

REGULAR MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY
HELD IN PERSON AND VIRTUALLY AT THE WEST BRANCH CITY POLICE, 130 PAGE ST. ON
TUESDAY, MARCH 23, 2021.

The meeting was called to order by Chairperson Samantha Fabbri at 12:00 pm.

Present: Joe Clark and Sandy Rabidue in person; Samantha Fabbri (West Branch-COVID),
Ken Walters (West Branch-COVID), and Erin Resteiner (West Branch-COVID) attended
virtually.

Absent: Members: Anthony Bair, Joanne Bennett, Autum Hunter, and Cathy Zimmerman.

Others present: City Manager John Dantzer.

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**MOTION BY FABBRI, SECOND BY RABIDUE, TO EXCUSE MEMBERS BAIR,
BENNETT, HUNTER, AND ZIMMERMAN FROM THE MEETING.**

Yes – Clark, Fabbri, Rabidue, Resteiner, Walters

No – None Absent – Bair, Bennet, Hunter, Zimmerman Motion carried.

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**MOTION BY FABBRI, SECOND BY RABIDUE, TO APPROVE THE MINUTES FROM
THE MEETINGS HELD FEBRUARY 23 AND MARCH 12, 2021.**

Yes – Clark, Fabbri, Rabidue, Resteiner, Walters

No – None Absent – Bair, Bennet, Hunter, Zimmerman Motion carried.

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**MOTION BY FABBRI, SECOND BY RABIDUE, TO REAPPOINT SAMANTHA
FABBRI AS CHAIRPERSON, JOE CLARK AS VICE-CHAIRPERSON, SANDY
RABIDUE AS TREASURER, AND JOHN DANTZER AS SECRETARY.**

Yes – Clark, Fabbri, Rabidue, Resteiner, Walters

No – None Absent – Bair, Bennet, Hunter, Zimmerman Motion carried.

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The Board discussed options for the purchase of downtown flowers for the summer of 21.
It was the consensus of the board to have Member Rabidue work on the flowers.

MOTION BY FABBRI, SECOND BY RESTEINER, TO APPROVE MEMBER RABIDUE TO PURCHASE DOWNTOWN FLOWERS NOT TO EXCEED \$5,000.00

Yes – Clark, Fabbri, Rabidue, Resteiner, Walters

No – None Absent – Bair, Bennet, Hunter, Zimmerman Motion carried.

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Manager Dantzer went over the Library TIF opt out and noted the 2020 amount would have to be paid back to them.

Manager Dantzer submitted a draft budget and the board discussed options to work on the budget. It was the consensus of the Board to have members Clark and Rabidue work as a budget subcommittee with Manager Dantzer and submit a finalized budget to the full board for approval.

Manager Dantzer went over updates to the Open Meeting Policy and noted that it was now acceptable to meet in groups of up to 25 with facemasks and social distance requirements still in effect.

Member Rabidue discussed the Gathering Place and Manager Dantzer noted he did not think MEDC would do anything on it until the summer of 2022.

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The meeting was adjourned at 12:52 pm.