

-- AGENDA --

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL TO BE HELD VIRTUALLY AT
WEST BRANCH CITY HALL, 121 N. FOURTH ST. ON MONDAY, JULY 5, 2021, BEGINNING
AT 6:00 P.M.

PLEASE NOTE: All guests and parties in attendance are asked to sign in if they will be making any comments during meetings, so that the City Clerk may properly record your name in the minutes. Public comments are limited to 3 minutes in length while matters from the floor are limited to 10 minutes, unless you have signed in and requested additional speaking time, and that the request is then approved by either the Mayor or a majority vote of Council. All in attendance are asked to silence all cell phones and other electronic devices. Accommodations are available upon request to those who require alternately formatted materials or auxiliary aids to ensure effective communication and access to City meetings or hearings. All request for accommodations should be made with as much advance notice as possible, typically at least 10 business days in advance by contacting City Clerk Amanda Stang at (989) 345-0500. [DISCLAIMER: Views or opinions expressed by City Council Members or employees during meetings are those of the individuals speaking and do not represent the views or opinions of the City Council or the City as a whole.] [NOTICE: Audio and/or video may be recorded at public meetings of the City Council.]

- I. Call to order
- II. Roll call
- III. Pledge of Allegiance
- IV. Scheduled matters from the floor
 - A. Swearing in of new Council Member Rusty Showalter
- V. Public hearing
- VI. Additions to the agenda
- VII. Public comment on agenda items only (limited to 3 minutes)
- VIII. Bids
 - A. City Sidewalk Bids
- IX. Unfinished business
- X. New business
 - A. Bills
 - B. Excuse Council Member Jackson from the meeting held June 21, 2021
 - C. Coalition of HOPE Community Concert special event permit
 - D. Michigan Municipal League Workers Compensation Fund Official Ballot
 - E. County Commissioner Mark Surbrook
- XI. Approval of the minutes and summary from the meeting held June 21, 2021
- XII. Consent agenda

- A. Treasurers report and investment summary
- B. Minutes from the DDA work session held April 27, 2021 and minutes from the DDA meeting held May 25, 2021.
- C. Minutes from the NCMCF meeting held April 7, 2021.

XIII. Communications

XIV. Reports and/or comments

A. Mayor

- 1. Appoint Jeffrey Godfrey to the Board of Review

B. Council

C. Manager

- 1. Council Goals
- 2. Rain Garden Parking Spots

XV. Public comment any topic

XVI. Adjournment

UPCOMING MEETINGS-EVENTS

July 8-Summer Music Series-All My Friends 7PM

July 13- Planning Commission Meeting 6PM

July 15- Summer Music Series-Teddy Petty & the Refugees 7PM

July 19-Council Meeting-6PM

In response to the COVID -19 pandemic, City Council meetings will be held in person but still broadcasted virtually. Unvaccinated members of the public may attend with social distancing and facemask requirements. Vaccinated members may attend in person without masks restrictions as per the latest State update.

Call to Order

Roll Call

**Pledge of
Allegiance**

Scheduled Matters from the Floor

Public Hearings

Additions to the Agenda

Public Comment -Agenda Items

Bids



121 North Fourth Street, West Branch, Michigan 48661
Phone 989-345-0500, Fax 989-345-4390, e-mail cityhall@westbranch.com
The City of West Branch is an equal opportunity provider, employer, and lender

06/30/2021

City Manager John Dantzer and Clerk Amanda Stang were on hand for the opening of the following bids on 6/30/21 at 2:00 pm.

1. City Sidewalks 2nd, 3rd and 4th St

A. Finished Concrete -- \$ 80,105.00

Finished Concrete Inc
P O Box 679
West Branch, MI 48661

Estimate

Date	Estimate #
5/28/2021	23236

Name / Address
City of West Branch -1 121 N. Fourth Street West Branch, Mi 48661 ATTN: JOHN DANTZER

Description	Rate	Total
JOB LOCATION- CITY SIDEWALKS, 2ND, 3RD AND 4TH STREETS		
SCOPE OF WORK SAW CUT, REMOVE AND RE-INSTALL 8121 SQ. FT. OF DETERIORATED SIDEWALKS		
SAW CUT AND REMOVE 8121 SQ. FT. OF DETERIORATED CONCRETE	19,896.00	19,896.00
PREP AND FORM 81821 SQ. FT. OF 4" SIDEWALKS	23,957.00	23,957.00
POUR 8121 SQ. FT. OF CONCRETE USING A 4000 PSI, 6 BAG MIX WITH FIBER MESH	33,702.00	33,702.00
SAFETY BARRICADE BUDGET	2,550.00	2,550.00
SEE DETAILED DESCRIPTION OF WORK TO BE PERFORMED		
Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.		0.00T
Date of Acceptance _____		
Signature _____		
Signature _____		
50% deposit required upon acceptance of proposal. Balance due upon completion of work	Subtotal	\$80,105.00
WE ACCEPT MAJOR CREDIT CARDS- VISA-MASTERCARD- DISCOVER- An estimated surcharge of 3.5 % will be added to all credit cards.	Sales Tax (6.0%)	\$0.00
	Total	\$80,105.00

City of West Branch
121 N. Fourth Street
West Branch, MI 48661

April 6th 2021

PROPOSAL # 23236

JOB LOCATION- CITY SIDEWALKS 2ND, 3RD AND 4TH STREETS

SCOPE OF WORK

SAW CUT, REMOVE AND RE-INSTALL 8121 SQ. FT. OF DETERIORATED SIDEWALK

**SAW CUT AND REMOVE 8121 SQ. FT. OF DETERIORATED SIDEWALK
DETAILED DESCRIPTION OF WORK TO BE PERFORMED**

\$19,896.00

- 1) Call for a MISS DIG prior to the project start date.
- 2) Mobilize to the job site with a job trailer, walk behind demo saw, CAT skid steer, dump truck and all required tools.
- 3) Provide and install all work zone and safety barricades.
- 4) Mark out the proposed sidewalk to be removed.
- 5) Utilizing a walk behind demo saw, saw cut the sidewalk into manageable pieces to be removed.
- 6) Utilizing a CAT skid steer, remove sidewalk sections.
- 7) Load demo concrete into a dump truck.
- 8) Haul away and dump in an approved dumpsite.
- 9) Clean up all Finished Concrete construction debris.

**PREP AND FORM 8121 SQ. FT. OF 4" SIDEWALK
DETAILED DESCRIPTION OF WORK TO BE PERFORMED**

\$23,957.00

- 1) Mobilize to the jobsite with a job truck, CAT skid steer, form boards and all required tools.
- 2) Mark out new sidewalk area.
- 3) Install any required expansion on buildings.
- 4) Utilizing cages provided by the DPW, form up around any water valves or boxes.
- 5) Utilizing a CAT skid steer, rough grade the sub-grade.
- 6) Utilizing form boards, form up the new sidewalk area.
- 7) Hand grade the sub-grade to ensure 4" concrete thickness and proper pitch for positive drainage.
- 8) Utilizing a walk behind plate compactor, compact the formed area.
- 9) Drill and install 1/2" re-bar pins into the existing concrete slab.
- 10) Do a final walk through inspection prior to the pour.

**POUR 8121 SQ. FT. OF 4" CONCRETE USING A 4000 PSI, 6 BAG MIX WITH FIBER MESH
DETAILED DESCRIPTION OF WORK TO BE PERFORMED**

\$33,702.00

- 1) Mobilize to the job site with a job truck and all required tools.
- 2) Place 4" of concrete using a 4000 psi, 6 bag mix with fiber mesh.

FINISHED CONCRETE

P.O. BOX 679

WEST BRANCH, MI 48661

Phone: 989-387-2134

Pg 2

City of West Branch Job

Prop # 23236

- 3) Screed and bull float.
- 4) Hand trowel and hand edge.
- 5) Apply a broom finish to provide added traction.
- 6) Return the next day.
- 7) Measure and mark out control joints.
- 8) Utilizing a walk behind Soff-Cut saw, saw cut the control joints.
- 9) Clean up all Finished Concrete construction debris.
- 10) Remove all work zone and safety barricades.

SAFETY BARRICADE BUDGET

DETAILED DESCRIPTION OF WORK TO BE PERFORMED

\$2,550.00

- 1) Safety barrel rental.
- 2) Arrow board rental.
- 3) Saw horse work zone barricades.
- 4) Signage.
- 5) Caution tape.

Note: Black dirt seeding restoration not included.

Note: Ask about our efficient concrete sealer options.

TOTAL PROJECT COST:

\$80,105.00

Justin Benjamin or Authorized Representative
/Finished Concrete

Date _____

Customer Signature

Date _____

Unfinished Business

New Business

*ATTACHED IS A
LIST OF THE
BILLS TO BE APPROVED
AT THIS COUNCIL MEETING*

BILLS	\$75,012.73
<i>BILLS AS OF 7/2/21</i>	<i>\$75,012.73</i>
<i>Additions to Bills as of</i>	<i>\$0</i>
<i>Paid but not approved</i>	<i>\$1,394.16</i>
TOTAL BILLS	\$76,406.89

**BILLS ARE AVAILABLE
AT THE MEETING
FOR COUNCIL'S REVIEW**

Vendor Name	Amount	Description
ADVANCED CHEMICAL & SUPPLY INC	143.22	WWTP SUPPLIES
BADGER METER	687.08	CELLULAR SERVICE JUNE
CITY OF WEST BRANCH	515.12	WATER BILLS JUNE
CONSUMERS ENERGY	2,527.56	ELECTRIC
CONSUMERS ENERGY	139.61	ELECTRIC
DTE ENERGY	248.18	GAS
ELECTION SOURCE	43.40	ELECTION SUPPLIES
FOLEY & MANSFIELD	2,166.00	LEGAL FEES APRIL
HACH COMPANY	474.43	WWTP SUPPLIES
HUNTER, AUTUM	450.00	SMS 1/2 JULY 8 SHOW
HUNTER, DARRIN	450.00	SMS 1/2 JULY 8 SHOW
LIVINGSTON MICROGRAPHICS LLC	1,222.25	WWTP LAMPS
LYONS ELECTRIC LLC	152.50	WWTP REPAIR
MML LIABILITY & PROPERTY POOL	42,621.64	LIBALITY & PROPERTY INS
MML LIABILITY & PROPERTY POOL	3,129.36	LIABILITY & PROPERTY INS
MRWA	505.00	ANNUAL MEMBERSHIP DUES
MVW & ASSOCIATES INC	1,000.00	ASSESSOR CONTRACT JULY
OGEMAW COUNTY HERALD ADLINER	206.35	ADS
PITNEY BOWES INC RENTAL ACCT	34.99	RENTAL FEE
PREIN & NEWHOF	220.00	WWTP BIOSOLIDS
REPUBLIC SERVICES 237	13,991.96	GARBAGE SERVICE JUNE
SCHINDLER ELEVATOR CORPORATION	200.01	WWTP ELEVATOR
SCHNEIDER, JC	200.00	BOOT REIMBURSTMENT
SILVERSMITH INC	300.00	WELL TABLET
THE SBAM PLAN	119.00	ANNUAL MEMBERSHIP
TRACTOR SUPPLY CREDIT PLAN	181.05	VARIOUS SUPPLIES
UNITED STATES POSTMASTER	245.00	ANNUAL FEE
UPS	8.31	SHIPPING
VANDERMAAS, DENNIS T	1,200.00	SMS JULY 15 SHOW
VISA	1,630.71	VARIOUS SUPPLIES
TOTAL	75,012.73	



City of West Branch

121 N 4th St, West Branch, Michigan 48661
(989)345-0500 • Fax (989)345-4390 • www.westbranch.com

Special Event Permit

Event Name: Coalition of H.O.P.E. Community Concert - Name of event TBD

Event Date: 9-25-21 Start Time: 5pm End Time: 7pm

Name of Sponsoring Organization: Coalition of H.O.P.E.

Address: 222 E. Houghton Ave Ste A

Contact Person: Angela Torrez Phone Number: (989) 717-7293

Describe the purpose of this event: Sept is Suicide Prevention Awareness month - Decrease Stigma - Increase Awareness

Point of Assembly and/or proposed route (attach separate diagram if needed):

Irons Park

If requesting a road closure Road closure Start time: _____ End time: _____

Road closure location: _____

In an effort to help your event run smoothly you must make sure the following departments are aware of and/or can staff your event. **Please obtain signatures from each department listed advising us that they are aware:**

West Branch City Police - services NOT needed ☐ arrangements have been made ☒

Chief of Police

Ogemaw County Posse - services NOT needed ☐ arrangements have been made ☐

Chief of Police

West Branch City DPW - services NOT needed ☐ arrangement have been made ☒

DPW Superintendent

To: Members of the MML Workers' Compensation Fund
From: Michael J. Forster, Fund Administrator
Date: June 25, 2021
Subject: Fund Trustee Election

Dear Fund Member:

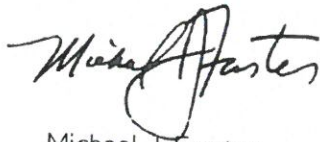
Enclosed is your ballot for this year's Board of Trustees election. Three (3) incumbent Trustees have agreed to seek re-election and two (2) appointees are seeking election to their first term. You also may write in one or more candidates if you wish.

