

-- AGENDA --

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS AT WEST BRANCH CITY HALL, 121 N. FOURTH ST. ON MONDAY, MAY 6, 2019, BEGINNING AT 6:00 P.M.

PLEASE NOTE: All guests and parties in attendance are asked to sign in if they will be making any comments during meetings, so that the City Clerk may properly record your name in the minutes. Public comments are limited to 3 minutes in length while matters from the floor are limited to 10 minutes, unless you have signed in and requested additional speaking time, and that the request is then approved by either the Mayor or a majority vote of Council. All in attendance are asked to please remove hats and/or sunglasses during meetings and to silence all cell phones and other electronic devices. Accommodations are available upon request to those who require alternately formatted materials or auxiliary aids to ensure effective communication and access to City meetings or hearings. All request for accommodations should be made with as much advance notice as possible, typically at least 10 business days in advance by contacting City Clerk John Dantzer at (989) 345-0500. [DISCLAIMER: Views or opinions expressed by City Council Members or employees during meetings are those of the individuals speaking and do not represent the views or opinions of the City Council or the City as a whole.] [NOTICE: Audio and/or video may be recorded at public meetings of the City Council.]

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Public Hearing
 - A. USDA grant for a new patrol car at 6:02 pm
- V. Additions to the agenda
- VI. Public Comment on Agenda Items Only (limited to 3 minutes)
- VII. Scheduled Matters from the Floor
 - A. Bruce Reetz – County Update
 - B. Heather Neuhaus – Chamber update & Special event permits
- VIII. Bids
 - A. General asphalt repairs
 - B. City lot mowing
 - C. City window replacement
- IX. Unfinished Business
- X. New Business
 - A. Bills

- B. Memorial Day parade special event permit
- C. Cell phone policy
- D. Resolution 19-09 Water infrastructure bond
- XI. Approval of the minutes and summary from the regular meeting held April 15, 2019 as well as the minutes and summary from the special meetings held April 26, 2019 and April 27, 2019 and the minutes from the closed session minutes of the April 27, 2019 meeting.
- XII. Consent Agenda (These items are considered routine and can be enacted in one motion)
 - A. Treasurer's report and Investment summary
 - B. Airport Board minutes from the meeting held March 20, 2019
 - C. Fire Board minutes from the meeting held January 15, 2019
- XIII. Communications
 - A. National Peace Officers' Memorial Day Service
 - B. Charter Communications
 - C. State of Michigan Public Hearing on mercury
 - D. Michigan Aviation Professionals Training Course
- XIV. Reports and/or comments
 - A. Mayor
 - B. Council
 - C. Manager
 - 1. Recycle Grant
- XIV. Public Comment on any item (limited to 3 minutes)
- XV. Adjournment

Call to Order

Roll Call

**Pledge of
Allegiance**

Public Hearings

**CITY OF WEST BRANCH
NOTICE OF PUBLIC HEARING**

The West Branch City Council will hold a public hearing on Monday, May 6, 2019 at 6:02 p.m. in the Council Chambers of City Hall, 121 N. Fourth St. to inform the general public of the submission of a grant for a new patrol car through USDA Rural Development. The public is invited to make comment at this meeting concerning the grant. Written comments will be received at City Hall, 121 N. Fourth St., West Branch, MI 48661. Any questions concerning this public hearing can be directed to West Branch City Hall at (989) 345-0500. Accommodations are available upon request to persons with disabilities who require alternately formatted materials or auxiliary aids to ensure effective communication and access to City meetings or hearings. All requests for accommodation should be made at least 10 business days in advance by contacting John Dantzer at (989) 345-0500.

John Dantzer
West Branch City Clerk

Additions to the Agenda

Public Comment -Agenda Items

Scheduled Matters from the Floor



City of West Branch

121 North Fourth Street • West Branch, Michigan 48661
(989) 345-0500 • Fax (989) 345-4390 • e-mail: cityhall@westbranch.com

Special Event Permit

Event Name: Independence Day Parade
Event Date: July 4, 2019 Start Time: _____ End Time: _____
Name of Sponsoring Organization: West Branch Area Chamber of Commerce
Address: 422 W. Houghton Ave.
Contact Person: Heather Nehaus Phone Number: 989-345-2821
Describe the purpose of this event: Celebrate Independence Day with a parade for community to enjoy
Point of Assembly: Route
Proposed Route (start to finish, attach route diagram): Start - Valley Road to Houghton end - Eighth Street

In an effort to help your event run smoothly you must make sure the following departments are aware of and/or can staff your event. Please obtain signatures from each department listed advising us that they are aware:

West Branch City Police - services NOT needed ☐ arrangements have been made ☒ KW
Ogemaw County Posse - services NOT needed ☐ arrangements have been made ☒ KW

The applicant for a Special Event Permit and any other persons, organizations, firms or corporations on whose behalf the corporation is made, by filing this Permit, do represent, stipulate, contract and agree that they will jointly and severally indemnify and hold the City of West Branch harmless against liability for any and all claims for damage to property, injury to or death of persons arising out of or resulting from the issuance of this Permit or the conduct of the Event or its participants.

Heather Nehaus
Signature

HN
Initials of Applicant

5/1/19
Date

For Office Use Only:

Permit Approved – Yes / No

Manager / Clerk Signature



"City with a Smile"



City of West Branch

121 North Fourth Street • West Branch, Michigan 48661
(989) 345-0500 • Fax (989) 345-4390 • e-mail: cityhall@westbranchmi.com

Special Event Permit

Event Name: Fall Pole Decorating
Event Date: October to November 4th Start Time: OCTOBER 2019 End Time: November 4th
Name of Sponsoring Organization: West Branch Area Chamber of Commerce
Address: 422 W. Houghton Ave
Contact Person: Heather Neuhaus Phone Number: 989-345-2821
Describe the purpose of this event: Decorate light poles in our community to make look festive.
Point of Assembly: Poles throughout West Branch
Proposed Route (start to finish, attach route diagram): Light Poles

In an effort to help your event run smoothly you must make sure the following departments are aware of and/or can staff your event. Please obtain signatures from each department listed advising us that they are aware:

West Branch City Police - services NOT needed ☒ arrangements have been made ☐
Ogemaw County Posse - services NOT needed ☒ arrangements have been made ☐

The applicant for a Special Event Permit and any other persons, organizations, firms or corporations on whose behalf the corporation is made, by filing this Permit, do represent, stipulate, contract and agree that they will jointly and severally indemnify and hold the City of West Branch harmless against liability for any and all claims for damage to property, injury to or death of persons arising out of or resulting from the issuance of this Permit or the conduct of the Event or its participants.

Heather Neuhaus
Signature

HLN
Initials of Applicant

5/11/19
Date

For Office Use Only:

Permit Approved – Yes / No

Manager / Clerk Signature



"City with a Smile"



City of West Branch

121 North Fourth Street • West Branch, Michigan 48661
(989) 345-0500 • Fax (989) 345-4390 • e-mail: cityhall@westbranch.com

Special Event Permit

Event Name: Christmas Light Parade
Event Date: 12/14/19 Start Time: 6:30 End Time: 8:30 pm
7pm start
Name of Sponsoring Organization: West Branch Area Chamber of Commerce
Address: 422 W. Houghton Ave
Contact Person: Heather Neuhaus Phone Number: 989.345-2821
Describe the purpose of this event: Lighted parade for community to enjoy.
Point of Assembly: Route

Proposed Route (start to finish, attach route diagram): Start: valley + Griffin → Houghton
end: Eighth Street

In an effort to help your event run smoothly you must make sure the following departments are aware of and/or can staff your event. Please obtain signatures from each department listed advising us that they are aware:

West Branch City Police - services NOT needed ☐ arrangements have been made ☒ KW
Ogemaw County Posse - services NOT needed ☐ arrangements have been made ☒ KW

The applicant for a Special Event Permit and any other persons, organizations, firms or corporations on whose behalf the corporation is made, by filing this Permit, do represent, stipulate, contract and agree that they will jointly and severally indemnify and hold the City of West Branch harmless against liability for any and all claims for damage to property, injury to or death of persons arising out of or resulting from the issuance of this Permit or the conduct of the Event or its participants.

Heather Neuhaus
Signature

HLN
Initials of Applicant

5/11/19
Date

For Office Use Only:

Permit Approved – Yes / No

Manager / Clerk Signature



"City with a Smile"

Bids



City of West Branch

121 North Fourth Street, West Branch, Michigan 48661
Phone 989-345-0500 © Fax 989-345-4390 © e-mail jdantzer@westbranch.com

May 1, 2019

Clerk/Treasurer John Dantzer and Office Assistant Bridget Charles were on hand to open the City mowing and asphalt repair bids at 12:20 pm.

One bid was received for mowing

1. Northern mow and trim - \$80 per lot

Two bids were received for asphalt repairs

1. Mid Michigan Asphalt –
 - 2" up to 250sf - \$4.20, more than 250 sf - \$2.85
 - 3" up to 250sf - \$4.80, more than 250 sf - \$3.20
2. Hodgins Asphalt –
 - 2" up to 250sf - \$4.30, more than 250sf - \$2.70
 - 3" up to 250sf - \$4.75, more than 250sf - \$3.15

Request for Bids/Proposals

The City of West Branch is seeking competitive bids/proposals for the following road repair services:

(A) General Road Repair and Asphalt Patchwork

- The City of West Branch requests bids on asphalt patchwork as follows
- Contractor prepares surface for paving.

1. Patch work for the season (May thru November) price per sq. ft. @ 2" thick:

Up to 250 sq. ft. \$ _____ over 250 sq. ft. \$ _____

2. Patch work for the season (May thru November) price per sq. ft. @ up to 3" thick:

Up to 250 sq. ft. \$ _____ over 250 sq. ft. \$ _____

Bids Due: May 1st at noon

Sealed bids stating "General Road Repair" on the envelope may be mailed, or delivered in person during regular business hours (Monday - Friday, 8:00 a.m. - 4:30 p.m.) to West Branch City Hall, 121 N. 4th St., West Branch, MI 48661. Further details regarding the above RFP can be obtained by contacting DPW Superintendent Mike Killackey at 989-965-4982 or by contacting City Hall at 989-345-0500 and asking for Clerk/Treasurer John Dantzer.

