

REGULAR MEETING OF THE WEST BRANCH PLANNING COMMISSION HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET, ON TUESDAY, FEBRUARY 13, 2024.

Chairperson Cori Lucynski called the meeting to order at 6:00 p.m.

Present: Bob David, Yvonne DeRoso, Josh Erickson (arrived at 6:05 pm), and Cori Lucynski.

Absent: Kara Faching, Mike Jackson, and Rusty Showalter

Others officers in attendance: Acting secretary/zoning administrator, John Dantzer

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All stood for the Pledge of Allegiance.

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John Iacoangeli from Beckett and Raeder was on hand to begin work on the City’s Economic Development Strategy. The Board reviewed a Strength, Weakness, Opportunity, and Threat (SWOT) analysis that was computed from a survey that went our prior to the COVID pandemic. The Board reviewed the responses and offered suggestions for changes to the results. The Board also discussed a business summary report and an At Risk Population Profile. Mr. Iacoangeli noted he would take the responses from the meeting and incorporate them into the plan and would move onto the next phase at the next meeting.

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**MOTION BY DEROSO, SECOND BY LUCYNSKI, TO APPROVE THE MINUTES FROM THE MEETINGS HELD JANUAY 9, 2024 AND FEBRUARY 5, 2024..**

**Yes — David, DeRoso, Erickson, Lucynski**

**No – None**

**Absent –Jackson, Faching, Showalter**

**Motion carried**

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The Board reviewed the 2023 Annual Report and noted one typo on the Zoning Board of Appeals hearings with the heading incorrectly noted as 2022, not 2023

**MOTION BY LUCYNSKI, SECOND BY DEROSO, TO APPROVE THE 2023 ANNUAL REPORT AS PRESENTED WITH THE CORRECTION TO THE ZBA HEADING NOTING 2023.**

**Yes — David, DeRoso, Erickson, Lucynski**

**No – None**

**Absent –Jackson, Faching, Showalter**

**Motion carried**

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**MOTION BY DAVID, SECOND BY LUCYNKI TO EXCUSE MEMBERS JACKSON, FACHTING, AND SHOWALTER FROM THE MEETING.**

**Yes — David, DeRoso, Erickson, Lucynski**

**No – None**

**Absent –Jackson, Fachting, Showalter**

**Motion carried**

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Member David commended the City DPW for their prompt repairs to the water main break on Houghton Ave.

Member DeRoso discussed the annual marijuana license renewals and updated the Board on the creation of a County Housing Committte which she is serving on.

Member Erickson spoke on the traffic flow with the road closures due to repairs currently taking place on Houghton Ave.

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Chairperson Lucynski closed the meeting at 6:57 pm.