

-- AGENDA --

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS AT WEST BRANCH CITY HALL, 121 N. FOURTH ST. ON MONDAY, JANUARY 20, 2020, BEGINNING AT 7:00 P.M.

PLEASE NOTE: All guests and parties in attendance are asked to sign in if they will be making any comments during meetings, so that the City Clerk may properly record your name in the minutes. Public comments are limited to 3 minutes in length while matters from the floor are limited to 10 minutes, unless you have signed in and requested additional speaking time, and that the request is then approved by either the Mayor or a majority vote of Council. All in attendance are asked to please remove hats and/or sunglasses during meetings and to silence all cell phones and other electronic devices. Accommodations are available upon request to those who require alternately formatted materials or auxiliary aids to ensure effective communication and access to City meetings or hearings. All request for accommodations should be made with as much advance notice as possible, typically at least 10 business days in advance by contacting City Clerk John Dantzer at (989) 345-0500. [DISCLAIMER: Views or opinions expressed by City Council Members or employees during meetings are those of the individuals speaking and do not represent the views or opinions of the City Council or the City as a whole.] [NOTICE: Audio and/or video may be recorded at public meetings of the City Council.]

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Public Hearing
- V. Additions to the agenda
- VI. Public Comment on Agenda Items Only (limited to 3 minutes)
- VII. Scheduled Matters from the Floor
 - A. Cindy Sharrow – Census recruitment
- VIII. Bids
- IX. Unfinished Business
- X. New Business
 - A. Bills
 - B. Approval of Planning Services contract for Planning Commission
 - C. Rifle River Quilt Guild banner application
 - D. West Branch Creative Arts banner application
- XI. Approval of the minutes and summary from the meeting held January 6, 2020
- XII. Consent Agenda

- A. Treasurers report and investment summary
- B. Minutes from the Airport Board meeting held December 18, 2019
- C. Minutes from the Planning Commission meeting held November 12 and December 10, 2019
- D. Minutes from the Ogemaw Fire Board meeting held October 15, 2019
- C. December and end of the year Police Report.

XIII. Communications

- A. Charter Cable lineup change
- B. MSU Extension Life Cycles for Preventing Destination Decline webinar
- C. MSU Extension Tourism Development meeting
- C. RRC Best Practice Trainings for 2020
- D. MML General Sessions
- E. Secretary of State Real ID update

XIV. Reports and/or comments

- A. Mayor
 - 1. Appointment of Yvonne DeRosio to the Planning Commission
- B. Council
- C. Manager

XV. Public comment any topic

XVI. Adjournment

UPCOMING MEETINGS-EVENTS

January 23 Local Community Roundtable 6:00 pm
 January 28 DDA 12:00 pm
 January 28 Planning Commission special meeting 6:00 pm
 January 29 Council applications due 4:30 pm
 February 3, Joint Council/Planning/DDA 6:00 pm
 February 11 Project West Branch Rising 10:00 am
 February 11 Planning Commission 6:00 pm
 February 17 City Council 6:00 pm
 February 25 DDA 12:00 pm

Call to Order

Roll Call

**Pledge of
Allegiance**

Public Hearings

Additions to the Agenda

Public Comment -Agenda Items

Scheduled Matters from the Floor

THE 2020 CENSUS:

AN IMPORTANT WAY TO SUPPORT YOUR COMMUNITY

Every ten years, the U.S. Census Bureau is responsible for conducting the nationwide census. While the next census itself will be taken in 2020, the Census Bureau is already recruiting to fill important positions. With the help of organizations like yours, we plan to recruit and employ thousands of Americans as Census Takers throughout the country. Since most communities are best known by the people who live and work there, you can help us—and help your community—by getting the word out about 2020 Census jobs in your community.

Why should you or your organization help the Census Bureau recruit applicants?

An accurate count is the goal of every census, the 2020 Census included. The results of the census have real-world impacts—and consequences—for communities across our country. From determining the number of seats each state has in the U.S. House of Representatives to planning for roads, schools, and hospitals, an accurate count is crucial. By helping to recruit Census Taker applicants from your community, you can help to ensure that your community is properly represented.

How can you or your organization help to get the word out about 2020 Census jobs?

You can help by doing any of the following:

- Posting information about 2020 Census jobs using your organization's social media channels, as well as by tagging other organizations that might also be willing to share this information
- Posting information about 2020 Census jobs on your organization's website and/or in newsletters
- Distributing promotional materials about 2020 Census jobs to your clients, customers, and/or members
- Displaying promotional materials about 2020 Census jobs in your offices and other facilities
- Allowing a Census Bureau recruiter to distribute promotional materials to your clients, customers, and/or members
- Sending an email with 2020 Census jobs information to your contacts
- Inviting a Census Recruiter to present information about 2020 Census jobs at your meetings or other gatherings, or being willing to provide 2020 Census jobs materials at those times yourself
- We are also very interested in any ideas you may have; since nobody knows your organization better than you, we look forward to working with you in what you believe will be the most effective ways

How will you know what information to distribute? Or will the Census Bureau provide the materials and messages?

We will make sure you have everything you need. To learn more about this, and to obtain materials and messaging, please visit www.census.gov/regions for information on how to contact your Regional Census Center.

Applicants are encouraged to apply online at 2020census.gov/jobs or to call the toll-free number at 1-855-JOB-2020 with questions, or to obtain more information or assistance.

Thank you for your interest in helping to promote 2020 Census jobs!

Best regards,
2020 Census Recruiting Team





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United States
Census

Bids

Unfinished Business

New Business

*ATTACHED IS A
LIST OF THE
BILLS TO BE APPROVED
AT THIS COUNCIL MEETING*

BILLS	\$63,361.60
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<i>BILLS AS OF 1/15/20</i>	<i>\$63,361.60</i>
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<i>Additions to Bills as of</i>	<i>\$0</i>
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<i>Paid but not approved</i>	<i>\$29,920.69</i>
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This number is high because of the due date of these bills and the date of this Council meeting

TOTAL BILLS

\$93,282.29

**BILLS ARE AVAILABLE
AT THE MEETING
FOR COUNCIL'S REVIEW**

Vendor Name	Amount	Description
BARTON'S MOBILE REPAIR & WELD	275.00	WWTP REPAIRS
BCN	14,352.74	INSURANCE FEBRUARY
BCN	276.52	INSURANCE FEBRUARY
CINTAS	311.31	UNIFORMS
COMMUNITY ENGAGEMENT & FINANCE DIV	21.00	REISSUE 591 BOND FEE
CONSUMERS ENERGY	11,284.37	ELECTRIC BILLS
DO ALL INC	715.92	RECYCLING
FIRST ADVANTAGE	265.30	TEST BRINDLEY
GREEN ACE HARDWARE	175.33	VARIOUS SUPPLIES
HOME DEPOT	1,008.15	VARIOUS CHARGES
KERR PUMP AND SUPPLY	175.69	WWTP PART
MUNICIPAL ADVISORY COUNCIL OF MICH	500.00	REISSUE 591 BOND FEE
MVW & ASSOCIATES INC	995.00	ASSESSOR CONTRACT FEBRUARY
NORTH CENTRAL LABORATORIES	467.49	WWTP SUPPLIEES
OFFICE CENTRAL	274.42	VARIOUS SUPPLIES
OGEMAW COUNTY VOICE	123.25	ADS DECEMBER
PITNEY BOWES	34.99	RENTAL FEE POSTAGE METER
PITNEY BOWES	2,000.00	RESERVE ACCOUNT - POSTAGE
SALT ON SITE	931.00	SALT FOR DDA SIDEWALKS
SAVE A LOT	54.63	VARIOUS SUPPLIES
SELLEY'S CLEANERS	15.75	POLICE DRY CLEANING
SLC METERS LLC	15,840.05	METERS
SPARTAN STORES LLC	19.41	WWTP SUPPLIES
TRACTOR SUPPLY CREDIT PLAN	127.41	VARIOUS SUPPLIES
TRUCK & TRAILER SPECIALTIES	11,735.38	EQUIPMENT AND TRUCK
ULINE	75.43	TOWEL HOLDER
UNUM LIFE INSURANCE CO OF AMERICA	962.99	LT ST DISABILITY & LIFE
UPS	15.94	SHIPPING FEES
VIC BOND SALES INC	42.20	VARIOUS SUPPLIES
WEST BRANCH AUTOMOTIVE	144.50	VARIOUS SUPPLIES
WEST BRANCH NAPA AUTO TRUCK	77.03	VARIOUS SUPPLIES
WILLARD'S EQUIPMENT CO	63.40	#80
TOTAL		63,361.60



Northeast Michigan Council of Governments

80 Livingston Blvd Suite U-108 | PO Box 457 | Gaylord, MI 49734 | Voice: 989.705.3730 | Fax: 989.705.3729 | nemcog.org

PLANNING SERVICES CONTRACT CITY OF WEST BRANCH

12/11/19

The Northeast Michigan Council of Governments (NEMCOG) is submitting a contract to work with the City of West Branch (a municipal corporation) to supply professional planning services.