A brief biographical sketch of the candidate is provided for your review.

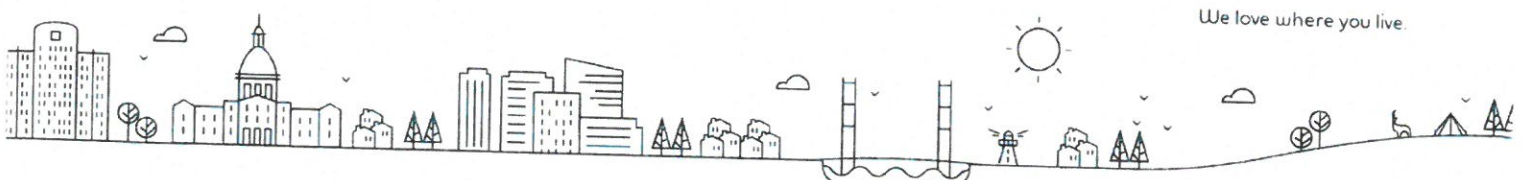
I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than August 13. You may also submit your ballot online by going to www.mml.org. Click on *Insurance*, then *Workers' Compensation Fund*; the link to the ballot form is in the yellow banner.

The MML Workers' Compensation Fund is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Fund, and for participating in the election of your governing board.

Sincerely,



Michael J. Forster
Fund Administrator
mforster@mml.org



THE CANDIDATES

Four-year terms beginning October 1, 2021



Lois Allen-Richardson, Mayor, City of Ypsilanti

Lois has more than sixteen years of experience as a municipal official, currently serving as mayor of the City of Ypsilanti, having previously served as its councilmember and mayor pro tem. She is a founding member and the current president of Michigan Black Caucus of Local Elected Officials (MBC-LEO). Lois is also currently serving as president of the Elected Officials Academy Advisory Board, has previously served as a MML Board of Trustee member and is a past regional secretary with MML. Lois is also involved in several local civic organizations. Lois is seeking election to her second term.



Brian Boggs, City Council Member, City of Durand

Brian Boggs has more than 18 years' experience in local government and is currently the Shiawassee County Administrator and a longtime member of the Durand City Council. Brian is an Assistant Professor for the Hubert H. Humphrey Fellowship Programs in International Studies and Programs at Michigan State University. He has written extensively on educational organizational complexity, specifically as it affects urban schools and policy. He has most recently been published in Teacher's College Record at Columbia with a piece titled, "Conceptualizing Virtual Instructional Resource Enactment in an Era of Greater Centralization, Specification of Quality Instructional Practices, and Proliferation of Instructional Resources." Further, he has published book chapters in: Handbook of Urban Education Leadership; Handbook of Education Politics and Policy; School to Prison Pipeline; Emerging Issues and Trends in Education; Beyond Marginality; and Educational Policy Goes to School. He has also been published in the Journal of School Public Relations. Brian holds a Ph.D. in educational policy from Michigan State University and is currently finishing his J.D. from Mitchell Hamline School of Law. He holds an MA in Rhetoric and a BA in English from the University of Michigan. Brian is seeking election to his first term.



Maureen Donker, Mayor, City of Midland

Maureen has more than five years of experience as a municipal official, and has served as mayor of Midland since 2009. She has been the Executive Director of The Reece Endeavor of Midland, a community program providing homes for individuals with special needs, since 1998. Maureen is also active in the Midland community, serving on various local and regional civic organizations. Maureen is seeking re-election to her third term.



Scott Erickson, Manager, City of Ironwood

Scott has more than thirty years of experience as a municipal official, serving as city manager of Ironwood since 2005. He previously served with the city of Oshkosh, WI and Andover, MN. Scott was a Michigan Municipal League Board of Trustees member from 2011-2014 and received the MML Jim Sinclair Exceptional Service Award in 2016. He has previously served as the president of the Upper Peninsula City Managers Organization and is involved in several local civic organizations. Scott is seeking election to his second term.

THE CANDIDATES

Four-year terms beginning October 1, 2021



Susan Montenegro, Manager, City of Leslie

Susan Montenegro has more than eight years' experience in municipal government, having started her municipal career with the City of Owosso in 2013, where she first served as an intern and was then hired as assistant city manager and director of community development. In June of 2018, Susan was appointed city manager for the City of Leslie.

Susan is a member of the Michigan Municipal Executives, currently serving on its Board and its Early Career Outreach Committee, having previously served on its Professional Development Committee. Susan is a member of the 16/50 Work Group for the Michigan Municipal League's 16/50 Project. She is a member of the International City/County Management Association (ICMA) and previously served on its Welcome Ambassadors Committee.

Prior to her career in municipal government, Susan served as a pastor in the United Methodist Church for 10 years. Her move to local government was natural, with her extensive background working with volunteers and boards to promote growth, inclusiveness, and community spirit. Team building, outreach, and service have always been at the heart of everything Susan does.

Susan holds an Associate of Arts degree in Business from the University of Phoenix, a Bachelor of Science degree in Human Services Management from the University of Phoenix graduating with honors, and a Masters degree in Public Administration from the University of Michigan-Flint. Susan is seeking election to her first term.

**Michigan Municipal League
Workers' Compensation Fund**

OFFICIAL BALLOT - 2021

Vote for five Trustees by marking the line to the left of the name for four (4) year terms beginning October 1, 2021.

- ____ **Lois Allen-Richardson, Incumbent**
Mayor, City of Ypsilanti
- ____ **Brian Boggs, Appointee**
City Council Member, City of Durand
- ____ **Maureen Donker, Incumbent**
Mayor, City of Midland
- ____ **Scott Erickson, Incumbent**
Manager, City of Ironwood
- ____ **Susan Montenegro, Appointee**
Manager, City of Leslie

____ Write-in Candidate

I hereby certify that:

(Municipality/Agency)

by action of its governing body, has authorized its vote to be cast for the above persons to serve as Trustees of the Michigan Municipal League Workers' Compensation Fund.

Official Signature

Date:

**Ballot deadline:
August 13, 2021**

Approval of Council Minutes & Summary

SUMMARY OF THE REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN PERSON AND VIRTUALLY ON MONDAY, JUNE 21, 2021.

Mayor Frechette called the meeting to order at 6:00 PM.

Present: Mayor Frechette, Council Members Adair, Bennett, Powley, Pugh, and Zimmerman.

Absent: Council Member Jackson

Other officers present: City Manager Dantzer, City Clerk Stang, Police Chief Walters, and DPW Superintendent Killackey.

Everyone stood for the pledge of allegiance.

Mayor Frechette opened the public hearing on the new water treatment plant.

Nobody wished to speak on the matter.

Council approved the closing of the public hearing at 6:03 PM.

Council approved bills in the amount of \$117, 712.96.

Council approved the 340B Government Services Contract and authorized Manager Dantzer as signer.

Council approved Resolution 21-16, Budget Amendment.

Council approved Resolution 21-17, Commitment Amendment

Council approved Resolution 21-18, Grant application.

The new police union contract was added to the agenda under Item G of New Business.

Council approved the Police Union contract.

Council approved the summary and minutes from the meeting held June 7, 2021.

Council approved the treasurer's report and investment summary and the minutes from Planning Commission meeting held May 11, 2021; minutes from the WWTPA meeting held March 16, 2021; minutes from the Airport Board meeting held May 19, 2021; minutes from the Land Bank meeting held April 13, 2021; and the Police May month end report.

Communications RRC Virtual Academy and EMCOG were shared.

Council approved Mayor Frechette's appointment of Joshua Erickson to the Planning Commission.

Council accepted with regret the resignation of Council Member Powley from the City Council.

Council approved the Mayor's appointment of Rusty Showalter to the City Council pending Mr. Showalter's acceptance of the appointment.

Council Members Adair, Bennett, Powley, Zimmerman, Mayor Frechette and Police Chief Walters all gave reports.

Mayor Frechette adjourned the meeting at 6:25 pm.

Motion carried

* * * * *

MOTION BY ZIMMERMAN, SECOND BY BENNETT, TO APPROVE RESOLUTION 21-16, BUDGET AMENDMENT.

RESOLUTION #21-16

WHEREAS, City staff compares the year to date actual with the budgeted amount of all revenue and expenditures monthly; and

WHEREAS, the revenues in Fund 101, General Fund, were increased due to the understatement of personal property tax loss reimbursement, the recording of the proceeds from the OPEB buyout, the receiving of police department grants for bullet proof vests and the payroll reimbursement grant, and

WHEREAS, the expenses in Fund 101, General Fund, were increased to account for the recording of the expenses from the OPEB buyout, the double payout this year for Sting because it was not paid last fiscal year, and the understatement of the solid waste garbage contract, and

WHEREAS, the revenues in Fund 202, Major Fund, were increased due to an understatement of ACT 51 revenues, and

WHEREAS, the expenses in Fund 202, Major Fund, were increased due to a larger transfer to local street being required due to the larger ACT 51 revenues, and

WHEREAS, the expenses in Fund 251, Industrial Park Fund, were increased due to an understatement, and

WHEREAS, the expenses in Fund 276, Housing Fund, were increased due to consulting requirements for the M-30 housing project that were not budgeted for, and

WHEREAS, the revenues in Fund 318, Sewer Debt Fund, were increased due to an understatement of billings, and

WHEREAS, the expenses in Fund 318, Sewer Debt Fund, were increased due to an understatement of the bond payment, and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby adopts the following budget amendments:

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET
Fund 101 – GENERAL FUND			
Revenues			
Dept 000.000			
101-000.000-401.000	TAXES CONTROL (MANDATORY)	0.00	0.00
101-000.000-403.400	CURRENT PROPERTY TAX GEN.OP.	895,000.00	895,000.00
101-000.000-404.400	CURRENT PROPERTY TAX REFUSE	179,050.00	179,050.00
101-000.000-408.400	PERSONAL PROPERTY TAX LOSS REIMBURSEMENT	65,625.00	132,000.00
101-000.000-446.400	PENALTIES AND INTEREST CUR.TA	11,230.00	11,230.00
101-000.000-448.400	ADMINISTRATIVE FEES ON CUR.TA	33,273.00	33,273.00
101-000.000-477.400	CABLE TV FRANCHISE FEES	35,110.00	35,110.00
101-000.000-540.400	MDOT FEDERAL REVENUE	0.00	0.00
101-000.000-564.400	INDUSTRIAL PARK	1,000.00	1,000.00
101-000.000-574.400	SALES (STATUTORY)	21,550.00	21,550.00
101-000.000-575.400	REVENUE SHARING (CONSTITUTIONAL)	175,000.00	175,000.00
101-000.000-577.400	LIQUOR LICENSE	4,280.00	4,280.00
101-000.000-590.400	SEWER FUND ADMINISTRATION	60,000.00	60,000.00
101-000.000-590.401	SEWER COLLECTION ADMIN.	16,000.00	16,000.00
101-000.000-591.400	WATER FUND ADMINISTRATION	20,000.00	20,000.00
101-000.000-592.400	LOCAL STREET ADMIN. FEE	4,400.00	4,400.00
101-000.000-593.400	MAJOR STREET ADMIN. FEE	9,500.00	9,500.00
101-000.000-594.400	CEMETERY ADMIN. FEE	1,000.00	1,000.00
101-000.000-597.400	DDA ADMINISTRATIVE	2,400.00	2,400.00
101-000.000-634.400	GRANT	0.00	0.00
101-000.000-661.400	MOTOR VEHICLE FUND	12,000.00	12,000.00
101-000.000-664.400	INTEREST INCOME	1,000.00	1,000.00
101-000.000-672.400	VETERAN BANNER CONTRIBUTIONS	6,200.00	6,200.00
101-000.000-675.000	MISCELLANEOUS REVENUE	0.00	10,765.00
101-000.000-695.400	MISCELLANEOUS	15,000.00	15,000.00
101-000.000-695.405	REFUSE RECYCLING DONATIONS	7,500.00	7,500.00
Total Dept 000.000		1,576,118.00	1,653,258.00
Dept 301.000 - POLICE DEPARTMENT			
101-301.000-528.000	OTHER FEDERAL GRANTS	34,802.00	43,887.00
101-301.000-578.400	IN-SERVICE TRAINING	530.00	530.00
101-301.000-634.400	GRANT	0.00	2,132.00
101-301.000-654.400	TRAFFIC BUREAU	2,000.00	2,000.00
101-301.000-655.400	ACCIDENT REPORTS	525.00	525.00
101-301.000-656.400	DISTRICT COURT FINES	4,500.00	4,500.00
101-301.000-674.000	CONTRIBUTIONS AND DONATIONS	0.00	0.00

101-301.000-693.400	NSF FEES	0.00	0.00
101-301.000-695.400	MISCELLANEOUS	500.00	500.00
101-301.000-695.401	MISC. ED. & TRAINING 302	650.00	650.00
101-301.000-695.407	FORFEITURE FUNDS	400.00	400.00
Total Dept 301.000 - POLICE DEPARTMENT		43,907.00	55,123.00

