

REGULAR MEETING OF THE WEST BRANCH PLANNING COMMISSION HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 121 NORTH FOURTH STREET, ON TUESDAY, OCTOBER 10, 2023.

Chairperson Cori Lucynski called the meeting to order at 6:00 p.m.

Present: Bob David, Yvonne DeRoso, Mike Jackson, Cori Lucynski, and Rusty Showalter.

Absent: Josh Erickson and Kara Faching

Others officers in attendance: Acting secretary/zoning administrator, John Dantzer; and Denise Cline from NEMCOG (virtually).

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All stood for the Pledge of Allegiance.

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**MOTION BY DEROSO, SECOND BY DAVID, TO APPROVE THE MINUTES FROM THE MEETING HELD SEPTEMBER 12, 2023.**

**Yes — David, DeRoso, Jackson, Lucynski, Showalter**

**No – None                      Absent –Erickson, Faching                      Motion carried**

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A sign variance was presented from WB Provisioning Center for a temporary sign due to its size.

**MOTION BY LUCYNSKI, SECOND BY SHOWALTER, TO APPROVE THE SIGN VARIANCE FOR 30 DAYS.**

**Yes — David, DeRoso, Jackson, Lucynski, Showalter**

**No – None                      Absent –Erickson, Faching                      Motion carried**

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The Commission discussed areas that needed to be looked at for rezoning. Denise Cline of NEMCOG discussed the process for both conditional and nonconditional rezoning. She further noted that as long as the property met the six standards for rezoning then they could rezone parcels. The board discussed having a special meeting on November 7 to hold a public hearing on the rezoning of parcels in the City.

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Member David noted a new sign on Valley St for Paws and Claws and asked if it had been permitted. Manager/Administrator Dantzer noted it was not and would send them a letter.

Member DeRoso noted she has received some calls on the vacant industrial City property. She also noted she closed on the sales of two condos and has received interest on the one under construction. She also noted they were doing a good job with the road construction.

Member Showalter agreed and noted they were doing a great job with the road construction.

Manager/Administrator Dantzer noted the City would be starting back up with the Marketing Strategy and that the Planning Commission would be acting as the committee for it.

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Chairperson Lucynski closed the meeting at 6:47 pm.