Pricing for all bids submitted is deemed valid for a period of 90 days, unless indicated otherwise on the bid documents.

Bids will be opened at noon on May 1st in the Council Chambers of West Branch City Hall, located at 121 N. 4th St., West Branch, MI, 48661, and will be on the agenda of the West Branch City Council Meeting scheduled for Monday, May 6th at 6:00 p.m., which also takes place in the Council Chambers of West Branch City Hall.

Request for Bids/Proposals

The City of West Branch is seeking competitive bids/proposals for the following road repair services:

(A) General Road Repair and Asphalt Patchwork

- The City of West Branch requests bids on asphalt patchwork as follows
- Contractor prepares surface for paving.

1. Patch work for the season (May thru November) price per sq. ft. @ 2" thick:

Up to 250 sq. ft. \$ 4.30 over 250 sq. ft. \$ 2.70

2. Patch work for the season (May thru November) price per sq. ft. @ up to 3" thick:

Up to 250 sq. ft. \$ 4.75 over 250 sq. ft. \$ 3.15

Bids Due: May 1st at noon

Sealed bids stating "General Road Repair" on the envelope may be mailed, or delivered in person during regular business hours (Monday - Friday, 8:00 a.m. - 4:30 p.m.) to West Branch City Hall, 121 N. 4th St., West Branch, MI 48661. Further details regarding the above RFP can be obtained by contacting DPW Superintendent Mike Killackey at 989-965-4982 or by contacting City Hall at 989-345-0500 and asking for Clerk/Treasurer John Dantzer.

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Bids will be opened at noon on May 1st in the Council Chambers of West Branch City Hall, located at 121 N. 4th St., West Branch, MI, 48661, and will be on the agenda of the West Branch City Council Meeting scheduled for Monday, May 6th at 6:00 p.m., which also takes place in the Council Chambers of West Branch City Hall.

Hodgins Asphalt Paving Inc
P O Box 720
West Branch MI 48661
989-345-0326

Hodgins Asphalt Paving Inc.

P.O. Box 720

West Branch, MI 48661

P-989-345-0326, F-989-345-0240

hodginsasphalt@yahoo.com

PROPOSAL

DATE	ESTIMATE NO.
4/23/2019	696073675

NAME / ADDRESS
City of West Branch 121 N. Fourth Street West Branch, MI 48661

www.hodginsasphalt.com

DESCRIPTION	
Patchwork repair work for the 2019 season. Asphalt paving patch work up to 250 sq. ft. @ 2" depth Saw cutting where needed Removal of existing asphalt Gravel/grading and compacting Pave 2" depth with 13A bituminous mix \$4.30/sq. ft.	
Asphalt paving patch work over 250 sq. ft. @ 2" depth Saw cutting where needed Removal of existing asphalt Gravel/grading and compacting Pave 2" depth with 13A bituminous mix \$2.70/sq. ft.	
Asphalt paving patch work up to 250 sq. ft. @ 3" depth Saw cutting where needed Removal of existing asphalt Gravel/grading and compacting Pave 1.5" base course and 1.5" top course with 13a bituminous mix Apply tack coat to contact joints \$4.75/sq. ft.	
Asphalt paving patch work over 250 sq. ft. @ 3" depth Saw cutting where needed Removal of existing asphalt Gravel/grading and compacting Pave 1.5" base course and 1.5" top course with 13A bituminous mix \$3.15/sq. ft.	
Thank you for allowing our company to bid this project	TOTAL

SIGNATURE

Hodgins Asphalt Paving Inc.

P.O. Box 720

West Branch, MI 48661

P-989-345-0326, F-989-345-0240

hodginsasphalt@yahoo.com

PROPOSAL

DATE	ESTIMATE NO.
4/23/2019	696073675

NAME / ADDRESS
City of West Branch 121 N. Fourth Street West Branch, MI 48661

www.hodginsasphalt.com

DESCRIPTION	
<p>Authorized Signature: <u>Don Hodgins</u> MDOT Prequalified #06585 Fully Insured/Bonded</p>	
Thank you for allowing our company to bid this project	TOTAL \$0.00

ACCEPTANCE OF PROPOSAL- The above prices, specifications and conditions are satisfactory and are here by accepted. You are authorized to do the work specified.

SIGNATURE _____

Request for Bids/Proposals

The City of West Branch is seeking competitive bids proposals for the following road repair services:

(A) General Road Repair and Asphalt Patchwork

- The City of West Branch requests bids on asphalt patchwork as follows
- Contractor prepares surface for paving.

1. Patch work for the season (May thru November) price per sq. ft. @ 2" thick:

Up to 250 sq. ft. \$ 4.20 over 250 sq. ft. \$ 2.85

2. Patch work for the season (May thru November) price per sq. ft. @ up to 3" thick:

Up to 250 sq. ft. \$ 4.80 over 250 sq. ft. \$ 3.20

Bids Due: May 1st at noon

Sealed bids stating "General Road Repair" on the envelope may be mailed, or delivered in person during regular business hours (Monday - Friday, 8:00 a.m. - 4:30 p.m.) to West Branch City Hall, 121 N. 4th St., West Branch, MI 48661. Further details regarding the above RFP can be obtained by contacting DPW Superintendent Mike Killackey at 989-965-4982 or by contacting City Hall at 989-345-0500 and asking for Clerk/Treasurer John Dantzer.

Pricing for all bids submitted is deemed valid for a period of 90 days, unless indicated otherwise on the bid documents.

Bids will be opened at noon on May 1st in the Council Chambers of West Branch City Hall, located at 121 N. 4th St., West Branch, MI, 48661, and will be on the agenda of the West Branch City Council Meeting scheduled for Monday, May 6th at 6:00 p.m., which also takes place in the Council Chambers of West Branch City Hall.

Robert K. Wunter

Mid-Michigan Asphalt Paving

P. O. Box 849

West Branch, MI 48661

989-345-2437

MmaPaving@gmail.com

**CITY OF WEST BRANCH
REQUEST FOR PROPOSALS**

The City of West Branch is seeking bids for the 2019 Seasonal Mowing and Trimming of lots that are in Violation of the City Ordinance. Bids must be submitted at a cost per lot.

Sealed bids clearly marked "Mowing Bids" may be received via mail or in person during regular business hours (Monday-Friday 8:00 am-4:30 pm) at City Hall, 121 N. Fourth St., West Branch, MI 48661 by Wednesday, May 1, 2019 at noon and will be opened publicly immediately thereafter in the Council Chambers of City Hall. If you have any other questions, you can contact City Hall at (989) 345-0500.

All bids are good for 90 days unless indicated otherwise by bidder. City Council has the right to accept or reject any or all bids.

Northern Mow & Trim

1985 Rau Rd.
West Branch, MI 48661
(989) 345-8767

805953

Statement

DATE

4-30-19

TERMS

Bid

TO

City of West Branch

121 N. 4th St.

West Branch mi.

IN ACCOUNT WITH

2019 Lawn mowing bid

bid includes
mow and trim
at a rate of
80.00 per lot,
per cut.

Thank you
Amy Buhlman

CURRENT

OVER 30 DAYS

OVER 60 DAYS

TOTAL AMOUNT

Window Replacement RFP

The City of West Branch is seeking proposals for the following window replacement services:

INSTRUCTIONS TO BIDDERS FOR THE REPLACEMENT OF WINDOWS

NOTE: *The following shall constitute the "Instructions to Bidders" governing the preparation and submission of the bids. These requirements will become part of the contract when and if composed. To be entitled for consideration, bids must be made in accordance with the following instructions:*

1. The contractor must personally inspect the premises prior to submission of the bid and fully familiarize themselves with all conditions relating to the work and the bid. All questions should be referred to City Clerk/Treasurer John Dantzer
2. The Contractor is responsible for and shall verify all quantities, measurements, conditions, plans, and drawings prior to the submission of bid.
3. The contractor is responsible for obtaining any permits and licenses as may be required and all costs associated with them as well as carrying all required licensees and insurance.
4. Bids should be in a sealed envelope and will be received at the City Hall, 121 N. Fourth St, West Branch, until Wednesday, May 1, 2019 at 4:30 P.M. and then publicly opened and read aloud on Thursday May 2, 2019 at 9:00 A.M. The bids will be reviewed on May 6, 2019 during the regular board meeting of the West Branch City Council.
5. Contractor will guarantee a minimum of 1 year warrantee on both labor and material. Please note if the warranty varies for any reason.
6. The contractor agrees to adhere to the bid submitted for a period of 60 days.

Windows and Doors

- a. Tear out and replace the current windows. All weather sealing and caulking to be performed by contractor as well as all existing interior trim to be reused. Windows to be double pane, low E, argon filled. Windows to be quoted with the following options.
 - Option 1. With grids on the interior of windows to match the design of the current window as much as possible.
 - Option 2. Without grids so that panes of glass will be clear.
 - Option 3. Vinyl windows in place of wood windows with the exterior color to match the existing as close as possible.

The City of West Branch reserves the right to waive any informalities or to reject any or all bids.