TOTAL REVENUES	1,709,527.00	1,797,884.00
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Expenditures

Dept 000.000

101-000.000-714.700	MANDATORY MEDICARE	0.00	145.00
101-000.000-715.700	SOCIAL SECURITY (EMPLOYER)	0.00	620.00
101-000.000-884.700	VETERAN BANNER EXPENSE	2,800.00	2,800.00
101-000.000-956.802	BAD DEBT EXPENSE	0.00	0.00
101-000.000-960.000	MERS/OPEB MISCELLANEOUS PAYMENTS	0.00	10,000.00
101-000.000-964.000	REFUNDS AND REBATES	0.00	0.00
Total Dept 000.000		2,800.00	13,565.00

eptD 301.000 - POLICE DEPARTMENT

101-301.000-702.700	PROMOTION/BONUS	500.00	500.00
101-301.000-703.700	SALARIES AND WAGES	208,097.00	208,097.00
101-301.000-705.700	CHIEF OF POLICE	64,790.00	64,790.00
101-301.000-706.700	COMMUNITY POLICING	100.00	100.00
101-301.000-708.700	SICK LEAVE PAYOUT	390.00	390.00
101-301.000-710.700	OVERTIME	8,500.00	8,500.00
101-301.000-713.700	EMP. HEALTH OPTION	3,000.00	3,000.00
101-301.000-714.700	MANDATORY MEDICARE	4,064.00	4,064.00
101-301.000-715.700	SOCIAL SECURITY (EMPLOYER)	17,371.00	17,371.00
101-301.000-716.700	BC/BS HEALTH INSURANCE PREMIU	27,040.00	27,040.00
101-301.000-717.700	LIFE INSURANCE PREMIUM	855.00	855.00
101-301.000-718.700	MERS RETIREMENT (EMPLOYER)	62,115.00	62,115.00
101-301.000-718.701	EMPLOYER DEFERED COMP.	5,819.00	5,819.00
101-301.000-719.700	LONG TERM DISABILITY	2,440.00	2,440.00
101-301.000-720.700	WORKERS COMPENSATION PREMIUM	6,820.00	6,820.00
101-301.000-724.700	UNEMPLOYMENT INS. BENEFIT	160.00	160.00
101-301.000-727.700	OPERATING SUPPLIES	4,023.00	4,023.00
101-301.000-801.700	CONTRACTUAL SERVICES	5,770.00	5,770.00
101-301.000-811.700	MEMBERSHIP AND DUES	325.00	325.00
101-301.000-817.700	UNIFORMS	5,156.00	5,156.00
101-301.000-853.700	TELEPHONE/RADIO COMMUNICATION	4,910.00	4,910.00
101-301.000-941.700	EQUIPMENT RENTAL	9,000.00	9,000.00

101-301.000-955.700	DATA PROCESSING	4,950.00	4,950.00
101-301.000-956.700	EXPENSES	950.00	950.00
101-301.000-956.702	POLICE SAFETY EXPENSE	3,888.00	3,888.00
101-301.000-956.707	FORFEITURE EXPENSE	276.00	276.00
101-301.000-957.700	EDUCATION AND TRAINING LOCAL	3,437.00	3,437.00
101-301.000-957.701	EDUCATION 302	1,000.00	1,000.00
101-301.000-968.700	STING	3,000.00	6,000.00
101-301.000-977.700	CAPITAL ACQUISITIONS	0.00	0.00
Total Dept 301.000 - POLICE DEPARTMENT		458,746.00	461,746.00

Dept 528.000 - SOLID WASTE

101-528.000-703.700	SALARIES AND WAGES	21,293.00	21,293.00
101-528.000-704.700	WAGES - PART-TIME	0.00	0.00
101-528.000-710.700	OVERTIME	0.00	0.00
101-528.000-714.700	MANDATORY MEDICARE	332.00	332.00
101-528.000-715.700	SOCIAL SECURITY (EMPLOYER)	1,311.00	1,311.00
101-528.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	3,669.00	3,669.00
101-528.000-718.700	MERS RETIREMENT (EMPLOYER)	280.00	280.00
101-528.000-720.700	WORKERS COMPENSATION PREMIUM	1,272.00	1,272.00
101-528.000-724.700	UNEMPLOYMENT INS. BENEFIT	5.00	5.00
101-528.000-764.700	REFUSE/RECYCLING EXPENSE	5,690.00	5,690.00
101-528.000-801.700	CONTRACTUAL SERVICES	157,473.00	162,960.00
101-528.000-801.800	CONTRACTUAL SERVICES RECYCLE	8,660.00	8,660.00
101-528.000-922.700	PUBLIC UTILITIES	1,255.00	1,255.00
101-528.000-941.700	EQUIPMENT RENTAL	19,929.00	19,929.00
Total Dept 528.000 - SOLID WASTE		221,169.00	226,656.00

TOTAL EXPENDITURES

1,768,035.00 1,787,287.00

Fund 101:

TOTAL REVENUES	1,709,527.00	1,797,884.00
TOTAL EXPENDITURES	1,768,035.00	1,787,287.00
NET OF REVENUES & EXPENDITURES	(58,508.00)	10,596.00
CARRYOVER	977,962.00	988,559.00

FUND 202

MAJOR STREET

Revenues

Dept 000.000

202-000.000-419.400	METRO ACT	10,295.00	10,295.00
202-000.000-503.400	MAP 21 FEDERAL REV	0.00	0.00
202-000.000-570.400	ACT 51 - STATE OF MICHIGAN	245,000.00	256,732.00
202-000.000-634.400	GRANT	0.00	0.00
202-000.000-664.400	INTEREST INCOME	1,200.00	1,200.00
202-000.000-677.400	TRUNKLINE MAINT. REIMBURSEMENT	42,111.00	42,111.00
202-000.000-695.400	MISCELLANEOUS	12,500.00	12,500.00
Total Dept 000.000		311,106.00	322,838.00

TOTAL REVENUES		311,106.00	322,838.00
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Expenditures

Dept 965.000 - TRANSFERS

202-965.000-948.700	DDA MAINTENANCE	0.00	0.00
202-965.000-970.700	TRANSFER TO LOCAL STREET	49,250.00	54,800.00
Total Dept 965.000 - TRANSFERS		49,250.00	54,800.00

TOTAL EXPENDITURES		212,402.00	217,952.00
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Fund 202 - MAJOR STREET FUND:

TOTAL REVENUES		311,106.00	322,838.00
TOTAL EXPENDITURES		212,402.00	217,952.00
NET OF REVENUES & EXPENDITURES		98,704.00	104,886.00

CARRYOVER		541,322.00	646,208.00
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Fund 251 - INDUSTRIAL PARK FUND

Revenues

Dept 000.000

251-000.000-642.400	SALES OF LOTS	0.00	0.00
251-000.000-664.400	INTEREST INCOME	935.00	935.00
Total Dept 000.000		935.00	935.00

TOTAL REVENUES		935.00	935.00
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Expenditures

Dept 000.000			
251-000.000-703.700	SALARIES AND WAGES	1,132.00	1,390.00
251-000.000-714.700	MANDATORY MEDICARE	17.00	19.00
251-000.000-715.700	SOCIAL SECURITY (EMPLOYER)	71.00	122.00
251-000.000-716.700	BC/BS HEALTH INSURANCE		
	PREMIUM	0.00	0.00
251-000.000-718.700	MERS RETIREMENT (EMPLOYER)	15.00	15.00
	WORKERS COMPENSATION		
251-000.000-720.700	PREMIUM	58.00	67.00
251-000.000-724.700	UNEMPLOYMENT INS. BENEFIT	2.00	2.00
251-000.000-782.700	ADMINISTRATION	1,000.00	1,000.00
251-000.000-801.700	CONTRACTUAL SERVICES	1,450.00	1,450.00
251-000.000-941.700	EQUIPMENT RENTAL	2,791.00	3,666.00
251-000.000-956.700	EXPENSES	0.00	0.00
251-000.000-977.700	CAPITAL ACQUISITIONS	0.00	0.00
Total Dept 000.000		6,536.00	7,731.00
Dept 965.000 - TRANSFERS			
251-965.000-999.700	TRANSFER TO OTHER ACCOUNTS	0.00	0.00
Total Dept 965.000 - TRANSFERS		0.00	0.00
TOTAL EXPENDITURES		6,536.00	7,731.00
Fund 251 - INDUSTRIAL PARK FUND:			
TOTAL REVENUES		935.00	935.00
TOTAL EXPENDITURES		6,536.00	7,731.00
NET OF REVENUES & EXPENDITURES		(5,601.00)	(6,796.00)
CARRYOVER		143,889.00	137,093.00
Fund 276 - HOUSING RESOURCE FUND			
Revenues			
Dept 000.000			
276-000.000-634.400	GRANT	0.00	0.00
276-000.000-638.400	PROJECT INCOME	8,317.00	8,317.00
276-000.000-664.400	INTEREST INCOME	1,320.00	1,320.00
276-000.000-695.400	MISCELLANEOUS	0.00	0.00
Total Dept 000.000		9,637.00	9,637.00
TOTAL REVENUES		9,637.00	9,637.00

Expenditures				
Dept 000.000				
276-000.000-801.700	CONTRACTUAL SERVICES		40,000.00	60,600.00
276-000.000-956.700	EXPENSES		100.00	100.00
Total Dept 000.000			40,100.00	60,700.00
Dept 493.000 - MEDC				
276-493.000-801.700	CONTRACTUAL SERVICES		0.00	0.00
276-493.000-850.700	GRANT EXPENDITURES		0.00	0.00
276-493.000-956.700	EXPENSES		0.00	0.00
Total Dept 493.000 - MEDC			0.00	0.00
Dept 965.000 - TRANSFERS				
276-965.000-999.700	TRANSFER TO OTHER ACCOUNTS		0.00	0.00
Total Dept 965.000 - TRANSFERS			0.00	0.00
TOTAL EXPENDITURES			40,100.00	47,247.00
Fund 276 - HOUSING RESOURCE FUND:				
TOTAL REVENUES				
TOTAL EXPENDITURES			9,637.00	9,637.00
NET OF REVENUES & EXPENDITURES			40,100.00	60,700.00
			(30,463.00)	(51,063.00)
CARRYOVER			229,825.00	178,762.00

Fund 318 - SEWER DEBT FUND

Revenues				
Dept 000.000				
318-000.000-625.400	BILLINGS		330,000.00	340,045.00
318-000.000-626.400	PENALTIES		2,200.00	0.00
318-000.000-664.400	INTEREST INCOME		750.00	0.00
Total Dept 000.000			332,950.00	340,045.00
TOTAL REVENUES			332,950.00	340,045.00

Expenditures
Dept 000.000

318-000.000-802.700	CONTRIBUTION EXPENSE	0.00	0.00
318-000.000-994.700	BOND	152,000.00	162,000.00
318-000.000-995.700	INTEREST DUE ON BONDS	178,000.00	172,000.00
318-000.000-999.700	TRANSFER TO OTHER ACCOUNTS	0.00	0.00
Total Dept 000.000		330,000.00	334,000.00
TOTAL EXPENDITURES		330,000.00	334,000.00
Fund 318 - SEWER DEBT FUND:			
TOTAL REVENUES		332,950.00	340,045.00
TOTAL EXPENDITURES		330,000.00	334,000.00
NET OF REVENUES & EXPENDITURES		2,950.00	6,045.00

Yes – Adair, Bennett, Frechette, Powley, Pugh, Zimmerman

No – None

Absent – Jackson

Motion carried

* * * * *

MOTION BY BENNETT, SECOND BY PUGH, TO APPROVE RESOLUTION 21-17, COMMITMENT AMENDMENT.

RESOLUTION #21-17

WHEREAS, the City of West Branch has the option to commit funds prior to the end of a fiscal year; and

WHEREAS, bids were taken for the replacement of sidewalks downtown for the 20-21 fiscal year but could not be performed during the 20-21 fiscal year; and

WHEREAS, the West Branch City Council wishes to follow the fund balance policy recommended by the City's auditor; and

NOW, THEREFORE, BE IT RESOLVED, that the West Branch City Council hereby formally commits a total of \$80,000 in the Major Street Fund to be spent out of the 2021/2022 budget for the construction of sidewalks and commits \$615,000 to housing and infrastructure

Yes – Adair, Bennett, Frechette, Powley, Pugh, Zimmerman

No – None

Absent – Jackson

Motion carried

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MOTION BY FRECHETTE, SECOND BY BENNETT, TO APPROVE RESOLUTION 21-18. DWSRF GRANT APPLICATION.

RESOLUTION #21-18

WHEREAS, the City of West Branch recognizes the need to make improvements to its existing water treatment and distribution system; and

WHEREAS, the City of West Branch authorizes Fleis and Vanderbrink to prepare a Project Plan, which recommends the construction of a new water plant, additional well, lead line replacement, and water main replacement.

WHEREAS, said Project Plan was presented at a Public Hearing held on June 21, 2021 and all public comments have been considered and addressed;

NOW THEREFORE BE IT RESOLVED, that the City of West Branch formally adopts said Project Plan and agrees to implement the selected alternative 509 lead service line replacements at a projection of \$2,800,000. 5,400 lf of main water line replacement at \$900,000 and a water treatment plant at a projection of \$4,000,000.

