

-- AGENDA --

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS AT WEST BRANCH CITY HALL, 121 N. FOURTH ST. ON MONDAY, OCTOBER 1, 2018, BEGINNING AT 6:00 P.M.

PLEASE NOTE: All guests and parties in attendance are asked to sign in if they will be making any comments during meetings, so that the City Clerk may properly record your name in the minutes. Public comments are limited to 3 minutes in length while matters from the floor are limited to 10 minutes, unless you have signed in and requested additional speaking time, and that the request is then approved by either the Mayor or a majority vote of Council. All in attendance are asked to please *remove hats and/or sunglasses* during meetings and to *silence all cell phones and other electronic devices*. Due to recent complaints from those in attendance trying

to listen, audience members are kindly reminded to **please refrain from having private conversations while meetings are in progress—it is disruptive and NOT allowed.** Unless you are a

scheduled speaker from the floor or in the process of giving public comment for the record, audience members should not converse in the Council Chambers during meetings--if you feel that you must converse during a meeting, you are kindly asked to please do so in the hallway, away from the doors.] Accommodations are available upon request to those who require alternately formatted materials or auxiliary aids to ensure effective communication and access to City meetings or hearings. All request for accommodations should be made with as much advance notice as possible, typically at least 10 business days in advance by contacting City Clerk John Dantzer at (989) 345-0500 [DISCLAIMER: Views or opinions expressed by City Council Members or employees during meetings are those of the individuals speaking and do not represent the views or opinions of the City Council or the City as a whole.] [NOTICE: Audio and/or video may be recorded at public meetings of the West Branch City Council.]

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Public Hearing
- V. Additions to the agenda
- VI. Public Comment on Agenda Items Only (limited to 3 minutes)
- VII. Scheduled Matters from the Floor
- VIII. Bids
- IX. Unfinished Business
- X. New Business
 - A. Bills payable.
 - B. First Reading (Introduction) Water & Sewer Ordinance

- C. Approve Trick or Treat hours
- D. Approval of Manager Grace working with County on 911 Authority
- XI. Approval of the minutes and summary from the Meeting held September 17, 2018.
- XII. Consent Agenda (These items are considered routine and can be enacted in one motion)
 - A. Treasurer's report and Investment Summary
 - B. Minutes from the WWTPA Board meetings held June 19, 2018 and September 6, 2018
 - C. Minutes from the DDA Board meeting held August 28, 2018
 - D. Minutes from the EMS Board meeting held August 16, 2018
 - E. Minutes from the Airport Board meeting held August 15, 2018
- XIII. Communications
 - A. Community Expo and Seminar
 - B. Ogemaw Community Leadership Series II
 - C. EMS budget for 2018/2019
- XIV. Reports and/or comments
 - A. Mayor
 - 1. Appointment of Chief Ken Walters to DDA
 - B. Council Members
 - C. City Manager
- XV. Public Comment on any item (limited to 3 minutes)
- XVI. Adjournment

Call to Order

Roll Call

**Pledge of
Allegiance**

Public Hearings

Additions to the Agenda

Public Comment -Agenda Items

Scheduled Matters from the Floor

Bids

Unfinished Business

New Business

*ATTACHED IS A
LIST OF THE
BILLS TO BE APPROVED
AT THIS COUNCIL MEETING*

BILLS	\$57,977.95
<i>BILLS AS OF 9/27/18</i>	<i>\$57,977.95</i>
<i>Additions to Bills as of</i>	<i>\$0</i>
<i>Paid but not approved</i>	<i>\$70.00</i>
TOTAL BILLS	\$57,977.95

BILLS ARE AVAILABLE
AT THE MEETING
FOR COUNCIL'S REVIEW

Vendor Name	Amount	Description
ARNOLD SALES	314.99	DPW SUPPLIES
AUSABLE VALLEY CMH	592.63	RECYCLING, CITY HALL & POLICE CLEANING
BEEHLER, BLAKE	42.69	TRAINING REIMBURSEMENTS
CHARTER COMMUNICATIONS	319.92	PHONE & INTERNET CITY HALL & DPW
CITY OF WEST BRANCH	688.42	PAREPAYMENT OF LEIN ON PROPERTIES
CONSUMERS ENERGY	161.42	ELECTRIC
FINISHED CONCRETE INC	535.00	BALANCE ON CONCRETE STAIR PROJECT
HACH COMPANY	537.02	WWTP SUPPLIES
MEDLER ELECTRIC CO	20.23	REPLACEMENT BATTERY/BULBS
MERS OF MICHIGAN	16,940.14	RETIREMENT SEPTEMBER
MVW & ASSOCIATES INC	995.00	ASSESSOR CONTRACT OCTOBER
OGEMAW COUNTY HERALD ADLINER	71.99	ADS
PEPSI COLA	123.96	POP
SHOWALTER, RUSTY	176.58	MILEAGE MML CONFERENCE
SLC METERS LLC	8,260.76	METERS
TOP LINE	806.00	SENSAPHONE RENEWAL
UPS	3.61	SHIPPING
USA BLUE BOOK	1,337.15	WATER & DPW SUPPLIES
VERIZON WIRELESS	93.30	CELL PHONES
VILLAGE QUIK LUBE	163.60	POLICE SERVICE
WEBER, JOSEPH	11.64	TRAINING LUNCH REIMBURSEMENT
WELLS FARGO FINANCIAL LEASING	1,500.30	BS & A SOFTWARE
WEST BRANCH COMMUNITY AIRPORT	23,664.60	18 19 BUDGET 1ST HALF APPROPRIATION
WEST BRANCH DIESEL REPAIR	467.00	SWEEPER REPAIR
WIRTH II, ANTHONY	150.00	BOOT REIMBURSEMENT
TOTAL		57,977.95

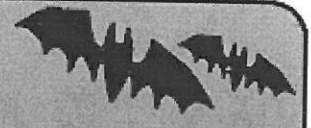
New Business – 1st Reading of Water Ordinance Amendment:

City P.D. will deliver paper copies of the draft for Council's first read consideration of proposed water ordinance amendments (that way Council can write notes on the documents if they have questions or suggested changes, etc.)

Though Manager Grace will not be present at the October 1st Council meeting, if Council is comfortable approving the first read as presented, during the next Council meeting changes can be discussed and the process can be started over, if so desired, or Council can continue on and approve the second read if no changes are needed.

In addition, Council may call or email Ms. Grace over the weekend with questions or concerns as well.

Thank you ☺



HAPPY HALLOWEEN!

