	26,405.25	0.00	0.00	26,405.25
592	WATER REPLACEMENT FUND	19,789.21	0.00	0.00	19,789.21
593	SEWER COLLECTION	3,181.68	0.00	0.00	3,181.68
561	EQUIPMENT FUND	103,486.04	0.00	0.00	103,486.04
	SAVINGS	614,310.76	0.00	0.00	614,310.76
TAX	TAXES				
701	TAX AGENCY	48,684.66	6,324.52	36,278.95	18,730.23
	TAXES	48,684.66	6,324.52	36,278.95	18,730.23
	TOTAL - ALL FUNDS	4,845,908.43	222,412.08	267,062.69	4,801,257.82

CASH SUMMARY BY ACCOUNT FOR WEST BRANCH
 FROM 10/01/2020 TO 10/31/2020

FUND: ALL FUNDS
 INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 10/01/2020	Total Debits	Total Credits	Ending Balance 10/31/2020
Fund 101					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	150,000.00	0.00	0.00	150,000.00
		<hr/>	<hr/>	<hr/>	<hr/>
		250,000.00	0.00	0.00	250,000.00
Fund 150 CEMETERY PERPETUAL CARE					
004.300	CERTIFICATE OF DEPOSIT C	114,701.74	0.00	0.00	114,701.74
004.400	CERTIFICATE OF DEPOSIT D	115,271.06	0.00	0.00	115,271.06
		<hr/>	<hr/>	<hr/>	<hr/>
	CEMETERY PERPETUAL CARE	229,972.80	0.00	0.00	229,972.80
Fund 251 INDUSTRIAL PARK FUND					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	25,000.00	0.00	0.00	25,000.00
		<hr/>	<hr/>	<hr/>	<hr/>
	INDUSTRIAL PARK FUND	125,000.00	0.00	0.00	125,000.00
Fund 661 EQUIPMENT FUND					
004.300	CERTIFICATE OF DEPOSIT A	150,000.00	0.00	0.00	150,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,000.00	0.00	0.00	100,000.00
		<hr/>	<hr/>	<hr/>	<hr/>
	EQUIPMENT FUND	250,000.00	0.00	0.00	250,000.00
		<hr/>	<hr/>	<hr/>	<hr/>
	TOTAL - ALL FUNDS	854,972.80	0.00	0.00	854,972.80

MEETING OF THE WEST BRANCH CITY ELECTION BOARD HELD IN THE CLERKS OFFICE OF CITY HALL, 121 NORTH FOURTH STREET ON WEDNESDAY, OCTOBER 7 2020.

City Clerk John Dantzer called the meeting to order at 10:00 am.

Present: John Dantzer, Dianne Gavitt, and Maryanne Steelman

Absent: None

Yvonne Williams, Barbara Robinson, Susan Jennings, Amy Merrick, Elaine Urban, Clara Roach, Caroline Belisle, Susan Jennings, Andrew Sutherland, and Amanda Stang were named as election inspectors for the November 3, 2020 election.

Meeting was adjourned at 10:30 am.

REGULAR MEETING OF THE WEST BRANCH PLANNING COMMISSION HELD VIRTUALLY AND IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET, ON TUESDAY, JULY 14, 2020.

Chairperson Cori Lucynski called the meeting to order at 6:00 p.m.

Present: Members: Bob David, Yvonne DeRoso, Mike Jackson, Cori Lucynski, Tiffany Schmieder-Kups, and Rusty Showalter.

Absent: Kara Fachting

Others officers in attendance: City Clerk/Treasurer/Acting City Manager John Dantzer

All stood for the Pledge of Allegiance.

* * * * *

Clerk Dantzer swore member Tiffany Schmieder-Kups into office

* * * * *

The Commission discussed changes needed to the draft of the new zoning map.