BE IT FURTHER RESOLVED, that the West Branch City Manager, a position currently held by John Dantzer, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Plan as the first step in applying to the State of Michigan for a Drinking Water State Revolving Fund Loan to assist in the implementation of the selected alternative.

Yes – Adair, Bennett, Frechette, Powley, Pugh, Zimmerman

No – None

Absent – Jackson

Motion carried

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A Police Union contract was added to the agenda under ITEM G of NEW BUSINESS.

MOTION BY ADAIR, SECOND BY POWLEY, TO APPROVE THE POLICE UNION CONTRACT.

Yes – Adair, Bennett, Frechette, Powley, Pugh, Zimmerman

No – None

Absent – Jackson

Motion carried

* * * * *

Yes – Adair, Bennett, Frechette, Powley, Pugh, Zimmerman

Motion carried

* * * * *

Yes – Adair, Bennett, Frechette, Powley, Pugh, Zimmerman

Motion carried

* * * * *

* * * * *

Yes – Adair, Bennett, Frechette, Powley, Pugh, Zimmerman

Motion carried

* * * * *

Yes – Adair, Bennett, Frechette, Powley, Pugh, Zimmerman

Motion carried

* * * * *

Due to Rusty Showalter's recent application submission for City Council, it was the consensus of Council to accept Mr. Showalter's application pending his acceptance.

MOTION BY PUGH, SECOND BY BENNETT, TO APPROVE THE APPOINTMENT OF RUSTY SHOWALTER TO THE OPEN CITY COUNCIL SEAT PENDING HIS ACCEPTANCE.

Yes – Adair, Bennett, Frechette, Powley, Pugh, Zimmerman

No – None

Absent – Jackson

Motion carried

* * * * *

Mayor Frechette, Members Adair, Bennett, Pugh and Zimmerman all congratulated Member Powley on his new adventure and wished he and his wife well.

Member Zimmerman noted that the DPW crew is doing a great job and thanked them for making the city look great.

* * * * *

Mayor Frechette adjourned the meeting at 6:25 pm.

Paul Frechette, Mayor

Amanda Stang, Clerk

Consent Agenda

Bank Code	Description	Beginning Balance 07/01/2021	Total Debits	Total Credits	Ending Balance 07/31/2021
GEN1	GEN1 - GENERAL CHECKING				
101					
150	CEMETERY PERPETUAL CARE	470,556.75	38,016.00	24,559.06	484,013.69
209	CEMETERY FUND	32,364.77	0.00	0.00	32,364.77
243	BROWNFIELD REDEVELOPMENT AUTHORITY FU	5,364.29	150.00	1,693.03	3,821.26
248	DDA OPERATING FUND	999.91	0.00	0.00	999.91
251	INDUSTRIAL PARK FUND	172,982.50	0.00	0.00	172,982.50
276	HOUSING RESOURCE FUND	12,930.37	0.00	443.94	12,486.43
318	SEWER DEBT FUND	182,007.16	0.00	0.00	182,007.16
319	WATER DEBT FUND	7,433.25	547.87	0.00	7,981.12
590	SEWER FUND	44,923.28	112.57	0.00	45,035.85
591	WATER FUND	283,968.79	1,314.43	8,535.48	276,747.74
592	WATER REPLACEMENT FUND	545,383.35	906.87	2,366.30	543,923.92
593	SEWER COLLECTION	602,063.52	0.00	0.00	602,063.52
561	EQUIPMENT FUND	196,139.37	131.50	410.00	195,860.87
704	PAYROLL CLEARING	113,417.42	3,665.74	84.20	116,998.96
705	IRONS PARK ENTERTAINMENT FUND	(10,570.27)	35,420.17	0.00	24,849.90
707	YOUTH SAFETY PROGRAM	6,474.66	0.00	0.00	6,474.66
		15.00	0.00	0.00	15.00
	GEN1 - GENERAL CHECKING	2,666,454.12	80,265.15	38,092.01	2,708,627.26
MAJ/LST	MAJOR/ LOCAL STREETS				
202	MAJOR STREET FUND	628,516.26	0.00	790.68	627,725.58
203	LOCAL STREET FUND	305,569.64	0.00	547.38	305,022.26
	MAJOR/ LOCAL STREETS	934,085.90	0.00	1,338.06	932,747.84
PAY	PAYROLL				
704	PAYROLL CLEARING	55,392.76	3,902.57	39,537.55	19,757.78
	PAYROLL	55,392.76	3,902.57	39,537.55	19,757.78
THEM	SAVINGS				
101					
150	CEMETERY PERPETUAL CARE	459,638.91	0.00	0.00	459,638.91
251	INDUSTRIAL PARK FUND	1,681.25	0.00	0.00	1,681.25
571	COLLECTION REPLACEMENT FUND	244.64	0.00	0.00	244.64
591	WATER FUND	0.65	0.00	0.00	0.65
592	WATER REPLACEMENT FUND	26,412.76	0.00	0.00	26,412.76
593	SEWER COLLECTION	19,790.96	0.00	0.00	19,790.96
561	EQUIPMENT FUND	3,182.78	0.00	0.00	3,182.78
		103,520.38	0.00	0.00	103,520.38
	SAVINGS	614,472.33	0.00	0.00	614,472.33
TAX	TAXES				
701	TAX AGENCY	11,605.69	6,501.12	0.00	18,106.81
	TAXES	11,605.69	6,501.12	0.00	18,106.81
	TOTAL - ALL FUNDS	4,282,010.80	90,668.84	78,967.62	4,293,712.02

CASH SUMMARY BY ACCOUNT FOR WEST BRANCH
 FROM 07/01/2021 TO 07/31/2021
 FUND: ALL FUNDS
 INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 07/01/2021	Total Debits	Total Credits	Ending Balance 07/31/2021
Fund 101					
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	150,000.00	0.00	0.00	150,000.00
		250,000.00	0.00	0.00	250,000.00
Fund 150	CEMETERY PERPETUAL CARE				
004.300	CERTIFICATE OF DEPOSIT C	114,701.74	0.00	0.00	114,701.74
004.400	CERTIFICATE OF DEPOSIT D	115,271.06	0.00	0.00	115,271.06
	CEMETERY PERPETUAL CARE	229,972.80	0.00	0.00	229,972.80
Fund 251	INDUSTRIAL PARK FUND				
004.300	CERTIFICATE OF DEPOSIT A	100,000.00	0.00	0.00	100,000.00
004.400	CERTIFICATE OF DEPOSIT B	25,000.00	0.00	0.00	25,000.00
	INDUSTRIAL PARK FUND	125,000.00	0.00	0.00	125,000.00
Fund 661	EQUIPMENT FUND				
004.300	CERTIFICATE OF DEPOSIT A	150,000.00	0.00	0.00	150,000.00
004.400	CERTIFICATE OF DEPOSIT B	100,000.00	0.00	0.00	100,000.00
	EQUIPMENT FUND	250,000.00	0.00	0.00	250,000.00
	TOTAL - ALL FUNDS	854,972.80	0.00	0.00	854,972.80

REVENUE AND EXPENDITURE REPORT FOR WEST BRANCH
PERIOD ENDING 06/30/2021
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2020-21		2020-21		YTD BALANCE 06/30/21 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/21		AVAILABLE BALANCE		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	NORM	(ABNORM)		INCR	(DECR)	NORM	(ABNORM)	
Fund 101											
Revenues											
Dept 000.000											
101-000.000-403.400	CURRENT PROPERTY TAX GEN.OP.	926,946.00	895,000.00			894,762.85		0.00	237.15		99.97
101-000.000-404.400	CURRENT PROPERTY TAX REFUSE	185,472.00	179,050.00			179,028.17		0.00	21.83		99.99
101-000.000-408.400	PERSONAL PROPERTY TAX LOSS REIMBURSEMENT	0.00	132,000.00			131,150.63		0.00	849.37		99.36
101-000.000-446.400	PENALTIES AND INTEREST CUR.TA	9,211.00	11,230.00			11,229.62		0.00	0.38		100.00
101-000.000-448.400	ADMINISTRATIVE FEES ON CUR.TA	27,604.00	33,420.00			33,419.23		0.00	0.77		100.00
101-000.000-477.400	CABLE TV FRANCHISE FEES	37,200.00	35,110.00			26,609.83		0.00	8,500.17		75.79
101-000.000-564.400	INDUSTRIAL PARK	2,000.00	1,000.00			999.96		83.33	0.04		100.00
101-000.000-574.400	SALES (STATUTORY)	26,544.00	24,090.00			24,090.00		4,818.00	0.00		100.00
101-000.000-575.400	REVENUE SHARING (CONSTITUTIONAL)	175,000.00	175,000.00			168,917.00		33,198.00	0.00		100.00
101-000.000-577.400	LIQUOR LICENSE	4,280.00	4,280.00			3,963.85		0.00	316.15		92.61
101-000.000-590.400	SEWER FUND ADMINISTRATION	60,000.00	60,000.00			60,000.00		5,000.00	0.00		100.00
101-000.000-590.401	SEWER COLLECTION ADMIN.	16,000.00	16,000.00			15,999.96		1,333.33	0.04		100.00
101-000.000-591.400	WATER FUND ADMINISTRATION	20,000.00	20,000.00			20,000.00		1,666.67	(0.04)		100.00
101-000.000-592.400	LOCAL STREET ADMIN. FEE	4,400.00	4,400.00			4,400.04		366.67	(0.04)		100.00
101-000.000-593.400	MAJOR STREET ADMIN. FEE	9,500.00	9,500.00			9,500.04		791.67	(0.04)		100.00
101-000.000-594.400	CEMETERY ADMIN. FEE	1,000.00	1,000.00			999.96		83.33	0.04		100.00
101-000.000-597.400	DDA ADMINISTRATIVE	2,400.00	2,400.00			2,400.00		200.00	0.00		100.00
101-000.000-661.400	MOTOR VEHICLE FUND	12,000.00	12,000.00			12,000.00		1,000.00	0.00		100.00
101-000.000-672.400	INTEREST INCOME	6,000.00	1,000.00			839.54		0.84	0.00		100.00
101-000.000-672.400	VETERAN BANNER CONTRIBUTIONS	0.00	6,200.00			6,200.00		200.00	160.46		83.95
101-000.000-675.000	MISCELLANEOUS REVENUE	0.00	10,765.00			10,765.00		0.00	0.00		100.00
101-000.000-675.000	MISCELLANEOUS	15,000.00	15,000.00			12,872.86		1,208.65	2,127.14		85.82
101-000.000-695.400	REFUSE RECYCLING DONATIONS	2,500.00	7,500.00			6,379.90		0.00	1,120.10		85.07
Total Dept 000.000		1,543,057.00	1,655,945.00			1,636,528.48		49,950.49	19,416.52		98.83
Dept 262.000 - ELECTIONS											
101-262.000-634.400	GRANT	0.00	2,512.00			2,511.48		0.00	0.52		99.98
Total Dept 262.000 - ELECTIONS		0.00	2,512.00			2,511.48		0.00	0.52		99.98
Dept 265.000 - MUNICIPAL PROPERTIES											
101-265.000-695.400	MISCELLANEOUS	0.00	31,405.00			31,404.46		0.00	0.54		100.00
Total Dept 265.000 - MUNICIPAL PROPERTIES		0.00	31,405.00			31,404.46		0.00	0.54		100.00
Dept 284.000 - COMMUNITY PROMOTIONS											
101-284.000-634.400	GRANT	0.00	2,000.00			2,000.00		0.00	0.00		100.00
101-284.000-674.000	CONTRIBUTIONS AND DONATIONS	0.00	750.00			750.00		0.00	0.00		100.00
Total Dept 284.000 - COMMUNITY PROMOTIONS		0.00	2,750.00			2,750.00		0.00	0.00		100.00
Dept 301.000 - POLICE DEPARTMENT											
101-301.000-528.000	OTHER FEDERAL GRANTS	0.00	43,887.00			43,886.66		0.00	0.34		100.00
101-301.000-578.400	IN-SERVICE TRAINING	400.00	530.00			529.85		0.00	0.15		99.97
101-301.000-634.400	GRANT	10,000.00	2,132.00			2,131.90		0.00	0.10		100.00
101-301.000-654.400	TRAFFIC BUREAU	2,000.00	2,000.00			1,775.00		75.00	225.00		88.75
101-301.000-655.400	ACCIDENT REPORTS	350.00	552.00			551.50		30.00	0.50		99.91
101-301.000-656.400	DISTRICT COURT FINES	4,500.00	4,500.00			3,150.90		11.69	1,349.10		70.02
101-301.000-674.000	CONTRIBUTIONS AND DONATIONS	3,000.00	0.00			0.00		0.00	0.00		0.00
101-301.000-695.400	MISCELLANEOUS	500.00	500.00			213.38		5.00	286.62		42.68