Trick or Treat hours for 2017
are
October 31 ~5pm-6pm businesses
downtown and from 6pm to 8pm
residential

Parent or responsible adult should always accompany children

Use a flashlight so you can see & been seen

Stay in a group

*Only trick or treat in well-known neighborhoods & only go to
homes that have a porch light on*

Remain on well-lit streets and always use the sidewalk

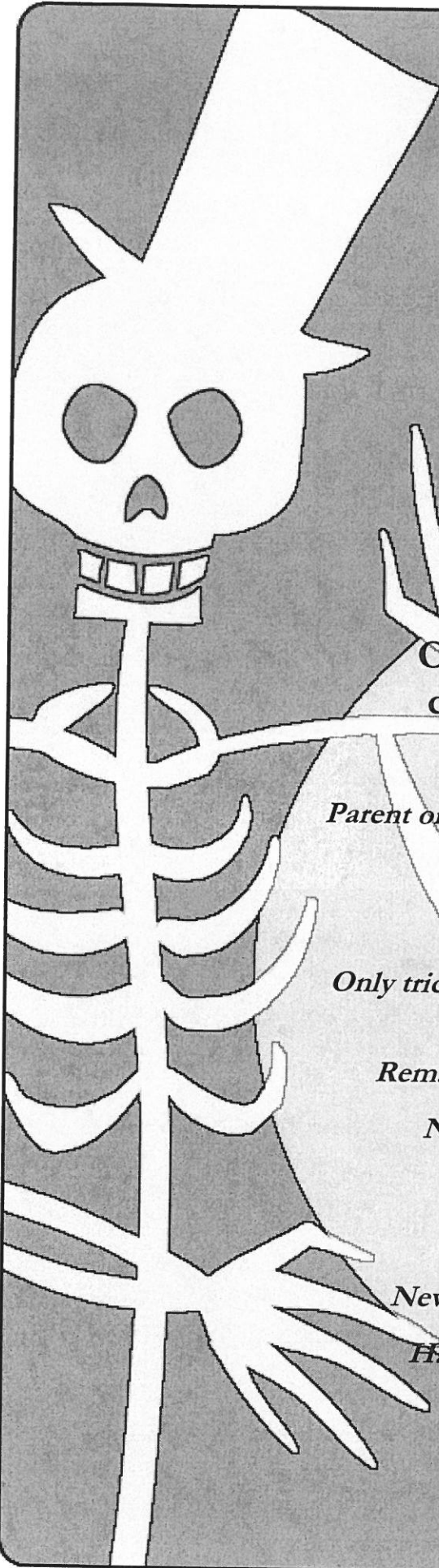
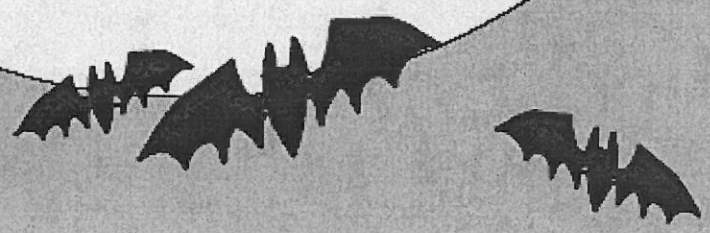
Never enter a stranger's home or car for a treat

Obey all traffic & pedestrian regulations

Always walk - never run

Never eat unwrapped food items or open beverages

Have an adult check all treats before you eat any



New Business – 911 Authority Formation Assistance:

Ogemaw County Clerk Gary Klacking, along with 911 Supervisor Amy Beach have requested that City Manager Heather Grace provide Ms. Beach with assistance reviewing possible 911 Authority formation documents and procedures.

Manager Grace is requesting that the City Council vote as to whether they would authorize her to provide this assistance or not.

Thank you ☺

-See reproduced emails below:

Gary Klacking

10:34 AM (1 hour ago)

to me, Amy

Hello Heather –

Amy Beach touched base with me regarding a cursory review of the agreement and resolution for Ogemaw County E-911 to become an authority. It is my understanding the City of West Branch is represented on the E911 Advisory Board.

I am asking you to undertake a non-binding review of the agreement and resolution for Ogemaw County E911 to become an authority.

If you have any questions related to this matter please contact me. Thank you.

Gary

Gary R. Klacking
Ogemaw County Clerk/Coordinator
806 West Houghton Ave., Suite 101
West Branch, MI 48661

(O) 989.345.0215

(F) 989.345.7223

FW: Ogemaw County Authority Agreement

Inbox x

Amy Beach

9:58 AM (2 hours ago)

to me

Hi Heather, Thank you so much for looking at these documents. This one has the corrections I sent to Atty. VanEssen and will give to the 911 Advisory Board to look at Oct 4 @4pm. Please let me know what you think.:)

Approval of Council Minutes & Summary

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, SEPTEMBER 17, 2018.

Mayor Denise Lawrence called the meeting to order at 6:00 p.m.

Present: Mayor Denise Lawrence and Council Members Joanne Bennett, Mike Jackson, Rusty Showalter, Aaron Tuttle, and Dan Weiler.

Absent: Council Member Tim Schaiberger

Other officers present: City Manager Heather Grace, Treasurer/Clerk John Dantzer, DDA Chairperson Samantha Fabbri, DPW Superintendent Mike Killackey, and Ogemaw County Commissioner Bruce Reetz.

All stood for the Pledge of Allegiance.

* * * * *

As an addition to the agenda, Bruce Reetz gave a County update on recent County meetings which included a NEMSCA annual report, and EDC update, an intergovernmental agreement with 911, approval to purchase radios for the jail, approval of changes to the zoning variance fee, renewed the medical contract for the jail. He also noted he attended the recent 911 meeting and the EMS groundbreaking ceremony in Rose City.

As another addition to the agenda, Manager Heather Grace noted that due to the City being a part of Project Rising Tide, it was awarded a grant for employee training of up to \$1,500 per person. She further noted that they will be looking at doing a joint training with law enforcement entities within the community. In addition, she noted that part of the grant process would require the City to front the cost of the training and then the refund check would go to the participating enforcement entity and that each entity would then pay the City for reimbursement of the upfront payment of the program.

MOTION BY SHOWALTER, SECOND BY BENNETT, TO SUPPORT TO MOVE FORWARD WITH THE EMPLOYEE TRAINING GRANT

Yes — Bennett, Lawrence, Showalter, Jackson, Tuttle, Weiler

No – None

Absent – Schaiberger

Motion carried

* * * * *

Discussion of payment of the 911 invoice took place including the pros and cons of paying the invoice.

MOTION BY SHOWALTER, SECOND BY JACKSON, TO APPROVE THE PAYMENT OF THE 911 INVOICE IN THE AMOUNT OF \$5,270.07 AS A ONE TIME PAYMENT ONLY FOR SERVICES RENDERED FOR THE FISCAL YEAR 2017-2018

Yes — Bennett, Lawrence, Showalter, Jackson, Tuttle, Weiler

No – None

Absent – Schaiberger

Motion carried

* * * * *

DDA Chairperson Samantha Fabbri submitted the following DDA bylaws for approval

CITY OF WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY

BY-LAWS

ARTICLE I: NAME

- 1.1 The name of this Authority is the Downtown Development Authority of the City of West Branch (DDA, Authority).

ARTICLE II: PURPOSE

- 2.1 The purpose of the DDA is established by the Downtown Development Authority Act 197 of the Public Acts of Michigan of 1975, recodiied as Public Act 57 of 2018 (Act), and including but not limited to, the correction and prevention of deterioration in the downtown district, the encouragement of historic preservation, the creation and implementation of development plans in the downtown district and the promotion of economic growth therein. In the event of ambiguity within the By-laws or for any other reason, the Act shall control.