Rate: Current out-of-region rate

Services to be provided by NEMCOG:

NEMCOG will supply professional planning services upon request of the City of West Branch, Planning Commission, Zoning Board of Appeals, Zoning Administrator or City Manager. Requests for planning services must be transmitted to NEMCOG by the _____.

Planning services include but are not limited to:

- o Zoning Ordinance development and/or revisions
- o Zoning map development and/or revisions
- o Master Plan development and/or revisions
- o General ordinance development and/or revisions
- o Research and reports on all issues related to planning and zoning
- o Site plan review reports/professional opinions
- o Zoning Board of Appeals reports/professional opinions
- o Implementation of existing plans through planning and zoning techniques
- o General assistance to the Legislative Body, Planning Commission, Zoning Board of Appeals, Zoning Administrator, or Administrative Official.
- o GIS Support Services
- o Training

The City of West Branch will allocate a set number of hours to be utilized by NEMCOG for each request for planning assistance. The City of West Branch then agrees to pay NEMCOG for the allocated number of hours for each planning assistance request at the rate stated above for project tasks and travel time. In addition, The City of West Branch agrees to reimburse NEMCOG for mileage traveled for tasks related to the requested assistance. The mileage rate which is utilized by NEMCOG at the time of each planning assistance request shall be used to calculate the mileage reimbursed to NEMCOG by the City of West Branch.

Regional
Cooperation
Since
1968

This contract between the City of West Branch and the Northeast Michigan Council of Governments will continue unless terminated by either party. It is mutually understood that if either party shall fail to perform any of the provisions hereof, then either party shall have the right to terminate this agreement by giving sixty days (60) notice in writing to the other party at their official business of their intention to so terminate.

Alcona * Alpena * Cheboygan * Crawford * Emmet * Montmorency * Oscoda * Otsego * Presque Isle

An
Equal Opportunity
Employer

This agreement is for the personal and exclusive use of NEMCOG and no other. This agreement shall, therefore, not be assigned by NEMCOG without the written consent of the City of West Branch.

No subcontracting by the contractor shall be permitted without the approval of the City of West Branch.

This agreement represents the entire agreement of the parties and may only be modified or amended in writing, signed by both parties.

The covenants, conditions and agreements made and entered into by the parties hereto, are declared binding on their respective heirs, successors and assigns.

Services to be provided by the City of West Branch

The City of West Branch will make available, free of charge, all existing information pertinent to planning and zoning. This will include maps, reports, data on local building activities, any information concerning existing public services and facilities, and other existing file material related to planning and zoning.

If any provision of this agreement or any portion of such provision, or the application thereof, to any person or circumstance, shall be held to be invalid or unenforceable or shall become a violation of any local, state or federal laws, then the same as so applied shall no longer be a part of this agreement, but the remainder of the agreement, such provisions and the application thereof to other persons or circumstances shall not be affected thereby and this agreement so as modified shall continue in full force and effect unless the elimination of such provision detrimentally affects the consideration any party is to receive under this agreement.

This AGREEMENT shall be governed by the laws of the State of Michigan, and constitute the entire and exclusive agreement between the parties with respect to the subject matter hereof, and supersedes all previous communications whether written or oral. This document and a photocopy in good form shall be considered an original document with signatures of authorized representatives.

IN WITNESS WHEREOF, for adequate consideration and intending to be legally bound, the parties have caused this AGREEMENT to be executed by their duly authorized representatives.

City of West Branch

Signature: _____

Name: _____

Title: _____

Date: _____

NEMCOG

Signature: _____

Name: _____

Title: _____

Date: _____

Regional
Cooperation
Since
1968

Alcona * Alpena * Cheboygan * Crawford * Emmet * Montmorency * Oscoda * Otsego * Presque Isle

An
Equal Opportunity
Employer

The Planning Commission approved at their last meeting the recommendation to City Council to sign a contract for planning service consulting with NEMCOG. Denise Cline of NEMCOG was the individual who helped with the rewrite and also offers consulting services. It is pretty standard for communities to have contracts with an outside provider to help with the planning review process for larger projects to make sure nothing is missed for such things as setbacks, parking issues, wetlands, EGLE (formerly DEQ) issues, PUD (Planned Unit Developments) review, ADA compliance, etc. With the potential for some larger projects possibly coming to the City in the near future, the Commission thought it would be a good idea to have someone lined up that would be available when needed. Because of Ms. Cline's familiarity with our ordinance and community, they thought it would be best to use her and NEMCOG instead of going out to bid. The cost of the consulting can be passed back as a fee on the zoning permit for the commercial planning review as allowed according to our zoning ordinance. A quote would be provided based on anticipated hours of involvement once the issue is submitted to them and there is no retainer or monthly fee with them so we are never paying them unless a service is performed.



121 North Fourth Street, West Branch, Michigan 48661
Phone 989-345-0500, Fax 989-345-4390, e-mail cityhall@westbranch.com
The City of West Branch is an equal opportunity provider, employer, and lender

Name of Organization RIFLE RIVER Quilt Guild
Address 205 Houghton Ave WEST BRANCH MI
Contact Person & Phone Number MARCIA YOUNG 345 1333 ⁴⁸⁶⁶¹

Applications are subject to City Council approval and conditions.

1. "LINK LETTER" or vinyl mesh type banners only with a maximum size of 2'x35' (NO EXCEPTIONS!!)
2. Rendering showing color, size and design of banner must be submitted with application
3. ALL banners MUST be in a box clearly marked with the name of the banner, contact name & phone number
4. ALL banners MUST be picked up within 2 weeks after the event; failure to do so will result in disposal of the banner.
5. One (1) banner per organization per year
6. Two (2) week maximum
7. Each placement must be approved by City Council at least two (2) weeks prior to scheduled placement
8. One banner displayed at any one time - priority based on "first come" basis (applications accepted beginning January 1 each year)
9. Organization holds City harmless and agrees to defend City from liability claims arising as a result of activity or event announced on banner
10. Banners allowed May 1 - October 31
11. Meid Street only
12. No commercial advertising allowed on banner
13. City Council reserves the right to limit the number of banners

Message displayed on banner: Quilt WALK Oct 1, 2, 3

Banner to be displayed: FROM 9/21/20 TO 10/5/20

Marcia Young
Signature

For Office Use Only

Application Number _____

Placement of banner approved at Council meeting held on _____

Conditions approved by City Council on 5/7/18.

Called on ____/____/____



121 North Fourth Street, West Branch, Michigan 48661
Phone 989-345-0500, Fax 989-345-4390, e-mail cityhall@westbranch.com
The City of West Branch is an equal opportunity provider, employer, and lender

Name of Organization WEST BRANCH CREATIVE ARTS ASSOC
Address 124 N 4th St WEST BRANCH MI 48661
Contact Person & Phone Number MARCIA YOUNG 3451333

Applications are subject to City Council approval and conditions.

1. **"LINK LETTER" or vinyl mesh type banners only with a maximum size of 2'x35' (NO EXCEPTIONS!!)**
2. **Rendering showing color, size and design of banner must be submitted with application**
3. ALL banners MUST be in a box clearly marked with the name of the banner, contact name & phone number
4. **ALL banners MUST be picked up within 2 weeks after the event; failure to do so will result in disposal of the banner.**
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9. Organization holds City harmless and agrees to defend City from liability claims arising as a result of activity or event announced on banner
10. Banners allowed May 1 - October 31
11. Meid Street only
12. No commercial advertising allowed on banner
13. City Council reserves the right to limit the number of banners

Message displayed on banner: VICTORIAN ART FAIR 2nd weekend Aug.

Banner to be displayed: FROM 7/27/20 TO 8/10/20

Marcia Young
Signature

For Office Use Only

Application Number _____

Placement of banner approved at Council meeting held on _____

Conditions approved by City Council on 5/7/18.

Called on ____/____/____

Approval of Council Minutes & Summary

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET ON MONDAY, JANUARY 6, 2020.

Mayor Frechette called the meeting to order at 7:00 p.m.

Present: Mayor Paul Frechette, Council Members Joanne Bennett, Mike Jackson, Chris Powley, Ellen Pugh, and Cathy Zimmerman.

