

REGULAR MEETING OF THE WEST BRANCH CITY COUNCIL HELD IN PERSON AND VIA VIDEO CONFERENCE IN THE COUNCIL CHAMBERS OF THE WEST BRANCH CITY HALL, 121 N. FOURTH STREET ON MONDAY, AUGUST 2, 2021.

Mayor Frechette called the meeting to order at 6:00 p.m.

Present: Mayor Paul Frechette, Council Members Carol Adair, Joanne Bennett, Ellen Pugh, Rusty Showalter, and Cathy Zimmerman.

Absent: Member Mike Jackson

Other officers present: City Manager John Dantzer, City Clerk Amanda Stang, City Treasurer Michelle Frechette, Chief of Police Ken Walters, DPW Superintendent Mike Killackey, and County Commissioner Mark Surbrook.

All stood for the Pledge of Allegiance.

* * * * *

County Commissioner Mark Surbrook updated Council on new electronic signs that the Health Department has purchased and are available for use by the City. He also informed Council that previous Council Member Tiffany Schmieder-Kups has been appointed to the EDC Board to represent the City. It was also noted that the County has purchased two new EMS vehicles.

* * * * *

An Addition to the Agenda was added to excuse Council Member Mike Jackson from the August 2, 2021 meeting.

MOTION BY FRECHETTE, SECOND BY PUGH, TO EXCUSE MEMBER JACKSON FROM THE AUGUST 2, 2021 MEETING.

Yes – Adair, Bennett, Frechette, Pugh, Showalter, Zimmerman

No – None

Absent – Jackson

Motion carried

* * * * *

MOTION BY ZIMMERMAN, SECOND BY PUGH, TO APPROVE THE CITY HALL FLOORING QUOTE AND SOLE SOURCE VENDOR REQUEST THROUGH MORSE CLARK FURNITURE.

Yes – Adair, Bennett, Frechette, Pugh, Showalter, Zimmerman

No – None

Absent – Jackson

Motion carried

* * * * *

MOTION BY PUGH, SECOND BY BENNETT, TO APPROVE THE FLEIS AND VANDENBRINK HOUGHTON AVE WATER MAIN ENGINEERING PROPOSAL AND SOLE SOURCE VENDOR REQUEST.

Yes – Adair, Bennett, Frechette, Pugh, Showalter, Zimmerman

No – None

Absent – Jackson

Motion carried

* * * * *

MOTION BY BENNETT, SECOND BY SHOWALTER, TO APPROVE MANAGER DANTZER TO ENTER INTO NEGOTIATIONS WITH STERLING EXCAVATION REGARDING THE 4TH ST WATER AND STREET IMPROVEMENTS PROJECT.

Yes – Adair, Bennet, Frechette, Pugh, Showalter, Zimmerman

No – None

Absent – Jackson

Motion carried

* * * * *

MOTION BY BENNETT, SECOND BY ZIMMERMAN, TO APPROVE BILLS IN THE AMOUNT OF \$139,483.20.

Yes – Adair, Bennett, Frechette, Pugh, Showalter, Zimmerman

No – None

Absent – Jackson

Motion carried

* * * * *

MOTION BY PUGH, SECOND BY SHOWALTER, TO APPROVE POLICE CHIEF WALTERS AS THE MERS OFFICER DELEGATE WITH CITY MANAGER DANTZER AS ALTERNATE AND TREASURER FRECHETTE AS MERS EMPLOYEE DELEGATE WITH DPW EMPLOYEE JASON WINTER AS ALTERNATE.

Yes – Adair, Bennett, Frechette, Pugh, Showalter, Zimmerman

No – None

Absent – Jackson

Motion carried

* * * * *

MOTION BY PUGH, SECOND BY ADAIR, TO APPROVE THE MINUTES AND SUMMARY FROM THE MEETING HELD JULY 19, 2021.

Yes – Adair, Bennett, Frechette, Pugh, Showalter, Zimmerman

No – None

Absent – Jackson

Motion carried

* * * * *

MOTION BY SHOWALTER, SECOND BY BENNETT, TO RECEIVE AND FILE THE TREASURER’S REPORT AND INVESTMENT SUMMARY; APPROVE THE DDA MINUTES FROM THE MEETING HELD JUNE 22, 2021; AND JULY BOR MINUTES FROM THE MEETING HELD JULY 19, 2021.

Yes – Adair, Bennett, Frechette, Pugh, Showalter, Zimmerman

No – None Absent – Jackson Motion carried

* * * * *

MOTION BY SHOWALTER, SECOND BY BENNETT, TO APPROVE THE MAYOR’S APPOINTMENT OF COUNCIL MEMBER MIKE JACKSON TO THE ZONING BOARD OF APPEALS.

Yes – Adair, Bennett, Frechette, Pugh, Showalter, Zimmerman

No – None Absent – Jackson Motion carried

* * * * *

City Manager Dantzer reported that the City had received the new Titan Leaf Vac and was confident it will speed up the leaf pick-up as well as leave the streets looking cleaner.

DPW Superintendent Killackey informed Council that DTE was wrapping up the gas project that was taking place on South 4th Street and they should be done by the end of the week.

Police Chief Walters noted that the City had finally been approved for the Radio Grant that was previously applied for and they would be able to replace all the radios in the police cars fully funded.

* * * * *

Mayor Frechette adjourned the meeting at 6:35 pm.

Paul Frechette, Mayor

Amanda Stang, Clerk