

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN PERSON AND VIRTUALLY IN THE COUNCIL CHAMBERS OF THE WEST BRANCH CITY HALL, 121 N. FOURTH STREET ON TUESDAY, SEPTEMBER 7, 2021.

Mayor Frechette called the meeting to order at 6:00 p.m.

Present: Mayor Paul Frechette, Council Members Carol Adair, Joanne Bennett, Mike Jackson, Ellen Pugh, Rusty Showalter, and Cathy Zimmerman.

Absent: None

Other officers present: City Manager John Dantzer, City Clerk Amanda Stang, Chief of Police Ken Walters, and DPW Superintendent Mike Killackey.

All stood for the Pledge of Allegiance.

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Grace Orr, Maggie Robinson and Jim Lynett addressed Council regarding access to the Victorian Manor Condominiums. They noted there is currently only one way in and one way out, making it difficult for the garbage, delivery and plow trucks to come in and out of the complex. They requested permission to complete street access onto Fremont St.

MOTION BY SHOWALTER, SECOND BY PUGH, TO AUTHORIZE THE COMPLETION OF AN ACCESS STREET ONTO FREMONT ST.

Yes – Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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Discussion was made regarding the naming of 6 streets in the M-30 housing project. It was consensus of Council to name the streets after the original Charter members with access to the water plant being named after Burt Schick since his family farm had previously been there.

MOTION BY ZIMMERMAN, SECOND BY JACKSON, TO APPROVE THE NAMING OF THE M-30 HOUSING PROJECT STREETS AFTER THE MEMBERS WHO ADOPTED THE CHARTER AT THAT TIME.

Yes – Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY BENNETT, SECOND BY ADAIR, TO APPROVE BILLS IN THE AMOUNT OF \$131,380.47.

Yes – Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY BENNETT, SECOND BY PUGH, TO APPROVE RESOLUTION 21-20 FOURTH ST BUDGET AMENDMENT

RESOLUTION #21-20

WHEREAS, City budgeted for the replacement of water line and road reconstruction on S. Fourth St. from Wright St through Morrison St; and

WHEREAS, the expenses in Fund 203, Local Street Fund, were increased to account for the larger estimate for road work on S. Fourth than budgeted for, and

WHEREAS, the revenues in Fund 592, Water Replacement Fund, were increased to account for the transfer in funds from the ARPA grant funds, and

WHEREAS, the expenses in Fund 592, Water Replacement Fund, were increased to account for the larger estimate for water line work on S. Fourth St than budgeted for, and
NOW, THEREFORE, BE IT RESOLVED, that the West Branch City

Council hereby adopts the following budget amendments:

GL NUMBER	DESCRIPTION	2021-22 CURRENT BUDGET	2021-22 AMENDED BUDGET
Fund 203 - LOCAL STREET FUND			
Revenues			
Dept 000.000			
203-000.000-570.400	ACT 51 - STATE OF MICHIGAN	77,000.00	77,000.00
203-000.000-634.400	GRANT	0.00	0.00
203-000.000-664.400	INTEREST INCOME	400.00	400.00
203-000.000-680.400	TRANSFER FROM MAJOR STREET	58,250.00	58,250.00
203-000.000-695.400	MISCELLANEOUS	0.00	0.00
Total Dept 000.000		135,650.00	135,650.00
TOTAL REVENUES		135,650.00	135,650.00

Expenditures

Dept 451.000 - CONSTRUCTION

203-451.000-703.700	SALARIES AND WAGES	500.00	500.00
203-451.000-710.700	OVERTIME	0.00	0.00
203-451.000-714.700	MANDATORY MEDICARE	7.00	7.00
203-451.000-715.700	SOCIAL SECURITY (EMPLOYER)	31.00	31.00
203-451.000-718.700	MERS RETIREMENT (EMPLOYER)	2.00	2.00
203-451.000-720.700	WORKERS COMPENSATION PREMIUM	5.00	5.00
203-451.000-724.700	UNEMPLOYMENT INS. BENEFIT	0.00	0.00
203-451.000-801.700	CONTRACTUAL SERVICES	65,000.00	76,260.00
203-451.000-941.700	EQUIPMENT RENTAL	250.00	250.00
203-451.000-956.700	EXPENSES	0.00	0.00
Total Dept 451.000 - CONSTRUCTION		65,795.00	77,055.00

TOTAL EXPENDITURES	124,370.00	135,630.00
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Fund 203 - LOCAL STREET FUND:

TOTAL REVENUES	135,650.00	135,650.00
TOTAL EXPENDITURES	124,370.00	135,630.00
NET OF REVENUES & EXPENDITURES	11,280.00	20.00

Fund 592 - WATER REPLACEMENT FUND

Revenues

Dept 000.000

592-000.000-664.400	INTEREST INCOME	0.00	0.00
592-000.000-675.400	TRANSFER FROM WATER FUND	200,000.00	200,000.00
	TRANSFER FROM ARPA FUNDS		52,345.00
Total Dept 000.000		200,000.00	252,345.00