REVENUE AND EXPENDITURE REPORT FOR WEST BRANCH
PERIOD ENDING 06/30/2021
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101							
Revenues							
101-301.000-695.401	MISC. ED. & TRAINING 302	650.00	650.00	0.00	0.00	650.00	0.00
101-301.000-695.407	FORFEITURE FUNDS	400.00	400.00	0.00	0.00	400.00	0.00
Total Dept 301.000 - POLICE DEPARTMENT		21,800.00	55,151.00	52,239.19	121.69	2,911.81	94.72
Dept 441.000 - PUBLIC WORKS DEPARTMENT							
101-441.000-673.400	DDA MAINTENANCE	7,500.00	7,500.00	7,500.00	0.00	0.00	100.00
101-441.000-695.400	MISCELLANEOUS	750.00	10,200.00	10,197.64	174.54	2.36	99.98
101-441.000-695.410	MDOT REVENUE	15,000.00	24,510.00	24,509.47	0.00	0.53	100.00
Total Dept 441.000 - PUBLIC WORKS DEPARTMENT		23,250.00	42,210.00	42,207.11	174.54	2.89	99.99
Dept 528.000 - SOLID WASTE							
101-528.000-674.000	CONTRIBUTIONS AND DONATIONS	5,000.00	8,155.00	8,154.99	865.45	0.01	100.00
Total Dept 528.000 - SOLID WASTE		5,000.00	8,155.00	8,154.99	865.45	0.01	100.00
Dept 721.000 - PLANNING AND ZONING							
101-721.000-657.400	PLANNING AND ZONING	750.00	900.00	900.00	100.00	0.00	100.00
Total Dept 721.000 - PLANNING AND ZONING		750.00	900.00	900.00	100.00	0.00	100.00
Dept 751.000 - PARKS AND RECREATION							
101-751.000-405.400	RENT REVENUE - 5120	500.00	1,600.00	1,600.00	285.00	0.00	100.00
101-751.000-409.400	VENDING MACHINES	900.00	900.00	0.00	0.00	900.00	0.00
Total Dept 751.000 - PARKS AND RECREATION		1,400.00	2,500.00	1,600.00	285.00	900.00	64.00
TOTAL REVENUES		1,595,257.00	1,801,528.00	1,778,295.71	51,497.17	23,232.29	98.71
Expenditures							
Dept 000.000							
101-000.000-714.700	MANDATORY MEDICARE	0.00	145.00	145.00	0.00	0.00	100.00
101-000.000-715.700	SOCIAL SECURITY (EMPLOYER)	0.00	620.00	620.00	0.00	0.00	100.00
101-000.000-884.700	VETERAN BANNER EXPENSE	0.00	2,800.00	2,001.17	0.00	798.83	71.47
101-000.000-960.000	MERS/OPEB MISCELLANEOUS PAYMENTS	0.00	10,000.00	10,000.00	0.00	0.00	100.00
Total Dept 000.000		0.00	13,565.00	12,766.17	0.00	798.83	94.11
Dept 101.000 - LEGISLATIVE							
101-101.000-703.700	SALARIES AND WAGES	9,100.00	10,050.00	10,050.00	0.00	0.00	100.00
101-101.000-714.700	MANDATORY MEDICARE	132.00	146.00	145.74	0.00	0.26	99.82
101-101.000-715.700	SOCIAL SECURITY (EMPLOYER)	564.00	624.00	623.10	0.00	0.90	99.86
101-101.000-720.700	WORKERS COMPENSATION PREMIUM	10.00	10.00	6.07	0.00	3.93	60.70
101-101.000-811.700	MEMBERSHIP AND DUES	1,500.00	1,500.00	1,500.00	0.00	0.00	100.00
101-101.000-865.700	PROFESSIONAL DEVELOPMENT	7,500.00	676.00	442.00	0.00	234.00	65.38
101-101.000-956.700	EXPENSES	2,000.00	2,000.00	1,994.74	298.67	5.26	99.74
Total Dept 101.000 - LEGISLATIVE		20,806.00	15,006.00	14,761.65	298.67	244.35	98.37

REVENUE AND EXPENDITURE REPORT FOR WEST BRANCH

PERIOD ENDING 06/30/2021

% Fiscal Year Completed: 100.00

2020-21		2020-21		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	06/30/2021	NORM (ABNORM)	MONTH 06/30/21	INCR (DECR)	NORM (ABNORM)	% BDGT USED
Fund 101									
Expenditures									
Dept 172.000 - CITY MANAGER'S OFFICE									
101-172.000-702.700 PROMOTION/BONUS		0.00	100.00	100.00			0.00	0.00	100.00
101-172.000-703.700 SALARIES AND WAGES		72,250.00	66,442.00	65,626.92		8,480.76		815.08	98.77
101-172.000-713.700 EMP. HEALTH OPTION		1,500.00	1,178.00	346.14			0.00	831.86	29.38
101-172.000-714.700 MANDATORY MEDICARE		1,091.00	1,091.00	955.80		122.97		135.20	87.61
101-172.000-715.700 SOCIAL SECURITY (EMPLOYER)		4,666.00	4,666.00	4,085.70		525.81		580.30	87.56
101-172.000-716.700 BC/BS HEALTH INSURANCE PREMIUM		0.00	11,550.00	11,379.57		1,479.77		170.43	98.52
101-172.000-717.700 LIFE INSURANCE PREMIUM		188.00	188.00	184.80		33.60		3.20	98.30
101-172.000-718.700 MERS RETIREMENT (EMPLOYER)		6,230.00	22,940.00	22,936.61		3,311.24		3.39	99.99
101-172.000-718.701 EMPLOYER DEFERED COMP.		1,200.00	1,065.00	1,061.45		138.45		3.55	99.67
101-172.000-719.700 LONG TERM DISABILITY		470.00	569.00	567.47		104.16		1.53	99.73
101-172.000-720.700 WORKERS COMPENSATION PREMIUM		300.00	300.00	272.96		35.47		27.04	90.99
101-172.000-724.700 UNEMPLOYMENT INS. BENEFIT		15.00	15.00	5.70		0.00		9.30	38.00
101-172.000-811.700 OPERATING SUPPLIES		1,060.00	150.00	141.12		0.00		8.88	94.08
101-172.000-853.700 MEMBERSHIP AND DUES		1,100.00	100.00	72.50		0.00		27.50	72.50
101-172.000-853.700 TELEPHONE/RADIO COMMUNICATION		605.00	605.00	553.39		94.28		51.61	91.47
101-172.000-865.700 PROFESSIONAL DEVELOPMENT		3,000.00	2,172.00	2,118.00		40.00		54.00	97.51
101-172.000-941.700 EQUIPMENT RENTAL		1,000.00	1,000.00	999.96		83.33		0.04	100.00
101-172.000-956.700 EXPENSES		2,500.00	602.00	356.84		14.27		245.16	59.28
Total Dept 172.000 - CITY MANAGER'S OFFICE		97,175.00	114,733.00	111,764.93		14,464.11		2,968.07	97.41
Dept 201.000 - INTERNAL SERVICES									
101-201.000-702.700 PROMOTION/BONUS		0.00	300.00	300.00		0.00		0.00	100.00
101-201.000-703.700 SALARIES AND WAGES		77,480.00	101,900.00	101,896.10		13,369.62		3.90	100.00
101-201.000-710.700 OVERTIME		500.00	0.00	0.00		0.00		0.00	0.00
101-201.000-714.700 MANDATORY MEDICARE		1,131.00	1,480.00	1,477.33		193.85		2.67	99.82
101-201.000-715.700 SOCIAL SECURITY (EMPLOYER)		4,835.00	6,320.00	6,317.26		828.91		2.74	99.96
101-201.000-716.700 BC/BS HEALTH INSURANCE PREMIUM		17,777.00	20,735.00	20,731.92		1,620.01		3.08	99.99
101-201.000-717.700 LIFE INSURANCE PREMIUM		150.00	280.00	276.64		50.40		3.36	98.80
101-201.000-718.700 MERS RETIREMENT (EMPLOYER)		1,430.00	8,625.00	8,624.00		1,317.60		1.00	99.99
101-201.000-718.701 EMPLOYER DEFERED COMP.		1,430.00	1,655.00	1,652.20		273.45		2.80	99.83
101-201.000-719.700 LONG TERM DISABILITY		500.00	852.00	849.71		154.12		2.29	99.73
101-201.000-720.700 WORKERS COMPENSATION PREMIUM		300.00	420.00	418.49		56.39		1.51	99.64
101-201.000-724.700 UNEMPLOYMENT INS. BENEFIT		400.00	20.00	18.47		0.72		1.53	92.35
101-201.000-727.700 OPERATING SUPPLIES		4,500.00	3,045.00	3,043.00		120.84		2.00	99.93
101-201.000-741.700 POSTAGE		4,000.00	2,420.00	2,394.04		34.99		25.96	98.93
101-201.000-801.700 CONTRACTUAL SERVICES		1,020.00	1,040.00	1,038.40		249.28		1.60	99.85
101-201.000-811.700 MEMBERSHIP AND DUES		400.00	0.00	0.00		0.00		0.00	0.00
101-201.000-853.700 TELEPHONE/RADIO COMMUNICATION		720.00	905.00	905.00		120.00		0.00	100.00
101-201.000-865.700 PROFESSIONAL DEVELOPMENT		1,600.00	1,400.00	1,394.00		0.00		6.00	99.57
101-201.000-901.700 PRINTING AND PUBLISHING		3,000.00	640.00	559.89		0.00		80.11	87.48
101-201.000-956.700 EXPENSES		1,000.00	575.00	570.89		130.36		4.11	99.29
Total Dept 201.000 - INTERNAL SERVICES		122,173.00	152,612.00	152,467.34		18,520.54		144.66	99.91
Dept 209.000 - PROPERTY ASSESSMENT REVIEW									
101-209.000-703.700 SALARIES AND WAGES		950.00	825.00	675.00		0.00		150.00	81.82
101-209.000-714.700 MANDATORY MEDICARE		14.00	14.00	9.80		0.00		4.20	70.00
101-209.000-715.700 SOCIAL SECURITY (EMPLOYER)		90.00	90.00	41.85		0.00		48.15	46.50
101-209.000-720.700 WORKERS COMPENSATION PREMIUM		5.00	5.00	2.19		0.00		2.81	43.80
101-209.000-724.700 UNEMPLOYMENT INS. BENEFIT		5.00	5.00	0.09		0.00		4.91	1.80
101-209.000-809.700 PROPERTY ASSESSMENT REVIEW		16,850.00	16,975.00	16,973.00		1,000.00		2.00	99.99
101-209.000-865.700 PROFESSIONAL DEVELOPMENT		250.00	250.00	0.00		0.00		250.00	0.00