Absent: Council Member Dan Weiler.

Other officers present: City Manager Frank Goodroe, Clerk/Treasurer John Dantzer, Public Works Superintendent Mike Killackey, Corporal Joe Adams, and Planning Commission Vice Chair Bob David.

All stood for the Pledge of Allegiance.

* * * * *

As additions to the agenda, a letter of resignation from Council Member Dan Weiler was submitted, a letter to the Knights of Columbus was presented, and a local community roundtable letter was shared.

MOTION BY FRECHETTE, SECOND BY PUGH, TO ACCEPT WITH REGRET THE RESIGNATION OF COUNCIL MEMBER DAN WEILER.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – Weiler

Motion carried

* * * * *

MOTION BY FRECHETTE, SECOND BY BENNETT, TO SET A DEADLINE OF JANUARY 20TH FOR APPLICATIONS TO BE SUBMITTED AND TO SET A DECISION DATE OF FEBRUARY 3, 2020.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – Weiler

Motion carried

* * * * *

Nichole Amrich of NEMSCA addressed Council on a special event permit for a Walk for Warmth event.

MOTION BY ZIMMERMAN, SECOND BY JACKSON, TO APPROVE THE WALK FOR WARMTH SPECIAL EVENT PERMIT AS SUBMITTED.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – Weiler

Motion carried

* * * * *

MOTION BY PUGH, SECOND BY PAULEY, TO APPROVE A SOLE SOURCE VENDOR REQUEST AND AWARD THE BID FOR CDBG INFRASTRUCTURE AND RESILIENCY GRANT SERVICES TO C2AE IN AN AMOUNT NOT TO EXCEED \$10,600.00.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – Weiler

Motion carried

* * * * *

MOTION BY JACKSON, SECOND BY PUGH, TO APPROVE A SOLE SOURCE VENDOR REQUEST AND AWARD THE BID FOR CITY COMPUTERS TO GREAT LAKE TECHNOLOGY CONSULTING LLC. NOT TO EXCEED \$9,000.00.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – Weiler

Motion carried

* * * * *

MOTION BY BENNETT, SECOND BY JACKSON, TO PAY BILLS IN THE AMOUNT OF \$36,090.00 AND TO AUTHORIZE MANAGER GOODROE TO ADMINSTRATIVELY APPROVE AN INVOICE TO WEST BRANCH LODGE #376 IN THE AMOUNT OF \$102.00 UPON REVIEW AND CONFIRMATION OF AN APPROVED EXPENDITURE.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – Weiler

Motion carried

* * * * *

MOTION BY ZIMMERMAN, SECOND BY PUGH, TO APPOINT MEMBER MIKE JACKSON AS MAYOR PRO TEM FOR A TWO YEAR TERM TO EXPIRE DECEMBER 31, 2021.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – Weiler

Motion carried

* * * * *

MOTION BY FRECHETTE, SECOND BY BENNETT, TO SCHEDULE THE ANNUAL JOINT MEETING WITH THE PLANNING COMMISSION AND DDA FOR MONDAY, FEBRUARY 3, 2020 AT 6:00 PM AT THE WEST BRANCH POLICE DEPARTMENT.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – Weiler

Motion carried

* * * * *

MOTION BY FRECHETTE, SECOND BY PUGH, TO APPROVE RESOLUTION 20-02

Resolution # 20-02

Whereas, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development , construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for all shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

Now, therefore, be it resolved the Honorable Body designate Frank E. Goodroe as the single Street Administrator for the City of West Branch in all transactions with the State Transportation Department as provided in Section 13 of the Act.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – Weiler

Motion carried

* * * * *

MOTION BY JACKSON, SECOND BY PUGH, TO APPROVE AN UPDATED WASTEWATER TREATMENT PLANT AUTHORITY AGREEMENT AS PRESENTED.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – Weiler

Motion carried

* * * * *

MOTION BY JACKSON, SECOND BY ZIMMERMAN, TO AUTHOTIZE CITY STAFF TO BANK AT MERCANTILE BANK, CHEMICAL BANK, PNC BANK, HURON COMMUNITY BANK, AND NORTHLAND AREA FEDERAL CREDIT UNION.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – Weiler

Motion carried

* * * * *

MOTION BY FRECHETTE, SECOND BY PUGH, TO AUTHORIZE MANAGER FRANK GOODROE, CITY CLERK/TREASURER JOHN DANTZER, MAYOR PAUL FRECHETTE, AND MAYOR PRO TEM MIKE JACKSON AS DEPOSITORS AND TO SIGN ALL CHECKS AND BANK WITHDRAWALS AT BANKS REQUIRING TWO SIGNATURES.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – Weiler

Motion carried

* * * * *

MOTION BY JACKSON, SECOND BY PAULEY, TO APPROVE THE MINUTES AND SUMMARY OF MINUTES FROM THE MEETING HELD DECEMBER 16, 2019.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – Weiler

Motion carried

* * * * *

MOTION BY BENNETT, SECOND BY JACKSON, TO RECEIVE AND FILE THE TREASURER’S REPORT AND INVESTMENT SUMMARY; THE MINUTES FROM THE AIRPORT BOARD MEETING HELD NOVEMBER 20, 2019; THE MINUTES FROM THE WASTEWATER TREATMENT PLANT AUTHORITY MEETING HELD SEPTEMBER 17, 2019; THE MINUTES FROM THE DDA MEETING HELD NOVEMBER 23, 2019; AND THE DECEMBER CODE ENFORCEMENT REPORT.

Yes — Bennett, Frechette, Jackson, Powley, Pugh, Zimmerman

No – None

Absent – Weiler

Motion carried

* * * * *

The community airport year in review flyer was shared.

* * * * *

Mayor Frechette wished everyone a happy New Year, gave a Fire board update including the budget for 2020 and that they have entered an agreement for bill collection, as well as spoke on Michigan Sanctuary Counties including an upcoming meeting on them at the Ogemaw Township hall on January 10th at 5:30 pm.

Member Pugh thanked everyone who helped with the bell ringing this year and noted they raised \$29,600.00

Manager Goodroe spoke on an upcoming parliamentary procedure webinar, gave a census update, spoke on planning a goal setting work session with Council, gave an update on the development of an economic development strategy, spoke on the development of a coat rack at City Hall for anyone to stop in if they have a need for a coat, noted the drop box at City Hall that was originally for the local food bank is now going to be to accept donations for the Ogemaw Humane Society, noted there will be an upcoming Rising Tide graduation ceremony and the continuation of the program with the name West Branch Rising, noted that he will be working on a safety and security program for our local faith community, noted he is working on the possibility of a part time community and economic

development/DDA director position, and updated Council on upcoming development meetings that will be occurring.

* * * * *

DPW Superintendent Killackey gave a service vehicle grant update.

Corporal Joe Adams spoke on the recent event at the Brook that required the evacuation of the residents due to a fire.

* * * * *

Mayor Frechette adjourned the meeting at 8:35 pm.

Paul Frechette, Mayor

John Dantzer, Clerk

SUMMARY OF THE REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD MONDAY, JANUARY 6, 2020.

Mayor Frechette called the meeting to order at 7:00 pm.

Present: Mayor Frechette, Council Members Bennett, Jackson, Powley, Pugh, Zimmerman.

Absent: Council Member Weiler

Other officers present: City Manager Goodroe, Clerk/Treasurer Dantzer, DPW Superintendent Killackey, Corporal Adams, and Planning Vice Chair David.

As additions to the agenda, a letter of resignation from Member Weiler was submitted as well as a letter to the Knights of Columbus, and a local community roundtable letter.

Council accepted with regret the resignation of Member Weiler

Council set a deadline for applications and a decision date for the appointment of the open Council seat.

Nichole Amrich of NEMCSA addressed Council and Council approved a special event permit.

Council approved a sole source vendor request and bid for CDBG infrastructure grant services to C2AE not to exceed \$10,600.00

Council approved a sole source vendor request and bid from Great Lake Technology Consulting for computers not to exceed \$9,000.00

Council approved bills in the amount of \$36,090.00

Council approved the appointment of Member Jackson as Mayor Pro Tem for a two year term.

Council approved the scheduling of a joint meeting with the Planning Commission and DDA for the February 3rd meeting.

Council approved Resolution 20-02, naming Manager Goodroe street administrator.

Council approved an updated wastewater treatment plant contract.

Council authorized banks the City is allowed to do business with.

Council authorized those allowed to sign checks or make bank withdrawals.

Council approved the minutes and summary from the meeting held December 16, 2019.