MOTION BY DEROSO, SECOND BY JACKON, TO APPROVE CHANGING THE AREA ON THE DRAFT OF THE ZONING MAP WHERE THE ST. JOE CEMETERY IS FROM SINGLE FAMILY RESIDENTIAL TO PARKS.

Yes – David, DeRoso, Jackson, Lucynski, Schmieder-Kups, Showalter NO – None
Motion carried

* * * * *

MOTION BY JACKSON, SECOND BY DEROSO, TO APPROVE THE MAP AS SUBMITTED WITH THE CHANGE OF THE ST. JOE CEMETERY LOCATION TO PARKS.

Yes – David, DeRoso, Jackson, Lucynski, Schmieder-Kups, Showalter NO – None
Motion carried

* * * * *

Chairperson Lucynski noted her concern for the downtown businesses and encouraged members to help support them in any way they can.

Member Kups agreed with the concern for downtown businesses and brought up the idea of looking at a wine walk in the fall.

Member Showalter agreed with the concern for promoting local businesses and doing what they can including the easing of some restrictions as allowed such as the sidewalk bistro permits and was in favor of looking into a fall wine walk as well

Member Jackson noted his concern for a temporary sign at the corner of Houghton and Valley causing a line of site issue.

Member DeRoso noted her excitement to get things up and going again.

Member David noted his concern for a sign at the corner of Houghton and Fourth causing a line of site issue, noted how well the Township banners looked, commented on how well the Music in the Park went and encouraged members to attend, as well as spoke on the downtown concerts and the Fourth of July parade.

Chairperson Lucynski adjourned the meeting at 6:56 p.m.

Communications



October 1, 2020

T1 P171 *****AUTO**ALL FOR AADC 480

City of West Branch
121 N. Fourth Street
West Branch, MI 48661-1217



Dear Franchise Official:

Spectrum Mid-America, LLC ("Charter"), locally known as Spectrum, is making its customers aware that effective on or after October 31, 2020, customer bill statement dates and payment due dates will be changing.

Customers are being notified of these changes via three separate message tactics: (1) bill message, (2) bill advertisement insert, and (3) a follow up bill statement message. If customers use our AutoPay feature, a customer's payment date will be the same as the due date.

If customers pay by credit card, the date the credit card is charged may change in accordance with the customer's new due date, so customers may need to make adjustments with their financial institutions to account for the date changes.

Should you have any questions about the above changes, please feel free to contact me at (810) 652-1422.

Sincerely,

A handwritten signature in blue ink that reads "Karen Coronado".

Karen Coronado
Manager, Charter State Government Affairs, Michigan
Charter Communications

October 2, 2020

Dear Community Partner:

MidMichigan Health has a new Purpose Statement, “Creating Healthy Communities – Together”. This statement joins together why we exist, to provide healthcare, with the impact we aim to make – healthy communities. We know healthy communities come with collaboration. Partnering with the communities we serve includes building upon our relationships with organizations such as yours. “Together” we can have the greatest impact on health and wellbeing.

We are excited to introduce a new program. Effective Oct. 1, employees at MidMichigan will be pre-approved for time away from their work hours to volunteer in the community. By supporting and encouraging community service we want employees to become more active in their communities.

To build stronger relationships with you, MidMichigan Health wants to assist in connecting our employees to your need for volunteers. We have created a *Community Service* request form at www.midmichigan.org/community to provide an easy way for you to share your needs for volunteers. Simply complete the online form detailing your volunteer requirements and submit. The Community Health Department at MidMichigan will review within seven working days and, if approved, make the information available to our employees. Interested employees will reach out directly to you to communicate their interest in volunteering at your organization’s program or event.

We look forward to collaborating with you as we live our purpose of Creating Healthy Communities - Together. If you should have additional questions, please reach out to the Community Health Specialist at (989) 343-3542.

Sincerely,


Ray Stover, President


Brent Mikkola
Community Health Specialist
brent.mikkola@midmichigan.org

Reports

Mayor

Council

City Manager

**Public
Comment
-Any
Topic**

Adjournment