

REGULAR MEETING OF THE WEST BRANCH DOWNTOWN DEVELOPMENT AUTHORITY  
HELD AT THE WEST BRANCH CITY HALL, 121 N. FOURTH ST. WEST BRANCH, MI ON  
TUESDAY, JUNE 28, 2022.

The meeting was called to order by Vice-Chairperson Joe Clark at 12:05.

Present: Anthony Bair, Joe Clark, Sandy Rabidue, Erin Resteiner, Ken Walters (left at  
12:30), and Cathy Zimmerman.

Absent: Joanne Bennett, Samantha Fabbri, and Autum Hunter.

Others in attendance: City Manager John Dantzer

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**MOTION BY RABIDUE, SECOND BY RESTEINER, TO EXCUSE MEMBERS  
BENNETT, FABBRI, AND HUNTER FROM THE MEETING.**

**Yes – Bair, Clark, Rabidue, Resteiner, Walters, and Zimmerman.**

**No – None      Absent – Bennett, Fabbri, and Hunter      Motion carried.**

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**MOTION BY RABIDUE, SECOND BY BAIR, TO APPROVE THE MINUTES FROM  
THE MEETING HELD MAY 24, 2022.**

**Yes – Bair, Clark, Rabidue, Resteiner, Walters, and Zimmerman.**

**No – None      Absent – Bennett, Fabbri, and Hunter      Motion carried.**

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**MOTION BY RABIDUE, SECOND BY CLARK, TO PAY BILLS IN THE AMOUNT OF  
\$14,260.00.**

**Yes – Bair, Clark, Rabidue, Resteiner, Walters, and Zimmerman.**

**No – None      Absent – Bennett, Fabbri, and Hunter      Motion carried.**

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The Board discussed the watering of the flowers at the Fireman’s Memorial. It was noted  
the DDA was responsible for watering the flowers on the First Wednesday of the month.  
Member Resteiner volunteered to do the watering on July 6<sup>th</sup> and Member Bair volunteered  
to do the watering on August 3<sup>rd</sup>.

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The Board discussed the idea of removing the plans for hanging flower pots on the new light poles for the streetscape project. It was the consensus that the hanging flowers along with banners on the poles may be too much and just having flowers at ground level would be better.

**MOTION BY CLARK, SECOND BY RABIDUE, TO REMOVE THE PLANS FOR HANGING FLOWER BASKETS ON THE DOWNTOWN POLES AND INSTEAD PLAN FOR LARGER BANNERS.**

**Yes – Bair, Clark, Rabidue, Resteiner, Walters, and Zimmerman.**

**No – None      Absent – Bennett, Fabbri, and Hunter      Motion carried.**

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Member Walters was excused from the meeting at 12:30

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The Board discussed changes to the Gathering Place to help control costs and to match the design better to the new streetscape plan.

**MOTION BY ZIMMERMAN, SECOND BY RESTEINER, TO MAKE THE FOLLOWING CHANGES TO THE GATHERING PLACE PLAN.**

- **REMOVE THE PAVILLION AND INSTEAD PLAN FOR A GRASSY AREA.**
- **REMOVE THE CONCRETE DESIGN AND PAVERS AND MATCH THE CONCRETE TO THE SIDEWALKS IN THE STREETScape PLAN.**
- **REMOVE THE RAILROAD THEME**
- **REMOVE THE LOCOMOTIVE FIREPLACE**
- **REMOVE THE ANTIQUE TRAIN CROSSING SIGNAL AND MATCH LIGHTS TO THE LIGHTS IN THE STREETScape PLAN.**
- **REMOVE TREE GRATES AND PLAN FOR A MULCH FINISH INSTEAD.**
- **ADD AN ELECTRICAL POST THAT CAN BE USED FOR ADDITIONAL ELECTRICAL NEEDS SUCH AS THE SHOWMOBILE OR FOOD TRUCKS.**

**Yes – Bair, Clark, Rabidue, Resteiner, and Zimmerman.      No – None**

**Absent – Bennett, Fabbri, Hunter, and Walters      Motion carried.**

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Vice Chair Clark reminded everyone about the downtown classy chassis car show on Friday night.

Member Rabidue noted how nice the flowers were looking and commended the DPW for their work in watering the flowers.

Manager Dantzer noted he submitted the personal property tax reimbursement forms to the State and initial returns show a larger refund than the previous year.

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The meeting was adjourned at 12:54 pm.