	Arch top	regular	Windows only	front door	back door	doors	window and door
<hr/>							
<u>White/White</u>							
No Grills	\$7,400	\$3,800	\$11,200	\$2,250	\$750	\$3,000	\$14,200
Grills	\$8,400	\$4,400	\$12,800	\$2,250	\$750	\$3,000	\$15,800
<u>White/Wood</u>							
No Grills	\$10,750	\$5,700	\$16,450	\$2,250	\$750	\$3,000	\$19,450
Grills	\$12,150	\$6,250	\$18,400	\$2,250	\$750	\$3,000	\$21,400

CEM Energy Grant 2019 - \$25,000	
City Hall replacement appliances	\$2,068.56
Police Department replacement appliances	\$1,991.29
West Branch Library LED Light replacement	\$5,000.00
Nemcog - Green Zoning added to ordinance	\$2,125.00
	\$11,184.85
Grant money awarded:	\$25,000.00
Money spent to date:	\$11,184.85
Total Available:	\$13,815.15
<i>Grant application approved stated City would provide other funding in the amount of \$ 2225.00 from the General Fund.</i>	
City General Fund Sources for project:	\$2,225.00
Balance of grant available	\$13,815.15
Total:	\$16,040.15



City of West Branch

121 North Fourth Street, West Branch, Michigan 48661

Phone 989-345-0500 ☺ Fax 989-345-4390 ☺ e-mail clerktreasurer@westbranch.com

Only one bid was received for the mowing of City lots. Northern Mow & Trim was our supplier last year and his bid is for the same amount as last year. GPSCR Coordinator Kelli Collins said there were no issues in working with them last year so I would recommend to approve the City mowing bid to Northern Mow and Trim at \$80 per lot.

Both Mid-Michigan Asphalt and Hodgins Asphalt submitted bids for the 2019 year asphalt repairs. Mid-Michigan Asphalt was lower for all 2" repairs less than 250sf but Hodgins Asphalt was lower for 2" repairs greater than 250sf and for all 3" repairs. Both companies have worked for the City in the past and both have done a great job and are good to work with. Superintendent Killackey recommended awarding the bid to Hodgins since most of our work would fall in the category of the 2" over 250sf. Based on most of our work coming from that price point, I would agree with Mr. Killackey and recommend awarding the bid to Hodgins Asphalt.

The window replacement was part of the energy grant bid that the City received. The City has up to \$16,000 to spend on door and window replacement in order to increase the energy efficiency of the building. I would recommend to award the bid to Fransee Seamless Gutters and Exteriors for window/door replacement not to exceed \$16,000 and allow myself to work with Mr. Fransee to get the best product based on further discussion of the options presented.

Unfinished Business

New Business

*ATTACHED IS A
LIST OF THE
BILLS TO BE APPROVED
AT THIS COUNCIL MEETING*

BILLS	\$65,937.48
<i>BILLS AS OF 5/2/19</i>	<i>\$65,937.48</i>
<i>Additions to Bills as of</i>	<i>\$0</i>
<i>Paid but not approved</i>	<i>\$0</i>
TOTAL BILLS	\$65,937.48

**BILLS ARE AVAILABLE
AT THE MEETING
FOR COUNCIL'S REVIEW**

Vendor Name	Amount	Description
ARNOLD SALES	436.86	DPW SUPPLIES
BADER & SONS CO	70.47	WWTP PARTS #2
BARTON'S MOBILE REPAIR & WELD	95.00	WWTP REPAIR
BS & A SOFTWARE	3,310.00	TAX PROGRAM
CHARTER COMMUNICATIONS	204.95	POLICE PHONE & INTERNET
CINTAS	80.85	WWTP SUPPLIES
CONSUMERS ENERGY	314.01	ELECTRIC BILLS
DANTZER LAW OFFICE PLLC	412.50	LEGAL FEES APRIL
ETNA SUPPLY	915.00	WATER SUPPLIES
GRAINGER	86.11	WWTP SUPPLIES
HACH COMPANY	462.19	WWTP SUPPLIES
MEDLER ELECTRIC CO	53.06	WWTP SUPPLIES
MERS OF MICHIGAN	16,797.96	RETIREMENT APRIL
MWEA	75.00	ROBB MEMBERSHIP DUES
NEMCOG	2,125.00	GREEN ZONING LANGUAGE
OGEMAW COUNTY HERALD ADLINER	700.29	VARIOUS ADS
PARAGON LABORATORIES INC	330.00	WWTP SERVICE
PITNEY BOWES	69.98	MONTHLY RENTAL FEES
PREIN & NEWHOF	220.00	WWTP SERVICE
SCHNEIDER TIRE COMPANY	546.00	POLICE TIRES
SLC METERS LLC	2,940.65	METERS
STATE OF MICHIGAN	20.58	SIGNAL ENERGY CHARGES 4TH QUARTER
TRACTOR SUPPLY CREDIT PLAN	40.06	VARIOUS SUPPLIES
TRANSCEND	12,529.30	BC/BS MAY
TRANSCEND	422.54	BC/BS MAY
TRUCK & TRAILER SPECIALTIES	14,905.00	WING BLADE & PARTS
UNUM LIFE INSURANCE CO OF AMERICA	710.01	LT ST DISABILITY & LIFE
UPS	24.88	SHIPPING CHARGES
VERIZON WIRELESS	133.19	CELLPHONES
VILLAGE QUIK LUBE	2,505.95	POLICE REPAIRS
VISA	2,124.14	00101155-10000000
WEST BRANCH AUTOMOTIVE	298.95	VARIOUS SUPPLIES
WEST BRANCH LODGE	102.00	KEN WALTERS DUES
XPRESS COPY CENTER	1,875.00	POLE BRACKETS
TOTAL	65,937.48	

American Legion, Post 103
c/o: Mark A. DeBoer (FO)
1383 Edwards Street
West Branch, Michigan 48661
(989) 486-5698

April 30, 2019

West Branch City Council
City Hall, 121 N 4th Street
West Branch, Michigan 48661

SUBJ: MEMORIAL DAY PARADE PERMIT REQUESTED

My greetings to the West Branch City Council! As American Legion Post 103 finance officer and one of the four seated Veteran Affairs Commission members, I have volunteered myself again this year to submit a request for a "Memorial Day Parade Permit". The requested parade is to be held on Monday May 27, 2019 and start at 11:00 AM. The proposed parade, like last year will run down Houghton Avenue. Parade formation will be organized to start at the northwest corner of Houghton Ave. and Second Street and assemble from there to the north about 120 yards, approximately 30 minutes prior to the event. At precisely 11:00AM the parade will begin to move south onto Houghton Avenue and then turn right, moving then westbound towards the Ogemaw County Veterans Memorial. The parade will end upon reaching and clearing the intersection of 8th Street and Houghton Avenue. Immediately after the parade a Community Memorial Day Ceremony will commence in the parking lot next to the Ogemaw County Veterans Memorial. Details of that event are still in the planning stages. The expected parade size will be the same as last year and the parade plan is submitted to mirror last years' successful event.

Respectfully in order to obtain the required parade permit, I ask on behalf of myself and all veterans that the West Branch City Council grant its permission to issue a permit. Public safety is of utmost importance and I want to thank the city in advance for helping to make past "Memorial Day Parades" and this year, if granted, both safe and successful. I can be reached at the address and phone number given in the letterhead above if you need to contact me. An alternative phone number to reach me is at Ogemaw County Veteran Affairs which is (989 345-5170) where I am employed. Thank you!

Respectfully,



Mark A. DeBoer
American Legion, Post 103 Finance Officer and
Ogemaw County Veteran Affairs Commissioner



City of West Branch

121 North Fourth Street • West Branch, Michigan 48661
(989) 345-0500 • Fax (989) 345-4390 • e-mail: cityhall@westbranch.com

Special Event Permit

Event Name: Ogemaw County & West Branch "Memorial Day Parade"
Event Date: MAY 27, 2019 Start Time: 11:00 AM End Time: 11:30 AM Parade that goes into Memorial Day Memorial Ceremony
Name of Sponsoring Organization: American Legion Post 103 & Ogemaw County Veteran Affairs
Address: 205 S 8th Street; West Branch, MI for Veteran Affairs or Mark DeBoer 1383 Edwards St West Branch, MI 48661
Contact Person: Mark DeBoer Phone Number: 989 345-5170
Describe the purpose of this event: Annual Memorial Day Parade & Ceremony, National Holiday of remembrance for the fallen who fell defending our nation
Point of Assembly: NW Corner of Houghton Ave & 2nd Street, Lineup at that corner going to the no. for preparatory
Proposed Route (start to finish, attach route diagram): Houghton Ave & Second St. up Houghton Ave to 8th St. Breaking off to start Memorial Day Ceremony on North side of Ogemaw County Veteran Mem
In an effort to help your event run smoothly you must make sure the following departments are aware of and/or can staff your event. **Please obtain signatures from each department listed advising us that they are aware:**

West Branch City Police - services NOT needed ☐ arrangements have been made ☐

Chief of Police

Ogemaw County Posse - services NOT needed ☐ arrangements have been made ☐

Chief of Police

The applicant for a Special Event Permit and any other persons, organizations, firms or corporations on whose behalf the corporation is made, by filing this Permit, do represent, stipulate, contract and agree that they will jointly and severally indemnify and hold the City of West Branch harmless against liability for any and all claims for damage to property, injury to or death of persons arising out of or resulting from the issuance of this Permit or the conduct of the Event or its participants.

maD
Initials of Applicant

Mark A. DeBoer
Signature

May 1, 2019
Date

For Office Use Only:

Permit Approved – Yes / No

Manager / Clerk Signature



"City with a Smile"



121 North Fourth Street, West Branch, Michigan 48661
Phone 989-345-0500, Fax 989-345-4390, e-mail clerktreasurer@westbranch.com

CELL PHONE POLICY TO PREVENT DISTRACTED DRIVING

At the City of West Branch, we deeply value the safety and well-being of all employees. Due to the increasing number of crashes resulting from the use of cell phones while driving, we are instituting a new policy. Employees may not use handheld or hands-free mobile electronic devices or voice features in vehicles while operating a motor vehicle under any of the following situations:

- When employee is operating a vehicle owned, leased or rented by the company.
- When the employee is operating a personal vehicle in connection with company business.
- When the motor vehicle is on company property.
- When the cellular telephone or mobile electronic device is company owned or leased.
- When the employee is using a cellular telephone to mobile electronic device to conduct company business.