ARTICLE III: BOUNDARIES

- 3.1 The geographic boundaries of the DDA district are depicted in the attached Exhibit A.

ARTICLE IV: BOARD OF DIRECTORS

- 4.1 Board of Directors. The business and affairs of the DDA shall be managed by its Board of Directors (Board).
- 4.2 Members. The Board shall consist of the Mayor, or their designated representative, and eight (8) members as provided by the Act. The members shall be appointed by the Mayor, subject to approval by City Council (Council) and shall hold office for the terms provided in the Act. All members shall hold office until the member's successor is appointed.
 - 4.2.1 A majority of the members shall be persons having an interest in property located within the DDA's district.
- 4.3 Terms. The term of each DDA member shall be four (4) years with an option for reappointment,

subject to Council's approval. All members shall hold office until their successors are appointed.

4.4 Removal. Pursuant to notice and an opportunity to be heard, a member or officer may be removed by a majority vote of the Board, subject to Council's approval, whenever in its judgement, the best interests of the DDA would be served. An officer may resign from office and still remain a member of the Board.

4.5 Attendance. If a Board member misses three (3) consecutive regular meetings of the DDA or twenty-five percent (25%) of regular meetings in any fiscal year, the member may be removed from the Board unless such absence is excused by the Board. If removal is deemed appropriate, the member will receive notice and an opportunity to be heard.

4.6 Conflict of Interest. A Board member who has any interest in any matter before the DDA shall disclose his/her interest prior to the DDA taking any action with respect to the matter; which disclosure shall become a part of the record of the DDA's official proceedings. Any member making such disclosure, shall then refrain from participating in the Authority's decision making processes relative to such matter.

4.6.1 In the event a member isn't sure whether he/she is in a conflict of interest position, the remaining members of the DDA, by a majority vote, shall decide whether or not a conflict of interest exists. Any such decision shall be binding and final.

4.7 Election of Officers. Officers shall be elected by a majority vote of the Board. The term of office shall be for one (1) year and begin at the close of the Annual Meeting at which they are elected. No member shall hold more than one office at a time.

4.8 Officers. Officers of the Board shall be a Chairperson, Vice-Chairperson, Treasurer and Secretary. All officers shall be members of the Board, with the exception of the Secretary. The officers of the Board shall be elected by the Board

4.8.1 Chairperson. The Chairperson shall preside at all meetings of the Board and shall discharge the duties as presiding officer. The Chairperson shall have the general powers and duties of supervision and management of the Board.

4.8.2 Vice-Chairperson. In the absence of the Chairperson or the event of inability to serve as Chairperson, the Vice-Chairperson shall perform the duties of the Chairperson.

4.8.3 Treasurer. The Treasurer shall review a monthly statement of all revenues and expenses with the assistance of City Officials. The fiscal year of the DDA shall be the same as that of the City. Funds shall not be disbursed for any expense (invoices, bills, etc.) of the DDA until after the Board's approval of said expense.

4.8.4 Secretary. The Secretary shall record all votes, take minutes and shall maintain accurate records of all proceedings of the DDA.

4.8.5 Legal Counsel. The Board may retain legal counsel of their choice to advise the Board in the

proper performance of its duties, to represent the DDA in actions brought by or against the DDA or for any other reason deemed necessary by the Board.

ARTICLE V: MEETINGS

- 5.1 Regular Meetings. Regular meetings of the Board will be held at least once each month.
- 5.2 Special Meetings. Special meetings of the Board may be called by the Chairperson or three members by written request to the Board Secretary with at least 24 hours' notice (written, email or voicemail) to each member of the Board.
- 5.3 Annual Meeting. An annual meeting shall be held once per year in or around March for the purpose of the election of officers, strategic planning, and budget planning.
- 5.4 Informational Meeting. Each year, the Board shall hold not fewer than 2 informational meetings, which may be held in conjunction with other public meetings of the authority or municipality.
- 5.5 Work Session. The Board may convene a work session devoted exclusively to the exchange of information relating to municipal affairs. No action shall be taken at a work session meeting.
- 5.6 Public Meetings. All meetings shall be held in accordance with the Open Meetings Act.
- 5.7 Closed Meetings. Closed meetings may be called under the conditions outlined in the Open Meetings Act. If a closed meeting is called, all applicable procedures will be followed as outlined in the Open Meetings Act.
- 5.8 Quorum. A quorum shall consist of a majority of the serving Board members.
 - 5.5.1 If a quorum is not present, the Board may discuss matters of interest, but can take no action until the next regular or special meeting
- 5.9 Duty to Vote. All members of the Board shall have the duty to vote on matters before the DDA and shall not abstain on any matter except where there is a conflict of interest. If no member states opposition to the motion, it shall be deemed to have passed unanimously and shall be so recorded. In the event a member votes "no", a roll call shall be conducted.

ARTICLE VI: COMMITTEES

- 6.1 The Board may have committees. Committees shall be established by the Board and listed by name and with a definition of their purpose and scope. Committee members will be members of the Board. Special committees may be established for a specific period of time by the Chair or by a resolution of the Board which specifies the task of the special committee and the date of its dissolution.

ARTICLE VII: ANNUAL BUDGET

7.1 The Board shall prepare a budget for the operation of the DDA for the following fiscal year. For specific requirements, refer to Act 57, Section 228 (MCL 125.4228).

ARTICLE VIII: ANNUAL REPORT

8.1 A form shall be filed annually reporting on the status of the tax increment financing account. For specific requirements, refer to Act 57, Section 911 (MCL 125.4911).

ARTICLE IX: GENERAL

9.1 Effective Date. These By-Laws shall become effective upon approval of the City Council.

9.2 Amendment of By-Laws. These By-Laws may be amended by the DDA at any regular meeting, provided that all members have received an advance copy of the proposed amendment(s) prior to the meeting at which such amendments are to be considered.

ARTICLE X: INDEMNITY

10.1 Indemnity. Any member of the Board shall be indemnified in connections with any threatened, pending or completed action, suit or proceeding to which he or she was or is a party or is threatened to be made a party by reason of his or her being or having been a member of the Board; provided, however, that no person shall be indemnified or reimbursed in relation to any matter in any action, suit or proceeding to which he or she has been adjudged to have been guilty of or liable for gross negligence, willful misconduct or criminal acts in the performance of his or her duties to the DDA.

MOTION BY SHOWALTER, SECOND BY TUTTLE, TO APPROVE THE DDA BYLAWS AS SUBMITTED.

Yes — Bennett, Showalter, Jackson, Tuttle, Weiler

No — Lawrence

Absent — Schaiberger

Motion carried

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MOTION BY SHOWALTER, SECOND BY WEILER, TO PAY BILLS IN THE AMOUNT OF \$18,620.22

Yes — Bennett, Lawrence, Showalter, Jackson, Tuttle, Weiler

No — None

Absent — Schaiberger

Motion carried

* * * * *

A ballot for the MML Board of Directors was submitted to Council. It was the consensus of Council to take no action on the ballot.

* * * * *

Manager Grace announced that the City of West Branch was awarded the Bronze Certification Award in the Michigan Green Communities Challenge.

