

REGULAR MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY
HELD AT WEST BRANCH CITY HALL, 121 N. FOURTH ST. WEST BRANCH, MI ON TUESDAY,
SEPTEMBER 27, 2022.

The meeting was called to order by Chairperson Samantha Fabbri at 12:00.

Present: Joanne Bennett, Samantha Fabbri, Autum Hunter, Sandy Rabidue, and Ken Walters.

Absent: Anthony Bair, Joe Clark, Erin Resteiner, and Cathy Zimmerman.

Others in attendance: City Manager John Dantzer

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As an addition to the agenda, Tim Knutsen of Beckett and Raeder submitted three new preliminary plans for an updated Gathering Place design. It was the consensus of the board to have him proceed with working on plans for design option A which included a centralized gas fire place and no construction of a shelter structure. Mr. Knutsen noted he would submit an updated plan for the next meeting.

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**MOTION BY FABBRI, SECOND BY BENNETT, TO EXCUSE MEMBERS BAIR,
CLARK, RESTEINER, AND ZIMMERMAN FROM THE MEETING.**

Yes – Bennett, Fabbri, Hunter, Rabidue, and Walters.

No – None Absent – Bair, Clark, Resteiner, and Zimmerman

Motion carried.

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**MOTION BY FABBRI, SECOND BY RABIDUE, TO APPROVE THE MINUTES FROM
THE REGULAR MEETING HELD AUGUST 23, 2022.**

Yes – Bennett, Fabbri, Hunter, Rabidue, and Walters.

No – None Absent – Bair, Clark, Resteiner, and Zimmerman

Motion carried.

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MOTION BY FABBRI, SECOND BY HUNTER, TO APPROVE BILLS IN THE AMOUNT OF \$10,860.29

Yes – Bennett, Fabbri, Hunter, Rabidue, and Walters.

No – None

Absent – Bair, Clark, Resteiner, and Zimmerman

Motion carried.

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Member Rabidue went over the total cost for the downtown flowers and discussed the possibility of doing some winter decorations in the downtown planters. It was the consensus of the Board to not proceed with the planter decorations and save the money for upcoming projects.

Member Hunter noted many of the bulbs in the alley’s string lighting were out. Manager Dantzer noted he would look into seeing if they had enough bulbs to replace those that were out. The board discussed the possibility of purchasing more lights if they could not find replacement bulbs.

Member Hunter also noted downtown was busy during the farmers market and the downtown fountain is being heavily used for pictures.

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A communication from the Michigan Downtown Association annual conference was shared.

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The meeting was adjourned at 12:51 pm.