TOTAL REVENUES	200,000.00	252,345.00
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Expenditures

Dept 000.000

592-000.000-801.700	CONTRACTUAL SERVICES	156,931.00	226,345.00
592-000.000-994.700	BOND	20,260.00	20,260.00
592-000.000-995.700	INTEREST DUE ON BONDS	5,740.00	5,740.00
Total Dept 000.000		182,931.00	252,345.00

TOTAL EXPENDITURES	182,931.00	252,345.00
Fund 592 - WATER REPLACEMENT FUND:		
TOTAL REVENUES	200,000.00	252,345.00
TOTAL EXPENDITURES	182,931.00	252,345.00
NET OF REVENUES & EXPENDITURES	17,069.00	0.00

Yes – Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

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MOTION BY FRECHETTE, SECOND BY SHOWALTER, TO APPROVE THE POSTPONEMENT OF THE LOT 13 PURCHASE OFFER UNTIL AFTER THE NEW YEAR.

Yes – Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent –None Motion carried

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MOTION BY PUGH, SECOND BY ZIMMERMAN, TO APPROVE CITY MANAGER DANTZER TO SIGN FOR THE MEDC WATER INFRASTRUCTURE GRANT NOT TO EXCEED \$400,000.

Yes – Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

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Council received a request from MSP Officer Craig Johnson to allow him to take the flag pole located at the old MSP Post since it was installed by previous officers in the 1940's-1950's.

MOTION BY FRECHETTE, SECOND BY JACKSON, TO POSTPONE REMOVING ANYTHING FROM THE POST UNTIL THE CITY HAS TAKEN OWNERSHIP OF THE OLD MSP POST.

Yes – Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

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MOTION BY JACKSON, SECOND BY BENNETT, TO EXCUSE MAYOR FRECHETTE FROM THE MEETING HELD AUGUST 16, 2021.

Yes – Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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A Special Event request was submitted by the Chamber as an addition to the agenda under Item G.

MOTION BY SHOWALTER, SECOND BY JACKSON, TO APPROVE THE CHAMBERS REQUEST FOR THE ANNUAL HALLOWEEN LIGHT POLE DECORATING CONTEST.

Yes – Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY JACKSON, SECOND BY FRECHETTE, TO APPROVE THE MINUTES AND SUMMARY FROM THE MEETINGS HELD AUGUST 16 AND 24, 2021; AS WELL AS THE MINUTES FROM THE WORK SESSION HELD AUGUST 3, 2021.

Yes – Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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MOTION BY SHOWALTER, SECOND BY JACKSON, TO RECEIVE AND FILE THE TREASURER’S REPORT AND INVESTMENT SUMMARY; APPROVE THE LANDBANK AUTHORITY MINUTES FROM THE MEETING HELD JUNE 15, 2021; APPROVE THE ZONING BOARD OF APPEALS MINUTES FROM THE MEETING HELD AUGUST 17, 2021; APPROVE THE DDA MINUTES FROM THE MEETINGS HELD AUGUST 4, AND AUGUST 24, 2021; AND APPROVE THE AIRPORT BOARD MINUTES FROM THE MEETINGS HELD JULY 21, AND JULY 30, 2021.

Yes – Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None

Absent – None

Motion carried

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A communication from Charter Communications and Mid-Michigan Safe Talk Suicide Prevention Training were shared.

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MOTION BY SHOWALTER, SECOND BY BENNETT, TO ALLOW CITY MANAGER DANTZER TO ARRANGE A 13 WAYS TO KILL A COMMUNITY SPEED CONSULT.

Yes – Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

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MOTION BY JACKSON, SECOND BY SHOWALTER, TO ALLOW CITY MANAGER DANTZER TO REACH OUT TO MDOT AND REQUEST TO KEEP THE 8 FT PARKING SPACES FOR THE DOWNTOWN ROAD DIET.

Yes – Adair, Bennett, Frechette, Jackson, Pugh, Showalter, Zimmerman

No – None Absent – None Motion carried

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Council member Adair noted that she spent the weekend in Irons Park and was happy to see how well attended it stays.

Council member Jackson noted that Irons Park has been invaded by turkeys this year.

Council member Bennett informed Council that she had attended the MDOT public meeting and noted that there weren't any negative comments towards the upcoming project. She also noted that the old Nelson Building is getting cleaned up and repaired and is happy to see it.

DPW Superintendent Killackey informed Council that the electric poles that are along N. Fourth street are only temporary while they put new poles in.

Police Chief Walters informed Council that one of his officers had resigned and he had a new officer with a canine being sworn in.

City Attorney Meihn gave updated on the Pocket Park.

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Mayor Frechette adjourned the meeting at 7:14 PM.

Paul Frechette, Mayor

Amanda Stang, City Clerk