* * * * *

Manager Grace noted that she was working on a new water and sewer ordinance and wanted to get Council's opinion on including wording that would require 60 days' notice on rate changes and a public hearing requirement in order to pass rate changes. It was the consensus of Council that they were in favor of that wording being included.

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MOTION BY SHOWALTER, SECOND BY JACKSON, TO APPROVE THE MINUTES AND SUMMARY FROM THE MEETING HELD SEPTEMBER 10, 2018 AS WELL AS THE MINUTES WITH CORRECTIONS FROM THE WORK SESSION HELD SEPTEMBER 13, 2018.

Yes — Bennett, Lawrence, Showalter, Jackson, Tuttle, Weiler

No – None

Absent – Schaiberger

Motion carried

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MOTION BY SHOWALTER, SECOND BY WEILER, TO RECEIVE AND FILE THE TREASURER'S REPORT AND INVESTMENT SUMMARY AS WELL AS THE AUGUST POLICE REPORT.

Yes — Bennett, Lawrence, Showalter, Jackson, Tuttle, Weiler

No – None

Absent – Schaiberger

Motion carried

* * * * *

A communication from The Center for Local, State, and Urban Policy was shared

A communication from the Michigan TAMC was shared.

It was noted that the opening for the EDC Board was posted with no applications received.

* * * * *

Member Showalter noted that he would be attending the upcoming MML Convention and that it would be his last meeting on the MML Board and thanked the City for their support and appreciated the opportunity.

MOTION BY SHOWALTER, SECOND BY TUTTLE, TO EXCUSE MEMBER SCHAIBERGER FROM THE MEETING.

Yes — Bennett, Lawrence, Showalter, Jackson, Tuttle, Weiler

No – None Absent – Schaiberger Motion carried

Member Bennet thanked Member Showalter for his service on the MML Board and noted that she also will be attending the upcoming MML Convention.

* * * * *

Manager Grace noted that the Project Rising Tide program has been beneficial for the City and that there will be more exciting projects in the works including focuses on housing opportunities and daycare opportunities.

* * * * *

Pete Fabbri thanked Member Showalter for his involvement in the MML all of his service to the City and that he has been a great advocate for the community.

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Mayor Lawrence adjourned the meeting at 6:40 pm.

Denise Lawrence, Mayor

John Dantzer, Clerk

SUMMARY OF THE REGULAR MEETING OF THE WEST BRANCH CITY
COUNCIL HELD MONDAY, SEPTEMBER 17, 2018.

Mayor Lawrence called the meeting to order at 6:00 p.m.

Present: Mayor Lawrence, Council Members Bennett, Jackson, Showalter, Tuttle, and Weiler.

Absent: Council Member Schaiberger

Other officers present: Manager Grace, Clerk/Treasurer Dantzer, DDA Chair Fabbri, DPW Superintendent Killackey, and County Commissioner Reetz.

All stood for the pledge of allegiance.

As an addition to the agenda, Commissioner Reetz gave a County update.

As another addition to the agenda, Manager Grace noted the City is eligible for an employee training grant through Project Rising Tide.

Council approved the grant for City personnel training.

Council approved a onetime payment of a 911 invoice.

DDA Chair Fabbri submitted updated DDA bylaws.

Council approved the DDA bylaws as submitted.

Council approved bills in the amount of \$18,620.22.

Council took no action on a MML Board of Directors ballot.

Manager Grace announced the City won the Bronze Certification Award as a part of the Michigan Green Communities Challenge.

Manager Grace noted she was working on the water/sewer ordinance and it was the consensus of Council to include wording that would require advance notice and a public hearing before rates changes can be enacted.

Council approved the minutes and summary from the regular meeting held September 10, 2018 and the minutes with corrections from the work session held on September, 2018.

Council received and filed the Treasurers Report and Investment Summary as well as the August Police Report.

Communications were shared.

Member Showalter, Bennet and Manager Grace gave a report.

Council excused Member Schaiberger from the meeting.

Pete Fabbri thanked Council Member Showalter for his service to the City and the MML Board.

Mayor Lawrence adjourned the meeting at 7:15 pm.

Consent Agenda

User: MICHELLE

FROM 09/01/2018 TO 09/30/2018

West Branch City

Bank Code		Beginning Balance 09/01/2018	Total Debits	Total Credits	Ending Balance 09/30/2018
Fund	Description				
GEN1	GEN1 - GENERAL CHECKING				
101		633,139.52	698,391.76	144,770.24	1,186,761.04
150	CEMETERY PERPETUAL CARE	20,010.32	0.00	0.00	20,010.32
209	CEMETERY FUND	(5,541.81)	20,448.49	3,370.35	11,536.33
248	DDA OPERATING FUND	53,753.80	8,733.25	2,184.40	60,302.65
251	INDUSTRIAL PARK FUND	2,036.47	0.00	914.06	1,122.41
276	HOUSING RESOURCE FUND	191,216.77	1,362.71	0.00	192,579.48
318	SEWER DEBT FUND	92,344.72	8,217.83	0.00	100,562.55
319	WATER DEBT FUND	23,084.09	2,525.58	0.00	25,609.67
571	COLLECTION REPLACEMENT FUND	30,820.56	0.00	0.00	30,820.56
572	PLANT REPLACEMENT FUND (R&I)	9,749.47	6,173.72	5,533.35	10,389.84
590	SEWER FUND	234,981.77	40,257.64	46,805.97	228,433.44
591	WATER FUND	138,058.09	14,134.50	15,496.26	136,696.33
592	WATER REPLACEMENT FUND	281,454.32	0.00	0.00	281,454.32
593	SEWER COLLECTION	53,185.45	1,213.11	3,887.59	50,510.97
561	EQUIPMENT FUND	142,618.99	11,632.45	48,280.42	105,971.02
705	IRONS PARK ENTERTAINMENT FUND	1,885.58	0.00	0.00	1,885.58
707	YOUTH SAFETY PROGRAM	744.82	0.00	0.00	744.82
714	RECYCLING CENTER	5,395.04	614.00	0.00	6,009.04
	GEN1 - GENERAL CHECKING	1,908,937.97	813,705.04	271,242.64	2,451,400.37
M/LST	MAJOR/ LOCAL STREETS				
202	MAJOR STREET FUND	511,893.71	23,630.55	9,254.02	526,270.24
203	LOCAL STREET FUND	367,847.90	7,040.39	1,622.64	373,265.65
	MAJOR/ LOCAL STREETS	879,741.61	30,670.94	10,876.66	899,535.89
PAY	PAYROLL				
704	PAYROLL CLEARING	7,502.95	74,471.41	74,870.77	7,103.59
	PAYROLL	7,502.95	74,471.41	74,870.77	7,103.59
CHEM	SAVINGS				
101		435,383.76	0.00	0.00	435,383.76
150	CEMETERY PERPETUAL CARE	1,674.61	0.00	0.00	1,674.61
251	INDUSTRIAL PARK FUND	20,854.09	0.00	0.00	20,854.09
571	COLLECTION REPLACEMENT FUND	2,369.30	0.00	0.00	2,369.30
591	WATER FUND	26,126.66	0.00	0.00	26,126.66
592	WATER REPLACEMENT FUND	19,552.68	0.00	0.00	19,552.68
593	SEWER COLLECTION	781.36	0.00	0.00	781.36
561	EQUIPMENT FUND	103,301.86	0.00	0.00	103,301.86
714	RECYCLING CENTER	1,042.85	0.00	0.00	1,042.85
	SAVINGS	611,087.17	0.00	0.00	611,087.17
TAX	TAXES				
701	TAX AGENCY	(5,739.28)	1,380,108.45	1,373,108.45	1,260.72
	TAXES	(5,739.28)	1,380,108.45	1,373,108.45	1,260.72
	TOTAL - ALL FUNDS	3,401,530.42	2,298,955.84	1,730,098.52	3,970,387.74