Employees will be given two warnings. The third time an employee is found to be in violation of this policy, it is grounds for immediate dismissal.

YOUR SIGNATURE BELOW CERTIFIES YOUR AGREEMENT TO COMPLY WITH THIS POLICY.

Employee signature

Date

**RESOLUTION 19-09 AUTHORIZING ISSUANCE OF
CAPITAL IMPROVEMENT BOND, SERIES 2019
(LIMITED TAX GENERAL OBLIGATION)**

City of West Branch
County of Ogemaw, State of Michigan

Minutes of a regular meeting of the City Council of the City of West Branch, County of Ogemaw, State of Michigan (the "City"), held on May 6, 2019, at 6:00 p.m., prevailing Eastern Time.

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the City does hereby determine that it is necessary to pay all or part of the costs of replacing a water main in the City, including associated fire hydrants, valves and service lines, together with all related appurtenances and attachments thereto (the "Project"); and

WHEREAS, to finance the cost of the Project, the City Council deems it necessary to borrow the principal amount of not to exceed Two Hundred Twenty Thousand Dollars (\$220,000) and issue capital improvement bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), to pay the cost of the Project; and

WHEREAS, a notice of intent to issue capital improvement bonds was published in accordance with Act 34 which provides that the bonds may be issued without a vote of the electors of the City unless a proper petition for an election on the question of the issuance of the bonds is filed with the City Clerk within a period of forty-five (45) days from the date of publication and as of this date no petition has been filed with the City Clerk; and

WHEREAS, the City has received an offer, attached hereto as Exhibit A, and made a part hereof, to purchase the bonds from Mercantile Bank of Michigan (the "Purchaser"); and

WHEREAS, the City Council has determined that it is in the best interests of the City to accept the offer of the Purchaser to purchase the bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Authorization of Bond; Bond Terms. A bond of the City designated CAPITAL IMPROVEMENT BOND, SERIES 2019 (LIMITED TAX GENERAL OBLIGATION) (the "Bond") is authorized to be issued in the principal amount of Two Hundred Twenty Thousand Dollars (\$220,000) for the purpose of paying all or part of the cost of the Project, including the costs incidental to the issuance, sale and delivery of the Bond.

The Bond shall consist of a single non-convertible bond in fully-registered form, in the original denomination equal to the par amount thereof, payable as provided in Exhibit B attached hereto and made a part hereof. The Bond shall be dated as of the date of delivery or such other date as determined by Mayor, City Clerk, Treasurer or City Manager/Finance Director (each, an "Authorized Officer"). The Bond shall be subject to optional redemption prior to maturity as provided in Exhibit B. The Bond shall bear interest at a rate shown in Exhibit B, first payable on May 15, 2020 and annually thereafter. Interest on the Bond shall be payable on each interest payment date to the registered owner of record as of the first (1st) day of the month prior to the related interest payment. The record date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the City to conform to market practice in the future. Interest shall be payable by check or draft drawn by the Transfer Agent (as hereinafter defined) and mailed to the registered owner at the registered address as shown on the registration books of the City maintained by the Transfer Agent. The principal of the Bond shall be payable by the City.

The Treasurer of the City is hereby appointed to act as the initial bond registrar, paying agent and transfer agent for the Bond (the "Transfer Agent"). Alternatively, if required by the Purchaser, any Authorized Officer may appoint a bank or trust company to serve as Transfer Agent for the Bond. The City reserves the right to replace the Transfer Agent at any time provided written notice of such replacement is given to the registered owners of record of the Bond not less than sixty (60) days prior to any interest payment date.

The Bond shall be subject to redemption as provided on Exhibit B. Notice of redemption shall be given to the registered owner of any Bond called for redemption by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the registered address of the registered owner of record.

2. Execution of the Bond. The Bond shall be executed in the name of the City with the manual or facsimile signatures of the Mayor and City Clerk and shall have the seal of the City, or a facsimile thereof, printed or impressed on the Bond. No Bond signed by facsimile signature shall be valid until authenticated by an authorized officer or representative of the Transfer Agent.

3. Transfer of the Bond. The Transfer Agent shall keep the books of registration for this issue on behalf of the City. Any Bond may be transferred upon such registration books by the registered owner of record, in person or by the registered owner's duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. If a Bond shall be surrendered for transfer, the City shall execute and the Transfer Agent shall authenticate and deliver a new

Bond or Bonds, for like aggregate principal amount. The Transfer Agent shall require the payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.

4. Limited Tax Pledge; Debt Retirement Fund; Defeasance of the Bond. The City hereby pledges its limited tax full faith and credit for the prompt payment of the Bond. The City shall, each year budget the amount of the debt service coming due in the next fiscal year on the principal of and interest on the Bond and shall advance as a first budget obligation from its general funds available therefor, or, if necessary, levy taxes upon all taxable property in the City subject to applicable constitutional, statutory and charter tax rate limitations, such sums as may be necessary to pay such debt service in said fiscal year.

The Treasurer is authorized and directed to open a depository account with a bank or trust company, or create a separate account on the books of the City, designated by the City Council, to be designated 2019 CAPITAL IMPROVEMENT BOND DEBT RETIREMENT FUND (the "Debt Retirement Fund"), the moneys to be deposited into the Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Bond as the same become due and payable.

In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or irrevocable call for earlier optional redemption, the principal of, premium, if any, and interest on the Bond, shall be deposited in trust, this resolution shall be defeased and the owners of the Bond shall have no further rights under this resolution except to receive payment of the principal of, premium, if any, and interest on the Bond from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bond as provided herein.

5. Construction Fund; Proceeds of Bond Sale. The Treasurer is authorized and directed to open a separate depository account with a bank or trust company or to create a separate account on the books of the City, to be designated 2019 CAPITAL IMPROVEMENT BOND CONSTRUCTION FUND (the "Construction Fund") and deposit into said Construction Fund the proceeds of the Bond, less accrued interest, if any, which shall be deposited into the Debt Retirement Fund. The moneys in the Construction Fund shall be used solely to pay the costs of the Project and the costs of issuance of the Bond.

6. Bond Form. The Bond shall be in substantially the following form:

THIS BOND HAS NOT BEEN REGISTERED UNDER THE SECURITIES ACT OF 1933, AS AMENDED, OR THE MICHIGAN UNIFORM SECURITIES ACT, AS AMENDED, IN RELIANCE UPON EXEMPTIONS THEREUNDER. ANY RESALE OR OTHER TRANSFER OF THIS BOND MAY BE MADE ONLY UPON REGISTRATION UNDER SUCH ACTS OR IN AN EXEMPT TRANSACTION UNDER SUCH ACTS AND UPON COMPLIANCE WITH THE CONDITIONS SET FORTH HEREIN AND MAY BE OFFERED AND SOLD ONLY IF REGISTERED PURSUANT TO THE PROVISIONS OF THOSE ACTS OR IF AN EXEMPTION FROM REGISTRATION IS AVAILABLE.

R-1
UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF OGEMAW

CITY OF WEST BRANCH

CAPITAL IMPROVEMENT BOND, SERIES 2019
(LIMITED TAX GENERAL OBLIGATION)

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>
3.15%	May 15, 2029	May 15, 2019

REGISTERED OWNER: Mercantile Bank of Michigan

PRINCIPAL AMOUNT: Two Hundred Twenty Thousand Dollars

The City of West Branch, County of Ogemaw, State of Michigan (the "City"), acknowledges itself to owe and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Maturity Date specified above, unless prepaid prior thereto as hereinafter provided, with interest thereon (computed on the basis of a 360-day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, until paid, at the Interest Rate per annum specified above, first payable on May 15, 2020 and annually thereafter. Principal of this bond is payable by the Treasurer of the City or such other paying agent as the City may hereafter designate by notice mailed to the registered owner not less than sixty (60) days prior to any interest payment date (the "Transfer Agent"). Interest on this bond is payable to the registered owner of record as of the first (1st) day of the month preceding the interest payment date as shown on the registration books of the City kept by the Transfer Agent by check or draft mailed by the Transfer Agent to the registered owner of record at the registered address. For prompt payment of this bond, both principal and interest, the full faith, credit and resources of the City are hereby irrevocably pledged.

This bond is a single, fully-registered, non-convertible bond in the principal amount of \$220,000, issued pursuant to Act 34, Public Acts of Michigan, 2001, as amended, and a resolution duly adopted by the City Council of the City for the purpose of paying all or part of the cost of constructing certain capital improvements for the City.

This bond, including the interest thereon, is payable as a first budget obligation from the

general funds of the City, and the City is required, if necessary, to levy ad valorem taxes on all taxable property in the City for the payment thereof, subject to applicable constitutional, statutory and charter tax rate limitations.

Principal installments of this Bond are subject to redemption prior to maturity as the City shall determine, on any date at par plus accrued interest to the date fixed for redemption.

This bond matures on May 15, 2029 as a term bond, subject to mandatory redemption, in part, by lot, on the redemption dates and in the principal amounts set forth below at a redemption price equal to the principal amount thereof, without premium, together with interest thereon to the redemption date as set forth in the following schedule:

Term Bond due May 15, 2029

<u>Redemption Dates</u>	<u>Principal Amount</u>
May 15, 2020	\$19,004.71
May 15, 2021	\$19,630.93
May 15, 2022	\$20,257.89
May 15, 2023	\$20,904.88
May 15, 2024	\$21,560.26
May 15, 2025	\$22,261.11
May 15, 2026	\$22,972.07
May 15, 2027	\$23,705.74
May 15, 2028	\$24,458.50
May 15, 2029 (maturity)	\$25,243.91

In case less than the full amount of this bond is called for redemption, the Transfer Agent, upon presentation of the bond called in part for redemption, shall register, authenticate and deliver to the registered owner of record a new bond in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given to the registered owner of any bond or portion thereof called for redemption by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the registered address of the registered owner of record. A bond or portion thereof so called for redemption shall not bear interest after the date fixed for redemption, whether presented for redemption or not, provided funds are on hand with the Transfer Agent to redeem said bond or portion thereof.