Council received and filed the treasurer's report and investment summary; the minutes from the Airport Board meeting held November 20, 2019; the minutes from the Wastewater Treatment Plant Authority meeting held September 17, 2019; the minutes from the DDA meeting held November 23, 2019; and the December Code Enforcement Report.

A communications was shared.

Mayor Frechette, Council Member Pugh, Manager Goodroe, Superintendent Killackey, and Corporal Adams gave reports.

Mayor Frechette adjourned the meeting at 8:35 pm.

Consent Agenda

Bank Code		Beginning Balance 01/01/2020	Total Debits	Total Credits	Ending Balance 01/31/2020
GEN1	GEN1 - GENERAL CHECKING				
101		905,821.21	52,306.34	92,967.67	865,159.88
150	CEMETERY PERPETUAL CARE	27,370.11	0.00	0.00	27,370.11
209	CEMETERY FUND	10,148.04	0.00	212.31	9,935.73
248	DDA OPERATING FUND	118,855.02	0.00	200.00	118,655.02
251	INDUSTRIAL PARK FUND	(29,693.25)	0.00	1,566.67	(31,259.92)
276	HOUSING RESOURCE FUND	222,018.41	404.71	0.00	222,423.12
318	SEWER DEBT FUND	143,661.89	11,725.86	178.12	155,209.63
319	WATER DEBT FUND	48,569.84	2,536.74	72.21	51,034.37
571	COLLECTION REPLACEMENT FUND	31,101.23	0.00	0.00	31,101.23
572	PLANT REPLACEMENT FUND (R&I)	238.88	0.00	0.00	238.88
590	SEWER FUND	283,250.47	11,755.91	35,307.77	259,698.61
591	WATER FUND	516,136.02	15,587.46	15,809.09	515,914.39
592	WATER REPLACEMENT FUND	284,017.56	0.00	0.00	284,017.56
593	SEWER COLLECTION	91,843.01	2,771.75	4,067.67	90,547.09
561	EQUIPMENT FUND	57,922.12	10,143.18	8,375.12	59,690.18
704	PAYROLL CLEARING	(57,395.85)	82,598.50	0.00	25,202.65
705	IRONS PARK ENTERTAINMENT FUND	2,279.47	0.00	0.00	2,279.47
707	YOUTH SAFETY PROGRAM	2,047.15	0.00	0.00	2,047.15
714	RECYCLING CENTER	9,693.77	436.56	734.76	9,395.57
	GEN1 - GENERAL CHECKING	2,667,885.10	190,267.01	159,491.39	2,698,660.72
M/LST	MAJOR/ LOCAL STREETS				
202	MAJOR STREET FUND	382,865.70	15,911.14	14,658.18	384,118.66
203	LOCAL STREET FUND	269,210.33	9,325.86	1,517.74	277,018.45
	MAJOR/ LOCAL STREETS	652,076.03	25,237.00	16,175.92	661,137.11
PAY	PAYROLL				
704	PAYROLL CLEARING	96,221.16	0.00	79,968.46	16,252.70
	PAYROLL	96,221.16	0.00	79,968.46	16,252.70
CHEM	SAVINGS				
101		437,252.42	0.00	0.00	437,252.42
150	CEMETERY PERPETUAL CARE	1,678.86	0.00	0.00	1,678.86
251	INDUSTRIAL PARK FUND	20,932.95	0.00	0.00	20,932.95
571	COLLECTION REPLACEMENT FUND	2,387.91	0.00	0.00	2,387.91
591	WATER FUND	26,353.59	0.00	0.00	26,353.59
592	WATER REPLACEMENT FUND	19,744.56	0.00	0.00	19,744.56
593	SEWER COLLECTION	788.78	0.00	0.00	788.78
561	EQUIPMENT FUND	103,426.96	0.00	0.00	103,426.96
714	RECYCLING CENTER	1,044.36	0.00	0.00	1,044.36
	SAVINGS	613,610.39	0.00	0.00	613,610.39
TAX	TAXES				
701	TAX AGENCY	249,275.74	77,428.52	256,849.01	69,855.25
	TAXES	249,275.74	77,428.52	256,849.01	69,855.25
	TOTAL - ALL FUNDS	4,279,068.42	292,932.53	512,484.78	4,059,516.17

CASH SUMMARY BY ACCOUNT FOR WEST BRANCH
 FROM 01/01/2020 TO 01/31/2020
 FUND: ALL FUNDS
 INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 01/01/2020	Total Debits	Total Credits	Ending Balance 01/31/2020
Fund 101					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	150,000.00	0.00	0.00	150,000.00
		250,000.00	0.00	0.00	250,000.00
Fund 150	CEMETERY PERPETUAL CARE				
004.300	CERTIFICATE OF DEPOSIT C	114,701.74	0.00	0.00	114,701.74
004.400	CERTIFICATE OF DEPOSIT D	115,271.06	0.00	0.00	115,271.06
	CEMETERY PERPETUAL CARE	229,972.80	0.00	0.00	229,972.80
Fund 251	INDUSTRIAL PARK FUND				
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,000.00	0.00	0.00	100,000.00
	INDUSTRIAL PARK FUND	200,000.00	0.00	0.00	200,000.00
Fund 661	EQUIPMENT FUND				
004.300	CERTIFICATE OF DEPOSIT A	150,000.00	0.00	0.00	150,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,000.00	0.00	0.00	100,000.00
	EQUIPMENT FUND	250,000.00	0.00	0.00	250,000.00
	TOTAL - ALL FUNDS	929,972.80	0.00	0.00	929,972.80

The West Branch Community Airport Board met on this date in the Conference Room, West Branch Community Airport Terminal, West Branch, Michigan. The meeting was called to order at 12:07 p.m. by Chairman Hodges.

Present: Craig Scott, Mike Jackson, Brad Neubecker, Frank Goodroe, Terry Hodges. and Gary Klacking. Also in attendance were Ben Evergreen, W. B. Airport Manager.
Absent – Paul Frechette

Motion by Goodroe, second by Scott the minutes of the November 20, 2019 meeting be approved as noted. Voice vote. Ayes – all. Motion carried. [12-1-#1]

Motion by Klacking, second by Neubecker, claims in the amount of \$25,557.74 be approved for payment. Voice vote. Ayes – all. Motion carried. [12-1-#2]

Ben Evergreen, Airport Manager, gave the financial report. The total in the Chemical Bank Checking account is \$295,970.72. Ben stated we are in very good financial condition at this time.

Ben stated adding a custom color paint to the Brasco Shelter would add \$700.00 to its cost. The board decided the aluminum finish would be acceptable for our usage.

Motion by Scott, second by Neubecker, the Airport Board approve the Mead and Hunt invoice in the amount of \$7,015.12. The invoice is primarily for data collection, attendance at a board meeting and tree evaluation. Voice vote. Ayes – all. Motion carried. [12-1-#3]

Ben presented a *2019 Year in Review* to board members. It covered items such as increased traffic, increased revenue, and major projects undertaken this year.

Board member Goodroe asked about industrial park development on airport property. Ben suggested this matter be discussed with the airport consultants. The board discussed various revenue-generating ideas.

There being no further business to discuss, Chairman Hodges adjourned the meeting at 12:53 p.m.

Minutes by Gary R Klacking, Airport Board Secretary

City of West Branch Planning Commission

Meeting Minutes for November 12, 2019

Meeting called to order at 6:01pm by Chairman Lucynski

Roll Call – Present – Kara Fachting, Chris Powley, Bob David, Mike Jackson, Cori Lucynski and Rusty Showalter

John Dantzer, City Clerk was also present.

Pledge of Allegiance

Public Hearings – None

Additions to Agenda – None

Public Comment – None

Approval of Minutes –

Mike Jackson made a motion to approve the minutes, 2nd by Chris Powley. Ayes – All

Site Plans – None

Sign Permits – None

Unfinished Business – The Commission had a conference call with Denise Cline. We went over all last minutes changes. We requested a public hearing by scheduled for the December 10, 2019 meeting.

New Business - None

Communications – John Dantzer went over the info on the new emails that were created for all the city employees.

Chairman Report – Love the Veterans Memorial Banners. The new McLaren bldg. is finally opened.

Member Reports –

Bob David – This next Spring will be very busy for our DPW

Mike Jackson – Stated there were no applications received yet for the vacant Planning Commission seat. He started a new job @ the Meijer in Midland.

Rusty Showalter – None

Chris Powley – None

Kara Fachting – Questioned if McLaren had obtained a permit for the sign flags out by the street. John said they will be obtaining the permits soon.