CASH SUMMARY BY ACCOUNT FOR WEST BRANCH
FROM 09/01/2018 TO 09/30/2018
FUND: ALL FUNDS
INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 09/01/2018	Total Debits	Total Credits	Ending Balance 09/30/2018
Fund 101					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	150,000.00	0.00	0.00	150,000.00
		<hr/> 250,000.00	<hr/> 0.00	<hr/> 0.00	<hr/> 250,000.00
Fund 150 CEMETERY PERPETUAL CARE					
004.300	CERTIFICATE OF DEPOSIT C	114,701.74	0.00	0.00	114,701.74
004.400	CERTIFICATE OF DEPOSIT D	115,271.06	0.00	0.00	115,271.06
	CEMETERY PERPETUAL CARE	<hr/> 229,972.80	<hr/> 0.00	<hr/> 0.00	<hr/> 229,972.80
Fund 251 INDUSTRIAL PARK FUND					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,000.00	0.00	0.00	100,000.00
	INDUSTRIAL PARK FUND	<hr/> 200,000.00	<hr/> 0.00	<hr/> 0.00	<hr/> 200,000.00
Fund 661 EQUIPMENT FUND					
004.300	CERTIFICATE OF DEPOSIT A	150,000.00	0.00	0.00	150,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,000.00	0.00	0.00	100,000.00
	EQUIPMENT FUND	<hr/> 250,000.00	<hr/> 0.00	<hr/> 0.00	<hr/> 250,000.00
	TOTAL - ALL FUNDS	<hr/> 929,972.80	<hr/> 0.00	<hr/> 0.00	<hr/> 929,972.80

WEST BRANCH AREA WASTEWATER TREATMENT PLANT AUTHORITY

A rescheduled regular meeting of the West Branch Area Wastewater Treatment Plant Authority was held on Tuesday, June 19, 2018 at the West Branch City Hall.

Chairman Stephens called the meeting to order at 3:30 p.m.

Present: Dan Weiler, City of West Branch; Denis Stephens, Ogemaw Township; and Jim Delahanty, West Branch Township.

Absent: Heather Grace, City of West Branch

Others in attendance: John Dantzer, Secretary/Treasurer.

* * * * *

Motion by Weiler, second by Delahanty, to approve the minutes from the meeting held April 23, 2018.

Yes – Stephens, Delahanty, Weiler No – None Motion carried

* * * * *

Motion by Weiler, second by Stephens, to approve the invoice from Diebold Insurance for the quarterly insurance installment in the amount of \$3,093.00.

Yes – Stephens, Delahanty, Weiler No – None Motion carried

Member Delahanty asked why the Diebold invoice noted Tawas Bay Agency and not Diebold Insurance. Secretary Dantzer noted he would look into it.

* * * * *

Secretary/Treasurer Dantzer noted the June bond payment was already made but needed to be approved and that they paid an additional \$26,000 to pay down the principal of the 92-02 bond.

Motion by Stephens, second by Delahanty, to approve the June bond payment.

Yes – Stephens, Delahanty, Weiler No – None Motion carried

* * * * *

Secretary/Treasurer Dantzer submitted a proposed budget for the 2018-2019 fiscal year and noted the insurance expense line item went up a little and that an additional principal payment on the bond was planned again for the 18-19 fiscal year in the amount of \$17,000

Motion by Delahanty, second by Weiler, to adopt the 2018-2019 budget as submitted.

Yes – Stephens, Delahanty, Weiler No – None Motion carried

* * * * *

Motion by Delahanty, second by Weiler, to accept the letter of resignation from Rusty Showalter.

Yes – Stephens, Delahanty, Weiler No – None Motion carried

* * * * *

Motion by Stephens, second by Weiler, to approve the following budget amendment

REVENUE

	<u>BUDGET</u>	<u>AMEND</u>
625,100 Sewer Debt Revenue - City of West Branch	328,950	342,662
625.200 Sewer Debt Revenue - West Branch Township	140,760	135,710
625.300 Sewer Debt Revenue - Ogemaw Township	40,290	43,028
674.100 Contribution - City of West Branch (64.5%)... ..	12,255	12,255
674.200 Contribution - West Branch Township (27.6%)... .	5,244	5,244
674.300 Contribution - Ogemaw Township (7.9%)	1,501	1,501
 Total Revenue	 529,000	 540,400

EXPENDITURES

703.000 Salaries/Wages-Treasurer	600	600
727.000 Operating Supplies	500	500
801.300 Contractual Services - Audit	4,000	4,000
801.400 Contractual Services - Legal -Local	500	500
818.000 Building Insurance	13,000	13,000
901.000 Printing and Publishing	400	400
947.000 Bond Payment (Principal & Interest)	510,000	521,400
 Total Expenditures	 529,000	 540,400

Yes – Stephens, Delahanty, Weiler No – None Motion carried

* * * * *

The Treasurer's report was submitted. It was the consensus to file the report as submitted.

* * * * *

Motion by Delahanty, second by Weiler, to adjourn the meeting at 4:02 pm

WEST BRANCH AREA WASTEWATER TREATMENT PLANT AUTHORITY

A Special meeting of the West Branch Area Wastewater Treatment Plant Authority was held on Thursday, September 6, 2018 at the West Branch City Hall.

Chairman Stephens called the meeting to order at 9:33 a.m.

Present: Heather Grace, City of West Branch; Denis Stephens, Ogemaw Township; and Jim Delahanty, West Branch Township.

Absent: Dan Weiler, City of West Branch

Others in attendance: John Dantzer, Secretary/Treasurer; Mike Killackey, City of West Branch DPW Superintendent, Dan Robb, City of West Branch Wastewater Superintendent

* * * * *

Dave Wallace presented himself to the Board and noted he was assigned by the Authority's insurance company to serve on behalf of the Authority for the pending litigation involving a sewer backup in West Branch Township.

Mr. Wallace went over the events of the backup in question with members of the City's Public Works Department including Jeff Brindley who was the acting DPW Superintendent at the time and was on scene to help clear the blockage in question.

Mr. Wallace discussed the procedures and time tables for lawsuits.

Mr. Wallace discussed what he needed to review and then would get back with the Authority on his recommendations on how to respond to the litigation.

Mr. Wallace also noted that he would like to have someone act on the Authority's behalf as the contact so that he would have someone to deal with directly.

Motion by Grace, Second by Delahanty, to appoint Chairman Stephens to serve as the Authority's contact for matters relating to the litigation.