REVENUE AND EXPENDITURE REPORT FOR WEST BRANCH

PERIOD ENDING 06/30/2021

% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101							
Expenditures							
101-209.000-901.700	PRINTING AND PUBLISHING	0.00	550.00	549.78	0.00	0.22	99.96
Total Dept 209.000 - PROPERTY ASSESSMENT REVIEW		18,164.00	18,714.00	18,251.71	1,000.00	462.29	97.53
Dept 228.000 - TECHNOLOGY							
101-228.000-801.700	CONTRACTUAL SERVICES	15,000.00	14,350.00	13,328.33	180.00	1,021.67	92.88
101-228.000-956.700	EXPENSES	1,000.00	1,100.00	1,046.00	0.00	54.00	95.09
101-228.000-977.700	CAPITAL ACQUISITIONS	17,000.00	10,220.00	0.00	0.00	10,220.00	0.00
Total Dept 228.000 - TECHNOLOGY		33,000.00	25,670.00	14,374.33	180.00	11,295.67	56.00
Dept 253.000 - CITY TREASURER							
101-253.000-703.700	SALARIES AND WAGES	63,000.00	19,166.00	18,899.72	0.00	266.28	98.61
101-253.000-714.700	MANDATORY MEDICARE	914.00	331.00	274.21	0.00	56.79	82.84
101-253.000-715.700	SOCIAL SECURITY (EMPLOYER)	3,906.00	1,663.00	1,172.08	0.00	490.92	70.48
101-253.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	20,065.00	7,525.00	7,523.80	0.00	1.20	99.98
101-253.000-717.700	LIFE INSURANCE PREMIUM	250.00	250.00	50.40	0.00	199.60	20.16
101-253.000-718.700	MERS RETIREMENT (EMPLOYER)	1,043.00	7,070.00	7,068.59	1,126.42	1.41	99.98
101-253.000-718.701	EMPLOYER DEFERED COMP.	1,200.00	390.00	389.20	0.00	0.80	99.79
101-253.000-719.700	LONG TERM DISABILITY	650.00	143.00	142.05	0.00	0.95	99.34
101-253.000-720.700	WORKERS COMPENSATION PREMIUM	500.00	86.00	85.34	0.00	0.66	99.23
101-253.000-724.700	UNEMPLOYMENT INS. BENEFIT	500.00	0.00	0.00	0.00	0.00	0.00
101-253.000-727.700	OPERATING SUPPLIES	500.00	0.00	0.00	0.00	0.00	0.00
101-253.000-803.700	AUDIT	500.00	110.00	109.49	0.00	0.51	99.54
101-253.000-811.700	MEMBERSHIP AND DUES	38,500.00	33,260.00	33,260.00	245.00	0.00	100.00
101-253.000-853.700	TELEPHONE/RADIO COMMUNICATIONS	200.00	0.00	0.00	0.00	0.00	0.00
101-253.000-857.700	TELEPHONE/RADIO COMMUNICATIONS	0.00	240.00	240.00	0.00	0.00	100.00
101-253.000-865.700	PROFESSIONAL DEVELOPMENT	150.00	160.00	159.00	0.00	1.00	99.38
101-253.000-956.700	EXPENSES	300.00	0.00	0.00	0.00	0.00	0.00
101-253.000-956.800	BANKING FEES	150.00	800.00	125.32	0.00	674.68	15.67
Total Dept 253.000 - CITY TREASURER		131,378.00	71,194.00	69,499.20	1,371.42	1,694.80	97.62
Dept 262.000 - ELECTIONS							
101-262.000-704.700	WAGES - PART-TIME	2,100.00	1,820.00	1,818.95	0.00	1.05	99.94
101-262.000-714.700	MANDATORY MEDICARE	20.00	20.00	19.11	0.00	0.89	95.55
101-262.000-715.700	SOCIAL SECURITY (EMPLOYER)	70.00	85.00	81.70	0.00	3.30	96.12
101-262.000-720.700	WORKERS COMPENSATION PREMIUM	10.00	10.00	7.04	0.00	2.96	70.40
101-262.000-727.700	OPERATING SUPPLIES	500.00	716.00	715.23	0.00	0.77	99.89
101-262.000-801.700	CONTRACTUAL SERVICES	1,200.00	1,065.00	1,065.00	0.00	0.00	100.00
101-262.000-956.700	EXPENSES	150.00	810.00	807.03	573.55	2.97	99.63
Total Dept 262.000 - ELECTIONS		4,050.00	4,526.00	4,514.06	573.55	11.94	99.74
Dept 265.000 - MUNICIPAL PROPERTIES							
101-265.000-703.700	SALARIES AND WAGES	6,843.00	8,650.00	8,282.07	404.87	367.93	95.75
101-265.000-710.700	OVERTIME	230.00	205.00	62.68	0.00	142.32	30.58
101-265.000-714.700	MANDATORY MEDICARE	103.00	130.00	121.50	5.86	8.50	93.46
101-265.000-715.700	SOCIAL SECURITY (EMPLOYER)	439.00	525.00	517.28	25.10	7.72	98.53
101-265.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	1,219.00	1,219.00	1,142.48	89.20	76.52	93.72
101-265.000-718.700	MERS RETIREMENT (EMPLOYER)	135.00	135.00	101.43	4.23	33.57	75.13
101-265.000-720.700	WORKERS COMPENSATION PREMIUM	310.00	335.00	332.71	17.32	2.29	99.32
101-265.000-724.700	UNEMPLOYMENT INS. BENEFIT	5.00	4.00	2.80	0.00	1.20	70.00

REVENUE AND EXPENDITURE REPORT FOR WEST BRANCH

PERIOD ENDING 06/30/2021

% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 06/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/21 INCR (DECR)	AVAILABLE	
		ORIGINAL BUDGET	AMENDED BUDGET			NORM	ABNORM
Fund 101							
Expenditures							
101-265.000-727.700	OPERATING SUPPLIES	6,400.00	4,320.00	4,245.39	0.00	74.61	98.27
101-265.000-801.700	CONTRACTUAL SERVICES	10,000.00	12,458.00	12,457.09	1,474.75	0.91	99.99
101-265.000-853.700	TELEPHONE/RADIO COMMUNICATION	2,500.00	2,950.00	2,722.62	224.95	227.38	92.29
101-265.000-922.700	PUBLIC UTILITIES	21,300.00	17,363.00	17,148.94	1,238.76	214.06	98.77
101-265.000-941.700	EQUIPMENT RENTAL	1,300.00	2,850.00	2,744.09	181.65	105.91	96.28
101-265.000-956.700	EXPENSES	0.00	1,060.00	1,059.02	0.00	0.98	99.91
Total Dept 265.000 - MUNICIPAL PROPERTIES		50,784.00	52,204.00	50,940.10	3,666.69	1,263.90	97.58
Dept 265.999 - INSTALLMENT PURCHASE AGREEMENT EXPENSE							
101-265.999-000.011	INSTALLMENT PURCHASE AGREEMENT PRINCIPA	16,772.00	102,455.00	102,453.13	0.00	1.87	100.00
Total Dept 265.999 - INSTALLMENT PURCHASE AGREEMENT EXPENSE		16,772.00	102,455.00	102,453.13	0.00	1.87	100.00
Dept 266.000 - LEGAL ASSISTANCE							
101-266.000-800.700	OTHER SERVICES	7,500.00	7,900.00	7,866.30	0.00	33.70	99.57
101-266.000-801.700	CONTRACTUAL SERVICES	26,000.00	26,000.00	23,826.00	2,166.00	2,174.00	91.64
101-266.000-804.700	PROSECUTOR FEES	300.00	300.00	0.00	0.00	300.00	0.00
101-266.000-956.700	EXPENSES	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 266.000 - LEGAL ASSISTANCE		34,300.00	34,700.00	31,692.30	2,166.00	3,007.70	91.33
Dept 284.000 - COMMUNITY PROMOTIONS							
101-284.000-703.700	SALARIES AND WAGES	3,515.00	3,515.00	1,913.80	189.67	1,601.20	54.45
101-284.000-710.700	OVERTIME	100.00	100.00	0.00	0.00	100.00	0.00
101-284.000-714.700	MANDATORY MEDICARE	52.00	52.00	28.08	2.74	23.92	54.00
101-284.000-715.700	SOCIAL SECURITY (EMPLOYER)	224.00	224.00	118.80	11.75	105.20	53.04
101-284.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	1,173.00	1,173.00	1,142.48	89.20	30.52	97.40
101-284.000-718.700	MERS RETIREMENT (EMPLOYER)	40.00	40.00	23.97	3.06	16.03	59.93
101-284.000-720.700	WORKERS COMPENSATION PREMIUM	100.00	100.00	56.54	6.02	43.46	56.54
101-284.000-724.700	UNEMPLOYMENT INS. BENEFIT	5.00	5.00	0.16	0.00	4.84	3.20
101-284.000-801.700	CONTRACTUAL SERVICES	2,000.00	2,000.00	1,087.36	607.36	912.64	54.37
101-284.000-881.700	CHAMBER OF COMMERCE	400.00	400.00	332.50	0.00	67.50	83.13
101-284.000-882.700	RECOGNITION DINNER	4,000.00	0.00	0.00	0.00	0.00	0.00
101-284.000-883.700	CHRISTMAS DECORATIONS	500.00	250.00	139.19	0.00	0.00	0.00
101-284.000-901.700	PRINTING AND PUBLISHING	750.00	1,050.00	962.60	212.16	110.81	55.68
101-284.000-941.700	EQUIPMENT RENTAL	2,500.00	2,135.00	885.62	104.87	87.40	91.68
101-284.000-956.700	EXPENSES	2,000.00	5,465.00	5,395.23	0.00	1,249.38	41.48
Total Dept 284.000 - COMMUNITY PROMOTIONS		17,359.00	16,509.00	12,086.33	1,226.83	4,422.67	73.21
Dept 299.000 - CITY SERVICES							
101-299.000-752.700	LICENSES - PERMITS	0.00	29.00	28.40	28.40	0.60	97.93
101-299.000-922.700	PUBLIC UTILITIES	36,500.00	36,500.00	33,390.69	460.74	3,109.31	91.48
101-299.000-980.700	HYDRANT RENTAL (TRANSFER TO WATER)	17,995.00	17,995.00	17,995.00	0.00	0.00	100.00
Total Dept 299.000 - CITY SERVICES		54,495.00	54,524.00	51,414.09	489.14	3,109.91	94.30
Dept 301.000 - POLICE DEPARTMENT							
101-301.000-702.700	PROMOTION/BONUS	0.00	500.00	500.00	0.00	0.00	100.00
101-301.000-703.700	SALARIES AND WAGES	194,501.00	224,476.00	223,071.86	22,286.30	1,404.14	99.37

REVENUE AND EXPENDITURE REPORT FOR WEST BRANCH
PERIOD ENDING 06/30/2021
% Fiscal Year Completed: 100.00

2020-21		2020-21		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	06/30/2021 NORM (ABNORM)	MONTH 06/30/21 INCR (DECR)	NORM (ABNORM)	BALANCE	% BDGT USED	
Fund 101									
Expenditures									
101-301.000-705.700	CHIEF OF POLICE	64,790.00	69,158.00	68,094.41	7,475.70	1,063.59	98.46		
101-301.000-706.700	COMMUNITY POLICING	100.00	0.00	0.00	0.00	0.00	0.00		
101-301.000-708.700	SICK LEAVE PAYOUT	250.00	390.00	390.00	0.00	0.00	0.00		
101-301.000-710.700	OVERTIME	8,500.00	9,030.00	9,027.30	1,324.89	2.70	100.00		
101-301.000-713.700	EMP. HEALTH OPTION	6,000.00	3,000.00	3,000.00	3,000.00	0.00	100.00		
101-301.000-714.700	MANDATORY MEDICARE	3,883.00	4,571.00	4,414.52	494.72	0.00	100.00		
101-301.000-715.700	SOCIAL SECURITY (EMPLOYER)	16,603.00	19,330.00	18,872.42	2,115.34	156.48	96.58		
101-301.000-716.700	BC/BS HEALTH INSURANCE PREMIU	28,840.00	26,945.00	26,941.99	2,404.69	457.58	97.63		
101-301.000-717.700	LIFE INSURANCE PREMIUM	855.00	855.00	787.99	141.12	3.01	99.99		
101-301.000-718.700	MERS RETIREMENT (EMPLOYER)	30,944.00	66,885.00	66,884.02	11,053.81	67.01	92.16		
101-301.000-719.701	EMPLOYER DEFERED COMP.	6,000.00	5,819.00	5,538.00	692.25	0.98	100.00		
101-301.000-720.700	LONG TERM DISABILITY	2,440.00	2,440.00	2,358.89	419.34	281.00	95.17		
101-301.000-724.700	WORKERS COMPENSATION PREMIUM	6,820.00	7,200.00	7,198.72	902.40	81.11	96.68		
101-301.000-727.700	UNEMPLOYMENT INS. BENEFIT	300.00	160.00	37.13	0.00	122.87	23.21		
101-301.000-801.700	OPERATING SUPPLIES	4,500.00	4,023.00	4,022.59	2,376.18	0.41	99.99		
101-301.000-811.700	CONTRACTUAL SERVICES	9,975.00	3,946.00	3,945.35	70.08	0.65	99.98		
101-301.000-817.700	MEMBERSHIP AND DUES	325.00	325.00	300.00	0.00	25.00	92.31		
101-301.000-853.700	UNIFORMS	4,000.00	5,156.00	5,155.17	394.45	0.83	99.98		
101-301.000-941.700	TELEPHONE/RADIO COMMUNICATION	4,000.00	5,000.00	4,928.58	587.83	71.42	98.57		
101-301.000-955.700	EQUIPMENT RENTAL	9,000.00	9,000.00	9,000.00	750.00	0.00	100.00		
101-301.000-956.700	DATA PROCESSING	4,500.00	4,850.00	4,849.00	25.00	1.00	99.98		
101-301.000-956.702	EXPENSES	0.00	696.00	695.23	0.00	0.77	99.89		
101-301.000-956.707	POLICE SAFETY EXPENSE	3,000.00	3,788.00	3,787.00	0.00	1.00	99.97		
101-301.000-957.700	FORFEITURE EXPENSE	400.00	0.00	0.00	0.00	0.00	0.00		
101-301.000-957.701	EDUCATION AND TRAINING LOCAL	5,000.00	2,135.00	2,135.00	0.00	0.00	100.00		
101-301.000-968.700	EDUCATION 302	1,000.00	0.00	0.00	0.00	0.00	0.00		
101-301.000-968.700	STING	3,000.00	6,000.00	5,989.20	0.00	10.80	99.82		
Total Dept 301.000 - POLICE DEPARTMENT		419,526.00	485,678.00	481,924.37	56,514.10	3,753.63	99.23		
Dept 336.000 - FIRE									
101-336.000-703.700	SALARIES AND WAGES	125.00	125.00	50.00	0.00	75.00	40.00		
101-336.000-714.700	MANDATORY MEDICARE	5.00	5.00	0.73	0.00	4.27	14.60		
101-336.000-715.700	SOCIAL SECURITY (EMPLOYER)	5.00	5.00	3.10	0.00	1.90	62.00		
101-336.000-720.700	WORKERS COMPENSATION PREMIUM	5.00	5.00	0.10	0.00	4.90	2.00		
101-336.000-975.700	BUDGETED PERCENTAGE	26,984.00	26,984.00	25,635.00	0.00	1,349.00	95.00		
Total Dept 336.000 - FIRE		27,124.00	27,124.00	25,688.93	0.00	1,435.07	94.71		
Dept 345.000 - CROSSING GUARDS									
101-345.000-702.700	PROMOTION/BONUS	0.00	100.00	100.00	0.00	0.00	100.00		
101-345.000-704.700	WAGES - PART-TIME	7,124.00	7,079.00	6,679.79	683.98	399.21	94.36		
101-345.000-714.700	MANDATORY MEDICARE	103.00	103.00	96.86	9.92	6.14	94.04		
101-345.000-715.700	SOCIAL SECURITY (EMPLOYER)	442.00	425.00	414.17	42.42	10.83	97.45		
101-345.000-718.700	MERS RETIREMENT (EMPLOYER)	10.00	25.00	17.17	0.40	7.83	68.68		
101-345.000-720.700	WORKERS COMPENSATION PREMIUM	250.00	233.00	227.06	24.84	5.94	97.45		
101-345.000-724.700	UNEMPLOYMENT INS. BENEFIT	10.00	10.00	3.41	0.39	6.59	34.10		
101-345.000-956.700	EXPENSES	100.00	160.00	158.00	0.00	2.00	98.75		
Total Dept 345.000 - CROSSING GUARDS		8,039.00	8,135.00	7,696.46	761.95	438.54	94.61		
Dept 441.000 - PUBLIC WORKS DEPARTMENT									
101-441.000-702.700	PROMOTION/BONUS	0.00	500.00	500.00	0.00	0.00	100.00		