Public Comment - None

Meeting was adjourned at 6:49pm per Chairman Lucynski

Meeting minutes taken and typed by Kara Fachting

City of West Branch Planning Commission

Meeting Minutes for December 10, 2019

Meeting called to order at 6:06pm by Chairman Lucynski

Roll Call – Present – Kara Fachting, Chris Powley, Bob David, Mike Jackson, Cori Lucynski and Rusty Showalter

John Dantzer, City Clerk was also present.

Pledge of Allegiance

Public Hearings – New Zoning Ordinance. The public hearing was opened at 6:08p.m.

Ron and Pauline Zettel were present with questions. They own property adjacent to the newly acquired /zoned property on M-30, formerly located in Ogemaw Township. Matt Keeton, Reporter for the Ogemaw County Herald, was present and requested a copy of all the language changes made to the ordinance. He also asked what the timeline was for the finalization/adoption of the new ordinance by City Council.

Rusty Showalter made a Motion, 2nd by Mike Jackson to send the proposed new zoning ordinance to City Council for adoption. Ayes – all

The public hearing was closed at 6:24p.m.

Additions to Agenda – None

Public Comment – None

Approval of Minutes –

Bob David made a motion to approve the proposed minutes, 2nd by Chris Powley.

Ayes - All

Site Plans – None

Sign Permits – None

Unfinished Business – None

New Business - None

Communications – Ogemaw Township Planning would like to send a member of one of their Boards to be a liaison between the township and city Planning Commissions. Ron Dantzer and Yvonne Derosa were the two candidates. It was the city Planning Commission's recommendation to have Ron Dantzer as the liaison. John will relay this information to the city manager/mayor.

Chairman Report – Very happy with the Chamber of Commerce and their involvement with the city's activities.

Member Reports –

Bob David – The city DPW did a great job of getting leaves picked up this Fall. Snow removal went well for the 1st storm.

Mike Jackson – City employee appreciation dinner went great. City DPW did a great job with the Christmas tree lighting.

Rusty Showalter – Christmas parade this Saturday @ 7p.m. He asked if the Christmas tree being decorated is considered the city tree. No one knew that answer. He also was curious what was being built at S 2nd Street and Wright Street. Stephenson & Co Properties is building a new accounting building.

Chris Powley – City branding banners look really nice.

Kara Fachting – None.

Public Comment – Matt from the paper was still present and asked if the Board was hoping to see any changes within the city as a result of the new ordinance. The Board responded with: more industrial options, multi-use PUD developments on the North side of town and the old bicycle shop redeveloped. Unfortunately it is tied up with the owner selling/not selling.

Meeting was adjourned at 7:13pm per Chairman Lucynski

Meeting minutes taken and typed by Kara Fachting

Ogemaw Fire Department
Board Meeting October 15, 2019

Members Present:

Dave Ross-Edwards Township
Gerald Lehman-Horton Township
Denis Stephens-Ogemaw Township
Ryan Veeder-West Branch Township

Also Present: Brent Banning, Todd Thompson

Meeting called to order at 5:02

Motion by Veeder supported by Ross to approve minutes of April 2019 and August 2019 meetings. Unanimously approved

Fire run billing was discussed

Treasurers report was accepted

Meeting adjourned at 5:32

Next meeting December 17, 2019



West Branch Police Department

Chief Kenneth W. Walters

130 Page St.

West Branch, Michigan 48661

Phone: 989-345-2627 Fax: 989-345-0083

E-mail: police@westbranch.com

1/9/2020

Honorable Mayor and Council,

This is the December month end report. The department handled 115 complaints for the month. The department further made 12 arrests for the month. The two most serious offenses being, Domestic Assault and Controlled Substance Violations.

During the month of December, the department was quite busy with assisting at community events as well. December saw events such as the Shop with a Cop event, which served nearly 100 children this year. The department further assisted in planning and hosting the Santa Train event along with the annual Christmas Parade.

Respectfully,

A handwritten signature in black ink, appearing to be "K. Walters", written over a horizontal line.

Chief Kenneth W. Walters

Offense Count Report

Report Criteria:

Start Offense	End Offense		
01000	99009		
DECEMBER 2019	TOTAL 2019	TOTAL 2018	TOTAL 2017
12/01/2019-12/31/2019	01/01/2019-12/31/2019	01/01/2018-12/31/2018	01/01/2017-12/31/2017

Offense	Description	DECEMBER 2019	TOTAL 2019	TOTAL 2018	TOTAL 2017
11001	SEXUAL PENETR'N PENIS/VAGINA CSC1	0	0	1	1
11004	SEXUAL PENETRATION ORAL/ANAL CSC3	0	0	0	2
11007	SEXUAL CONTACT FORCIBLE CSC2	0	0	1	1
11008	SEXUAL CONTACT FORCIBLE CSC4	0	1	5	4
12000	ROBBERY	0	0	0	1
13001	NONAGGRAVATED ASSAULT	2	22	15	18
13002	AGGRAVATED/FELONIOUS ASSAULT	0	0	1	2
13003	INTIMIDATION/STALKING	0	5	2	2
20000	ARSON	1	1	0	0
22001	BURGLARY - FORCED ENTRY	1	2	4	3
22002	BURGLARY - ENTRY W/OUT FORCE(INTENT	0	0	1	0
22003	BURGLARY - UNLAWFUL ENTRY(NO INTENT	0	3	1	2
23003	LARCENY - THEFT FROM BUILDING	2	3	7	3
23005	LARCENY - THEFT FROM MOTOR VEHICLE	0	7	2	1
23007	LARCENY - OTHER	0	10	10	9
24001	MOTOR VEHICLE THEFT	0	0	1	0
25000	FORGERY/COUNTERFEITING	0	1	0	1
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONF	1	1	0	1
26002	FRAUD - CREDIT CARD/ATM	0	3	2	0
26006	FRAUD - BAD CHECKS	0	0	2	1
27000	EMBEZZLEMENT	0	0	1	1
29000	DAMAGE TO PROPERTY	1	9	10	8
30002	RETAIL FRAUD - THEFT	1	3	8	12
35001	VIOLATION OF CONTROLLED SUBSTANCE	0	2	3	7
36002	SEXUAL PENETR'N NONFORCIBLE OTHER	0	1	0	0
36004	SEX OFFENSE - OTHER	0	1	4	0
37000	OBSCENITY	0	0	0	1
38001	FAMILY - ABUSE/NEGLECT NONVIOLENT	0	0	1	1
38002	FAMILY - NONSUPPORT	0	0	1	0
38003	FAMILY - OTHER	0	0	1	0
41002	LIQUOR VIOLATIONS - OTHER	0	1	0	1
42000	DRUNKENNESS	0	1	2	2
48000	OBSTRUCTING POLICE	0	0	1	0
49000	ESCAPE/FLIGHT	0	1	0	0
50000	OBSTRUCTING JUSTICE	6	48	65	69
53001	DISORDERLY CONDUCT	0	7	1	3
53002	PUBLIC PEACE - OTHER	0	1	0	1
54001	HIT & RUN MOTOR VEHICLE ACCIDENT	2	14	9	10
54002	OUIL OR OUID	0	6	7	7
54003	DRIVING LAW VIOLATIONS	5	34	37	51
55000	HEALTH AND SAFETY	0	14	38	40
57001	TRESPASS	0	11	6	3
58000	SMUGGLING	0	1	0	0
70000	JUVENILE RUNAWAY	0	2	1	2
70001	Incorrigible	0	1	0	0
70004	Juvenile Issues	0	0	1	1

Offense Count Report

Report Criteria:

Start Offense	End Offense		
01000	99009		
DECEMBER 2019	TOTAL 2019	TOTAL 2018	TOTAL 2017
12/01/2019-12/31/2019	01/01/2019-12/31/2019	01/01/2018-12/31/2018	01/01/2017-12/31/2017