* * * * *

Chairman Stephens adjourned the meeting at 9:55 am

REGULAR MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY
HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET,
TUESDAY, AUGUST 28, 2018.

Chair Fabbri called the meeting to order at 12:02pm.

Present: Samantha Fabbri, Autum Hunter, Denise Lawrence, Joe Clark, Sandy Rabidue
(12:12)

Absent: Joanne Bennett

Others present: John Dantzer, Michelle Frechette, Cathy Zimmerman

* * * * *

**MOTION BY FABBRI, SECOND BY RABIDUE, TO EXCUSE MEMBER BENNETT
FROM THE MEETING.**

Yes – Clark, Fabbri, Hunter, Lawrence

No – None Absent – Bennett, Rabidue (late) Motion carried

* * * * *

**MOTION BY CLARK, SECOND BY HUNTER, TO EXCUSE MEMBER RABIDUE FROM
THE MEETING.**

Yes – Clark, Fabbri, Hunter, Lawrence

No – None Absent – Bennett, Rabidue (late) Motion carried

* * * * *

**MOTION BY HUNTER, SECOND BY CLARK, TO APPROVE THE MINUTES FROM
THE MEETINGS HELD JULY 24, 25 & AUGUST 22, 2018.**

Yes – Clark, Fabbri, Hunter, Lawrence, Rabidue

No – None Absent – Bennett Motion carried

* * * * *

Discussion on the West Branch Automotive bill for a battery for the showmobile.

**MOTION BY CLARK, SECOND BY HUNTER, TO PAY BILLS IN THE AMOUNT OF
\$205.02.**

Yes – Clark, Fabbri, Hunter, Lawrence, Rabidue

No – None

Absent – Bennett

Motion carried

* * * * *

Dantzer gave an update that he spoke with Justin Benjamin and that the stairs would be started after Labor Day.

* * * * *

Chair Fabbri gave the chairperson report. Discussion on meeting with Jennifer from the MML. Request that all bills be paid by the City then invoiced to the DDA for reimbursement. Fabbri will get Jennifer from the MML to come back and meet with John to get this process going.

* * * * *

Member Hunter – the rodeo went well.

Member Rabidue – more bleacher seats were needed. Discussion on having someone water the flowerpots twice a week, especially during dry summers.

Member Clark – 3,000 people in attendance. Department of Public Works was a great help as well as the Resteiners for all of their help too.

Member Lawrence discussion on the flower project. The Herald and Ana's Treasurers not being part of the project. Maybe tile those and put round planters there or gravel them. Discussion on letting the new owners/tenants aware that they are responsible for the planters in front of their stores.

Discussion on committing \$2,500 through John Iacoangeli – Project Rising Tide to do a housing study. More information is requested.

Discussion on the child care survey. Want to get that and a housing survey out to more people.

Discussion on showmobile.

* * * * *

Discussion on the shopping guide. It is still being discussed. No decision.

* * * * *

The FOIA fee has been returned to the DDA.

* * * * *

Discussion on updating the bylaws. The Attorney recommendations were reviewed.

MOTION BY CLARK, SECOND BY RABIDUE, TO SUBMIT THE BYLAWS AS CORRECTED WITH THE FOUR POINTS AND ADDING A REWORDING OF THE INDEMNITY CLAUSE.

Yes – Clark, Fabbri, Hunter, Lawrence, Rabidue

No – None

Absent – Bennett

Motion carried

* * * * *

Discussion on the budget review. Member Fabbri stated in discussions with Jennifer from the MML, that the new Act reports should have already been being done as a part of the City's Annual Reports. Member Clark stated from discussions with John Iacoangeli, why does the City need to collect an administrative fee. Discussion on snow removal. Sidewalks yes to DDA, parking lots go back to the way it was years ago, by the City.

It is the consensus of the Members to request the following:

- A reduction in administrative costs
- A name change back to Retail Merchants Contract instead of Downtown Events
- Request that the City take over the fees/costs for snow removal of the parking lots

* * * * *

MOTION BY FABBRI, SECOND BY HUNTER, TO RECIND RABIDUE'S EXCUSED ABSENCE.

Yes – Clark, Fabbri, Hunter, Lawrence, Rabidue

No – None

Absent – Bennett

Motion carried

Chair Fabbri adjourned the meeting at 1:24 pm.

**REGULAR MEETING OF THE OGEMAW COUNTY EMS AUTHORITY BOARD WAS HELD AT THE
OGEMAW COUNTY EMS AUTHORITY BUILDING ON August 16, 2018 at 4:30 P.M.**

Present: Denise Lawrence, City of West Branch, Danny Morrison, Cummings Township, Bruce Reetz, Ogemaw County, Dave Reasner, City of Rose City

Absent: Lisa Cotton, Mills Township

Others Present: Trista Spencer-Director, Gail Seder-Administrative Assistant, Gary Miller-Contractor

Chairman Reetz called the meeting to order at 4:30 p.m. with the pledge of allegiance.

Roll Call: Bruce – Yes, Danny-Yes, Dave – Yes, Lisa-No, Denise – Yes

**Motion by Dave, supported by Danny, all in favor to approve the 07-18-18 minutes.
Motion by Dan, supported by Dave, all in favor to approve the 07-26-18 minutes.**

CORRESPONDENCE:

Trista stated that a deceased patients family sent a card and cupcakes to show their appreciation for our services and to Paul Boss and Todd Klann.

CLAIMS & ACCOUNTS:

**Motion by Denise to approve the Claims and Accounts in the amount of \$134,739.89.
Supported by Dan, all in favor, motion carried. Roll Call: Danny-Yes, Dave – Yes, Lisa-Absent,
Denise – Yes, Bruce – Yes.**

Trista stated that she will bid out Liability and Workers Comp. next year. She saved \$35,000 this year by switching Workers Comp to Eastern Alliance.

OLD BUSINESS:

Discussed the Rose City building projects crawl space vs cement floor, with the contractor Gary Miller. \$9,289 for the crawl space. \$4,000 extra to pour a cement floor under the crawl space. \$4,500 extra for excavating of the crawl space. Total extra of \$16,689 for the crawl space. 10% down payment on the project. Grand total of the project will be \$301,544.00. (Includes the \$3,000 deduction for no bonding)

Motion by Dan to approve the above-mentioned information, supported by Dave, all in favor, motion carried.

NEW BUSINESS:

None.

PUBLIC COMMENT: None

EMS DIRECTORS REPORT:

Trista mentioned taking Jeramie Brookins out of the union and changing his position and pay, since he goes above and beyond what his job description currently is. More research needs to be done. Trista will contact the Union.

Trista attended a seminar regarding car seat safety and is now certified as a car seat safety tech. She inspected many vehicles at the Fair Tuesday and gave out several new car seats.

Received \$1,000 from the State for unclaimed property.

ADJOURNMENT:

Motion made by Dave to adjourn at 5:20 p.m. Supported by Denise. All in favor, Motion carried.

Meeting Adjourned at 5:20 P.M.

The next meeting will be Thursday, September 20, 2018 at 4:30 p.m.