REVENUE AND EXPENDITURE REPORT FOR WEST BRANCH
PERIOD ENDING 06/30/2021
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GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2020-21		YTD BALANCE 06/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
			AMENDED BUDGET					
Fund 101								
Expenditures								
101-441.000-703.700	SALARIES AND WAGES	59,893.00	68,867.00	68,866.33	10,377.90	0.67	100.00	
101-441.000-708.700	SICK LEAVE PAYOUT	200.00	0.00	0.00	0.00	0.00	0.00	
101-441.000-710.700	OVERTIME	1,500.00	641.00	640.92	0.00	0.08	99.99	
101-441.000-714.700	MANDATORY MEDICARE	890.00	1,045.00	1,042.33	156.14	2.67	99.74	
101-441.000-715.700	SOCIAL SECURITY (EMPLOYER)	3,806.00	4,455.00	4,454.91	667.62	0.09	100.00	
101-441.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	26,519.00	20,490.00	20,489.61	1,561.29	0.39	100.00	
101-441.000-717.700	LIFE INSURANCE PREMIUM	600.00	750.00	747.60	126.56	2.40	99.68	
101-441.000-718.700	MERS RETIREMENT (EMPLOYER)	28,610.00	61,900.00	61,866.64	10,295.26	33.36	99.95	
101-441.000-719.700	EMPLOYER DEFERED COMP.	2,370.00	2,970.00	2,968.70	411.90	1.30	99.96	
101-441.000-720.700	LONG TERM DISABILITY	1,820.00	2,547.00	2,283.30	386.90	263.70	89.65	
101-441.000-724.700	WORKERS COMPENSATION PREMIUM	2,480.00	2,480.00	2,465.49	385.65	14.51	99.41	
101-441.000-727.700	UNEMPLOYMENT INS. BENEFIT	10.00	10.00	7.05	0.00	2.95	70.50	
101-441.000-801.700	OPERATING SUPPLIES	7,000.00	9,325.00	9,322.35	1,104.90	2.65	99.97	
101-441.000-817.700	CONTRACTUAL SERVICES	2,500.00	3,236.00	3,235.30	78.80	0.70	99.98	
101-441.000-853.700	UNIFORMS	4,500.00	2,551.00	2,550.16	169.95	0.84	99.97	
101-441.000-865.700	TELEPHONE/RADIO COMMUNICATION	3,800.00	6,041.00	6,040.36	815.85	0.64	99.99	
101-441.000-865.700	PROFESSIONAL DEVELOPMENT	2,500.00	1,012.00	997.00	0.00	15.00	98.52	
101-441.000-941.700	EQUIPMENT RENTAL	15,000.00	10,683.00	10,682.30	751.47	0.70	99.99	
101-441.000-956.700	EXPENSES	600.00	231.00	230.61	91.63	0.39	99.83	
Total Dept 441.000 - PUBLIC WORKS DEPARTMENT		164,598.00	199,734.00	199,390.96	27,381.82	343.04	99.83	
Dept 444.000 - SIDEWALKS								
101-444.000-703.700	SALARIES AND WAGES	980.00	240.00	0.00	0.00	240.00	0.00	
101-444.000-714.700	MANDATORY MEDICARE	14.00	14.00	0.00	0.00	14.00	0.00	
101-444.000-715.700	SOCIAL SECURITY (EMPLOYER)	61.00	61.00	0.00	0.00	61.00	0.00	
101-444.000-718.700	MERS RETIREMENT (EMPLOYER)	10.00	10.00	0.00	0.00	10.00	0.00	
101-444.000-720.700	WORKERS COMPENSATION PREMIUM	100.00	100.00	0.00	0.00	100.00	0.00	
101-444.000-724.700	UNEMPLOYMENT INS. BENEFIT	10.00	10.00	0.00	0.00	10.00	0.00	
101-444.000-727.700	OPERATING SUPPLIES	200.00	500.00	497.88	497.88	2.12	99.58	
101-444.000-941.700	EQUIPMENT RENTAL	1,500.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 444.000 - SIDEWALKS		2,875.00	935.00	497.88	497.88	437.12	53.25	
Dept 528.000 - SOLID WASTE								
101-528.000-703.700	SALARIES AND WAGES	15,968.00	21,293.00	20,940.83	2,419.21	352.17	98.35	
101-528.000-714.700	MANDATORY MEDICARE	232.00	332.00	304.09	35.08	27.91	91.59	
101-528.000-715.700	SOCIAL SECURITY (EMPLOYER)	990.00	1,311.00	1,298.42	150.00	12.58	99.04	
101-528.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	7,389.00	4,000.00	3,999.00	312.25	1.00	99.98	
101-528.000-718.700	MERS RETIREMENT (EMPLOYER)	235.00	280.00	280.33	33.89	(0.33)	100.12	
101-528.000-720.700	WORKERS COMPENSATION PREMIUM	1,050.00	1,272.00	1,266.21	138.37	5.79	99.54	
101-528.000-724.700	UNEMPLOYMENT INS. BENEFIT	5.00	5.00	0.94	0.00	4.06	18.80	
101-528.000-801.700	CONTRACTUAL SERVICES	5,500.00	5,690.00	5,685.55	0.00	4.45	99.92	
101-528.000-801.800	CONTRACTUAL SERVICES RECYCLE	157,473.00	162,960.00	148,946.35	13,991.96	14,013.65	91.40	
101-528.000-922.700	PUBLIC UTILITIES	5,000.00	8,660.00	8,657.25	596.63	2.75	99.97	
101-528.000-941.700	EQUIPMENT RENTAL	950.00	1,255.00	1,214.96	100.70	40.04	96.81	
101-528.000-941.700	EQUIPMENT RENTAL	14,000.00	19,598.00	19,205.56	894.03	392.44	98.00	
Total Dept 528.000 - SOLID WASTE		208,792.00	226,656.00	211,799.49	18,672.12	14,856.51	93.45	
Dept 537.000 - AIRPORT								
101-537.000-703.700	SALARIES AND WAGES	600.00	300.00	300.00	0.00	0.00	100.00	
101-537.000-714.700	MANDATORY MEDICARE	9.00	9.00	4.34	0.00	4.66	48.22	

REVENUE AND EXPENDITURE REPORT FOR WEST BRANCH
PERIOD ENDING 06/30/2021
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 06/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/21		AVAILABLE BALANCE		% BDTG USED	
		ORIGINAL BUDGET	AMENDED BUDGET		INCR (DECR)	NORM (ABNORM)				
Fund 101										
Expenditures										
101-537.000-715.700	SOCIAL SECURITY (EMPLOYER)	37.00	37.00	18.60	0.00	0.00	18.40	50.27		
101-537.000-720.700	WORKERS COMPENSATION PREMIUM	5.00	5.00	0.00	0.00	0.00	5.00	0.00		
101-537.000-724.700	UNEMPLOYMENT INS. BENEFIT	5.00	5.00	0.00	0.00	0.00	5.00	0.00		
101-537.000-975.700	BUDGETED PERCENTAGE	48,600.00	48,600.00	48,600.00	0.00	0.00	0.00	100.00		
Total Dept 537.000 - AIRPORT		49,256.00	48,956.00	48,922.94	0.00		33.06	99.93		
Dept 721.000 - PLANNING AND ZONING										
101-721.000-703.700	SALARIES AND WAGES	2,500.00	1,525.00	1,525.00	0.00	0.00	0.00	100.00		
101-721.000-714.700	MANDATORY MEDICARE	36.00	36.00	22.12	0.00	0.00	13.88	61.44		
101-721.000-715.700	SOCIAL SECURITY (EMPLOYER)	155.00	139.00	94.55	0.00	0.00	44.45	68.02		
101-721.000-720.700	WORKERS COMPENSATION PREMIUM	10.00	10.00	3.19	0.00	0.00	6.81	31.90		
101-721.000-801.700	CONTRACTUAL SERVICES	0.00	1,070.00	1,068.61	0.00	0.00	1.39	99.87		
101-721.000-865.700	PROFESSIONAL DEVELOPMENT	1,400.00	1,091.00	1,090.49	0.00	0.00	0.51	99.95		
101-721.000-901.700	PRINTING AND PUBLISHING	500.00	345.00	343.79	0.00	0.00	1.21	99.65		
101-721.000-956.700	EXPENSES	600.00	0.00	0.00	0.00	0.00	0.00	0.00		
Total Dept 721.000 - PLANNING AND ZONING		5,201.00	4,216.00	4,147.75	0.00		68.25	98.38		
Dept 728.000 - ECONOMIC DEVELOPMENT										
101-728.000-945.700	EDC DUES	500.00	500.00	0.00	0.00	0.00	500.00	0.00		
Total Dept 728.000 - ECONOMIC DEVELOPMENT		500.00	500.00	0.00	0.00		500.00	0.00		
Dept 729.000 - CODE ENFORCEMENT										
101-729.000-801.700	CONTRACTUAL SERVICES	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00		
Total Dept 729.000 - CODE ENFORCEMENT		4,000.00	0.00	0.00	0.00		0.00	0.00		
Dept 751.000 - PARKS AND RECREATION										
101-751.000-703.700	SALARIES AND WAGES	18,250.00	28,752.00	28,751.32	3,628.77	0.68	100.00			
101-751.000-710.700	OVERTIME	4,000.00	3,470.00	3,466.95	384.30	3.05	99.91			
101-751.000-714.700	MANDATORY MEDICARE	323.00	470.00	467.47	58.20	2.53	99.46			
101-751.000-715.700	SOCIAL SECURITY (EMPLOYER)	1,379.00	2,000.00	1,998.13	248.84	1.87	99.91			
101-751.000-716.700	BC/BS HEALTH INSURANCE PREMIUM	5,520.00	5,715.00	5,712.91	446.07	2.09	99.96			
101-751.000-718.700	MERS RETIREMENT (EMPLOYER)	335.00	475.00	471.71	64.83	3.29	99.31			
101-751.000-720.700	WORKERS COMPENSATION PREMIUM	605.00	873.00	872.69	115.31	0.31	99.96			
101-751.000-724.700	UNEMPLOYMENT INS. BENEFIT	5.00	5.00	3.74	0.00	1.26	74.80			
101-751.000-727.700	OPERATING SUPPLIES	5,000.00	3,800.00	3,798.66	590.77	1.34	99.96			
101-751.000-801.700	CONTRACTUAL SERVICES	2,000.00	920.00	920.00	0.00	0.00	100.00			
101-751.000-922.700	PUBLIC UTILITIES	6,000.00	7,085.00	6,747.49	669.66	337.51	95.24			
101-751.000-933.700	PLAYGROUND EQUIPMENT MAIN.	3,000.00	100.00	100.00	0.00	0.00	100.00			
101-751.000-941.700	EQUIPMENT RENTAL	12,500.00	11,855.00	11,850.40	1,467.32	4.60	99.96			
Total Dept 751.000 - PARKS AND RECREATION		58,917.00	65,520.00	65,161.47	7,674.07	358.53	99.45			
Dept 851.000 - INSURANCE AND RISK MANAGEMENT										
101-851.000-716.700	BC/BS HEALTH INSURANCE PREMIU	745.00	959.00	959.00	0.00	0.00	100.00			
101-851.000-818.700	INS. PREMIUM - LIABILITY	14,750.00	13,987.00	13,369.76	0.00	617.24	95.59			

REVENUE AND EXPENDITURE REPORT FOR WEST BRANCH
PERIOD ENDING 06/30/2021
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GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101							
Expenditures							
Total Dept 851.000 - INSURANCE AND RISK MANAGEMENT		15,495.00	14,946.00	14,328.76	0.00	617.24	95.87
Dept 900.000 - BAD DEBT							
101-900.000-999.706 MERS CATCH UP		25,000.00	2,285.00	0.00	0.00	2,285.00	0.00
Total Dept 900.000 - BAD DEBT		25,000.00	2,285.00	0.00	0.00	2,285.00	0.00
Dept 965.000 - TRANSFERS							
101-965.000-973.700 425 AGREEMENTS		22,000.00	17,315.00	17,313.77	0.00	1.23	99.99
Total Dept 965.000 - TRANSFERS		22,000.00	17,315.00	17,313.77	0.00	1.23	99.99
Dept 965.209 - TRANSFER TO CEMETERY							
101-965.209-999.701 TRANS. FROM ECON. ADVANCEMENT		17,750.00	8,875.00	8,875.00	0.00	0.00	100.00
Total Dept 965.209 - TRANSFER TO CEMETERY		17,750.00	8,875.00	8,875.00	0.00	0.00	100.00
TOTAL EXPENDITURES		1,629,529.00	1,787,287.00	1,732,733.12	155,458.89	54,553.88	96.95
Fund 101:							
TOTAL REVENUES		1,595,257.00	1,801,528.00	1,778,295.71	51,497.17	23,232.29	98.71
TOTAL EXPENDITURES		1,629,529.00	1,787,287.00	1,732,733.12	155,458.89	54,553.88	96.95
NET OF REVENUES & EXPENDITURES		(34,272.00)	14,241.00	45,562.59	(103,961.72)	(31,321.59)	319.94

WORK SESSION OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY HELD
AT THE WEST BRANCH CITY HALL, 121 N FOURTH ST. ON TUESDAY, APRIL 27, 2021.