Offense	Description	DECEMBER 2019	TOTAL 2019	TOTAL 2018	TOTAL 2017
73000	MISCELLANEOUS CRIMINAL OFFENSE	1	7	2	8
90001	Vehicle Lockouts	12	128	112	133
90002	Motorist Assists	1	35	29	21
90003	Assist E.M.S.	14	204	146	167
90005	City Ordinance Violations	1	32	37	16
90006	Prisoner Transports	0	0	0	1
90007	Parking Complaints	3	6	1	7
90008	ANIMAL COMPLAINTS	0	8	13	17
90009	Maplewood Manor Alarm / Criminal History Checks	0	4	1	0
91001	Delinquent Minors	1	3	9	15
91002	Runaway	0	2	0	2
91004	Abandoned Vehicle	0	4	0	5
92003	Walk Away (Ment. & Host.)	0	1	3	2
92004	Insanity	1	28	11	15
93001	PROPERTY DAMAGE ACCIDENT/PI	7	53	45	43
93002	Accident, Non-Traffic	0	20	17	14
93004	Parking Violations	0	0	1	0
93006	Traffic Policing	2	16	11	6
93007	Traffic Safety Public Relations	1	9	8	0
93008	Inspections/Investigations -Breathalyzer	0	1	4	2
94001	Valid Alarm Activations	0	0	3	2
94002	False Alarm Activations	4	87	59	74
95001	Accident, Fire	1	4	3	3
95003	Inspection, Fire	0	3	0	0
95004	Hazardous Condition	0	6	9	0
97001	Accident, Traffic	0	0	0	1
97003	Accident, Other Shooting	0	0	0	1
97006	Accident, All Other	0	1	0	0
98000	Other Types Not Listed	0	1	0	0
98002	Inspections/Investigations -Motor Vehicles	2	3	0	0
98003	Inspections/Investigations -Property	0	11	5	9
98004	Inspections/Investigations -Other	2	6	2	1
98006	Civil Matters/Family Disputes	5	66	47	58
98007	Suspicious Situations/Subjects	10	149	168	182
98008	Lost/Found Property	1	14	16	17
98009	Inspections/Investigations -Drug Overdose	0	4	1	0
99001	Suicide	0	1	1	1
99002	Natural Death	0	5	1	4
99003	Missing Persons	0	1	1	2
99007	PR Activities	1	6	17	14
99008	General Assistance	23	273	287	234
99009	General Non-Criminal	0	30	23	28
Totals:		115	1449	1345	1377



West Branch Police Department

Chief Kenneth W. Walters

130 Page St.

West Branch, Michigan 48661

Phone: 989-345-2627 Fax: 989-345-0083

E-mail: police@westbranch.com

2019 YEAR END REPORT

1/9/2020

Honorable Mayor and Council,

Happy New Year! This is the 2019 year-end report. Attached you will find a break down by MICR (Michigan Incident Crime Reporting) file classes for the year. Further contained, I will outline some of 2019's highlights and major incidents.

The department closed the year handling 1,449 complaints. Bear in mind, these are only the MICR reportable incidents. Incidents such as; assisting someone with directions, telephone assistance, etc. would not be included. The total number of MICR complaints has significantly increased this year. Our office handled 104 more reportable complaints than last year. I would attribute this to two factors. First, I believe we are seeing some community growth, which is great. Secondly, our department along with MSP, has been shoring up the lack of Sheriff's Office patrol. They currently only field a dayshift and the majority of that dayshift is detailed to I-75 traffic enforcement. City residents and property are always our number one priority, but I believe it is important to help our township neighbors when major emergencies / crimes occur. I strongly believe this is a factor in repairing past city / township relations. It further shows our neighbors that we are a reliable agency that will be there for them when others are not, which I believe will also benefit the City of West Branch in the near future.

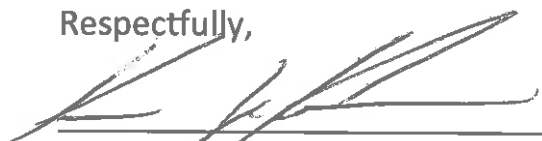
The department issued 505 traffic citations for the year. Traffic enforcement is a delicate thing to balance. Often times, a lesson can be taught

through a verbal warning. On the opposite side, many times a citation is warranted. Our community's economy greatly relies on visitors, tourism, and enticing new business. Although I have instructed our officers to give a citation when they feel it is needed, they also understand that running the public through a "traffic gauntlet" as other entities may feel the need to do, is not the answer to a healthy community.

Our office made 127 arrests for the year. Fortunately, no homicides occurred in the city this year. We did suffer one loss of worktime injury to an officer being assaulted while making an arrest this year however. We saw a steep decline in sexual assaults this year as well. Negatively, Assault and Battery's grew significantly.

In closing, we look forward to continuing and improving on our youth programs in 2020. I further continue to seek out new sources of funding for education and equipment that benefits our department and the citizens we serve. I have already started the process of two grants for 2020. Lastly, thank you for your continued support of our city's patrol officers and as always, I am available anytime for any questions or concerns you may have.

Respectfully,

A handwritten signature in black ink, appearing to read 'K. Walters', is written over a horizontal line.

Chief Kenneth W. Walters

Offense Count Report

Report Criteria:

Start Offense	End Offense	
01000	99009	
TOTAL 2019	TOTAL 2018	TOTAL 2017
01/01/2019-12/31/2019	01/01/2018-12/31/2018	01/01/2017-12/31/2017

Offense	Description	TOTAL 2019	TOTAL 2018	TOTAL 2017
11001	SEXUAL PENETR'N PENIS/VAGINA CSC1	0	1	1
11004	SEXUAL PENETRATION ORAL/ANAL CSC3	0	0	2
11007	SEXUAL CONTACT FORCIBLE CSC2	0	1	1
11008	SEXUAL CONTACT FORCIBLE CSC4	1	5	4
12000	ROBBERY	0	0	1
13001	NONAGGRAVATED ASSAULT	22	15	18
13002	AGGRAVATED/FELONIOUS ASSAULT	0	1	2
13003	INTIMIDATION/STALKING	5	2	2
20000	ARSON	1	0	0
22001	BURGLARY - FORCED ENTRY	2	4	3
22002	BURGLARY - ENTRY W/OUT FORCE(INTENT	0	1	0
22003	BURGLARY - UNLAWFUL ENTRY(NO INTENT	3	1	2
23003	LARCENY - THEFT FROM BUILDING	3	7	3
23003	LARCENY - THEFT FROM MOTOR VEHICLE	7	2	1
23007	LARCENY - OTHER	10	10	9
24001	MOTOR VEHICLE THEFT	0	1	0
25000	FORGERY/COUNTERFEITING	1	0	1
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONF	1	0	1
26002	FRAUD - CREDIT CARD/ATM	3	2	0
26006	FRAUD - BAD CHECKS	0	2	1
27000	EMBEZZLEMENT	0	1	1
29000	DAMAGE TO PROPERTY	9	10	8
30002	RETAIL FRAUD - THEFT	3	8	12
35001	VIOLATION OF CONTROLLED SUBSTANCE	2	3	7
36002	SEXUAL PENETR'N NONFORCIBLE OTHER	1	0	0
36004	SEX OFFENSE - OTHER	1	4	0
37000	OBSCENITY	0	0	1
38001	FAMILY - ABUSE/NEGLECT NONVIOLENT	0	1	1
38002	FAMILY - NONSUPPORT	0	1	0
38003	FAMILY - OTHER	0	1	0
41002	LIQUOR VIOLATIONS - OTHER	1	0	1
42000	DRUNKENNESS	1	2	2
48000	OBSTRUCTING POLICE	0	1	0
49000	ESCAPE/FLIGHT	1	0	0
50000	OBSTRUCTING JUSTICE	48	65	69
53001	DISORDERLY CONDUCT	7	1	3
53002	PUBLIC PEACE - OTHER	1	0	1
54001	HIT & RUN MOTOR VEHICLE ACCIDENT	14	9	10
54002	OUIL OR OUID	6	7	7
54003	DRIVING LAW VIOLATIONS	34	37	51
55000	HEALTH AND SAFETY	14	38	40
57001	TRESPASS	1	6	3
58000	SMUGGLING	1	0	0
70000	JUVENILE RUNAWAY	2	1	2
70001	Incorrigible	1	0	0
70004	Juvenile Issues	0	1	1

Offense Count Report

Page: 2

Report Criteria:

Start Offense	End Offense	
01000	99009	
TOTAL 2019	TOTAL 2018	TOTAL 2017
01/01/2019-12/31/2019	01/01/2018-12/31/2018	01/01/2017-12/31/2017