This bond is transferable only upon the registration books of the City kept by the Transfer Agent by the registered owner of record in person, or by the registered owner's attorney duly authorized in writing, upon the surrender of this bond together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or the registered owner's attorney duly authorized in writing, and thereupon a new registered bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing this bond and upon the payment of the charges, if any, therein prescribed.

It is hereby certified and recited that all acts, conditions and things required by law precedent to and in the issuance of this bond have been done, exist and have happened in regular and due time and form as required by law, and that the total indebtedness of the City, including this bond, does not exceed any constitutional, statutory or charter debt limitation.

IN WITNESS WHEREOF the City, by its City Council, has caused this bond to be executed with the [manual/facsimile] signatures of its Mayor and its City Clerk and its corporate seal or a facsimile thereof to be [impressed/printed] hereon, all as of the Date of Original Issue.

CITY OF WEST BRANCH
County of Ogemaw
State of Michigan

By: _____
Its: Mayor

(SEAL)

By: _____
Its: City Clerk

7. Useful Life of Project. The estimated period of usefulness of the Project is hereby declared to be not less than ten (10) years.

8. Negotiated Sale. The City Council has considered the option of selling the Bond through a competitive sale and a negotiated sale, and, pursuant to the requirements of Act 34 and upon the advice of the City's Financial Advisor, hereby determines that a negotiated sale of the Bond will result in the most efficient and expeditious means of selling the Bond and will result in the lowest interest cost to the City.

9. Placement of Bond. The offer of the Purchaser to purchase the Bond for its loan portfolio, attached hereto as Exhibit A, is hereby accepted and approved. The Authorized Officers are each individually authorized and directed to supplement this resolution through execution of a Sale Order, if necessary, and take such actions as are necessary or convenient to effectuate the terms of the term sheet and the issuance of the Bond on behalf of the City all in accordance with this resolution.

10. Adjustment of Bond Terms. Each Authorized Officer is hereby authorized to adjust the final Bond details to the extent necessary or convenient to complete the transaction authorized in this resolution, and in pursuance of the foregoing are each authorized to exercise the authority and make the determinations authorized pursuant to Section 315(1)(d) of Act 34, including but not limited to, determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, designation of series, and other matters, all subject to the parameters established in this resolution.

11. Tax Covenant; Qualified Tax Exempt Obligations. The City shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of the interest on the Bond from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended, (the "Code") including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditures and investment of Bond proceeds and moneys deemed to be Bond proceeds, and to prevent the Bond from being or becoming "private activity bonds" as that term is used in Section 141 of the Code. The Bond is hereby designated as a "qualified tax exempt obligation" for purposes of deduction of interest expense by financial institutions pursuant to the Code.

12. Authorization of Other Actions. Each Authorized Officer are individually authorized to take all other actions, to execute all such documents and certificates, and make such other filings with the Michigan Department of Treasury or with other parties, as are necessary or advisable in order to effectuate the sale and delivery of the Bond to the Purchaser as contemplated by this resolution

13. Bond Counsel. Miller, Canfield, Paddock and Stone, P.L.C. is hereby confirmed as bond counsel for the Bond, notwithstanding periodic representation in unrelated matters of the Purchaser and other parties or potential parties to the transaction contemplated by this resolution.

14. Rescission. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Members _____

NAYS: **Members** _____

RESOLUTION DECLARED ADOPTED.

City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of West Branch, County of Ogemaw, State of Michigan, at a regular meeting held on May 6, 2019, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

City Clerk

EXHIBIT A

[TO BE ATTACHED]

EXHIBIT B

Principal Amount: \$220,000

Purchase Price: \$219,500 (principal amount, less closing costs of \$500)

Date of Issue: May 15, 2019

Interest Payment Dates: May 15, 2020 and annually thereafter

Maturity Schedule, Principal Amount and Interest Rate:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
May 15, 2029*	\$220,000	3.15%
*Term Bond		

Mandatory Redemption Provision:

The bond matures on May 15, 2029 as a term bond, subject to mandatory redemption, in part, by lot, on the redemption dates and in the principal amounts set forth below at a redemption price equal to the principal amount thereof, without premium, together with interest thereon to the redemption date as set forth in the following schedule:

Term Bond due May 15, 2029

<u>Redemption Dates</u>	<u>Principal Amount</u>
May 15, 2020	\$19,004.71
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May 15, 2027	\$23,705.74
May 15, 2028	\$24,458.50
May 15, 2029 (maturity)	\$25,243.91

Optional Redemption:

Principal installments of the Bond are subject to redemption prior to maturity at the option of the City as the City shall determine, on any date, at par plus accrued interest to the date fixed for redemption.

Approval of Minutes

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET, MONDAY, APRIL 15, 2019

Mayor Pro Tem Mike Jackson called the meeting to order at 6:00 pm

Present: Mayor Pro Tem Mike Jackson and Council Members Joanne Bennett, William Ehinger, Ellen Pugh, Dan Weiler, and Cathy Zimmerman.

Absent: Mayor Paul Frechette

Other officers present: Interim City Manager/Clerk/Treasurer John Dantzer, Police Chief Ken Walters, and DPW Superintendent Mike Killackey.

All stood for the Pledge of Allegiance.

* * * * *

MOTION BY BENNETT, SECOND BY WEILER, TO PAY BILLS IN THE AMOUNT OF \$28,493.86.

Yes — Bennett, Ehinger, Jackson, Pugh, Weiler, Zimmerman

No – None

Absent – Frechette

Motion carried

* * * * *

A resolution was submitted to Council to place liens on the 2019 summer taxes for unpaid utility bills. Interim Dantzer noted that one of the addresses on the list had already come into pay the past due amount and therefore needed to come off the list.

MOTION BY JACKSON, SECOND BY EHINGER, TO APPROVE THE CORRECTED RESOLUTION 19-08

RESOLUTION #19-08

WHEREAS, the West Branch City Council in §51.095 and §52.39 of the City of West Branch Code of Ordinances have determined that water/sewer charges constitute a lien on the property, and

WHEREAS, §92.17 of the Code of Ordinances states that the charges for mowing noxious weeds shall be a lien against the premises,

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby acknowledges the following liens and authorizes the Clerk to place these charges on the 2019 tax roll:

Water/Sewer Charges

270 N. Burgess St.	\$265.71	329 N. Third St.	\$60.48
147 Carpenter St	\$545.85	128 N. Valley St	\$603.01
119 Fremont St	\$226.53	372 State St.	\$36.36
195 Fremont St	\$62.52	633 Court St.	\$2,253.69
327 W. Houghton Ave	\$481.39	324 W. Ripley St	\$165.71
450 W. Morrison St	\$448.59	424 W. Ripley St	\$103.40

565 Progress St. Ste. A \$181.93 217 E. Houghton Ave \$42.54

Mowing

Yes — Bennett, Ehinger, Jackson, Pugh, Weiler, Zimmerman

No – None

Absent – Frechette

Motion carried

* * * * *

An updated assessor agreement was submitted and Interim Manager Dantzer asked Council to waive the formal bidding process due to the fact that it has been bid out twice in the last four years and that both times the current assessor was the only one to provide a bid. In addition, it was noted that the current provider is in the middle of a City wide reassessing project and did not increase the fees from the previous year.

MOTION BY PUGH, SECOND BY EHINGER, TO NOT REQUIRE THE ASSESSOR CONTRACT TO GO OUT TO FORMAL BIDDING FOR THE 2019 YEAR AND TO AWARD THE CONTRACT TO MVW AND ASSOCIATES AT THE SAME RATES AS THE PREVIOUS YEAR.

Yes — Bennett, Ehinger, Jackson, Pugh, Weiler, Zimmerman

No – None

Absent – Frechette

Motion carried

* * * * *

A water/sewer bill adjustment request was submitted from Jim and Jeanne Wilkins. It was noted that a water line burst causing water to leak into the home. Interim Manager Dantzer noted that because the water did not go into the sewer system, it did qualify for an adjustment under the current policy of the sewer rates only.

MOTION BY ZIMMERMAN, SECOND BY BENNETT, TO APPROVE THE UTILITY BILL ADJUSTMENT REQUEST AND ADJUST THE BILL TO \$889.96.

Yes — Bennett, Ehinger, Jackson, Pugh, Weiler, Zimmerman

No – None

Absent – Frechette

Motion carried

* * * * *

A zoning amendment was submitted on behalf of the Planning Commission. Mayor Pro Tem noted that the updated ordinance would change the front setback in the Mixed Use District from 25' to 15' and would allow for dwellings that are smaller than the minimum square footage to have a variance process that can be appealed to the Planning Commission instead of the Zoning Board of Appeals.

MOTION BY WEILER, SECOND BY JACKSON, TO APPROVE ORDINANCE 19-01.

Ordinance 19-01

The City of West Branch ordains:

Add footnote "f" to Table 9 next to "Housing Unit, minimum square foot" and "Housing Unit, minimum dimension".

Notes to Table 9:

e. All Dimensional Standards for the Mixed Use (MU) District shall be the same as those established for the Single Family R1 District except the front setback which shall be fifteen (15) feet.

f. The Planning Commission shall have the authority to approve dwelling units less than the minimum dwelling unit size and minimum dwelling unit dimension stated in Table 9. No public hearing shall be required.

Member Bennett noted her concern that no public hearing would be required for the minimum dwelling variance

Member Zimmerman noted her concern that the front setback of 15' may not be big enough for residential homes and that the ordinance may want to state the difference in setbacks between residential and commercial buildings.