The West Branch Community Airport Board met on this date in the Conference Room, West Branch Community Airport Terminal, West Branch, Michigan. Chairman Ron Quackenbush called the meeting to order at 12:05 p.m.

Present: Ron Quackenbush, Craig Scott, Mike Jackson, Karen Michael, Terry Hodges, Denise Lawrence, Gary Klacking, and Ben Evergreen.

Absent – Heather Grace

Motion by Scott, second by Hodges, the minutes of the July 18, 2018 meeting be approved as noted. Voice vote. Ayes – all. Motion carried. [8-1-#1]

Motion by Scott, second by Klacking, claims in the amount of \$7,476.61 be approved for payment. Voice vote. Ayes – all. Motion carried. [8-1-#2]

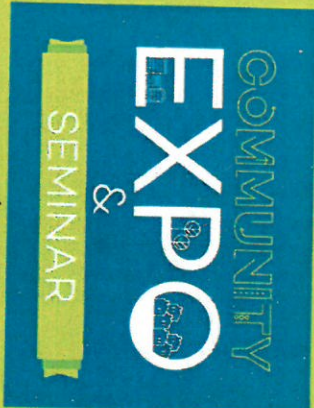
Ben Evergreen, Airport Manager, gave the financial report. The combined account balance is \$232,643.15. **Motion by Scott, second by Hodges, the financial report be accepted as presented. Voice vote. Ayes – all. Motion carried. [8-1-#3]**

Ben stated the FAA and State of Michigan have approved the permit for airport hangar construction. He stated airport use surveys have been sent out. The surveys will be returned to our airport consultants, Mead & Hunt. He informed the board a lot of brush cutting has been done lately. Terry Hodges stated the airport grounds look good.

There being no further business to discuss, Board Chairman Quackenbush adjourned the meeting at 12:23 p.m.

Minutes by Gary R. Klacking
Board Secretary

Communications



WHEN?

Tuesday, October 23, 2018

Check-in & Light Breakfast: 9:00 am - 10:00 am

Program & Expo Hours: 9:00 am - 3:30 pm

Networking Reception: 3:30 - 5:00 pm

COST?

\$35 for League members, Business Alliance
Participants must be exhibiting to attend.

Registration includes **DISCOUNTS**
for the Annual Expo at Capital Conference!

Michigan Municipal League
675 Green Road
Ann Arbor, MI 48105

ANN ARBOR, MI

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Ms. Heather Grace
Manager
West Branch
121 N. Fourth St.
West Branch, MI 48661-1217

4866131217 C001



COMMUNITY EXPO & SEMINAR

YOU'RE INVITED TO THE
**Michigan Municipal League's Inaugural
COMMUNITY EXPO & SEMINAR!**
Comfort Inn & Suites, Mt Pleasant, MI 48858

We're excited about our very first Community Expo & Seminar and we'd like YOU to be part of it! As one of the top decision-makers in your community, we encourage you to come explore the products and services that help your municipality run smoothly.



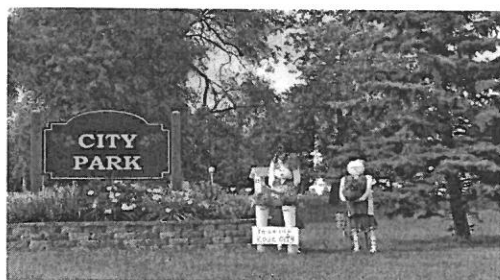
We've lined up six breakout sessions on topics that provide solutions to issues in your community including:

- More for Less: The Surprising Way to Save Money on Infrastructure Projects
- Data Driven Decision Making—Leveraging innovation and critical strategic planning
- Municipalities and the Healthcare Landscape
- For a complete list of sessions, please visit mml.org/communityexpo



OGEMAW COMMUNITY LEADERSHIP SERIES II

Strengthen your Professional and Personal Skills



- ♦ How many times do you wish you would have reacted differently in a life situation? What if you could discover your own ability to take a positive lead in any setting? Can critical thinking change perception?

Explore the answers to these questions and so much more by participating in this 4-Session Community Leadership Series II. Are you a resident, employee, manager, business owner or elected official? This leadership series has something for you! Space is limited and registration required.

Skilled local leaders and professional educators will lead each session.

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ONLY \$79!
INCLUDES ALL
4 SESSIONS

**I. UNDERSTANDING OURSELVES
& THOSE AROUND US (10/29)**

**II. MEANINGFUL MEETINGS
(11/1)**

**III. SOCIAL NETWORKING,
FAKE NEWS & CULTURES OF
POWER (11/5)**

**IV. TOOLS TO MANAGE
EVERYDAY CONFLICTS (11/8)**

When: October 29, November 1,
November 5 and November 8

**EVERY SESSION INCLUDES A LIGHT
DINNER AND REFRESHMENTS**

Time: 5:30 pm to 8:30 pm

Where: Trinity United Methodist
Church Family Center,
205 S. Main, Rose City

TO REGISTER: [https://
events.anr.msu.edu/](https://events.anr.msu.edu/)

[OgemawcommunityleadershipseriesII/](https://ogemawcommunityleadershipseriesII/)

**For more info contact Bonnie W-Zoia
at zoia@msu.edu or (989) 345-0692**

OGEMAW COUNTY EMS AUTHORITY
2018-2019 Budget

400 · BILLING REVENUE

400.10 · BILLING REFUNDS

400 · BILLING REVENUE - Other

Total 400 · BILLING REVENUE	1,700,000
401 · COLLECTION AGENCY REVENUE	10,000
402 · INTERCEPT REVENUE	500
403 · STANDBY/SPECIAL REVENUE	6000
404 · MILLAGE REVENUE	852,364
405 · FOIA/SUBPEONA	0
406 · EDUCATION REVENUE	5,000
665 · INTEREST INCOME	3,500
671 · OTHER REVENUE	1,000
675-DONATIONS	0
Total Income	<u>2,578,364</u>

702 · OTHER PAYROLL EXPENSE (AUDIT)

6560 · PAYROLL EXPENSE	23750.00	Bonuses
703 · SUPERVISORY	61,800.00	3%
704 · CLERK WAGES	31000.00	3%
705 · FULL TIME WAGES	701722.00	3%
705.50 · FULL TIME HOLIDAY PAY	40000.00	
706 · PART TIME WAGES	\$ 150,000.00	3%
706.50 · PART TIME HOLIDAY PAY	4500.00	
707 · OVERTIME WAGES	\$ 300,000.00	3%
708 · FIRST RESPONDER CALLS	1000.00	
709 · BOARD PER-DIEM	7000.00	3%
715 · SOCIAL SECURITY	86345.00	6.20%
716 · HEALTH INSURANCE	215250.00	5%
716.50 · BUYOUT-HEALTH INSURANCE	9000.00	
717 · RETIREMENT	136512.00	13.52%/14.37%
718 · UNEMPLOYMENT	9000.00	2.93%
719 · LIFE INSURANCE	2000.00	
720 · WORKERS COMP	\$ 105,000.00	
721 · WORKERS COMP/AUTHORITY PD	2500.00	
727 · OFFICE SUPPLIES	\$ 3,000.00	
728 · FORMS-REPORTING RUNS	750.00	
729 · POSTAGE	\$ 750.00	
742 · GAS, OIL AND GREASE	\$ 80,000.00	
745 · UNIFORMS	\$ 10,000.00	
760 · MEDICAL SUPPLIES	\$ 30,000.00	
761 · LINEN AND LAUNDRY	\$ 1,100.00	
765 · OXYGEN	\$ 4,000.00	
801 · PROFESSIONAL SERVICES	\$ 20,000.00	
802 · EMPLOYEE RELATIONS	\$ 250.00	
803 · SUBSCRIPTIONS	\$ 5,500.00	
807 · LEGAL	\$ 5,000.00	
808 · BILLING COLLECTION FEES	\$ 118,000.00	
809 · STATE AMBULANCE LICENSE	\$ 325.00	
810 · BANK FEES	\$ 1,000.00	
812 · INTEREST EXPENSE	\$ 8,000.00	