Offense	Description	TOTAL 2019	TOTAL 2018	TOTAL 2017
73000	MISCELLANEOUS CRIMINAL OFFENSE	7	2	8
90001	Vehicle Lockouts	128	112	133
90002	Motorist Assists	35	29	21
90003	Assist E.M.S.	204	146	167
90005	City Ordinance Violations	32	37	16
90006	Prisoner Transports	0	0	1
90007	Parking Complaints	6	1	7
90008	ANIMAL COMPLAINTS	8	13	17
90009	Maplewood Manor Alarm / Criminal History Checks	4	1	0
91001	Delinquent Minors	3	9	15
91002	Runaway	2	0	2
91004	Abandoned Vehicle	4	0	5
92003	Walk Away (Ment. & Host.)	1	3	2
92004	Insanity	28	11	15
93001	PROPERTY DAMAGE ACCIDENT/PI	53	45	43
93002	Accident, Non-Traffic	20	17	14
93004	Parking Violations	0	1	0
93006	Traffic Policing	16	11	6
93007	Traffic Safety Public Relations	9	8	0
93008	Inspections/Investigations -Breathalyzer	1	4	2
94001	Valid Alarm Activations	0	3	2
94002	False Alarm Activations	87	59	74
95001	Accident, Fire	4	3	3
95003	Inspection, Fire	3	0	0
95004	Hazardous Condition	6	9	0
97001	Accident, Traffic	0	0	1
97003	Accident, Other Shooting	0	0	1
97006	Accident, All Other	1	0	0
98000	Other Types Not Listed	1	0	0
98002	Inspections/Investigations -Motor Vehicles	3	0	0
98003	Inspections/Investigations -Property	11	5	9
98004	Inspections/Investigations -Other	6	2	1
98006	Civil Matters/Family Disputes	66	47	58
98007	Suspicious Situations/Subjects	149	168	182
98008	Lost/Found Property	14	16	17
98009	Inspections/Investigations -Drug Overdose	4	1	0
99001	Suicide	1	1	1
99002	Natural Death	5	1	4
99003	Missing Persons	1	1	2
99007	PR Activities	6	17	14
99008	General Assistance	273	287	234
99009	General Non-Criminal	30	23	28
Totals:		1449	1345	1377

Communications



January 3, 2020

City of West Branch
121 N. Fourth Street
West Branch, MI 48661

Re: Charter Communications – Upcoming Changes

Dear Franchise Official:

This letter will serve as notice that Charter Communications ("Charter"), locally known as Spectrum, is notifying its customers that on or around February 4, 2020, FOX Soccer Plus on channels 225 and 702 (HD) on the West Branch, MI channel line-up serving your community, will no longer be available in the SPP Tier 2 & SPP Tier 2 HD channel packages. FOX Soccer Plus will remain available as a standalone subscription for ten dollars per month. Customers can contact Charter to add FOX Soccer Plus to their current TV package.

To view a current Spectrum channel lineup visit www.spectrum.com/channels.

Should you have any questions about this change, please feel free to contact me at (810) 652-1422.

Sincerely,

Karen Coronado

Karen Coronado
Manager, Charter State Government Affairs, Michigan



Tourism Area Life Cycles for Preventing Destination Decline

DATE & TIME:

February 6, 2020
10-11am

LOCATION:

Online webinar link will be sent out following registration.

A recording of the webinar will be sent out to those who register for the program.

COST:

Free

Additional information:

[https://
events.anr.msu.edu/
TALCWebinar/](https://events.anr.msu.edu/TALCWebinar/)

MSU is an affirmative-action, equal-opportunity employer, committed to achieving excellence through a diverse workforce and inclusive culture that encourages all people to reach their full potential. Michigan State University Extension programs and materials are open to all with regard to race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status or veteran status. Persons with disabilities have the right to request and receive reasonable accommodations.



WHO SHOULD ATTEND:

Elected and appointed officials at all levels of local government, as well as interested local government staff and residents.

DESCRIPTION:

Have you ever considered that your community may have limits to growth and attractiveness as a destination? Have you wondered just where the tipping point is for a destination and how to navigate the challenges of too much tourism or too little?

Communities across Michigan are destinations for millions of visitors each year, but challenges exist for the public and private sector vested in sustaining them. This webinar will focus on the Tourism Area Life Cycle (TALC) model. Participants will learn the TALC stages and their importance for public/private partnerships when striving for growth and avoiding decline. A summary of research and best practices will provide public and private sector participants with strategies for fostering sustainable tourism development.

HOW TO REGISTER

<https://events.anr.msu.edu/TALCWebinar/>

CONTACT:

Eric Walcott—walcott3@msu.edu; 517-353-9106



Tourism Development

DATE & TIME:

February 27, 2020

1:00-2:30

LOCATION:

Commissioners Meeting
Room,
Roscommon County
Municipal Building
500 Lake Street
Roscommon, MI 48653

COST:

FREE

HOW TO REGISTER

[https://
events.anr.msu.edu/
MSUETOURISMD4/](https://events.anr.msu.edu/MSUETOURISMD4/)

*Minimum of 15 participants
needed.*

MSU EXTENSION TOURISM RESOURCES:

[https://
www.canr.msu.edu/
tourism/](https://www.canr.msu.edu/tourism/)

To make a donation to support
MSU Extension programs like
this, visit
<https://givingto.msu.edu/>



WHO SHOULD ATTEND:

People and organizations interested in learning more about tourism.

DESCRIPTION:

Learn economic statistics on visitor spending relative to lodging, food & beverage, transportation, etc., and data on economic growth from tourism. Also learn methods for fostering new leadership, strengthening community vitality and tourism, and spawning regional tourism planning and asset development/revitalization. Includes a collaborative exercise to draw out strengths (and weaknesses) across the county.

CONTACT:

For more information, contact Andy Northrop, 810-989-6935,
northro5@msu.edu

ACCOMMODATIONS:

Michigan State University is committed to providing equal opportunity for participation in all programs, services and activities.

Accommodations for persons with disabilities may be requested by calling 989-275-5043 two weeks prior to the start of the event. Requests received after this date will be honored whenever possible.

MSU is an affirmative-action, equal-opportunity employer, committed to achieving excellence through a diverse workforce and inclusive culture that encourages all people to reach their full potential. Michigan State University Extension programs and materials are open to all without regard to race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status or veteran status. Persons with disabilities have the right to request and receive reasonable accommodations.

redevelopment ready
communities

RRC Best Practice Training Series 2020

WHO SHOULD ATTEND

Staff, officials (elected or appointed) and local stakeholders from currently engaged or certified RRC communities, or those considering engaging in RRC.

WHAT: Detailed information, examples and implementation steps for achieving a solid planning, zoning and development foundation. An opportunity to network with communities pursuing the same goals of efficiency, transparency and predictability.

WHY: For already engaged communities, these trainings offer an opportunity to refresh on RRC best practices or introduce the best practices to new staff and officials. For non-engaged communities, training is required prior to formal engagement.

COST: Trainings are being offered at no cost; however, if you sign up and cannot make it to training, please email the RRC team at RRC@michigan.org to avoid a \$50 cancellation fee. A light breakfast and lunch will be included.

REGISTER:

February 4: <https://cvent.me/yRXgw2>

March 3: <https://cvent.me/OKkgzZ>

April 9: <https://cvent.me/Xk1RrG>

May 13: <https://cvent.me/WLkP27>

September 16–17: <https://cvent.me/3ErwYP>

NOTE: Training for RRC Best Practices 1–6 also continues to be available online, at no cost. This offers an opportunity for currently engaged communities to encourage additional staff, officials and stakeholders to learn about and become active participants in local RRC efforts. Register for the online training at www.mplace.org/RRCtraining.

Contact the RRC team at RRC@michigan.org with questions.

MICHIGAN ECONOMIC
DEVELOPMENT CORPORATION

BEST PRACTICES 1, 2, 3

TUESDAY, FEBRUARY 4

LANSING

Michigan Municipal League
208 North Capitol Avenue, #1, Lansing

THURSDAY, APRIL 9

DETROIT

SEMCOG

1001 Woodward Avenue, #1400, Detroit
Co-sponsored by SEMCOG as part of their
"SEMCOG University" series

BEST PRACTICES 4, 5, 6

TUESDAY, MARCH 3

LANSING

Michigan Municipal
208 North Capitol Avenue, #1, Lansing

WEDNESDAY, MAY 13

DETROIT

SEMCOG

1001 Woodward Avenue, #1400, Detroit
Co-sponsored by SEMCOG as part of their
"SEMCOG University" series

BEST PRACTICES 1–6

WED/THURS, SEPT. 16–17

ST. IGNACE

St. Ignace Library

110 West Spruce Street, St. Ignace

GENERAL SCHEDULE

BEST PRACTICES 1, 2, 3

8:30 a.m.–9 a.m.	Registration
9 a.m.–11:30 a.m.	Best Practice 1
11:30 a.m.–12:30 p.m.	Lunch
12:30 p.m.–4 p.m.	Best Practice 2 and 3

BEST PRACTICES 4, 5, 6

8:30 a.m.–9 a.m.	Registration
9 a.m.–11 a.m.	Best Practice 4
11 a.m.–12:30 p.m.	Best Practice 5
12:30 p.m.–1 p.m.	Lunch
1 p.m.–4 p.m.	Best Practice 6

miplace | eLearning Webinar Series



MARK YOUR CALENDARS

for the newly launched **Community Development Webinar Series** coordinated by Michigan Main Street and Redevelopment Ready Communities®. The webinar series has been developed to help provide your community with targeted resources related to any of your community development needs, whether it be fulfilling the RRC Best Practices, or successfully revitalizing and managing your community's downtown or urban neighborhood commercial district.