Yes — Jackson, Weiler No – Bennett, Ehinger, Pugh, Zimmerman
Absent – Frechette Motion failed

* * * * *

MOTION BY PUGH, SECOND BY EHINGER, TO APPROVE THE MINUTES AND SUMMARY FROM THE MEETING HELD APRIL 1, 2019, AS WELL AS THE MINUTES OF THE SPECIAL MEETING HELD APRIL 8, 2019.

Yes — Bennett, Ehinger, Jackson, Pugh, Weiler, Zimmerman
No – None Absent – Frechette Motion carried

* * * * *

MOTION BY BENNETT, SECOND BY EHINGER, TO RECEIVE AND FILE THE TREASURER'S REPORT AND INVESTMENT SUMMARY, THE MINUTES FROM THE DDA MEETING HELD FEBRUARY 26, 2019, AND THE MINUTES FROM THE PLANNING COMMISSION MEETINGS HELD FEBRUARY 26, 2019 AND MARCH 12, 2019; AND THE MARCH POLICE REPORT

Yes — Bennett, Ehinger, Jackson, Pugh, Weiler, Zimmerman
No – None Absent – Frechette Motion carried

* * * * *

An Opportunity Zone training flyer was shared.

The Michigan Land Bank demolition award press release was shared.

* * * * *

Mayor Pro Tem noted that some new information came up during the background checks on one of the interview candidates.

MOTION BY PUGH, SECOND BY WEILER, TO RESCIND THE INTERVIEW INVITATION FOR JEFF THORNTON

Yes — Bennett, Ehinger, Jackson, Pugh, Weiler, Zimmerman

No – None

Absent – Frechette

Motion carried

* * * * *

Member Bennet asked on a Smiley Tower update. Superintendent Killackey noted that the tower inspection will be in the spring and that report will tell the City whether they can wash the tower or need to have it repainted.

Member Bennett also asked about high speed internet in the Industrial Park and the possibility of using the Smiley Tower if needed.

Member Weiler asked about the noticing process for the road repairs on Fairview Rd. The noticing process was discussed and it was noted that a mailing to all addresses was not done. Interim Manager Dantzer asked if Council would prefer to have a mailing done previous to all road work. It was the consensus of Council to provide a mailed notice for major projects.

Member Ehinger asked about the property in the industrial park that was purchased by Mike Riegle and that he thought that part of the agreement was to have a fenced in building built. Mayor Pro Tem Jackson noted that the Planning Commission had reached out to him.

Member Zimmerman asked about the bidding process for the road excavation and if local businesses were allowed to bid. DPW Superintendent Killackey noted that the contractors were chosen by MDOT and that there were local bidders.

* * * * *

Pete Fabbri gave an update on Back to the Bricks, the upcoming Art and Wine walk, the recent Big Foot conference, and the summer rodeo. He also discussed the possibility of a sling shot car event and discussed the new water meters.

Mr. Fabbri asked to have a road closure approved for the Classy Chassis Fabulous Friday event on June 27 from 5-9

It was noted that a special event permit was still needed but the street closure could be approved.

MOTION BY ZIMMERMAN, SECOND BY BENNETT, TO APPROVE THE STREET CLOSURE FOR THE CLASSY CHASSIS CAR SHOW ON JUNE 27 FROM 5-9 PM

Yes — Bennett, Ehinger, Jackson, Pugh, Weiler, Zimmerman

No – None

Absent – Frechette

Motion carried

* * * * *

Chief Walters and DPW Superintendent Killackey updated Council on the USDA vehicle grants.

DPW Superintendent Killackey updated Council on the timetable for the Fairview Rd project

* * * * *

Mayor Pro Tem Jackson adjourned the meeting at 6:52 pm.

**SUMMARY OF THE REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD
MONDAY, APRIL 15, 2019.**

Mayor Pro Tem Jackson called the meeting to order at 6:00 p.m.

Present: Mayor Pro Tem Jackson, Council Members Bennett, Ehinger, Pugh, Weiler, and Zimmerman.

Absent: Mayor Frechette

Other officers present: Interim Manager/Clerk/Treasurer Dantzer, DPW Superintendent Killackey, and Chief Walters.

All stood for the pledge of allegiance

Council approved bills in the amount of \$28,493.86

Council approved Resolution 19-08, to place liens on 2019 summer taxes

Council awarded the City assessor contract to MVW and Associates

Council approved a utility bill adjustment request

Council did not approve ordinance 19-01, an amendment to the zoning ordinance

Yes — Jackson, Weiler

No – Bennett, Ehinger, Pugh, Zimmerman

Absent – Frechette

Motion failed

Council approved the minutes and summary from the regular meeting held April 1, 2019 and the minutes from the special meeting held April 8, 2019.

Council received and filed the treasurer's report and investment summary, the minutes from the DDA meeting held February 26, 2019, the minutes from the Planning Commission meetings held February 26, 2019 and March 12, 2019; and the March Police Report.

Communications were shared

Mayor Pro Tem Jackson, Members Bennett, Weiler, Ehinger, and Zimmerman gave a report

Council approved to rescind the interview invitation to Jeff Thornton for the City Manager opening.

Pete Fabbri gave an update on events planned for this summer

Council approved a road closure for the Classy Chassis event

Chief Walters and DPW Superintendent Killackey gave a report

Mayor Pro Tem Jackson adjourned the meeting at 6:52 pm.

SPECIAL MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET, FRIDAY, APRIL 26, 2019

Mayor Paul Frechette called the meeting to order at 5:00 pm

Present: Mayor Paul Frechette, Mayor Pro Tem Mike Jackson and Council Members Joanne Bennett, William Ehinger, Ellen Pugh, Dan Weiler, and Cathy Zimmerman.

Absent: none

Other officers present: Deputy Clerk/Treasurer Michelle Frechette, Police Chief Ken Walters, and Planning Commissioner Robert David (late).

All stood for the Pledge of Allegiance.

* * * * *

Interviews were held with Frank Goodroe at 5:00pm. A recess was called at 6:15pm. Back in session at 6:26pm.

Joe Frey at 6:30pm. A recess was called at 7:06pm. Back in session at 7:14pm.

John Dantzer at 7:15pm until 7:45pm.

Mayor Frechette asked questions that were chosen by Council.

* * * * *

Following interviews a discussion was held on adopting the budget. Need to have a public hearing by May 10 for the first reading. After the public hearing and adjourned meeting, Council can hold a work session to discuss the budget.

MOTION BY PUGH, SECOND BY JACKSON, TO HOLD A PUBLIC HEARING AT 6:00PM ON FRIDAY, MAY 10, 2019 AT CITY HALL.

Yes — Bennett, Ehinger, Frechette, Jackson, Pugh, Weiler, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

MOTION BY FRECHETTE, SECONDED BY JACKSON TO ADJOURN AT 7:55PM.

**SUMMARY OF THE SPECIAL MEETING OF THE WEST BRANCH CITY COUNCIL HELD
FRIDAY, APRIL 26, 2019.**

Mayor Frechette called the meeting to order at 5:00 p.m.

Present: Mayor Frechette, Council Members Bennett, Ehinger, Jackson, Pugh, Weiler, and Zimmerman.

Absent: None

Other officers present: Deputy Clerk/Treasurer Frechette, Planning Vice-Chair David, and Chief Walters.

All stood for the pledge of allegiance

Council held interviews on three candidates for the open City Manager position.

Council scheduled a special meeting and public hearing on the 2019-2020 budget for May 10th at 6:00

Council scheduled a works session to discuss the 2019-2020 budget for May 10th following the close of the special meeting.

Mayor Frechette adjourned the meeting at 7:55 pm.

SPECIAL MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET, SATURDAY, APRIL 27, 2019

Mayor Paul Frechette called the meeting to order at 10:00am

Present: Mayor Paul Frechette, Mayor Pro Tem Mike Jackson and Council Members Joanne Bennett, William Ehinger, Ellen Pugh, Dan Weiler, and Cathy Zimmerman.

Absent: none

Other officers present: Deputy Clerk/Treasurer Michelle Frechette, City Attorney Gabby Dantzer, and Planning Commissioner Robert David.

All stood for the Pledge of Allegiance.

* * * * *

MOTION BY FRECHETTE, SECOND BY JACKSON, TO GO INTO CLOSED SESSION PURSUANT TO PUBLIC ACT 267 OF 1976, SECTION 15.268 (d) AT 10:05AM.

Yes — Bennett, Ehinger, Frechette, Jackson, Pugh, Weiler, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

MOTION BY FRECHETTE, SECOND BY BENNETT, TO RECONVENE AT 10:45AM.

Yes — Bennett, Ehinger, Frechette, Jackson, Pugh, Weiler, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

MOTION BY FRECHETTE, SECOND BY BENNETT, TO PROCEED WITH NEGOTIATIONS ON THE REAL PROPERTY PRUCHASE.

Yes — Bennett, Ehinger, Frechette, Jackson, Pugh, Weiler, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

Dicussion on the grace unemployment issue. Grace filed for unemployment and was denied by workers comp due to the fact that she resigned. She appealed and workers comp reinstated the claim. It is back to the City now to approve or deny the claim. Discussion on reaching out to former City Attorney Chris Juarez, who has no ties to working with Grace, to see if she would consider working with us.

Further discussion on the claim because Grace was not fired and there was no discrimination and the City needs to Appeal the claim. MML is representing the City for the lawsuit only.

MOTION BY ZIMMERMAN, SECOND BY PUGH, TO APPEAL THE UNEMPLOYMENT CLAIM BECAUSE GRACE WAS NOT DESCRIMINATED AGAINST OR TERMINATED.

Yes — Bennett, Frechette, Jackson, Pugh, Weiler, Zimmerman

No – Ehinger

Absent – None

Motion carried

* * * * *

MOTION BY JACKSON, SECOND BY PUGH, TO REACH OUT TO CHRIS JUAREZ TO SEE IF SHE WOULD CONSIDER REPRESENTING THE CITY IN THIS UNEMPLOYMENT CLAIM.