814 · BUILDING EXPENSES~ WB FACILITY	\$	10,066.00	
815 · BUILDING RENTAL	\$	23,000.00	Will reduce
816 · OFFICE EQUIPMENT RENTAL	\$	3,500.00	
850 · COMMUNICATIONS	\$	8,500.00	
860 · TRAVEL-MEALS	\$	2,500.00	
901 · ADVERTISING	\$	250.00	
902 · PROMOTIONAL-AWARNESS	\$	1,000.00	
913 · HEALTH SERVICES	\$	2,000.00	
914 · FLEET INSURANCE	\$	21,000.00	
915 · LIABILITY INSURANCE	\$	27,000.00	
919 · PERSCRIPTION REIMBURSEMENT	\$	250.00	
930 · FACILITY EQUIPMENT/UPDATE	\$	6,500.00	W/D-940, new chairs and sofas
931 · REPAIRS/MAINTENANCE	\$	33,500.00	
936 · CUSTODIAL SUPPLIES	\$	3,000.00	
937 · CUSTODIAL SERVICES	\$	18,000.00	
957 · TRAINING	\$	5,500.00	
970 · BAD DEBT EXPENSE	\$	140,000.00	
979.10 BUILDING	\$	3,500.00	
979.20 LAND IMPROVEMENTS	\$	450.00	
980 · COMPUTER-UPDATE/SOFTWARE		5000.00	Tablets for reports
Total Expense		<u>\$ 2,488,570.00</u>	
Income		89,794.25	

OGE MAW COUNTY EMS AUTHORITY
2017-2018 Budget

400 · BILLING REVENUE	9/30/2018	6/21/2018
400.10 · BILLING REFUNDS		
400 · BILLING REVENUE - Other		
Total 400 · BILLING REVENUE	1,600,000.00	1,076,974.40
401 · COLLECTION AGENCY REVENUE	10,000.00	10,614.92
402 · INTERCEPT REVENUE	1,000.00	500.00
403 · STANDBY/SPECIAL REVENUE	9,000.00	712.50
404 · MILLAGE REVENUE	821,108.00	799,694.60
406 · EDUCATION REVENUE	3,000.00	2,132.70
665 · INTEREST INCOME	3,200.00	3,642.37
671 · OTHER REVENUE	1,000.00	28,195.07
675-DONATIONS		250.00
Total Income	<u>2,448,308.00</u>	<u>1,922,716.56</u>
702 · OTHER PAYROLL EXPENSE (AUDIT)		
6560 · PAYROLL EXPENSE	23,500.00	30,771.48
703 · SUPERVISORY	60,000.00	42,536.44
704 · CLERK WAGES	28,121.60	20,101.58
705 · FULL TIME WAGES	681,283.20	423,555.33
705.50 · FULL TIME HOLIDAY PAY	62,887.68	27,260.87
706 · PART TIME WAGES	141,608.00	137,203.35
706.50 · PART TIME HOLIDAY PAY	4,325.00	3,203.21
707 · OVERTIME WAGES	255,635.00	308,873.76
708 · FIRST RESPONDER CALLS	1,000.00	0
709 · BOARD PER-DIEM	6,750.00	4,088.93
715 · SOCIAL SECURITY	85,147.00	73,312.32
716 · HEALTH INSURANCE	200,000.00	178,490.32
716.50 · BUYOUT-HEALTH INSURANCE	9,000.00	8,505.37
717 · RETIREMENT	134,758.25	108,837.43
718 · UNEMPLOYMENT	4,000.00	7,766.68
719 · LIFE INSURANCE	2,000.00	634.80
720 · WORKERS COMP	87,778.00	56,747.20
721 · WORKERS COMP/AUTHORITY PD	2,500.00	0
727 · OFFICE SUPPLIES	2,000.00	3,152.14
728 FORMS-REPORTING RUNS	750.00	0
729 · POSTAGE	750.00	495.24
742 · GAS, OIL AND GREASE	60,000.00	56,771.11
745 · UNIFORMS	6,000.00	16,527.38
760 · MEDICAL SUPPLIES	27,000.00	26,255.99
761 LINEN AND LAUNDRY	1,100.00	0
765 · OXYGEN	4,000.00	2,912.05

801 · PROFESSIONAL SERVICES	11,000.00	10,882.25
802 · EMPLOYEE RELATIONS	250.00	1,179.71
803 · SUBSCRIPTIONS	3,200.00	3,602.56
807 · LEGAL	2,000.00	840.00
808 · BILLING COLLECTION FEES	100,000.00	83,498.84
809 · STATE AMBULANCE LICENSE	325.00	250.00
810 · BANK FEES	250.00	1,125.90
812 · INTEREST EXPENSE	8,000.00	0
814 · BUILDING EXPENSES~ WB FACILITY	10,066.00	7,029.09
815 · BUILDING RENTAL	19,080.00	20,948.09
816 · OFFICE EQUIPMENT RENTAL	3,000.00	2,668.54
850 · COMMUNICATIONS	8,365.00	5,668.90
860 · TRAVEL-MEALS	2,500.00	1,100.59
901 · ADVERTISING	100.00	0
902 · PROMOTIONAL-AWARENESS	1,000.00	341.98
913 · HEALTH SERVICES	1,620.00	2,054.00
914 · FLEET INSURANCE	17,170.00	0
915 · LIABILITY INSURANCE	25,361.00	0
919 · PERSCRIPTION REIMBURSEMENT	500.00	30.00
930 · FACILITY EQUIPMENT/UPDATE	1,000.00	4,060.00
931 · REPAIRS/MAINTENANCE	33,500.00	22,684.01
936 · CUSTODIAL SUPPLIES	2,800.00	4,383.99
937 · CUSTODIAL SERVICES	8,000.00	7,262.75
957 · TRAINING	5,500.00	3,956.62
970 · BAD DEBT EXPENSE	130,000.00	104,695.17
978 · CAPITAL PURCHASES	0.00	0
980 · COMPUTER-UPDATE/SOFTWARE	103,609.11	0
Total Expense	<u>2,390,089.84</u>	<u>\$ 1,826,265.97</u>

Reports

Mayor

Council

City Manager

**Public
Comment
-Any
Topic**

Adjournment