WHO SHOULD ATTEND

Webinars are ideal for staff, officials (elected or appointed), and local stakeholders in communities currently engaged or certified in RRC and communities with a downtown or urban neighborhood commercial district management organization (DDA, PSD, BID/BIZ, non-profit, etc.)

COST

Webinars are offered at **no cost**.

REGISTER

For information about how to register, visit www.miplace.org/elearning.



**redevelopment ready
communities®**

2020 DATES

January 9	Economic Development 101 for Local Officials
February 6	Historic Preservation 101 for Local Officials
February 19	BID/BIZ/PSD Overview**
March 18	Top 40 Best Practices for Downtown Management
April 2	Blight Management Approaches for Local Governments
May 7	Stories from the Front Line: Small-scale Developer Experiences
May 27	Downtown Business Recruitment 101
June 4	Financing Mixed-use Development 101
July 22	Place Management Organization Essentials**
August 26	Volunteer Recruitment and Management
September 3	Community Development Tools: Working with External Partners
September 16	Fund Development Strategies

**** These webinars are specifically tailored to urban neighborhood commercial district management; however, the content can provide insight to broad community development initiatives.**

CONTACT the RRC team (RRC@michigan.org) or MMS team (michiganmainstreet@michigan.org) with questions.

(<http://blogs.mml.org/wp/cc>)

GENERAL SESSIONS

 / HOME ([HTTP://BLOGS.MML.ORG/WP/CC](http://blogs.mml.org/wp/cc)) / GENERAL SESSIONS

Tuesday, March 24, 2020

2:30 – 4:30 pm

Welcome Session

Banquet Rooms 1-8

Building and Supporting Thriving Cities in Michigan

Over the past several months, Lieutenant Governor Garlin Gilchrist has been on a tour of Michigan cities to listen and collect information about how the State can help improve the quality of life in individual cities and communities. Come listen to the Lieutenant Governor explain what he has learned and how we can advocate for a collectively developed agenda that calls for action at the local, state, and federal levels.

Speaker:

Garlin Gilchrist, Lieutenant Governor, State of Michigan

League Legislative Team Breaks It Down

Banquet Rooms 1-8

We are all aware of the looming dangers of artificial intelligence. The world got the Internet all wrong, and if we mess up with artificial intelligence, it's going to be so much worse. It is our social responsibility to use AI ethically and for the betterment of society, not its exploitation. We have invited Banjo, a tech startup working on real time information sharing, to share its vision of using AI for social good to deliver live, validated information so decision makers can make better decisions, faster.

1:30 – 2:30 pm**Municipal Leadership and the Depolarization Project****Banquet Rooms 1-8**

Ciaran O'Connor and John Wood, Jr. of Better Angels discuss the bipartisan community building work of Better Angels, surveying the landscape of political polarization in America and explaining the ways in which polarization expresses itself in municipal politics and local communities. Ciaran and John will explore communication techniques and organizing tools that individuals and local leaders can use to foster a greater sense of mutuality in their own cities and towns, and will explore how such a cultural shift on the local level flows upwards into the national movement towards social healing in America.

Speakers:

Ciaran O'Connor, Chief Marketing Officer, Better Angels
John Wood, Jr, Director of Public Outreach, Better Angels

Share:

 (<http://blogs.mml.org/wp/cc/general-sessions/?share=facebook&nb=1>)

 (<http://blogs.mml.org/wp/cc/general-sessions/?share=twitter&nb=1>)

 (<http://blogs.mml.org/wp/cc/general-sessions/?share=linkedin&nb=1>)

 (<http://blogs.mml.org/wp/cc/general-sessions/#print>)

(<http://blogs.mml.org/wp/cc>)

Capital Conference Registration Policies

🏠 / HOME ([HTTP://BLOGS.MML.ORG/WP/CC](http://BLOGS.MML.ORG/WP/CC)) / CAPITAL CONFERENCE REGISTRATION POLICIES

Delegate Registration Fee:

The registration fee includes all educational sessions, handouts, refreshment breaks, lunch, receptions, and Expo access.

Early Bird Registration Rate:

The early bird registration rate is valid through March 4, 2020. All registration after this date will be at the regular rate.

Full, Associate and Business Alliance Program Member Rates:

Full Member Rates are for full member cities, villages, urban townships, associate members, and Business Alliance Program participants.

Nonmember Government Entity Rates:

Nonmember Government Entity Rates are for government related entities only.

University/College Student Rate:

The University/College student rate is available for full-time undergrad or graduate students, who are not municipal officials or employees, or members of the Business Alliance Program.

Cancellation Policy:

All cancellations must be submitted in writing and are subject to a \$60 cancellation fee. No refunds will be given for cancellation requests received after seven business days before the first day of the event, March 13, 2020. Email cancellation requests to registration@mml.org (<mailto:registration@mml.org>) or fax them to 734-669-4223.

(<http://blogs.mmml.org/wp/cc>)

1675 GREEN ROAD, ANN ARBOR MI 48105 :: 734-662-3246 :: [INFO@MML.ORG](mailto:info@mmml.org) ([MAILTO:INFO@MML.ORG](mailto:info@mmml.org))

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f (<http://www.mmml.org/MMLLeague>) **t** (<http://www.twitter.com/MMLLeague>)

It's time to get REAL

A message from Secretary of State Jocelyn Benson

Your Michigan driver's license or identification card may not get you through airport security later this year.

Oct. 1 is when the federal government will fully enforce the post-9/11 REAL ID Act, and standard state-issued driver's licenses and identification cards will no longer be accepted to board domestic flights within the United States, or when entering certain federal facilities, such as military bases or nuclear power plants.

Many people already have a REAL ID document, such as a valid U.S. passport, a DHS Trusted Traveler Card or an Enhanced Driver's License. A full list of acceptable REAL ID documents is available at [TSA.gov](https://www.tsa.gov). Those who don't can make their Michigan license or identification REAL ID-compliant by visiting a Secretary of State branch office and presenting the required documents. And, if you make an appointment, you'll be in and out in 30 minutes or less.

Here's what you need to do to get a REAL ID:

- To schedule an appointment at one of our branch offices visit Michigan.gov/SOSAppointments or calling 888-SOS-MICH. You can make your appointment at any branch in the state, and you don't need to have a renewal mailer to do so. Some branches fill up fast, so book your appointment a few weeks in advance of when plan to travel. Your REAL ID license or state ID card will be mailed to you.
- Bring your driver's license or state identification card.
- Bring your certified birth certificate, with a raised seal or stamp issued by a governmental agency; your valid, unexpired U.S. passport; or an approved citizenship or legal presence document. (Faxes and photocopies won't be accepted.)
- If your name differs from what is on your birth certificate, bring certified documents for every time your name has changed, such as marriage licenses or court orders.

There's no additional fee to turn a license or state ID card into a standard REAL ID if it's done during your normal renewal time; otherwise a duplicate card fee of \$9 or \$10 will be charged.

For more information, visit Michigan.gov/RealID.

Reports

Mayor

Council

City Manager



121 North Fourth Street, West Branch, Michigan 48661
Phone 989-345-0500, Fax 989-345-4390, e-mail cityhall@westbranch.com
The City of West Branch is an equal opportunity provider, employer, and lender

APPLICATION FOR PLANNING COMMISSION

Name Yvonne DeRosa

Address PO Box 248 1618 S Gray Road West Branch MI 48661

Phone 989-387-8887 (cell/phone)

Email YvonneDeRosaRealtor@gmail.com

City Resident? Yes ☐ No ☒ *Ogemaw Township*
How Long? 10 years

Please list any previous City appointments or offices none

Please list any relevant employment or professional activities 27 years real estate agent, 21
years real estate broker

Other community affiliations/activities you feel would be a benefit to this position _____
Ogemaw Township DDA Chairperson (10 years); Project Rising Tide ~ housing, branding, Trail Town Initiative

Are you aware of the meeting schedule for this Board or Commission, and are you available to attend regularly scheduled meetings?

Aware of schedule? Yes ☒ No ☐ Can attend? Yes ☒ No ☐ Unsure ☐

Public Comment -Any Topic

Adjournment