Yes — Bennett, Ehinger, Frechette, Jackson, Pugh, Weiler, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

A recess was called at 10:57am. Back in session at 11:06am.

Interview was held with Justin Lakamper at 11:06am.

* * * * *

Discussion on all interview candidates. Goodroe is top runner and Dantzer is second. Goodroe was very impressive but not long term, Dantzer is a known entity. Goodroe calm, confidence, experienced very ambitious to be the face of the City and could mentor Dantzer.

Mayor Frechette will reach out to Goodroe and have him draft a contract for Council to review.

MOTION BY ZIMMERMAN, SECOND BY JACKSON, TO START CONTRACT NEGOTIATIONS WITH FRANK GOODROE AND IMPLEMENT WORDING TO MENTOR JOHN.

Yes — Bennett, Ehinger, Frechette, Jackson, Pugh, Weiler, Zimmerman

No – None

Absent – None

Motion carried

* * * * *

MOTION BY FRECHETTE, SECONDED BY JACKSON TO ADJOURN AT 12:05PM.

SUMMARY OF THE SPECIAL MEETING OF THE WEST BRANCH CITY COUNCIL HELD SATURDAY, APRIL 27, 2019.

Mayor Frechette called the meeting to order at 10:00 a.m.

Present: Mayor Frechette, Council Members Bennett, Ehinger, Jackson, Pugh, Weiler, and Zimmerman.

Absent: None

Other officers present: Interim Manager Dantzer (left at 10:57 am), Deputy Clerk/Treasurer Frechette, City Attorney Dantzer, and Planning Vice-Chair David.

All stood for the pledge of allegiance

At 10:05 a.m., council voted to go into closed session pursuant to Public Act 267 of 1976, section 15.268 (d)

Council returned from closed session at 10:45 am

Council approved to proceed with negotiations on the real purchase of property.

Council voted to appeal the unemployment claim of former Manager Grace

Council voted to reach out to Attorney Chris Juarez to seek assistance in the unemployment matter

Council held an interview for the open City Manager position

Council discussed the interviews

Council approved to start contract negotiations with Frank Goodroe

Mayor Frechette adjourned the meeting at 12:05 pm.

Consent Agenda

CASH SUMMARY BY BANK FOR WEST BRANCH
 FROM 04/01/2019 TO 04/30/2019

Bank Code Fund	Description	Beginning Balance 04/01/2019	Total Debits	Total Credits	En Bal 04/30/2
GEN1	GEN1 - GENERAL CHECKING				
101		753,304.31	14,236.04	83,985.52	683,554.79
150	CEMETERY PERPETUAL CARE	20,558.38	0.00	0.00	20,558.38
209	CEMETERY FUND	10,741.04	938.74	706.21	10,974.10
248	DDA OPERATING FUND	65,667.02	400.00	8,153.64	57,913.42
251	INDUSTRIAL PARK FUND	8,116.42	0.00	211.55	7,904.87
276	HOUSING RESOURCE FUND	201,325.70	1,424.71	0.00	202,750.41
318	SEWER DEBT FUND	220,905.88	51,113.11	147.23	271,871.00
319	WATER DEBT FUND	55,091.26	10,853.22	14.08	65,938.06
571	COLLECTION REPLACEMENT FUND	30,922.91	0.00	0.00	30,922.91
572	PLANT REPLACEMENT FUND (R&I)	8,957.19	37.40	0.14	8,994.89
590	SEWER FUND	229,976.40	51,826.63	42,838.39	238,964.48
591	WATER FUND	147,661.11	61,888.10	11,664.47	197,884.64
592	WATER REPLACEMENT FUND	282,389.15	0.00	0.00	282,389.15
593	SEWER COLLECTION	54,654.57	12,624.15	3,468.93	63,809.59
661	EQUIPMENT FUND	166,058.65	14,182.57	6,618.56	173,622.62
704	PAYROLL CLEARING	(6.78)	70,792.30	70,792.30	(6.78)
705	IRONS PARK ENTERTAINMENT FUND	3,593.72	965.00	0.00	4,558.72
707	YOUTH SAFETY PROGRAM	2,373.73	250.00	1,109.00	1,514.73
714	RECYCLING CENTER	8,256.48	356.00	1,081.62	7,530.86
	GEN1 - GENERAL CHECKING	2,270,547.14	291,887.97	230,791.64	2,331,643.53
M/LST	MAJOR/ LOCAL STREETS				
202	MAJOR STREET FUND	565,237.84	18,071.21	9,418.74	573,890.90
203	LOCAL STREET FUND	370,166.95	6,074.12	4,658.62	371,582.21
	MAJOR/ LOCAL STREETS	935,404.79	24,145.33	14,077.36	945,472.12
PAY	PAYROLL				
704	PAYROLL CLEARING	11,325.33	70,792.30	69,233.32	12,884.31
	PAYROLL	11,325.33	70,792.30	69,233.32	12,884.31
CHEM	SAVINGS				
101		436,071.34	0.00	0.00	436,071.34
150	CEMETERY PERPETUAL CARE	1,680.63	0.00	0.00	1,680.63
251	INDUSTRIAL PARK FUND	20,883.90	0.00	0.00	20,883.90
571	COLLECTION REPLACEMENT FUND	2,378.54	0.00	0.00	2,378.54
591	WATER FUND	26,224.66	0.00	0.00	26,224.66
592	WATER REPLACEMENT FUND	19,618.84	0.00	0.00	19,618.84
593	SEWER COLLECTION	784.16	0.00	0.00	784.16
661	EQUIPMENT FUND	103,359.16	0.00	0.00	103,359.16
714	RECYCLING CENTER	1,048.12	0.00	0.00	1,048.12
	SAVINGS	612,049.35	0.00	0.00	612,049.35
TAX	TAXES				
701	TAX AGENCY	1,146.47	0.00	0.00	1,146.47
	TAXES	1,146.47	0.00	0.00	1,146.47
	TOTAL - ALL FUNDS	3,830,473.08	386,825.60	314,102.32	3,903,196.46

CASH SUMMARY BY ACCOUNT FOR WEST BRANCH
 FROM 04/01/2019 TO 04/30/2019
 FUND: ALL FUNDS
 INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2019	Total Debits	Total Credits	Ending Balance 04/30/2019
Fund 101					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	150,000.00	0.00	0.00	150,000.00
		<hr/> 250,000.00	<hr/> 0.00	<hr/> 0.00	<hr/> 250,000.00
Fund 150 CEMETERY PERPETUAL CARE					
004.300	CERTIFICATE OF DEPOSIT C	114,701.74	0.00	0.00	114,701.74
004.400	CERTIFICATE OF DEPOSIT D	115,271.06	0.00	0.00	115,271.06
	CEMETERY PERPETUAL CARE	<hr/> 229,972.80	<hr/> 0.00	<hr/> 0.00	<hr/> 229,972.80
Fund 251 INDUSTRIAL PARK FUND					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,000.00	0.00	0.00	100,000.00
	INDUSTRIAL PARK FUND	<hr/> 200,000.00	<hr/> 0.00	<hr/> 0.00	<hr/> 200,000.00
Fund 661 EQUIPMENT FUND					
004.300	CERTIFICATE OF DEPOSIT A	150,000.00	0.00	0.00	150,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,000.00	0.00	0.00	100,000.00
	EQUIPMENT FUND	<hr/> 250,000.00	<hr/> 0.00	<hr/> 0.00	<hr/> 250,000.00
	TOTAL - ALL FUNDS	<hr/> 929,972.80	<hr/> 0.00	<hr/> 0.00	<hr/> 929,972.80

The West Branch Community Airport Board met on this date in the Conference Room, West Branch Community Airport Terminal, West Branch, Michigan. Chairman Terry Hodges called the meeting to order at 12:05 p.m.

West Branch Community Airport Board Members: Mike Jackson/Vice Chair-present, Brad Neubecker-present, Terry Hodges/Board Chairman-present, Bill Ehinger-present, Craig Scott-present, John Dantzer-present, and Gary Klacking/Board Secretary-present. None Voting Members: Karen Michaels-present

Motion by Scott, second by Jackson, the minutes of the February 20, 2019 meeting be approved as noted. Voice vote. Ayes – all. Motion carried. [3-1-#1]

Motion by Jackson, second by Neubecker, claims in the amount of \$10,336.41 be approved for payment. Voice vote. Ayes – all. Motion carried. [3-1-#2]

The board discussed which local bank to place our savings account with at this time. A few items are needed to complete before we can receive funds on deposit with PNC Bank. **Motion by Scott, second by Jackson, the West Branch Community Airport board of directors designate Terry Hodges as the administrator/authorized signatory for its PNC Bank accounts. Voice vote. Ayes – all. Motion carried. [3-1-#3]**

Ben provided bid proposals for the removal of trees. Michigan Bark and Weyerhaeuser bids were in the \$35,000 - \$50,000 range. TR Forest Product bid was \$5,000. Ben recommends Michigan Bark for the tree removal. They informed him the project can be completed within 24 months. Once MDOT receives a signed contract our grant funds should be made available to us.

Motion by Jackson, second by Klacking, the West Branch Community Airport board of directors award the tree removal contract to Michigan Bark. Voice vote. Ayes – all. Motion carried. [3-1-#4]

Ben discussed a LED light proposal for airport buildings. The proposal is from Medler Electric in the amount of approximately \$4,500. He will contact Medler Electric to get payback time frames.

Ben stated the fuel concession “switch over” date was March 1, 2019.

Motion by Scott, second by Neubecker, the West Branch Airport board of directors authorize the acquisition of a credit card from Chemical Bank, West Branch, Michigan. Credit card is to have a \$300 transaction and \$500 per month spending limit. Voice vote. Ayes – all. Motion carried. [3-1-#5]

Motion by Klacking, second by Jackson, the board authorize payment of the Mead & Hunt invoice in the amount of \$4,692.37. Voice vote. Ayes – All. Motion carried. [3-1-#6]

Ben stated he would need the Board Chairman to sign his *airport manager* contract. The contract was previously approved by the board.