The meeting was called to order by Chairperson Samantha Fabbri at 1:00 pm.

Present: Samantha Fabbri and Sandy Rabidue.

Absent: Members Anthony Bair, Joanne Bennett, Joe Clark, Autum Hunter, Erin Resteiner, Ken Walters, and Cathy Zimmerman.

Others present: City Manager John Dantzer.

* * * * *

The work session was held to view a webcast sponsored by the MEDC entitled "Downtown Reset: What's next for retail"

* * * * *

The meeting was adjourned at 2:00 pm.

REGULAR MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY
HELD IN PERSON AND VIRTUALLY AT THE WEST BRANCH CITY HALL, 121 N FOURTH ST.
ON TUESDAY, MAY 25, 2021.

The meeting was called to order by Chairperson Samantha Fabbri at 12:01 pm.

Present: Anthony Bair (West Branch COVID), Joanne Bennett, Samantha Fabbri, Sandy Rabidue, Erin Resteiner (12:10), and Cathy Zimmerman.

Absent: Members: Joe Clark, Autum Hunter, and Ken Walters.

Others present: City Manager John Dantzer and EGLE Brownfield Coordinator Heath Bobick (virtual)

* * * * *

Heath Bobick, who is the EGLE Brownfield Coordinator for our area, introduced himself to the Board and encouraged the Board to reach out to him if they ever need his assistance.

* * * * *

MOTION BY FABBRI, SECOND BY BENNETT, TO EXCUSE MEMBERS CLARK, HUNTER, AND WALTERS FROM THE MEETING.

Yes – Bair, Bennett, Fabbri, Rabidue, Zimmerman

No – None Absent – Clark, Hunter, Resteiner, Walters Motion carried.

* * * * *

MOTION BY FABBRI, SECOND BY RABIDUE, TO APPROVE THE MINUTES FROM THE MEETINGS HELD MARCH 23, 2021 AND APRIL 27, 2021.

Yes – Bair, Bennett, Fabbri, Rabidue, Zimmerman

No – None Absent – Clark, Hunter, Resteiner, Walters Motion carried.

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MOTION BY FABBRI, SECOND BY ZIMMERMAN, TO APPROVE BILLS IN THE AMOUNT OF \$7,973.88.

Yes – Bair, Bennett, Fabbri, Rabidue, Zimmerman

No – None Absent – Clark, Hunter, Resteiner, Walters Motion carried.

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Chairperson Fabbri introduced the new chamber shopping guide that just came out and reminded the Board that they have helped fund the guide in the past and discussed at a previous meeting to do it again this year.

MOTION BY RABIDUE, SECOND BY BENNETT, TO PAY TO THE CHAMBER 25% OF THE SHOPPING GUIDE COST BECAUSE OF THE SERVICE IT PROVIDES TO THE DOWNTOWN BUSINESSES.

Yes – Bair, Bennett, Fabbri, Rabidue, Resteiner, Zimmerman

No – None

Absent – Clark, Hunter, Walters

Motion carried.

Chairperson Fabbri also gave an update on the Gathering Place and noted that the grant was still on hold and she would continue to keep in contact with MEDC rep, Lindsey Miller. There were questions raised on the final drawings for the park and Manager Dantzer noted he would speak with John I of Beckett and Raeder about the drawings and check to see if they have been paid in full for their services. It was also discussed to have the ropes put back up to block people from using the Gathering Place area.

Chairperson Fabbri also noted that Darrin Hunter has volunteered to work on the historic preservation designation program for the City. The Board discussed the options and it was the consensus to have Member Bair and Mr. Hunter look further into the program and present a report to the full Board.

Member Zimmerman noted some concerns with the current Ogemaw County building inspector and that he was having a negative effect on downtown businesses and growth. She recommended looking into the option of having a separate City building inspector. It was the consensus of the Board to offer their support to look into it further.

Member Rabidue gave a flower update and noted how bad the tree grates looked. Manager Dantzer noted the City would look into trying to fix the grates but that they didn't want to do too much with them because they will all be replaced as part of the road reconstruction in 2023. Manager Rabidue also noted that they would be planting the flowers this year on Thursday night because they did not have volunteers this year. Manager Rabidue also discussed planting some additional flowers.

MOTION BY ZIMMERMAN, SECOND BY RABIDUE, TO APPROVE MEMBER RABIDUE TO SPEND UP TO AN ADDITIONAL \$500 ON FLOWERS THIS YEAR.

Yes – Bair, Bennett, Fabbri, Rabidue, Resteiner, Zimmerman

No – None

Absent – Clark, Hunter, Walters

Motion carried.

Member Bair noted McLaren Health would be having a free COVID drive up vaccination day on June 8 from 8:00 am – 12:00 pm.

Member Bair and the Board also discussed the upcoming Ogemaw Business Job Fair Expo.

Member Rabidue gave the Treasurer's report which included discussion on the budget and that they will need to file their personal property tax loss report by June 15. It was noted that Manager Dantzer would reach out to Member Rabidue to schedule a time to work on and submit the report.

Manager Dantzer noted that in review of this year's TIF funding, City Treasurer, Michelle Frechette, identified two properties that were incorrectly were left off of the DDA millage and got it corrected with the County Equalization department. It was noted that these two properties would not only increase the millage revenue but would allow for a TIF capture on the DDA New District.

Manager Dantzer discussed an MML Main Street Microgrant opportunity.

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The meeting was adjourned at 1:00 pm.

NORTH CENTRAL MICHIGAN COMMUNITY FOUNDATION

Minutes of April 7, 2021—Ogemaw County Committee

Meeting was called to order by Philip Stephens, Chairman, at 7:31am.

Members Present: Nicki Mayhew, Chris Juarez, Nancy Griffin, Louise Hofer, Bob McGrail, Phil Stephens, Brenden Stephenson, Julie Elliott, Liz Steinhurst, Phil Mikulski, Tom Kish, Andrea Rose, Tracey Wood, and John Dantzer.

Absent: Cindy Rosebrugh and Claudia Miller

Julie forgot to type out the minutes from the previous meeting. My apologies.

Financials:

Financial reports were reviewed. It was noted that contributions were up significantly, and our investments are doing well for the first time in a while (per Brenden and Tom). Also, we gave away more in grant money this year as well.

REPORTS:

Y.A.C. Hofer gave update. They held their Grant Day. They will have an end of year wrap up meeting in May. Hofer will then know which committee members plan to continue their participation and how many there will be. Then the committee will be open to new members as well.

E.S.P. ESP has still been meeting...some in person and some on Zoom. They are continuing with their 30 for 30 campaign. They are also planning to hold "in person" scholarship interviews, but those had to be postponed due to the week of at home learning this week. E.S.P. is now *doing business as (D.B.A.)* West Branch Rose City Education Foundation mainly as a way to become better known or more easily identified.

3 County Board: There wasn't an update this month with the exception of the announcement that our very own Andrea Rose is now a member of the "Big Board" in Alpena as a representative of not only our committee, but of the 3 county board. Congratulations and thank you to Andrea!

OLD BUSINESS:

NEW BUSINESS:

Impact Grants: The application deadline is June 30. We had much discussion about searching for 501c3s in our area...Claudia sent a link. Liz also sent a list of them to us. We discussed the possibility of sending each one an application, but then we worried we might have too many applicants. It was decided that our members would encourage people that they knew at some of the different organizations to apply and see if that drives our numbers of applications up. We also discussed whether or not it would be possible for us to operate under a D.B.A. that made it more obvious that "we are Ogemaw County".

COMMUNICATIONS:

Phil Mikulski updated us on the school situation with Covid-19. We are currently on a week of at home learning and planning to return to the classroom on April 12 unless otherwise directed by the DHD2 Health Department. Numbers in the area have been on the rise, but our schools have not been drastically affected. There have been some quarantines, etc., but nothing major at this point.

Member Comments/Positive Highlights:

Meeting adjourned at 8:20am. Next meeting June 2, 2021.

Communications

Reports

Mayor

Council

City Manager

Home > More News > NOTICE OF OPEN SEAT ON BOARD OF REVIEW

NOTICE OF OPEN SEAT ON BOARD OF REVIEW

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Notice of Open Seat on the Board of Review

If you are interested in the public good, to the goal of fair, just, and equitable property tax administration, the Board of Review may be perfect board for you.

Members of Board of Review

Dale Peters- Chair

Mike Pugh

Jim Vanwormer (Assessor)

9.7 MEETINGS OF THE BOARD OF REVIEW.

(a) The Board of Review shall convene in its first session on the second Monday in March of each year at such time of day and place as shall be designated by the Council and shall remain in session for at least four hours for the purpose of considering and correcting the roll. In each case in which the assessed value of any property is increased over the amount shown on the assessment roll as prepared by the assessor, or any property is added to such roll by the Board, or the Board has resolved to consider at its second session such increasing of an assessment or the adding of any property to such roll, the Assessor shall give notice thereof to the owner as shown by such roll by a first class letter mailed not later than the second day following the end of the first session of the Board. Such notice shall state the date, time, place and purpose of the second session of the Board. The failure of the owner to receive such notice shall not invalidate any assessment roll or assessment thereon.

The Board of Review shall be composed of 3 freeholders of the city who shall meet the eligibility requirements for elective officers contained in section 5.1 – Eligibility for Office or Employment in the City, and who during their term of office shall hold no other city office, elected or appointed, or be nominees or candidates for elective city office.

Eligibility Requirements for Boards/Commissions of the City of West Branch:

Sec. 5.1 Eligibility for Office or Employment in the City:

- No person shall seek nomination for, be elected or appointed to, or hold any elective office of the city unless he is and continues to be while in office a qualified elector of the city and, in the case of a councilman representing a ward, a resident of that ward.
- There shall be filed as part of the nominating petition of each candidate for elective office an affidavit that he possesses the qualifications for such office provided in this section. No nominating petition shall be accepted unless containing this affidavit.
- Except as otherwise provided in this Charter or by statute city council shall establish terms of office, eligibility requirements and other provisions for appointment to boards and commissions and to citizen advisory bodies. In determining whether non-residents of the city may qualify for such appointment, council shall consider as a factor the advancement of the overall best interests of the city.
- Except where authorized by statute or by this Charter no elective officer of the city shall hold other employment with the city or be appointed to any other city office during this term of office. No former elective officer shall be appointed to administrative office or be employed by the city for 2 years following the term of office for which he was elected, except by unanimous vote of the council; provided, however, that such prohibition shall not apply to membership on appointive boards and commissions, or to a former elective officer who achieves the top score in a competitive examination for a position under a formally adopted merit system.

If you are interested in applying to become a Board of Review Member, please contact City Clerk Amanda Stang at 989-345-0500 or by email at clerk@westbranch.com. You may also find the application by clicking [HERE](#).

Location

City of West Branch

121 N. 4th Street

West Branch MI 48661

Ph. (989) 345-0500 | Fax (989) 345-4390

Office Hours are Monday - Friday

8:00am to 4:30pm

The City of West Branch, the West Branch Area Wastewater Treatment Plant Authority, and the USDA are all equal opportunity providers, employers, and lenders. Click [here](#) for additional information regarding employment policies or for how to file a complaint of discrimination. Click [here](#) for information regarding water, sewer, wastewater services that are available.

Map



Other Useful links:

[Project Rising Tide](#)

[Chamber of Commerce Events](#)

[Visitors Bureau Events](#)

[Other Events](#)

[Social Security](#)

Sign up for event reminders: [click here to see how.](#)

Media



[Click here for our Facebook page](#)

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[Title VI Non-Discrimination Plan](#)

[FOIA Policy](#)

[2020 Water Quality Report](#)

**Public
Comment
-Any
Topic**

Adjournment