Ben provided an update on the airport runway condition. We will receive an update from our consultant, Mead & Hunt at the next airport board meeting.

Motion by Jackson, second by Neubecker, the meeting be adjourned. Voice vote. Ayes – all. Motion carried. [3-1-#7]

There being no further business to discuss, Board Chairman Hodges adjourned the meeting at 12:43 p.m.

Board Chairman-Terry Hodges  3/20/2019

Minutes by Gary R. Klacking
Board Secretary

Ogemaw Fire Department

January 15, 2019

Gerald Lehman-Horton Township

Mike Babcock-Churchill Township

Denis Stephens-Ogemaw Township

Dave Ross-Edwards Township

Denise Lawrence-City of West Branch

Motion by Lehman supported by Babcock to approve minutes of the December 12, 2018 meeting

Unanimously approved

Motion by Lehman supported by Babcock to appoint Denis Stephens as Chairman of the board

Unanimously approved

Motion by Lehman supported by Ross to appoint Ryan Veeder as vice-chairman. Unanimous

Motion by Stephens supported by Ross to appoint Banning as Fire chief. Unanimous

Stephens appointed Thompson as secretary-treasurer

Meeting adjourned at 4:15

Communications

*The Ogemaw County Law Enforcement Community
cordially invites you to the:*

National Peace Officers' Memorial Day Service

TO HONOR FALLEN MICHIGAN POLICE OFFICERS WHO
MADE THE SUPREME SACRIFICE WHILE SERVING IN THE
LAW ENFORCEMENT PROFESSION IN 2018.

**Wednesday, May 15, 2019
11:00 a.m.**

**At the Ogemaw Veterans Memorial
(Officer Line-up at 10:30 a.m.)**

*Luncheon Immediately Following Ceremony
In the Ogemaw County Commissioners Chambers*

REMEMERING ALL OF LAW ENFORCEMENT'S HEROES

National Police Week



Service - Pride - Honor

Honoring Our
Law Enforcement Heroes

www.BonfireDesigns.com

*The Ogemaw County Law Enforcement Community
cordially invites you to the:*

National Peace Officers' Memorial Service

Wednesday, May 15th, 2019 at 11:00 a.m.

(At the Ogemaw Veterans Memorial across from the County Building)

**TO HONOR FALLEN MICHIGAN POLICE OFFICERS WHO MADE THE SUPREME SACRIFICE
WHILE SERVING IN THE LAW ENFORCEMENT PROFESSION IN 2018-Present.**



April 12, 2019



T1 P1 70 *****AUTO**ALL FOR AADC 480

City of West Branch
121 N. Fourth Street
West Branch, MI 48661-1217

Dear Franchise Official:

Charter Communications ("Charter"), locally known as Spectrum, has some exciting news to share with you. Effective on or after May 13, 2019, Charter will launch Spectrum Originals on-demand on channel 2010. Spectrum Originals is a premier destination for premium original series available exclusively to Spectrum video subscribers on-demand and ad-free. This free service will launch with the Sony and Bruckheimer-produced drama "L.A.'s Finest," starring Gabrielle Union and Jessica Alba. Additional projects include the high-octane street race drama "Curfew," co-produced with Sky UK, and the Lionsgate series "Manhunt."

An initiative of Charter Communications, Spectrum Originals is the latest expansion of Charter's market-leading video offerings, which include regional sports networks and its award-winning Spectrum News services. More information on Spectrum Originals can be found at spectrumoriginals.com/lasfinest.

More good news! Now available, a video-on-demand fitness subscription channel, Gaiam TV Fit & Yoga, allowing customers to access premium yoga and fitness training directly on TV. With more than 100 programs available, Gaiam TV Fit & Yoga offers something for all fitness levels, interests and demographics. Program choices will include cardio, pilates, yoga, meditation, pre and postnatal exercise, sculpting and toning, walking, circuit training and dance, as well as programs tailored for certain health conditions including arthritis and stress-related illnesses.

Customers with Spectrum On Demand can subscribe to Gaiam TV Fit & Yoga for \$6.99 per month. Customers interested in subscribing to Gaiam TV Fit & Yoga should contact Spectrum. To view a current channel lineup visit www.spectrum.com/channels.

One final change, the LOVE Channel, located on Spectrum Channel 186 will cease transmission and programming will change to infomercials on the channel lineups serving your community.

Should you have any questions, please feel free to contact me at (810) 652-1422.

Sincerely,

Karen Coronado

Karen Coronado
Manager, Charter State Government Affairs, Michigan
Charter Communications



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY
LANSING



LIESL EICHLER CLARK
DIRECTOR

May 1, 2019

To Whom It May Concern:

SUBJECT: Public comment period and public hearing for the Draft Multiple Discharger
Variance for Mercury

The Department of Environment, Great Lakes, and Energy (EGLE) is seeking public input and comment for a Multiple Discharger Variance for Mercury (MDV) for Fiscal Years 2020-2024 prior to submittal to the United States Environmental Protection Agency (USEPA). Consistent with Section 303(c) of the Clean Water Act and federal regulations at 40 CFR 131 (Water Quality Standards) and 40 CFR 132 (Water Quality Guidance for the Great Lakes System), a variance is a water quality standard and is submitted to the USEPA for review and approval. A mercury MDV for Michigan was first approved by the USEPA in February 2000. Updates to the February 2000 MDV were approved by USEPA in May 2004, December 2009, and December 2015.

A public meeting and hearing will be held June 19, 2019, from 10:00 a.m. to 12:00 p.m. to provide an opportunity for formal public comment. The meeting and hearing will be held via a webinar and include an overview of the current draft variance, highlight changes and additions from previous variances, and allow the public an opportunity to provide comments and ask questions of EGLE staff. The informational meeting will begin at 10:00 a.m. and end at 11:00 a.m. and include time for questions. The hearing will begin at 11:00 a.m. and end at 12:00 p.m. Space will also be available at Constitution Hall, 525 W. Allegan, Lansing, MI 48933 for people to attend the informational meeting and public hearing in-person.

The current MDV and draft MDV (scheduled to be posted on May 20, 2019) may be accessed by clicking this link to [NPDES Applicable Rules and Regulations](#). The public notice period for the draft MDV will begin on June 10, 2019 and close July 25, 2019. Comments on the draft MDV may be submitted to Ms. Amanda Bosak, EGLE, Water Resource Division, P.O. Box 30458, Lansing, Michigan 48909-7958, by July 25, 2019. Copies of the MDV will also be available by contacting Ms. Pam Studebaker by email at StudebakerP@michigan.gov or 517-284-5593.

For variance information please contact Ms. Amanda Bosak, Water Resource Division, BosakA@michigan.gov or 517-599-9820.

Sincerely,

Amanda Bosak, Aquatic Biologist
Water Quality and Aquatic Nuisance Control Permits Unit
Permits Section
Water Resource Division
517-599-9820

MICHIGAN AVIATION PROFESSIONALS TRAINING COURSE (MAPTC) (Airports 101)



2 - Day Format!

We're spreading the course content over two days to allow for a slightly slower pace with additional details.

Thursday, May 30th
9:00am – 5:00pm

Friday, May 31st
8:00am – 4:00pm

Coffee, Lunch, and Snacks Provided

Advanced registration is required by Friday, May 15th
Register here: <https://www.surveymonkey.com/r/92BLYLQ>

Please contact Courtney Beard at 517-908-3146 or
Courtney.Beard@meadhunt.com with any questions.

A block of hotel rooms has been held at the Hampton Inn Mt. Pleasant. Call (989) 773-1444 by May 15th and use the rate code "MAAE" to book at the discounted rate for your stay on May 29th and/or May 30th.

TOPICS:

- Airport Organization/Management
- Community Communications
- Operations and Maintenance
- State Licensing and Inspections
- How a Project Comes to Life
- Funding and Revenues
- Planning and Development
- Resources

Workshop Location

MT. PLEASANT
CITY HALL

320 W Broadway St.
Mt. Pleasant, MI 48858
(989) 779-5300

May 30th and 31st, 2019

Planning to Fly In?

Contact Bill Brickner at
bbrickner@mt-pleasant.org or
(989) 444-1996 for airport
coordination



Reports

Mayor

Council

City Manager



Kelli Collins <zoning@westbranch.com>

E-waste mini-grants- Update

2 messages

Noble, Steve (DEQ) <NobleS4@michigan.gov>
To: "Noble, Steve (DEQ)" <NobleS4@michigan.gov>
Cc: "Spencer, Jeff (DEQ)" <SPENCERJ3@michigan.gov>

Wed, Apr 10, 2019 at 9:56 AM

Good morning everyone,

Great news for you today. Your electronics recycling mini-grant application has been recommended for approval at the requested amount. Final approval comes from the Director of the DEQ so we will not know for sure until next week.

Once your application has been approved, we will generate a contract for the grant amount. Our plans are to have that contract to you by no later than April 24, 2019, but hopefully sooner. Be aware that any money that you spend prior to the contract getting final approval (countersigned by DEQ) will not be reimbursable.

We will email you the contract that needs to be signed. Please pay close attention to the information on the cover sheet and the details of Appendix A. Most of the contract is boilerplate and cannot be changed.

The quickest turn around is to sign the contract in **BLUE INK**, scan it in **COLOR** and email it back to us. Be aware that our contract folks will not accept an emailed contract that is not in color and not signed in blue ink. Please cc me on all contract related correspondence that is not sent to me.

As always, if you have any questions please do not hesitate to contact me.

Thank you for your support of our electronics recycling infrastructure.

Steve Noble

Electronics Recycling Program

Sustainable Materials Management

Michigan DEQ

Email: nobles4@michigan.gov

O: 517-449-6153



**Public
Comment
-Any
Topic**

Adjournment